

**YONKERS PUBLIC LIBRARY  
AGENDA FOR BOARD MEETING  
RIVERFRONT LIBRARY  
MARCH 28, 2018**

**MINUTES**

**[ACTION ITEM]**

Approve Minutes of Board Meeting February 28, 2018.

**MEET THE STAFF**

Mary Robison, Adult Services Librarian (Riverfront)

**MANAGEMENT REPORT**

**UNION REPRESENTATIVE'S REPORT**

**WLS REPORT**

**PERSONNEL REPORT**

**[ACTION ITEMS]**

Ratify the following appointments:

Shannon Wilson, P/T Page, \$11.00/hr., effective 2/24/18

Peter Alaimo, P/T Page, \$11.00/hr., effective 2/24/18

Edibaldo Vargas, P/T Custodial Worker, \$11.00/hr., eff. 3/3/18

Acknowledge the following terminations:

Luis Cruz, P/T Custodial Worker, \$11.00/hr., eff. 2/24/18

Esha Hafeez, P/T Page, \$11.00/hr., effective 2/24/18

David Zepeda, Custodial Worker, \$47,737, effective 3/15/18

**COMMITTEE REPORTS**

**Finance, Budget & Planning**

**Employee Relations**

**Buildings & Grounds**

**Fundraising & Development**

Foundation Update

## **RATIFY PAYMENT OF BILLS**

**[ACTION ITEM]** Schedule #789

## **UNFINISHED BUSINESS**

## **NEW BUSINESS**

Meeting with the City Council

**[ACTION ITEM]** Approve programming at Library before/after library business hours.

**[ACTION ITEM]** Approve the transfer of funds from Contributions to Petty Cash for Art Gallery purposes.

**[ACTION ITEM]** Enter Executive Session to discuss the employment history of a particular person.

**NEXT BOARD MEETING DATE: Thursday, April 19, 2018, 7:00 p.m.,  
Riverfront Library**

YONKERS PUBLIC LIBRARY  
ANNUAL BOARD MEETING  
GRINTON I. WILL BRANCH  
February 28, 2018

**ATTENDANCE**

TRUSTEES:	Anietra Guzman-Santana Nancy Maron Derrick Touba Joseph Puglia
GUEST:	Russell Davidson, KG&D Architects
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	None

The Board Meeting began at 7:00 p.m.

**MINUTES**

Upon suggestion to revise page 4, line 20, changing "h" to "H", on motion of Tr. Puglia, seconded and carried, the Board approved the Minutes of the Board Meeting of February 28, 2018.

**GUEST SPEAKER**

Russell Davidson updated the Board members on Phase I of the Will façade project as well as the Phase II bidding process, lighting alternatives, Milcon Construction Company's progress, and the time line.

**MANAGEMENT REPORT**

Director Falcone referred the Board members to his and Deputy Director Thaler's combined written report. He said that Phase I of the façade project is moving along considerably well, while Phase II will begin upon contract signature.

Director Falcone, Deputy Director Thaler, and Business Manager Presedo attended the February 8<sup>th</sup> operating budget review meeting. A meeting with Mayor Spano is scheduled for March 9<sup>th</sup>. After his proposed budget is released in April, it goes to the City Council for review. Director Falcone suggested to the Board members to make appointments with council members after April.

Director Falcone told the Board members that March 24<sup>th</sup> will be the 1000 Books Before Kindergarten launch, with kick-off events at different times during the day at all three branches. Graphic Artist Mario Pereira and Community Outreach Librarian Shauna Porteus created an attractive brochure introducing the program.

Director Falcone informed the Board members that the Montefiore Grant's community Case Managers have been successfully providing patrons with assistance two days per week at both Will and Riverfront.

The Board members were notified that Will Branch Administrator Christian Zabriskie submitted a proposal at an ALA meeting in Denver to present a Children's Storytelling Festival by making use of the incubator facility. The proposal won a \$1000 award for the Yonkers Public Library.

Director Falcone said that a roster of events will take place throughout the year to celebrate the Library's 125<sup>th</sup> anniversary.



**UNION REPRESENTATIVE’S REPORT** – None

**WLS REPORT** – None

**PERSONNEL REPORT**

On motion of Tr. Jannetti, seconded and unanimously carried, the Board ratified the following appointments:

Kwame Kuffuor-Berko, P/T Librarian II, \$25.35/hr., eff. 1/27/18

Bijula Antony, P/T Page, \$11.00/hr., effective 2/3/18

Sumie Hernandez-Moss, \$11.00/hr., effective 2/3/18

John Patterson, \$11.00/hr., effective 2/17/18

The Board acknowledged the following termination:

Ana Delgado, P/T Page, \$11.00/hr., effective 2/3/18

**COMMITTEE REPORTS**

**Finance, Budget & Planning:**

On motion of Tr. Maron, seconded and unanimously carried, the Board approved the following transfer of funds:

Rita G. Murphy Memorial Fund, Sterling National Bank, 14 mo. CD, \$5,507.13; 1.85%

John Jutkowitz Theatre Memorial Fund, Sterling National Bank, 14 mo. CD, \$10,773.99; 1.85%

**Employee Relations:**

**Buildings & Grounds:**

**Fundraising & Development:**

Tr. Maron said that a ribbon-cutting ceremony will take place at Will on May 10<sup>th</sup> from 6-8 p.m. to celebrate the renovations and YPL’s 125<sup>th</sup> birthday. Tr. Maron informed the Board members that the Foundation is exploring ways to use pieces of the old metal sun shades as part of a fundraising campaign.

**PAYMENT OF BILLS**

On motion of Tr. Touba, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #788.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

On motion of Tr. Touba, seconded and unanimously carried, the Board moved to authorize the Board President to sign the Milcon contract for the Grinton I. Will Façade Phase II.

On motion of Tr. Puglia, seconded and unanimously carried, the Board approved closing the Library on April 27, 2018 for Staff Development Day.

**NEXT BOARD MEETING DATE** – Wednesday, March 28, 2018, 7:00 p.m. at the Riverfront Library

The Board meeting adjourned at 8:38 p.m.

Edward Falcone  
Library Director & Secretary

## Yonkers Public Library Bill List February 2018

<b>Vendor Name</b>	<b>Description</b>	<b>Date</b>	<b>Amount</b>
<b>CAPITAL FUNDS</b>			
BAKER & TAYLOR	MATERIALS	2/5/2018	22,551.41
BAKER & TAYLOR	MATERIALS	2/9/2018	25,688.15
BARNES & NOBLE	MATERIALS	2/5/2018	51.00
BARNES & NOBLE	MATERIALS	2/5/2018	274.83
BARNES & NOBLE	MATERIALS	2/21/2018	332.10
BARNES & NOBLE	MATERIALS	2/5/2018	1,095.55
CENTER POINT LARGE PRINT	MATERIALS	2/5/2018	56.92
GALE/CENGAGE LEARNING	MATERIALS	2/9/2018	81.58
MIDWEST TAPE	MATERIALS	2/9/2018	19.98
MIDWEST TAPE	MATERIALS	2/9/2018	29.98
MIDWEST TAPE	MATERIALS	2/5/2018	31.98
MIDWEST TAPE	MATERIALS	2/5/2018	118.32
MIDWEST TAPE	MATERIALS	2/21/2018	169.92
MIDWEST TAPE	MATERIALS	2/9/2018	201.88
MILCON	WILL BRANCH FAÇADE	2/21/2018	230,994.16
MULTICULTURAL BOOKS & VIDEOS	MATERIALS	2/5/2018	226.66
NATIONAL LEARNING CORPORATION	MATERIALS	2/21/2018	903.88
OLA CONSULTING	BOILER DESIGN	2/22/2018	1,500.00
WORLD BOOK	MATERIALS-RIVERFRONT	2/5/2018	999.00
WORLD BOOK	MATERIALS-GRINTON I. WILL	2/9/2018	999.00
<b>TOTAL</b>			<b>286,326.30</b>

<b>Vendor Name</b>	<b>Description</b>	<b>Date</b>	<b>Amount</b>
<b>CONTRIBUTIONS FUNDS</b>			
AMERICAN EXPRESS	AMAZON PRIME	2/15/2018	8.79
BEAN, SHARON	REIMB. EXP: WLA CONF.	2/13/2018	10.00
BEAN, SHARON	REIMB. EXP: WLS TRAINING	2/14/2018	27.69
BELLA VISTA DELI	BOARD MEETING 1/2018	2/7/2018	122.00
BITETTI, CHRISTINE	REIMB. EXP: GIRLS WHO CODE	2/21/2018	8.49
BITETTI, CHRISTINE	REIMB. EXP: GIRLS WHO CODE	2/27/2018	37.95
BUTLER, MAUREEN	HOMEWORK HELPER: CREST	2/14/2018	225.00
BUTLER, MAUREEN	HOMEWORK HELPER: CREST	2/13/2018	300.00
CHAMBER OF COMMERC OF COY (THE)	ANNUAL BREAKFAST TICKETS (3)	2/20/2018	300.00
CHAPPAQUA LIBRARY	LOST BOOK	2/27/2018	11.99
CHILDS, CODY C.	BLACK HISTORY MONTH GRANT	2/13/2018	650.00
COLAVOLPE-LEONE, NINA	REIMB. EXP: WLA CONF.	2/13/2018	10.00
CONNECTION, INC.	TRACK MACHINES CARTRIDGES	2/14/2018	966.30
FALCONE, EDWARD	REIMB. EXP: 125TH ANNIVERSARY	2/13/2018	23.97
HOME DEPOT CREDIT SERVICES	KEATS ART SHOW SUPPLIES	2/27/2018	69.90
HUDSON RIVER MUSEUM	MEMBERSHIP	2/22/2018	600.00
JOHNSON, SUZANNE	REIMB. EXP: 125TH ANNIVERSARY	2/20/2018	109.98
JOSEPH, PHILOMENA	REIMB. EXP: 1YPL PARKING	2/27/2018	15.00
KEANE & BEANE P.C.	PROF. FEES: YPL FOUNDATION	2/13/2018	52.50
MCMANUS, CARMELA	REIMB. EXP: WLA CONF.	2/13/2018	10.00
MUSEUM OF MODERN ART (THE)	MUSEUM PASSES	2/20/2018	1,500.00
SIEGAL, MARTIN	HOMEWORK HELPER: WILL	2/7/2018	812.50
SULLIVAN, CAROLINE	REIMB. EXP: WLA CONF.	2/13/2018	10.00
TILSON, ANDREA	HOMEWORK HELPER: RIV	2/13/2018	512.50
TRACSYSTEMS	PRINTING CARDS	2/7/2018	517.94
W. B. MASON CO., INC.	KEATS GRANT	2/14/2018	14.77
W. B. MASON CO., INC.	MISC. EXP.	2/7/2018	75.96
W. B. MASON CO., INC.	MISC. EXP.	2/7/2018	176.50
ZABRISKIE, CHRISTIAN	REIMB. EXP: ALA MIDWINTER CON	2/27/2018	982.24
<b>TOTAL</b>			<b>8,161.97</b>
<b>MONTEFIORE GRANT</b>			
GOVCONNECTION, INC.	ONSITE HARDWARE SUPPORT	2/28/2018	220.00
GOVCONNECTION, INC.	EQUIPMENT: COMPUTERS	2/22/2018	1,539.02
ISE OFFICE PLUS	BUSINESS CARDS	2/23/2018	52.48
<b>TOTAL</b>			<b>1,811.50</b>



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 Accrual Basis

**YONKERS PUBLIC LIBRARY**  
**BILL LIST - OPERATING ACCOUNT**  
 February 2018

Date	Num	Memo	Amount
<b>Abbey Ice</b>			
02/15/2018	61942	water	79.00
02/26/2018	61941	water	137.50
02/26/2018	62946	water	27.00
02/26/2018	62944	water	85.50
Total Abbey Ice			329.00
<b>Amazon.com</b>			
02/26/2018	87810312096feb18	library supplies	88.97
Total Amazon.com			88.97
<b>American Express</b>			
02/05/2018	67005jan18	Expenses, Supplies	21.16
02/05/2018	67005jan18	Expenses, Supplies	231.93
Total American Express			253.09
<b>American Paper Supply (APP)</b>			
02/15/2018	J1164399	library supplies	432.90
Total American Paper Supply (APP)			432.90
<b>ARTEAGA, KELLY</b>			
02/05/2018	01232018	Program-Zumba For Kids	75.00
Total ARTEAGA, KELLY			75.00
<b>Baird,Zahra</b>			
02/23/2018	13118	PROGRAM SUPPLIES	95.44
Total Baird,Zahra			95.44
<b>Bean, Sharon</b>			
02/26/2018	22018	employee program supplies	76.14
Total Bean, Sharon			76.14
<b>Cablevision Lightpath</b>			
02/15/2018	22022176	internet	5,234.75
02/15/2018	22030144	phones	3,547.54
Total Cablevision Lightpath			8,782.29
<b>Cablevision Optimum</b>			
02/15/2018	0780306546016feb18	tv boxes	7.35
02/26/2018	07803544469a	tv boxes	14.70
Total Cablevision Optimum			22.05
<b>Caruso, Elizabeth</b>			
02/23/2018	21418	PROGRAM SUPPLIES	57.69
Total Caruso, Elizabeth			57.69
<b>Citadel Pest Control</b>			
02/05/2018	3299	Pest Control	200.00
Total Citadel Pest Control			200.00
<b>Con Edison</b>			
02/26/2018	2142173100jan18	will gas	194.97
Total Con Edison			194.97
<b>Crown Janitorial</b>			
02/02/2018	402356-1	Janitorial Supplies	39.71
Total Crown Janitorial			39.71
<b>Demco</b>			
02/26/2018	6297377	library supplies	305.57
Total Demco			305.57
<b>DPW Pasny</b>			
02/14/2018	Dec17	Will Electric	6,988.98
02/14/2018	Dec17	Crestwood Electric	548.37
Total DPW Pasny			7,537.35
<b>Erwin-McGuire, Avery</b>			

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**YONKERS PUBLIC LIBRARY**  
**BILL LIST - OPERATING ACCOUNT**  
 February 2018

Date	Num	Memo	Amount
02/05/2018	2018-0124	Program-Teen Video Challenge	100.00
Total Erwin-McGuire, Avery			100.00
<b>GovConnection</b>			
02/05/2018	55486067	Computer Products	1,494.78
02/26/2018	55513946	comp acc	133.72
02/26/2018	55497635	ink	1,234.28
02/26/2018	55513942	printserver	98.92
02/26/2018	55513634	ruckus renewal	325.78
02/26/2018	55501345	warranty	139.00
02/26/2018	55497636	computer supplies	89.00
Total GovConnection			3,515.48
<b>Home Depot Credit Service</b>			
02/15/2018	83462	library supplies	269.93
Total Home Depot Credit Service			269.93
<b>ISE Office Plus</b>			
02/26/2018	385568	business cards	30.49
Total ISE Office Plus			30.49
<b>Mr. Chimney</b>			
02/26/2018	49907	janitorial cleaning	179.00
Total Mr. Chimney			179.00
<b>Personnel Concepts</b>			
02/05/2018	9336048764	Labor Law Posters	58.90
Total Personnel Concepts			58.90
<b>Platt, Daphne</b>			
02/26/2018	122717	library dance	125.00
Total Platt, Daphne			125.00
<b>Quill Corp.</b>			
02/26/2018	4836044	library supplies	56.85
02/26/2018	4839070	library supplies	15.16
02/26/2018	4839071		3.79
02/26/2018	4862349		19.40
Total Quill Corp.			95.20
<b>Robothink Robotics N Code</b>			
02/26/2018	2018-0127	Tech Central equipment	275.00
Total Robothink Robotics N Code			275.00
<b>S &amp; S Worldwide</b>			
02/26/2018	10074373	library supplies	6.99
Total S & S Worldwide			6.99
<b>Sanchez-Kucukozer, Paula</b>			
02/05/2018	010618	Program-Three Kings Day	300.00
Total Sanchez-Kucukozer, Paula			300.00
<b>Schall Hardware</b>			
02/26/2018	15947	HARDWARE	368.18
Total Schall Hardware			368.18
<b>Sterling Sanitary Supply</b>			
02/26/2018	AG7413	JANITORIAL	527.96
02/26/2018	R52447	JANITORIAL	211.30
02/26/2018	AG8461	janitorial	300.00
Total Sterling Sanitary Supply			1,039.26
<b>Sweetwater Music Instruments&amp;Pro Audio</b>			
02/05/2018	16698099	Music Supplies	259.98
Total Sweetwater Music Instruments&Pro Audio			259.98
<b>United Metro Energy</b>			
02/05/2018	347867	#2 Fuel Oil-Will	10,425.15

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**YONKERS PUBLIC LIBRARY**  
**BILL LIST - OPERATING ACCOUNT**  
February 2018

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
02/26/2018	356504	#2 Fuel Oil -Will	10,012.67
Total United Metro Energy			20,437.82
<b>Verizon</b>			
02/05/2018	9143373015feb18	Phones/Alarms	49.40
02/05/2018	9143372191feb18	Phones/Alarms	161.10
02/15/2018	9144109274feb18	phones/alarms	41.96
02/26/2018	9147931065feb18	phones/alarms	49.94
Total Verizon			302.40
<b>Verizon Wireless</b>			
02/26/2018	9800451289	cellphones	355.84
Total Verizon Wireless			355.84
<b>WB Mason</b>			
02/15/2018	I52082801	stamp	19.99
02/26/2018	I51796510	clocks	28.04
02/26/2018	I51752021	calculators	227.84
Total WB Mason			275.87
<b>Xerox</b>			
02/26/2018	091996753	Copier	95.00
Total Xerox			95.00
<b>TOTAL</b>			<b>46,580.51</b>



JOINT MANAGEMENT REPORT  
MARCH 2018

**Snow Closures.** We lost two full days of service on March 7 and 21 due to snow storms.

**Façade (Phase I).** As of this report, most of the exterior work for Phase I has been completed: the windows have been installed, the terracotta and signage on the west elevation are done, and the exposed concrete has been painted. By the end of the month, most of the new sun shades should be installed, and the interior wall and scaffolding will start coming down.

**Façade (Phase II).** Demolition has already begun on the south elevation, with the removal of the smaller sun shades outside the Children's Room. The contractor and architect are finalizing the construction schedule and shop drawings for this phase.

**Boiler Project.** Bid documents are nearly done for this project, and a bid date will be chosen soon. An abatement contractor has already identified and marked all material that needs to be removed before demolition begins.

**Budget.** As mentioned at the February meeting, Finance has asked agencies to prepare a contingency budget in case other means are not found to make up a projected budget deficit. If implemented, this budget would have a significant and detrimental effect on YPL programs and services. We have set up meetings with members of the City Council to review the impact of the FY19 operating budget. We are also expecting a very lean capital budget next year, and agencies were asked to prioritize their projects.

**1000 Books Before Kindergarten.** This program officially started on Saturday March 24<sup>th</sup> with programs and entertainment at all three YPL branches. The events were well-attended, and everyone seemed to have a good time.

**Conference.** PLA is the biennial conference of the Public Library Association, a division of ALA. This year's event was held in Philadelphia, and YPL sent three librarians to the full conference: Susan Thaler, Shauna Porteus, and Kirsten Grunberg. Zahra Baird also went for one day.

**Foundation.** The Foundation for the Yonkers Public Library was granted 501(c)3 status by the IRS on March 7, retroactive to July of last year. The FYPL board is currently working on setting up a web site, selecting a bank, and planning their first events.

**Montefiore Grant.** We are submitting our first report to Montefiore this month; during the first 30 days of the program, case managers helped nearly 50 clients. Most front-line staff have received Supportive Services training from CLUSTER on the topics of active listening and empathy-building. Sarah Lawrence is assisting with a survey on community attitudes and perceptions towards people with mental illness.

MEETINGS ATTENDED THIS PERIOD

3/1	Ed & Susan	Thursday Lunch Club
	Ed & Susan	Gallery Hop
3/3	Susan	Ezra Jack Keats Reception @ Riverfront



3/4	Susan	International Women's Day @ Riverfront
3/5	Susan	Yonkers Basics Advisory Board
	Ed & Susan	SEIU meeting @ Will
	Ed & Susan	Deputy Mayor Cavanaugh @ Will
3/6	Ed	Construction Meeting @ Will
3/7	Susan	Yonkers on the Move (phone conference)
3/8	Ed & Susan	CLUSTER Supportive Services Staff Training @ Riverfront
3/9	Ed & Susan	Annual Meeting with Mayor Spano @ City Hall
3/12	Ed & Susan	SEIU meeting @ Will
	Ed & Susan	Yonkers Historical Society @ Will
3/13	Ed	PLDA Committee Meeting @ WLS
	Susan	Day Program Consortium
	Ed	SEIU meeting @ Will
	Ed & Susan	Foundation Board Meeting, @ Will
3/14	Susan	Women in Business
	Ed & Susan	YPS Grantwriter
	Ed & Susan	Board President
	Susan	Supportive Services Partner Meeting
	Ed & Susan	State of the City Address
3/15	Ed	PLDA general meeting @ WLS
	Ed & Susan	Thursday Lunch Club
	Ed & Susan	1000 Books Before Kindergarten Planning Meeting @ Will
	Susan	Yonkers Basics Mural Ribbon-cutting
3/16	Ed & Susan	Branch Administration monthly meeting @ Will
3/19	Ed & Susan	Haifa Bint-Kadi meeting
3/20	Ed	Chamber of Commerce Breakfast
	Ed & Susan	Construction Meeting @ Will
	Susan	Staff Development Planning Committee
3/22	Ed	Thursday Lunch Club
	Ed	Spirit of a Woman Awards Dinner @ Riverview
3/23	Ed	Women's History Month with Shelley Mayer @ Will
3/24	Ed	1000 Books Before Kindergarten, all branches
3/21-24	Susan	Public Library Association Annual Conference, Philadelphia
3/27	Ed, Susan & Vivian	Women in Business Luncheon @ Dunwoodie
	Ed	WLS Board Meeting
3/28	Ed	Disability Advisory Board event @ City Hall

#### MARK YOUR CALENDARS

WLS National Library Week Breakfast: April 6<sup>th</sup>

Student Art Show Reception: June 6<sup>th</sup>

## YONKERS PUBLIC LIBRARY

### CIRCULATION STATISTICS

February 2018

	<u>2017</u>	<u>2018</u>			
Days of Service	25	26			
<b>RIVERFRONT LIBRARY</b>				<b><u>Dev.</u></b>	<b><u>%</u></b>
Adult	11,787	11,655		(132)	
Children's	6,357	5,280		(1,077)	
<b>Total Riverfront Circulation</b>	<b>18,144</b>	<b>16,935</b>		(1,209)	-6.66%
<b>GRINTON I. WILL BRANCH</b>					
Adult	21,563	19,510		(2,053)	
Children's	11,663	10,986		(677)	
<b>Total Will Circulation</b>	<b>33,226</b>	<b>30,496</b>		(2,730)	-8.22%
<b>CRESTWOOD BRANCH</b>					
Adult	2,900	2,963		63	
Children's	1,383	1,873		490	
<b>Total Crestwood Circulation</b>	<b>4,283</b>	<b>4,836</b>		553	12.91%
E-Content (All Branches)	5,333	4,591			
<b>TOTAL CIRCULATION</b>					
Total Current Month	60,986	56,858		(4,128)	-6.77%
Total Previous Months	63,846	59,157		(4,689)	-7.34%
<b>Total Year to Date</b>	<b>124,832</b>	<b>116,015</b>		(8,817)	-7.06%

Monthly: February 2018

	<u>ELECTRONIC USAGE COUNT</u>		<u>MUSEUM PASSES</u>
	2017	2018	<u>CHECK-OUTS</u>
			Feb-18
Riverfront Branch	11,762	12,124	12
Will Branch	5,150	5,730	13
Crestwood Branch	<u>496</u>	<u>615</u>	<u>10</u>
Total	17,408	18,469	35

	<u>TURNSTILE COUNT</u>	
	2017	2018
Riverfront Library	26,261	27,564
Will Branch	28,998	30,231
Crestwood Branch	<u>6,063</u>	<u>5,431</u>
Total	61,322	63,226

<u>LIBRARY CARD COUNT</u>				
User Profile	Crestwood	Riverfront	Will	Total
Adult	1,722	37,745	28,290	<b>67,757</b>
Contract	0	114	7	<b>121</b>
Courtesy	0	1	21	<b>22</b>
Guest	0	5	0	<b>5</b>
Internet	0	5	2	<b>7</b>
Juvenile	87	5,940	3,083	<b>9,110</b>
Staff	22	111	82	<b>215</b>
Teen	17	6,222	1,722	<b>7,961</b>
Temp	1	20	2	<b>23</b>
<b>Total</b>	<b>1,849</b>	<b>50,163</b>	<b>33,209</b>	<b>85,221</b>

# Yonkers Public Library

## STATISTICS - PATRON TRANSACTIONS February 2018

	January <u>2018</u>	February <u>2018</u>
<b>RIVERFRONT LIBRARY</b>		
Circulation	4,429	4,603
Directional/Other	5,217	6,156
Reference	3,006	3,165
<b>Total</b>	<u>12,652</u>	<u>13,924</u>
<b>GRINTON I. WILL BRANCH</b>		
Circulation	6,556	5,456
Directional/Other	2,192	2,127
Reference	2,795	2,967
<b>Total</b>	<u>11,543</u>	<u>10,550</u>
<b>CRESTWOOD BRANCH</b>		
Circulation	1,628	1,599
Directional/Other	1,199	1,140
Reference	2,180	2,165
<b>Total</b>	<u>5,007</u>	<u>4,904</u>
<b>TOTALS</b>		
<b>Current Month</b>	29,202	29,378
<b>Previous Months</b>	-	282,995
<b>Year to date May 2017 - February 2018</b>		312,373





# YONKERS PUBLIC LIBRARY

## PERSONNEL REPORT

MARCH 1, 2018

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<b><u>Element Number &amp; Category</u></b>	<b><u>Total # of Positions</u></b>	<b><u>Positions Filled</u></b>	<b><u>Positions Vacant</u></b>
<b><u>7410 Administration</u></b>			
Professional	2	2	0
Clerical	8	6	2
<b><u>7411 Technical Processing</u></b>			
	4	3	1
<b><u>7412/13 Maintenance</u></b>			
	16	16	0
<b><u>7412/13/14 Public Service</u></b>			
Professional	38	35	3
Clerical	<u>37</u>	<u>30</u>	<u>7</u>
<b>TOTAL</b>	<b>105</b>	<b>92</b>	<b>13</b>

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Edward Falcone  
Library Director

**Yonkers Public Library  
Riverfront Branch  
ACTIVITIES REPORT - FEBRUARY**

**REGULAR LIBRARY PROGRAMS**

Date(s)	Program	Type	Attendance
February	Literacy Solutions NY: Tutors	A	102
February	Literacy Solutions NY: Learning Center Use	A	90
February	Read Away Your Fines	A	56
February	Winter Reading Challenge	A	25
11 sessions	TASC Connect	A	25
2/4	Movies: "Fences" & "I Am Not Your Negro"	A	35
4 sessions	Job Search Coach	A	41
2/8	Kickboxing	A	16
2/10	Soul Legends: The Music of Sam Cooke & Marvin Gaye	A	315
2/11	Movie: "Moonlight"	A	24
2/11, 24	Sew Amazing	A	18
2/13, 20, 27	Knitting & Crocheting Workshop	A	53
2/13	Coloring for Adults	A	5
2/15	Zumba Class	A	31
8 sessions	National External Diploma Program	A	27
2/18	Movie: "Hidden Figures"	A	13
2/25	Movie: "Loving"	A	15
2/28	Books Before Bedtime: Maya Angelou	A	6
2/28	Yonkers Children's Place HeadStart Center Parent Orientation	A	11
February	Read Away Your Fines	Y/A	6
February	Winter Reading Challenge	Y/A	19
4 sessions	Gaming Thursday	Y/A	40
2/7	What Animal Are You? Celebrate the Chinese New Year	Y/A	6
2/14	Make Your Own Bath Fizzies	Y/A	7
4 sessions	Homework Haven	Y/A	16
2/26	Girls Who Code	Y/A	10
2/28	Hallelujah! Maya Angelou Poems and Cakes	Y/A	11
February	America Reads	JUV	180
4 sessions	Toddler Time	JUV	66
4 sessions	Babies and Books	JUV	50
2/2	Fun Friday	JUV	7
2/2	Baby Signing Time	JUV	22
2/3, 17	Ezra Jack Keats Inspires "Yonkers: A Home for Every Culture"	JUV	60
2/5	Minecraft Monday	JUV	13
2/10	Messy Science Saturday: Slime & Ooblek	JUV	14
2/14	Valentine's Day Crafts	JUV	27
2/20	Arabic Storytime	JUV	32
2/20	Spa Science	JUV	26
2/21	Celebrating African-American Artists	JUV	26
2/22	Coding from Scratch	JUV	14
2/22	Disney Feature Films: Descendants & Descendants 2	JUV	14
2/22	CAPE: Community Adventure Play Experience	JUV	28
2/23	Arch for Kids: Castles & Fortresses	JUV	28
2/27	Zumba for Kids	JUV	54

**CLASS VISITS**

Date(s)	Program	Internal/External	Type	Attendance
2/27, 28	Queen's Daughters Day Care	External	JUV	68
2/28	Yonkers Children's Place HeadStart Center	Internal	JUV	37

**HOMEWORK HELPER**

Date(s)	Type	Attendance
13 sessions	JUV	117

**NUMBER OF LIBRARY PROGRAMS:**

**96**

**ATTENDANCE AT LIBRARY PROGRAMS:**

**1,906**



**NON-LIBRARY PROGRAMS**

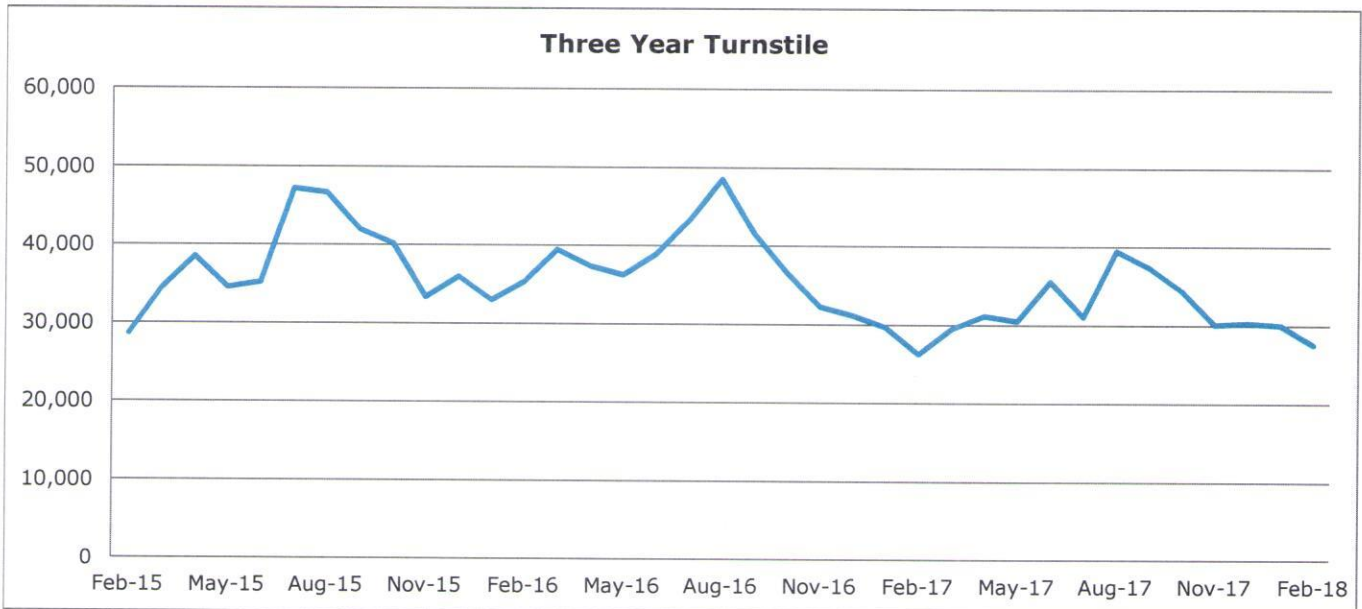
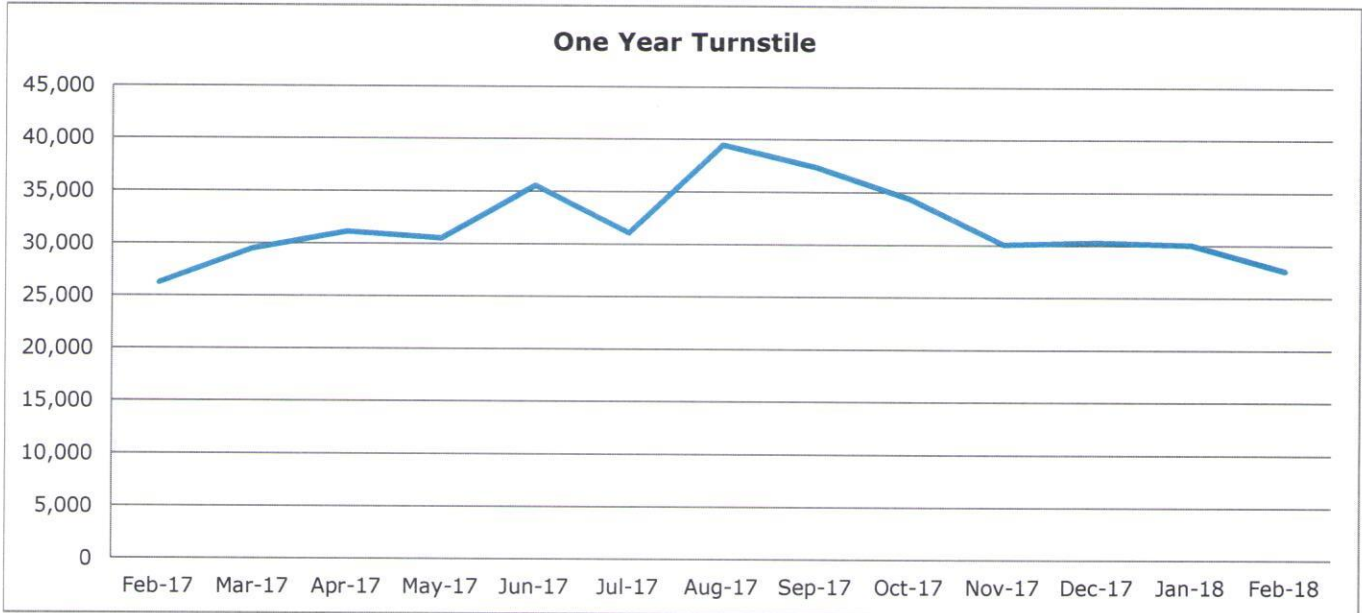
Date(s)	Program	Attendance	Fee
2/1, 8, 15	African-American Heritage Committee African-Centered Approach to Mental Health	63	
2/1	Yonkers Early Childhood PTA: Family Book Night	23	
4 sessions	YPS Restorative Practices Training	77	
2/2	YPS Gorton High School FLIGHT Winter Graduation	150	
2/2	Westchester Disabled On the Move ACCES-VR Orientation	9	
2/4	Nowordski Foundation CAST Charter School Curriculum Presentation	10	
2/5	Yonkers Paddling & Rowing Club	12	
2/5	Israelite Church of God in Jesus Christ	11	
2/6	YPS Social Studies Teacher Training	32	
2/6, 7, 8, 9	NYS Dept of Criminal Justice Services: SNUG Booster Training	123	
2/6	WESPAC #FreeNewYork: Bail, Speedy Trial and Discovery Law Reform Forum	100	
2/7	Horizon Healthcare Staffing: School Nurse Training	9	\$100.00
2/7, 8	Live On NY: Medicare Abuse & Scams Volunteer Training	21	
2/7	Womens Enterprise Development Center: Entrepreneurial Training Graduation	43	
2/8	YPS Testing Coordinator Meeting	110	
2/8, 15	Girl Scout Troop 02835 Meeting	33	
2/8	YPS Social Studies Resource Meeting	20	
2/9	Westchester Medical Center ACT Team Meeting	7	
2/10	National Council of Negro Women Meeting	13	
2/10, 17	YPS Yonkers High School IB Meeting	16	
2/10	Sister to Sister International Membership Meeting	30	
2/10	Sister to Sister International STEAM Study Session	23	
2/10	Councilwoman Shanae Williams: Career in Trades Workshop	50	
2/11	NYCD16 Indivisible	98	
2/13	YPS Reading Teacher Meeting	22	
2/13	YPS Computer-Based Testing Parent Presentation	30	
2/13	Assemblywoman Shelley Mayer Community Budget Forum	98	
2/13	P4:13 Anti-Bullying and Empowerment Group Meeting	16	
2/14	Yonkers Coalition for Youth Meeting	32	
2/15	YPS Lower Hudson Regional TACD Training	26	
2/17	Fit Club Fierce Nation Workout	26	\$150.00
2/17	Wells Fargo Home Buyer Workshop	35	
2/20	US Small Business Administration: Emerging Leaders Meeting	14	
2/20, 25	FOCUS Group Vagina Monologues Rehearsal	20	
2/21	JCY Westchester Symposium	35	
2/21	Andrus Community Services Healthy Families	20	
2/21	Councilwoman Shanae Williams: Black History Month Spoken Word Jam	15	
2/24, 25	Catholic Charities OSHA Training	82	\$150.00
2/24	Mature Women Spilling Tea: Women's Empowerment Networking	6	
2/24	100 Hispanic Women	13	
2/25	Fit Club Team Advent Workout	30	\$150.00
2/25	Westchester Steelers Team Meeting	12	
2/26	Fidelis Care Meeting	6	
2/26	YPS CPET Professional Development	22	
2/26	Community After-School ESL Tutoring	9	
2/26	Yonkers Council of PTAs National School Walkout Meeting	11	
2/27	YPS Early Childhood Development Parent Workshop	16	

**ATTENDANCE AT NON-LIBRARY PROGRAMS: 1,679**

**GRAND TOTAL PROGRAM ATTENDANCE 3,585**

**Electronic Use Count**

	<u>Count</u>
PC Sign Up	12,124
21 English-speaking Computer Classes	151
5 Spanish-speaking Computer Classes	8
<b>TOTAL ELECTRONIC USE COUNT:</b>	<b>12,283</b>
<b>RIVERFRONT LIBRARY TURNSTILE COUNT:</b>	<b>27,564</b>





**Yonkers Public Library  
Grinton I. Will Branch  
Activities Report - February 2018**

**REGULAR LIBRARY PROGRAMS**

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>
2/5,6,13,20,26 & 27	Nursery Rhyme Time	Juv	156
2/7,8,14,15,21,22 & 28	Mother Goose Time	Juv	110
2/7	Valentine's Day Story & Craft	Juv	21
2/7,14,21 & 28	Chess Club	Juv	12
2/9,16 & 23	Baby Time	Juv	73
2/15	Chinese New Year Story and Craft	Juv	34
2/16	Lego Club	Juv	41
2/21	Bilingual Story Time	Juv	6
2/22	Feature Film-Despicable Me 3	Juv	45
2/1,6,8,13,15,20, 22 & 27	Senior Benefit Information Center	Adult	13
2/1,8,15 & 22	Bridge Club	Adult	72
2/2,5,9,16,23 & 26	Cluster	Adult	15
2/4	Friends of YPL-Pop's Community Band	Adult	117
2/5 & 26	String Instrument Meet Up Group	Adult	12
2/6,13,20 & 27	Crochet Club	Adult	12
2/7,15 & 21	WEBS	Adult	25
2/8	Feature Film- <i>Fences</i>	Adult	12
2/15	Black History Month Move- <i>A United Kingdom</i>	Adult	31
2/20	Feature Film- <i>Silverado</i>	Adult	11
2/25	Friends of YPL-An Afternoon of Sergei Rachmaninov	Adult	63
2/26	Sing Memorable Songs	Adult	42
2/27	Book Discussion w/L. Antash	Adult	21
2/1,8,15 & 22	Gaming Thursdays	YA	10
2/2,9,16 & 23	Brain Breaker	YA	6
2/5 & 26	Coloring for Teens	YA	5
2/6,13,20 & 27	Teen Tech	YA	3
2/7,14,21 & 28	Word Puzzle Wednesday	YA	6
2/24	Teen Movie - <i>Hidden Figures</i>	YA	41
2/24	Teen Advisory Board	YA	14
18 Sessions	X-Box, PS 4 & Wii	YA	90
20 Sessions	YA Groups eg. AHRC, Another Step, Day Break	YA	616

**CLASS VISITS**

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>
2/1	Roosevelt Special Education	Juv	6

**OUTREACH**

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>
2/8	PS 32	Juv	6

**HOMEWORK HELPER**

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>
11 Sessions	Homework Helper	Juv	77

**NUMBER OF LIBRARY PROGRAMS**  
**ATTENDANCE AT LIBRARY PROGRAMS:**

**130**  
**1,824**

**NON-LIBRARY PROGRAMS**

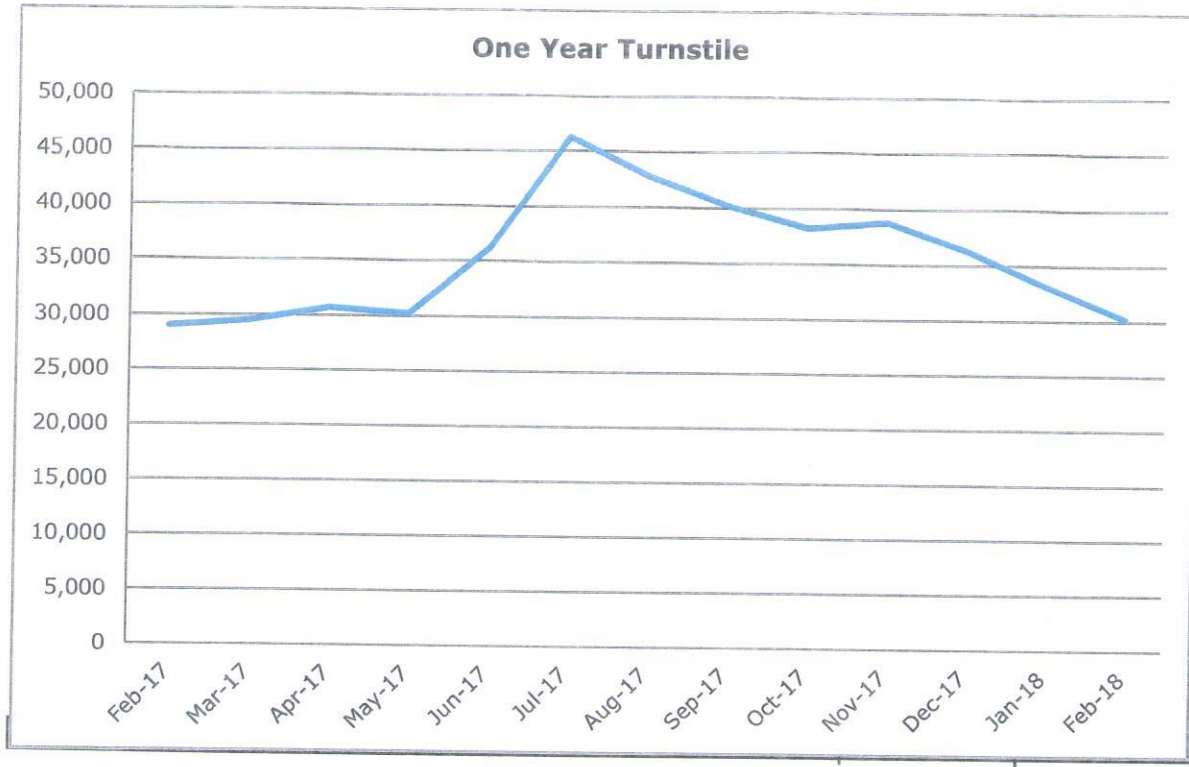
Date(s)	Program	Attendance	Fee
2/3	CTS Study Group	30	
2/3 & 21	National Council of Negro Women	15	
2/5	Dept of Parks-Yonkers Idol	80	
2/5	Enrico Fermi Scholarship Committee	10	
2/5	Writers' Workshop	10	
2/6,7,13,14,20, 21,27 & 28	AARP Tax Aide	160	
2/7	Community Budget Forum- Sen.Andrea Stewart Cousins	10	
2/7	Yonkers Historical Society	10	
2/7	UFO Roundtable	8	
2/8	National Association of Hispanic Nurses	20	
2/10	Heavenly Ore	30	
2/10	NAMI	10	
2/11	Westchester Musicians Guild	50	
2/11	Amateur Radio Club	22	
2/13	LaLeche League of Yonkers	6	
2/13	National Letter Carriers	35	
2/13	Refrigeration Service Engineer Society	10	
2/14 & 15	Radical Theatrics	40	
2/14 & 28	Toastmasters	20	
2/14	National Stuttering Association	8	
2/15	Yonkers Philharmonic Society	15	
2/20	US Coast Guard	12	
2/22	Yonkers African American Heritage Committee	25	
2/23	AHRC Talent Show	35	
2/24	Empire Safety	30	\$50
2/24	Alpha, Kappa Alpha	15	
2/26	Community Housing Innovations	40	
2/27	Yonkers Housing Authority	25	
2/28	Score	15	
12 Sessions	Little Learners- Yonkers Parks Dep	300	
18 Sessions	Senior Center-Yonkers Park Dept	375	

**ATTENDANCE AT NON-LIBRARY PROGRAMS: 1,471**  
**GRAND TOTAL PROGRAM ATTENDANCE 3,295**

**PC Sign Up 5,692**  
**9 Computer Classes 38**

**TOTAL ELECTRONIC USE COUNT: 5,730**

**Will Library Turnstile Count 30,231**





**Yonkers Public Library  
Crestwood Branch  
ACTIVITIES REPORT -FEBRUARY 2018**

**REGULAR LIBRARY PROGRAMS**

# of sessions	Program	Type	Attendance
1 session	Tech Drop-In: Email Tips and Tricks	A	6
1 session	Tech Drop-In	A	6
2 sessions	Tech Drop-In: Kanopy	A	20
1 session	Tech Drop-In: 3-D Printing	A	18
1 session	Tech Drop-In: Everything E-Book	A	8
1 session	Tech Drop In: Mango Language	A	6
4 sessions	PC Cruzin'	A	64
8 sessions	Help Desks	A	14
4 sessions	News & Brews	A	113
1 session	Surprise Science Survey	A	53
1 session	Crestwood Reiki Experience	A	16
2 sessions	Mindful Mondays	A	24
2 sessions	Sing Memorable Songs	A	14
4 sessions	Yoga for Yogis	A	38
4 sessions	Color @Crestwood	A	43
2 sessions	Non-pretzel Yoga for Adults	A	22
4 sessions	Word Wednesdays	A	35
1 session	Crestwood Book Club	A	25
1 session	YPL 125th Birthday Kickoff	A	110
3 sessions	MahJong	A	12
1 session	Frozen Festival	JUV	63
1 session	Live Laugh Love: Lunar New Year	JUV	12
1 session	African American Cultural Celebration	JUV	25
1 session	Volunteer Valentines	JUV	16
1 session	Tech Drop-In: ABC Mouse	JUV	20
3 sessions	Crestwood Knitting, Crochet & Embroidery Club	JUV	47
2 sessions	Saturday Storytime	JUV	45
4 sessions	Chess	JUV	45
8 sessions	Music & Merriment (9:30 & 11am)	JUV	351
2 sessions	The Write Stuff	JUV	10
2 session	Literary Lego Club	JUV	57
4 sessions	Crestwood Cinema	JUV	51
1 session	Paws For Reading	JUV	33
2 session	HomeSchool Study Hall	JUV	22
2 sessions	Science With MaryAnn	JUV	32
2 sessions	Young Science Explorers	JUV	40
1 session	Fold, Create...READ!	JUV	12
1 session	Wickity Stitch & Tibbits Happy Hearts Party	JUV	45
1 session	Tech Drop-In:Tutor.com	YA	10
1 session	Tech Drop-In: Online Games	YA	12
1 session	Jumpstart Your New Semester	YA	3
4 session	Teen Tuesdays	YA	50
1 sessions	Teen Readers Book Club	YA	9
1 session	Book Buzz	YA	39
1 session	VOLUNTEENS	YA	12



**HOMEWORK HELPER**

	Type	Attendance
11 sessions	JUV	91

**NUMBER OF LIBRARY PROGRAMS:**

**108**

**ATTENDANCE AT LIBRARY PROGRAMS:**

**1,799**

**NON-LIBRARY PROGRAMS:**

Date(s)	Program	Fee	Attendance
2/14	Friends of Crestwood Library Board Meeting	N/A	8

**ATTENDANCE AT NON-LIBRARY PROGRAMS:**

**8**

**GRAND TOTAL PROGRAM ATTENDANCE:**

**1807**

**Electronic Use Count**

PC Sign Up  
22 Computer Events- Classes/workshops/drop-ins/help desk

Count

431

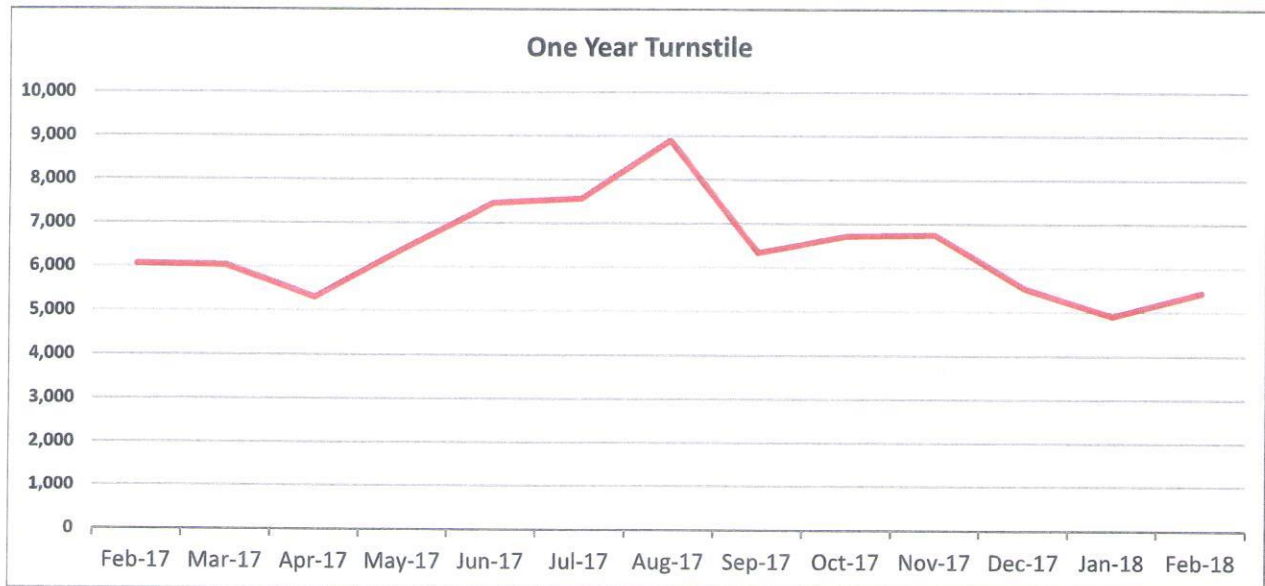
184

**TOTAL ELECTRONIC USE COUNT:**

**615**

**CRESTWOOD LIBRARY TURNSTILE COUNT:**

**5,431**



# **BOOK STOCK**

For the Month of FEBRUARY 2018

<b>RIVERFRONT LIBRARY</b>	<b>2018</b>	<b>2017</b>
Number of volumes at end of previous month	<b>151,949</b>	
Number of volumes added this month	<b>669</b>	
<b>TOTAL</b>	<b>152,618</b>	
Number of volumes lost/withdrawn this month	<b>283</b>	
<b>TOTAL VOLUMES RIVERFRONT LIBRARY</b>	<b>152,335</b>	<b>159,655</b>

<b>GRINTON I. WILL BRANCH</b>		
Number of volumes at end of previous month	<b>141,501</b>	
Number of volumes added this month	<b>931</b>	
<b>TOTAL</b>	<b>142,432</b>	
Number of volumes lost/withdrawn this month	<b>850</b>	
<b>TOTAL VOLUMES GRINTON I. WILL BRANCH</b>	<b>141,582</b>	<b>150,666</b>

<b>CRESTWOOD BRANCH</b>		
Number of volumes at end of previous month	<b>22,139</b>	
Number of volumes added this month	<b>116</b>	
<b>TOTAL</b>	<b>22,255</b>	
Number of volumes lost/withdrawn this month	<b>151</b>	
<b>TOTAL CRESTWOOD BRANCH</b>	<b>22,104</b>	<b>21,602</b>

<b>TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY</b>	<b>316,021</b>	<b>331,923</b>
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