

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
GRINTON I. WILL BRANCH  
APRIL 20, 2017

**ATTENDANCE**

TRUSTEES:	Nancy Maron Anietra Guzman-Santana Stephen Jannetti Jim Buckley Derrick Touba Hon. Hal B. Greenwald
GUEST SPEAKER:	Shauna Porteus, Community Services Librarian II
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
INTERIM BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	Mary Amato
UNION REPRESENTATIVE:	None

The Board Meeting began at 7:00 p.m.

**MINUTES**

On motion of Tr. Touba, seconded and carried, the Board approved the Minutes of the Board Meeting of March 16, 2017.

## **STAFF PRESENTATION**

Shauna Porteus, Community Services Librarian II, spoke to Board members about her background and her current duties. She utilizes all social media with the aim to raise public awareness of the Library. In the past few months her strategies have reached a wider audience of teens and adults. Shauna has developed a social media committee with department heads and staff to aid in representing a unified Yonkers Public Library, while individualizing each branch's needs. She is building relationships with different funding agencies and investigating various grants. She mentioned some of her recent projects, including some "Bookface Friday" entries that were featured in a German magazine.

## **DIRECTOR AND DEPUTY DIRECTOR MANAGEMENT REPORT**

Director Falcone told Board members that Mayor Spano released his executive budget on April 13<sup>th</sup>, and it is the leanest operating budget in recent years. The capital budget showed some funding for library projects, but even previously-approved projects will undergo additional review. Unfortunately this will mean another winter without new boilers for Grinton I. Will Branch. City Council budget hearings have not been scheduled yet, but will most likely be in mid-May.

The Board members discussed their upcoming and intended future scheduled meetings with the City Council.

The façade project at the Will Branch is in the pre-construction phase, and Director Falcone presented the Board with an agreement signed by the contractor which required a signature by the Board President.

On motion of Tr. Jannetti, seconded and carried, the Board agreed to authorize Tr. Maron to sign the Milcon Construction contract.

Director Falcone also informed the Trustees that he is awaiting news on the two construction grants he wrote to support the façade project, and that the Will Branch staff are developing plans to keep the public informed about the project on a regular basis.

Deputy Director Thaler distributed to Board members copies of the April 21, 2017 Staff Development Day schedule and she explained to them the events that will take place for the library staff on that day.

**UNION REPRESENTATIVE’S REPORT** – None

**WLS REPORT** –WLS Representative, Mary Amato said that there was going to be a vote at their last meeting to authorize an RFP for central library services, but it was instead decided to table the motion and set up a committee to examine the issue in more detail.

**PERSONNEL REPORT**

On motion of Tr. Jannetti, seconded and unanimously carried, the Board ratified the following appointments:

- Raphael Gibbs, Part time Page, \$11.00/hr., effective 3/18/17
- Arlene Marcano, ClerkI/Spanish Speaking, \$36,182/yr., eff. 3/24/17
- Melissa Glazer, Librarian I, \$52,392/yr., effective 4/21/17
- Vivian Presedo, Permanent Business Manager, \$115,000/yr., eff. 4/21/17

**COMMITTEE REPORTS**

**Finance, Budget & Planning:** Maron, Jannetti

**Employee Relations:** Maron, Greenwald

**Buildings & Grounds:** Maron, Buckley, Santana, Touba

**Fundraising & Development:** Maron, Santana, Buckley, Touba, Greenwald

Tr. Maron gave the Board an update on the YPL Foundation’s plans to cease operations and disburse its funds.

**PAYMENT OF BILLS**

On motion of Tr. Santana, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #778.

**UNFINISHED BUSINESS** - None

**NEW BUSINESS**

On motion of Tr. Jannetti, seconded and approved, the Board of Trustees acknowledged Brandon Neider, Personal Computer Tech I at the Grinton I. Will Branch, for his professional, timely, and compassionate actions in aiding a patron in distress during last week’s auto accident at the Branch. The Board acknowledges that Brandon’s heroic actions were a tribute to the dedication and civility of the Library staff to the public.

Director Falcone reviewed the draft YPL privacy statement with the Board members. The Board suggested some minor changes, and the document will be discussed again at a future meeting.

**NEXT BOARD MEETING DATE** – Thursday, May 25, 2017

The Board went into executive session at 9:30 p.m. to discuss the job performance of management staff.

The Board meeting resumed and adjourned at 9:50 p.m.

Edward Falcone  
Library Director & Secretary