

**YONKERS PUBLIC LIBRARY  
AGENDA FOR BOARD MEETING  
GRINTON I. WILL BRANCH  
DECEMBER 14, 2017**

**MINUTES**

**[ACTION ITEM]**

Approve Minutes of Board Meeting of November 16, 2017.

**MANAGEMENT REPORT**

**UNION REPRESENTATIVE'S REPORT**

**WLS REPORT**

**PERSONNEL REPORT**

**[ACTION ITEMS]**

Ratify the following appointments:

Mary Robison, Librarian II, \$61,372, effective 12/1/17

Hamza Farooqui, P/T Page, \$10.00/hr., effective 11/25/17

Acknowledge the following terminations:

Evencio Alvarez-Martinez, P/T Page, \$11.00/hr., effective 11/18/17

Eleanora Amoyaw, P/T Page, \$11.00/hr., effective 11/18/17

Stephanie Bediako, P/T Page, \$10.00/hr., effective 11/18/17

Cheyenne Darcy, P/T Page, \$11.00/hr., effective 11/18/17

Radhamely Deleon, P/T Page, \$10.00/hr., effective 11/18/17

Jesus Delossantos, P/T Page, \$11.00/hr., effective 11/18/17

Yaw Eshun, P/T Page, \$11.00/hr., effective 11/18/17

Brittany Kusi-Gyabaah, P/T Page, \$10.00/hr., effective 11/18/17

Christopher Machado, P/T Page, \$10.00/hr., effective 11/18/17

Jose Rivera, P/T Page, \$11.00/hr., effective 11/18/17

Carlos Rodriguez, P/T Page, \$10.00/hr., effective 11/18/17

Hadil Sarrar, P/T Page, \$11.00/hr., effective 11/18/17

Jose Velez, P/T Page, \$11.00/hr., effective 11/18/17

Shaniqua Williams, P/T Page, \$11.00/hr., effective 12/2/17

Acknowledge the following hourly salary increase:

Clara Olaya, P/T Page, \$11.00/hr., effective 12/2/17

**COMMITTEE REPORTS**

**Finance, Budget & Planning** Maron, Jannetti\*

**[ACTION ITEMS] The following certificates will expire:**

12/16/17 Saunders Book Fund, Sunnyside Federal Savings & Loans Bank, 15 mo. CD, \$75,074.78; 1.10%

12/16/17 Contributions Account, Sunnyside Federal Savings & Loans Bank, 15 mo. CD, \$26,572.85; 1.10%

**Employee Relations** Maron, Greenwald\*

**Buildings & Grounds** Maron, Buckley\*, Santana, Touba

**Fundraising & Development** Maron, Santana\*, Buckley, Touba, Greenwald

**RATIFY PAYMENT OF BILLS**

**[ACTION ITEM]** Schedule #786

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**[ACTION ITEM]** Approval of FY19 Budget Request

**NEXT BOARD MEETING DATE: To be determined**

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
RIVERFRONT LIBRARY  
November 16, 2017

**ATTENDANCE**

TRUSTEES:	Nancy Maron Anietra Guzman-Santana Stephen Jannetti Derrick Touba Hon. Hal B. Greenwald Joseph Puglia
GUEST SPEAKER:	Tara Somersall, Dept. Head, Riverfront Children's Dept.
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	Mary Amato
UNION REPRESENTATIVE:	Rose Bannister, Clerk III, Business Office, Riverfront

The Board Meeting began at 7:03 p.m.

**MINUTES**

On motion of Tr. Guzman-Santana, seconded and carried, the Board approved the Minutes of the Board Meeting of October 19, 2017.



**STAFF PRESENTATION**

Tara Somersall, Department Head, Riverfront Children's Department, spoke to Board members about her professional background and her current duties. Tara distributed a list of current programs, and discussed ways that her department is aligning with the new strategic plan.

**DIRECTOR AND DEPUTY DIRECTOR MANAGEMENT REPORT**

Director Falcone referred the Board members to the Management Report. He informed them that the Will façade project is now going according to plan and Phase 1 should be completed by mid-January.

Plans for the Will boiler project are still under review, and the CoY Engineering Department is going to call a meeting soon to review options.

The Board members were informed by Director Falcone that the Montefiore Innovation Fund program will begin the first week in December.

Director Falcone reported that a comprehensive weeding of the circulating print collections has been underway, with the help of the CollectionHQ tool. In addition, the print reference collections are getting a thorough review, and it is likely that they will be significantly downsized.

Tr. Greenwald arrived at 7:45 p.m.

Director Falcone discussed the 1,000 Books Before Kindergarten Program with the Board members.

Director Falcone and Deputy Director Thaler informed the Board members that they recently met with Deputy Mayor James Cavanaugh and these meetings will continue on a monthly basis.

Director Falcone told Board members that this year's NYLA Conference was attended by six staffers who enjoyed and benefitted from the conference. Tr. Maron stated she would like to get feedback from staffers who attend future conferences.

Director Falcone reminded the Board members that the Literacy Solutions dinner is Thursday, November 30<sup>th</sup>, 6:00 p.m. at The Yonkers Brewery.

**UNION REPRESENTATIVE'S REPORT** – Union Representative Rose Bannister had nothing to report.

**WLS REPORT** – WLS Representative advised the Board members that she was resigning her post as WLS Representative, effective 12/31/17.

**PERSONNEL REPORT**

On motion of Tr. Touba, seconded and unanimously carried, the Board ratified the following appointments:

Ashley Mills, P/T Page, \$11.00/hr., effective 10/21/17

Enis Kolasinac, P/T Page, \$11.00/hr., effective 11/4/17

Steven Kiryako, P/T Page, \$11.00/hr., effective 11/4/17

The Board acknowledged the following terminations:

Stephanie Cavorti, P/T Page, \$11.00/hr., effective 11/3/17

Jayson Sotomayor, P/T Custodian, \$11.00/hr., effective 11/10/17

Darane Raines, P/T Page, \$10.00/hr., effective 11/4/17

**COMMITTEE REPORTS**

**Finance, Budget & Planning:** Maron, Jannetti

**Employee Relations:** Maron, Greenwald

**Buildings & Grounds:** Maron, Buckley, Guzman-Santana, Touba

**Fundraising & Development:** Maron, Guzman-Santana, Buckley, Touba, Greenwald

Tr. Guzman-Santana informed Board members that the Yonkers Public Library Foundation has seven confirmed board members. The Foundation's 501(c)3 application has been submitted to the IRS for a determination.

**PAYMENT OF BILLS**

On motion of Tr. Puglia, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #785.

### **UNFINISHED BUSINESS**

Director Falcone updated the Board members on the Strategic Plan action items that have been either completed thus far or are scheduled for 2018.

### **NEW BUSINESS**

On motion of Tr. Guzman-Santana, seconded and unanimously carried, the Board approved closing the Library on Sunday, December 24<sup>th</sup> and Sunday, December 31st.

The Board appointed Tr. Puglia and Tr. Buckley to the nominating committee.

On motion of Tr. Puglia, seconded and unanimously carried, the Board moved to adopt the new Policy on Social Media.

Director Falcone distributed materials and led a discussion with Board members regarding the 2018-2019 Budget.

**NEXT BOARD MEETING DATE** – Thursday, December 14, 2017, 7:00 p.m. at the Grinton I. Will Branch.

The Board meeting adjourned at 9:40 p.m.

Edward Falcone  
Library Director & Secretary



## SOCIAL MEDIA POLICY

Social Media includes any online communications channels dedicated to community-based input, interaction, content-sharing and collaboration. Websites and applications dedicated to, but not limited to forums, microblogging, social networking, social bookmarking, social curation, and wikis are among the different types of social media. Examples of social media sites include, but are not limited to, LinkedIn, Snapchat, Facebook, YouTube, Instagram and Twitter.

The Yonkers Public Library ("Library") has a presence on several social media platforms to promote its programs and services, and to provide an opportunity for the sharing of ideas, opinions, and information about library-related topics. This includes, but is not limited to: conveying information about library programs and services; advising patrons about program updates; obtaining patron feedback, exchanging ideas or trading insights about library trends; reaching out to potential new patrons; and raising awareness of the Library's brand. The Library aims to provide a welcoming and inviting online space where patrons will find useful information and be able to interact with library staff and other library users.

While the Library encourages an open forum, posts and comments are moderated by Library staff. The Library reserves the right, at its sole discretion, not to publish/post and/or to remove submissions or comments that violate this policy and/or are otherwise inappropriate or unlawful.

### I. General Rules and Guidelines

#### Rules for Commenting and Posting

1. Posting offensive, obscene, threatening, harassing, abusive, defamatory or discriminatory content is prohibited. The Library will remove posts/comments that contain abusive, vulgar, offensive, threatening or harassing language, personal attacks of any kind, or offensive terms that target specific individuals or groups. Individuals are fully responsible for libelous or defamatory comments.
2. Hate speech will not be tolerated. Posts containing racism, homophobia, sexism, or any other form of hate speech will be removed from the Library's site.
3. Please do not include personal information. The Library strongly discourages individuals, especially people under the age of 18, from posting personal information about themselves (e.g. last names, school, age, phone numbers, addresses, etc.), and reserves the right to remove any posts with personal information about other people or that violate a third party's right to privacy.
4. Stay on topic. Comments and posts should be related to the issues being discussed. Do not post links to sites that are not relevant to the topic.
5. Spam will be removed. The Library will also remove posts or comments used for promotional and/or commercial purposes or for campaigning, soliciting and/or fundraising.
6. Individuals should not post anything that they do not have the right to post. The Library will comply with takedown requests when notified of violations of the Digital Millennium Copyright Act.

## **Section II.AF.2.**

7. The Library is not responsible for any of the patron-generated comments/content that appears on social media. A posted comment is the opinion of the poster only, and publication of a comment does not imply endorsement or agreement by the Library.
8. Users may report concerns and Library staff will endeavor to review those concerns as soon as possible. The Library reserves the right to remove/delete user comments and posts in a manner consistent with its mission and policies.

### **II. Library Employees**

1. Only employees designated and authorized by the Library ("designated and authorized employees") can prepare content for, publish, delete, edit, or otherwise modify content on the Library's social media platforms on behalf of the Library. Designated and authorized employees are responsible for ensuring that the Library's social media conform to all applicable Library rules and guidelines. These employees are authorized to remove immediately, and without prior notice, any content from Library social media, including, but not limited to, offensive content such as pornography, obscenities, profanity, and/or any other material that violates Library policies or the General Rules and Guidelines set forth above. All other employees may post and/or comment as members of the general public, and are subject to the General Rules and Guidelines set forth above, as well as the additional rules set forth below.
2. Employees are prohibited from posting or otherwise sharing confidential, proprietary, or nonpublic Library information.
3. Employees are prohibited from posting or otherwise sharing personal information regarding fellow employees, including, but not limited to, home addresses, phone numbers, social security numbers and/or medical information.
4. Employees are prohibited from posting or otherwise sharing confidential patron information, including, but not limited to, names, addresses, phone numbers, email addresses, borrowing history and/or account numbers.
5. The Library's harassment policy shall apply to employee posts and comments.
6. Employees must abide by the YPL Policy Manual concerning staff use of electronic resources.
7. Employees may not post personal views or statements as representing the views or statements of the Library. Employees who choose to identify themselves as employees of the Library on social media should state explicitly, clearly, and in a prominent place that their views are their own and not those of the Library.

### **III. Photographs**

The Library permits the taking of photographs in accordance with its Photography Policy. The posting of such photographs on the Library's social media shall be permitted for the purpose of advertising and/or promoting the Library's programs and services without the prior consent of the subject(s) of the photograph(s).

### **III. Violations**

Patrons who repeatedly violate these rules may be barred from further commenting and/or posting.



**Section II.AF.3.**

Employee violations of this policy may result in discipline up to and including termination of employment in accordance with the requirements of any applicable statutes, rules, regulations and/or collective bargaining agreements.

**Adopted by the Board of Trustees on November 16, 2017**

## Yonkers Public Library Bill List November 2017

<b>Vendor Name</b>	<b>Description</b>	<b>Date</b>	<b>Amount</b>
<b>CAPITAL FUNDS</b>			
BARNES & NOBLE	MATERIALS	11/15/2017	169.61
BARNES & NOBLE	MATERIALS	11/15/2017	805.63
KG+D	FAÇADE	11/15/2017	2,073.89
KG+D	PROF. FEES: FAÇADE	11/14/2017	6,143.00
MIDWEST TAPE	MATERIALS	11/15/2017	14.95
MIDWEST TAPE	MATERIALS	11/15/2017	20.78
MIDWEST TAPE	MATERIALS	11/15/2017	22.36
MIDWEST TAPE	MATERIALS	11/15/2017	23.98
MIDWEST TAPE	MATERIALS	11/15/2017	100.72
MIDWEST TAPE	MATERIALS	11/15/2017	156.62
MIDWEST TAPE	MATERIALS	11/15/2017	167.93
MIDWEST TAPE	MATERIALS	11/15/2017	242.86
MIDWEST TAPE	MATERIALS	11/15/2017	296.83
MULTICULTURAL BOOKS & VIDEOS	MATERIALS	11/15/2017	158.02
OVERDRIVE	MATERIALS	11/15/2017	2,099.98
OVERDRIVE	MATERIALS	11/15/2017	2,234.86
<b>TOTAL</b>			<b>14,732.02</b>

<b>Vendor Name</b>	<b>Description</b>	<b>Date</b>	<b>Amount</b>
<b>CONTRIBUTIONS FUNDS</b>			
AMERICAN EXPRESS	NYLA, PLA, ALA, KEATS GRANT	11/28/2017	1,324.00
BELLA VISTA DELI	BOARD MEETING: 11/20/2017	11/28/2017	125.00
BITETTI, CHRISTINE	REIMB EXP: NYLA 11/8-10/2017	11/14/2017	716.75
BUTLER, MAUREEN	HOMEWORK HELPER: CREST	11/20/2017	262.50
BUTLER, MAUREEN	HOMEWORK HELPER: CREST	11/9/2017	487.50
CRAFTON, DAILEY	CLASS SUPPLIES	11/9/2017	41.86
FALCONE, EDWARD	REIMB EXP: NYLA 11/7-11/2017	11/14/2017	716.00
FALTZ, LAWRENCE	TELESCOPE PROJECT	11/14/2017	72.51
GANTZER, ANA	REIMB EXP: NYLA 11/8-11/2017	11/14/2017	201.00
GOVCONNECTION, INC.	TONER FOR TRAC PRINTERS	11/20/2017	1,557.31
KEANE & BEANE	FOUNDATION	11/14/2017	1,335.80
LITERACY SOLUTIONS	WEST. LEADERS OF VISION	11/16/2017	1,400.00
NEIDER, BRANDON	REIMB EXP: NYLA 11/9-11/2017	11/20/2017	756.00
ROBISON, MARY	REIMB EXP: NYLA 11/8-10/2017	11/14/2017	574.55
S & S WORLDWIDE, NC.	E. KEATS GRANT	11/20/2017	112.46
SIEGAL, MARTIN	HOMEWORK HELPER: WILL	11/14/2017	900.00
TILSON, ANDREA	HOMEWORK HELPER: RIV	11/14/2017	718.75
W. B. MASON	TELESCOPE GRANG	11/28/2017	35.15
W. B. MASON	GIRLS WHO CODE	11/20/2017	39.28
W. B. MASON	GIRLS WHO CODE	11/9/2017	39.28
W. B. MASON	E. KEATS GRANT	11/20/2017	105.50
W. B. MASON	PAPER FOR TRAC PRINTERS	11/20/2017	706.00
YONKERS PUBLIC LIBRARY	FUNDS TRANSFERRED:NEW ACCT	11/15/2017	80,000.00
ZABRISKIE, CHRISTIAN	REIMB EXP: NYLA 11/8-10/2017	11/28/2017	402.40
<b>TOTAL</b>			<b>92,629.60</b>



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 Accrual Basis

**YONKERS PUBLIC LIBRARY**  
**BILL LIST - OPERATING ACCOUNT**  
 November 2017

Date	Num	Memo	Amount
<b>Abbey Ice</b>			
11/15/2017	54892	Spring Water	98.50
11/15/2017	54893	Spring Water	53.00
11/15/2017	56255	Spring Water	46.50
11/27/2017	56256	Spring Water	59.50
11/27/2017	56257	Spring Water	27.00
Total Abbey Ice			284.50
<b>Amazon.com</b>			
11/15/2017	87810312096oct17	Supplies	913.76
Total Amazon.com			913.76
<b>American Express</b>			
11/15/2017	676005oct17	Software & Book	60.00
11/15/2017	676005oct17	Materials	46.00
Total American Express			106.00
<b>ARTEAGA, KELLY</b>			
11/27/2017	7	Program-Zumba	70.00
Total ARTEAGA, KELLY			70.00
<b>Baker &amp; Taylor</b>			
11/24/2017	ls17090068	Materials	4,802.07
Total Baker & Taylor			4,802.07
<b>Battery Universe</b>			
11/15/2017	19810	Replacement Battery	121.43
Total Battery Universe			121.43
<b>Brodart</b>			
11/24/2017	484459	Supplies	3,364.05
Total Brodart			3,364.05
<b>Cablevision Optimum</b>			
11/15/2017	0780355027 9oct17	Internet & Phones	140.81
11/15/2017	07803544469nov17	TV Boxes	14.86
11/24/2017	0780306554601nov17	TV Box	7.35
Total Cablevision Optimum			163.02
<b>CHLOE'S KIDS</b>			
11/15/2017	1w	Program-Baby Signing Time-Will	125.00
11/27/2017	5fr	Program-Baby Signing	75.00
11/27/2017	6fr	Program-Baby Signing	75.00
Total CHLOE'S KIDS			275.00
<b>Citadel Pest Control</b>			
11/15/2017	3229	Pest Control	200.00
11/15/2017	3237	Pest Control	180.00
Total Citadel Pest Control			380.00
<b>clowns.com</b>			
11/24/2017	100	Program-Halloween Performance-Will	455.00
Total clowns.com			455.00
<b>Con Edison</b>			
11/15/2017	92142173100oct17	Gas	147.78
Total Con Edison			147.78
<b>Crown HVAC</b>			
11/15/2017	8052	Repairs-Installation-Air Compressor	455.00
Total Crown HVAC			455.00
<b>Crown Janitorial</b>			
11/27/2017	399229-1	Janitorial Supplies	1,615.45
Total Crown Janitorial			1,615.45
<b>Demco</b>			
11/15/2017	6242361	Supplies	1,088.12

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 Accrual Basis

**YONKERS PUBLIC LIBRARY**  
**BILL LIST - OPERATING ACCOUNT**  
 November 2017

Date	Num	Memo	Amount
Total Demco			1,088.12
<b>Ebsco</b>			
11/24/2017	9199352	Continuations	91.84
11/27/2017	9199358	Continuations	1,079.89
Total Ebsco			1,171.73
<b>Emil Yedowitz Landscaping</b>			
11/15/2017	yed5775	Repairs-Winterize Sprinkler System	90.00
Total Emil Yedowitz Landscaping			90.00
<b>Gantzer, Ana</b>			
11/15/2017	102317	Reimbursement-Program Supplies	50.24
Total Gantzer, Ana			50.24
<b>Global Equipment Co.</b>			
11/15/2017	111739406	Supplies	260.00
Total Global Equipment Co.			260.00
<b>GovConnection</b>			
11/15/2017	55241253	Computer Products	29.46
11/15/2017	55263856	Computer Products	308.65
11/15/2017	55263888	Computer Products	10.56
Total GovConnection			348.67
<b>Home Depot Credit Service</b>			
11/15/2017	32589	Wood	46.90
Total Home Depot Credit Service			46.90
<b>Infogroup</b>			
11/15/2017	10003244475	Subs & Pubs	3,300.00
Total Infogroup			3,300.00
<b>ISE Office Plus</b>			
11/27/2017	381144	Business Cards-Melissa Glazer	30.49
Total ISE Office Plus			30.49
<b>J A Fama</b>			
11/15/2017	1050	Repairs-Concrete Work-Crest	1,800.00
Total J A Fama			1,800.00
<b>Keane &amp; Beane</b>			
11/27/2017	30458	Legal Fees	1,995.00
Total Keane & Beane			1,995.00
<b>Omega Environmental Services</b>			
11/15/2017	70627	Asbestos Monitoring	1,730.00
11/27/2017	40632	asbestos project	1,760.00
Total Omega Environmental Services			3,490.00
<b>Proquest</b>			
11/15/2017	61456169	Subs & Pubs	20,914.26
Total Proquest			20,914.26
<b>Quill Corp.</b>			
11/15/2017	1742960	Supplies	37.26
11/15/2017	1746306	Supplies	91.13
Total Quill Corp.			128.39
<b>SavATree</b>			
11/27/2017	4745692	Rental-Bucket Truck	349.00
Total SavATree			349.00
<b>Schall Hardware</b>			
11/15/2017	15660	Hardware	703.04
Total Schall Hardware			703.04
<b>Stanley Convergent</b>			

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**YONKERS PUBLIC LIBRARY**  
**BILL LIST - OPERATING ACCOUNT**  
 November 2017

Date	Num	Memo	Amount
11/27/2017	15015421	Alarm Monitoring & Maint	749.49
11/27/2017	15017493	Alarm Monitoring & Maint.	655.16
Total Stanley Convergent			1,404.65
<b>Sterling Sanitary Supply</b>			
11/15/2017	ag1065	Janitorial Supplies	778.85
Total Sterling Sanitary Supply			778.85
<b>T &amp; L Home Improvements</b>			
11/15/2017	5834592	Repairs-Plaster Work-Crest	1,600.00
Total T & L Home Improvements			1,600.00
<b>The Metro Group</b>			
11/15/2017	pl 514096	Boiler & Cooling Tower Maint.	732.83
11/15/2017	pl 528771	Boiler & Cooling Tower Maint.	732.83
Total The Metro Group			1,465.66
<b>Verizon</b>			
11/15/2017	9143373015nov17	Phones/Alarms	46.46
11/15/2017	9147931065nov17	Phones/Alarms	52.89
11/24/2017	9144109274nov17	Phones/Alarms	41.83
Total Verizon			141.18
<b>Verizon Wireless</b>			
11/15/2017	9795071355	Cell Phones	343.47
11/24/2017	9795071355nov17	Cell Phone	343.47
Total Verizon Wireless			686.94
<b>WB Mason</b>			
11/15/2017	cr4743800	Supplies	-12.65
11/15/2017	I48750420	Supplies	12.65
11/15/2017	I48897426	Supplies	13.10
11/15/2017	cr4776882	Supplies	-39.28
11/15/2017	I49175026	Supplies	456.59
11/27/2017	cr4799252	Supplies	-12.21
11/27/2017	I49253707	Supplies	6.86
11/27/2017	I49256685	Supplies	12.65
11/27/2017	I49266573	Supplies	60.72
11/27/2017	I49293033	Supplies	8.56
11/27/2017	I49369957	Supplies	98.20
Total WB Mason			605.19
<b>Weaver, Alan</b>			
11/27/2017	1017-12	Program-Intro To Access	575.00
Total Weaver, Alan			575.00
<b>Xerox</b>			
11/15/2017	090998780	Copier Maintenance	95.00
Total Xerox			95.00
<b>TOTAL</b>			<b>56,271.37</b>



JOINT MANAGEMENT REPORT  
DECEMBER 2017

**Façade.** The glass for the front windows has been delivered and the contractors are beginning to install it. The new terracotta panels and the hardware to hang them are in transit and should be delivered on-site soon. The roofing patch that was added to the project as a change order has been inspected by the manufacturer, and it is now under their warranty. Finally, Phase II of the project is ready to bid out. The project has been advertised in the Journal News, and the bid opening is set for 1/19/18.

**Boiler.** The current plan for the Will boiler project is to bid out the work in two phases, with Phase I being the removal and replacement of the one inoperable boiler and its associated piping and equipment. Engineering has offered to handle the bidding process for us.

**Montefiore grant.** YPL staff met with their grant partners on 12/7 to finalize the program design. We expect the program to be up and running at Riverfront and Will in mid-January.

**CollectionHQ & Reference Weeding.** Progress continues on the Collection Check phase of CollectionHQ. Once this phase is complete, we'll be able to use the analytical tools to inform collection development and management going forward. The Will Reference weeding project is nearly complete. The staff there has worked very hard to reduce the size of the collection while retaining needed resources.

**1000 Books Before Kindergarten.** The committee met again on 12/11 to plan for a projected start date in early 2018. We have discussed the 1000 Books program at the YPS Yonkers Basics meetings, and it should be a good fit with this public school initiative.

**Girls Who Code Club.** A celebratory event was held in Tech Central on 12/5 as part of Computer Science Education Week. The club members gave presentations about their group projects and were recognized for their participation. Representatives of the Mayor's office, several City Council members and representatives from the office of State Senator Andrea Stewart-Cousins attended and congratulated the girls (and one boy) on their accomplishments. Technology Training Coordinator Christine Bitetti and program facilitator Maria Chang have done an outstanding job leading the program. We look forward to starting it with a new group in January.

**CDBG Grant.** We were notified that we were awarded \$30,000 for public service computer equipment and furnishings. The funds may be applied to purchases made in those areas since 2/1/17.

**Staff Development Day.** We're putting together a committee to plan for our next event, which will likely be held in late April of 2018. We plan to make customer service training the focus of the day. We'll also once again recognize staff members who have reached longevity milestones.

MEETINGS ATTENDED THIS PERIOD

11/17	Susan	Competencies Committee
11/22	Ed	Will visit
11/25	Ed	Will visit

11/27	Susan	Westchester Disabled On The Move
11/28	Ed & Susan	Façade construction meeting
	Susan	CPCY board meeting @Hudson River Museum
	Susan	CollectionHQ phone conference
11/30	Susan	Software training @WLS
	Ed	Lunch Club
	Ed & Susan	Boiler project meeting
	Ed	Chamber of Commerce board meeting
	Ed & Susan	City Hall tree lighting
12/1	Ed & Susan	Yonkers Basics board meeting
	Ed & Susan	Downtown BID tree lighting
12/4	Ed & Susan	Deputy Mayor monthly meeting
12/5	Ed, Susan, Vivian	Crestwood holiday breakfast
	Susan	Yonkers On The Move @City Hall
	Ed, Susan, Vivian	Computer Science Education Week @ Tech Central
12/6	Susan	Women In Business board meeting
	Susan	Branch Administrator monthly meeting @Will
12/7	Susan	Montefiore grant partners meeting
	Ed & Susan	First Thursday gallery reception
12/11	Ed & Susan	1,000 Books committee meeting
12/12	Ed & Susan	Façade construction meeting
	Susan	Mayor's Christmas Reception @City Hall
12/13	Ed & Susan	Branding & Marketing committee
	Ed & Susan	Friends of Crestwood reception
12/14	Ed & Susan	Shelley Mayer open house

## YONKERS PUBLIC LIBRARY

### CIRCULATION STATISTICS

November 2017

	<u>2016</u>	<u>2017</u>		
Days of Service	27	27		
<b>RIVERFRONT LIBRARY</b>			<b><u>Dev.</u></b>	<b><u>%</u></b>
Adult	13,337	12,758	(579)	
Children's	5,868	5,336	(532)	
<b>Total Riverfront Circulation</b>	<b>19,205</b>	<b>18,094</b>	(1,111)	-5.78%
<b>GRINTON I. WILL BRANCH</b>				
Adult	22,311	20,318	(1,993)	
Children's	11,644	10,481	(1,163)	
<b>Total Will Circulation</b>	<b>33,955</b>	<b>30,799</b>	(3,156)	-9.29%
<b>CRESTWOOD BRANCH</b>				
Adult	2,727	2,730	3	
Children's	1,184	1,706	522	
<b>Total Crestwood Circulation</b>	<b>3,911</b>	<b>4,436</b>	525	13.42%
E-content (All Branches)	6,011	4,935		
<b>TOTAL CIRCULATION</b>				
Total Current Month	63,122	58,264	(4,858)	-7.70%
Total Previous Months	<u>713,106</u>	<u>652,869</u>	<u>(60,237)</u>	<u>-8.45%</u>
<b>Total Year to Date</b>	<b>776,228</b>	<b>711,133</b>	<b>(65,095)</b>	<b>-8.39%</b>



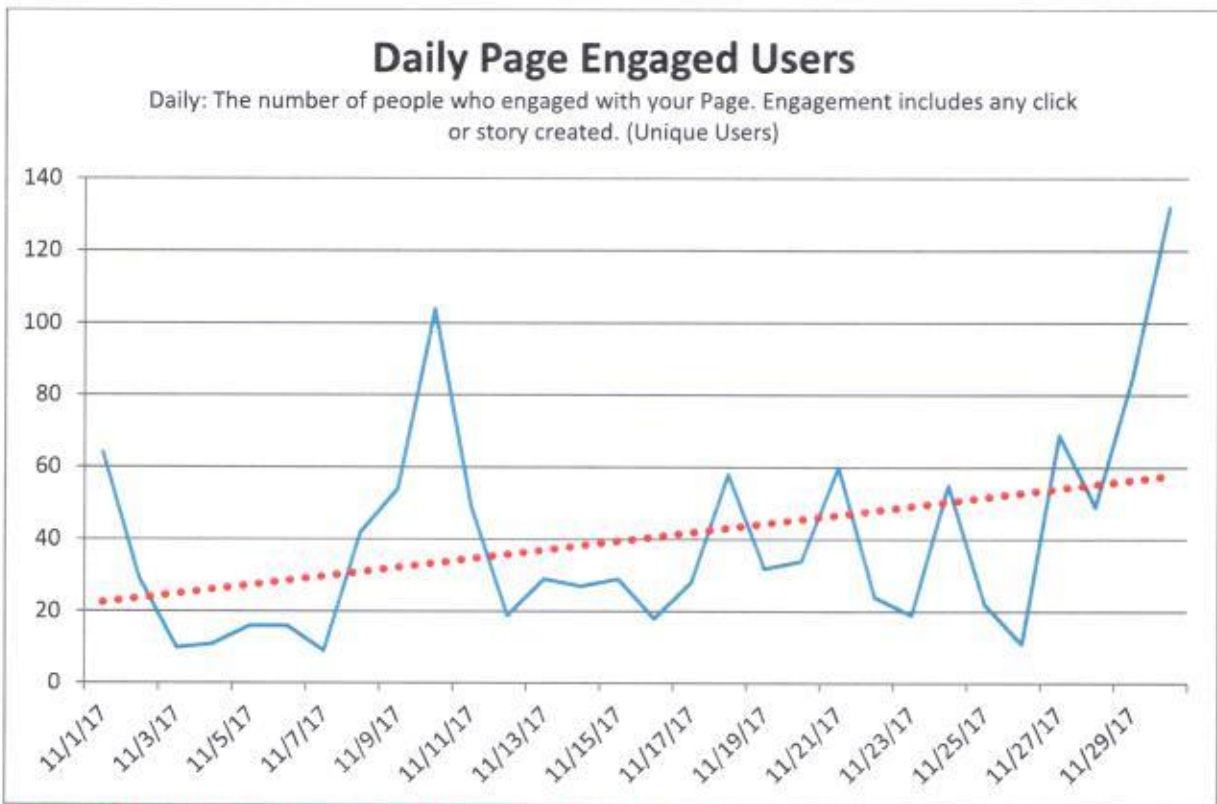
## Social Media Statistics November 2017

### FACEBOOK Snapshot

Month	Total Likes	New Likes	Page Engagement*	%	Total Posts	Monthly Total Reach**	%
May	2,311	39	6,302		46	4,382	
June	2,340	35	7,054	12%	55	6,565	49%
July	2,403	63	11,992	70%	62	7,369	12%
August	2,465	62	7,690	-36%	61	6,423	-13%
September	2,509	44	11,604	51%	40	15,374	139%
October	2,556	47	14,853	28%	39	23,676	54%
November	2,600	44	12,477	-16%	39	19,846	-16%

\*Page engagement: Likes, clicks, comments, and shares

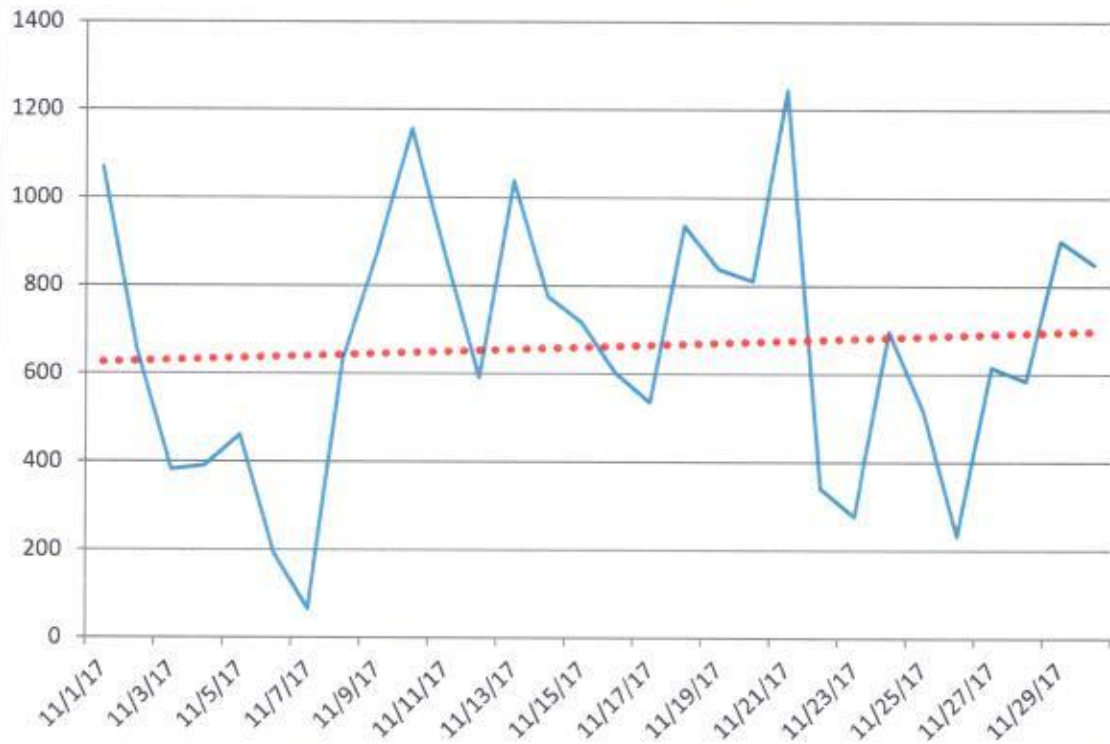
\*\*Reach: Patrons are online & YPL posts show up in newsfeed



**INSIGHT: IS YPL'S ENGAGEMENT RATE INCREASING OVER TIME**

## Daily Total Reach

Daily: The number of people who have seen any content associated with your Page.  
(Unique Users)



**INSIGHT: IS YPL'S DAILY REACH IMPROVING OVER TIME?**

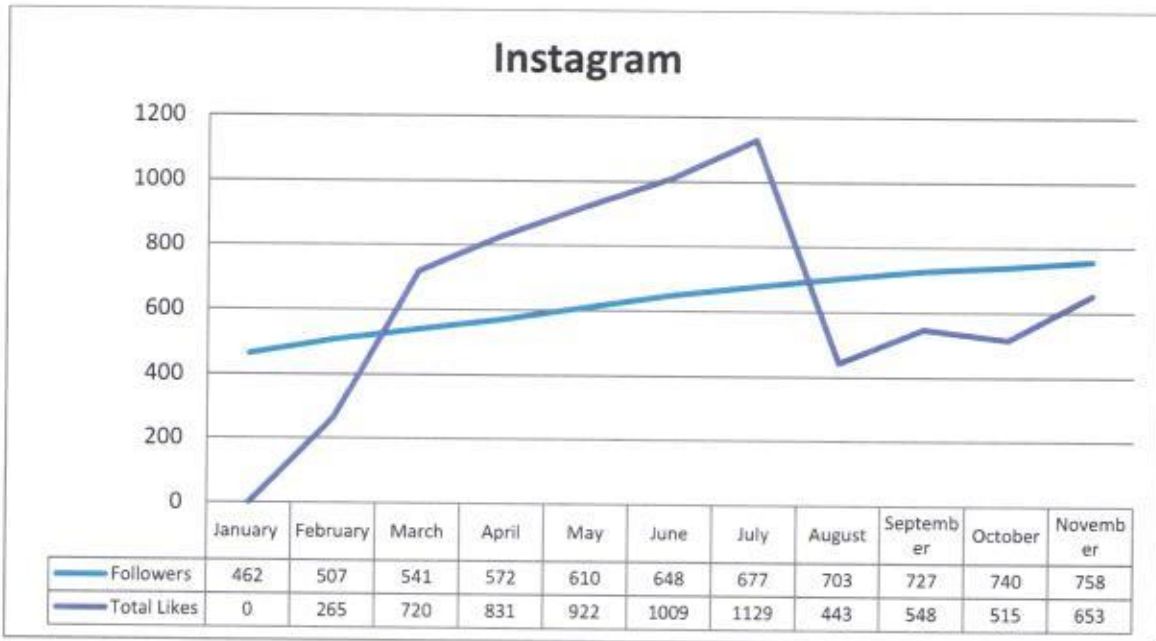
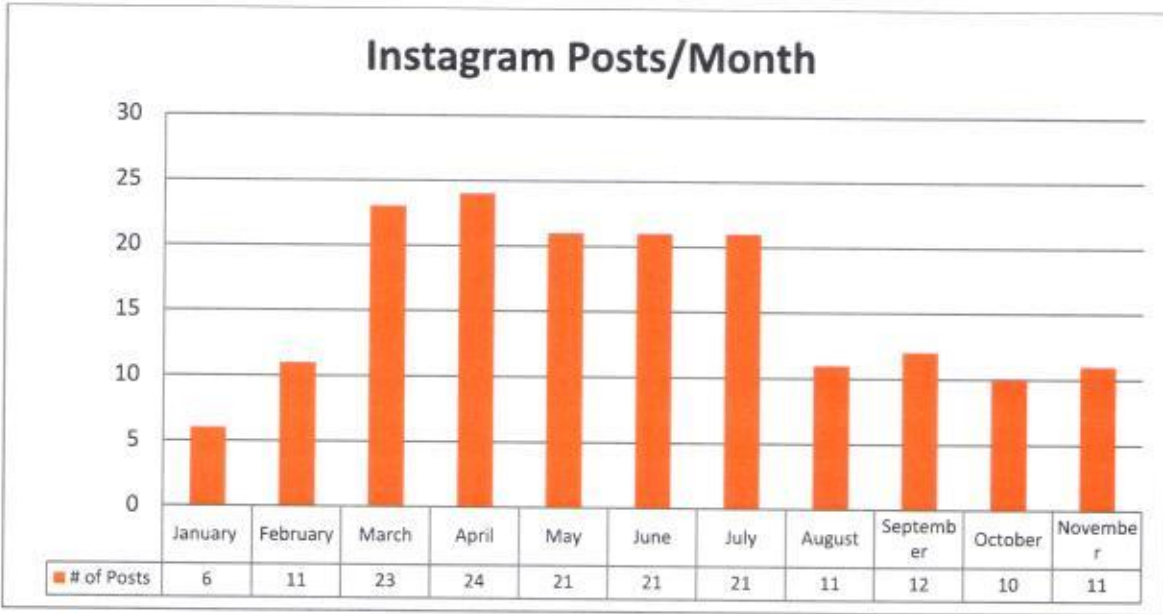
Post Message	Type	Posted	Lifetime Post Total Reach Lifetime: The total number of people your Page post was served to. (Unique Users)	Lifetime Post Total Impressions Lifetime: The number of impressions of your Page post. (Total Count)	Lifetime Engaged Users Lifetime: The number of unique people who engaged in certain ways with your Page post, for example by commenting on, liking, sharing, or clicking upon particular elements of the post.
We made holiday centerpieces using old wine	Photo	11/30/17 5:55 PM	350	629	56
35 years ago today Michael Jackson's Thriller v	Photo	11/30/17 10:21 AM	179	293	6
Watch this amazing film that pays homage to \	Photo	11/30/17 6:54 AM	154	284	3
Bilingual Storytime with stories, songs and c	Photo	11/29/17 10:45 AM	308	514	35
Friends of the Crestwood Branch will be hosti	Photo	11/28/17 5:53 PM	440	826	11
Back at it again with Zumba for Kids! Thank yo	Video	11/28/17 5:50 PM	1122	2126	151
"When given the choice between being right a	Photo	11/28/17 10:47 AM	255	421	19
The Will Library hosted a great "Birds of Prey"	Photo	11/27/17 9:40 AM	513	881	68
Yonkers Downtown Tree Lighting	Link	11/27/17 9:25 AM	620	1085	35
Yonkers Public Library shared Yonkers Downto	Photo	11/27/17 9:24 AM	219	336	16
String instrument meet up group at the Will B	Photo	11/24/17 8:43 PM	352	561	16
Meet live hawks, owls, and falcons at our fre	Photo	11/24/17 12:27 PM	898	1600	38
We're open today and have the absolute best	Photo	11/24/17 6:27 AM	328	501	17
Thank you to all our wonderful patrons for sup	Photo	11/23/17 6:08 AM	260	508	13
Children enjoying the decorations and sounds	Photo	11/21/17 5:00 AM	331	522	26
We enjoyed celebrating National Game and P	Photo	11/20/17 6:00 PM	330	570	19
Christian Zabriskie, branch administrator at t	Link	11/20/17 6:00 PM	595	846	23
Happy Monday from Music and Merriment #st	Photo	11/20/17 9:42 AM	531	808	18
Our friends at the Yonkers Family YMCA will	Photo	11/20/17 5:09 AM	463	690	6
"PRETZELSTEIN ZEV" brings an interactive mus	Photo	11/19/17 12:21 PM	133	240	18
Crestwood Library has started a kids-friendly	Photo	11/18/17 11:09 AM	779	1253	14
What are some of the questions you've asked	Link	11/18/17 9:01 AM	1528	2364	14
Lots of fun and creative ideas at our Legor	Photo	11/18/17 8:08 AM	374	676	46
Native American Heritage Celebration with Do	Photo	11/17/17 3:09 PM	275	453	17
Lego Club at the Will Library! See what we ma	Photo	11/17/17 2:32 PM	387	619	32
You get medals for building Legos at our libr	Photo	11/16/17 2:01 PM	609	976	7
Sand Painting at the Will Library honoring Na	Photo	11/15/17 1:28 PM	330	524	16
Lo pasamos de maravilla haciendo empanadas	Video	11/15/17 11:17 AM	343	566	17
Do you have old photos that are torn and st	Photo	11/14/17 4:39 PM	621	1047	14
Ease into Thanksgiving with some of our gr	Link	11/13/17 6:00 PM	1074	1815	25
Rethinking Feminism through Art in Pakistan	Link	11/13/17 6:25 AM	775	1261	5
Join Yonkers Public Library as we say thank yo	Photo	11/10/17 1:19 PM	275	502	17
American Girl dolls have come to the Riverfr	Photo	11/10/17 8:16 AM	656	1185	91
Visit Santa in his Chaiet	Link	11/9/17 4:01 PM	1400	2393	51
Future astronauts designed a space habitat ye	Photo	11/9/17 7:18 AM	315	516	32
Wonderful class visit this morning from the Pr	Photo	11/8/17 7:48 AM	347	599	40
What are you writing?! Yonkers Public Library	Photo	11/1/17 8:10 AM	800	1386	17

Green >= 90  
Yellow <90 and >10  
Red <= 10

Green= Highest Maximum Value  
Yellow = Midpoint  
Red = Lowest Minimum Value



**INSTAGRAM**  
Snapshot



**CONSTANT CONTACT**  
**November Newsletters**

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<b>Time Sent</b>	<b>Campaign Name</b>	<b>Total Sent</b>	<b>Open Rate</b>	<b>Total Unique Opens</b>	<b>Mobile Open Rate</b>	<b>Desktop Open Rate</b>	<b>Total Unique Clicks</b>	<b>Total Unsubscribes</b>
11/30/2017	Computer Classes	7,500	16%	1,166	53%	47%	107	7
11/22/2017	Movies Thanksgiving 2017	7,505	15%	1,068	59%	41%	41	5
11/16/2017	Ezra Keats Workshop	7,513	15%	1,107	56%	44%	26	8
11/13/2017	Health & Wellness	7,519	17%	1,261	54%	46%	116	7
11/11/2017	Literacy Solutions Event	7,502	17%	1,232	54%	46%	24	5

Monthly: November 2017

	<u>ELECTRONIC USAGE COUNT</u>		<u>MUSEUM PASSES</u>
	2016	2017	<u>CHECK-OUTS</u>
			Nov-17
Riverfront Branch	12,292	12,603	11
Will Branch	6,473	5,975	13
Crestwood Branch	<u>443</u>	<u>637</u>	<u>6</u>
Total	19,208	19,215	30

	<u>TURNSTILE COUNT</u>	
	2016	2017
Riverfront Library	32,302	30,096
Will Branch	41,530	38,818
Crestwood Branch	<u>6,153</u>	<u>6,755</u>
Total	79,985	75,669

LIBRARY CARD COUNT

User Profile	Crestwood	Riverfront	Will	Total
Adult	1,191	35,797	23,668	<b>60,656</b>
Contract	0	114	6	<b>120</b>
Courtesy	0	1	19	<b>20</b>
Guest	0	5	0	<b>5</b>
Internet	0	6	2	<b>8</b>
Juvenile	610	8,453	8,468	<b>17,531</b>
Staff	20	109	79	<b>208</b>
Teen	21	6,403	1,788	<b>8,212</b>
Temp	1	21	2	<b>24</b>
<b>Total</b>	<b>1,843</b>	<b>50,909</b>	<b>34,032</b>	<b>86,784</b>

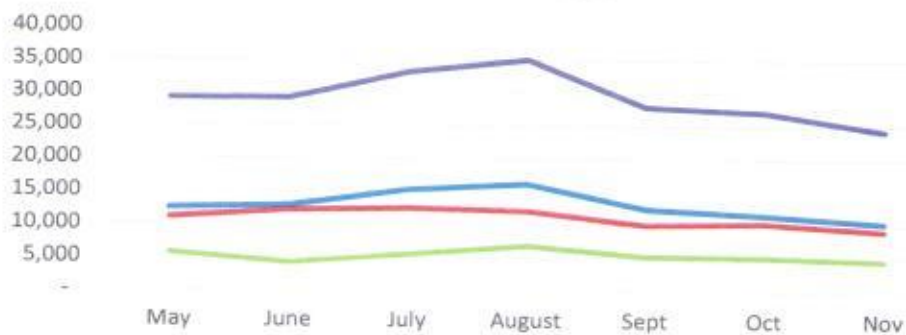


# Yonkers Public Library

## STATISTICS - PATRON TRANSACTIONS November 2017

	October <u>2017</u>	November <u>2017</u>
<b>RIVERFRONT LIBRARY</b>		
Circulation	4,658	3,627
Directional/Other	4,320	3,931
Reference	2,601	2,875
<b>Total</b>	<u>11,579</u>	<u>10,433</u>
<b>GRINTON I. WILL BRANCH</b>		
Circulation	5,522	4,908
Directional/Other	2,146	1,730
Reference	2,658	2,540
<b>Total</b>	<u>10,326</u>	<u>9,178</u>
<b>CRESTWOOD BRANCH</b>		
Circulation	1,779	1,694
Directional/Other	1,127	1,093
Reference	2,315	1,899
<b>Total</b>	<u>5,221</u>	<u>4,686</u>
<b>TOTALS</b>		
<b>Current Month</b>	27,126	24,297
<b>Previous Months</b>	-	209,342
<b>Year to Date (May-Oct.)</b>		233,639

Transactions 2017



# YONKERS PUBLIC LIBRARY

## PERSONNEL REPORT DECEMBER 1, 2017

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<u>Element Number &amp; Category</u>	<u>Total # of Positions</u>	<u>Positions Filled</u>	<u>Positions Vacant</u>
<b><u>7410 Administration</u></b>			
Professional	2	2	0
Clerical	10	7	3
<b><u>7411 Technical Processing</u></b>			
	4	3	1
<b><u>7412/13 Maintenance</u></b>			
	16	16	0
<b><u>7412/13/14 Public Service</u></b>			
Professional	39	34	4
Clerical	<u>35</u>	<u>29</u>	<u>8</u>
<b>TOTAL</b>	<b>107</b>	<b>91</b>	<b>16</b>

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Edward Falcone  
Library Director

**Yonkers Public Library  
Riverfront Branch  
ACTIVITIES REPORT - NOVEMBER**

**REGULAR LIBRARY PROGRAMS**

Date(s)	Program	Type	Attendance
November	Literacy Solutions NY: Tutors	A	112
November	Literacy Solutions NY: Learning Center Use	A	31
7 sessions	Literacy Solutions NY: Basic Classes	A	94
7 sessions	Literacy Solutions NY: Intermediate Classes	A	80
4 sessions	Literacy Solutions NY: Citizenship Classes	A	49
November	Read Away Your Fines	A	53
11/1	Removing Criminal Justice Barriers: Obtaining a Certificate of Relief	A	30
11/1	Riverfront Book Club: Everything I Never Told You by Celeste Ng	A	11
9 sessions	TASC Connect	A	34
11/2, 30	Zumba Class	A	22
11/5	Movie: 47 Meters Down	A	25
11/8	Re-Entry Employment Road Map	A	4
11/8	Talking to Children about Sensitive Criminal Justice Issues	A	5
4 sessions	Job Search Coach	A	32
11/12	Movie: Victor	A	21
11/12	Sew Amazing!	A	7
11/13	Meditation & Reiki Healing	A	16
11/13	Coloring for Adults	A	6
11/14, 28	Qi Gong	A	31
11/14, 21, 28	Knitting & Crocheting Workshop	A	57
11/14, 21, 28	Girls Who Code	A	71
11/15	Yonkers Children's Place HeadStart Center Parent Orientation	A	7
11/15	Legal Services of the Hudson Valley: Basic Housing Law	A	55
11/15	Bocadillos para fiestas	A	17
11/15, 29	Books Before Bedtime	A	15
11/16	Genealogy Club Field Trip	A	3
11/19	Movie: Transformers: Last Knight	A	30
11/26	Movie: The Mummy	A	16
11/29	Manualidades Creativas Para Celebrar Las Fiestas	A	17
November	Read Away Your Fines	Y/A	6
4 sessions	Gaming Thursdays	Y/A	70
11/15	America Recycles Day	Y/A	6
11/20	Pumpkin Pie vs Pecan Pie	Y/A	14
11/27	National Nacho and Saxophone Day	Y/A	15
November	America Reads	JUV	229
11/2, 9, 16	Toddler Time	JUV	48
11/3, 17, 24	Babies and Books	JUV	30
11/3	Baby Signing Time	JUV	17
11/6, 20, 27	Bilingual Storytime	JUV	36
11/6	Celebrating Native American Heritage	JUV	86
11/17	Legorama Club	JUV	42
11/18	Ezra Jack Keats Inspires "Yonkers: A Home for Every Culture"	JUV	14
11/20	Game and Puzzle Night for Kids	JUV	25
11/22	Thanksgiving Story & Craft	JUV	22
11/24	Friday Flicks: The Emoji Movie	JUV	66
11/28	Zumba for Kids	JUV	27
11/30	Arch for Kids: Build a Home for Your Alien	JUV	34

**CLASS VISITS**

Date(s)	Program	Internal/External	Type	Attendance
11/1, 24	Yonkers Children's Place HeadStart	Internal	JUV	50
11/8	Thomas Cornell Academy	Internal	JUV	48
11/13, 16	Vive School	Internal	A	33
11/14, 28	Queen's Daughters Day Care	Internal	JUV	48
11/15, 29	Queen's Daughters Day Care	External	JUV	54
11/16	Charter School for Educational Excellence	Internal	JUV	81

**HOMEWORK HELPER**

Date(s)	Type	Attendance
15 sessions	JUV	161

**NUMBER OF LIBRARY PROGRAMS: 114**

**ATTENDANCE AT LIBRARY PROGRAMS: 2,213**



**NON-LIBRARY PROGRAMS**

Date(s)	Program	Attendance	Fee
6 sessions	YPS Special Education: Best Practices in Conducting FBAs	102	
11/1	YPS Transportation: Professional Development	32	
11/1	Citizenship Study Group	6	
11/1	Community Voices Heard: County Executive Candidate Forum on Housing	75	
11/1, 15, 29	Hope & Love Private Book Club	24	
11/1	MTA Explorer Program	10	
11/2	Autism Project/FLOS: Advocating for Your Special Needs Child	16	
11/2	First Thursday Gallery Hop	70	
11/3	City of Yonkers Planning: Real Property Public Auction	97	
11/4	Fit Club	26	\$150.00
11/4	YPS Restorative Practice Training	41	
11/6, 20	Age Well NY Medicare Enrollment Meetings	21	\$150.00
11/6	EmblemHealth New York History Hour	24	
11/6	Israelite Church of God in Jesus Christ: Revealing the 12 Tribes of Israel	16	
11/8, 13	Westchester Continuum of Care: HUD Regulation Training	251	
11/8	Yonkers Coalition for Youth	31	
11/8	YPS Language Services: Parent Workshop for Students in Bilingual Programs	51	
11/9	LYFE Coalition Meeting	32	
11/9	First Ward Meeting	6	
11/9	Project Inspire	6	
11/9	NYCD16 Indivisible	80	
11/10	Ames Daycare Professional Development	28	
11/10	Community Partners for Undoing Racism	13	
11/10	Enslaved Africans Rain Garden Art Exhibit Opening Reception	50	
11/12	Enslaved Africans Rain Garden Artist Talk with Vinnie Bagwell	7	
11/12	Everytown for Gun Safety: Moms Demand Action Meeting	35	
11/13	LGBTQ Advisory Board Meeting	6	
11/14	Reach Prep Admission Information Session	56	
11/14	City of Yonkers Personnel: Advanced Excel Training	44	
11/14	Women's Enterprise Development Center: Entrepreneurial Training	12	
11/15	MVP Healthcare Medicare Information Session	16	\$25.00
11/16	City of Yonkers Planning: Affirmatively Affirming Fair Housing Meeting	67	
11/17	City of Yonkers Workforce Development: ACS Homecare Orientation	15	
11/17	Horizon Healthcare Staffing School Nurse Training	16	\$100.00
11/17	Local 628 Firefighters	12	
11/17	Westchester Disabled On the Move	7	
11/18	Westchester Black Women's Political Caucus Meeting	13	
11/18	Christ Theological Seminary Study Group	6	
11/18, 19	Greyston Community Garden Club: Celebrating the Discovery of Puerto Rico	182	
11/18	Councilwoman Corazon Pineda-Isaac: In Support Of Yonkers Basics	106	
11/18	Mature Women Spilling Tea: Women's Empowerment Networking	18	
11/19	YoFi Fest Meeting	6	
11/19	Diamondz in da Rough Social Club	6	
11/19	Emociones Anonimos Meeting	78	
11/19	Chi Eta Phi Meeting	11	
11/21	Andrus Community Services: Healthy Families Prenatal Program	24	
11/21	Westchester County Board of Legislators Budget Hearing	175	
11/27	After School ESL Community Tutoring	28	
11/27	VOCAL NY Westchester Chapter Meeting	32	
11/28	Community Planning Council Board Meeting	11	
11/28, 29, 30	City of Yonkers Civil Service: Police Exam Monitor Training	590	
11/28	YPS Code of Conduct Meeting	26	
11/28	City of Yonkers Planning: Restore New York Grant Hearing: Cottage Gardens	11	
11/29, 30	Berkshire Farm Center Training	18	
11/29, 30	YPS Assessment: Professional Development	95	
11/30	WLS FirstFind Meeting	6	

**ATTENDANCE AT NON-LIBRARY PROGRAMS:**

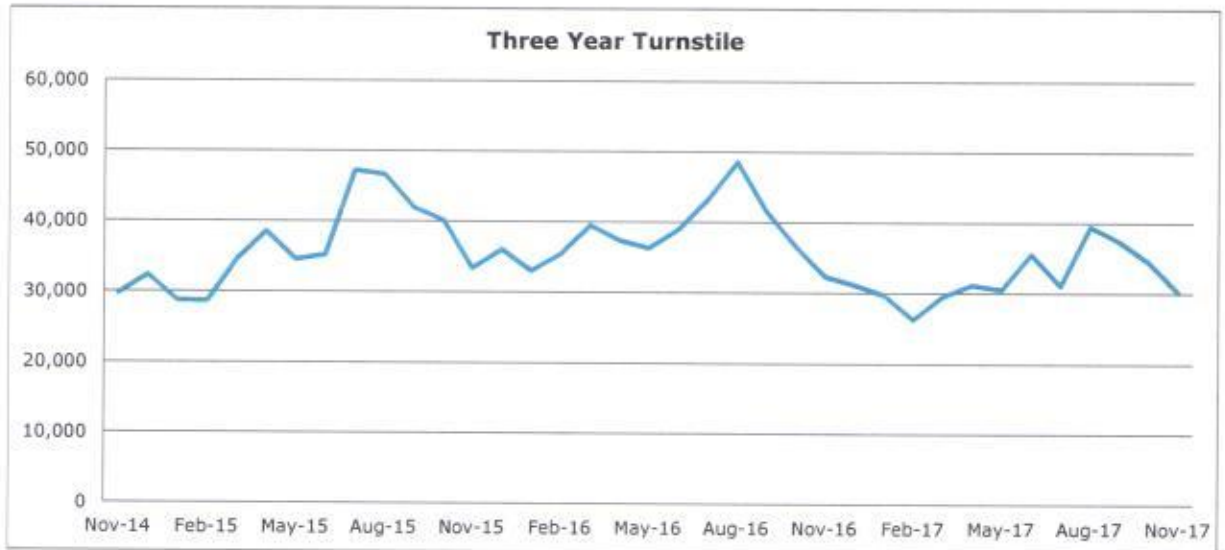
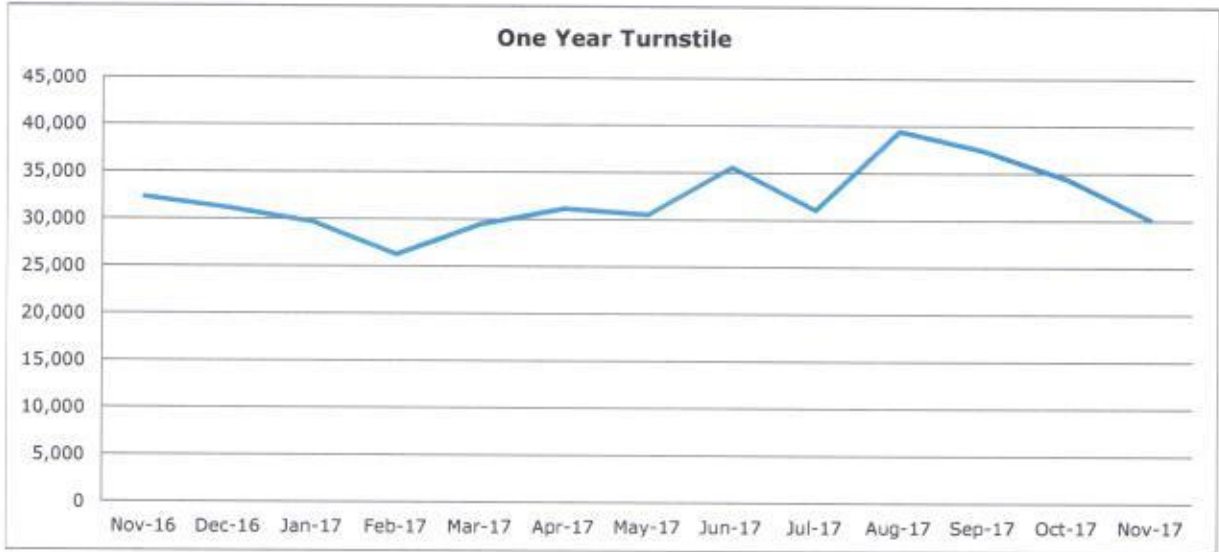
**2,843**

**GRAND TOTAL PROGRAM ATTENDANCE**

**5,056**

**Electronic Use Count**

	<u>Count</u>
PC Sign Up	12,534
16 English-speaking Computer Classes	55
7 Spanish-speaking Computer Classes	14
<b>TOTAL ELECTRONIC USE COUNT:</b>	<b>12,603</b>
<b>RIVERFRONT LIBRARY TURNSTILE COUNT:</b>	<b>30,096</b>



Room	# Events	Hours	Utilization
Arts & Crafts Room	16	31.00	12.45%
Auditorium	6	14.00	5.62%
Auditorium and Event Space	5	15.00	6.02%
Board Room	20	57.50	23.09%
Community Room A	8	23.25	9.34%
Community Room A & B	22	66.00	26.51%
Community Room B	8	34.00	13.65%
Event Space	0	0.00	0.00%
Learning Lab	36	88.50	35.54%
Maker Lab	9	20.50	8.23%
Media Lab	0	0.00	0.00%
Riverfront Art Gallery	1	3.00	1.20%
Room 1	3	8.00	3.21%
Room 2B	22	56.25	22.59%
Room 3	1	3.00	1.20%
Room 4B	17	27.75	11.14%
Small People's Place	31	62.50	25.10%
Table Space 1	8	45.00	18.07%
Tech Central	9	17.25	6.93%
Third Floor Computer Lab	1	3.00	1.20%
Yonkers Room	20	83.50	33.53%
Young Adult Room	10	29.50	11.85%

# Events reflects reservations, not actual usage  
Hours includes regular library hours and overtime



**Yonkers Public Library  
Grinton I. Will Branch  
Activities Report - November 2017**

**REGULAR LIBRARY PROGRAMS**

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>
11/1,2,8,9,15,16,22,29 & 30	Mother Goose Time	Juv	103
11/1,8 & 15	Chess Club	Juv	5
11/3,10,17, 24 & 30	Baby Time	Juv	57
11/6,13,20 & 27	Getting Started with Chess	Juv	26
11/8	Arch for Kids: Space Odyssey	Juv	27
11/13	Bilingual Story Time	Juv	15
11/15	Celebrate Native American Month	Juv	20
11/17	Lego Club	Juv	33
11/19	Pretzelstein Zev	Juv	80
11/25	Live Birds of Prey	Juv	131
11/2,9,14,16,21,28 & 30	Senior Benefit Information Center	Adult	25
11/2,9,16,23 & 30	Bridge Club	Adult	64
11/2,16 & 29	WEBS	Adult	18
11/4	Book Sale Sponsored by Friends	Adult	625
11/5	Big Bands-Sponsored by Friends of YPL	Adult	200
11/9	Movie of the Month- <i>Ghost Story</i>	Adult	10
11/13	String Instrument Meet Up	Adult	6
11/13 & 27	Sing Memorable Songs	Adult	60
11/14,21 & 28	Singin' and Swingin'	Adult	30
11/14,21 & 29	Crochet Club	Adult	30
11/15	Feature Film: <i>My Darling Clementine</i>	Adult	16
11/19	Come to the Cabaret - Sponsored by Friends of YPL	Adult	75
11/28	Book Discussion w/ Laurie Antash	Adult	20
11/2,9 & 16	Gaming Thursdays	YA	6
11/3,10 & 17	Brain Breaker	YA	3
11/6,13 & 20	Coloring for Teens	YA	4
11/8 & 15	Word Puzzle Wednesday	YA	3
11/14 & 21	Teen Tech	YA	4
11/21 & 11/28	College Readiness Series	YA	15
19 Sessions	YA Groups eg. AHRC, Another Step, Day Break	YA	665

**CLASS VISITS**

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>
11/3 & 28	Roosevelt	Juv	20
11/28	Girl Scout Troop #1757	Juv	21

**OUTREACH**

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>

**HOMEWORK HELPER**

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>
16 Sessions	Homework Helper	Juv	101

**NUMBER OF LIBRARY PROGRAMS**

**110**

**ATTENDANCE AT LIBRARY PROGRAMS:**

**2,518**

**NON-LIBRARY PROGRAMS**

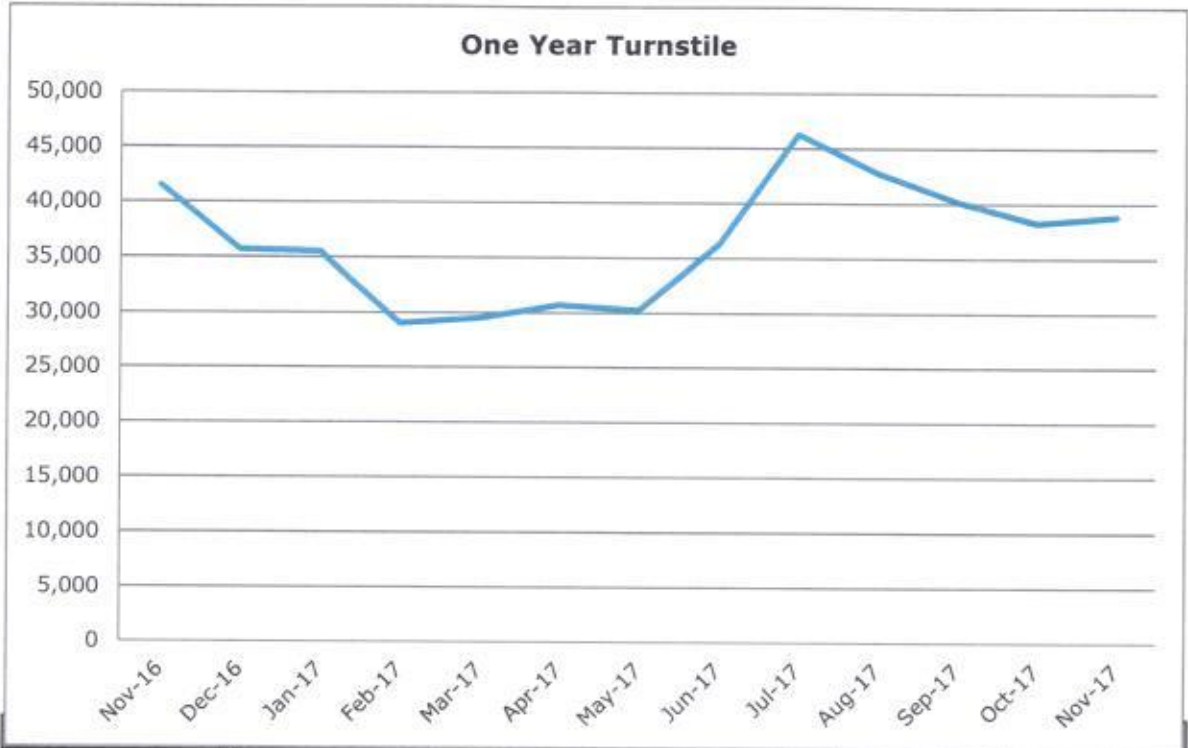
Date(s)	Program	Attendance	Fee
11/1	UFO Round Table	20	
11/2	Venture Realty	30	\$50
11/3, 10, 13 & 17	UFT Retired Teachers	112	\$100
11/4	National Council of Negro Women	10	
11/4	Salerno Italian Club	10	
11/5	American Irish Society	6	
11/6	Writers' Workshop	10	
11/6	Enrico Fermi Scholarship Committee	10	
11/8	NYS Division of Criminal Justice	100	
11/8	National Stuttering Association	5	
11/8	SEIU 704 & 704B	30	
11/9	Yonkers Philharmonic Society	10	
11/12	Amateur Radio Club	15	
11/13	Brandeis Women's Club	28	
11/13 & 14	LaLeche League of Yonkers	10	
11/16	Chaminade	45	100
11/16	Jewish Council of Yonkers	24	
11/17	Daybreak	20	
11/18	Ready Set Go	75	\$250
11/18	NAMI	10	
11/18	Driver's Safety	40	\$50
11/20	Bryn Mawr Ridge Annual Meeting	30	\$50
11/20	Aquehung Democratic Club	10	
11/21	Midland Gardens	70	250
11/21	AARP	35	
11/21	US Coast Guard Auxliary	10	
11/25	Empire Safety Driving Program	30	50
11/26	Rivertown String Quartet	35	
11/27	Bronxville Paranormal Society	4	
11/28	Bahai Community	125	
19 Sessions	Little Learners- Yonkers Parks Dep	475	
19 Sessions	Senior Center-Yonkers Park Dept	375	

**ATTENDANCE AT NON-LIBRARY PROGRAMS: 1,819**  
**GRAND TOTAL PROGRAM ATTENDANCE 4,337**

**PC Sign Up 5,935**  
**9 Computer Classes 40**

**TOTAL ELECTRONIC USE COUNT: 5,975**

**Will Library Turnstile Count 38,818**



Auditorium	90	30.19%
Meeting Room	38	12.67%
Projection Room	137.5	45.83%
Sen. Flynn Room	50	16.69%
Story Room	70	23.44%

# Events reflects reservations, not actual usage  
 Hours includes regular library hours and overtime



**Yonkers Public Library  
Crestwood Branch  
ACTIVITIES REPORT - NOVEMBER 2017**

**REGULAR LIBRARY PROGRAMS**

# of sessions	Program	Type	Attendance
1 session	Health Literacy Tech Drop-In	A	10
1 session	Westchester Wonders	A	16
1 session	Stress Less Online	A	12
1 session	Sing Memorable Songs	A	12
4 sessions	News & Brews	A	67
4 sessions	Mindful Mondays	A	24
4 sessions	PC Cruzin'	A	40
16 sessions	Help Desks	A	22
3 sessions	Yoga for Yogis	A	29
3 sessions	Color @Crestwood	A	28
2 sessions	Non-pretzel Yoga for Adults	A	28
1 session	Online Health Holiday Tips Tech Drop-In	A	11
5 sessions	Word Wednesdays	A	32
1 session	Crestwood Book Club	A	13
1 session	Reiki	A	20
1 session	GoogleDocs	A	8
1 session	Internet Safety Drop-In	A	8
1 session	Write Stuff Tech Drop-In	A	12
2 session	MahJong	A	10
1 session	Relax and Restore Sound Meditation	A	24
1 session	PowerPoint Tech Drop-In	A	6
1 session	Tumblebooks Tech Drop-In	JUV	99
2 sessions	Crestwood Knitting, Crochet & Embroidery Club	JUV	52
1 session	Saturday Storytime	JUV	20
4 sessions	Chess	JUV	46
10 sessions	Music & Merriment (9:30 & 11am)	JUV	451
6 sessions	NaNo Wrimo	JUV	55
2 sessions	Literary Lego Club	JUV	30
3 sessions	Crestwood Cinema	JUV	55
1 session	Paws For Reading	JUV	29
2 sessions	Arts & Crafts With Madison	JUV	64
2 sessions	HomeSchool Study Hall	JUV	28
2 sessions	Science With Sharon	JUV	58
1 session	Fold, Create...READ!	JUV	12
1 session	Wickity Stitch Back Friendsgiving	JUV	22
3 sessions	Teen Tuesdays	YA	20
1 session	Teen Readers Book Club	YA	8
1 session	Book Buzz	YA	51
1 session	VOLUNTEENS	YA	14

**HOMEWORK HELPER**

Date(s)	Type	Attendance
16 sessions	JUV	136

**NUMBER OF LIBRARY PROGRAMS:**

**115**

**ATTENDANCE AT LIBRARY PROGRAMS:**

**1,682**

**NON-LIBRARY PROGRAMS:**

Date(s)	Program	Fee	Attendance
11/29	Friends of Crestwood Library Board Meeting	N/A	8

**ATTENDANCE AT NON-LIBRARY PROGRAMS:**

**8**

**GRAND TOTAL PROGRAM ATTENDANCE:**

**1,690**

**Electronic Use Count**

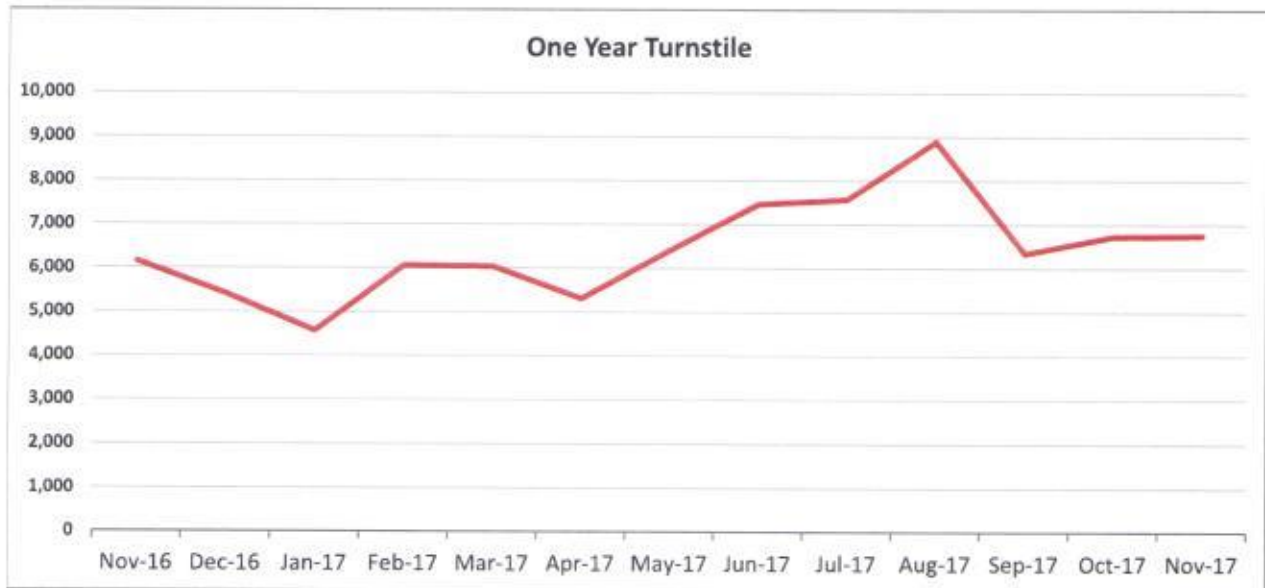
	Count
PC Sign Up	393
29 Computer Events- Classes/workshops/drop-ins/help desk	244

**TOTAL ELECTRONIC USE COUNT:**

**637**

**CRESTWOOD LIBRARY TURNSTILE COUNT:**

**6,755**



Room	# Events	Hours	Utilization
Adult Computer Area	27	40	20.73%
Children's Room	56	86	44.56%
Reading Room	24	43	22.28%
Teen Corner	9	24	12.44%
Outside	0	0	0.00%
	116	193	

# Events reflects reservations, not actual usage

Hours includes regular library hours and overtime

# **BOOK STOCK**

For the Month of **NOVEMBER 2017**

<b>RIVERFRONT LIBRARY</b>	<b>2017</b>	<b>2016</b>
Number of volumes at end of previous month	<b>155,848</b>	
Number of volumes added this month	<b>620</b>	
<b>TOTAL</b>	<b>156,468</b>	
Number of volumes lost/withdrawn this month	<b>2,638</b>	
<b>TOTAL VOLUMES RIVERFRONT LIBRARY</b>	<b>153,830</b>	<b>159,673</b>

<b>GRINTON I. WILL BRANCH</b>		
Number of volumes at end of previous month	<b>144,629</b>	
Number of volumes added this month	<b>531</b>	
<b>TOTAL</b>	<b>145,160</b>	
Number of volumes lost/withdrawn this month	<b>2,251</b>	
<b>TOTAL VOLUMES GRINTON I. WILL BRANCH</b>	<b>142,909</b>	<b>151,322</b>

<b>CRESTWOOD BRANCH</b>		
Number of volumes at end of previous month	<b>21,934</b>	
Number of volumes added this month	<b>143</b>	
<b>TOTAL</b>	<b>22,077</b>	
Number of volumes lost/withdrawn this month	<b>364</b>	
<b>TOTAL CRESTWOOD BRANCH</b>	<b>21,713</b>	<b>21,117</b>

<b>TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY</b>	<b>318,452</b>	<b>332,112</b>
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