

**YONKERS PUBLIC LIBRARY
AGENDA FOR BOARD MEETING
RIVERFRONT LIBRARY
APRIL 19, 2018**

MINUTES

[ACTION ITEM]

Approve Minutes of Board Meeting March 28, 2018.

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

WLS REPORT

PERSONNEL REPORT

[ACTION ITEMS]

Ratify the following appointments:

Lori L. Clark, P/T Page, \$11.00/hr., effective 3/24/18

Jenny Santana, P/T Page, \$11.00/hr., effective 3/31/18

COMMITTEE REPORTS

Finance, Budget & Planning

FY19 Budget – Next Steps

Employee Relations

Buildings & Grounds

Fundraising & Development

Foundation Update

RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #790

UNFINISHED BUSINESS

Statistics

Narcan policy

Emergency Plan

NEW BUSINESS

Staff Evaluations

Committee Appointments

**NEXT BOARD MEETING DATE: Wednesday, May 23, 2018, 7:00 p.m.,
Crestwood Library**

YONKERS PUBLIC LIBRARY
BOARD MEETING
RIVERFRONT LIBRARY
March 28, 2018

ATTENDANCE

TRUSTEES:	Anietra Guzman-Santana Derrick Touba Joseph Puglia Stephen Jannetti Josephine Ilarraza John Saraceno
STAFF SPEAKER:	Mary Robison, Librarian II, Adult Services, Riverfront Library
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	None
WLS BOARD REPRESENTATIVE:	None
UNION REPRESENTATIVE:	Mary Robison

The Board Meeting began at 7:00 p.m.

MINUTES

On motion of Tr. Touba, seconded and carried, the Board approved the Minutes of the Board Meeting of February 28, 2018.

NEW TRUSTEES

President Guzman-Santana welcomed Josephine Ilarraza and John Saraceno to their first Board meeting.

GUEST SPEAKER

Mary Robison gave a presentation on her background and duties as a librarian at Riverfront.

MANAGEMENT REPORT

Director Falcone and Deputy Director Thaler reviewed the written report that had been submitted earlier. Additionally, Ms. Thaler reported on a community meeting she attended on 3/26 that addressed some concerns in the downtown area.

Q: How will we continue to promote the 1000 Books program? There is a PR campaign employing in-house print materials and social media. The goal is 1,000 participants reading 1,000 books.

Q: Will we begin showing statistics on the Montefiore program? Yes, the first reporting cycle is finished and as statistics are compiled they will be shared with the Board.

UNION REPRESENTATIVE'S REPORT – Mary Robison reported that she was replacing David Zepeda as the Union Rep for Riverfront.

WLS REPORT – Tr. Puglia has been nominated by the WLS Board of Trustees to serve as the Yonkers representative to their Board. He attended their 3/26 board meeting as an observer, and he reported on the experience.

PERSONNEL REPORT

On motion of Tr. Jannetti, seconded and unanimously carried, the Board ratified the following appointments:

Shannon Wilson, P.T Page, \$11.00/hr., effective 2/24/18

Peter Alaimo, P/T Page, \$11.00/hr., effective 2/24/18

Edibaldo Vargas, P/T Custodial Worker, \$11.00/hr., eff. 3/3/18

The Board acknowledged the following terminations:

Luis Cruz, P/T Custodial Worker, \$11.00/hr., eff. 2/24/18

Esha Hafeez, P/T Page, \$11.00/hr., effective 2/24/18

David Zepeda, Custodial Worker, \$47,737, effective 3/15/18

COMMITTEE REPORTS

President Guzman-Santana reported that committee assignments would be made at the April meeting. She then updated the Board on the activities of the new Foundation for the Yonkers Public Library:

- The new web site will go live in one week, and a press release announcing the Foundation will follow.
- There will be an event on May 10th to celebrate the completion of the first phase of the façade project at Will. It will also serve as the first event sponsored by the Foundation.

PAYMENT OF BILLS

On motion of Tr. Jannetti, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #789.

UNFINISHED BUSINESS

Director Falcone updated the Board on plans to train staff on the use of Narcan (Naloxone) to assist people who have overdosed on opioids. YPL is working with the County Health Dept. to set up training, and looking into policy language for the Trustees to consider.

Q: Are we also looking into AEDs (defibrillators)? Yes, but there are additional training and financial implications associated with AEDs that need to be considered.

NEW BUSINESS

The Library's insurance carrier recommended that the Board acknowledge that there would occasionally be programs that are held either before or after normal posted hours of service.

Upon motion of Tr. Jannetti, seconded and unanimously carried, the Board approved programming at the Library before and after Library business hours, with the prior approval of the Director or his/her designee.

Upon motion of Tr. Puglia, seconded and unanimously carried, the Board approved the transfer of funds in the amount of \$1,000 from contributions to the Art Gallery petty cash account.

MAY BOARD MEETING CHANGE

In order to have at least one meeting at Crestwood, it was determined that the May meeting would be changed from Thursday 5/24 at Will to Wednesday 5/23 at Crestwood.

EXECUTIVE SESSION

At 8:35 p.m. and upon motion of Tr. Touba, the Board entered executive session to discuss the employment history of a particular person. The session ended at 9:26 pm.

PERSONNEL ACTION

Upon motion by Tr. Touba, seconded and unanimously carried, The Board adopted the following resolution:

RESOLVED, that the Board of Trustees of the Yonkers Public Library hereby approves the Stipulation of Settlement between the Library and the Local 704 B, Service Employees International Union, AFL-CIO, dated March 28, 2018, and hereby authorizes the Library Director to execute all documents pertaining to same and to take all actions consistent with the terms thereof.

The Board meeting adjourned at 9:30 p.m.

NEXT BOARD MEETING DATE – Thursday, April 19, 2018, 7:00 p.m. at the Riverfront Library.

Edward Falcone
Library Director & Secretary

Yonkers Public Library Bill List March 2018

Vendor Name	Description	Date	Amount
CAPITAL FUNDS			
AMAZON	SUPPLIES/BOOKS	3/30/2018	2,203.22
AMERICAN EXPRESS	TECH SUP/MATERIALS/SUPPLIES	3/30/2018	3,319.32
AMERICAN EXPRESS	MATERIALS/SOFTWARE/PROG SUP	3/26/2018	3,588.87
BAKER & TAYLOR	MATERIALS	3/26/2018	4,802.07
BAKER & TAYLOR	MATERIALS-CONSOLIDATED INV	3/26/2018	18,802.78
BARNES & NOBLE	MATERIALS	3/26/2018	212.20
BARNES & NOBLE	MATERIALS	3/26/2018	252.65
BARNES & NOBLE	MATERIALS	3/26/2018	271.93
BARNES & NOBLE	MATERIALS	3/26/2018	619.28
BARNES & NOBLE	MATERIALS	3/26/2018	954.14
BRODART CO.	MATERIALS	3/30/2018	5.95
BRODART CO.	MATERIALS	3/26/2018	17.32
BRODART CO.	MATERIALS	3/26/2018	17.84
BRODART CO.	MATERIALS	3/30/2018	58.87
ENSLOW PUBLISHING	MATERIALS	2/28/2018	249.70
MIDWEST TAPE	MATERIALS	3/26/2018	9.99
MIDWEST TAPE	MATERIALS	2/28/2018	16.98
MIDWEST TAPE	MATERIALS	3/26/2018	31.17
MIDWEST TAPE	MATERIALS	3/26/2018	32.77
MIDWEST TAPE	MATERIALS	3/26/2018	33.97
MIDWEST TAPE	MATERIALS	2/28/2018	39.36
MIDWEST TAPE	MATERIALS	3/26/2018	39.96
MIDWEST TAPE	MATERIALS	3/30/2018	71.14
MIDWEST TAPE	MATERIALS	3/26/2018	71.74
MIDWEST TAPE	MATERIALS	3/26/2018	88.76
MIDWEST TAPE	MATERIALS	3/26/2018	91.96
MIDWEST TAPE	MATERIALS	2/28/2018	107.94
MIDWEST TAPE	MATERIALS	3/26/2018	108.14
MIDWEST TAPE	MATERIALS	3/26/2018	146.33
MIDWEST TAPE	MATERIALS	3/30/2018	149.55
MIDWEST TAPE	MATERIALS	3/26/2018	162.93

Vendor Name	Description	Date	Amount
CAPITAL FUNDS			
MIDWEST TAPE	MATERIALS	2/28/2018	180.64
MIDWEST TAPE	MATERIALS	3/26/2018	196.67
MIDWEST TAPE	MATERIALS	3/26/2018	203.88
MIDWEST TAPE	MATERIALS	2/28/2018	281.85
MIDWEST TAPE	MATERIALS	3/26/2018	295.87
MIDWEST TAPE	MATERIALS	3/30/2018	502.73
MILCON	WILL BRANCH FAÇADE	3/26/2018	105,625.13
MULTICULTURAL BOOKS & VIDEOS	MATERIALS	2/28/2018	65.35
MULTICULTURAL BOOKS & VIDEOS	MATERIALS	3/8/2018	77.88
NATIONAL LEARNING CORPORATION	MATERIALS	3/26/2018	210.29
OLA CONSULTING ENGINEERS	BOILER REPLACEMENT	3/8/2018	8,137.92
OLA CONSULTING ENGINEERS	MATERIALS	3/30/2018	8,466.47
OXFORD UNIVERSITY PRESS	MATERIALS	3/26/2018	35.43
RECORDED BOOKS, INC.	MATERIALS	3/8/2018	41.60
SALEM PRESS	MATERIALS	3/8/2018	463.32
SAVATREE	TREE SERVICE-REMOVAL	3/26/2018	2,699.00
SCHOLASTIC INC.	MATERIALS	2/28/2018	304.20
TOWNSEND PRESS BOOK CENTER	MATERIALS	3/26/2018	43.76
TOTAL			164,410.82

Vendor Name	Description	Date	Amount
CONTRIBUTIONS FUNDS			
AMERICAN EXPRESS	REIMB. EXP: ALA CONF 1/24/18	3/13/2018	305.00
AMERICAN EXPRESS	1000 BKS BEFORE KINDER PROG	3/27/2018	504.93
AMOILS, ROSEANNE	JOB SEARCH PROG	3/27/2018	400.00
BAKER & TAYLOR	SYLVIA YAROSLOW	3/27/2018	17.27
BELLA VISTA DELI	BOARD MEETING 2/28/2018	3/13/2018	122.00
BUTLER, MAUREEN	HOMEWORK HELPER-CREST	3/5/2018	225.00
BUTLER, MAUREEN	HOMEWORK HELPER-CREST	3/20/2018	262.50
CHAMBER OF COMMERCE OF COY	WOMEN OF EXCEL (ADD & 7 TKTS)	3/13/2018	750.00
EDWARD FALCONE	1000 BKS BEFORE KINDER PROG	3/27/2018	183.51
GOVCONNECTION, INC.	MATERIALS	3/20/2018	134.30
GOVCONNECTION, INC.	TRAC MACHINES SUPPLIES	3/27/2018	499.24
GOVCONNECTION, INC.	MATERIALS	3/20/2018	848.46
GRUNBERG, KIRSTEIN	REIMB EXP: PLA CONFERENCE	3/27/2018	1,000.00
HABER, ZEV	1000 BKS BEFORE KINDER PROG	3/27/2018	750.00
LY-MAC TROPHY	DINA BURSTZTYN PLAQUES	3/5/2018	110.00
PORTEUS, SHAUNA	REIMB EXP: PLA CONFERENCE	3/27/2018	1,000.00
SCHOLASTIC INC.	1000 BKS BEFORE KINDER PROG	3/13/2018	989.50
SIEGAL, MARTIN	HOMEWORK HELPER-WILL	3/13/2018	525.00
SOLOMON R. GUGGENHEIN FOUNDATION	MEMBERSHIP RENEWAL	3/29/2018	500.00
TILSON, ANDREA	HOMEWORK HELPER-RIV	3/13/2018	425.00
TRACSYSTEMS, INC.	TRAC CARDS	3/20/2018	517.94
W. B. MASON CO., INC.	1000 BKS BEFORE KINDER PROG	3/13/2018	110.00
W. B. MASON CO., INC.	TRAC MACHINES PAPER	3/20/2018	217.20
W. B. MASON CO., INC.	1000 BKS BEFORE KINDER PROG	3/20/2018	469.88
WESTCHESTER LIBRARY SYSTEM	WLS BREAKFAST (8)	3/19/2018	450.00
YWCA	SPIRIT OF WOMAN DINNER (3)	3/13/2018	225.00
TOTAL			11,541.73
MONTEFIORE GRANT			
BELLA VISTA DELI	STAFF TRAINING-I WILL	3/8/2018	155.74
BELLA VISTA DELI	STAFF TRAINING-RIV	3/8/2018	198.65
PORTEUS, SHAUNA	REIMB EXP: METRO N TRAVEL	3/8/2018	104.00
VERIZON WIRELESS	CELL PHONES	3/28/2018	175.22
W. B. MASON CO., INC.	OFFICE SUPPLIES	3/26/2018	200.33
TOTAL			833.94
TECHNOLOGY GRANT			
SWEETWATER	EQUIPMENT	3/30/2018	2,394.00
TOTAL			2,394.00

Vendor Name	Description	Date	Amount
TRUSTS FUNDS			
BAKER & TAYLOR	MATERIALS	3/4/2018	65.18
BAKER & TAYLOR	MATERIALS	3/1/2018	231.64
TOTAL			296.82

YONKERS PUBLIC LIBRARY
BILL LIST - OPERATING ACCOUNT
March 2018

Date	Num	Memo	Amount
Abbey Ice			
03/26/2018	162827	rental	88.50
03/26/2018	162852	rental	47.25
03/26/2018	44090	water	72.50
03/26/2018	61699	water	72.50
03/26/2018	61700	water	46.50
03/26/2018	62945	water	53.00
03/30/2018	64806	water	85.50
Total Abbey Ice			465.75
Amazon.com			
03/30/2018	87810312096mar18	supplies, books	228.22
03/30/2018	87810312096mar18		180.00
Total Amazon.com			408.22
American Express			
03/26/2018	67005feb18	software	60.00
03/26/2018	67005feb18	meetings	46.52
03/26/2018	67005feb18	supplies	158.20
03/30/2018	6-76005mar18	tech support	479.99
03/30/2018	6-76005mar18	library supplies	835.73
Total American Express			1,580.44
American Library Association			
03/30/2018	49178716	supplies	170.00
Total American Library Association			170.00
Amoils, Roseanne			
03/26/2018	52	job search coaching	960.00
03/26/2018	50	job search coaching	450.00
03/26/2018	51	job search coaching	960.00
Total Amoils, Roseanne			2,370.00
Arch For Kids			
03/26/2018	202	science inst.	250.00
03/30/2018	198	programming	250.00
Total Arch For Kids			500.00
Argento & Sons			
03/26/2018	339448	repair parts	28.80
Total Argento & Sons			28.80
ARTEAGA, KELLY			
03/26/2018	02272018	zumba for kids	75.00
03/26/2018	2-15-18	zumba for kids	70.00
03/26/2018	1-25-18	adult zumba	70.00
Total ARTEAGA, KELLY			215.00
Cablevision Lightpath			
03/30/2018	22116143	phones	3,547.54
03/30/2018	22117179	internet	5,234.75
Total Cablevision Lightpath			8,782.29
Cablevision Optimum			
03/09/2018	07803550279 feb18	phones crestwood	140.86
Total Cablevision Optimum			140.86
Centurion Technologies			
03/30/2018	8832312448	smartshield	1,542.00
Total Centurion Technologies			1,542.00
CHLOE'S KIDS			
03/09/2018		baby signing time	75.00
Total CHLOE'S KIDS			75.00
Citadel Pest Control			
03/26/2018	3317	pest control	200.00

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 Accrual Basis

YONKERS PUBLIC LIBRARY BILL LIST - OPERATING ACCOUNT March 2018

Date	Num	Memo	Amount
Total Citadel Pest Control			200.00
Crown HVAC			
03/09/2018	8251	Crestwood boiler removal and replacem...	8,718.50
03/28/2018	8309	repairs	390.00
03/28/2018	8379	repairs	935.83
03/28/2018	8310	repairs	390.00
03/28/2018	8380	repairs to boiler	472.14
Total Crown HVAC			10,906.47
Crown Janitorial			
03/26/2018	405579-1	janitorial	42.84
03/26/2018	405579-2	janitorial	2,140.69
03/26/2018	405579-1	janitorial	1,524.43
03/30/2018	407403-1	janitorial	3,707.96
Total Crown Janitorial			3,707.96
Daly, Celine			
03/09/2018	1312018	library program crestwood	50.00
Total Daly, Celine			50.00
Demco			
03/26/2018	6318733	library supplies	130.86
03/26/2018	6327463	cust. program supplies	80.70
Total Demco			211.56
Dreamland Security			
03/28/2018	DSS18132	guard services	10,428.00
Total Dreamland Security			10,428.00
Ebsco			
03/26/2018	1800160	continuations	148.26
Total Ebsco			148.26
Engelke, Mandy			
03/26/2018	01	yoga	50.00
03/26/2018	12518	yoga for yogis	100.00
03/26/2018	12818	yoga for yogis	100.00
Total Engelke, Mandy			250.00
Erwin-McGuire, Avery			
03/09/2018	20180131	video creation instruction	50.00
03/09/2018	2018-0210	library stem workshops	200.00
03/26/2018	2018-0303	stem workshops	200.00
Total Erwin-McGuire, Avery			450.00
Gibbons Family Fitness			
03/09/2018	2-18-18	kickboxing	65.00
Total Gibbons Family Fitness			65.00
Gonzalez, Alexander			
03/30/2018	5	tech central programming	150.00
Total Gonzalez, Alexander			150.00
GovConnection			
03/26/2018	55580440	library supplies	30.18
03/30/2018	55565663	computer supplies	193.40
03/30/2018	55565669	computer accessories	135.86
03/30/2018	55628777	computer supplies	167.01
03/30/2018	55636563	print server	136.75
Total GovConnection			663.20
Grainger			
03/26/2018	9698459907	line volt mechanical tstat	341.88
Total Grainger			341.88
Gruppuso			
03/26/2018	18-34	plumbing repairs	1,427.00

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 Accrual Basis

YONKERS PUBLIC LIBRARY BILL LIST - OPERATING ACCOUNT March 2018

Date	Num	Memo	Amount
Total Gruppuso			1,427.00
Halpern, Michelle			
03/28/2018	31418	program supplies	54.22
Total Halpern, Michelle			54.22
Heitner, Lois H.			
03/09/2018	8	yoga classes	350.00
03/26/2018	9	crestwood yoga instr.	100.00
Total Heitner, Lois H.			450.00
ISE Office Plus			
03/26/2018	387640	Business Cards	30.49
Total ISE Office Plus			30.49
Jackson-Hirsh			
03/26/2018	0984021	laminating bags	143.55
Total Jackson-Hirsh			143.55
Keane & Beane			
03/26/2018	34106	professional services	210.00
Total Keane & Beane			210.00
LDI Color Toolbox			
03/30/2018	1382629	ink printing supplies	38.15
Total LDI Color Toolbox			38.15
Lu, Kristen			
03/09/2018	121817	tai chi class	75.00
Total Lu, Kristen			75.00
Mota, Juan			
03/26/2018	000010	sew amazing instruction	150.00
03/26/2018	000006	sew amazing instruction	150.00
03/26/2018	00000518	sew amazing instruction	150.00
03/26/2018	000001718	sew amazing instruction	150.00
Total Mota, Juan			600.00
Open Systems			
03/26/2018	41211	equipment	228.00
Total Open Systems			228.00
Panek-Harris, Julia			
03/09/2018	1312018	library program crestwood	50.00
Total Panek-Harris, Julia			50.00
Pereira, Teresa			
03/26/2018	12118	painting instruction	200.00
Total Pereira, Teresa			200.00
Proquest			
03/26/2018	us1746311	continuations	1,800.00
Total Proquest			1,800.00
Quill Corp.			
03/26/2018	5147472	printing supplies	239.80
Total Quill Corp.			239.80
Rhode Island Novelty			
03/26/2018	in3800753	program supplies	19.00
Total Rhode Island Novelty			19.00
Robison, Mary			
03/26/2018	312018	program materials	40.78
Total Robison, Mary			40.78
S & S Worldwide			
03/26/2018	10116449	program supplies	36.50

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Accrual Basis

YONKERS PUBLIC LIBRARY
BILL LIST - OPERATING ACCOUNT
March 2018

Date	Num	Memo	Amount
03/30/2018	10091155	program supplies	156.40
Total S & S Worldwide			192.90
Safeguard Lock & Key			
03/26/2018	7395	keys	52.00
Total Safeguard Lock & Key			52.00
Schall Hardware			
03/26/2018	16041	hardware	335.71
Total Schall Hardware			335.71
Sirsi Dynix dbaEOS International			
03/26/2018	invmt029104	continuations	1,888.00
Total Sirsi Dynix dbaEOS International			1,888.00
Stanley Convergent			
03/26/2018	15266326	maintenance	655.16
03/26/2018	15268643	maintenance	753.21
03/26/2018	15336831	monitoring	185.88
03/26/2018	15339352	monitoring	655.16
Total Stanley Convergent			2,249.41
Sterling Sanitary Supply			
03/30/2018	ag8772	custodial supplies	544.06
03/30/2018	ah0191	custodial service	300.00
03/30/2018	r52814	custodial supplies	88.55
Total Sterling Sanitary Supply			932.61
Supt. Of Documents			
03/28/2018	0497388feb18	gov't printing docs	60.00
Total Supt. Of Documents			60.00
The Metro Group			
03/26/2018	pi 541944	cooling tower services	732.87
Total The Metro Group			732.87
Thermobind			
03/09/2018	225585	binding supplies	66.60
Total Thermobind			66.60
Thrive Reiki			
03/09/2018	10	library program crestwood	30.00
03/09/2018	11	library program crestwood	30.00
Total Thrive Reiki			60.00
Utica National Insurance Group			
03/30/2018	32118	auto insurance	2,675.00
Total Utica National Insurance Group			2,675.00
Verizon			
03/09/2018	9143373015 mar18	phones/alarms	47.54
03/28/2018	9143372191mar18	phones/alarms	151.40
03/30/2018	9143372191apr18	phones/alarms	175.01
03/30/2018	9143373015apr18	phones/alarms	47.02
03/30/2018	9147931065apr18	phones/alarms	46.23
Total Verizon			467.20
Verizon Wireless			
03/09/2018	9801447350	cellphones ed, carlos , 2 montefiore	599.79
03/28/2018	9803272284	cell phones	103.45
Total Verizon Wireless			703.24
WB Mason			
03/26/2018	i52067548	program supplies	67.58
03/26/2018	i52779601	program supplies	19.09
03/26/2018	i52796269	library supplies	137.77
03/26/2018	i52827856	paper	68.56
03/30/2018	i52459142	office supplies	133.21

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 Accrual Basis

YONKERS PUBLIC LIBRARY BILL LIST - OPERATING ACCOUNT March 2018

Date	Num	Memo	Amount
03/30/2018	i52625125	program supplies	152.45
03/30/2018	i53126639	program supplies	55.66
03/30/2018	i53242038	office supplies	362.00
03/30/2018	cr5063377	program supplies	-75.78
03/30/2018	cr5220860	program supplies	-27.43
Total WB Mason			893.11
Weaver, Alan			
03/09/2018	0118-12	Tech class	300.00
03/26/2018	0218-11	computer instruction tech central	550.00
Total Weaver, Alan			850.00
Westchester Library System			
03/26/2018	020218-34	barcodes	347.00
Total Westchester Library System			347.00
Xerox			
03/26/2018	092321467	copier	95.00
Total Xerox			95.00
YANG ROM, JIAN			
03/09/2018	121817	Two thai chi classes and one qui gong c...	225.00
Total YANG ROM, JIAN			225.00
Yonkers Parking Authority			
03/30/2018	18-0478	parking	5,355.00
Total Yonkers Parking Authority			5,355.00
TOTAL			67,637.33

JOINT MANAGEMENT REPORT
APRIL 2018

Budget. The draft budget for next year was released on Friday the 13th (appropriately), and it did not contain good news for YPL or any other city agency. Our budget now shows a reduction of 7% from the amount requested in January, or approximately \$700,000. Most of the cuts were in Personnel Services, including a complete elimination of Sunday service. The budget is now in the hands of the City Council, and YPL's hearing is scheduled for May 23rd.

Façade (Phase I). Remaining work includes installation of sun shades, interior duct work, and the dismantling of the plywood wall and scaffolding.

Façade (Phase II). Abatement of exterior caulking material is underway, to be followed by the removal of the old concrete panels. The latest timeline shows substantial completion by mid-September.

Boiler Project. The bid documents have been finalized, and the CoY Purchasing Department is handling the bid process. An announcement on the bid is expected very soon.

1000 Books Before Kindergarten. All three branches are reporting good results thus far with the program. To date, there are 67 children enrolled at Crestwood, 97 at Will, and 150 at Riverfront.

Montefiore Grant. Case managers have provided service to 79 clients since the grant period began in January. Most of the service is being provided at Riverfront, and most interactions are housing-related.

ULU Conference. The annual Urban Librarians Unite conference, co-chaired by YPL's Christian Zabriskie, was held in Brooklyn on April 13th. YPL sent six staffers to the event. Keynote speaker Jessamyn West gave a rousing opening address about the importance of engaging the whole community. Workshops included sessions on workplace diversity, sustainability and "everyday advocacy."

MEETINGS ATTENDED THIS PERIOD

3/29	Susan	Staff Development Planning Committee @Will
	Susan	Summer Reading Planning Meeting @Will
	Ed, Susan, Vivian	Democratic Caucus Meeting @City Hall
	Ed & Susan	Vietnam Vets Flag Raising @City Hall
3/30	Ed	Popular Materials Committee @Will
4/3	Ed & Susan	Construction Meeting @Will
	Ed & Susan	Planning Department Census Kickoff
	Ed, Susan, Vivian	Republican Caucus Meeting @City Hall
4/4	Ed & Susan	IT Meeting
	Ed, Susan, Vivian	Turan McNerney Retirement @Will
	Susan	Job Duties Meeting @Will
4/5	Ed	Thursday Lunch Club
	Susan	CPCY Meeting @Museum
	Ed & Susan	Meeting with WLS President & Director
	Ed & Susan	Gallery Hop
4/6	Ed & Susan	WLS Library Week Breakfast @ Doral Arrowwood

4/9	Susan	Gladys Alvarez, LYFE – Creating Healthy Schools & Communities
	Susan	Cheryl Gould, phone conference
4/11	Susan	Carl Gessman
	Susan	Project Outcome
4/12	Susan	Staff Development Committee @Will
	Ed	Thursday Lunch Club
	Ed & Susan	Larkin Center Stair Project Kickoff
	Ed	Film Program
4/13	Susan	Urban Librarians Unite Conference @Brooklyn Public
	Ed	Executive Budget Press Event @City Hall
4/14	Ed & Susan	Michael Sabatino Book Signing
4/17	Ed & Susan	Chamber of Commerce Networking Breakfast @Dunwoodie
	Ed & Susan	Construction Meeting @Will
	Ed & Susan	Monthly Meeting with Deputy Mayor @ Crestwood
	Ed & Susan	Yonkers Basics Advisory Board
	Ed	Foundation Board @Will
4/18	Susan	Mayor's aide, City Hall
	Ed & Susan	Film Program
4/19	Susan	Yonkers On The Move
	Ed & Susan	Schools Library Council Meeting @Saunders

MARK YOUR CALENDARS

4/27	Staff Recognition @Will Branch, 4:00 pm
5/10	Foundation event @ Will Branch, 6 pm
5/2	Trustee Institute @ Mamaroneck Library
6/6	Student Art Show Reception

YONKERS PUBLIC LIBRARY

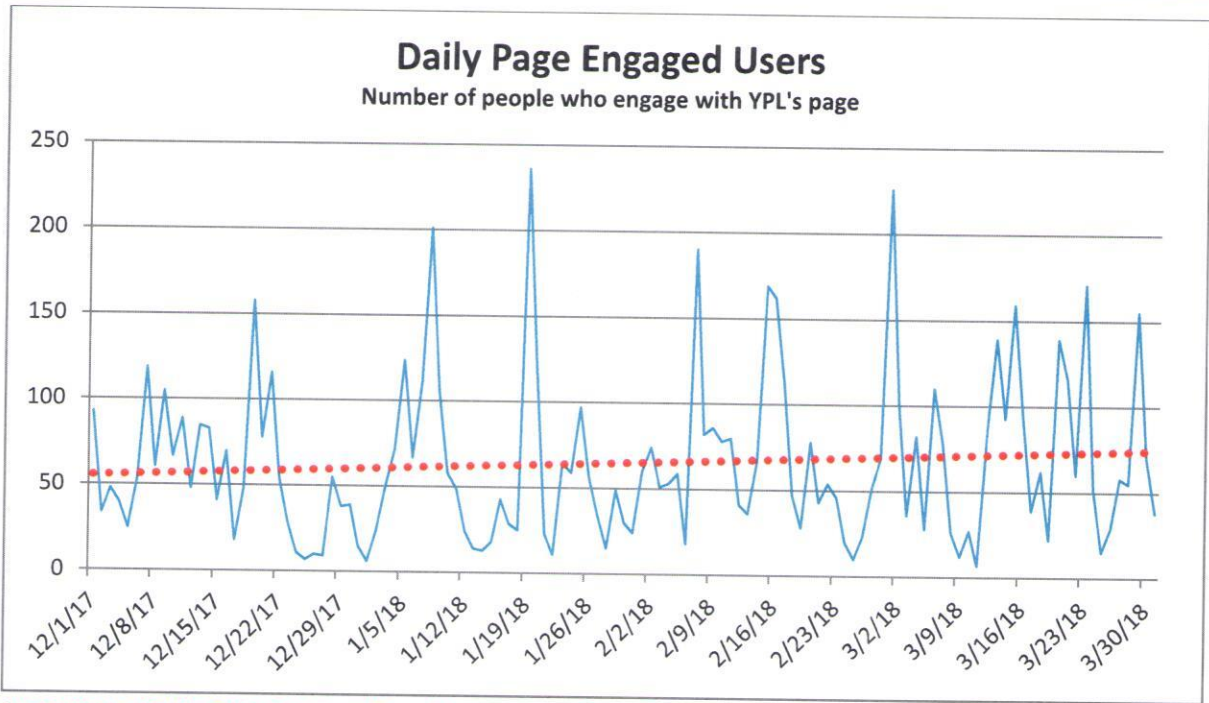
CIRCULATION STATISTICS

March 2018

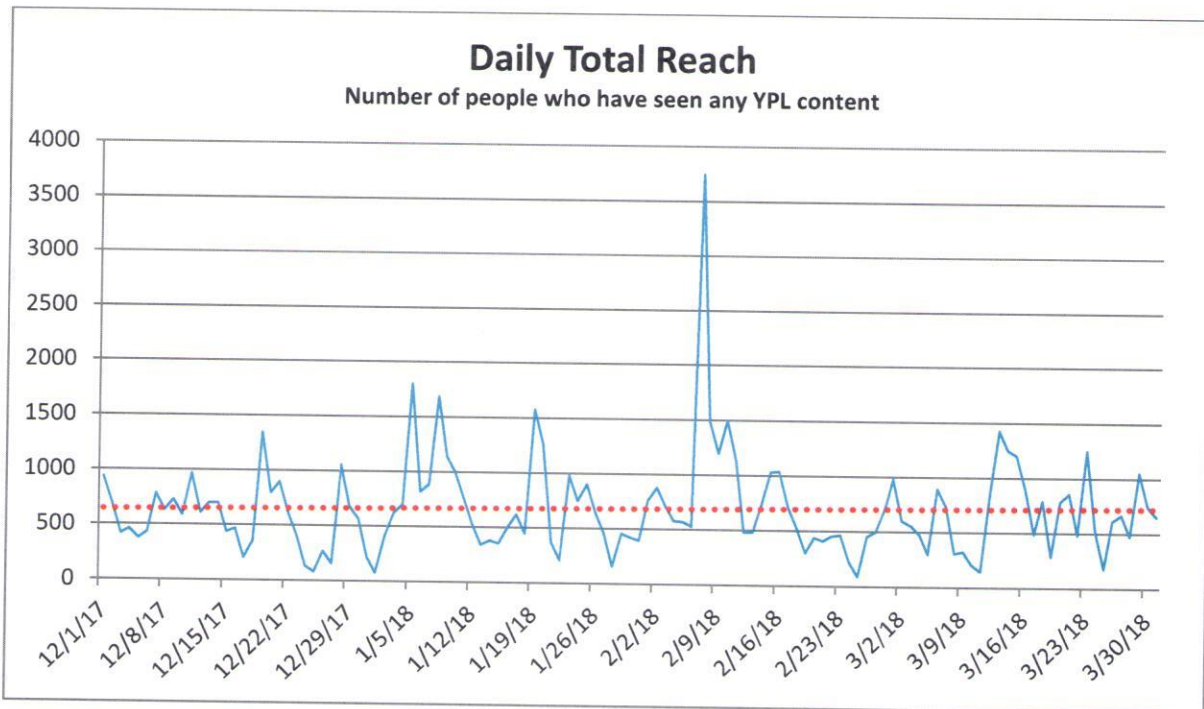
	<u>2017</u>	<u>2018</u>		
Days of Service	30	29		
RIVERFRONT LIBRARY			<u>Dev.</u>	<u>%</u>
Adult	12,437	13,072	635	
Children's	5,914	5,449	(465)	
Total Riverfront Circulation	18,351	18,521	170	0.93%
GRINTON I. WILL BRANCH				
Adult	24,027	22,973	(1,054)	
Children's	13,318	11,992	(1,326)	
Total Will Circulation	37,345	34,965	(2,380)	-6.37%
CRESTWOOD BRANCH				
Adult	3,312	3,502	190	
Children's	1,520	2,134	614	
Total Crestwood Circulation	4,832	5,636	804	16.64%
E-Content (All Branches)	6,348	5,031		
TOTAL CIRCULATION				
Total Current Month	66,876	64,153	(2,723)	-4.07%
Total Previous Months	124,832	116,015	(8,817)	-7.06%
Total Year to Date	191,708	180,168	(11,540)	-6.02%

Social Media Statistics
March 2018

FACEBOOK
Snapshot

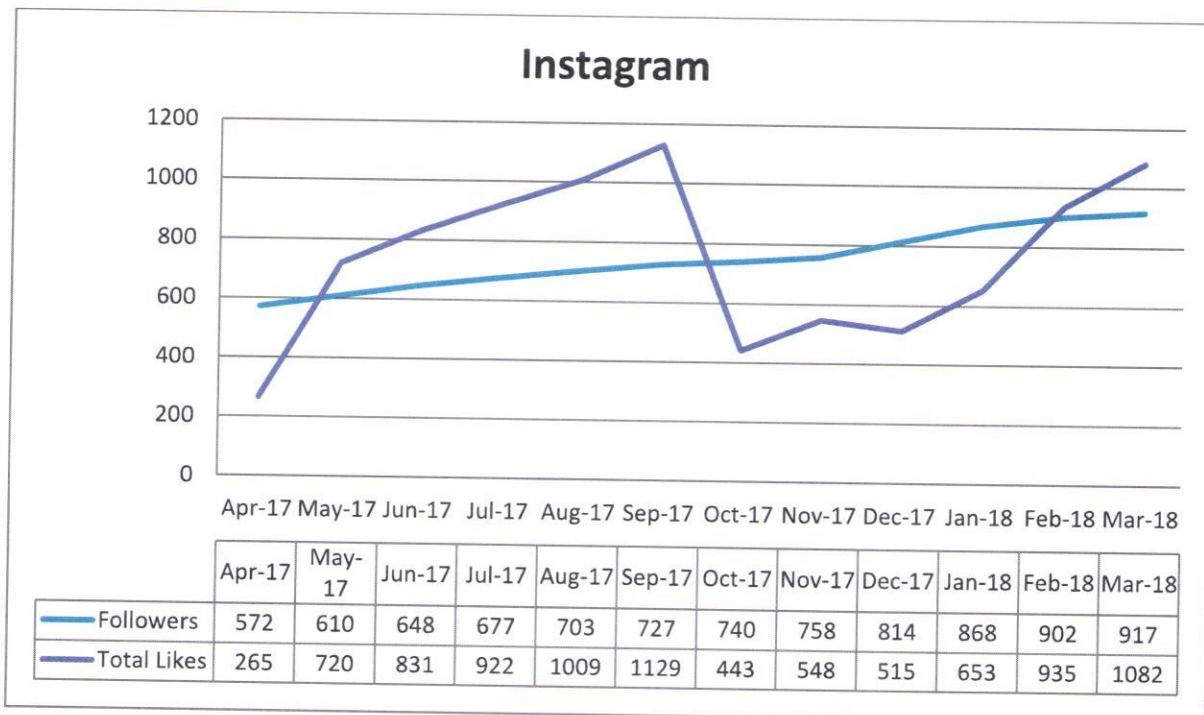
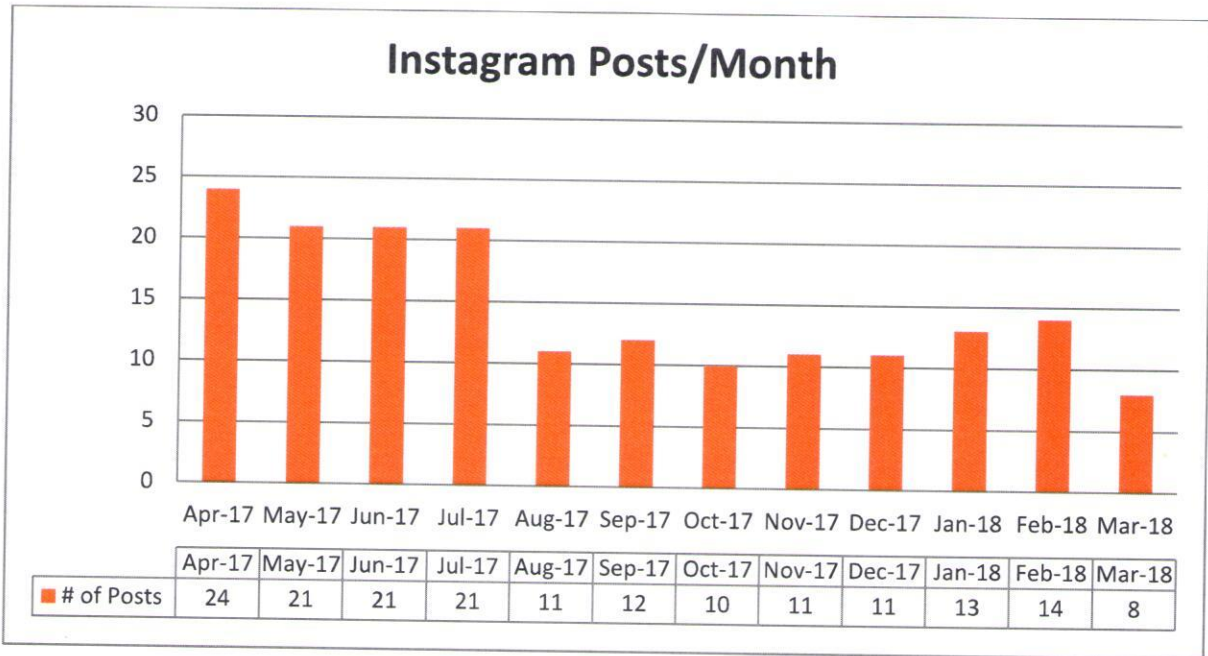


INSIGHT: IS YPL'S ENGAGEMENT RATE INCREASING OVER TIME



INSIGHT: IS YPL'S DAILY REACH IMPROVING OVER TIME?

INSTAGRAM
Snapshot



CONSTANT CONTACT

March Newsletters

Time Sent	Campaign Name	Total Sent	Open Rate	Total Unique Opens	Total Unique Clicks	Total Unsubscribes
3/27/2018	Reminder Yonkers Gallery Hop - April 1	15,094	19.80%	2,751	117	36
2/17/2018	Zev Performs	11,606	20.3%	2,177	23	10
2/14/2018	1000 Books Before Kindergarten	11,604	22.4%	2,416	35	16

Opens by device:

Mobile: 55.5%

Desktop: 44.5%

Monthly: March 2018

	<u>ELECTRONIC USAGE COUNT</u>		<u>MUSEUM PASSES</u>
	2017	2018	<u>CHECK-OUTS</u>
			Mar.-18
Riverfront Branch	12,112	12,400	18
Will Branch	6,766	6,600	12
Crestwood Branch	419	709	7
Total	19,297	19,709	37

TURNSTILE COUNT

	2017	2018
Riverfront Library	29,504	29,334
Will Branch	29,484	30,250
Crestwood Branch	6,039	5,906
Total	65,027	65,490

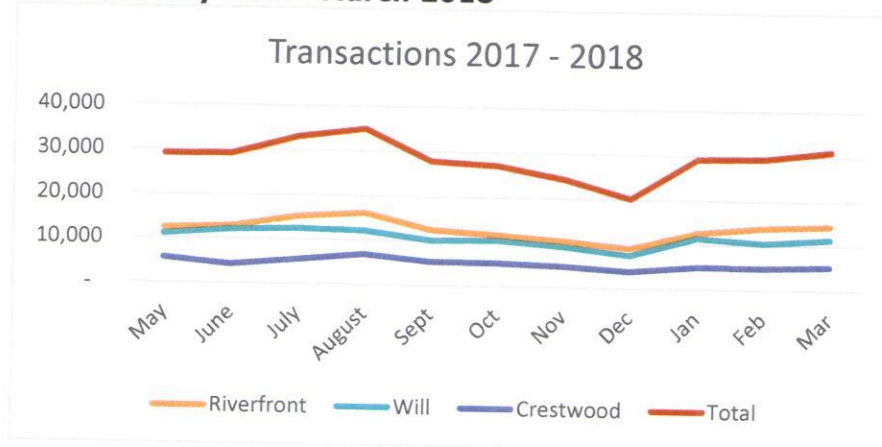
LIBRARY CARD COUNT

User Profile	Crestwood	Riverfront	Will	Total
Adult	1,628	37,801	28,106	67,535
Contract	0	112	7	119
Courtesy	0	1	21	22
Guest	0	5	0	5
Internet	0	5	3	8
Juvenile	169	5,983	3,172	9,324
Staff	22	112	82	216
Teen	32	6,206	1,739	7,977
Temp	2	21	2	25
Total	1,853	50,246	33,132	85,231

Yonkers Public Library

STATISTICS - PATRON TRANSACTIONS March 2018

	February 2018	March 2018
RIVERFRONT LIBRARY		
Circulation	4,603	4,948
Directional/Other	6,156	6,845
Reference	3,165	2,628
Total	<u>13,924</u>	<u>14,421</u>
GRINTON I. WILL BRANCH		
Circulation	5,456	6,290
Directional/Other	2,127	2,384
Reference	2,967	2,751
Total	<u>10,550</u>	<u>11,425</u>
CRESTWOOD BRANCH		
Circulation	1,599	2,242
Directional/Other	1,140	1,190
Reference	2,165	1,826
Total	<u>4,904</u>	<u>5,258</u>
TOTALS		
Current Month	29,378	31,104
Previous Months	-	312,373
Year to Date May 2017- March 2018		343,477



YONKERS PUBLIC LIBRARY

PERSONNEL REPORT

APRIL 1, 2018

<u>Element Number & Category</u>	<u>Total # of Positions</u>	<u>Positions Filled</u>	<u>Positions Vacant</u>
<u>7410 Administration</u>			
Professional	2	2	0
Clerical	8	6	2
<u>7411 Technical Processing</u>	4	3	1
<u>7412/13 Maintenance</u>	16	15	1
<u>7412/13/14 Public Service</u>			
Professional	38	35	3
Clerical	<u>37</u>	<u>30</u>	<u>7</u>
TOTAL	105	91	14

Edward Falcone
Library Director

**Yonkers Public Library
Riverfront Branch
ACTIVITIES REPORT - MARCH**

REGULAR LIBRARY PROGRAMS

Date(s)	Program	Type	Attendance
March	Literacy Solutions NY: Tutors	A	96
March	Literacy Solutions NY: Learning Center Use	A	40
8 sessions	Literacy Solutions NY: Basic Classes	A	107
8 sessions	Literacy Solutions NY: Intermediate Classes	A	84
2 sessions	Literacy Solutions NY: Citizenship	A	23
March	Read Away Your Fines	A	50
7 sessions	TASC Connect	A	10
6 sessions	National External Diploma Program	A	20
3/6, 13, 20	Knitting & Crocheting Workshop	A	47
3/10	Introduction to Krav Maga (self-defense)	A	24
3/12	Coloring for Adults	A	4
3/14	Yonkers Re-Entry Outreach	A	10
3/14	Job Search Coach	A	13
3/18	Rivertown String Quartet: Peach March	A	20
3/20	Energy Healing Meditation	A	20
3/22	Zumba Class	A	16
3/25	Movie: Justice League	A	35
3/27	Kickboxing	A	17
3/28	The Vagina Monologues	A	100
March	Read Away Your Fines	Y/A	3
5 sessions	Gaming Thursday	Y/A	71
3/5	Manga Interactive Workshop	Y/A	14
3/14	Resumes for Teens	Y/A	10
3/23	International Baccalaureate Day at Sarah Lawrence College	Y/A	78
3/28	Giant Fruit Easter Egg	Y/A	15
3/31	Teen Advisory Board	Y/A	5
March	America Reads	JUV	107
3/5, 12, 26	Bilingual Storytime	JUV	63
4 sessions	Toddler Time	JUV	81
4 sessions	Babies and Books	JUV	44
3/3	Ezra Jack Keats Art Exhibit	JUV	30
3/6, 20, 27	Preschool Playdate	JUV	104
3/15	Women's History Month	JUV	6
3/15	CAPE: Community Adventure Play Experience	JUV	17
3/16	St. Patrick's Day Craft	JUV	26
3/19	National Nutrition Month	JUV	22
3/20	Zumba for Kids	JUV	62
3/24	1000 Books Before Kindergarten	JUV	186
3/28	Spring Flowers Story & Craft	JUV	45
3/30	Legorama Club	JUV	65

CLASS VISITS

Date(s)	Program	Internal/External	Type	Attendance
3/13, 15	School 16	Internal	JUV	91
3/28	Yonkers Children's Place HeadStart	Internal	JUV	28

HOMEWORK HELPER

Date(s)	Type	Attendance
14 sessions	JUV	182

NUMBER OF LIBRARY PROGRAMS:

99

ATTENDANCE AT LIBRARY PROGRAMS:

2,091

NON-LIBRARY PROGRAMS

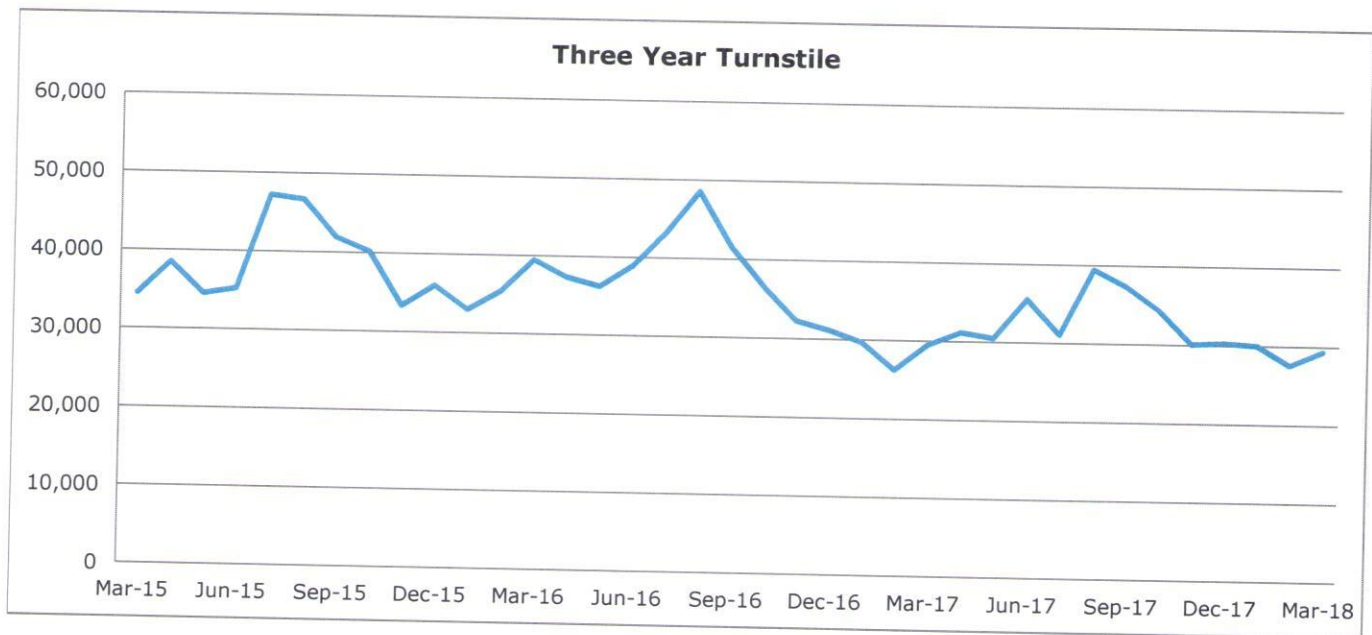
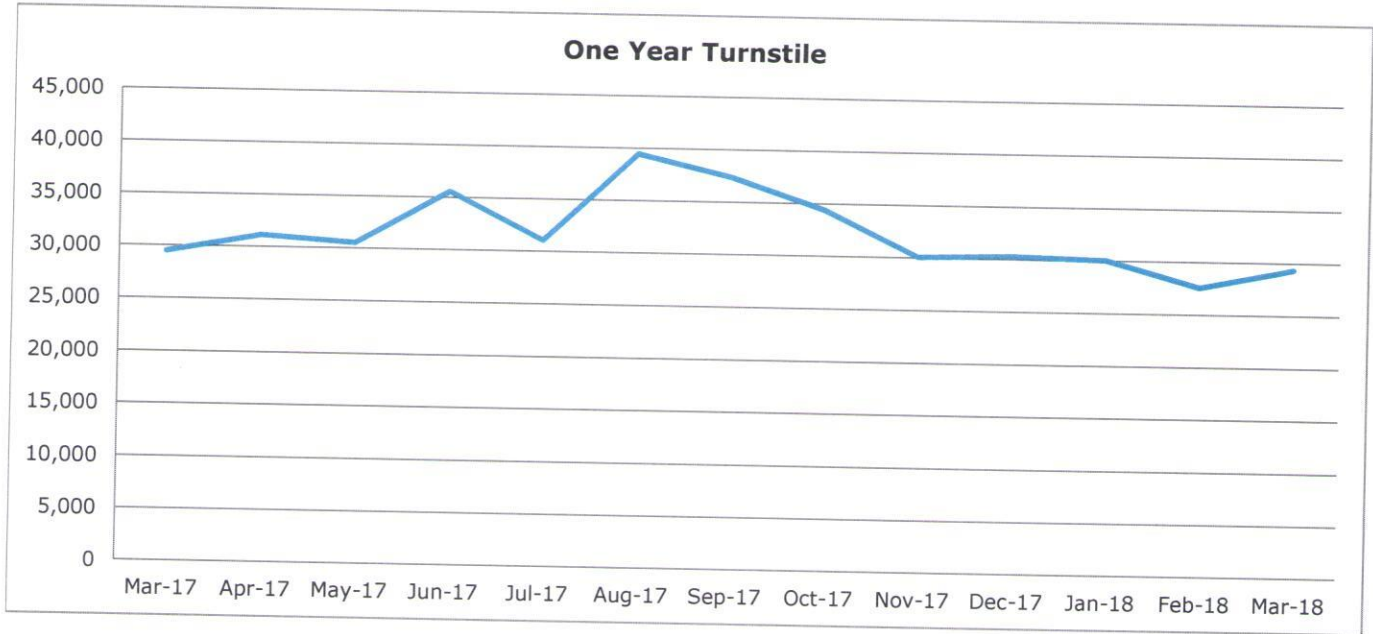
<u>Date(s)</u>	<u>Program</u>	<u>Attendance</u>	<u>Fee</u>
5 sessions	YPS Special Education: Best Practices in Conducting FBA and Developing BIPs	135	
6 sessions	YPS Teaching & Learning: CPET Professional Development	167	
3/1	Community Housing Innovations First Time Home Buyer Orientation	68	
3/1, 19	Fidelis Care Meeting	20	
3/2	YPS Teaching & Learning: Introduction to Restorative Practices	22	
3/4	United Nations Association: International Women's Day	139	
3/4, 11, 25	Brahma Kumaris Meditation Class	56	
3/5	Yonkers Paddling & Rowing Club	9	
3/5	Israelite Church of God In Jesus Christ: Revealing The 12 Tribes of Israel	12	
3/6	Just Leadership USA Free New York Meeting	22	
3/6	Sister to Sister International Meeting	6	
3/8	DC1707 Membership Meeting	48	
3/8	Westchester DOT: Bee-Line Public Outreach 242nd St to Getty Sq Corridor	52	
3/8	Project Inspire Meeting	6	
3/10	Richard Gazzola Teacher Center National Board Meeting	12	
3/10, 17, 24	YPS Yonkers High School IB Meeting	19	
3/10	National Council of Negro Women Meeting	10	
3/10	Sister to Sister International STEAM Study Session	8	
3/10	Just Leadership USA Operation Get Involved	25	
3/11	NYCD16 Indivisible	96	
3/13	YSEPTA Milestones of Love: Understanding Your IEPs	14	
3/14	Local 628 Firefighters Meeting	9	
3/14	Yonkers Coalition for Youth Meeting	43	
3/14	Sharing Community: Turn Your Mess into a Message Book Signing	43	
3/14	Mayor Spano State of the City Address	350	
3/16	Family Services Society of Yonkers Kinship Support Program (Spanish)	6	
3/17	Yonkers Seventh Day Adventist Church Pathfinder Parent Meeting	14	
3/18	Fit Club	40	\$150.00
3/18	Westchester Steelers Team Meeting	8	
3/19	CLUSTER Board Meeting	9	
3/19	Law Office of Elsie Vasquez: Immigration Seminar with YPS	53	
4 sessions	NYS Department of Criminal Justice: SNUG Manager Training	59	
3/24	Deeper Truth Ministries Empowerment Session	20	
3/24	Oromo Diaspora Association Community Meeting	11	
3/26	Ethiopian Social Assistance Committee: International Women's Month	26	
3/26	Hudson Valley Community Services Safe Sex Workshop	18	
3/26	Community After-School ESL Tutoring	9	
3/27	Center for Human Services Education: Employment Training Program 101	20	
3/27	Community Planning Council Board Meeting	11	
3/28	SCORE Free Small Business Workshop	30	
3/29	Pierpointe on the Hudson Homeowners Meeting	30	\$100.00

ATTENDANCE AT NON-LIBRARY PROGRAMS: 1,755

GRAND TOTAL PROGRAM ATTENDANCE 3,846

Electronic Use Count

PC Sign Up	<u>Count</u>
16 English-speaking Computer Classes	12,303
6 Spanish-speaking Computer Classes	78
	19
TOTAL ELECTRONIC USE COUNT:	12,400
RIVERFRONT LIBRARY TURNSTILE COUNT:	29,334



**Yonkers Public Library
Grinton I. Will Branch
Activities Report - March 2018**

REGULAR LIBRARY PROGRAMS

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>
3/1,8,14,15,22,28 & 29	Mother Gooses	Juv	131
3/1	Happy Birthday Dr. Seuss!	Juv	31
3/2,9,16,23 & 30	Baby Time	Juv	2
3/5,6,12, 13,19, 20, 26 & 27	Nursery Rhyme Time	Juv	217
3/6	ARCH for Kids	Juv	36
3/15	St Patrick's Day Story & Craft	Juv	35
3/16	Lego Club	Juv	52
3/14 & 28	Chess Club	Juv	10
3/20	Welcome Spring! Story and Craft	Juv	26
3/24	1,000 Books Before Kindergarten	Juv	89
3/29	Daffy Day	Juv	29
3/1,8,14,28 & 29	WEBS Career Counseling	Adult	40
3/1,8,15,22 & 29	Bridge Club	Adult	90
3/1,6,8,13,15,20, 22,27 & 29	Senior Benefit Information Center	Adult	16
3/11	Bobby Guitar's Rock & Roll Review-Friends	Adult	85
3/12	String Instrument Meet Up	Adult	10
3/12 & 26	Sing Memorable Songs		50
3/14	Feature Film- <i>On the Waterfront</i>	Adult	10
3/15	Feature Film- <i>Three Billboards Outside Ebbing Missouri</i>	Adult	30
3/18	The Joy of the Fiddle-Friends	Adult	125
3/26	TASC Connect	Adult	10
3/27	Book Discussion w/Laurie Antash	Adult	24
3/28	Fine Art Film Series	Adult	11
3/1,8,15,22 & 29	Coloring for Teens	YA	30
3/3,10,17,24 & 31	Brain Breaker	YA	30
3/7,21 & 28	Teen Game Challenge	YA	20
20 Sessions	Electronic Games	YA	94
20 Sessions	YA Groups eg. AHRC, Another Step, Day Break	YA	620

CLASS VISITS

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>
3/16 & 29	Roosevelt H.S.	Juv	16
3/20	Montessori 31	Juv	24

OUTREACH

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>

HOMEWORK HELPER

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>
16 Sessions	Homework Helper	Juv	66

NUMBER OF LIBRARY PROGRAMS

130

ATTENDANCE AT LIBRARY PROGRAMS:

2,059

NON-LIBRARY PROGRAMS

Date(s)	Program	Attendance	Fee
3/3,4 & 17	India Center of Westchester	500	\$750
3/3 & 17	CTS Study Group	30	
3/3	National Council of Negro Women	15	
3/5 & 19	Enrico Fermi Scholarship Committee	30	
3/5	Writers' Workshop	10	
3/6,13,14,20, 27 & 28	AARP Tax Service	150	
3/8	Association of Hispanic Nurses	12	
3/10	NAMI	15	
3/10	Teacher Center	27	
3/11	Yonkers Amateur Radio Club	17	
3/12,16 & 23	UFT Retired Teachers	78	
3/12	Westchester Black Women's Political Caucus	15	
3/12 & 13	La Leche of Yonkers	8	
3/13	National Association of Letter Carriers	35	
3/14	SEIU 704	20	
3/14	Cornell Master Gardener Series	45	
3/14 & 28	Medicare Information Center	15	
3/14 & 26	Toastmaster's	20	
3/17	Yonkers High School	5	
3/19	Aquehung Democratic Committee	20	
3/20	US Coast Guard Aux.	3	
3/23	Assemblymember Shelley Mayer-Women's History	45	
3/23	Montefiore Diabetes Workshop	7	
3/24	Driver's Safety	25	50
3/26	Venture Realty	35	50
3/26	Bronxville Paranormal Society	5	
3/29	Westchester Disabled on the Move-Health Navigator	5	
3/31	Empire Safety Driving Program	30	50
19 Sessions	Little Learners-Parks Dept.	360	
20 Sessions	Senior Center-Yonkers Park Dept	325	

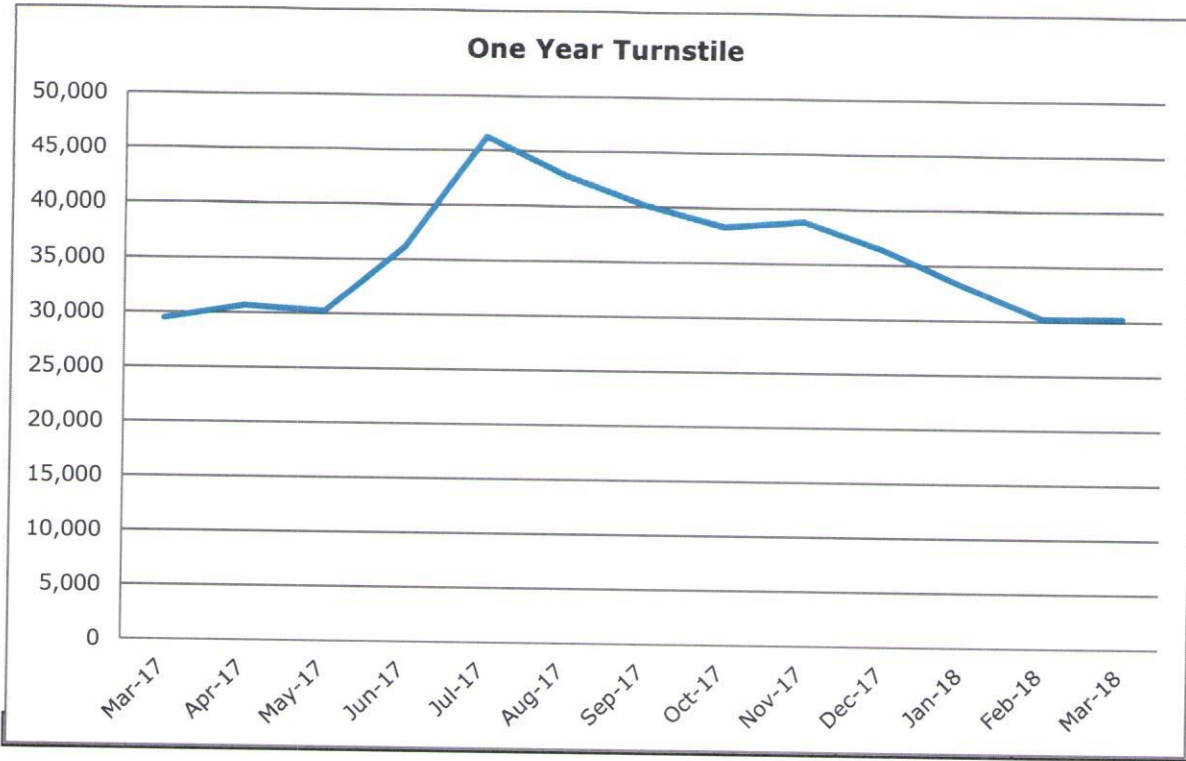
ATTENDANCE AT NON-LIBRARY PROGRAMS: 1,907

GRAND TOTAL PROGRAM ATTENDANCE 3,966

PC Sign Up 6,555
10 Computer Classes 45

TOTAL ELECTRONIC USE COUNT: 6,600

Will Library Turnstile Count 30,250



**Yonkers Public Library
Crestwood Branch
ACTIVITIES REPORT -MARCH 2018**

REGULAR LIBRARY PROGRAMS

# of sessions	Program	Type	Attendance
1 session	Tech Drop-In: TinkerCad	A	9
2 sessions	Tech Drop-In: Hoopla	A	12
1 session	Tech Drop-In: Social Media	A	9
1 session	Tech Drop-In: Everything E-Book	A	8
1 session	Tech Drop-In: Kanopy	A	9
1 session	GoogleDocs	A	12
1 session	Tech Drop In: Get Organized Online	A	14
5 sessions	PC Cruzin'	A	62
10 sessions	Help Desks	A	14
5 sessions	News & Brews	A	89
1 session	Crestwood Reiki Experience	A	8
2 sessions	Mindful Mondays	A	21
2 sessions	Sing Memorable Songs	A	10
4 sessions	Yoga for Yogis	A	40
4 sessions	Color @Crestwood	A	56
2 sessions	Non-pretzel Yoga for Adults	A	28
2 sessions	Word Wednesdays	A	11
1 session	Crestwood Book Club	A	12
1 session	Spring Into Action: Get Organized	A	12
1 session	Relax and Restore Sound Meditation	A	30
3 sessions	MahJong	A	12
1 session	Saint Patrick's Day Story and Craft	JUV	65
1 session	Happy Birthday Dr. Seuss	JUV	45
1 session	Spring Into Action:Cards	JUV	22
1 session	1000 Books Before Kindergarten Kick-Off	JUV	56
1 session	Tech Drop-In: ABC Mouse	JUV	29
1 session	Tech Drop-In: Tumblebooks	JUV	28
3 sessions	Crestwood Knitting, Crochet & Embroidery Club	JUV	46
1 session	Saturday Storytime	JUV	49
5 sessions	Chess	JUV	43
4 sessions	Music & Merriment (9:30 & 11am)	JUV	189
1 sessions	The Write Stuff	JUV	4
2 session	Literary Lego Club	JUV	41
5 sessions	Crestwood Cinema	JUV	58
1 session	Paws For Reading	JUV	49
2 session	HomeSchool Study Hall	JUV	25
2 sessions	Science With MaryAnn	JUV	32
2 sessions	Young Science Explorers	JUV	40
1 session	Fold, Create...READ!	JUV	17
2 sessions	Arts and Crafts with Madison	JUV	39
1 session	Tech Drop-In:Comics Plus	YA	11
1 session	Tech Drop-In: Biography Online	YA	8
4 session	Teen Tuesdays	YA	29
1 sessions	Teen Readers Book Club	YA	8
1 session	Book Buzz	YA	36
1 session	VOLUNTEENS	YA	12

HOMEWORK HELPER

	Type	Attendance
15 sessions	JUV	109

NUMBER OF LIBRARY PROGRAMS:

112

ATTENDANCE AT LIBRARY PROGRAMS:

1,568

NON-LIBRARY PROGRAMS:

Date(s)	Program	Fee	Attendance
3/4	Friends of Crestwood Library Oscar Party	N/A	48
3/29	Friends of Crestwood Library Board Meeting	N/A	8

ATTENDANCE AT NON-LIBRARY PROGRAMS:

56

GRAND TOTAL PROGRAM ATTENDANCE:

1624

Electronic Use Count

PC Sign Up
27 Computer Events- Classes/workshops/drop-ins/help desk

Count

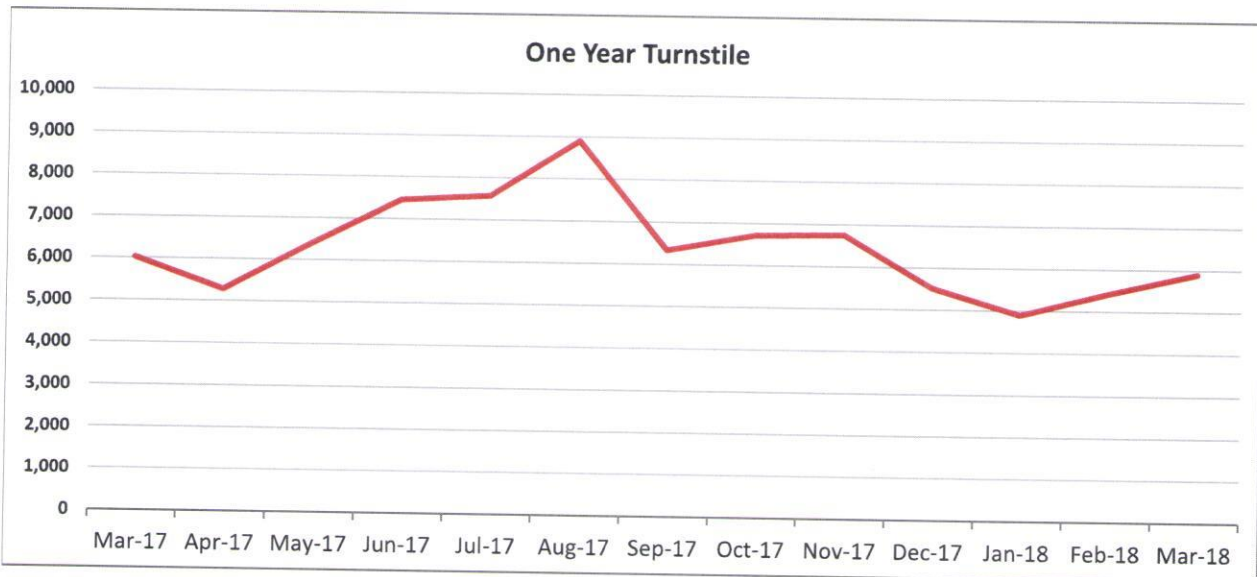
484
225

TOTAL ELECTRONIC USE COUNT:

709

CRESTWOOD LIBRARY TURNSTILE COUNT:

5,906



Library closed this month 2 days due to weather

QUARTERLY REPORT JANUARY, FEBRUARY, AND MARCH 2018

The Riverfront Library continues its focus on community engagement and partnership programs, including the organization of resources that reflect change in the way patrons engage with libraries. In outreach programs and conversations with patrons, we acquaint the public with our services and with materials relevant to individuals. Word of mouth and show and tell are the primary means of expanding patron awareness and use of library services, though we continue to utilize many and various methods to spread the word about the library.

Accomplishments during the quarter are listed here under headings drawn from the Yonkers Public library's strategic plan.

Community Engagement

The modern mantra is that communities benefit from societal blenders – facilities and institutions that bring together residents of different ages, ethnicities, economic levels, and interests. Yonkers is culturally rich in all those ways and the Riverfront Library is the blender. We are committed to that concept in all that we provide to the public, or giving access to a variety of materials and creative services to satisfy the diverse recreational, educational, and cultural interests of the people of Yonkers. The more people we have, the more we reflect our community, the better and healthier that Riverfront Library will be.

Key Events and Achievements:

The Adult Department, hosted a Winter Reading Challenge for both teens and adults during the quarter. Five excited winners were randomly selected from each age group and the first- place winner received an award.

A meaningful event this quarter was the Black History program with Cody Childs and the Ladies of Soul. The group performed a tribute concert honoring the music of Motown and the Legends of Soul with songs of Sam Cooke and Marvin Gaye. We were fortunate to have in attendance four elected officials, namely Senator Andrea Stewart-Cousins, Deputy County Executive Ken Jenkins, Yonkers City Council President Mike Khader, and City Council Member Shanae Williams.

A new homework program was instituted for our teens, providing them with access to laptops, tablets, homework resources, Adobe and Microsoft Windows applications.

The Riverfront Library staff assisted patron with the Hoopla registration process, helped by a large attractive poster positioned at the library entrance for easy viewing.

The Adult Department continues also to give library orientations, library cards and tours to Head Start parents in the library.

The Adult Department continues to offer basic computer instruction to the public, including training on Email, Basic computer use, PowerPoint, Microsoft Word, and Excel. The Reference staff provides regular one-on-one training in the use of the library online catalog, and the other databases available to our patrons.

The Riverfront Library Children's room proudly supports younger readers of all ages and provides programs and activities that foster early literacy as well as providing outreach to community childcare agencies when needed.

The Riverfront Library participated in the launch of a new community-wide early-learning initiative in all three branches, "*1000 Books Before Kindergarten*." It is a fun and easy guide to help kids become readers before Kindergarten.

It is such a privilege serving our community, creating experiences and making the library a place kids want to be, and the youngsters did come to have fun with the Art Exhibition "*Yonkers: A Home for Every Culture*," funded through a grant from the Ezra Jack Keats Foundation. The program encourages Yonkers children to celebrate multiculturalism and explore their own story through bilingual storytelling, writing and painting with the works of Ezra Jack Keats as inspiration. It was a very successful event. Families who participated in the program shared their experiences and thoughts about the program. Two patrons made the following comments:

- "*I prefer to travel every weekend to enjoy the program with my child even though I reside in Brooklyn*".
- "*My grandchild's Special Education teacher said that the child could not concentrate and stay in his seat for more than 30 minutes.*" However, she told us that her grandchild was able to concentrate and paint in the program for close to two hours.

Another adult participant mentioned that the Brooklyn Museum provides similar programs at \$100 and that they are not bilingual. Patrons really enjoyed the program.

The Children's Department in partnership with Sarah Lawrence College hosted the program *Community Adventure Play Experiences (CAPE)*. The program provides children from ages 2 to 10 years the opportunity to initiate and direct their own play using natural, reusable, and recycled materials.

A three member musical group, *Son Pecadores*, performed traditional Mexican dance, music, and songs with bilingual (English/Spanish) interpretations. The music was played with unique handmade instruments, and the dance was executed on a wooden platform that the performers had brought to the program. The members of the group spent extra time with the children and their families, allowing them to touch and play the musical instruments.

In the Celebrating African American Artists program, children and their families learned about African American artists who contributed to the Harlem Renaissance through a PowerPoint presentation and videos related to the Harlem Renaissance. Each patron painted a mask and decorated worksheets with colored pencils.

The weekly story time in the Children's Department continues to be popular each month. Highlights of our children's programs during the quarter include *Arabic Story Time*, *Zumba for Kids*, *Baby Signing Time*, *Babies and Books* and *Legorama*.

Professional Development

Library staff members attended the following meetings, and workshops during the quarter:

Aurora Cruz – IB/Sarah Lawrence College planning meeting to help guide patrons to legal resources.

Eugene Howell - Andrus Network's monthly meetings.

Mary Robison, Phyllis Cole, Alice DeWaters, Elyse Schreiber, Arnaldo Torres, Ann Campbell, Nina Smith, Ana Gantzer, Tara Somersall, Michelle Halpern, Renee Rabadi, James Hackett and Kirsten Grunberg – attended the Support Services Training.

Kirsten Grunberg - Westchester Librarians Serving Latinos.

Michelle Halpern –Yonkers Public Schools Escape Room programs.

Renee Rabadi – Summer Reading planning meeting.

Kirsten Grunberg – PLA Conference (Philadelphia).

Staff Honors

The following staff members received compliments from patrons for their work in the library and/or for creating a positive and motivating work environment: Nina Smith, Alice DeWaters, John Favareau, Tara Somersall, Mary Robison, Phyllis Cole, Renee Rabadi, and Kirsten Grunberg.

The Adult Department's e-reference service found an obituary article that shed light on a patron's grandfather's death. The patron was very appreciative and sent a letter to thank the department for a job well done.

Meetings attended during the quarter by the Branch Administrator: The Mayor's State of the City, the 26th annual Yonkers Women of Excellence Awards Luncheon, St. Peter's Childcare Advisory Board, the Mayor's African-American Advisory Board, *and Conversations in Black Freedom Studies @ Schomburg Center for Research in Black Culture*, Staff Development Day Committee Meeting, Technology for Seniors and the YPL Management Meeting.

The Riverfront Library remains a local treasure for everyone in the community. We salute our dedicated staff, volunteers, Director, Deputy Director, and Trustees. We could not do it without you.

Sandy Ernest Amoyaw

Branch Administrator

Riverfront Library

January, February, March 2018
Grinton I Will Library Quarterly Report
Christian Zabriskie, Administrator

Administration

Construction/Renovation - the construction and renovation of the Will Library continued this quarter. Great progress was made on the front of the building when the windows at the top of the arches were installed and the last of the plywood came down. The concrete was patched and painted and the first of the screen sunshades were installed. The front of the library looks wonderful and it is a remarkable change already. Terra cotta panels and a new sign were installed on the front as well and we now have a much clearer idea of what the final results will be. The contract for Phase II was awarded to Milcon, the same contractor who has been working on Phase I and they immediately began work on the next phase of the project.

Auditorium Upgrade - the sound system in the Auditorium has been upgraded with new speakers, a new amplifier, and new microphones. This is a considerable improvement to our system and will be great for presenters and performers.

Local History Incubator - the Local History Incubator is complete and staff continue to scan and upload images. This tool was featured in a number of local media and staff from the Teaneck Library toured the facility in the hopes of developing something similar in their library.

Awesome Foundation Grant - branch administrator Christian Zabriskie applied for and won a grant from the Awesome Foundation to do a Children's Storytelling Festival which will highlight the incubator and the auditorium and focus on children as storytellers and oral historians.

CLUSTER Case Managers - have been doing great work and seeing clients on a regular basis. Staff attended and enjoyed training offered by CLUSTER, which has raised awareness and enthusiasm in staff for this program. Administration is currently working to set up a more permanent office/work space for them in the building.

Youth Services

Programming - there was very active programming this quarter including twice weekly Nursery Time, twice weekly Mother Goose time, and Baby Time once a week. We also offer weekly Chess, regular Lego Club, and ongoing Bilingual Story Times (English & Spanish).

1000 Books Before Kindergarten - staff at the Will Library have embraced the 1000 Books Before Kindergarten program that YPL has started. We had great turnouts for our kickoff event and have had regular participation from our public.

Library Trainee - a new Librarian Trainee was hired in Youth Services and she has been trained and brought up to speed to fully contribute to the department. She has done online training

about using American Sign Language (ASL) in youth programming and is developing a signing storytime program which will begin next quarter. She has also created a bibliography and ordered materials to support ASL education and signing with children and babies.

Outreach & Meetings - Youth Services staff have done outreach to School 32 to discuss online resources and have hosted a class visit from Montessori 31. YS staff have met with other librarians in the Mamaroneck Library, Yonkers Schools, WLS Spanish and Latino Librarians, and with CLUSTER case managers.

Patron Comment - "Story time plants the seeds that the Library is a fun and welcoming place" - from the parent of a 3rd grader.

Fine Arts/Young Adults

Programming - FA/YA continues to do popular programming including concerts, book club, and a stringed instrument meet-up.

Young Adult Services - the Young Adult team has worked closely with the Teen Advisory Board this quarter. They are planning a poetry reading for Seniors as an intergenerational poetry appreciation. Members of the Teen Advisory Panel worked closely with the Friends of the Library on a massive Book Sale. They are also provided input for a new Teen Library space at the Will Library.

Turan McNerney - a valued and trusted member of our staff retired after decades of service. She will be missed.

Reference

Print Reference Collection - the large print reference collection was fully weeded and the space cleared for use for other reference needs such as better workspace for microfilm and a small business resources center (both being developed).

YPL Digital Archives - this collection continues to grow with 300 items scanned and uploaded to the collection. Numerous staff have been trained on the equipment now and the program continues to expand.

CRESTWOOD BRANCH QUARTERLY REPORT – JANUARY, FEBRUARY, MARCH 2018

We had a wild winter quarter at the Crestwood Library. We started the year off with a bang when we experienced boiler issues. The Crestwood Crew and community rallied together to overcome the inconvenience. The winter weather was harsh so the library served the community as a warming station with warm beverages, food and charging stations. News 12 covered the story with a wonderful interview with dedicated part-time clerk Gabby Monaco. We were happy to provide such an important service for the Yonkers Community.

We were happy to add part-time Custodian Edibaldo Cruz and part-time clerks Sumie Hernandez-Moss, Academic Coordinator for The Children's Village, and Peter Alaimo, former Barnes and Noble Manager, to our crew. Sumie brings a deep background in educational programming that has already forged great inroads with our Westchester Homeschooling community and augmented our computer and technology program offerings. Peter brings a depth of book knowledge that enhances our reader's advisory services. We also gained a Library Trainee on Wednesdays and Fridays - Justine Osterman, who also works in the Children's Department at Will Library. She brings a background in American Sign Language and Early Childhood that will strengthen our services to children and their families.

The biggest building improvement, under the stewardship of Russell Martinez, and Technology advancement, steered by Carlos Figueroa, was having our boiler replaced and using an electronic NEST system to run it that can be controlled via an app. This improvement is both a time saving and cost saving measure that ensures the building temperature is controlled with ease and efficiency.

Community Outreach remains an important part of our efforts and activities. This quarter, inroads were laid for Paideia School 15 and Asbury Nursery School collaborations. Betty Giordano and I continued our pop-up visits to the City of Yonkers (COY) Parks & Recreation Senior Center 16 to promote library programs and services. We conducted reader and services surveys in order to examine new ways of partnering to retain local senior support and involvement in library programs and services. We continue to issue library cards to new neighbors and our circulation numbers remain strong.

Friends of Crestwood Library (FOCL) obtained their 501c3 status in late March. Their stalwart support of our library by funding innovative family and children's programs enables us to meet our long range plan goals. They look forward to drafting a Memorandum of Understanding between the Friends and the Crestwood Branch of the Yonkers Public Library. Vice-President Mary Ann Penzero is looking into grant writing opportunities to support intergenerational literacy programs.

Programming at Crestwood continues to be the driving force in ensuring people of all ages grace our doorsteps. It is essential to bringing people into the library. Once they are in the building, our welcoming and knowledgeable staff is able to recommend books to read, electronic resources to try, museum passes to check out and services to use.

January saw continued use of the Homework Helper Program with local resident and certified teacher Maureen Butler providing after school help to students in Grades 1-7 on Mondays through Thursdays from 3:30-5pm. The OneYPL Winter Reading Program encouraged our adults and teens to keep reading during the cold season and warm up with a good read.

In February, many of our local residents were on "staycation" and took advantage of the many programs we offered including the Bake the Word a Better Place program run by clerk Liz Caruso, African American Cultural Celebration run by Friends of Crestwood Library Vice-President MaryAnn Penzero and our Volunteers. Music & Merriment with Miss Judy had a special session celebrating her birthday with sweet treats and a hearty Happy Birthday rendering in song. People showed up en masse for our local author Elle L. Stone's Wickity Stitch Happy Hearts Day Party to show their library some love.

March brought our annual Dr. Seuss Read Across America celebration of literacy and joy of reading. Collaborating with Angela from MacaroniKid Yonkers, we were able to galvanize the community in an outpouring of

support for those less fortunate via the Spring into Action Spring Cards program, delivering messages of hope to those in need. Paws for Reading continues to draw large crowds of people of all ages - Andy the therapy dog encourages reading!

Our 1000 Books Before Kindergarten Kick-Off on Saturday, March 24 drew in 56 people and they grooved to the sound of Zev Haber. Excitement is growing and the program is off to a good start.

Beloved Crestwood Patron Susan Petrilli died suddenly and we were all in shock. Friends of Crestwood Library plan to commemorate her life and love for mysteries by bringing the community together with a mystery author program in the fall.

The quarter brought team training opportunities including a WLS Sirsi refresher course for new and seasoned library clerks; WLS Circulation Meeting ; Introduction to Internet training at the Will Library; WLS Electronic Resources session focusing on how to best serve our patrons with an overview of changes to WLS shared eResources, including the additions of Kanopy streaming video, RB Digital audiobooks, and Mergent business and financial resources.

Selected Highlights of Branch Manager's Professional Meetings and Activities during this period included:

JANUARY:

- 10: Friends Meeting at Gloria Field's Home in Crestwood due to library being closed for boiler issues
- 11: Crestwood Staff Team Building Pizza Luncheon at Crestwood Crew Betty Giordano's Home in Crestwood
- 13: Not Just for YA Book Group Co-moderator at Pizzeria Veloce in White Plains, NY
- 21: Integrating Sound Healing Practices With Mindfulness Meditation and CBT, NY Open Center, NYC
- 23: Goal Setting Staff Training at Crestwood Library
- 24: Branch Administration Meeting at Riverfront Library
- 26: BOCES Meeting and AASL Standards Training at BOCES Headquarters, Harrison, NY
- 30: WLS Supported Eresources : What's New For 2018 at WLS Headquarters, Elmsford, NY & 125th Committee Meeting at Grinton I. Will Library

FEBRUARY:

- 5: Case Worker Meeting at Grinton I. Will Library
- 6: Organizational Meeting, Pat Manning, Crestwood Library & WLS/WLA/BOCES 2018 Mock Awards at Greenburgh Library
- 7: Web Literacy Training WLS Headquarters, Elmsford, NY
- 14: VRES Caldecott Celebration (3 classes) & Friends of Crestwood Library Board Meeting at Crestwood Library
- 15: BER Seminar What's New in YA Literature, New Rochelle, NY
- 16: School 15 Homeschooling Services Lunch, Stephen's Green, Tuckahoe, NY
- 20: Signage Tour at WPPL Library Public Library
- 21: Staff Team Building Luncheon Children's Services
- 24: Hand Dance The Art and Spirit of Drumming NY Open Center NYC
- 28: Friends of Crestwood Library Grant Writing Meeting at Odyssey Diner, Eastchester, NY

MARCH:

- 1: Pat M Org meeting at Crestwood Library
- 13: BER Seminar What's New in Children's Literature, New Rochelle, NY
- 16: Branch Management Meeting at Grinton I. Will Library
- 20: Staff Development Training Committee Meeting at Grinton I. Will Library
- 29: Summer Reading Planning Meeting at Grinton I. Will Library & Friends of Crestwood Library Board Meeting at Crestwood Library

Respectfully submitted, Z, Baird, Crestwood Library Branch Manager

Yonkers Public Library - Graphics Department Quarterly Report: January-March 2018

The following is a list of assignments completed by the Graphics Department (listed by department/requestor)

YONKERS PUBLIC LIBRARY

Lincoln & Washington Birthday Closings (signs)
 Easter Closing (signs)
 Programs & Events - February 2018 (calendars)
 Programs & Events - March 2018 (calendars)
 Programs & Events - April 2018 (calendars)
 1000 Books for Kindergarten (flyers, posters, brochures, bookmarks, buttons, stickers, registration forms, Flickr)

RIVERFRONT LIBRARY

Business Manager's Office

Room Capacity (signs)

Circulation Dept.

Library Card Applications (stock forms)

Children's Department

Black History Month, Artists (flyers, poster, EBB)
 Arch for Kids: Castles (flyers, posters, EBB)
 Spa Science (flyers, posters, EBB)
 Valentine Story & Craft (flyers, posters, EBB)
 Family Film Double Feature (flyers, posters, EBB)
 Read Across America (flyers, poster, EBB)
 St. Patrick's Day Craft (flyers, poster, EBB)
 Preschool Playdate, March (flyers, poster, EBB)
 Legorama, March (flyers, poster, EBB)
 National Nutrition Month (flyers, poster, EBB)
 Zumba, March (flyers, poster, EBB)
 Spring Flowers (flyers, poster, EBB)
 Women's History Month (flyers, poster, EBB)
 Ezra Jack Keats (posters)
 Spring Board Games (flyers, poster, Flickr)
 Preschool Playdate (flyers, poster, Flickr)
 Earth Day (flyers, poster, Flickr)
 Yoom Kids, April (flyers, poster, Flickr)
 Zumba, April (flyers, poster, Flickr)
 Caring for the Earth (flyers, poster, Flickr)
 Spring Film (flyers, poster, Flickr)
 Superhero Homes and Headquarters (flyers, poster, Flickr)

Young Adult Department

HIV Prevention (flyers, poster, EBB)
 Calendar, February (flyers)
 Bath Fizzies for Valentine's Day (flyers, poster, EBB)
 Chinese Zodiac (flyers, poster, EBB)
 Black History Month: Maya Angelou (flyers, poster, EBB)
 Ready, Set, Work (flyers, poster, EBB)
 Teen Tech Week (flyers, poster, EBB)
 Manga (flyers, poster, EBB)
 Smartphone App Workshop (flyers, poster, EBB)
 Easter Egg Fruit Pizza (flyers, poster, EBB)
 Feature Films, March (flyers, poster, EBB)
 Talent Show Auditions (flyers, poster, EBB)
 Feature Films, April (flyers, poster, Flickr)
 Friday the 13th (flyers, poster, Flickr)
 Rice Krispie Treat Mania (flyers, poster, Flickr)
 Green Teen Team (flyers, poster, Flickr)

Reference/Adult

New Year New You Fitness (flyers, poster, EBB)
 Knitting & Crocheting, English/Spanish (flyers)
 Coloring for Adults, English & Spanish (flyers)
 Evening Book Club, February (flyers, posters, EBB)
 Tech Central, February (flyers)
 Clases de Computacion, February (flyers)
 Tax Help (flyers)
 Riverfront Book Club (poster, flyer, EBB)
 Black History Month (display sign)
 Read and Reduce (coupons)
 Eat Smart, New York (flyers, poster, EBB)
 Power of Self Healing (flyers, poster, EBB)
 Evening Book Club, April (flyers, poster, EBB)
 Tech Central, March (flyers)
 Clases de Computacion, March (flyers)
 March Madness (display sign)
 Mysteries, Sci Fi, Fantasy (signs)
 New Fiction (sign)
 Hoopla (bookmarks)
 Tech Central, April (flyers)
 Clases de Computacion, April (flyers)
 Fax/Notary (bookmarks)
 Lynda (bookmarks)
 Poem in your Pocket (posters)
 Evening Book Club, May (flyers, poster, Flickr)
 Legal Help (flyers)

Tech Central

Adobe Classes (flyers, poster, EBB)
 Messy Science Saturday, February (flyers, poster, EBB)
 Google Sheets (flyers, poster, EBB)
 Coding from Scratch (flyers, poster, EBB)
 Messy Science Saturday, March (flyers, poster, EBB)
 Photoshop Open Lab (flyers, poster, Flickr)
 Sewing (flyers, poster, Flickr)
 Blogging 101 (flyers, poster, Flickr)
 Saturday Steam Squad (flyers, poster, Flickr)
 Quickbooks (flyers, poster, Flickr)
 Drones (flyers, poster, Flickr)

Yonkers Public Library - Graphics Department Quarterly Report: January-March 2018

GRINTON I. WILL BRANCH

Branch Administrator's Office

Part-Time Time sheets #2013 (stockforms)
Graphics for Grownups (display sign)

Children's Department

Family Film, February, (flyers, poster, EBB)
Chinese New Year (flyers, poster, EBB)
Lego Club, February-May (flyers, poster, EBB)
Dr. Seuss Birthday (flyers, poster, EBB)
Vacation Board Games (flyers, poster, EBB)
Arch For Kids, Superhero (flyers, poster, EBB)
Bilingual Storytime, March-June (flyers, poster, EBB)
Hooray for Spring (flyers, poster, EBB)
Chess Club, March-April (flyers, poster, EBB)
St Patrick's Day (flyers, poster, EBB)
Get Ready for Pretzel Day (flyers, poster, Flickr)
Let's Rock with Zev (flyers, poster, Flickr)
Get Started with Chess (flyers, poster, Flickr)
Spring Science (flyers, poster, Flickr)
National Library Week (flyers, poster, Flickr)

Young Adult Department

Valentine Story & Craft (flyers, poster, EBB)
Book Club, March (flyers, poster, EBB)
Zumba (flyers, poster, EBB)
Poetry Slam (flyers, posters, Flickr)

Adult/Fine Arts Department

Movie of the Month, February (flyers, posters, EBB)
Will Book Club, February (flyers, poster, EBB)
Movie of the Month, March (flyers, posters, EBB)
Will Book Club, March (flyers, poster, EBB)
Art Film, March (flyers, poster, EBB)

Reference Department

Movies at the Will Branch, January (flyers, posters, EBB)
Movies at the Will Branch, February (flyers, posters, EBB)
Movies at the Will Branch, March (flyers, poster, EBB)
Movies at the Will Branch, April (flyers, poster, EBB)

CRESTWOOD BRANCH

Teen Readers Book Club (EBB)
Yoga Beginners (EBB)
Yoga Advanced (EBB)
Crestwood Cinema, February (flyers, poster, EBB)
Crestwood Computing, February (flyers)
Fold, Create, Read (EBB)
Knitting, Crocheting and Hand Embroidery Club (EBB)
Homeschooling (EBB)
Science with Sharon, February (EBB)
Lego Club, February (EBB)
Teen Readers, February (EBB)
Wickity Stitck Valentine's Party (EBB)
The Write Stuff (EBB)
Dance with Daphne, February (EBB)
Reiki, February (EBB)
Paws to Read, February (EBB)
Mindful Mondays, February (EBB)
Chess, February (EBB)
Homework Helper, February & March (EBB)
Crestwood Cinema, February (flyers, poster, EBB)
Lunar New Year (EBB)
Black History Month (EBB)
Frozen Fest (EBB)
Valentine Volunteers (EBB)
Wickity Stitch, Spring Fun (Flickr)
Teen Readers Book Club, April (Flickr)
Mindful Kids and Teens (Flickr)
Crestwood Cinema (Flickr)
Tech Drop In (Flickr)

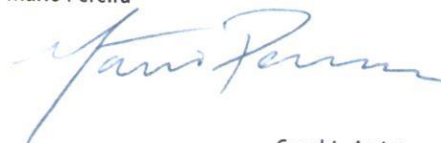
FRIENDS OF THE YONKERS PUBLIC LIBRARY

February Events (flyers, poster, EBB)
March Events (flyers, poster, EBB)
April Events (flyers, poster, Flickr)
May Events (flyers, poster, Flickr)
Giant Booksale, April (flyers, poster, EBB)

COMMUNITY NOTICES (for the EBB)

The Circle of Care
NYC Financial Justice Hotline
Long Live NYC Blood Donation

Mario Pereira



Graphic Artist

TECHNICAL PROCESSING DEPARTMENT
QUARTERLY REPORT
JANUARY, FEBRUARY, MARCH 2018

The Technical Processing Department places new orders, makes sure that items are received, and then approves vendor invoices for payment by the Business Office. We provide information about orders and materials received to librarians and administration as requested. Our department contacts vendors whenever necessary to ensure the accuracy of orders and invoices.

Our department provides monthly budget balances for each department so that they can reconcile their orders and allotments. All departments continue to use monthly budget allotments to order their new materials through the acquisitions module in Sirsi and with firm orders through our department. This has been working very well.

In order to find a larger selection of foreign language materials for children the Riverfront Juvenile Department has started ordering Spanish language materials from Brodart. These new accounts are set up to process and provide shelf ready print items for this department.

When non-grid and non-leasing orders are received they are searched, processed, and linked in preparation for patron use. All audio/visual materials for all departments are processed by Tech. Processing

Mary DiChiara
Technical Processing Dept.

Custodial Department
Quarterly Report
January, February, March, 2018

Crestwood

In late December/early January the boiler replacement was completed. After running the new boiler for a day or two we ran out of oil. Due to the cold snap in the area we were unable to get an oil delivery for a few days and as a result the branch had to remain closed until an oil delivery was made.

In late March my staff painted and made minor repairs to the outdoor furniture and placed the furniture on the property.

Will

This quarter Slade Elevator was called a total of four times for various repairs to our elevator.

This quarter Crown Boiler repair was called for a number of repairs to the boiler and hot water pipes in the Circulation and the Children's Departments.

Gruppuso Plumbing replaced a broken toilet in the boy's bathroom.

Riverfront

Nothing to report.

Staff

The part-time Custodial position at Crestwood was filled by Mr. E. Vargas. David Zepeda, Riverfront Custodian, resigned his position. That position has not yet been filled.

Russell Martinez
Supervisor of Custodians

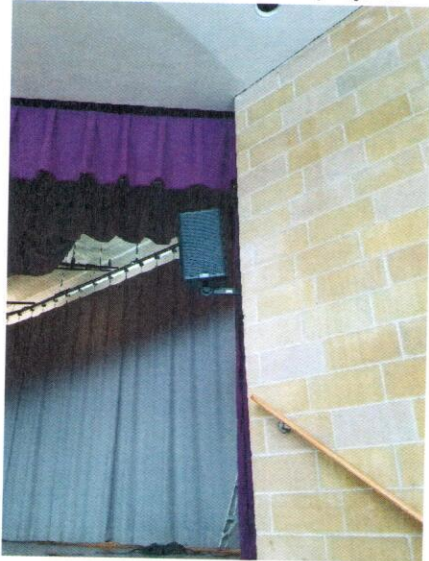
IT Department Quarterly Report

Completed Projects

- **PA System at Grinton I. Will Branch**

- The Auditorium at the Will Branch has received a much needed improvement to the sound reinforcement and quality. The old PA system consisted of an amplifier with ceiling mounted speakers, which has been in operation for the last 30+ years. The new system consists of two QSC K10 speakers, 3 Shure microphones and a Behringer digital mixer. We are currently in the middle of transitioning the older floor mic and booth audio lines to run off the new system which is made more difficult due to the fact that there are no access panels installed in the stage and throughout the auditorium. In the near future that will be an addition of a floor monitor and a sub-woofer to enhance the audio experience in the room.

Big thanks to Christian Zabriskie for bringing this to the attention of administration and Ed Falcone for the quick approval on this project:



- **Digital signage Equipment**

- Installation of the Digital Signage Panels has been completed for the Riverfront library and Will Branch. The new Samsung panels have replaced the older LG panels that were in service for about ten years. The new CMS (Content Management System) software also gives us the ability to push various types of multimedia content from different formats (ex. YouTube videos, Twitter feeds, Facebook feeds, etc.) quickly and easily.

Ticket System

The IT department at the library is currently using a ticketing system to keep track of work that each technician is assigned. The tickets can range from general help desk calls to repairs of various types. Below is the information for the quarter:

Tickets resolved	622
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Ongoing Projects

Projects that we are still currently working on:

- **Wi-Fi Upgrade at the Riverfront Branch**
 - We are adding an additional nine WIFI access points to the Branch to provide more wireless internet coverage. We are installing additional Cat6 Cable to support the new access points. At the moment we are expected to be finished with the cable install by the end of April and start the access point installation soon after.

- **Phone upgrades**
 - The new phones have arrived on site at each branch and we are awaiting an installation date while working with our phone provider, Lightpath, on the configuration and implementation.

- **New Microfilm Equipment**
 - Susan Thaler has acquired a vendor for a new microfilm technology to be installed at the Riverfront and Will Branches. This equipment will replace one of the existing microfilm scanners at each of the branches and will consist of a Digital camera with a monitor and computer, and an enhanced microfilm controller. These machines will also have the capability of scanning microfilm and saving it to a USB Flash drive, and emailing slides through attachments. Printing will be provided through our current Pharos printing system.

- **Cell Phone coverage at the Crestwood Branch**
 - Due to the location of the Crestwood branch, cell phone coverage has been spotty at different times of the year due to foliage coverage and other impediments. The children's room in the lower level of the branch poses the biggest issue in getting any kind of cell coverage since most of it is below grade. To overcome this issue we will be installing a Multi-cell booster in the lower level of the building. It will consist of an external antenna unit with a separate internal booster that will be located in the lower level. This device will give a boosted cell signal to a few major cell phone providers (Verizon, T-Mobile, Sprint, AT&T, etc.) and will provide patrons with an ample signal while in the building.

Best Regards,

Carlos Figueroa

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2017-JUNE 30, 2018
 CAPITAL FUNDS**

<u>C2099CP</u>		ORIGINAL AMOUNT	AMOUNT AVAILABLE 3/31/2018
510646	Will Ext. Construction	1,800,000	488,377
510647	Will Auditorium Improv.	55,000	51,739
510820	Library Books and other Materials	300,000	1,075
510821	Boiler Upgrades	60,000	24,780
510822	Computers & Library Equipment	47,000	47,000
510872	Library Books and other Materials	350,000	290,642
510873	Exterior - Will Branch	2,400,000	2,400,000
510874	Boiler Upgrades	568,000	568,000

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2017-JUNE 30, 2018
 REVENUE**

Revenue Category	Budgeted Revenue 2017-2018	Revenue Realized 7/1/2017-6/30/2018
Fees & Fines	\$65,300	\$32,836
Rental of Property	11,160	11,883
Miscellaneous (Includes E-Rate)	41,050	27,638
Total Library Generated Revenues	<u>\$117,510</u>	<u>\$72,357</u>
State Funding	47,560	56,875
Transfer from City of Yonkers General Fund	9,497,773	9,497,773
Transfer from Library Fund	811,831	811,831
Total	<u>\$10,474,674</u>	<u>\$10,438,836</u>

BANK ACCOUNT INFORMATION
MARCH 2018

<u>BANK</u>	<u>RATE</u>	<u>ACCOUNT NAME</u>	<u>NUMBER</u>	<u>EXP.</u>	<u>TYPE</u>	<u>3/31/2018</u>
<u>ENDOWMENTS AND TRUSTS</u>						
SAUNDERS ENDOWMENT GOAL \$65,000						
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.60%	SAUNDERS BOOK FUND	4658	2/27/2019	14 MO. CD	75,074.78
JUTKOWITZ ENDOWMENT GOAL \$10,000						
STERLING NATIONAL BANK	1.85%	JOHN JUTKOWITZ THEATER FUND	5236	5/19/2019	14 MO. CD	10,673.86
KOGAN ENDOWMENT GOAL \$5,000						
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.10%	DAVID S. KOGAN MEM FUND	1085506	5/23/2018	15 MO. CD	5,014.25
MURPHY ENDOWMENT GOAL \$5,000						
STERLING NATIONAL BANK	1.15%	RITA G. MURPHY MEM FUND	5237	3/19/2019	12 MO. CD	5,507.13
CHECKING ACCOUNT						
STERLING NATIONAL BANK	N/A	YPL TRUST ACCOUNT	6700288970	----	CHECKING	4,978.09
<u>UNRESTRICTED ACCOUNTS</u>						
<u>CONTRIBUTIONS FUNDS</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.60%	CONTRIBUTIONS ACCOUNT	4659	2/27/2019	14 MO. CD	26,935.87
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.10%	CONTRIBUTIONS ACCOUNT	1085514	5/23/2018	15 MO. CD	61,113.99
STERLING NATIONAL BANK	1.25%	CONTRIBUTIONS ACCOUNT	3481	7/28/2018	13 MO. CD	51,027.01
<u>CHECKING ACCOUNT</u>						
STERLING NATIONAL BANK	0.01%	CONTRIBUTIONS ACCOUNT	6700289260	----	CHECKING	82,174.40
	*****	CONTRIBUTIONS ACCOUNT	6700288655			0.00

***** ACCOUNT CLOSED

MONEY FROM ACCOUNT #6700288655 WAS TRANSFERRED TO ACCOUNT # 6700289260 3/19/2018