

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
CRESTWOOD BRANCH  
SEPTEMBER 18, 2013

**ATTENDANCE**

TRUSTEES:	William E. Sheerin Nancy Maron Jim Buckley Jennifer Lemiech-Iervolino John Margand Alexandre Olbrecht
LIBRARY DIRECTOR:	Stephen E. Force
DEPUTY DIRECTOR:	Edward Falcone
BUSINESS MANAGER:	Barbara Quis
ADMINISTRATIVE SECRETARY:	None
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	None
STAFF REPRESENTATIVE:	None

The Board meeting began at 7:06 p.m.

## **MINUTES**

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board approved the Minutes of the Board Meeting of July 22, 2013.

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board approved the Minutes of the Special Board Meeting of August 27, 2013.

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board approved the Minutes of the Special Board Meeting of September 9, 2013

President Sheerin pointed out typos which need to be corrected regarding the Minutes of the Special Board Meeting of August 27, 2013. The Board Meeting was called to order by President Sheerin at 6:50 p.m. At 6:52 p.m. Tr. Buckley motioned for the Trustees and Administrators to go into a Committee of The Whole Meeting.

The Board then approved the Minutes of the Special Board Meeting of August 27, 2013, as amended.

At 7:08 p.m. Tr. Buckley motioned for the Trustees and Administrators to go into a Committee of The Whole Meeting. The motion was moved and unanimously seconded.

At 8:15 p.m., President Sheerin reconvened the Board Meeting.

## **DIRECTOR'S REPORT**

Director Force updated the Trustees on Branch Administrator Mr. Sandy Amoyaw's current condition. He is expected to have a speedy recovery.

Director Force reported that on August 28, 2013 the Yonkers Police Intelligence Unit gave a security presentation, which included a short video, to about 20 library staff members. They have agreed to do more presentations and to help us develop guidelines for active shooter, bomb scare, etc. Director Force said they will also perform a risk assessment for each of our three buildings and conduct a drill and training exercise which will include their personnel. This will result in written guidelines similar to the one prepared for City Hall.

Director Force told Board members that he received a memo from Cliff Schneider, President of the YPL Foundation, updating him as to his

activities regarding the Foundation. Mr. Schneider has been busy with both the Foundation as well as his personal matters. Mr. Schneider has six strong candidates for a Board and will plan a meeting in late September or early October. Mr. Schneider would also like the Library Board to suggest any additional candidates. Mr. Schneider suggested in his letter that he would like the Library Board to help clarify the role of the Friends of Yonkers Public Library. He expressed his concern that elected officials and fundraisers often question the roles of the Foundation and the Friends and sometimes feel they overlap.

### **DEPUTY DIRECTOR'S REPORT**

Deputy Director Falcone referred to his monthly written report, which related mostly to building issues. He said they expect to go to bid in October for the Riverfront Library video surveillance system.

### **UNION REPRESENTATIVE'S REPORT** - None

### **STAFF REPRESENTATIVE'S REPORT** - None

### **WLS REPORT**

Mary Amato, Yonkers representative on WLS Board, was not present. Deputy Director Falcone informed the Trustees that a Trustee Institute will be held on October 2, 2013 in the Ossining Public Library, and the WLS Annual Meeting will be November 14, 2013.

### **PERSONNEL REPORT**

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board ratified the following appointments:

Tatianna Gyan, P/T Page, \$7.25/hr., eff. 7/20/13  
Kleiver Gomez, P/T Page, \$9.35/hr., eff. 8/24/13  
Annamma Ouseph, P/T Page, \$7.25/hr., eff. 9/7/13  
Thomas Hammill, Custodial Worker, \$35,550/yr., eff. 9/13/13

The Board acknowledged the following terminations:  
Amanda Attile, P/T page, \$9.05/hr., eff. 8/24/13  
Jill Gottehrer, P/T page, \$7.25/hr., eff. 8/24/13

The Board acknowledged the following resignation:  
Jasaya Arroyo, P/T Page, \$7.25/hr., eff. 8/9/13

## **COMMITTEE REPORTS**

**Budget & Planning:** Sheerin/Buckley/Maron/Olbrecht

**Finance:** Sheerin/Buckley/Margand/Olbrecht

**Employee Relations:** Sheerin/Buckley/Margand/Olbrecht

**Buildings & Grounds:** Sheerin/Lemiech-Iervolino/Arcaro

**Fundraising & Development:** Sheerin/Margand/Maron/Olbrecht

**COMMUNICATIONS** - None

## **PAYMENT OF BILLS**

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board approved Payment of Bills as listed on Schedules #735 and #736.

**UNFINISHED BUSINESS** - None

**NEW BUSINESS**

Tr. Olbrecht discussed and distributed a survey that he has been working on. Once it is finalized it will be distributed to tenants of the new apartment buildings downtown to determine what their library usage is and what services these residents would be looking for. He asked the Trustees to advise him if they have any input.

**NEXT BOARD MEETING DATE** – Wednesday, October 16, 2013, 7:00 p.m., Riverfront Library.

The Board Meeting was adjourned at 9:00 p.m.

Stephen E. Force  
Library Director & Secretary