

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
RIVERFRONT LIBRARY  
July 20, 2016

**ATTENDANCE**

TRUSTEES:	Derrick Touba Jim Buckley Gregory Arcaro Hon. Hal B. Greenwald Anietra Guzman-Santana
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Barbara Quis
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	Emily Power, Clerk I, Circulation Dept., Riverfront Library

The Board meeting began at 7:04 p.m.

## **MINUTES**

On motion of Tr. Arcaro, seconded and carried, the Board approved the Minutes of the Board Meeting of June 20, 2016.

## **DIRECTOR AND DEPUTY DIRECTOR MANAGEMENT REPORT**

Director Falcone told the Board members that an informational meeting on the façade project was held at the Grinton I. Will Branch on July 6, 2016. Architect Russell Davidson, Director Falcone, Deputy Director Susan Thaler, Tr. Arcaro, Branch Administrator Christian Zabriskie and Assembly member Shelley Mayer were all in attendance. A bidding advertisement will go out in late July, and the bid opening will take place in late August.

Director Falcone informed the Board members that he is currently working on two grants to support the façade project: one from the Dormitory Authority and the other from the Division of Library Development.

Director Falcone notified the Board members that several capital budget accounts in the City were zeroed out by the Finance Department, without prior notice, because they were created before a certain date. The Library lost one such account, containing \$109,000. According to Finance, an informational meeting on this was held in March, but the Library was not informed. Director Falcone and Business Manager Quis met with Finance Commissioner John Liszewski, to discuss the matter, and he said that he would try to restore the funds in the fall. The Board members discussed drafting a letter to City management regarding this situation.

Director Falcone also discussed the increase in circulation over the past six months, the improvements in Internet service at the Will Branch, and the popularity of the Reading Buddies summer program at Riverfront.

Deputy Director Thaler told the Board members that on June 23<sup>rd</sup>, HYI (Healthy Yonkers Initiative) hosted a meeting where there was a presentation of an "Active Shooter" training session directed by Detectives Robert Motalvo and Kelly Pilot. Ten Library staff members attended the meeting, and supplemental materials were distributed via e-mail to those who couldn't attend. The detectives said that they would be pleased to come present again to the entire staff in the fall and Deputy Director Thaler

extended an invitation to the Trustees for the next "Active Shooter" presentation.

**UNION REPRESENTATIVE'S REPORT** - Union Representative Emily Power had nothing to report.

**WLS REPORT**

On behalf of WLS Representative Mary Amato, Director Falcone reported that WLS moved into their new headquarters at 570 Taxter Road in Elmsford, and that the WLS Annual Meeting will be held at the new headquarters on Thursday, November 17, 2016 from 8-10 a.m.

**PERSONNEL REPORT**

On motion of Tr. Buckley, seconded and unanimously carried, the Board ratified the following appointments:

- Travis Pierce, P/T Page, \$9.00/hr., effective 6/18/16
- Namrata Panda, P/T Page, \$9.00/hr., effective 6/18/16
- Joshua Lebron, P/T Page, \$10.50/hr., effective 6/18/16
- Radilsa DeLeon, P/T Page, \$10.50/hr., effective 6/18/16
- Christian Pichardo, P/T Page, \$9.00/hr., effective 6/25/16
- Ana Gantzer, Librarian I F/T, \$54,014, effective 7/15/16
- James Hackett, Clerk IV/Typist, \$58,057, effective 7/15/16
- Kimberly Arline, Clerk I, \$36,182, effective 7/15/16

On motion of Tr. Buckley, seconded and unanimously carried, the Board ratified the (attached) Part-time employee hourly salary increases, effective 7/30/16.

The Board acknowledged the following termination:  
Harrison Degree, P/T Page, \$9.00/hr., effective 7/2/16

**COMMITTEE REPORTS**

**Finance, Budget & Planning:** Maron, Arcaro, Jannetti

On motion of Tr. Arcaro, seconded and unanimously carried, the Board agreed to roll over the following certificates:

8/24/16 Saunders Book Fund, Trustco Bank, 13 Mo. CD, \$74,226.67;  
1.05%

8/24/16 Contributions Account, Trustco Bank, 13 Mo. CD, \$26,272.66;  
1.05%

**Employee Relations:** Maron, Buckley

**Buildings & Grounds:** Maron, Touba, Buckley

**Fundraising & Development:** Maron, Arcaro, Jannetti

### **PAYMENT OF BILLS**

On motion of Tr. Arcaro, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #770.

### **UNFINISHED BUSINESS**

Director Falcone said that there will be a strategic planning meeting on September 15, 2:00 p.m. in the Board Room at Riverfront Library. Director Falcone invited all Trustees to attend. Prior to this meeting the consultants will be distributing a draft of documents regarding goals, vision and mission topics. As soon as Director Falcone gets the draft documents he will share them with the Trustees.

In June Tr. Touba, Tr. Buckley and Tr. Arcaro stopped by to see the "Experience Yonkers" light exhibition on the outside of the Riverfront Library. Tr. Touba expressed a desire for the Library to remain active in supplying new content for the project.

### **NEW BUSINESS**

Tr. Buckley said that the latest issue of the NYS Library Trustee Association newsletter had an article about serving alcohol in libraries. Tr. Touba suggested consulting the Board should an event arise where alcohol might be requested.

Director Falcone distributed to the Board members a brochure from EBSCO offering libraries free use of a charging station for two years. EBSCO would, however, solicit sponsors from the business community, and the stations would have advertising on them. A discussion ensued among Board members and it was decided to revisit this topic at September's meeting.

**NEXT BOARD MEETING DATE** - Monday, September 19, 2016, 7:00 p.m.,  
Crestwood Branch.

The Board meeting was adjourned at 8:45 p.m.

Edward Falcone  
Library Director & Secretary