

YONKERS PUBLIC LIBRARY
ANNUAL MEETING
GRINTON I. WILL BRANCH
JANUARY 22, 2014

ATTENDANCE

TRUSTEES:	Nancy Maron Curtis Kendrick Alexandre Olbrecht Jennifer Lemiech-Iervolino Jim Buckley John Margand Gregory Arcaro
LIBRARY DIRECTOR:	Stephen E. Force
DEPUTY DIRECTOR:	Edward Falcone
BUSINESS MANAGER:	Barbara Quis
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	None
STAFF REPRESENTATIVE:	None

The Board meeting began at 7:05 p.m. with Library Director Force presiding until the Election of Officers for Year 2014.

MINUTES

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved the Minutes of the Board Meeting of December 16, 2013.

ELECTION OF OFFICERS FOR YEAR 2014

The following officers were elected: Nancy Maron, President; Curtis Kendrick, Vice President; and Alexandre Olbrecht, Treasurer.

President Maron named the following Standing Committees for 2014:

Budget & Planning:	Maron, Buckley, Kendrick, Olbrecht
Finance:	Maron, Buckley, Margand, Olbrecht
Employee Relations:	Maron, Buckley, Margand
Buildings & Grounds:	Maron, Lemiech-Iervolino, Arcaro
Fundraising & Development:	Maron, Margand, Olbrecht, Kendrick

DIRECTOR'S REPORT

Director Force said that the Library's budget request is due for submission to the COY Finance Commissioner on January 24. He commended Barbara Quis, Business Manager, and her staff's good work on completing the budget competently and in such a timely fashion. Director Force distributed the cover sheet for the budget submission to the Trustees. He also distributed what he wrote about the Library's accomplishments this past year and future goals for the coming fiscal year. The Library is also seeking additional money for Library programs as well as funding for the Library to be open for five hours on two holidays; Election Day and Veteran's Day. The budget hearing with the Finance Commissioner is on February 20, 2014. Director Force advised the Board members that discussions and focus should be on the hearing with the City Council which will most likely be in April or May. A discussion ensued regarding the progression of the Technology Center at Riverfront Library.

Director Force advised the Board members that he is awaiting a security report from the Police Department regarding their inspection of the Library.

Director Force reported that the YPL Foundation will be meeting tomorrow, January 23, 2014, at the Riverfront Library.

Director Force informed Board members that a meeting has been scheduled with Council Member Corazon Pineda, for a Library tour on March 6, 2014 at 10:00 a.m. He extended the invitation to any Trustees who would like to attend.

Director Force addressed Tr. Maron's request that the Trustees receive copies of a breakdown of the Library's budget, which he said will be forthcoming.

DEPUTY DIRECTOR'S REPORT

Deputy Director Falcone referred to his report. The CCTV project at the Riverfront Library is scheduled to begin on Monday, January 27. He said that a similar system should be considered from a future capital budget for Grinton I. Will Branch and Crestwood Branch.

Deputy Director Falcone said the Library will be submitting a capital budget at a time separate from the operating budget but he hasn't yet received the form to itemize for the capital budget. The delay in receiving last year's capital budget will negatively impact the progression of the facade project at the Grinton I. Will Branch.

Deputy Director Falcone referred to the elevator project bids. He said that the only contractor who submitted a bid was over budget. Deputy Director Falcone will be meeting with the City Engineer next Tuesday about the heating system at the Crestwood Branch and will inquire then about a recommendation for partial improvements with regard to the elevator at Grinton I. Will Branch.

Deputy Director Falcone mentioned that he has been in contact with James Lothrop, architect for the Riverfront Library's technology training room. Deputy Director Falcone informed Board members that he would like to have the architect submit a proposal with regard to a master plan for the Grinton I. Will Branch and the Crestwood Branch for year 2015. Tr. Maron suggested the architect be present at a future Board meeting for discussion should a proposal be submitted.

UNION REPRESENTATIVE'S REPORT – None

STAFF REPRESENTATIVE'S REPORT - None

WLS REPORT - None

PERSONNEL REPORT

On motion of Tr. Kendrick, seconded and unanimously carried, the Board ratified the following appointments:

Zipporah Osei, P/T Page, \$8.00/hr., eff. 12/14/13
Linda Newman, P/t Page, \$9.05/hr., eff. 12/14/13.

COMMITTEE REPORTS

Budget & Planning:

Finance:

Employee Relations:

Buildings & Grounds:

Fundraising & Development:

COMMUNICATIONS

PAYMENT OF BILLS

Upon motion of Tr. Arcaro, seconded and unanimously carried, the Board appointed Tr. Buckley to certify claims in the absence of the Treasurer and the President.

On motion of Tr. Kendrick, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #740.

UNFINISHED BUSINESS - None

NEW BUSINESS

Deputy Director Falcone referred to the DASNY Grant Questionnaire which was included in the Board packet. A discussion ensued regarding the DASNY Grant Questionnaire among the Trustees.

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board approved that President Maron be authorized to sign the DASNY Grant Questionnaire.

NEXT BOARD MEETING DATE – Thursday, February 20, 2014, 7:00 p.m.,
Riverfront Library

The Board Meeting was adjourned at 9:10 p.m.

Stephen E. Force
Library Director & Secretary