

# BOARD OF TRUSTEES

## MONTHLY MEETING

**Thursday, December 18, 2025**  
Crestwood Library



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**YONKERS PUBLIC LIBRARY  
AGENDA FOR BOARD MEETING  
DECEMBER 18, 2025  
CRESTWOOD LIBRARY**

**MINUTES**

[ACTION ITEM] Approve Minutes of Meeting on November 20, 2025

**MANAGEMENT REPORT**

**UNION REPRESENTATIVE'S REPORT**

**PERSONNEL REPORT**

No personnel updates

**COMMITTEE REPORTS**

**Finance, Budget and Planning** - Treasurer Puglia (chair), Trustee Jannetti

**Policy** - Trustees Sabatino (chair), Jannetti, Edoziem

**Employee Relations** - Vice President Daily (chair), Trustee Sabatino

**Buildings and Grounds** - Vice President Daily (chair), Trustees Sabatino, Puglia

**Outreach** - Trustees Edoziem (chair), Jannetti

**Fundraising & Development** - Vice President Daily (chair)  
Foundation Update

**WLS REPORT**

**RATIFY PAYMENT OF BILLS**

[ACTION ITEM] Schedule #882

**NEW BUSINESS**

Discussion of fines and fees on overdue and lost items

Appointing of Nominating Committee for Officers for 2026

**[ACTION ITEM]** Approve Memorandum of Agreement with SEIU Local 704B

**PUBLIC COMMENT**

**EXECUTIVE SESSION**

**NEXT MEETING DATE**

Annual Meeting: Thursday, January 15, 2026 at 7:00pm at Grinton I. Will Library

YONKERS PUBLIC LIBRARY  
MONTHLY MEETING  
RIVERFRONT LIBRARY  
NOVEMBER 20, 2025

**ATTENDANCE**

TRUSTEES:	Nancy Maron John Daily Jr. Joseph Puglia Stephen Jannetti Michael Sabatino Patricia Phelan
LIBRARY DIRECTOR:	Jesse Montero
ASSISTANT LIBRARY DIRECTOR:	Shauna Porteus
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Trustee Phelan
UNION REPRESENTATIVE:	Jay Chawla
GUESTS:	Keisha Manning, Mary Robison

The Board Meeting began at 7:01 pm.

**MINUTES**

On motion of Trustee Jannetti, seconded by Trustee Puglia and unanimously carried, the Board approved the Minutes of the Meeting of October 16, 2025.

**MANAGEMENT REPORT**

Director Montero began the report by introducing Keisha Manning, who was hired as a Librarian I in the Riverfront Reference Department on November 5. Director Montero highlighted Ms. Manning's educational background as a graduate of the Palmer School of Library and Information Science and her professional experience at Columbia University, HBO, and Spotify. He noted that her interest in workforce development aligns well with the library's strategic direction and growing emphasis on employment-related services. Ms. Manning briefly addressed the Board, expressing enthusiasm for returning to community-focused work after several years in corporate environments.

Director Montero reported on staff participation at the New York Library Association Annual Conference (NYLA), held November 5–8 in Saratoga Springs. YPL had a record number of staff attend and present, reflecting the library's growing leadership role statewide. Presentations covered a wide range of topics, including school-library partnerships, exhibiting art in library spaces, sustainable programming, sensory spaces, veterans history digitization, and STREAM-based storytimes. Director Montero stated that this variety of presentations demonstrated YPL's innovation and increasing recognition within the profession.

Director Montero announced that YPL was awarded a \$25,650 Community Development Block Grant (CDBG) from the City of Yonkers to support upgrades to the second floor of Riverfront, where most social services at Riverfront are delivered. Funds will be used to purchase new furniture, equipment, and technology for areas such as the Children's Department, Sensory Room, Community Room, The Cove, the Feeding Westchester food pantry and Literacy Solutions. Director Montero noted that much of the existing furniture dates back to the building's opening in 2002 and the upgrades will enhance the patron experience and service delivery.

Director Montero updated the Board on the chiller project at Will Library. The building was closed from November 3 through November 5 to allow for a planned electrical shutdown and replacement of its electrical switchgear to better support the new chiller and HVAC system. The work passed inspection and the building reopened on November 6 with minimal disruption. With the completion of this work and the earlier installation of a new chiller, the library's \$2 million capital project at Will Library is now substantially complete. Director Montero thanked staff for their patience throughout the multi-year process and noted that the improvements will provide reliable climate control for decades to come.

Assistant Director Porteus concluded the report by introducing YPL Beyond the Books, the library's first podcast initiative. The podcast highlights individuals living and working in Yonkers who have a connection to the library and is planned as a four-episode annual series. The project originated through a Sarah Lawrence intern and is supported by a staff team with backgrounds in journalism and oral history. The first episode, featuring children's musician Zev Haber, launched in mid-September and is available on Spotify, Apple Music, and the library's website. Initial response has been positive, and work is underway on the next episode, anticipated for release in January.

President Maron commended staff on the depth and quality of YPL's NYLA conference participation, noting the significance of having multiple staff present on a wide range of topics. She praised the professional growth demonstrated by staff and thanked library leadership for fostering an environment that encourages innovation and statewide engagement.

## **UNION REPRESENTATIVE'S REPORT**

NONE

## **PERSONNEL REPORT**

On motion of Trustee Sabatino, seconded by Trustee Puglia and unanimously carried, the Board ratified the following appointments:

Dominguez, Mia; Junior Clerk (P/T), \$16.50/hr, eff. 10/25/2025

Manning, Keisha; Permanent Librarian I, \$69,993/yr, eff. 11/5/2025

Polanco, Emmanuel; Page (P/T), \$16.50/hr, eff. 11/8/2025

Tureski, Diane; Permanent Librarian I (P/T), \$21.00/hr, eff. 11/17/2025

## **COMMITTEE REPORTS**

**Finance, Budget and Planning** - Treasurer Puglia (chair), Trustee Jannetti

**Policy** - Trustees Sabatino (chair), Jannetti, Edoziem.

Director Montero and Assistant Director Porteus suggested that the collection policy be reviewed following the implementation of new practices. Assistant Director Porteus expects to make a presentation in the coming months.

**Employee Relations** - Vice President Daily (chair), Trustee Sabatino

**Buildings and Grounds** - Vice President Daily (chair), Trustees Sabatino, Puglia

**Outreach** - Trustees Edoziem (chair), Jannetti

Trustee Jannetti discussed progress the Outreach Committee has made in recent months. He and Trustee Edoziem reached out to several community organizations and connected with Kelly Chiarella at the Office for the Aging. They discussed ideas such as a pop-up library card sign-up event at one of the senior community centers and arranging for transportation from the center to the library for programs. Trustee Jannetti also reported that he had reached out to Andrus but there is nothing to report yet. The Board and management discussed different senior programming ideas; Trustee Jannetti promised to stay in touch with Ms. Chiarella and report more progress as it is made.

**Fundraising & Development** - Vice President Daily (chair)

Foundation Update: President Maron reported that the Library Foundation launched its Annual Appeal this week. The campaign includes a targeted print mailing for long-standing donors who prefer traditional giving, as well as an expanded mailing to new Yonkers residents using an existing library database. In addition, in-building signage, email outreach, and social media promotion are underway, all centered on the theme "Yonkers Public Library is YPL: Your Partner for Life," which reflects the library's strategic plan and its role in supporting residents at all stages of life. President Maron encouraged trustees to share the campaign widely to help raise awareness of the Foundation's role in supporting the library and expressed optimism for a successful appeal.

Trustee Daily arrived at 7:26 pm

## **WLS REPORT**

Trustee Phelan reported on the WLS Board meeting she attended earlier in the week, noting that budget concerns were discussed. She relayed that WLS leadership anticipates FY26 to remain manageable but expects tighter conditions in FY27 as county funding pressures continue. Director Montero added that WLS has already experienced a county-level funding cut, which will result in the phasing out of the Kanopy streaming service by July, though Yonkers usage of Kanopy has historically been low. He noted that other digital services that are heavily used by Yonkers patrons, such as Hoopla, will continue but may be reduced. Trustee Phelan emphasized WLS's request that library trustees actively contact state legislators to advocate for continued library funding.

## **PAYMENT OF BILLS**

On motion of Trustee Puglia, seconded by Trustee Jannetti and unanimously carried, the Board approved payment of bills as listed on Schedules #881.

## **NEW BUSINESS**

Director Montero reported that the City of Yonkers recently issued revised budget instructions requiring all departments, including the library, to implement an 8% reduction to the FY26 operating budget in non-salary, non-collection lines, totaling approximately \$243,000. He emphasized that salaries, full-time staffing, and part-time hours are not affected at this time, though the cuts will require reductions in materials, equipment, contractual services, and some public-facing programming. Over the next two weeks, administration will work with department heads to identify reductions that minimize disruption, acknowledging that fewer programs will likely be offered despite continued support from grant funding. Director Montero also advised the Board that preliminary guidance from the City for FY27 calls for a 5% budget reduction across all lines, including staffing-related expenses, though he does not expect there to be full-time employee layoffs at this time. He stressed that these instructions apply citywide and are public, and reaffirmed the library's commitment to managing the reductions responsibly while maintaining service to the community.

Director Montero reported that the Memorandum of Agreement with SEIU Local 704B he expected to present to the Board for their approval was not yet finalized. He expects to have it for the next meeting.

## **EXECUTIVE SESSION**

President Maron motioned the Board into Executive Session at 7:42 pm to discuss the employment history of a particular employee. The Board exited the session at 8:10 pm.

Vice President Daily reported that he had reviewed all of the management reports Director Montero made to the Board since the YPL's current strategic plan went into place in 2023 and believes YPL has met more than half of its goals, and those that have not yet been met are in



progress. The Board was interested in this progress and agreed to discuss it in more detail at a future meeting.

**NEXT MEETING DATE**

Thursday, December 18, 2025 at 7:00pm at Crestwood Library

On motion of Trustee Puglia, seconded by Trustee Sabatino and unanimously carried, the Board adjourned the Meeting at 8:13 pm.

Jesse Montero  
Library Director & Secretary

# Yonkers Public Library

## Bill List November 2025

<u>Vendor Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
<b>CAPITAL FUNDS</b>			
UNITED RENTALS	EQUIPMENT: GENERATOR AND CABLES	11/14/2025	2,355.20
<b>TOTAL</b>			<b>2,355.20</b>
<b>CONTRIBUTIONS FUNDS</b>			
AMERICAN EXPRESS	MISCELLANEOUS EXPENSES	11/26/2025	2,120.10
AVANTIS	MATERIALS	11/5/2025	9,050.00
BAIRD, ZAHRAH M.	REIMB EXP: PROG-HUDSON ON IVER	11/26/2025	202.50
BIG FLAVORS FROM A TINY KITCHEN	PROG: VIRTUAL COOKING CLASS	11/19/2025	300.00
BUTLER, MAUREEN M.	PROG: HOMEWORK HELPER-CRS	11/5/2025	45.00
CHAN, YAO WAH	PROG: TAI CHI CLASSES ON MONDAYS	11/5/2025	225.00
CITY OF YONKERS	FEES & FINES: LOST BOOKS	11/19/2025	102.37
COMMUNITY PLANNING COUNCIL	VALEDICT SPONSORSHIP/CPCY 25 DUES	11/12/2025	353.00
GRADY, TONI	PROG: HOMEWORK HELPER-RIV	11/19/2025	345.00
GRADY, TONI	PROG: HOMEWORK HELPER-RIV	11/5/2025	397.50
GRB ASSOCIATES, INC.	PROG: MAHJONG WORKSHOP	11/5/2025	450.00
HAWKINS, SARAH	PROG: HOMEWORK HELPER-CRS	11/5/2025	397.50
RITI, PALMA M.	PROG: ADLT AND PEDIATRIC CPR/AED	11/19/2025	405.00
RIVERA, VALERIE A.	PROG: HOMEWORK HELPER-RIV	11/5/2025	420.00
SIEGAL, MARTIN	PROG: HOMEWORK HELPER-CRS	11/26/2025	945.00
SOLOMON R.GUGGENHEIM MUSEUM	MEMBERSHIP DUES: CRESTWOOD	11/12/2025	500.00
TOLLS BY MAIL	HISPANIC HERITAGE-GOYA PICK-UP	11/12/2025	30.63
<b>TOTAL</b>			<b>16,288.60</b>
<b>GRANTS FUNDS: CON ED</b>			
PAGAN BAIZAN, AYANNA	PROG: SEW AMAZING CLASS	11/26/2025	200.00
<b>TOTAL</b>			<b>200.00</b>

**GRANTS FUNDS: NYSCA**

ART LILLARD	PROG: ON TIME TRIO IN CONCERT	11/26/2025	400.00
CHEN, MEENA	PROG: DANCE PERFORMANCE 10/24/2025	11/5/2025	75.00
FRANCO, VALERIE	PROG: ZOOM-ART LECTURE	11/19/2025	150.00
FRANCO, VALERIE	PROG: LECTURE-MUSEUM GUIDED TOUR	11/26/2025	150.00
HISTORIC HUDSON VALLEY	PROG: PHILLIPSBURGH ADULT TOUR	11/19/2025	240.00
SIGN ACADEMY	PROG: ZOOM-SIGN LANGUAGE CLASSES	11/26/2025	275.00
<b>TOTAL</b>			<b>1,290.00</b>

**GRANTS FUNDS: WCBOL**

CLIFTON, MICHELLE	PROG: ZOOM-SOUND MEDITATION	11/19/2025	100.00
GIBBONS FAMILY FITNESS	PROG: SENIOR FITNESS 9 SESSIONS	11/12/2025	855.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA CLASSES	11/26/2025	150.00
PROJECTME, LLC	PROG: ZOOM-POSITIVE PSYCHOLOGY	11/19/2025	450.00
RONG, JIAN-YANG	PROG: ZOOM-QI CLASSES	11/26/2025	150.00
<b>TOTAL</b>			<b>1,705.00</b>

# YONKERS PUBLIC LIBRARY

## Bill List - Operating Account

### November 2025

Date	Num	Memo	Amount
<b>Abbey Ice &amp; Spring Water</b>			
11/13/2025	1473	water cooler renta...	47.25
11/14/2025	37462	spring water	55.50
11/24/2025	2529	water cooler renta...	45.00
11/28/2025	38382	spring water Will li...	88.50
11/28/2025	38383	spring water -CW	41.00
11/28/2025	37460	spring water	100.50
11/28/2025	37461	spring water	85.50
<b>Total Abbey Ice &amp; Spring Water</b>			<b>463.25</b>
<b>Alvarez, Kevin</b>			
11/13/2025	31KA-OCT2025	tech support Oct 2...	310.00
<b>Total Alvarez, Kevin</b>			<b>310.00</b>
<b>American Express</b>			
11/28/2025	112525AE	materials, supplies...	1,189.38
11/28/2025	112525AE	materials, supplies...	2,449.39
11/28/2025	112525AE	materials, supplies...	909.42
11/28/2025	112525AE	materials, supplies...	110.92
11/28/2025	112525AE	materials, supplies...	341.96
11/28/2025	112525AE	materials, supplies...	215.13
11/28/2025	112525AE	materials, supplies...	1,176.08
<b>Total American Express</b>			<b>6,392.28</b>
<b>Amoils, Roseanne</b>			
11/13/2025	137RA	job coach 10/1-10/...	1,350.00
<b>Total Amoils, Roseanne</b>			<b>1,350.00</b>
<b>Andracchi, Margaret</b>			
11/14/2025	101425MA	employee reimbur...	42.59
11/24/2025	111325MA	employee reimbur...	30.62
<b>Total Andracchi, Margaret</b>			<b>73.21</b>
<b>Avila, Teresa</b>			
11/28/2025	VR11B	Staff Spanish 101 -...	500.00
11/28/2025	VR12B	Staff Spanish 101 -...	400.00
11/28/2025	VR44	ESL Class 10/1-10/...	300.00
11/28/2025	VR45	ESL Class 11/5-11/...	240.00
<b>Total Avila, Teresa</b>			<b>1,440.00</b>
<b>B &amp; H Photo</b>			
11/13/2025	238240774	Samsung 55" Crys...	809.15
11/13/2025	238449939	neutrik female xlr ...	52.85
11/13/2025	238475208	axis indoor people ...	569.50
<b>Total B &amp; H Photo</b>			<b>1,431.50</b>
<b>Baby Fingers LLC</b>			
11/28/2025	32 FALL 2025	Creative Sign Lang...	200.00
<b>Total Baby Fingers LLC</b>			<b>200.00</b>
<b>Baker &amp; Taylor</b>			
11/24/2025	OCT-25	October 1 -Octobe...	665.54
11/24/2025	OCT-25	October 1 -Octobe...	665.53
11/24/2025	OCT-25	October 1 -Octobe...	665.50
<b>Total Baker &amp; Taylor</b>			<b>1,996.57</b>

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12/04/25

Accrual Basis

**YONKERS PUBLIC LIBRARY**  
**Bill List - Operating Account**  
November 2025

Date	Num	Memo	Amount
<b>Barnes &amp; Noble</b>			
11/24/2025	4684860	materials	329.59
11/24/2025	4685431	materials	525.91
11/24/2025	4686935	materials	318.95
11/24/2025	4687042	materials	119.35
11/24/2025	4687932	materials	346.82
11/24/2025	4689464	materials	588.80
<b>Total Barnes &amp; Noble</b>			<b>2,229.42</b>
<b>Bennett, Jon Scott</b>			
11/24/2025	057JSB	Pound Ridge Mass...	100.00
<b>Total Bennett, Jon Scott</b>			<b>100.00</b>
<b>Cablevision Lightpath</b>			
11/14/2025	48659-251101	internet 11/1-11/30...	7,154.50
11/14/2025	50436-251101	phones 11/1-11/30/...	3,588.71
<b>Total Cablevision Lightpath</b>			<b>10,743.21</b>
<b>Cablevision Optimum</b>			
11/24/2025	07803065546NOV25	cable 11/8-12/7/25 ...	11.55
11/28/2025	07803550279DEC25	internet & phones ...	171.85
<b>Total Cablevision Optimum</b>			<b>183.40</b>
<b>Citadel Pest Control</b>			
11/28/2025	5316	pest treatment	275.00
<b>Total Citadel Pest Control</b>			<b>275.00</b>
<b>Con Edison (Consolidated Edison)</b>			
11/07/2025	1166421000NOV25	gas 9/29-10/29/25	259.49
<b>Total Con Edison (Consolidated Edison)</b>			<b>259.49</b>
<b>Crown Janitorial</b>			
11/14/2025	868747-1	janitorial supplies	2,572.85
<b>Total Crown Janitorial</b>			<b>2,572.85</b>
<b>Dead Poets Rise LLC</b>			
11/13/2025	110125DPR	Day of the Dead Po...	100.00
<b>Total Dead Poets Rise LLC</b>			<b>100.00</b>
<b>Derentiis, Rosetta</b>			
11/14/2025	066RD	technology class 1...	202.50
<b>Total Derentiis, Rosetta</b>			<b>202.50</b>
<b>Displays2Go</b>			
11/14/2025	PSI2547056	acrylic sign holder...	222.48
11/14/2025	PSI2550133	32-pocket wire bo...	143.18
<b>Total Displays2Go</b>			<b>365.66</b>
<b>Ebsco</b>			
11/28/2025	9267880	materials	11,753.67
11/28/2025	9267881	materials	72.21
11/28/2025	9267882	materials	9,076.55
11/28/2025	9267883	materials	2,632.54
11/28/2025	9267884	materials	717.86
<b>Total Ebsco</b>			<b>24,252.83</b>
<b>Emil Yedowitz Landscaping</b>			
11/24/2025	10328	winterize sprinkler...	103.00
<b>Total Emil Yedowitz Landscaping</b>			<b>103.00</b>

# YONKERS PUBLIC LIBRARY

## Bill List - Operating Account

### November 2025

Date	Num	Memo	Amount
Figueroa, Carlos			
11/14/2025	102925CF	employee reimbur...	24.96
Total Figueroa, Carlos			24.96
Fusco, Eileen			
11/14/2025	103125EF	employee reimbur...	39.75
Total Fusco, Eileen			39.75
Gaylord Bros.			
11/14/2025	2931921	library supplies	145.20
Total Gaylord Bros.			145.20
GovConnection			
11/14/2025	76953169	240W usb charge ...	58.00
11/14/2025	77022049	coin battery 4 pack	10.64
11/14/2025	77053625	HP657x toner cart...	306.10
11/14/2025	77053626	altalink C8130 cart...	268.21
11/14/2025	77054049	HP657x toner cart...	291.41
11/14/2025	77058062	altalink C8130 cart...	890.62
11/14/2025	77062966	Microsoft CSP-C li...	691.20
11/18/2025	77031610	white inkjet paper	49.11
11/28/2025	77091112	monitor wall mount	92.24
11/28/2025	77095740	HP 728 designjet c...	167.91
11/28/2025	77108928	HP 507x toner cart...	735.21
11/28/2025	77076790	HP 728 designjet i...	335.82
11/28/2025	77078258	HP 728 designjet i...	177.91
Total GovConnection			4,074.38
Gruppuso Plumbing			
11/13/2025	25-236	flushometer replac...	464.50
Total Gruppuso Plumbing			464.50
Home Depot Credit Service			
11/14/2025	5520749	large straw mulch	25.96
11/14/2025	6552880	maintenance suppl...	128.44
Total Home Depot Credit Service			154.40
Hudson Archival/Microimaging			
11/14/2025	16780	2026 annual securi...	13.00
Total Hudson Archival/Microimaging			13.00
Ingram Library Services			
11/24/2025	2055736-OCT25	10/2-10/30/25 mat...	2,464.61
11/24/2025	2055736-OCT25	10/2-10/30/25 mat...	2,464.61
11/24/2025	2055736-OCT25	10/2-10/30/25 mat...	2,464.61
11/24/2025	91607669	materials	27.00
11/24/2025	91607670	materials	27.00
11/24/2025	91607671	materials	27.00
11/24/2025	91607672	materials	27.00
11/24/2025	91607673	materials	27.00
11/24/2025	91607674	materials	27.00
11/24/2025	91560023	materials	14.00
11/24/2025	91560024	materials	28.00
11/24/2025	91576001	materials	19.00
11/24/2025	91576002	materials	14.00
11/24/2025	91576003	materials	14.00
11/24/2025	91576004	materials	196.00
11/24/2025	91576005	materials	81.00
11/24/2025	91576006	materials	208.00
11/24/2025	91607675	materials	19.00
Total Ingram Library Services			8,148.83

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12/04/25

Accrual Basis

# YONKERS PUBLIC LIBRARY

## Bill List - Operating Account

November 2025

Date	Num	Memo	Amount
Keane & Beane			
11/24/2025	127429	professional servic...	777.00
Total Keane & Beane			777.00
Language Lizard LLC			
11/28/2025	19377	materials	23.49
Total Language Lizard LLC			23.49
Loftus, Fifer Charlie			
11/24/2025	111825FCL	employee reimbur...	707.10
Total Loftus, Fifer Charlie			707.10
Midwest Tape			
11/14/2025	507946429	materials	86.76
11/14/2025	507950590	materials	14.69
11/14/2025	507950591	materials	98.18
11/14/2025	507950593	materials	45.47
11/14/2025	507950594	materials	11.24
11/14/2025	507950595	materials	17.49
11/24/2025	507980754	materials	46.17
11/24/2025	507981382	materials	114.75
11/24/2025	507981383	materials	43.38
11/24/2025	508001442	materials	109.16
11/24/2025	508001447	materials	44.77
11/24/2025	507992317	materials	17.49
11/24/2025	507992318	materials	26.99
11/24/2025	508001440	materials	56.96
11/24/2025	508001441	materials	78.72
11/24/2025	508001443	materials	47.57
11/24/2025	508001444	materials	139.98
11/24/2025	508001445	materials	440.13
11/24/2025	508001446	materials	13.99
11/24/2025	507980751	materials	45.47
11/24/2025	507980752	materials	153.69
11/24/2025	507980755	materials	13.99
11/24/2025	507980756	materials	81.18
11/24/2025	507980757	materials	34.98
11/24/2025	507980758	materials	89.55
11/24/2025	507980759	materials	15.74
11/24/2025	507981380	materials	73.45
11/24/2025	507981381	materials	351.95
11/28/2025	508034819	materials	547.85
11/28/2025	508034830	materials	45.49
11/28/2025	508034831	materials	71.38
11/28/2025	508034832	materials	44.09
11/28/2025	508034833	materials	13.99
11/28/2025	508034834	materials	20.99
11/28/2025	508034835	materials	69.95
11/28/2025	508034836	materials	13.49
11/28/2025	508034838	materials	13.99
Total Midwest Tape			3,155.11
Overdrive			
11/14/2025	01322CO25336360	materials	1,320.77
11/14/2025	01322DA25335313	materials	382.33
11/14/2025	01322CO25351823	materials	82.99
11/14/2025	01322CO25353076	materials	1,420.05
11/28/2025	01322CO25358063	materials	1,052.66
11/28/2025	01322CO25358393	materials	1,001.51
11/28/2025	01322CO25360014	materials	1,187.75
11/28/2025	01322DA25356298	materials	373.33
11/28/2025	01322DA25356299	materials	620.46
11/28/2025	01322DA25362554	materials	150.00
11/28/2025	01322CO25363807	materials	1,573.10

**YONKERS PUBLIC LIBRARY**  
**Bill List - Operating Account**  
November 2025

Date	Num	Memo	Amount
11/28/2025	01322CO25368379	materials	986.29
11/28/2025	01322DA25364929	materials	827.45
Total Overdrive			10,978.69
Porteus, Shauna			
11/28/2025	102425SP	employee reimbur...	320.00
Total Porteus, Shauna			320.00
Presedo, Vivian			
11/24/2025	111925VP	employee reimbur...	14.41
11/24/2025	111925VP	employee reimbur...	11.40
11/24/2025	111925VP	employee reimbur...	213.21
11/24/2025	111925VP	employee reimbur...	4.00
11/24/2025	111925VP	employee reimbur...	119.99
11/24/2025	111925VP	employee reimbur...	48.25
Total Presedo, Vivian			411.26
Proquest			
11/14/2025	63537746	materials	78.00
Total Proquest			78.00
Sampogna, Stephanie			
11/24/2025	007SS	children's Bilingual...	100.00
Total Sampogna, Stephanie			100.00
Scaringella Auto Repair			
11/28/2025	11-25-25	serviced 2021 Ra...	1,530.75
Total Scaringella Auto Repair			1,530.75
Schalls Hardware Store, INC.			
11/14/2025	3942	hardware supplies	177.32
Total Schalls Hardware Store, INC.			177.32
Sterling Sanitary Supply			
11/28/2025	A31370	janitorial supplies	286.50
Total Sterling Sanitary Supply			286.50
Sunbrook Productions Inc.			
11/24/2025	1901	Scented Bath Salt ...	320.00
Total Sunbrook Productions Inc.			320.00
Sunoco LLC			
11/14/2025	51334656	heating oil Will libr...	6,470.00
11/14/2025	51334657	heating oil Crestw...	609.39
Total Sunoco LLC			7,079.39
Uline			
11/14/2025	199779121	stow-away storage...	664.02
Total Uline			664.02
United Overhead Door			
11/14/2025	374663	overhead door par...	1,590.66
Total United Overhead Door			1,590.66
Verizon			
11/14/2025	9144109274NOV25	phones 11/1-11/30/...	52.38
11/28/2025	9143372191DEC25	phones 11/16-12/1...	190.75
11/28/2025	9143373015DEC25	phones 11/16-12/1...	58.20
11/28/2025	9147931065DEC25	phones 11/19-12/1...	42.98
Total Verizon			344.31



3:23 PM

12/04/25

Accrual Basis

**YONKERS PUBLIC LIBRARY**  
**Bill List - Operating Account**  
November 2025

Date	Num	Memo	Amount
Verizon Wireless			
11/07/2025	6126763034	cell phones 9/24-1...	339.02
11/24/2025	6128163179	cell phones 10/11-...	539.10
Total Verizon Wireless			878.12
Wayne's Electric Service			
11/14/2025	102514	wiring installation f...	3,807.63
Total Wayne's Electric Service			3,807.63
WB Mason			
11/13/2025	257807786	program supplies	26.89
11/13/2025	257808713	water bottles	34.85
11/14/2025	257866403	program supplies	31.02
11/14/2025	257900134	copy paper	569.90
11/14/2025	257968264	office supplies/wat...	335.53
11/14/2025	258059547	library supplies	38.24
11/14/2025	258067361	wall clock	20.99
11/28/2025	258363604	poster board	22.23
11/28/2025	258372135	library supplies	54.43
11/28/2025	258383318	report covers	169.96
Total WB Mason			1,304.04
Wissman, Nancy			
11/28/2025	112425NW	employee reimbur...	432.78
Total Wissman, Nancy			432.78
Zev Haber Music by Zev			
11/13/2025	68036	music show 10/9; 1...	550.00
11/14/2025	68034	music show 10/10; ...	550.00
Total Zev Haber Music by Zev			1,100.00
TOTAL			104,175.36

## YPL Operating Budget FY2026 (November)

Code	Account Name	Adopted Budget	Current Budget (w/ transfers)	Spent Previous Months	Spent This Month (Nov)	YTD	Balance	% used
101	Salaries	7,376,834	7,376,834	2,224,591	540,629	2,765,220	4,611,614	37.49%
103	Temp Services	604,650	604,650	198,995	34,578	233,573	371,077	38.63%
150	Termination Payments	67,000	67,000	0	0	0	67,000	0.00%
181	Uniform Allowance	4,350	4,350	1,065	0	1,065	3,285	24.48%
198	Overtime	301,416	301,416	59,467	31,257	90,724	210,692	30.10%
	Personal Services Total:	8,354,250	8,354,250	2,484,118	606,464	3,090,582	5,263,668	36.99%
280	Reference Materials	83,000	83,000	1,722	0	1,722	81,278	2.07%
281	Books	450,000	450,000	114,100	17,973	132,073	317,927	29.35%
	Materials Total	533,000	533,000	115,822	17,973	133,795	399,205	25.10%
301	Office Supplies	100660	100660	22471	2,644	25,115	75,545	24.95%
306	Janitorial Supplies	38300	38300	13141	2750	15,891	22,409	41.49%
308	Wearing Apparel	3,600	3,600	0	0	0	3,600	0.00%
309	Fuel For Heating	78,500	78,500	0	7,079	7,079	71,421	9.02%
312	Hardware	10,200	10,200	486	178	664	9,536	6.51%
313	Misc. Supplies	1,000	1,000	1,327	0	1,327	-327	132.70%
314	Electrical Supplies	300	300	143	11	154	146	51.47%
327	Nursery Supplies	450	450	0	26	26	424	5.77%
361	Gas	2,000	2,000	812	259	1,071	929	53.57%
	Material and Supplies Total	235,010	235,010	38,380	12,949	51,329	183,681	21.84%
401	Insurance	126,385	126,385	68,755	0	68,755	57,630	54.40%
402	Telephones	64,000	64,000	20,623	4,531	25,154	38,846	39.30%
403	Printing	18,410	18,410	0	1,159	1,159	17,251	6.29%
404	Lights and Power	170,500	170,500	52,386	10,403	62,789	107,711	36.83%
405	Postage	3,100	3,100	10	0	10	3,090	0.32%
406	Freight and Express	500	500	21	0	21	479	4.20%
407	Equipment Maint. And Repair	49,460	49,460	11,963	4,870	16,833	32,627	34.03%
408	Rental of Equipment	88,972	88,972	76,443	92	76,535	12,437	86.02%
409	Building Maint. And Repair	85,000	85,000	9,080	0	9,080	75,920	10.68%
410	Milage Allowance	685	685	38	120	158	527	23.06%
413	Professional Fees	269,500	269,500	33,689	1,290	34,979	234,522	12.98%
415	Outside Labor & Related Charges	364,350	364,350	73,133	1,591	74,724	289,626	20.51%
419	Misc. Expenses	38,750	38,750	20,364	13	20,377	18,373	52.59%
421	Rent Riverfront	750,000	750,000	750,000	0	750,000	0	100.00%
422	Janitorial Service	3,700	3,700	825	0	825	2,875	22.30%
424	Maint. Of Office Equipment	4,800	4,800	753	0	753	4,047	15.69%
425	Subscriptions and Publicationns	159,680	159,680	71,207	4	71,211	88,469	44.60%
430	IT Hardware Maint.	54,000	54,000	41,608	1,490	43,098	10,903	79.81%
431	IT Software Licensing and Maint.	501,351	501,351	209,940	7,846	217,786	283,565	43.44%
436	Tuition/Bd/Travel Reimbursement	10,000	10,000	3,332	755	4,087	5,913	40.87%
446	Automobile Repair	6,000	6,000	3,450	0	3,450	2,550	57.50%
481	Binding of Books	500	500	0	0	0	500	0.00%
496	Special Projects	31,250	31,250	11,809	3,143	14,952	16,298	47.85%
	Contractual Services Total	2,800,893	2,800,893	1,459,429	37,306	1,496,735	1,304,158	53.44%
	Total Operating Budget	11,923,153	11,923,153	4,097,749	674,691	4,772,440	7,150,713	40.03%

**Yonkers Public Library (YPL) Board of Trustees Meeting  
Management Report  
December 18, 2025**

**Holiday Celebrations:** YPL celebrated (and was celebrated) throughout the holiday season in many ways, reinforcing our libraries as places of community and joy.

- It hosted Winter Wonderland events at all three locations, drawing several hundred visitors total.
- Friends of Crestwood Library offered their annual Holiday Breakfast on December 2 that was attended by staff, Friends, trustees and other special guests including State Senator Shelley Mayer.
- YPL contributions also helped fund holiday lunches for each department.
- All three library locations are participating in Mayor Spano's Kwanzaa book drive.
- Crestwood Library was chosen as the guest of honor in lighting the Crestwood Christmas tree on December 4.
- YPL also hosted holiday events, gatherings and toy giveaways for other organizations, including Family Services Society of Yonkers (FSSY), the Autism Project, and the Dominican Cultural Association.

**Russell Martinez Receives YPL Distinguished Service Award:** On Friday, December 5, Supervisor of Custodians Russell Martinez received the second annual YPL Distinguished Service Award from the Foundation for the Yonkers Public Library (FYPL). Mr. Martinez also received a Proclamation from Mayor Mike Spano which focused on his years of service, his vital role in keeping YPL facilities safe, accessible and clean through the COVID-19 pandemic and multiple multimillion dollar renovations, his instrumental role in operating the Feeding Westchester pantry, and his training and mentorship of custodians and fundraising on behalf of breast cancer research and awareness.

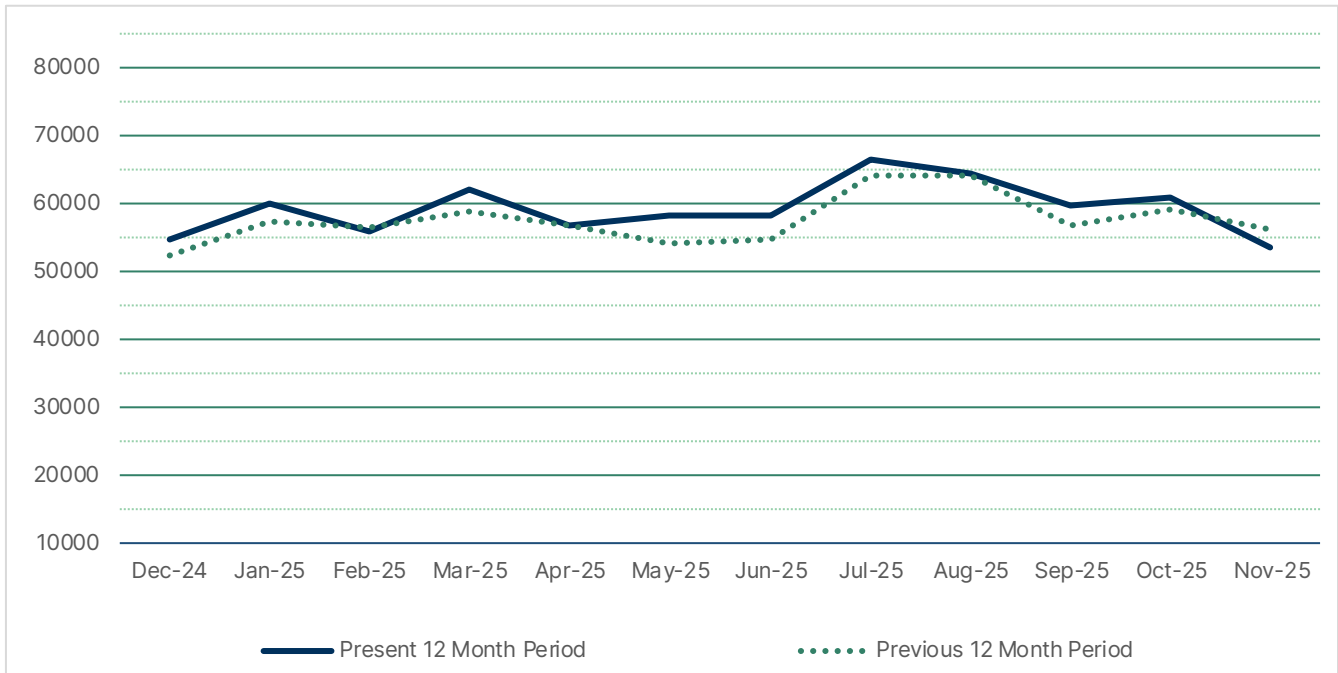
**PEARLS Hawthorne Awarded the Summer Reading Challenge trophy:** On November 25th, YPL awarded its first ever Yonkers Public Schools (YPS) Summer Reading Challenge trophy to PEARLS Hawthorne, whose students logged over 5,300 for the Summer Reading challenge upon returning for the 2025-26 school year. The ceremony was reflective of the growing degree to which YPL and YPS are collaborating on summer reading and other educational initiatives. The trophy will travel to whichever school logs the most summer reading books and will incentivize principals, teachers and school librarians to promote summer reading.

**NYSCA Grant:** On Tuesday, November 18, YPL was informed that it had received an FY26 Support for Organizations grant from the New York State Council on the Arts (NYSCA) in the amount of \$40,000. The grant will support operations at the Riverfront Art Gallery, arts and cultural programming at all three YPL branches, the museum pass program for art museums, and art installation projects. This is the third year YPL received a NYSCA grant and the amount is equal to last year's award. In the year to date, NYSCA funds supported four exhibitions at Riverfront Art Gallery and nearly 400 arts events at YPL attended by over 11,900 people. It also funded the "Everybody Belongs Downtown" mural by Victor Alexander St. Hilaire (VASH) in the Riverfront Library Children's Room.

**Riverfront Wayfinding Project:** YPL has completed the Riverfront Library wayfinding project, which includes updated restroom signage, color-coded branding on each floor, prominent signage for the sensory space, and new visual elements at the entrance. This two-year initiative was funded through a Community Development Block Grant (CDBG). The first year focused on working closely with consultants to develop the wayfinding plan, followed by the implementation of the design in the second year. These improvements are intended to enhance the patron experience and make it easier for people to find what they need. We will continue to explore additional ways to make our buildings more intuitive and welcoming.

# CIRCULATION SUMMARY

## YONKERS PUBLIC LIBRARY



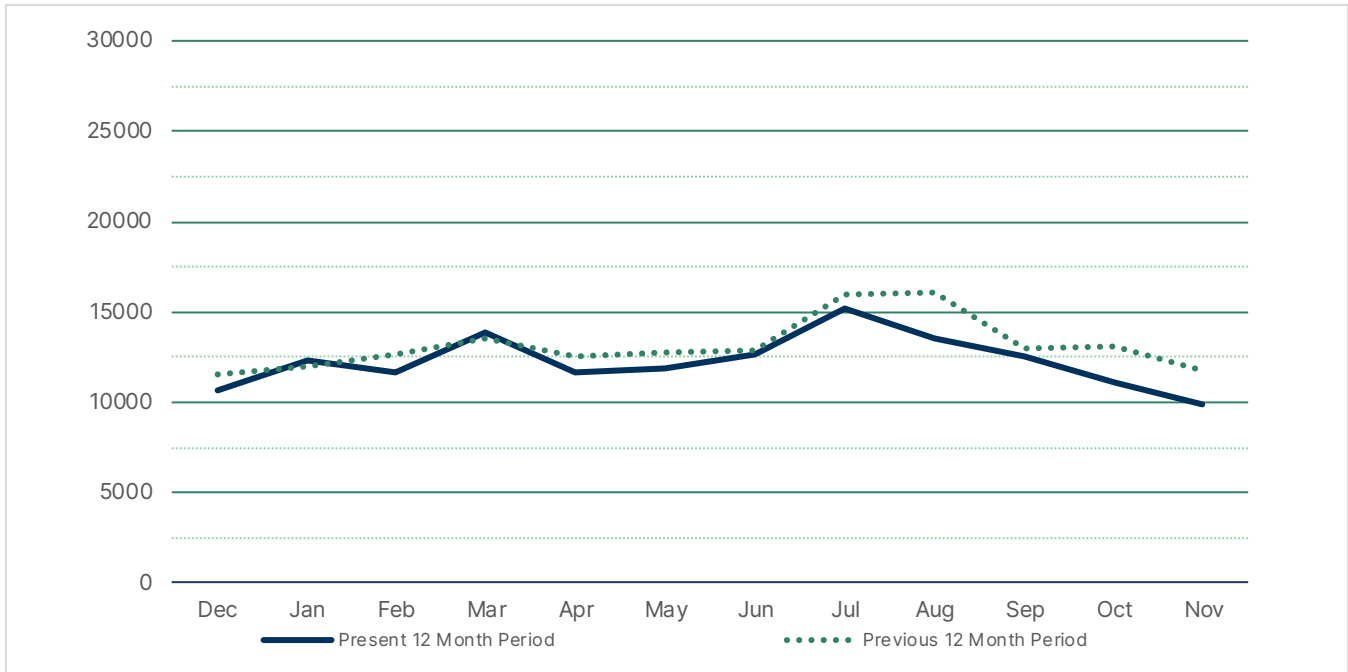
	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25
Present 12 Month Period	54737	60109	56026	62171	56860	58313	58172	66558	64472	59778	60822	53498
Previous 12 Month Period	52302	57416	56629	58896	56883	54080	54633	64230	64276	56867	59169	56237
	4.7%	4.7%	-1.1%	5.6%	0.0%	7.8%	6.5%	3.6%	0.3%	5.1%	2.8%	-4.9%

	Nov-24	Nov-25		
_audiobook	312	204	-108	-34.6%
_biography	446	309	-137	-30.7%
_express	206	142	-64	-31.1%
_fiction	5000	4083	-917	-18.3%
_foreign_lang	365	275	-90	-24.7%
_juv_audiobook	93	153	60	64.5%
_juv_fiction	14700	13088	-1612	-11.0%
_juv_foreign	549	547	-2	-0.4%
_juv_movie	977	681	-296	-30.3%
_juv_nonfiction	2444	2009	-435	-17.8%
_magazine	150	114	-36	-24.0%
_movie	5011	3665	-1346	-26.9%
_music	1820	2113	293	16.1%
_new_book	1986	2103	117	5.9%
_nonfiction	3926	2822	-1104	-28.1%
_ya_av	221	138	-83	-37.6%
_ya_fiction	1526	1272	-254	-16.6%
_ya_nonfiction	184	212	28	15.2%
Electronic Content Use	15840	19211	3371	21.3%

Circulation Profile:	Nov-24	Nov-25	
_audiobook	0.6%	0.4%	-0.2%
_biography	0.8%	0.6%	-0.2%
_express	0.4%	0.3%	-0.1%
_fiction	8.9%	7.6%	-1.3%
_foreign_lang	0.6%	0.5%	-0.1%
_juv_audiobook	0.2%	0.3%	0.1%
_juv_fiction	26.1%	24.5%	-1.7%
_juv_foreign	1.0%	1.0%	0.0%
_juv_movie	1.7%	1.3%	-0.5%
_juv_nonfiction	4.3%	3.8%	-0.6%
_magazine	0.3%	0.2%	-0.1%
_movie	8.9%	6.9%	-2.1%
_music	3.2%	3.9%	0.7%
_new_book	3.5%	3.9%	0.4%
_nonfiction	7.0%	5.3%	-1.7%
_ya_av	0.4%	0.3%	-0.1%
_ya_fiction	2.7%	2.4%	-0.3%
_ya_nonfiction	0.3%	0.4%	0.1%
Electronic Content Use	28.2%	35.9%	7.7%

# CIRCULATION SUMMARY

## RIVERFRONT LIBRARY



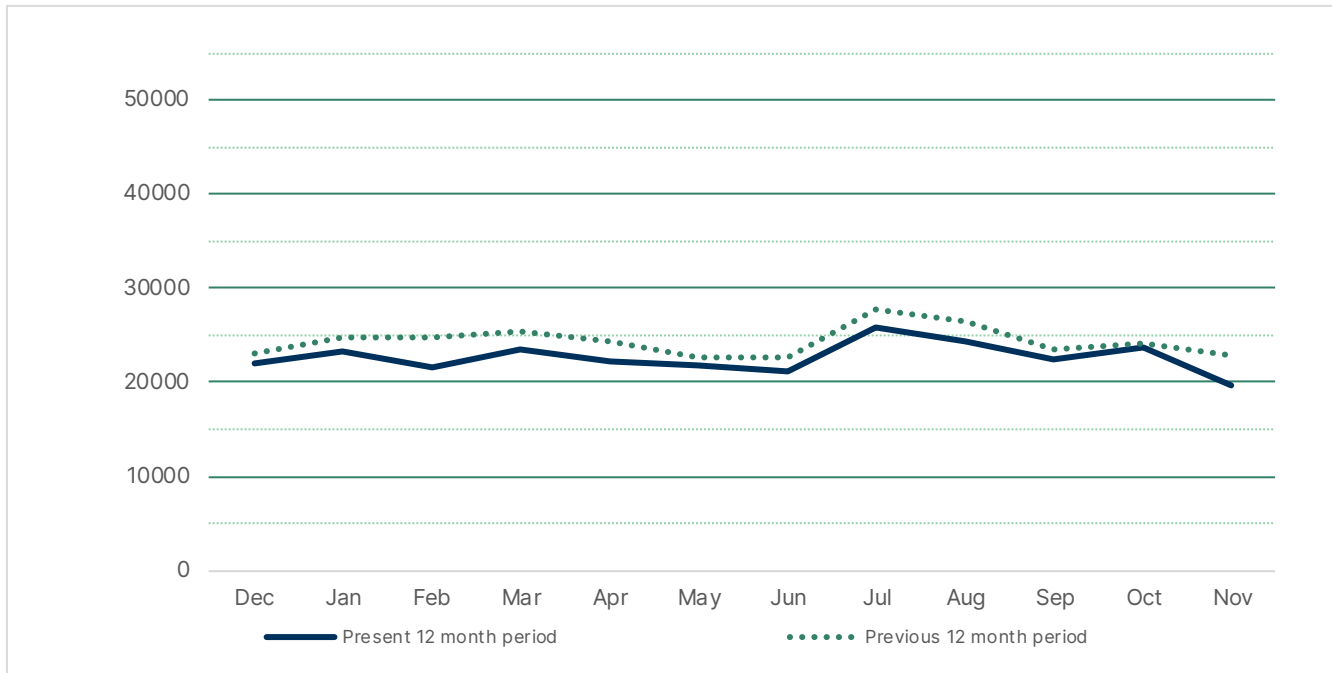
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Present 12 Month Period	10677	12277	11645	13854	11689	11897	12666	15238	13481	12531	11126	9926
Previous 12 Month Period	11499	12004	12596	13584	12493	12782	12836	15984	16041	12953	13105	11808
	-7.1%	2.3%	-7.6%	2.0%	-6.4%	-6.9%	-1.3%	-4.7%	-16.0%	-3.3%	-15.1%	-15.9%

	Nov-24	Nov-25		
_audiobook	57	45	-12	-21.1%
_biography	114	85	-29	-25.4%
_express	132	84	-48	-36.4%
_fiction	1083	782	-301	-27.8%
_foreign_lang	225	162	-63	-28.0%
_juv_audiobook	33	102	69	209.1%
_juv_fiction	4144	3955	-189	-4.6%
_juv_foreign	358	380	22	6.1%
_juv_movie	270	139	-131	-48.5%
_juv_nonfiction	585	566	-19	-3.2%
_magazine	4	0	-4	-100.0%
_movie	1767	1047	-720	-40.7%
_music	473	394	-79	-16.7%
_new_book	404	367	-37	-9.2%
_nonfiction	1028	784	-244	-23.7%
_ya_av	117	74	-43	-36.8%
_ya_fiction	695	655	-40	-5.8%
_ya_nonfiction	20	69	49	245.0%

Circulation Profile:	Nov-24	Nov-25	
_audiobook	0.5%	0.5%	0.0%
_biography	1.0%	0.9%	-0.1%
_express	1.1%	0.8%	-0.3%
_fiction	9.2%	7.9%	-1.3%
_foreign_lang	1.9%	1.6%	-0.3%
_juv_audiobook	0.3%	1.0%	0.7%
_juv_fiction	35.1%	39.8%	4.8%
_juv_foreign	3.0%	3.8%	0.8%
_juv_movie	2.3%	1.4%	-0.9%
_juv_nonfiction	5.0%	5.7%	0.7%
_magazine	0.0%	0.0%	0.0%
_movie	15.0%	10.5%	-4.4%
_music	4.0%	4.0%	0.0%
_new_book	3.4%	3.7%	0.3%
_nonfiction	8.7%	7.9%	-0.8%
_ya_av	1.0%	0.7%	-0.2%
_ya_fiction	5.9%	6.6%	0.7%
_ya_nonfiction	0.2%	0.7%	0.5%

# CIRCULATION SUMMARY

## GRINTON I. WILL LIBRARY



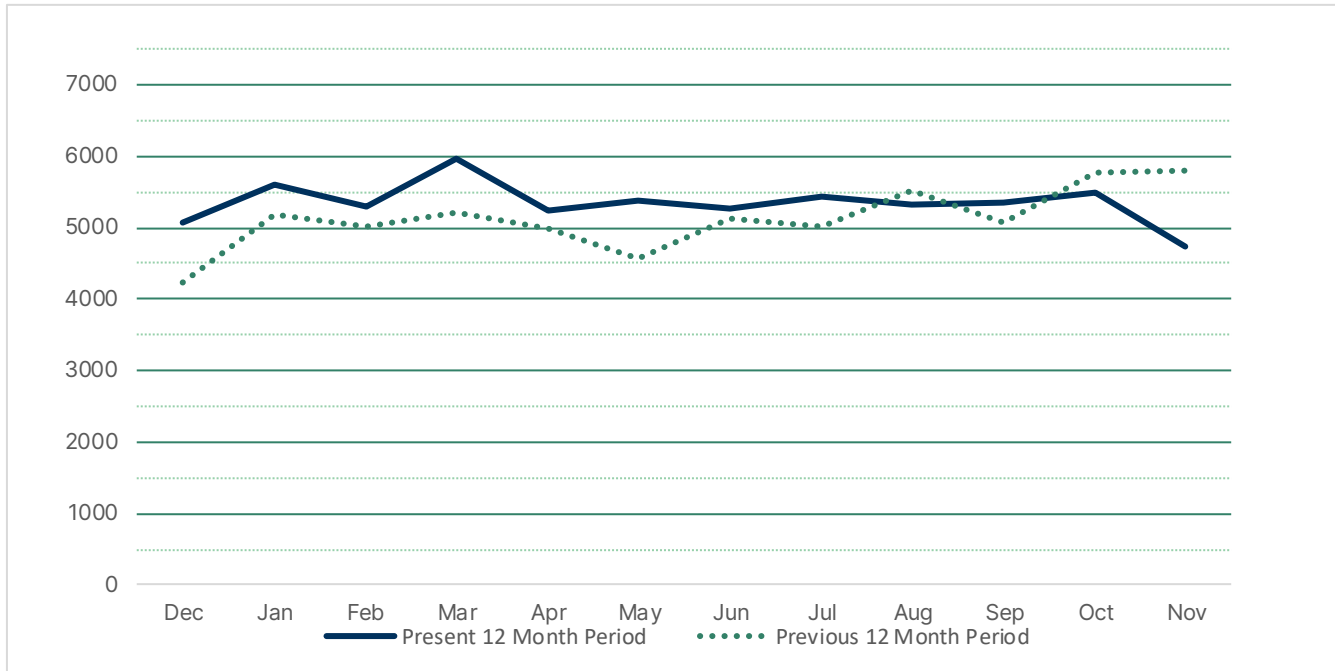
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Present 12 month period	21942	23275	21673	23520	22117	21891	21251	25726	24363	22476	23663	19622
Previous 12 month period	23009	24664	24696	25403	24438	22587	22746	27816	26554	23465	24222	22784
	-4.6%	-5.6%	-12.2%	-7.4%	-9.5%	-3.1%	-6.6%	-7.5%	-8.3%	-4.2%	-2.3%	-13.9%

	Nov-24	Nov-25		
_audiobook	243	151	-92	-37.9%
_biography	245	187	-58	-23.7%
_express	71	55	-16	-22.5%
_fiction	2996	2466	-530	-17.7%
_foreign_lang	129	106	-23	-17.8%
_juv_audiobook	43	36	-7	-16.3%
_juv_fiction	8387	7358	-1,029	-12.3%
_juv_foreign	184	146	-38	-20.7%
_juv_movie	530	432	-98	-18.5%
_juv_nonfiction	1471	1046	-425	-28.9%
_magazine	60	70	10	16.7%
_movie	2885	2387	-498	-17.3%
_music	1278	1673	395	30.9%
_new_book	1117	1287	170	15.2%
_nonfiction	2242	1582	-660	-29.4%
_ya_av	67	35	-32	-47.8%
_ya_fiction	588	406	-182	-31.0%
_ya-nonfiction	107	94	-13	-12.1%

Circulation Profile:	Nov-24	Nov-25	
_audiobook	1.1%	0.8%	-0.3%
_biography	1.1%	1.0%	-0.1%
_express	0.3%	0.3%	0.0%
_fiction	13.1%	12.6%	-0.6%
_foreign_lang	0.6%	0.5%	0.0%
_juv_audiobook	0.2%	0.2%	0.0%
_juv_fiction	36.8%	37.5%	0.7%
_juv_foreign	0.8%	0.7%	-0.1%
_juv_movie	2.3%	2.2%	-0.1%
_juv_nonfiction	6.5%	5.3%	-1.1%
_magazine	0.3%	0.4%	0.1%
_movie	12.7%	12.2%	-0.5%
_music	5.6%	8.5%	2.9%
_new_book	4.9%	6.6%	1.7%
_nonfiction	9.8%	8.1%	-1.8%
_ya_av	0.3%	0.2%	-0.1%
_ya_fiction	2.6%	2.1%	-0.5%
_ya-nonfiction	0.5%	0.5%	0.0%

# CIRCULATION SUMMARY

## CRESTWOOD LIBRARY



	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Present 12 Month Period	5071	5608	5301	5968	5250	5381	5266	5449	5334	5361	5489	4739
Previous 12 Month Period	4245	5178	5017	5223	5001	4577	5127	5015	5526	5070	5763	5805
	19.5%	8.3%	5.7%	14.3%	5.0%	17.6%	2.7%	8.7%	-3.5%	5.7%	-4.8%	-18.4%

	Nov-24	Nov-25		
_audiobook	12	8	-4	-33.3%
_biography	87	37	-50	-57.5%
_express	3	3	0	0.0%
_fiction	921	835	-86	-9.3%
_foreign_lang	11	7	-4	-36.4%
_juv_audiobook	17	15	-2	-11.8%
_juv_fiction	2169	1775	-394	-18.2%
_juv_foreign	7	21	14	200.0%
_juv_movie	177	110	-67	-37.9%
_juv_nonfiction	388	397	9	2.3%
_magazine	86	44	-42	-48.8%
_movie	359	231	-128	-35.7%
_music	69	46	-23	-33.3%
_nonfiction	656	456	-200	-30.5%
_new_book	465	449	-16	-3.4%
_ya_av	37	29	-8	-21.6%
_ya_fiction	243	211	-32	-13.2%
_ya_nonfiction	57	49	-8	-14.0%

Circulation Profile:	Nov-24	Nov-25	
_audiobook	0.2%	0.2%	0.0%
_biography	1.5%	0.8%	-0.7%
_express	0.1%	0.1%	0.0%
_fiction	15.9%	17.6%	1.8%
_foreign_lang	0.2%	0.1%	0.0%
_juv_audiobook	0.3%	0.3%	0.0%
_juv_fiction	37.4%	37.5%	0.1%
_juv_foreign	0.1%	0.4%	0.3%
_juv_movie	3.0%	2.3%	-0.7%
_juv_nonfiction	6.7%	8.4%	1.7%
_magazine	1.5%	0.9%	-0.6%
_movie	6.2%	4.9%	-1.3%
_music	1.2%	1.0%	-0.2%
_nonfiction	11.3%	9.6%	-1.7%
_new_book	8.0%	9.5%	1.5%
_ya_av	0.6%	0.6%	0.0%
_ya_fiction	4.2%	4.5%	0.3%
_ya_nonfiction	1.0%	1.0%	0.1%

# ELECTRONIC RESOURCES SUMMARY

## OverDrive Circulation

	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	Magazine	TOTAL
Nov-24	6545	1782	700	50	579	19	1962	11637
Dec-24	6836	1864	647	88	562	16	2031	12044
Jan-25	7605	2121	754	76	681	18	2540	13795
Feb-25	6935	1789	729	86	615	17	2439	12610
Mar-25	7629	1892	751	73	714	27	2728	13814
Apr-25	7354	1731	783	47	726	24	2464	13129
May-25	7736	1812	706	41	696	25	2571	13587
Jun-25	7708	1790	891	64	663	19	2661	13796
Jul-25	8164	1813	902	61	641	14	2599	14194
Aug-25	8553	1955	892	66	730	13	2943	15152
Sep-25	7795	1820	747	79	703	20	2876	14040
Oct-25	8073	1949	888	78	619	19	3282	14908
Nov-25	7871	1800	915	58	568	2	2963	14177

## Hoopla Circulation

	Audiobook	Comic	eBook	Movie	Music	Television	Binge Pass	Total
Nov-24	1339	160	795	275	107	130	36	2842
Dec-24	1518	168	756	282	97	145	172	3138
Jan-25	1639	209	839	230	97	170	352	3536
Feb-25	1557	177	854	331	129	177	145	3370
Mar-25	1782	212	824	290	102	187	246	3643
Apr-25	1706	187	689	278	98	159	250	3367
May-25	1727	193	848	291	121	252	543	3975
Jun-25	1628	199	744	332	127	209	273	3512
Jul-25	1736	212	863	284	131	169	719	4114
Aug-25	1808	239	896	306	138	240	409	4036
Sep-25	1704	229	829	255	93	168	299	3577
Oct-25	1816	204	795	309	104	105	315	3648
Nov-25	1435	133	663	223	63	78	517	3112



# BOOK STOCK

NOVEMBER 2025

RIVERFRONT LIBRARY		2025	2024
Number of volumes at end of previous month		163,605	
Number of volumes added this month		241	
TOTAL		163,846	
Number of volumes lost/withdrawn this month		263	
TOTAL VOLUMES RIVERFRONT LIBRARY		163,583	163,105
GRINTON I. WILL BRANCH			
Number of volumes at end of previous month		169,236	
Number of volumes added this month		371	
TOTAL		169,607	
Number of volumes lost/withdrawn this month		670	
TOTAL VOLUMES GRINTON I. WILL BRANCH		168,937	168,787
CRESTWOOD BRANCH			
Number of volumes at end of previous month		38,240	
Number of volumes added this month		502	
TOTAL		38,742	
Number of volumes lost/withdrawn this month		36	
TOTAL CRESTWOOD BRANCH		38,706	34,620
TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY		371,226	365,708

**MEMORANDUM OF AGREEMENT  
BETWEEN THE YONKERS PUBLIC LIBRARY AND THE  
LOCAL 704 B, SERVICE EMPLOYEES INTERNATIONAL UNION, AFL-CIO**

**WHEREAS**, the Yonkers Public Library ("Library") and the Local 704 B, Service Employees International Union, AFL-CIO ("SEIU") are parties to a Collective Bargaining Agreement ("CBA") covering the period from July 1, 2019 to June 30, 2024; and

**WHEREAS**, the parties have entered into discussions regarding compensating custodial staff who are assigned driving duties for the Library during the workday;

**NOW, THEREFORE, IT IS HEREBY AGREED**, by and between the parties as follows:

1. The parties agree that custodians may be assigned driving duties for the Library, including, but not limited to, transporting employees performing Library business and/or picking up and/or delivering mail, supplies, and other items/materials during the workday under the following terms and conditions:
  - a. The Library shall make assignments among volunteering custodians from the Will Library based upon rotating seniority, at its discretion, and may disqualify any custodian from assignments for a poor driving record, disciplinary record, poor time and attendance, and/or documented work performance concerns.
  - b. For the purposes of this Memorandum of Agreement, "custodians" include the following titles: Custodial Worker; Building Custodian I; Building Custodian II; Supervisor of Custodians.

- c. All driving duties shall be performed using Library vehicles only and performed during the custodian's workday. When not performing driving duties, the custodians shall perform their regular custodial duties.
- d. Custodians volunteering for the assignments must have a valid driver's license in good standing allowing them to operate an automobile in New York State and shall be subject to a DMV driving record check.
- e. Custodians assigned driving duties pursuant to this Memorandum of Agreement shall receive a stipend of \$25 per day, for each day that they perform such duties, which shall be in addition to their regular pay. The parties agree that custodians shall not be entitled to any additional compensation or stipends for performing driving duties, except as set forth herein, notwithstanding any provisions of the CBA to the contrary, including, but not limited to, any provisions regarding out of title pay.
- f. Only custodians assigned driving duties pursuant to this Memorandum of Agreement shall be eligible for the \$25 per day stipend set forth in subparagraph "e" above. Other employees who drive their own, or the Library's, vehicles in performing their regular duties or responsibilities for the Library shall not be eligible for the stipend set forth herein (For example, the driving stipend shall not apply to the Supervisor of Custodians for driving in the course of performing their regular duties and responsibilities, such as visiting and overseeing Library branches/locations. However, the Supervisor of Custodians shall be eligible for the

stipend if assigned by the Library to transport materials to or from non-library locations).

2. The parties agree that the stipend set forth in this Memorandum of Agreement shall only be provided to custodians performing driving duties after the effective date of this Memorandum of Agreement and that no bargaining unit member shall be entitled to any retroactive payments or stipends for any driving duties performed by them prior to the effective date of this Memorandum of Agreement.
3. The parties agree that neither this Memorandum of Agreement, nor the terms and conditions herein, shall constitute a precedent with respect to any other stipends and/or for any other purposes whatsoever. The parties further agree that neither this Memorandum of Agreement, nor the terms and conditions set forth herein, may be introduced into evidence in future arbitrations, negotiations, mediations, or fact-finding proceedings, or otherwise in any administrative or judicial forum, except for the purposes of enforcing the parties' agreements contained herein.
4. This Memorandum of Agreement shall only become effective upon its approval by the Board of Trustees of the Yonkers Public Library.

Dated: \_\_\_\_\_, 2025

**YONKERS PUBLIC LIBRARY**

By: \_\_\_\_\_  
Jesse Montero, Director

**SEIU**  
By:  \_\_\_\_\_  
Dominick Savarese, President