

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
GRINTON I. WILL BRANCH  
NOVEMBER 20, 2013

**ATTENDANCE**

|   |  |
|---|--|
| TRUSTEES:   | William E. Sheerin<br>Nancy Maron<br>Jim Buckley<br>Jennifer Lemiech-Iervolino<br>Alexandre Olbrecht<br>Gregory Arcaro |
| LIBRARY DIRECTOR:                                       | Stephen E. Force   |
| DEPUTY DIRECTOR:  | Edward Falcone   |
| BUSINESS MANAGER:                                       | Barbara Quis   |
| ADMINISTRATIVE SECRETARY:                               | Sarah McAllister   |
| YONKERS REPRESENTATIVE ON<br>THE WLS BOARD OF TRUSTEES: | None   |
| UNION REPRESENTATIVE:                                   | None   |
| STAFF REPRESENTATIVE:                                   | None   |

The Board meeting began at 7:00 p.m.

**MINUTES**

On motion of Tr. Arcaro, seconded and unanimously carried, the Board approved the Minutes of the Board Meeting of October 16, 2013.

President Sheerin proposed a re-wording of the Minutes of the October 16, 2013 Board Meeting, page 5, under New Business, to read: President Sheerin handed out copies of a letter he sent to the Board of Education indicating he is not seeking another term on the Library Board beyond his current one which expires on December 31, 2013. In the letter, he strongly recommended that the Board of Education appoint former YPL Trustee Curtis Kendrick to replace him, and also strongly recommended the reappointment of current YPL Trustee Gregory Arcaro to a full five-year term.

The Board then approved the Minutes of the Board Meeting of October 16, 2013, as amended.

**DIRECTOR'S REPORT**

On October 30, 2013 Director Force attended the YPL Foundation meeting at Riverfront Library. He said that Mr. Schneider, President of the YPL Foundation, now has eight people with a wide range of backgrounds who are excited about getting involved with the Foundation. There will be another meeting in early December to elect officers.

Director Force informed the Board members that he expects negotiations with Union members to begin this spring. Director Force and Tr. Sheerin again mentioned the difference between Library employee salaries as compared to the City of Yonkers and Board of Education employees.

After a children's reading program at Crestwood Library on November 18, Director Force and Tr. Sheerin met with Council Member Christopher Johnson at Crestwood Branch.

Director Force told the Board that at the Riverfront Library on December 6, 2013 between 6 and 8 p.m. there will be an opening reception for Red Circle Photo Arts photo exhibit.

Director Force updated the Trustees regarding the recuperation of Mr. Sandy Amoyaw, Branch Administrator.

**DEPUTY DIRECTOR'S REPORT**

Deputy Director Falcone said there have been some updates to his monthly report. He stated that with regard to the CCTV project, the City has undertaken a standardization program where all City buildings are expected to be compatible with the City's new unified security platform if not now, at least sometime in the near future. Deputy Director Falcone advised the Board members that we were never apprised of this change before the bids were due. The Library's consultant will be reviewing these bids and may make a recommendation which we may not be able to realize. Deputy Director Falcone will be speaking with the consultant for the City of Yonkers to see if we may be able to bid out through the City's Purchasing Department instead of independently.

The Grinton I. Will Branch elevator project was bid out and advertised in last week's Journal News. Deputy Director Falcone said that there will be a walk-through this Friday, November 22, 2013. The bids are due in December.

Deputy Director Falcone said that the Grinton I. Will Branch Facade Project was advertised in today's Journal News. The deadline for submission of bids will be in January. This will be a two-phased project.

The recovery from Hurricane Sandy took longer than expected but is nearly complete reported Deputy Director Falcone.

Deputy Director Falcone addressed Tr. Maron's question regarding the repair of the outside front steps at Riverfront Library stating that the City has not authorized repair for the front steps as of this date.

Deputy Director Falcone addressed Tr. Sheerin's inquiry as to the status of the additional funds needed to complete the Technology Training Room at Riverfront Library. Deputy Director Falcone reported that in approximately two months, he should get an update on the two grants he has written.

**UNION REPRESENTATIVE'S REPORT** - None

**STAFF REPRESENTATIVE'S REPORT** - None

**WLS REPORT** - None

**PERSONNEL REPORT**

On motion of Tr. Buckley, seconded and unanimously carried, the Board ratified the following appointments:

Christopher Padilla, P/T page, \$7.25/hr., eff. 11/9/13  
Radhamely DeLeon, P/T page, \$7.25/hr., eff. 11/9/13

*It is with deep regret that we acknowledge the passing of Mr. Hollister Ward, Custodial Worker, \$43,280/yr., on November 11, 2013.*

**COMMITTEE REPORTS**

**Budget & Planning:** Sheerin/Buckley/Maron/Olbrecht

Tr. Maron thanked the Committee members for attending the November 13, 2013 meeting. Strategies were discussed by the Board members to help develop an advocacy program. Tr. Maron referred the Board to her report which was distributed to them prior to this meeting. Tr. Olbrecht discussed collecting Library data and how it might assist in the recruitment of patrons. Tr. Buckley said that an attempt should be made to reach out to people who are not library users. Tr. Maron suggested another Committee meeting be arranged before the next slated monthly Board meeting. The Trustees discussed inviting new Council Members Corazon Pineda and Liam McLaughlin to tour the Library.

**Finance:** Sheerin/Buckley/Margand/Olbrecht

**Employee Relations:** Sheerin/Buckley/Margand/Olbrecht

**Buildings & Grounds:** Sheerin/Lemiech-Iervolino/Arcaro

**Fundraising & Development:** Sheerin/Margand/Maron/Olbrecht

**COMMUNICATIONS** - None

**PAYMENT OF BILLS**

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved payment of bills as listed on Schedules #737 and #738.

**UNFINISHED BUSINESS**

The Police Department will be visiting Grinton I. Will Branch for risk assessment on Tuesday, December 3, 2013 at 10:00 a.m.

**NEW BUSINESS**

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved the 2014 Holiday Schedule.

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved closing the Library at 12:00 noon on Tuesday, December 24, 2013.

**NEXT BOARD MEETING DATE** – Monday, December 16, 2013, 7:00 p.m.,  
Riverfront Library

The Board Meeting was adjourned at 8:55 p.m.

Stephen E. Force  
Library Director & Secretary