

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
RIVERFRONT LIBRARY  
SEPTEMBER 4, 2014

**ATTENDANCE**

TRUSTEES:	Nancy Maron Gregory Arcaro Alexandre Olbrecht Jim Buckley John Margand Harris M. Lirtzman
LIBRARY DIRECTOR:	Stephen E. Force
DEPUTY DIRECTOR:	Edward Falcone
BUSINESS MANAGER:	Barbara Quis
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	Emily Power, Clerk I Riverfront Library
STAFF REPRESENTATIVE:	Rose Bannister, Clerk III Business Office, Riverfront Library

The Board meeting began at 7:00 p.m.

**MINUTES**

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board approved the Minutes of the Board Meeting of July 23, 2014.

**DIRECTOR'S REPORT**

Director Force was advised by the Yonkers Jewish Council that 727 children attended the Summer Reading Program. They reported that 4,325 books were read and 201 children under the age of 5 attended story time. Director Force informed the Board members that the Jewish Council conducted a very successful program this year. Director Force also informed the Board members that a couple of weeks ago, Attorney General Eric Schneiderman was joined by Assembly Member J. Gary Pretlow, Assembly Member Shelley Mayer and Senator Andrea Stewart-Cousins to recognize the 226 students from Westchester County who received his office's Triple C (Courage, Character & Commitment) Award at the Riverfront Library.

The Yonkers Public Library Foundation received a donation of \$3,000 from the film company that produces the show Blue Bloods for film time at the Crestwood Branch. Director Force suggested the money be used for a Crestwood Branch make-over which would include the children's area, new rugs, etc.

Director Force referred Board members to the letter received from law firm Keane & Beane informing the Yonkers Public Library that they have been retained by the City of Yonkers to represent the Yonkers Board of Education.

Director Force submitted to the Board members for their review his draft of a job description for the art curator. Tr. Maron suggested the art curator attend an upcoming meeting for introduction to the Board members.

Deputy Director Force informed the Board members that he plans to retire in January.

**DEPUTY DIRECTOR'S REPORT**

The capital budget process is finally underway. Deputy Director Falcone reported that the City Council Committee approved 450,000 for books and other materials, one-half of the façade project at Grinton I. Will Branch and new boilers at Grinton I. Will Branch. Funds also are expected for repair of the front steps at Riverfront Library. The full Council will vote on the Capital Budget on September 10, 2014.

Deputy Director Falcone said the State and the CDBG grants seem to be on track for approval. The last step of the DASNY grant requires the Deputy Director to have signature authorization for the grant for the Technology Room at the Riverfront Library.

On motion of Tr. Olbrecht, seconded and carried, the Board voted to adopt a Resolution authorizing and empowering Deputy Director Falcone to execute a Grant Disbursement Agreement and related documents for the Technology Training Room in the Riverfront Library.

Deputy Director Falcone addressed Tr. Maron’s inquiry regarding the Technology Room’s architect. Deputy Director Falcone assured Board members that the architect will attend an upcoming meeting enabling him to answer all questions.

Deputy Director Falcone submitted to the Board members an updated Government Documents Selection Policy, Section VIII.G.1 for approval.

On motion of Tr. Margand, seconded and unanimously carried, the Board moved to adopt the updated Government Documents Selection Policy, Section VIII.G.1.

Deputy Director Falcone informed the Board members that WLS will be hosting a Legislator Breakfast on Thursday, September 18, 2014, 8:15 a.m. at 540 White Plains Road in Tarrytown.

A discussion ensued among the Board members on the benefits of the Library program Tutor.com.

**UNION REPRESENTATIVE’S REPORT**

Union Representative Emily Power had nothing to report.

**STAFF REPRESENTATIVE’S REPORT**

Staff Representative Rose Bannister had nothing to report.

**WLS REPORT** - None

## **PERSONNEL REPORT**

On motion of Tr. Margand, seconded and unanimously carried, the Board ratified the following appointments:

Ava Blake, Librarian I, \$50,922, effective 8/1/14  
Carlos Rodriguez, P/T Page, \$8.00/hr., effective 8/2/14  
Katherine Espitia, P/T Page, \$8.00/hr., effective 8/9/14  
Doris Miranda-Pemberton, P/T Page, \$9.35/hr., effective 8/16/14  
Karina Familia-Cueto, P/T Page, \$9.35/hr., effective 8/16/14

The Board acknowledged the following retirement:  
JoAnne Roche, Librarian II, \$80,499, effective 8/26/14

## **COMMITTEE REPORTS**

**Budget & Planning:** Maron, Olbrecht, Buckley

**Finance:** Maron, Olbrecht, Buckley, Margand

**Employee Relations:** Maron, Buckley, Margand

**Buildings & Grounds:** Maron, Lemiech-Iervolino, Arcaro

**Fundraising & Development:** Maron, Olbrecht, Margand

## **RATIFICATION OF BILLS**

On motion of Tr. Buckley, seconded and carried, the Board ratified payment of bills as listed on Schedules #747 and #748.

**UNFINISHED BUSINESS**

Tr. Maron and Tr. Buckley agreed to participate in the art gallery committee.

**NEW BUSINESS**

Tr. Maron welcomed and introduced new Trustee Harris M. Lirtzman, who will serve the remainder of Curtis Kendrick's term through 12/31/18.

Tr. Maron discussed with Board members an agenda regarding the September 20, 2014 Trustee Retreat which will be held at the Riverfront Library.

**NEXT BOARD MEETING DATE** – Thursday, October 16, 2014, 7:00 p.m., Riverfront Library.

The Board Meeting was adjourned at 9:00 p.m.

Stephen E. Force  
Library Director & Secretary