

YONKERS PUBLIC LIBRARY
BOARD MEETING
GRINTON I. WILL BRANCH
November 20, 2018

ATTENDANCE

TRUSTEES:	Anietra Guzmán-Santana Nancy Maron Derrick Touba Joseph Puglia John Saraceno
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	Sarah McAllister
WLS BOARD REPRESENTATIVE:	Tr. Puglia
UNION REPRESENTATIVE:	None

The Board Meeting began at 6:58 p.m.

MINUTES

On motion of Tr. Puglia, seconded and unanimously carried, the Board approved the Minutes of the Board Meeting of October 18, 2018.

MANAGEMENT REPORT

Director Falcone informed the Board that the Will façade project remains behind schedule. Windows are expected to be delivered next Tuesday and frame installation will begin. The vestibule and the main level approach are currently being worked on.

Director Falcone gave an update on the Will boiler project. The piping is almost done on one of the original boilers, which should provide heat tomorrow. Director Falcone commended Will staff for working through uncomfortable conditions and told Board members they would be notified and updated as conditions progress.

Director Falcone addressed the recent snow storm and said that everyone eventually got home safely. Tr. Guzmán-Santana told Board members that Director Falcone and Deputy Director Thaler were on hand all evening to assist students stranded in the Riverfront atrium.

Director Falcone told Board members that the Library has received a grant from Verizon for the Virtual Reality project and is awaiting word regarding the Con Edison grant, which will support activities in the Riverfront Gallery.

Director Falcone advised the Board that the State Library conference held in Rochester, New York was attended by several staff members. Michael Walsh and Brandon Neider presented a program on digital archiving, which was well-received.

Director Falcone announced the November 30, 2018 retirement of Sarah McAllister, Administrative Secretary/Steno, to Board members.

UNION REPRESENTATIVE'S REPORT - None

WLS REPORT – WLS Representative Tr. Joseph Puglia reported to Board members that he attended the recent meeting which addressed the role of trustees.

PERSONNEL REPORT

On motion of Tr. Maron, seconded and unanimously carried, the Board ratified the following appointments:

Carlos E. Bermeo, P/T Page, \$11.00/hr., effective 10/13/18
Laurie Antash/P/T Librarian II, \$25.35/hr., effective 10/20/18
Dillon P. Syron, P/T Page, \$11.00/hr., effective 11/10/18
Yulisa Paz, P/T Page, \$11.00/hr., effective 11/10/18
Glenda Molina, Clerk I/Spanish Speaking, \$38,013., eff. 11/16/18

Acknowledge the following terminations:

Sumaya Kashem, P/T Page, \$11.00/hr., effective 10/13/18
Elizabeth Ortiz, P/T Page, \$11.00/hr., effective 10/20/18

COMMITTEE REPORTS

Finance, Budget & Planning - Guzmán-Santana, Saraceno, Jannetti

Employee Relations – Guzmán-Santana, Toubá, Puglia

Buildings & Grounds –Guzmán-Santana, Maron, Saraceno, Ilarraza

Fundraising & Development – Guzmán-Santana, Maron, Jannetti
Tr. Maron reported that the Foundation will be starting an annual appeal campaign very soon. All plaque donations will now be \$125.00 and up. The next Foundation meeting will be on November 29th.

PAYMENT OF BILLS

On motion of Tr. Puglia, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule 797.

UNFINISHED BUSINESS

Director Falcone continued a discussion on the FY20 YPL operating budget. The management team will present the Board with a detailed budget presentation at the December meeting.

NEW BUSINESS

Director Falcone advised Board members that New York State passed new regulations for mandatory requirements regarding sexual harassment. Our new policy does not meet all criteria and minor changes have been made.

On motion of Tr. Maron, seconded and unanimously carried, the Board approved, with a correction to page 2, line three, the revised Harassment Policy.

The Board agreed that Tr. Toubá will head the nominating committee for 2019 officers.

Board members discussed trustee self-evaluations and how to improve their roles and advocacy.

Tr. Guzmán-Santana reminded Board members about the December 2019 Plan Work Session to discuss ideas for inclusion in the FY20 budget.

Director Falcone requested an adjustment in the Sunday hourly rate for part-time employees to encourage more participation in Sunday service

On motion of Tr. Saraceno, seconded and unanimously carried, the Board approved increasing the hourly rate for part-time staff to time and a half for Sunday only.

Director Falcone invited the Trustees to the Library's staff holiday party to be held on December 7th at Dunwoodie from 6-10 p.m.

NEXT BOARD MEETING DATE – Thursday, December 13, 2018, 7:00 p.m., at the Riverfront Library

EXECUTIVE SESSION

Tr. Touba motioned to enter into Executive Session at 8:44 p.m. to discuss the performance of a particular employee.

The Board exited Executive Session at 9:05 p.m. On motion of Tr. Saraceno, seconded and unanimously carried, the following resolution was adopted:

RESOLVED, that the Board of Trustees of the Yonkers Public Library hereby approves the Stipulation of Agreement between the Library, the Local 704 B, Service Employees International Union, AFL-CIO and employee #733881 dated November 20, 2018, and hereby authorizes the Library Director to execute all documents pertaining to same and to take all actions consistent with the terms thereof.

On motion of Tr. Maron, the meeting was adjourned at 9:12 pm.

Edward Falcone
Library Director & Secretary