

BOARD OF TRUSTEES

MONTHLY MEETING

Thursday, July 17, 2025
Grinton I. Will Library



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**YONKERS PUBLIC LIBRARY
AGENDA FOR BOARD MEETING
JULY 17, 2025
GRINTON I. WILL LIBRARY**

MINUTES

[ACTION ITEM] Approve Minutes of Meeting on June 16, 2025

MANAGEMENT REPORT

GUEST SPEAKER

Mary Robison (Head of Riverfront Reference and Adult Services) on YPL Archives and Local History Program

UNION REPRESENTATIVE'S REPORT

PERSONNEL REPORT

[ACTION ITEM]

Ratify the following appointments:

Hill, Reginald; Temporary Building Custodian I, \$71,824.00/yr, eff. 6/3/2025

Leone, Jacqueline; Permanent Librarian I, \$62,281.00/yr, eff. 7/4/2025

Akoto, Shanelle; Junior Clerk (P/T), \$16.50/hr, eff. 6/28/2025

Villanueva, Harrison; Junior Clerk (P/T), \$16.50/hr, eff. 6/26/2025

Acknowledge the following terminations:

Azarcon, Emma; Librarian II (P/T), \$25.35/hr, eff. 6/11/2025

Hickey, Douglas; Junior Clerk (P/T), \$16.50/hr, eff. 6/11/2025

Keefe, Olivia; Junior Clerk (P/T), \$16.50/hr, eff. 6/11/2025

Grullon, Arkenny; Page (P/T), \$16.50/hr, eff. 7/4/2025

COMMITTEE REPORTS

Finance, Budget and Planning - Treasurer Puglia (chair), Trustee Jannetti

Policy - Trustees Sabatino (chair), Jannetti, Edoziem

Employee Relations - Vice President Daily (chair), Trustee Sabatino

Buildings and Grounds - Vice President Daily (chair), Trustees Sabatino, Puglia

Outreach - Trustees Edoziem (chair), Jannetti

Fundraising & Development - Vice President Daily (chair)
Foundation Update

WLS REPORT

RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #877

NEW BUSINESS

[ACTION ITEM] Approve Workplace Violence Prevention Policy and Program

PUBLIC COMMENT

EXECUTIVE SESSION

NEXT MEETING DATE

Thursday, September 18, 2025 at 7:00pm at Riverfront Library

YONKERS PUBLIC LIBRARY
MONTHLY MEETING
RIVERFRONT LIBRARY
JUNE 16, 2025

ATTENDANCE

| | |
|-----------------------------|---|
| TRUSTEES: | Nancy Maron John Daily Jr. Joseph Puglia Michael Sabatino Patricia Phelan Ofunne Edoziem |
| LIBRARY DIRECTOR: | Jesse Montero |
| ASSISTANT LIBRARY DIRECTOR: | Shauna Porteus |
| BUSINESS MANAGER: | Vivian Presedo |
| ADMINISTRATIVE SECRETARY: | James Hackett |
| WLS BOARD REPRESENTATIVE: | Patricia Phelan |
| UNION REPRESENTATIVE: | Brandon Neider |
| GUESTS: | Tanisha Clark, Patricia Ricardo-Ortiz |

The Board Meeting began at 7:00 pm.

MINUTES

On motion of Trustee Daily, seconded by Trustee Puglia and unanimously carried, the Board approved the Minutes of the Meeting of May 15, 2025.

MANAGEMENT REPORT

Director Montero began the report by introducing Tanisha Clark, the newest clerk in the Will Circulation department. She began June 6 and has a background in medical and clerical work, having worked in a pediatrician's office in Tuckahoe and the Department of Motor Vehicles in Yonkers. She said it has been a pleasure working with the department so far and has learned a lot, particularly the many resources available to the public. Director Montero noted that her design skills and initiative have already been recognized and she has joined the marketing and merchandising team.

Director Montero reported that YPL's Summer Reading 2025 program launched on June 1 and will run through September 15. The program adopted a "team of teams" planning model inspired by an ALA conference workshop attended by Assistant Director Porteus and features distinct working groups for marketing, outreach, training, and programming. This year's theme, *Color Our World*, has generated high-quality materials, including an activity/coloring book that highlights Yonkers landmarks. A kick-off event on May 28 at Will Library featured a bubble bus and Bluey entertainer; several other major events have also taken place, including a reading event on June 5 featuring the therapy dog Cooper with Mayor Spano and Superintendent Soler, which Director Montero believed illustrates the library's deeper partnerships with the City of Yonkers and Yonkers Public Schools. YPL set an ambitious goal of 25,000 read books, with over 1,300 already logged.

Trustee Edoziem arrived at 7:07 pm.

Director Montero updated the Board on staff news. Erik Malave, librarian trainee at Riverfront, has earned his MLIS degree from Queens College and will transition to librarian after he receives his public librarian's certification. Director Montero also highlighted six staff members who will present at this year's New York Library Association (NYLA) conference, a record for YPL. Presenters will cover a variety of topics, from sensory spaces to high school engagement.

Director Montero reported that YPL participated in Yonkers Arts Weekend, hosting 20 programs and exhibits at Riverfront and Will libraries. Stop & Shop also recognized the Riverfront Library for its Feeding Westchester food pantry and donated \$2,000 in gift cards, which should help its inventory.

Assistant Director Porteus reported on the successful completion of the Mary J. Blige x Pepsi "Strength of a Woman" grant. Five high school students completed a 35 hour commercial kitchen internship, passed food safety certifications and received stipends. One student was hired by restaurant partner Off the Hook and another was hired by the library as a page.

President Maron and Trustee Puglia praised the increased coordination with Yonkers Public Schools and the professional quality of materials. Trustees also discussed potential strategies to measure literacy outcomes in partnership with schools.

UNION REPRESENTATIVE'S REPORT

NONE

PERSONNEL REPORT

On motion of Trustee Puglia, seconded by Trustee Sabatino and unanimously carried, the Board ratified the following appointments:

Woodruff, Hanora; Junior Clerk (P/T), \$16.50/hr, eff. 6/2/2025
Clark, Tanisha; Permanent Clerk I, \$48,008.00, eff. 6/6/2025
Smith, Theresa; Junior Clerk (P/T), \$16.50/hr, eff. 6/9/2025

Acknowledge the following terminations:
DeLeon, Radilsa; Junior Clerk (P/T), \$16.50/hr, eff. 5/2/2025
Ojeakhena, Iziengbe; Page (P/T), \$16.50/hr, eff. 5/29/2025

COMMITTEE REPORTS

Policy - Trustees Sabatino (chair), Jannetti, Edoziem

Director Montero reported continued work on the Workplace Violence Prevention Policy as required under state law. A draft was completed but requires further programmatic adjustments and a finalized checklist. A revised version is expected for approval at the July meeting.

Employee Relations - Vice President Daily (chair), Trustee Sabatino

President Maron suggested the committee consider what departments they would like to spotlight and learn more about. Director Montero reported that Riverfront Head of Adult Services Mary Robison is scheduled to present updates on digitization and local history initiatives in July.

Outreach - Trustees Edoziem (chair), Jannetti

Trustee Edoziem reported that she continued to explore reestablishing the Bookmobile with some guidance from librarian Eugene Howell. She anticipates more updates in July.

Fundraising & Development - Vice President Daily (chair)

Foundation Update: President Maron reported that the Foundation has scheduled a follow-up meeting to finalize fundraising totals from the gala and to begin planning for next year's event.

WLS REPORT

Trustee Phelan summarized a detailed written report from WLS executive director Terry Kirchener. She shared information about the Disconnect 2 Reconnect campaign, NYS Public Library Construction Aid, the possibility of New York State Library budget cuts of up to 10%, advocacy for the Freedom to Read Act and Open Shelves Act, and news about a legal challenge to Mount Vernon Public Library over a bond resolution. Director Montero commented that YPL has joined the Disconnect 2 Reconnect campaign and intends to submit applications for public library construction aid to support capital projects at Will and Crestwood libraries.

PAYMENT OF BILLS

On motion of Trustee Edoziem, seconded by Trustee Daily and unanimously carried, the Board approved payment of bills as listed on Schedule #876.

NEW BUSINESS

Trustees took a moment to note the success of the Midsummer Garden Party on June 12 at Will Library. The event received praise for its decor, attendance and positive reception. They also discussed the importance of the library serving as early voting locations. Trustee Sabatino encouraged trustees to visit the *Out, In* exhibit by Elizabeth de Bethune in the Riverfront Art Gallery.

President Maron recognized Make Music Day on June 21. Although programming is more limited than in previous years due to logistical challenges presented by the presence of early voting, there are smaller programs scheduled at Will and Crestwood and she encouraged staff and trustees to participate whenever possible and expected the Foundation to be more active next year.

EXECUTIVE SESSION

President Maron motioned the Board into executive session at 7:38 pm to discuss the employment history of an employee and asked Director Montero to join them. The session ended at 8:07 pm.

On motion of Trustee Daily, seconded by Trustee Puglia and unanimously carried, the Board authorized Director Montero to increase the salary of Assistant Director Porteus \$5,724 to \$141,255 to fully reflect a 9.5% increase from her 2021 starting salary.

NEXT MEETING DATE

Thursday, July 17, 2025 at 7:00pm at Grinton I. Will Library

On motion of Trustee Puglia, seconded by Trustee Phelan and unanimously carried, the Board adjourned the Meeting at 8:09 pm.

Jesse Montero
Library Director & Secretary

Yonkers Public Library

Bill List June 2025

| <u>Vendor Name</u> | <u>Description</u> | <u>Date</u> | <u>Amount</u> |
|---------------------------------|--------------------------------------|-------------|------------------|
| CONTRIBUTIONS FUNDS | | | |
| AKROUSH, SAMER | PROG: ARTIST IN RESIDENCE | 6/18/2025 | 2,100.00 |
| ALVAREZ, ASHLEY | PROG: HOMEWORK HELPER-RIV | 6/4/2025 | 345.00 |
| ALVAREZ, ASHLEY | PROG: HOMEWORK HELPER-RIV | 6/18/2025 | 442.50 |
| AMERICAN EXPRESS | MISC EXP: SUPPLIES | 6/20/2025 | 1,808.76 |
| BAIRD, ZAHRA M | REIMB EXP: UNTERMYER PARK TOURS | 6/11/2025 | 125.00 |
| CITY OF YONKERS | FEES & FINES: LOST BOOK | 6/11/2025 | 15.98 |
| CITY OF YONKERS | FEES & FINES-LOST BOOKS | 6/18/2025 | 43.95 |
| EVOLYN BROOKS SUNBROOK PROD | PROG: BATH & BODY CLASS | 6/4/2025 | 320.00 |
| FRESH GOURMET DOCK ST DELI | BOARD MEETING DINNER 6/17/2025 | 6/16/2025 | 234.63 |
| GIBBONS FAMILY FITNESS | PROG: SENIOR FITNESS | 6/4/2025 | 475.00 |
| HAWKINS, SARAH | PROG: HOMEWORK HELPER-CREST | 6/18/2025 | 180.00 |
| HAWKINS, SARAH | PROG: HOMEWORK HELPER-CREST | 6/11/2025 | 307.50 |
| HOPPENSTEIN, YARA | PROG: DISNEY SINGALONG-KARAOKE | 6/4/2025 | 200.00 |
| LITERATURE TO LIFE | PROG: PERFORMANCE-"I'M NOT YOUR... | 6/11/2025 | 1,500.00 |
| MACATANGAY, KRISTEN | REIMB EXP: STORM KING MUSEUM | 6/18/2025 | 66.00 |
| PORTEUS, SHAUNA | REIMB EXP: BOARD MT DINNER 4/17/2025 | 6/11/2025 | 460.00 |
| SIEGAL, MARTIN | PROG: HOMEWORK HELPER-WILL | 6/4/2025 | 990.00 |
| SIEGAL, MARTIN | PROG: HOMEWORK HELPER-WILL | 6/26/2025 | 1,200.00 |
| WAH CHAN, YAO | PROG: TAI CHI CLASSES | 6/4/2025 | 225.00 |
| WESTCHESTER LATINOS UNIDOS | VENDOR APPL: DOMINICAN FESTIVAL | 6/26/2025 | 100.00 |
| YAAHC | VENDOR APPL: YUNETEENTH | 6/17/2025 | 75.00 |
| TOTAL | | | 11,214.32 |
| GRANTS FUNDS: CBGB | | | |
| AMERICAN EXPRESS | MISC EXP: SUPPLIES | 6/25/2025 | 689.30 |
| TOTAL | | | 689.30 |
| GRANTS FUNDS: NYSCA | | | |
| BAIR, ZAHRA M | REIMB EXP: MUSEUM ENTRANCE FEE | 6/26/2025 | 40.00 |
| EMS MUSIC | PROG: CONCERT-EMLIE SURTESS | 6/26/2025 | 700.00 |
| FRANCO, VALERIE | PROG: WOMEN IN ART- LECTURE | 6/26/2025 | 500.00 |
| VILLANUEVA, PHYLISTHA, ARTIST | PROG: POETRY SERIES-RIV | 6/26/2025 | 1,200.00 |
| TOTAL | | | 2,440.00 |
| GRANTS FUNDS: WEST CTY W | | | |
| REILLY, SHANNON | PROG: ZOOM YIN YOGA | 6/4/2025 | 50.00 |
| THRIVE REIKI, LLC | PROG: ZOOM MINDFULNESS | 6/4/2025 | 100.00 |
| TOTAL | | | 150.00 |

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
 June 2025

| Date | Num | Memo | Amount |
|--|-----------------|-------------------------|------------------|
| A to Z Databases | | | |
| 06/17/2025 | 142038 | subscription 6/1/2... | 3,500.00 |
| Total A to Z Databases | | | 3,500.00 |
| Abbey Ice & Spring Water | | | |
| 06/17/2025 | 26370 | spring water -RF | 115.50 |
| 06/17/2025 | 28024 | spring water -RF | 93.00 |
| 06/17/2025 | 28277 | spring water -RF | 63.00 |
| 06/17/2025 | 28281 | spring water -Will I... | 40.50 |
| 06/24/2025 | 29533 | spring water -RF | 93.00 |
| 06/24/2025 | 29535 | spring water | 63.00 |
| 06/24/2025 | 29536 | spring water | 40.50 |
| Total Abbey Ice & Spring Water | | | 508.50 |
| Addo-Prempeh, Victoria | | | |
| 06/24/2025 | 061725VAP | employee reimbur... | 56.34 |
| Total Addo-Prempeh, Victoria | | | 56.34 |
| Adirondacks Protection Services | | | |
| 06/09/2025 | 1269-2025-9131 | unarmed security ... | 2,864.00 |
| 06/09/2025 | 1277-2025-9131 | unarmed security ... | 1,832.96 |
| 06/09/2025 | 1273-2025-9131 | unarmed security ... | 2,864.00 |
| 06/09/2025 | 1272-2025-9131 | unarmed security ... | 3,823.44 |
| 06/09/2025 | 1276-2025-9131 | unarmed security ... | 2,978.56 |
| 06/16/2025 | 1281-2025-9131R | unarmed security ... | 4,045.40 |
| 06/16/2025 | 1282-2025-9131W | unarmed security ... | 2,434.40 |
| 06/24/2025 | 1286-2025-9131R | unarmed security ... | 4,224.40 |
| 06/24/2025 | 1287-2025-9131W | unarmed security ... | 2,334.16 |
| Total Adirondacks Protection Services | | | 27,401.32 |
| All Glass Systems, Inc. | | | |
| 06/16/2025 | 2025-0129INV | installed tempered... | 1,875.00 |
| Total All Glass Systems, Inc. | | | 1,875.00 |
| All Safe Fire Protection | | | |
| 06/16/2025 | 65237-PM | annual service -CW | 263.00 |
| 06/16/2025 | 65238-PM | annual service/mai... | 2,330.00 |
| Total All Safe Fire Protection | | | 2,593.00 |
| Alvarez, Kevin | | | |
| 06/17/2025 | 26-KA MAY 2025 | tech support May ... | 200.00 |
| Total Alvarez, Kevin | | | 200.00 |
| American Express | | | |
| 06/25/2025 | 61225AE | supplies, software,... | 6,304.55 |
| 06/25/2025 | 61225AE | supplies, software,... | 516.53 |
| 06/25/2025 | 61225AE | supplies, software,... | 331.68 |
| 06/25/2025 | 61225AE | supplies, software,... | 2,692.98 |
| 06/25/2025 | 61225AE | supplies, software,... | 216.64 |
| 06/25/2025 | 61225AE | supplies, software,... | 1,466.97 |
| Total American Express | | | 11,529.35 |
| American Petroleum | | | |
| 06/17/2025 | 65182 | annual tank monito... | 330.00 |
| Total American Petroleum | | | 330.00 |
| Amoils, Roseanne | | | |
| 06/24/2025 | 132RA | job coach 5/7-5/28/... | 1,080.00 |
| Total Amoils, Roseanne | | | 1,080.00 |

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
 June 2025

| Date | Num | Memo | Amount |
|---------------------------------------|------------------|-------------------------|------------------|
| Andracchi, Margaret | | | |
| 06/16/2025 | 052925MA | employee reimbur... | 121.47 |
| 06/24/2025 | 061325MA-1 | employee reimbur... | 30.39 |
| Total Andracchi, Margaret | | | 151.86 |
| Avila, Teresa | | | |
| 06/16/2025 | VR40 | ESL class 5/7-5/28... | 240.00 |
| 06/16/2025 | VR7B | staff Spanish class... | 400.00 |
| Total Avila, Teresa | | | 640.00 |
| Baby Fingers LLC | | | |
| 06/24/2025 | 29 SPRING 2025 | Creative Sign Lang... | 200.00 |
| Total Baby Fingers LLC | | | 200.00 |
| Baird, Zahra | | | |
| 06/24/2025 | 061025ZMB | employee reimbur... | 151.66 |
| 06/24/2025 | 061825ZMB | employee reimbur... | 120.00 |
| Total Baird, Zahra | | | 271.66 |
| Baizan, Ayanna P. | | | |
| 06/17/2025 | 5-24-25APB | sew amazing -clot... | 200.00 |
| Total Baizan, Ayanna P. | | | 200.00 |
| Baker & Taylor | | | |
| 06/17/2025 | APR-25 | materials April 1 - ... | 9,697.12 |
| 06/17/2025 | APR-25 | materials April 1 - ... | 10,000.00 |
| 06/24/2025 | MAY-25 | materials | 24,217.45 |
| Total Baker & Taylor | | | 43,914.57 |
| Barnes & Noble | | | |
| 06/24/2025 | 4638601 | materials | 770.38 |
| 06/24/2025 | 4639264 | materials | 268.78 |
| 06/24/2025 | 4639305 | materials | 311.90 |
| 06/24/2025 | 4640745 | materials | 442.43 |
| 06/24/2025 | 4640969 | materials | 561.95 |
| 06/24/2025 | 4641055 | materials | 736.89 |
| Total Barnes & Noble | | | 3,092.33 |
| Becker's School Supplies | | | |
| 06/17/2025 | 2056773-IN | diaper disposal sy... | 192.88 |
| Total Becker's School Supplies | | | 192.88 |
| Bubble Bus | | | |
| 06/17/2025 | 2025-121 | bubble event 5/28/25 | 582.40 |
| Total Bubble Bus | | | 582.40 |
| Cablevision Lightpath | | | |
| 06/16/2025 | 101508574 | internet 6/1-6/30/25 | 4,439.61 |
| 06/16/2025 | 101508584 | phones 6/1-6/30/25 | 5,107.93 |
| Total Cablevision Lightpath | | | 9,547.54 |
| Cablevision Optimum | | | |
| 06/25/2025 | 07803065546JUN25 | cable box 6/8-7/7/2... | 11.55 |
| Total Cablevision Optimum | | | 11.55 |
| Capirchio, Biagio | | | |
| 06/24/2025 | 6-13-25BC | employee reimbur... | 34.36 |
| Total Capirchio, Biagio | | | 34.36 |

YONKERS PUBLIC LIBRARY

Bill List - Operating Account

June 2025

| Date | Num | Memo | Amount |
|--|-----------------|-----------------------|----------|
| Clifton, Michelle | | | |
| 06/17/2025 | MC053025 | Sound Meditation ... | 300.00 |
| Total Clifton, Michelle | | | 300.00 |
| Con Edison (Consolidated Edison) | | | |
| 06/16/2025 | 1166421000JUN25 | gas 4/30-5/30/25 | 267.77 |
| Total Con Edison (Consolidated Edison) | | | 267.77 |
| Crown Janitorial | | | |
| 06/17/2025 | 860718-2 | janitorial supplies | 24.83 |
| Total Crown Janitorial | | | 24.83 |
| Demco | | | |
| 06/17/2025 | 7653945 | stow blue cart | 797.05 |
| 06/17/2025 | 7654670 | economy book tape | 175.20 |
| Total Demco | | | 972.25 |
| Derentiis, Rosetta | | | |
| 06/17/2025 | 061RD | technology class 5... | 202.50 |
| 06/24/2025 | 062RD | technology class 6... | 202.50 |
| Total Derentiis, Rosetta | | | 405.00 |
| Ebsco | | | |
| 06/24/2025 | 2502326 | materials | 42.85 |
| 06/24/2025 | 2502327 | materials | 176.93 |
| Total Ebsco | | | 219.78 |
| Five Star Equipment Repair | | | |
| 06/24/2025 | R69848 | tenant maintenanc... | 87.03 |
| Total Five Star Equipment Repair | | | 87.03 |
| Fusco, Eileen | | | |
| 06/16/2025 | 060125EF | employee reimbur... | 47.34 |
| Total Fusco, Eileen | | | 47.34 |
| GovConnection | | | |
| 06/17/2025 | 76501913 | xerox genuine fuser | 206.31 |
| 06/24/2025 | 76556892 | smartbuy pro mini ... | 1,529.08 |
| 06/24/2025 | 76556912 | HP toner cartridges | 1,105.26 |
| 06/24/2025 | 76556913 | HP toner cartridge | 406.57 |
| Total GovConnection | | | 3,247.22 |
| Grainger | | | |
| 06/17/2025 | 9525194800 | corner pvc | 124.80 |
| 06/24/2025 | 9537034960 | end caps PVC | 44.20 |
| Total Grainger | | | 169.00 |
| Grey House Publishing | | | |
| 06/17/2025 | 990206 | materials | 146.71 |
| Total Grey House Publishing | | | 146.71 |

1:46 PM

07/08/25

Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
June 2025

| Date | Num | Memo | Amount |
|-------------------------|----------|-----------|--------|
| Ingram Library Services | | | |
| 06/17/2025 | 87941936 | materials | 25.16 |
| 06/17/2025 | 87941937 | materials | 270.01 |
| 06/17/2025 | 87941938 | materials | 436.55 |
| 06/17/2025 | 87941939 | materials | 127.79 |
| 06/17/2025 | 87941940 | materials | 34.71 |
| 06/17/2025 | 87941941 | materials | 65.51 |
| 06/17/2025 | 87941942 | materials | 58.17 |
| 06/17/2025 | 87941943 | materials | 19.19 |
| 06/17/2025 | 87941944 | materials | 519.74 |
| 06/17/2025 | 87941945 | materials | 68.35 |
| 06/17/2025 | 87941946 | materials | 58.80 |
| 06/17/2025 | 87941947 | materials | 7.19 |
| 06/17/2025 | 87941948 | materials | 10.63 |
| 06/24/2025 | 88583374 | materials | 51.60 |
| 06/24/2025 | 88583375 | materials | 17.69 |
| 06/24/2025 | 88583376 | materials | 19.60 |
| 06/24/2025 | 88583377 | materials | 28.19 |
| 06/24/2025 | 88583378 | materials | 12.00 |
| 06/24/2025 | 88583379 | materials | 44.51 |
| 06/24/2025 | 88583380 | materials | 44.60 |
| 06/24/2025 | 88583381 | materials | 15.10 |
| 06/24/2025 | 88583382 | materials | 93.56 |
| 06/24/2025 | 88583383 | materials | 33.60 |
| 06/24/2025 | 88583384 | materials | 10.63 |
| 06/24/2025 | 88583385 | materials | 42.08 |
| 06/24/2025 | 88583386 | materials | 9.32 |
| 06/24/2025 | 88583387 | materials | 11.97 |
| 06/24/2025 | 88583388 | materials | 17.92 |
| 06/24/2025 | 88583389 | materials | 89.84 |
| 06/24/2025 | 88583361 | materials | 16.16 |
| 06/24/2025 | 88583362 | materials | 67.24 |
| 06/24/2025 | 88583363 | materials | 92.93 |
| 06/24/2025 | 88583364 | materials | 16.80 |
| 06/24/2025 | 88583365 | materials | 37.78 |
| 06/24/2025 | 88583366 | materials | 17.28 |
| 06/24/2025 | 88583367 | materials | 16.77 |
| 06/24/2025 | 88583368 | materials | 45.89 |
| 06/24/2025 | 88583369 | materials | 34.80 |
| 06/24/2025 | 88583370 | materials | 35.00 |
| 06/24/2025 | 88583371 | materials | 56.48 |
| 06/24/2025 | 88583372 | materials | 21.99 |
| 06/24/2025 | 88583373 | materials | 21.99 |
| 06/24/2025 | 88030120 | materials | 230.75 |
| 06/24/2025 | 88030121 | materials | 195.38 |
| 06/24/2025 | 88030122 | materials | 66.62 |
| 06/24/2025 | 88030123 | materials | 36.94 |
| 06/24/2025 | 88030124 | materials | 5.39 |
| 06/24/2025 | 88030125 | materials | 20.14 |
| 06/24/2025 | 88030126 | materials | 27.65 |
| 06/24/2025 | 88030127 | materials | 8.99 |
| 06/24/2025 | 88030128 | materials | 14.99 |
| 06/24/2025 | 88030129 | materials | 31.81 |
| 06/24/2025 | 88030108 | materials | 11.19 |
| 06/24/2025 | 88030109 | materials | 33.60 |
| 06/24/2025 | 88030110 | materials | 27.08 |
| 06/24/2025 | 88030111 | materials | 16.79 |
| 06/24/2025 | 88030112 | materials | 35.64 |
| 06/24/2025 | 88030113 | materials | 53.76 |
| 06/24/2025 | 88030114 | materials | 17.92 |
| 06/24/2025 | 88030115 | materials | 31.66 |
| 06/24/2025 | 88030116 | materials | 19.60 |
| 06/24/2025 | 88030117 | materials | 11.19 |
| 06/24/2025 | 88030118 | materials | 106.73 |
| 06/24/2025 | 88030119 | materials | 28.55 |
| 06/24/2025 | 88557585 | materials | 123.70 |
| 06/24/2025 | 88557586 | materials | 48.98 |
| 06/24/2025 | 88557587 | materials | 16.77 |

1:46 PM

07/08/25

Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
 June 2025

| Date | Num | Memo | Amount |
|------------|----------|-----------|--------|
| 06/24/2025 | 88557588 | materials | 21.23 |
| 06/24/2025 | 88557589 | materials | 25.33 |
| 06/24/2025 | 88557590 | materials | 12.23 |
| 06/24/2025 | 88557591 | materials | 10.05 |
| 06/24/2025 | 88609654 | materials | -3.59 |
| 06/24/2025 | 88357374 | materials | 10.79 |
| 06/24/2025 | 88357375 | materials | 16.23 |
| 06/24/2025 | 88357376 | materials | 27.02 |
| 06/24/2025 | 88357377 | materials | 50.94 |
| 06/24/2025 | 88357378 | materials | 28.81 |
| 06/24/2025 | 88357379 | materials | 3.59 |
| 06/24/2025 | 88357380 | materials | 14.55 |
| 06/24/2025 | 88357381 | materials | 77.02 |
| 06/24/2025 | 88357382 | materials | 33.11 |
| 06/24/2025 | 88357383 | materials | 43.64 |
| 06/24/2025 | 88357384 | materials | 72.37 |
| 06/24/2025 | 88357385 | materials | 143.09 |
| 06/24/2025 | 88357386 | materials | 141.90 |
| 06/24/2025 | 88357387 | materials | 33.60 |
| 06/24/2025 | 88357388 | materials | 20.69 |
| 06/24/2025 | 88357389 | materials | 50.95 |
| 06/24/2025 | 88357390 | materials | 34.72 |
| 06/24/2025 | 88357391 | materials | 16.80 |
| 06/24/2025 | 88357392 | materials | 73.27 |
| 06/24/2025 | 88357393 | materials | 46.48 |
| 06/24/2025 | 88067593 | materials | 29.25 |
| 06/24/2025 | 88067594 | materials | 26.42 |
| 06/24/2025 | 88067595 | materials | 28.80 |
| 06/24/2025 | 88067596 | materials | 35.97 |
| 06/24/2025 | 88067597 | materials | 189.08 |
| 06/24/2025 | 88067598 | materials | 396.31 |
| 06/24/2025 | 88357394 | materials | 206.69 |
| 06/24/2025 | 88357395 | materials | 14.00 |
| 06/24/2025 | 88357396 | materials | 33.60 |
| 06/24/2025 | 88357397 | materials | 34.72 |
| 06/24/2025 | 88357398 | materials | 50.95 |
| 06/24/2025 | 88357399 | materials | 60.50 |
| 06/24/2025 | 88357400 | materials | 22.30 |
| 06/24/2025 | 88357401 | materials | 23.49 |
| 06/24/2025 | 88357402 | materials | 8.99 |
| 06/24/2025 | 88357403 | materials | 324.79 |
| 06/24/2025 | 88357404 | materials | 14.37 |
| 06/24/2025 | 88357405 | materials | 48.72 |
| 06/24/2025 | 88357406 | materials | 38.17 |
| 06/24/2025 | 88357407 | materials | 11.75 |
| 06/24/2025 | 88357408 | materials | 75.52 |
| 06/24/2025 | 88357409 | materials | 28.00 |
| 06/24/2025 | 88357410 | materials | 16.79 |
| 06/24/2025 | 88357411 | materials | 24.74 |
| 06/24/2025 | 88357412 | materials | 11.40 |
| 06/25/2025 | 88220172 | materials | 201.35 |
| 06/25/2025 | 88220173 | materials | 13.19 |
| 06/25/2025 | 88220174 | materials | 34.96 |
| 06/25/2025 | 88220175 | materials | 19.02 |
| 06/25/2025 | 88220176 | materials | 4.80 |
| 06/25/2025 | 88220177 | materials | 77.00 |
| 06/25/2025 | 87687918 | materials | 11.99 |
| 06/25/2025 | 88055742 | materials | -11.99 |
| 06/25/2025 | 88103604 | materials | 8.99 |
| 06/25/2025 | 88149575 | materials | 32.99 |
| 06/25/2025 | 88149576 | materials | 120.90 |
| 06/25/2025 | 88149577 | materials | 7.19 |
| 06/25/2025 | 88149578 | materials | 445.90 |
| 06/25/2025 | 88149579 | materials | 138.11 |
| 06/25/2025 | 88406790 | materials | -5.59 |
| 06/25/2025 | 88322667 | materials | 189.06 |
| 06/25/2025 | 88322668 | materials | 15.75 |
| 06/25/2025 | 88322669 | materials | 14.55 |

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
 June 2025

| Date | Num | Memo | Amount |
|-------------------------------|-------------|-------------------------|----------|
| 06/25/2025 | 88322670 | materials | 14.54 |
| 06/25/2025 | 88322671 | materials | 3.57 |
| 06/25/2025 | 88322672 | materials | 3.59 |
| 06/25/2025 | 88322673 | materials | 8.97 |
| 06/25/2025 | 88322674 | materials | 19.24 |
| Total Ingram Library Services | | | 8,075.16 |
| ISE OP Office Plus | | | |
| 06/17/2025 | 474837 | business cards- J. ... | 38.49 |
| Total ISE OP Office Plus | | | 38.49 |
| Lakeshore Learning | | | |
| 06/24/2025 | 90828773 | materials | 32.19 |
| Total Lakeshore Learning | | | 32.19 |
| Leone, Jacqueline | | | |
| 06/16/2025 | 060425JL | employee reimbur... | 189.24 |
| 06/17/2025 | 042025-0518 | employee reimbur... | 195.00 |
| Total Leone, Jacqueline | | | 384.24 |
| Lloyd, Joan | | | |
| 06/17/2025 | 050925JL | Crafts for a Cause ... | 100.00 |
| 06/24/2025 | 061325JL | Crafts for a Cause ... | 100.00 |
| Total Lloyd, Joan | | | 200.00 |
| Marano, Matthew | | | |
| 06/17/2025 | 0001MM | Italian Art song cla... | 300.00 |
| Total Marano, Matthew | | | 300.00 |
| Menchini, Joanne | | | |
| 06/24/2025 | 101JM | shabby chic roses ... | 160.00 |
| Total Menchini, Joanne | | | 160.00 |
| Midwest Tape | | | |
| 06/17/2025 | 507260332 | materials | 167.87 |
| 06/17/2025 | 507260334 | materials | 38.47 |
| 06/17/2025 | 507260335 | materials | 41.99 |
| 06/17/2025 | 507218559 | materials | 50.37 |
| 06/17/2025 | 507218640 | materials | 528.17 |
| 06/17/2025 | 507218641 | materials | 265.15 |
| 06/17/2025 | 507218642 | materials | 162.25 |
| 06/17/2025 | 507218643 | materials | 11.99 |
| 06/17/2025 | 507218644 | materials | 184.71 |
| 06/17/2025 | 507218645 | materials | 20.29 |
| 06/17/2025 | 507218646 | materials | 31.48 |
| 06/17/2025 | 507218647 | materials | 21.69 |
| 06/17/2025 | 507218648 | materials | 13.99 |
| 06/24/2025 | 507132925 | materials | 71.20 |
| 06/24/2025 | 507132927 | materials | 17.49 |
| 06/24/2025 | 507132928 | materials | 74.85 |
| 06/24/2025 | 507132929 | materials | 17.49 |
| 06/24/2025 | 507280152 | materials | 270.73 |
| 06/24/2025 | 507280153 | materials | 62.94 |
| 06/24/2025 | 507280154 | materials | 74.16 |
| 06/24/2025 | 507280155 | materials | 59.46 |
| 06/24/2025 | 507280156 | materials | 17.49 |
| Total Midwest Tape | | | 2,204.23 |
| Mitchell's NY | | | |
| 06/24/2025 | 22488 | subscription 4/4-5/... | 1,056.00 |
| Total Mitchell's NY | | | 1,056.00 |

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Accrual Basis

YONKERS PUBLIC LIBRARY

Bill List - Operating Account

June 2025

| Date | Num | Memo | Amount |
|----------------------------------|-----------------|------------------------|------------------|
| Overdrive | | | |
| 06/16/2025 | 01322CO25159479 | materials | 1,057.28 |
| 06/16/2025 | 01322CO25161649 | materials | 9,700.27 |
| 06/16/2025 | 01322DA25160426 | materials | 648.40 |
| 06/16/2025 | 01322CO25162684 | materials | 1,487.76 |
| 06/17/2025 | 01322CO25177164 | materials | 999.58 |
| 06/17/2025 | 01322CO25179601 | materials | 1,432.27 |
| 06/17/2025 | 01322DA25178438 | materials | 256.50 |
| 06/17/2025 | 01322DA25178439 | materials | 192.75 |
| 06/24/2025 | 01322CO25183858 | materials | 979.19 |
| 06/24/2025 | 01322CO25189401 | materials | 963.97 |
| 06/24/2025 | 01322DA25185025 | materials | 956.41 |
| 06/24/2025 | 01322DA25185026 | materials | 189.96 |
| 06/24/2025 | 01322CO25165035 | materials | 1,963.81 |
| 06/24/2025 | 01322CO25167728 | materials | 1,000.92 |
| 06/24/2025 | 01322DA25166810 | materials | 357.94 |
| Total Overdrive | | | 22,187.01 |
| Pappa, Michael | | | |
| 06/17/2025 | 1013MP | fitness (zoom) 5/3/... | 100.00 |
| Total Pappa, Michael | | | 100.00 |
| Penny's Party Place | | | |
| 06/17/2025 | 120524 | face painting 5/29/25 | 575.00 |
| Total Penny's Party Place | | | 575.00 |
| Pitney Bowes 2 | | | |
| 06/16/2025 | 3320826870 | lease 4/22-7/21/25 | 154.74 |
| Total Pitney Bowes 2 | | | 154.74 |
| Playaway Products | | | |
| 06/17/2025 | 501709 | materials | 55.50 |
| Total Playaway Products | | | 55.50 |
| Porteus, Shauna | | | |
| 06/17/2025 | 060925SP | employee reimbur... | 55.00 |
| Total Porteus, Shauna | | | 55.00 |
| Printing Concepts | | | |
| 06/17/2025 | 168549 | library cards w/ ke... | 3,240.00 |
| Total Printing Concepts | | | 3,240.00 |
| Project Me LLC | | | |
| 06/16/2025 | PM060425 | Positive Psycholog... | 75.00 |
| 06/17/2025 | PM053025 | Positive Psycholog... | 390.28 |
| 06/17/2025 | PM053025 | Positive Psycholog... | 309.72 |
| Total Project Me LLC | | | 775.00 |
| Real Records | | | |
| 06/17/2025 | 060-RR-MB | adult Summer kick... | 650.00 |
| Total Real Records | | | 650.00 |
| Rivera, Valerie | | | |
| 06/17/2025 | 0000005VR | Haiku poetry work... | 50.00 |
| Total Rivera, Valerie | | | 50.00 |
| Rong, Jian-Yang | | | |
| 06/16/2025 | 6-9-25 | Qi Gong class 6/2, ... | 150.00 |
| 06/24/2025 | 6-16-25JYR | meditation class 5/... | 150.00 |
| Total Rong, Jian-Yang | | | 300.00 |

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Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
 June 2025

| Date | Num | Memo | Amount |
|--|-------------|-------------------------|------------|
| Roos, Joanne | | | |
| 06/24/2025 | 060425JR | author visit childre... | 75.00 |
| Total Roos, Joanne | | | 75.00 |
| Safeguard Lock & Key | | | |
| 06/24/2025 | 15853 | install cylinder to ... | 325.00 |
| Total Safeguard Lock & Key | | | 325.00 |
| Sampogna, Stephanie | | | |
| 06/24/2025 | 004SS | children's Bilingual... | 50.00 |
| Total Sampogna, Stephanie | | | 50.00 |
| Scaringella Auto Repair | | | |
| 06/17/2025 | 5-30-25SAR | repair/parts 2012 ... | 1,558.70 |
| Total Scaringella Auto Repair | | | 1,558.70 |
| Schalls Hardware Store, INC. | | | |
| 06/17/2025 | 3600 | maintenance suppl... | 122.08 |
| Total Schalls Hardware Store, INC. | | | 122.08 |
| Scholastic Inc. | | | |
| 06/24/2025 | 72492651 | materials | 1,224.36 |
| Total Scholastic Inc. | | | 1,224.36 |
| School Outfitters LLC | | | |
| 06/24/2025 | INV14287659 | shapes accent sea... | 777.72 |
| Total School Outfitters LLC | | | 777.72 |
| Silverbright Circle LLC | | | |
| 06/17/2025 | YPL001 | Art engagement se... | 510.00 |
| Total Silverbright Circle LLC | | | 510.00 |
| Sirsi Dynix dbaEOS International | | | |
| 06/17/2025 | INV19602 | EOS Web 5/1/25-4/... | 2,944.53 |
| Total Sirsi Dynix dbaEOS International | | | 2,944.53 |
| Sterling Sanitary Supply | | | |
| 06/24/2025 | A21684 | chemical mixmate ... | 963.20 |
| Total Sterling Sanitary Supply | | | 963.20 |
| Stoner, Rob | | | |
| 06/16/2025 | 001RS | music performanc... | 600.00 |
| Total Stoner, Rob | | | 600.00 |
| Sunoco LLC | | | |
| 06/11/2025 | CM50364146 | heating oil | -680.66 |
| 06/11/2025 | 50401541 | heating oil | 593.98 |
| 06/11/2025 | CM50364585 | heating oil | -9,911.94 |
| 06/11/2025 | 50401542 | heating oil | 8,649.60 |
| 06/11/2025 | CM41373014 | heating oil | -874.75 |
| 06/11/2025 | 50419288 | heating oil | 759.47 |
| 06/11/2025 | CM41373015 | credit heating oil | -13,148.46 |
| 06/11/2025 | 50419289 | heating oil | 11,415.55 |
| 06/11/2025 | CM50048650 | credit heating oil | -1,541.40 |
| 06/11/2025 | 50401536 | heating oil | 1,345.62 |
| 06/11/2025 | CM50077481 | credit heating oil | -15,664.80 |
| 06/11/2025 | 50401537 | heating oil | 13,682.40 |
| 06/11/2025 | CM50105030 | credit heating oil | -5,049.66 |
| 06/11/2025 | 50401538 | heating oil | 4,428.19 |
| 06/11/2025 | CM50215878 | credit heating oil | -911.28 |
| 06/11/2025 | 50401543 | heating oil | 798.58 |
| 06/11/2025 | CM50215846 | credit heating oil | -9,306.63 |

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Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
June 2025

| Date | Num | Memo | Amount |
|---|-------------------|-------------------------|-----------|
| 06/11/2025 | 50401540 | heating oil | 8,155.56 |
| 06/11/2025 | CM50127158 | credit heating oil | -1,036.88 |
| 06/11/2025 | 50401539 | heating oil | 909.27 |
| Total Sunoco LLC | | | -7,388.24 |
| Synergistic Fitness Solutions LLC | | | |
| 06/24/2025 | EF061325 | senior fitness 6/3, ... | 100.00 |
| Total Synergistic Fitness Solutions LLC | | | 100.00 |
| Ticoat Inc. | | | |
| 06/17/2025 | INV20250313_00027 | application of tico... | 3,216.00 |
| 06/17/2025 | INV20250313_00028 | application of tico... | 2,818.00 |
| Total Ticoat Inc. | | | 6,034.00 |
| Torres, Arnaldo | | | |
| 06/24/2025 | 061025AT | employee reimbur... | 215.24 |
| Total Torres, Arnaldo | | | 215.24 |
| Uline | | | |
| 06/17/2025 | 193418197 | wall mount sign hol... | 176.44 |
| Total Uline | | | 176.44 |
| United Overhead Door | | | |
| 06/16/2025 | 371674 | service to overhea... | 748.60 |
| Total United Overhead Door | | | 748.60 |
| United Rentals | | | |
| 06/17/2025 | 246785043-002 | chiller package | 24,554.00 |
| Total United Rentals | | | 24,554.00 |
| Verizon | | | |
| 06/16/2025 | 9144109274JUN25 | phones 6/1-6/30/25 | 51.88 |
| Total Verizon | | | 51.88 |
| Verizon Wireless | | | |
| 06/16/2025 | 6114270173 | cell phones 4/24-5... | 338.50 |
| Total Verizon Wireless | | | 338.50 |
| Wayne's Electric Service | | | |
| 06/16/2025 | 062507 | check lighting in b... | 321.25 |
| 06/16/2025 | 062509 | ballast replacement | 252.50 |
| 06/24/2025 | 062513 | lighting check in a... | 885.00 |
| Total Wayne's Electric Service | | | 1,458.75 |
| WB Mason | | | |
| 06/17/2025 | 254669951 | library supplies | 135.95 |
| 06/17/2025 | 254535059 | paper decor roll | 110.80 |
| 06/17/2025 | 254399660 | cardstock paper | 25.40 |
| 06/17/2025 | 254490493 | water bottles | 67.80 |
| 06/24/2025 | 254735240 | batteries | 99.99 |
| 06/24/2025 | 254765622 | office supplies | 63.84 |
| 06/24/2025 | 254788908 | crayons | 5.88 |
| 06/24/2025 | 254885814 | program supplies | 64.04 |
| 06/24/2025 | 254886279 | office supplies & w... | 244.54 |
| 06/24/2025 | 254886585 | library supplies | 449.85 |
| Total WB Mason | | | 1,268.09 |

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Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
 June 2025

| Date | Num | Memo | Amount |
|------------------------------|------------|------------------------|-------------------|
| Whelan, Aili | | | |
| 06/16/2025 | 053025AW | employee reimbur... | 105.41 |
| 06/24/2025 | 254735240 | employee reimbur... | 122.01 |
| Total Whelan, Aili | | | 227.42 |
| World Book, Inc. | | | |
| 06/24/2025 | ARI0008338 | materials | 50.00 |
| 06/24/2025 | ARI0008367 | materials | 2,644.36 |
| Total World Book, Inc. | | | 2,694.36 |
| Zev Haber Music by Zev | | | |
| 06/17/2025 | 6789 | music class 5/8, 5/... | 550.00 |
| Total Zev Haber Music by Zev | | | 550.00 |
| TOTAL | | | 194,571.78 |

YPL Operating Budget FY2025 (June)

Preliminary

| Code | Account Name | Adopted Budget | Current Budget (w/ transfers) | Spent Previous Months | Spent This Month (June) | YTD | Balance | % used |
|------|----------------------------------|----------------|-------------------------------|-----------------------|-------------------------|------------|-----------|---------|
| 101 | Salaries | 7,210,217 | 7,210,217 | 6,039,489 | 532,690 | 6,572,179 | 638,038 | 91.15% |
| 103 | Temp Services | 602,800 | 602,800 | 486,303 | 45,580 | 531,883 | 70,917 | 88.24% |
| 150 | Termination Payments | 35,000 | 35,000 | 27,110 | 0 | 27,110 | 7,890 | 77.46% |
| 198 | Overtime | 300,372 | 300,372 | 250,616 | 26,602 | 277,218 | 23,154 | 92.29% |
| | Personal Services Total: | 8,148,389 | 8,148,389 | 6,803,518 | 604,872 | 7,408,390 | 739,999 | 90.92% |
| | | | | | | | | |
| 280 | Reference Materials | 83,000 | 83,000 | 47,457 | 0 | 47,457 | 35,543 | 57.18% |
| 281 | Books | 450,000 | 450,000 | 268,754 | 71,412 | 340,166 | 109,834 | 75.59% |
| | Materials Total | 533,000 | 533,000 | 316,211 | 71,412 | 387,623 | 145,377 | 72.72% |
| | | | | | | | | |
| 301 | Office Supplies | 100660 | 100660 | 64255 | 14,218 | 78,473 | 22,187 | 77.96% |
| 306 | Janitorial Supplies | 36550 | 49550 | 36317 | 1661 | 37,978 | 11,572 | 76.65% |
| 308 | Wearing Apparel | 6,950 | 6,950 | 5,946 | 0 | 5,946 | 1,004 | 85.55% |
| 309 | Fuel For Heating | 78,250 | 42,550 | 22,096 | -30 | 22,066 | 20,484 | 51.86% |
| 312 | Hardware | 10,200 | 10,200 | 8,351 | 579 | 8,930 | 1,270 | 87.54% |
| 313 | Misc. Supplies | 1,000 | 1,000 | 478 | 0 | 478 | 522 | 47.80% |
| 314 | Electrical Supplies | 300 | 300 | 250 | 0 | 250 | 50 | 83.33% |
| 327 | Nursery Supplies | 400 | 400 | 400 | 0 | 400 | 0 | 100.00% |
| 361 | Gas | 2,000 | 2,000 | 1,496 | 268 | 1,764 | 236 | 88.19% |
| | Material and Supplies Total | 236,310 | 213,610 | 139,589 | 16,695 | 156,284 | 57,326 | 73.16% |
| | | | | | | | | |
| 401 | Insurance | 120,355 | 120,355 | 76,626 | 0 | 76,626 | 43,729 | 63.67% |
| 402 | Telephones | 64,000 | 64,000 | 50,629 | 5,510 | 56,139 | 7,861 | 87.72% |
| 403 | Printing | 18,310 | 18,310 | 15,852 | 38 | 15,890 | 2,420 | 86.79% |
| 404 | Lights and Power | 170,000 | 160,000 | 114,516 | 14,610 | 129,126 | 30,874 | 80.70% |
| 405 | Postage | 3,100 | 3,100 | 2,002 | 0 | 2,002 | 1,098 | 64.58% |
| 406 | Freight and Express | 500 | 500 | 37 | 0 | 37 | 463 | 7.40% |
| 407 | Equipment Maint. And Repair | 49,460 | 49,460 | 29,311 | 1,536 | 30,847 | 18,613 | 62.37% |
| 408 | Rental of Equipment | 174,987 | 174,987 | 83,095 | 24,709 | 107,804 | 67,183 | 61.61% |
| 409 | Building Maint. And Repair | 85,000 | 85,000 | 42,877 | 3,139 | 46,016 | 38,984 | 54.14% |
| 410 | Milage Allowance | 685 | 685 | 625 | 0 | 625 | 60 | 91.24% |
| 413 | Professional Fees | 256,000 | 262,000 | 137,926 | 20,039 | 157,965 | 104,035 | 60.29% |
| 415 | Outside Labor & Related Charges | 350,000 | 358,700 | 201,960 | 21,106 | 223,066 | 135,634 | 62.19% |
| 419 | Misc. Expenses | 37,750 | 37,750 | 25,801 | 3,096 | 28,897 | 8,853 | 76.55% |
| 421 | Rent Riverfront | 750,000 | 750,000 | 750,000 | 0 | 750,000 | 0 | 100.00% |
| 422 | Janitorial Service | 2,900 | 2,900 | 1,590 | 0 | 1,590 | 1,310 | 54.83% |
| 424 | Maint. Of Office Equipment | 4,600 | 4,600 | 3,219 | 206 | 3,425 | 1,175 | 74.46% |
| 425 | Subscriptions and Publicationns | 159,680 | 159,680 | 120,278 | 4,556 | 124,834 | 34,846 | 78.18% |
| 430 | IT Hardware Maint. | 53,000 | 71,000 | 31,488 | 1,467 | 32,955 | 38,045 | 46.42% |
| 431 | IT Software Licensing and Maint. | 477,750 | 477,750 | 414,010 | 10,077 | 424,087 | 53,663 | 88.77% |
| 436 | Tuition/Bd/Travel Reimbursement | 10,000 | 10,000 | 3,241 | 384 | 3,625 | 6,375 | 36.25% |
| 446 | Automobile Repair | 6,000 | 6,000 | 1,838 | 1,559 | 3,397 | 2,603 | 56.61% |
| 481 | Binding of Books | 500 | 500 | 12 | 0 | 12 | 488 | 2.40% |
| 496 | Special Projects | 31,250 | 31,250 | 23,482 | 2,567 | 26,049 | 5,201 | 83.36% |
| | Contractual Services Total | 2,825,827 | 2,848,527 | 2,130,415 | 114,600 | 2,245,015 | 603,512 | 78.81% |
| | | | | | | | | |
| | Total Operating Budget | 11,743,526 | 11,743,526 | 9,389,733 | 807,579 | 10,197,312 | 1,546,214 | 86.83% |

**YONKERS PUBLIC LIBRARY
QUARTERLY BUDGET REPORT
FOR THE YEAR JULY 1, 2024-JUNE 30, 2025
REVENUE**

| REVENUE CATEGORY | BUDGETED REVENUE 2024-2025 | REVENUE REALIZED 7/1/2024-6/30/2025 |
|--|---------------------------------------|--|
| Fees & Fines | \$4,000 | \$2,759 |
| Rental of Property | 4,500 | \$10,716 |
| E-Rate | 0 | \$24,125 |
| Miscellaneous | 2,500 | \$9,567 |
| Total Library Generated Revenues | \$11,000 | \$47,167 |
| State Funding | 55,986 | 72,638 |
| Transfer from City of Yonkers General Fund | 11,008,623 | 11,008,623 |
| Total | \$11,075,609 | \$11,128,428 |

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2024-JUNE 30, 2025
 GRANTS FUNDS**

| | AMOUNT AWARDED | AMOUNT AVAILABLE 6/30/2025 |
|--|---------------------------|---|
| DANY | 250,000 | 982 |
| * SED-LDA | 211,412 | 122,366 |
| 2023 STATE CONSTRUCTION-GRINTON I WILL | 529,014 | 529,014 |
| SED-LDA (2) | 211,412 | 180,319 |
| Foundation for YPL (Dec 2024) | 35,000 | 11,794 |
| NYSKA 2024 | 25,000 | 0 |
| 2024 STATE CONSTRUCTION-CRESTWOOD | 215,305 | 193,774 |
| NYSKA 2025 | 40,000 | 40,000 |

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2024-JUNE 30, 2025
 CAPITAL FUNDS**

| | | ORIGINAL AMOUNT | AMOUNT AVAILABLE 6/30/2025 |
|--------|--|----------------------------|---|
| 510874 | Boiler Upgrades | 568,000 | 53,504 |
| 511056 | Will Library Elevator | 400,000 | 89,178 |
| 511055 | Crestwood Library Improvements | 169,398 | 126,072 |
| 511054 | Acquisition of Library Books and other materials | 300,000 | 153,803 |
| 51192 | Will Library Renovations | 2,000,000 | 1,503,208 |

BANK ACCOUNT INFORMATION

JUNE 30, 2025

| <u>BANK</u> | <u>RATE</u> | <u>ACCOUNT NAME</u> | <u>NUMBER</u> | <u>EXP.</u> | <u>TYPE</u> | <u>3/31/2025</u> |
|--|-------------|-----------------------------|---------------|-------------|-------------|------------------|
| <u>ENDOWMENTS AND TRUSTS</u> | | | | | | |
| <u>SAUNDERS ENDOWMENT GOAL \$65,000</u> | | | | | | |
| | | SAUNDERS BOOK FUND | | | | \$75,074.78 |
| <u>JUTKOWITZ ENDOWMENT GOAL \$10,000</u> | | | | | | |
| SUNNYSIDE FEDERAL SAVINGS & LOANS | 3.90% | JOHN JUTKOWITZ THEATER FUND | 1121699 | 11/15/2025 | 13 MO CD | \$11,077.95 |
| <u>KOGAN ENDOWMENT GOAL \$5,000</u> | | | | | | |
| SUNNYSIDE FEDERAL SAVINGS & LOANS | 3.90% | DAVID S. KOGAN MEM FUND | 1121706 | 11/15/2025 | 13 MO CD | \$5,233.16 |
| <u>MURPHY ENDOWMENT GOAL \$5,000</u> | | | | | | |
| SUNNYSIDE FEDERAL SAVINGS & LOANS | 3.90% | RITA G. MURPHY MEM FUND | 1121714 | 11/15/2025 | 13 MO CD | \$5,525.36 |
| <u>CHECKING ACCOUNT</u> | | | | | | |
| STERLING NATIONAL BANK | N/A | YPL TRUST ACCOUNT | 6700288970 | --- | CHECKING | \$8,798.08 |
| <u>UNRESTRICTED ACCOUNTS</u> | | | | | | |
| *** | | | | | | |
| <u>CONTRIBUTIONS FUNDS</u> | | | | | | |
| | | CONTRIBUTIONS ACCOUNT | | | | \$28,400.54 |
| SUNNYSIDE FEDERAL SAVINGS & LOANS | 3.90% | CONTRIBUTIONS ACCOUNT | 1121681 | 11/15/2025 | 13 MO CD | \$65,867.11 |
| SUNNYSIDE FEDERAL SAVINGS & LOANS | 3.90% | CONTRIBUTIONS ACCOUNT | 1103671 | 11/15/2025 | 13 MO CD | \$55,620.09 |
| <u>CHECKING ACCOUNT</u> | | | | | | |
| STERLING NATIONAL BANK | 0.01% | CONTRIBUTIONS ACCOUNT | 6700289260 | --- | CHECKING | \$53,805.31 |

NOTE: THE LIBRARY HAS NOT RECEIVED THE CORRESPONDING BANK STATEMENTS OF BOTH TRUST AND CONTRIBUTIONS ACCOUNTS.

CD'S WERE RENEWED FOR 13 MONTHS TERM AT THE RATE OF 3.90 APY

**Yonkers Public Library (YPL) Board of Trustees Meeting
Management Report
July 17, 2025**

Z Baird Honored With “Everyday Hero” Award: On June 16th, Crestwood Branch Administrator Z Baird was honored with the East Yonkers Kiwanis’s Every Day Hero Award. The award recognized Ms. Baird’s 14 years at YPL (and nearly ten as head of Crestwood Library), and highlighted her various achievements, including: leading a diverse team; mentoring various part- and full-time staff members, who went on to pursue careers in education and librarianship; working collaboratively with Friends of Crestwood Library and the Crestwood Historical Society; leadership roles in crafting the YPL Strategic Plan and the library’s COVID-19 public service plan; and being a tireless champion of YPL values and services in outreach efforts through the city. The event took place at Will Library (the same night as the YPL Board of Trustees’ June meeting) and was attended by East Yonkers Kiwanis leadership, members of the Crestwood community, and State Senator Shelley Mayer, among others.

Will Library Parking Lot Repavement: On July 1st, YPL was informed that its Local Community Assistance Program (LoCAP) application seeking \$200,000 to repave the Will Library parking lot had been approved by the Dormitory Authority of the State of New York (DASNY). YPL and City of Yonkers have since signed a Grant Disbursement Agreement. YPL hopes to repave the parking lot in mid-2026, following the completion of the Chiller/Switchgear replacement project and the 2025-26 winter season. This project was made possible through support from Senator Shelley Mayer.

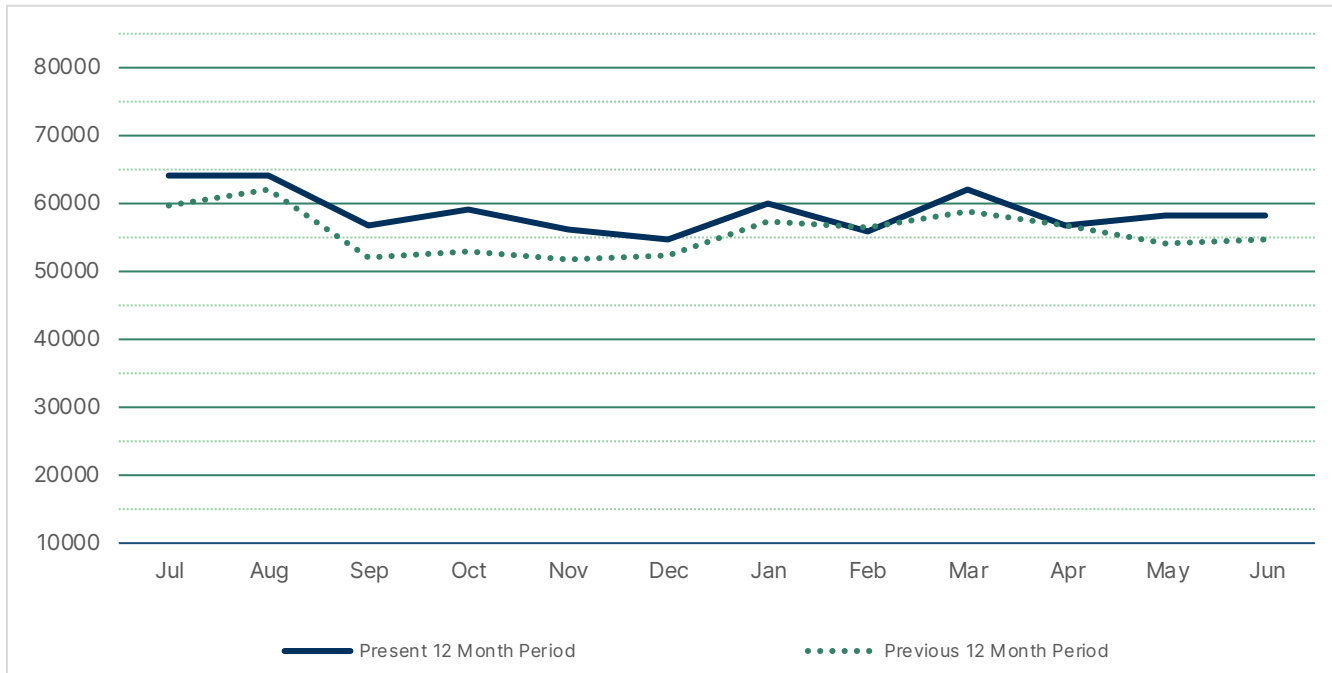
New Mural at Riverfront Library: YPL unveiled a new mural in the children’s room at Riverfront Library last month. Created by visual artist Victor Alexander Saint-Hilaire (aka VASH), the mural depicts Downtown Yonkers as a bright, vibrant, joyful place with local landmarks (including Riverfront Library, the Yonkers water tower, and the Yonkers Waterfront Pier), local wildlife, and a diverse group of inhabitants (many carrying books). As such, it fits with the Summer Reading theme of “color our world.” VASH painted the mural over several days during open library hours, so visitors had the chance to observe the creative process in action. The mural was funded through the library’s New York State Council on the Arts (NYSCA) grant. Mayor Spano is scheduled to join library staff for a “ribbon cutting ceremony” for the mural on July 23rd.

Wayfinding Update: Last month, YPL contracted Adaptive Signage to implement several of the recommendations from Steven Winters Associates’ (SWA) 2024 Inclusive Wayfinding study for Riverfront Library. These include vinyl wraps of columns to color code each floor, bilingual and ADA-compliant restroom signage, feature walls to draw attention to the Sensory Room, and directories. In addition to adding visual flair to Riverfront Library, staff have commented on fewer directional questions for restrooms. These improvements were made possible through YPL’s Community Development Block Grant (CDBG) funding.

New York Community Trust Grant: On July 3rd, YPL learned that it had received a \$5000 grant from the New York Community Trust (NYCT). The grant came at the recommendation of an anonymous donor rather than an application from YPL itself. This is the first time YPL has been a grantee of the institution, which has distributed over \$5.9 billion in grants over its 100 year history.

CIRCULATION SUMMARY

YONKERS PUBLIC LIBRARY



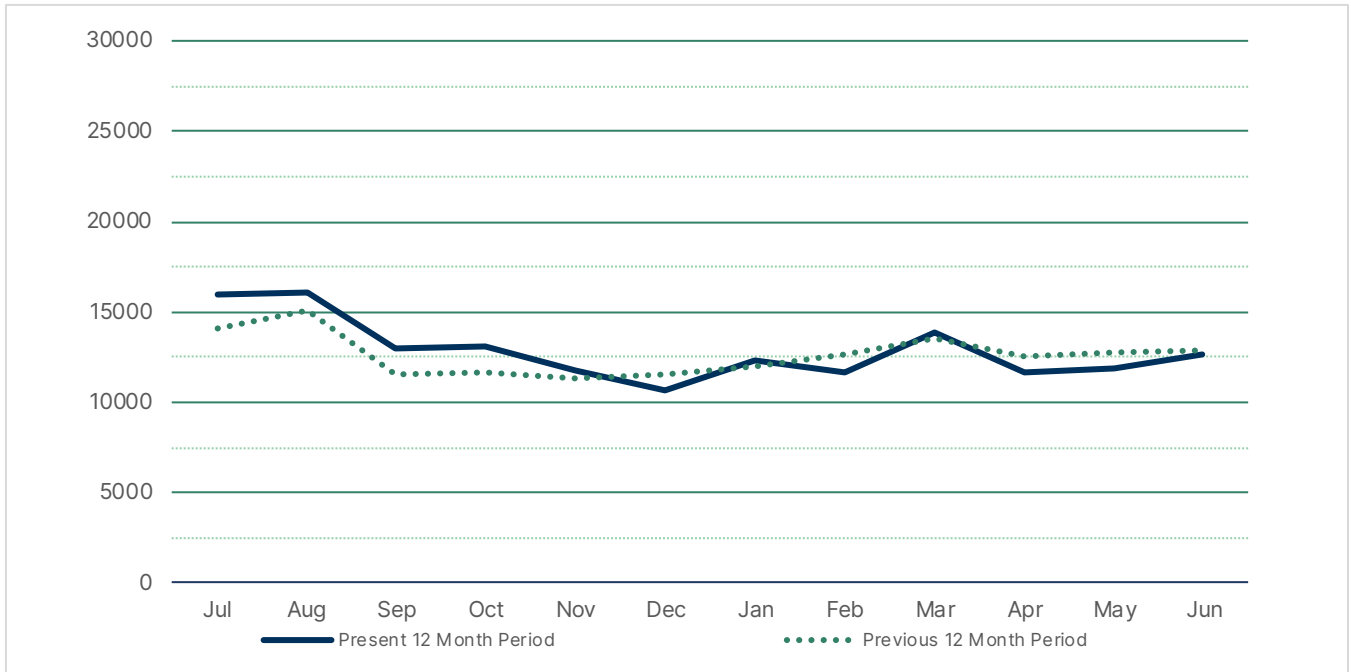
| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Present 12 Month Period | 64230 | 64276 | 56867 | 59169 | 56237 | 54737 | 60109 | 56026 | 62171 | 56860 | 58313 | 58325 |
| Previous 12 Month Period | 59661 | 62159 | 52157 | 53082 | 51779 | 52302 | 57416 | 56629 | 58896 | 56883 | 54080 | 54633 |
| | 7.7% | 3.4% | 9.0% | 11.5% | 8.6% | 4.7% | 4.7% | -1.1% | 5.6% | 0.0% | 7.8% | 6.8% |

| | Jun-24 | Jun-25 | | |
|--------------------------------|--------------|--------------|-------------|--------------|
| _audiobook | 333 | 230 | -103 | -30.9% |
| _biography | 535 | 460 | -75 | -14.0% |
| _express | 231 | 219 | -12 | -5.2% |
| _fiction | 6038 | 5707 | -331 | -5.5% |
| _foreign_lang | 434 | 346 | -88 | -20.3% |
| _juv_audiobook | 71 | 134 | 63 | 88.7% |
| _juv_fiction | 13369 | 13840 | 471 | 3.5% |
| _juv_foreign | 448 | 390 | -58 | -12.9% |
| _juv_movie | 1073 | 765 | -308 | -28.7% |
| _juv_nonfiction | 2220 | 2212 | -8 | -0.4% |
| _magazine | 124 | 125 | 1 | 0.8% |
| _movie | 5270 | 4196 | -1074 | -20.4% |
| _music | 1728 | 1712 | -16 | -0.9% |
| _new_book | 2114 | 2454 | 340 | 16.1% |
| _nonfiction | 3971 | 3659 | -312 | -7.9% |
| _ya_av | 277 | 210 | -67 | -24.2% |
| _ya_fiction | 1806 | 1822 | 16 | 0.9% |
| _ya_nonfiction | 267 | 258 | -9 | -3.4% |
| _Electronic Content Use | 13924 | 19142 | 5218 | 37.5% |

| Circulation Profile: | Jun-24 | Jun-25 | |
|--------------------------------|--------------|--------------|-------------|
| _audiobook | 0.6% | 0.4% | -0.2% |
| _biography | 1.0% | 0.8% | -0.2% |
| _express | 0.4% | 0.4% | 0.0% |
| _fiction | 11.1% | 9.8% | -1.3% |
| _foreign_lang | 0.8% | 0.6% | -0.2% |
| _juv_audiobook | 0.1% | 0.2% | 0.1% |
| _juv_fiction | 24.5% | 23.7% | -0.7% |
| _juv_foreign | 0.8% | 0.7% | -0.2% |
| _juv_movie | 2.0% | 1.3% | -0.7% |
| _juv_nonfiction | 4.1% | 3.8% | -0.3% |
| _magazine | 0.2% | 0.2% | 0.0% |
| _movie | 9.6% | 7.2% | -2.5% |
| _music | 3.2% | 2.9% | -0.2% |
| _new_book | 3.9% | 4.2% | 0.3% |
| _nonfiction | 7.3% | 6.3% | -1.0% |
| _ya_av | 0.5% | 0.4% | -0.1% |
| _ya_fiction | 3.3% | 3.1% | -0.2% |
| _ya_nonfiction | 0.5% | 0.4% | 0.0% |
| _Electronic Content Use | 25.5% | 32.8% | 7.3% |

CIRCULATION SUMMARY

RIVERFRONT LIBRARY



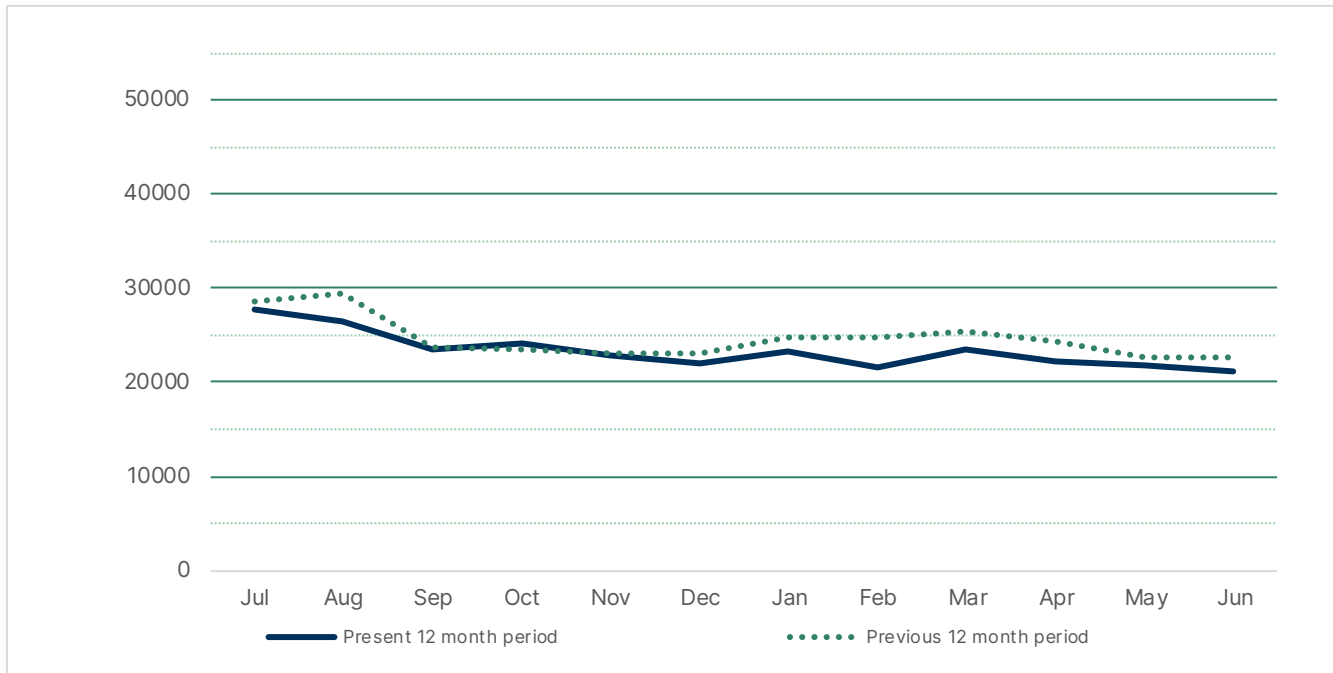
| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|--------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Present 12 Month Period | 15984 | 16041 | 12953 | 13105 | 11808 | 10677 | 12277 | 11645 | 13854 | 11689 | 11897 | 12666 |
| Previous 12 Month Period | 14080 | 15065 | 11546 | 11604 | 11358 | 11499 | 12004 | 12596 | 13584 | 12493 | 12782 | 12836 |
| | 13.5% | 6.5% | 12.2% | 12.9% | 4.0% | -7.1% | 2.3% | -7.6% | 2.0% | -6.4% | -6.9% | -1.3% |

| | Jun-24 | Jun-25 | | |
|-----------------|--------|--------|------|---------|
| _audiobook | 71 | 62 | -9 | -12.7% |
| _biography | 129 | 80 | -49 | -38.0% |
| _express | 154 | 121 | -33 | -21.4% |
| _fiction | 1276 | 1269 | -7 | -0.5% |
| _foreign_lang | 250 | 170 | -80 | -32.0% |
| _juv_audiobook | 12 | 66 | 54 | 450.0% |
| _juv_fiction | 4096 | 4607 | 511 | 12.5% |
| _juv_foreign | 290 | 253 | -37 | -12.8% |
| _juv_movie | 399 | 175 | -224 | -56.1% |
| _juv_nonfiction | 615 | 719 | 104 | 16.9% |
| _magazine | 2 | 0 | -2 | -100.0% |
| _movie | 1915 | 1539 | -376 | -19.6% |
| _music | 701 | 534 | -167 | -23.8% |
| _new_book | 387 | 451 | 64 | 16.5% |
| _nonfiction | 1110 | 1055 | -55 | -5.0% |
| _ya_av | 143 | 103 | -40 | -28.0% |
| _ya_fiction | 945 | 1080 | 135 | 14.3% |
| _ya_nonfiction | 62 | 74 | 12 | 19.4% |

| Circulation Profile: | Jun-24 | Jun-25 | |
|----------------------|--------|--------|-------|
| _audiobook | 0.6% | 0.5% | -0.1% |
| _biography | 1.0% | 0.6% | -0.4% |
| _express | 1.2% | 1.0% | -0.2% |
| _fiction | 9.9% | 10.0% | 0.1% |
| _foreign_lang | 1.9% | 1.3% | -0.6% |
| _juv_audiobook | 0.1% | 0.5% | 0.4% |
| _juv_fiction | 31.9% | 36.4% | 4.5% |
| _juv_foreign | 2.3% | 2.0% | -0.3% |
| _juv_movie | 3.1% | 1.4% | -1.7% |
| _juv_nonfiction | 4.8% | 5.7% | 0.9% |
| _magazine | 0.0% | 0.0% | 0.0% |
| _movie | 14.9% | 12.2% | -2.8% |
| _music | 5.5% | 4.2% | -1.2% |
| _new_book | 3.0% | 3.6% | 0.5% |
| _nonfiction | 8.6% | 8.3% | -0.3% |
| _ya_av | 1.1% | 0.8% | -0.3% |
| _ya_fiction | 7.4% | 8.5% | 1.2% |
| _ya_nonfiction | 0.5% | 0.6% | 0.1% |

CIRCULATION SUMMARY

GRINTON I. WILL LIBRARY



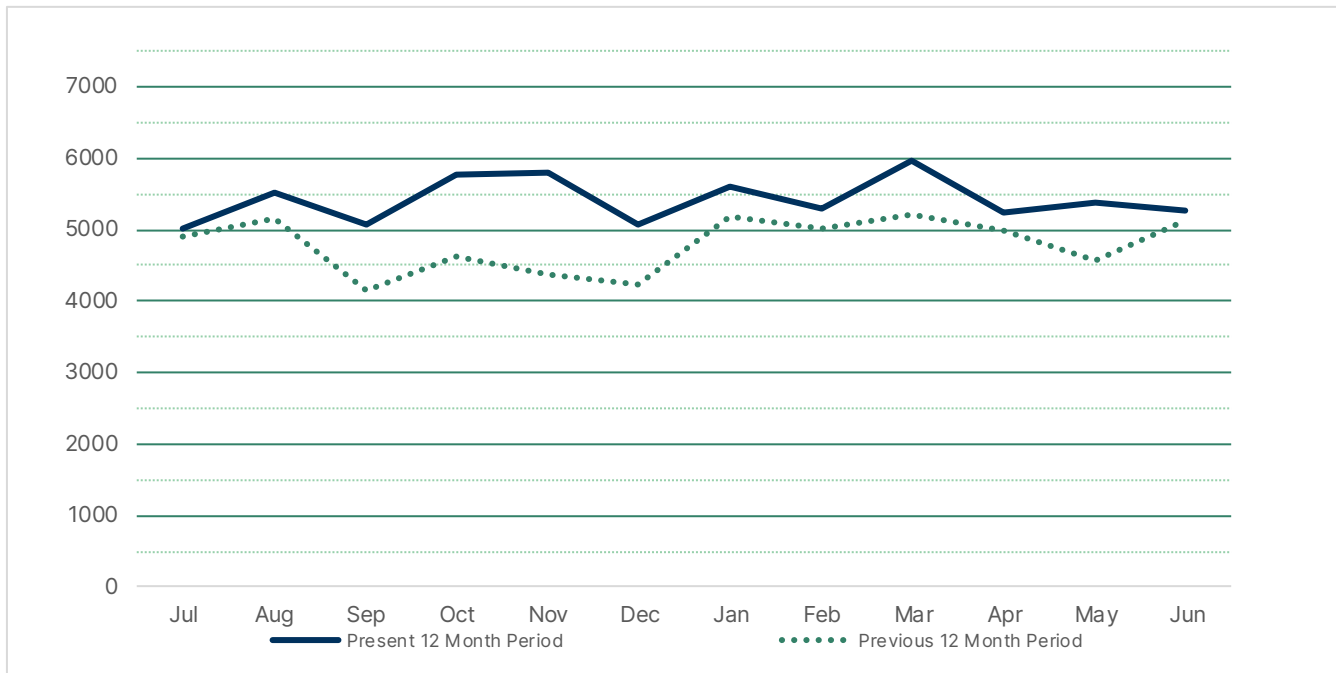
| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|--------------------------|-------|-------|-------|-------|-------|-------|-------|--------|-------|-------|-------|-------|
| Present 12 month period | 27816 | 26554 | 23465 | 24222 | 22784 | 21942 | 23275 | 21673 | 23520 | 22117 | 21891 | 21251 |
| Previous 12 month period | 28533 | 29439 | 23781 | 23516 | 23116 | 23009 | 24664 | 24696 | 25403 | 24438 | 22587 | 22746 |
| | -2.5% | -9.8% | -1.3% | 3.0% | -1.4% | -4.6% | -5.6% | -12.2% | -7.4% | -9.5% | -3.1% | -6.6% |

| | Jun-24 | Jun-25 | | |
|-----------------|--------|--------|------|--------|
| _audiobook | 247 | 162 | -85 | -34.4% |
| _biography | 330 | 270 | -60 | -18.2% |
| _express | 54 | 81 | 27 | 50.0% |
| _fiction | 3689 | 3276 | -413 | -11.2% |
| _foreign_lang | 164 | 168 | 4 | 2.4% |
| _juv_audiobook | 51 | 51 | 0 | 0.0% |
| _juv_fiction | 7693 | 7480 | -213 | -2.8% |
| _juv_foreign | 141 | 124 | -17 | -12.1% |
| _juv_movie | 448 | 460 | 12 | 2.7% |
| _juv_nonfiction | 1268 | 1152 | -116 | -9.1% |
| _magazine | 49 | 51 | 2 | 4.1% |
| _movie | 2949 | 2427 | -522 | -17.7% |
| _music | 916 | 1135 | 219 | 23.9% |
| _new_book | 1433 | 1511 | 78 | 5.4% |
| _nonfiction | 2316 | 2023 | -293 | -12.7% |
| _ya_av | 83 | 66 | -17 | -20.5% |
| _ya_fiction | 668 | 563 | -105 | -15.7% |
| _ya-nonfiction | 152 | 133 | -19 | -12.5% |

| Circulation Profile: | Jun-24 | Jun-25 | |
|----------------------|--------|--------|-------|
| _audiobook | 1.1% | 0.8% | -0.3% |
| _biography | 1.5% | 1.3% | -0.2% |
| _express | 0.2% | 0.4% | 0.1% |
| _fiction | 16.2% | 15.4% | -0.8% |
| _foreign_lang | 0.7% | 0.8% | 0.1% |
| _juv_audiobook | 0.2% | 0.2% | 0.0% |
| _juv_fiction | 33.8% | 35.2% | 1.4% |
| _juv_foreign | 0.6% | 0.6% | 0.0% |
| _juv_movie | 2.0% | 2.2% | 0.2% |
| _juv_nonfiction | 5.6% | 5.4% | -0.2% |
| _magazine | 0.2% | 0.2% | 0.0% |
| _movie | 13.0% | 11.4% | -1.5% |
| _music | 4.0% | 5.3% | 1.3% |
| _new_book | 6.3% | 7.1% | 0.8% |
| _nonfiction | 10.2% | 9.5% | -0.7% |
| _ya_av | 0.4% | 0.3% | -0.1% |
| _ya_fiction | 2.9% | 2.6% | -0.3% |
| _ya-nonfiction | 0.7% | 0.6% | 0.0% |

CIRCULATION SUMMARY

CRESTWOOD LIBRARY



| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|--------------------------|------|------|-------|-------|-------|-------|------|------|-------|------|-------|------|
| Present 12 Month Period | 5015 | 5526 | 5070 | 5763 | 5805 | 5071 | 5608 | 5301 | 5968 | 5250 | 5381 | 5266 |
| Previous 12 Month Period | 4908 | 5168 | 4138 | 4637 | 4381 | 4245 | 5178 | 5017 | 5223 | 5001 | 4577 | 5127 |
| | 2.2% | 6.9% | 22.5% | 24.3% | 32.5% | 19.5% | 8.3% | 5.7% | 14.3% | 5.0% | 17.6% | 2.7% |

| | Jun-24 | Jun-25 | | |
|-----------------|--------|--------|------|--------|
| _audiobook | 15 | 6 | -9 | -60.0% |
| _biography | 76 | 110 | 34 | 44.7% |
| _express | 23 | 17 | -6 | -26.1% |
| _fiction | 1073 | 1162 | 89 | 8.3% |
| _foreign_lang | 20 | 8 | -12 | -60.0% |
| _juv_audiobook | 8 | 17 | 9 | 112.5% |
| _juv_fiction | 1580 | 1753 | 173 | 10.9% |
| _juv_foreign | 17 | 13 | -4 | -23.5% |
| _juv_movie | 226 | 130 | -96 | -42.5% |
| _juv_nonfiction | 337 | 341 | 4 | 1.2% |
| _magazine | 73 | 74 | 1 | 1.4% |
| _movie | 406 | 230 | -176 | -43.3% |
| _music | 111 | 43 | -68 | -61.3% |
| _nonfiction | 545 | 581 | 36 | 6.6% |
| _new_book | 294 | 492 | 198 | 67.3% |
| _ya_av | 51 | 41 | -10 | -19.6% |
| _ya_fiction | 193 | 179 | -14 | -7.3% |
| _ya_nonfiction | 53 | 51 | -2 | -3.8% |

| Circulation Profile: | Jun-24 | Jun-25 | |
|----------------------|--------|--------|-------|
| _audiobook | 0.3% | 0.1% | -0.2% |
| _biography | 1.5% | 2.1% | 0.6% |
| _express | 0.4% | 0.3% | -0.1% |
| _fiction | 20.9% | 22.1% | 1.1% |
| _foreign_lang | 0.4% | 0.2% | -0.2% |
| _juv_audiobook | 0.2% | 0.3% | 0.2% |
| _juv_fiction | 30.8% | 33.3% | 2.5% |
| _juv_foreign | 0.3% | 0.2% | -0.1% |
| _juv_movie | 4.4% | 2.5% | -1.9% |
| _juv_nonfiction | 6.6% | 6.5% | -0.1% |
| _magazine | 1.4% | 1.4% | 0.0% |
| _movie | 7.9% | 4.4% | -3.6% |
| _music | 2.2% | 0.8% | -1.3% |
| _nonfiction | 10.6% | 11.0% | 0.4% |
| _new_book | 5.7% | 9.3% | 3.6% |
| _ya_av | 1.0% | 0.8% | -0.2% |
| _ya_fiction | 3.8% | 3.4% | -0.4% |
| _ya_nonfiction | 1.0% | 1.0% | -0.1% |

ELECTRONIC RESOURCES SUMMARY

OverDrive Circulation

| | Adult Fiction | Adult Non-Fiction | Juvenile Fiction | Juvenile Non-Fiction | Y/A Fiction | Y/A Non-Fiction | Magazine | TOTAL |
|--------|---------------|-------------------|------------------|----------------------|-------------|-----------------|----------|-------|
| Jun-24 | 6128 | 1588 | 706 | 62 | 591 | 9 | 1385 | 10469 |
| Jul-24 | 6925 | 1701 | 833 | 63 | 632 | 18 | 1493 | 11665 |
| Aug-24 | 7004 | 1920 | 1018 | 108 | 644 | 20 | 1448 | 12162 |
| Sep-24 | 6589 | 1652 | 778 | 73 | 589 | 18 | 1702 | 11401 |
| Oct-24 | 6768 | 1801 | 742 | 68 | 581 | 13 | 1845 | 11818 |
| Nov-24 | 6545 | 1782 | 700 | 50 | 579 | 19 | 1962 | 11637 |
| Dec-24 | 6836 | 1864 | 647 | 88 | 562 | 16 | 2031 | 12044 |
| Jan-25 | 7605 | 2121 | 754 | 76 | 681 | 18 | 2540 | 13795 |
| Feb-25 | 6935 | 1789 | 729 | 86 | 615 | 17 | 2439 | 12610 |
| Mar-25 | 7629 | 1892 | 751 | 73 | 714 | 27 | 2728 | 13814 |
| Apr-25 | 7354 | 1731 | 783 | 47 | 726 | 24 | 2464 | 13129 |
| May-25 | 7736 | 1812 | 706 | 41 | 696 | 25 | 2571 | 13587 |
| Jun-25 | 7708 | 1790 | 891 | 64 | 663 | 19 | 2661 | 13796 |

Hoopla Circulation

| | Audiobook | Comic | eBook | Movie | Music | Television | Binge Pass | Total |
|--------|-----------|-------|-------|-------|-------|------------|------------|-------|
| Jun-24 | 1042 | 110 | 525 | 213 | 88 | 158 | 26 | 2162 |
| Jul-24 | 1142 | 165 | 667 | 203 | 86 | 133 | 28 | 2424 |
| Aug-24 | 1215 | 164 | 706 | 242 | 117 | 139 | 23 | 2606 |
| Sep-24 | 1205 | 140 | 727 | 195 | 128 | 158 | 29 | 2582 |
| Oct-24 | 1303 | 163 | 752 | 249 | 132 | 174 | 36 | 2809 |
| Nov-24 | 1339 | 160 | 795 | 275 | 107 | 130 | 36 | 2842 |
| Dec-24 | 1518 | 168 | 756 | 282 | 97 | 145 | 172 | 3138 |
| Jan-25 | 1639 | 209 | 839 | 230 | 97 | 170 | 352 | 3536 |
| Feb-25 | 1557 | 177 | 854 | 331 | 129 | 177 | 145 | 3370 |
| Mar-25 | 1782 | 212 | 824 | 290 | 102 | 187 | 246 | 3643 |
| Apr-25 | 1706 | 187 | 689 | 278 | 98 | 159 | 250 | 3367 |
| May-25 | 1727 | 193 | 848 | 291 | 121 | 252 | 543 | 3975 |
| Jun-25 | 1628 | 199 | 744 | 332 | 127 | 209 | 273 | 3512 |

BOOK STOCK

JUNE 2025

| RIVERFRONT LIBRARY | | 2025 | 2024 |
|---|--|---------|---------|
| Number of volumes at end of previous month | | 165,130 | |
| Number of volumes added this month | | 358 | |
| TOTAL | | 165,488 | |
| Number of volumes lost/withdrawn this month | | 180 | |
| TOTAL VOLUMES RIVERFRONT LIBRARY | | 165,308 | 162,372 |
| | | | |
| GRINTON I. WILL BRANCH | | | |
| Number of volumes at end of previous month | | 172,329 | |
| Number of volumes added this month | | 620 | |
| TOTAL | | 172,949 | |
| Number of volumes lost/withdrawn this month | | 813 | |
| TOTAL VOLUMES GRINTON I. WILL BRANCH | | 172,136 | 166,522 |
| | | | |
| CRESTWOOD BRANCH | | | |
| Number of volumes at end of previous month | | 36,290 | |
| Number of volumes added this month | | 698 | |
| TOTAL | | 36,988 | |
| Number of volumes lost/withdrawn this month | | 201 | |
| TOTAL CRESTWOOD BRANCH | | 36,787 | 32,796 |
| | | | |
| TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY | | 374,231 | 361,690 |

QUARTERLY REPORTS

RIVERFRONT LIBRARY **QUARTERLY REPORT** **APRIL-JUNE 2025**

The creativity of the Riverfront Library staff has been remarkable during the last quarter under review, as they have continued to create a wide variety of programs for both on-site and digital delivery, and have done so in addition to providing the usual high quality service to the community.

In addition to maintaining a collection of materials that reflects the needs and interests of our community, the staff of the Riverfront Library provides the Yonkers public with prompt, efficient, and courteous service. Moreover, we happily cooperate with other community and professional agencies to expand and strengthen the range of services available to our patrons.

Programming

The Riverfront Library offers a range of services, as well as programs that include various workshops, activities, and free computer classes. We strive, moreover, to make sure that our services and programs are available to everyone, including people who are homebound through age or disability.

Nearly 1,200 patrons participated in Library programs in the Adult department during the quarter under review. In addition to the programs held at the Riverfront Library, Erick Malave and Mary Robison managed and coordinated a World War II program at the Will Library that drew more than fifty participants. There were programs on crafts, music, wellness, job searching, genealogy and technology, as well as programs to celebrate Juneteenth and LGBTQ+.

Elyse Schreiber and Eileen Fusco offered field trips to Yonkers Sherwood House, Apollo Theater in Harlem, and to the Edgar Allan Poe House in the Bronx.

Mary Robison, and several patrons joined a Yonkers Historical Society tour of St. John's Cemetery in Yonkers to honor the Revolutionary soldiers.

Our Children's Department presented about 297 programs during the quarter, for a total attendance of 6,992 participants. Among the programs presented were Father Goose Stories, Babies & Books, Terrific Toddler Time, Arch for Kids, Legorama, Spring Story & Craft, Mother's Day Story & Craft, Father's Day Craft, and Juneteenth Art & Craft. The Summer Reading Challenge kick off was hosted by the "Bubble, the Silly Entertainer" at the Atrium with over 100 patrons of all ages enjoying the karaoke fun, giveaways and crafts.

The Children's Department visited about 24 outreach sites with 1,612 in attendance, in total the department helped 10,497 patrons. The Feeding Westchester pantry in the Children's department served 1,368 individuals from 874 families. Other programs were presented off-site, such as story times held at St. Peter's School, Mary J. Blige Daycare Center, Family Services of Yonkers, Cesar Chavez Daycare, Queen's Daughters Daycare, Small World Daycare, Raby Daycare,

The Riverfront Library's notaries' public were quite active during the quarter, assisting patrons with 525 notarizations during the quarter.

Staff Development

The Riverfront staff are encouraged to participate in professional development workshops to enhance their job performance. To this end, Erik Malave attended the METRO Library Council's annual meeting in Brooklyn, Mary

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Robison participated in a DSPNY Community Archiving workshop in Brooklyn. Charlie Loftus participated in the Westchester Library System's Disabilities Providers affinity group.

Eileen Fusco and Renee Rabadi have been appointed school outreach coordinators; they will serve as liaisons between Yonkers Library and the Yonkers Public Schools on library related initiatives.

Eugene Howell was honored for his 49 years of dedicated service with the Yonkers Public Library by the Yonkers Public Library Foundation. It was a very successful event, the Gala night provided a fun break for the Yonkers Public Library staff while helping the Yonkers Public Library Foundation achieve its desired goals.

Community Engagement

The Riverfront library partners with the schools, cultural groups, non-profit organizations, and other community groups to promote and enhance the well-being and civic life of the community. The Library participated in several community programs including the following during the quarter:

Eugene Howell and Charlie Loftus attended the Myra Alfred's Roundtable Community Network meeting at the Westchester County center.

City of Yonkers Youth Bureau- Youth Fest Event, Staff that assisted are Lawrence Farah, Kim Arline, Tyisha Baker, Rose Bannister, and Sue Johnson.

City of Yonkers Pride Festival- Staff that attended are Lawrence Farah, Arnaldo Torres, Jay Chawla, Shauna Porteus, Kim Arline, Rose Bannister, and Sue Johnson

City of Yonkers Juneteenth Event - Staff that assisted are Rose Bannister, Arnaldo Torres, Shauna Porteus, Tyisha Baker, Charlie Loftus, and Eileen Fusco

Yonkers Paddle and Row- Summer Kickoff event - Staff that attended are Lawrence Farah, Kim Arline, and Rose Bannister

Hudson River Museum -First Fridays- Staff that assisted are Kim Arline, Shauna Porteus and Sandy Amoyaw

Mary Robison did a tabling event at Sarah Lawrence College Library to celebrate National Library Week.

Library Displays

Displays in the library help to create an inviting, informative, and functional learning environment. Displays this quarter highlighted the achievements of Asian Americans and Pacific Islanders through exhibits and books. Other topics promoted included Yonkers Arts, AAPI, Summer Reading, Jewish American Heritage Month, Caribbean American Heritage Month, National Candy Month, Autism Acceptance Month, National Kite Month, Arab American Heritage Month, Haitian Heritage Month, National Super Heroes, Pride Month, and Father's Day.

Meetings attended by the Branch Administrator during the quarter; the Yonkers Salvation Army Advisory Board, the Mayor's African American Advisory Board, Managers meeting, and the East Yonkers Rotary International meetings.

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Thank you to all who continue to give of their time, talents, and resources in support of our community and the Riverfront Library. Your efforts continue to help the Library provide exceptional value to this community.

Respectfully submitted

Sandy Amoyaw

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GRINTON I. WILL LIBRARY **QUARTERLY REPORT** **APRIL – JUNE 2025**

Springtime is a wonderful time of the year! It's a time of plans, projects and new ideas. The Children's Department had a very busy spring. Some highlights included monthly visits from Montessori 31, with grades 1-3 receiving monthly visits, and grades 4-6 walked over to check books out here. Four grades from the DiChiaro School visited the library for stories and to get library cards. Monthly trips to the Ridge Hill mall for outside storytimes and outreach. Laura Cacace, Cyndi Chiulli, and Sharon DeYoung went in May and June, and more visits are planned for the summer. Laura Cacace and Aili Whelan served on the Summer Reading Committee to formulate our plan for the Summer Reading Program and Yonkers Public School lists. Aili Whelan made another Lego video to promote summer reading at YPL.

All staff in the children's department worked very hard on our two highly successful events to kick off Summer Reading. The Summer Reading Fiesta with Bubbles and Bluey welcomed over 300 people for Bubbles, Bluey and Summer Reading sign-up. We continued our partnership with the East Yonkers Kiwanis Club, who provided the Bluey costume. We also welcomed Mayor Mike Spano to promote Summer Reading with Cooper the Therapy Dog, which debuted the Summer Reading Coloring book and had over 100 in attendance. "Make Music Day" on June 21st was celebrated with a concert with the ever-popular Zev! Sharon DeYoung continued her bilingual storytimes and Jessica Neto designed a new Summer Reading "seek and find" for our popular "activity station", as well as contributing to other projects and activities in the Children's Room.

Reference/Fine Arts/Young Adult Department also had a very busy quarter. A special thanks to Alan Houston, for organizing Senior Law Day held on Thursday, April 10th. This annual event provides free educational consultations with Attorneys on Estate planning, Wills and other documents and what to do after someone passes away. Attorneys and other professionals will then meet individually at no charge to answer questions. In addition, Einstein Medical College Service students conducted a cardio health conversation with the Enhanced Fitness group, including blood pressure monitoring. Over in the Young Adult department, some programs included Bling's the Thing: Earring Workshop, Candle Making, Outdoor Meditation, DIY Bath and Body Workshop all were well attended. The Will Library was invited to participate in Yonkers Arts Weekend. This was our first one and definitely will not be the last. Painting with Teresa was held, Art Cart in the children's department and Eggs Over Easel – brunch special hosted by the Fine Arts department. Margaret Andracchi, hosted the following programs: The Gourmet Gang Cooking Club, Knit & Sip, Rather Be Reading Book Club and Adult Summer Reading Kick-off. All of the programs were very well attended. Michael Walsh, applied for a Metro digitization grant, which will hopefully pay for the digitization of the YPL city directories on microfilm. Michael and Jackie Leone from Crestwood, gave a presentation about the archive work they did at the Crestwood Friends of the Library annual meeting. Michael was also a judge for Yonkers History on June 14th held at Riverfront Library. The Will Library hosted a Midsummer Garden Party on June 12th for our Seniors. The event was very well attended and we received compliments from our patrons for the acapella performance by Yonkers Middle High School and the Library Jazz Band followed by dancing and refreshments. Suzanne Johnson and Samantha Morton did community outreach at Hudson Museum River on April, 4th. Suzanne Johnson and Tara Somersall participated in Yonkers Pride Festival on June 21st. Tanisha Clark, our newly hired clerk started with Circulation on Friday, June 6th. We are looking forward to a very busy Summer Season with tons of programs and community involvement. Lastly, the "Back to School Block Party" in September will conclude our Summer Reading Programs.

Respectfully submitted by,

Tara Somersall

Branch Administrator

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CRESTWOOD LIBRARY QUARTERLY REPORT APRIL-JUNE 2025

Crestwood Library ended our FY2024/25 on a high note, thriving under the visionary strategic plan goal of amplifying our impact. As we enter into the 99th year in the current building, we have been breaking through the mortar and brick walls, bolstering arts and culture in Yonkers, heightening public awareness of YPL's resources and services, facilitating digital access and serving as a key partner for K-12 public and private schools and families and community organizations including Yonkers NNORC, Boy and Girl Scouts, Feeding Westchester, East Yonkers Kiwanis, and Concerts in Motion.

Collaborations with Crestwood Historical Society (CHS) breath life into history. In April, we featured the research of Dr. Edward Tassinari, a lifelong Eastchester resident, veteran, and Professor Emeritus of History at SUNY Maritime College in *Vietnam, a Retrospective at Crestwood Library*. In June, former Crestwood resident Mark Maiello's presented *Leatrice Gregory & G. Edward Pendray: Crestwood and the Conquest of Space*.

National Library Week highlights included Russell Martinez helping to create a New Library - an outdoor Stick Lending Library for our furry friends.

Building and ground improvements included James Bonura and his team from Yonkers Parks and Recreation annual sprucing up of our pollinator garden and Carlos Figueroa working with WLS to replace all of our public computers with new Windows 11 PCs. YPL IT team conducted a Polycom phone upgrade and gave us a different scanner/fax machine.

Our partnership with School 15 remains strong with several of our Crestwood Staff visiting the school to read stories, deepen literacy skills, and conduct parent/teacher workshops to showcase library resources available to teachers, students and their families.

In YPL Sustainability news, the Seed Library and Community Garden is growing. Jackie's passion for gardening/the environment plus her instruction to the staff and library patrons has resulted in our raised garden bed and potato sacks brimming with growth and another Earth Day community clean up in the communal forested area close to the train station. The return of our second Repair Cafe extended the life of items we use and rely on everyday and promoted reducing waste and encouraged community members to extend their knowledge, skills and talents with one another.

Keeping Crestwood Library flourishing is a team effort. Mary Nowak continues to create inviting displays on timely and topical themes that help highlight our collection and resources and she also quickly completes library card applications, growing our cardholder numbers. Mary Nowak and Alison Robles book talking and recommendation of books to library patrons has helped grow our circulation. Caroline Sullivan's 1000 Books Before Kindergarten program continues to inspire our youngest patrons. Say Marte's art talents have resulted in many Mixed Media and Munch/Paint and Sip intergenerational experiences. Erin Shoenlank's meticulous seed sorting has bolstered our Seed Library. Gabby Monaco's book repair skills give second life to beloved books. Nancy Wissman's storytelling brings books to life at our early childhood programs. Nina Colavolpe-Leone's interest in health and science and large-print reading suggestions has broadened our collection. Liz Caruso's attention to detail has helped keep our collections labelled and organized. Carina Zegers engaging Scavenger Hunts encourage our youth to explore the library. Jackie Leone's work on the Crestwood Archives preserves our Local History and continues to keep us on par for being ready for our Centennial Celebration. Humberto Davila Casiano keeps the building and grounds looking good.

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2025 marks the fourth year of our partnership with Crestwood resident Mark Giordano from Big Apple Honor Flight (BAHF), a nonprofit organization whose mission is to fly veterans from NYC to DC to honor them for all their sacrifices. Over 150 cards and letters created by community members of all ages were shared with Veterans.

Friends of Crestwood Library (FOCL) continue to be a pillar of strength in both monetary and programming contributions as their board members run Get Organized, Book Chat and Book Clubs. FOCL co-ordinates Musical Concerts including our June 2025 Make Music Day Concert with A Brass Ensemble from Westchester's own Purchase College Conservatory of Music that was co-sponsored with Young Musicians of Westchester & YPL. FOCL Board members attended the Foundation for the Yonkers Public Library's (FYPL) 2025 gala.

Westchester County Legislature continues to fund Wellness programs via ZOOM for our patrons who have embraced ZOOM as a regular part of their daily lives and as a way to be connected to one another. Our NYSCA Grant continues to fund ZOOM presentations by local Art Historian and Professor Val Franco plus an in-person field trip to the MET Museum.

Again this year, Summer Reading kicked-off the summer with a variety of different programs for all ages instead of one big kick off. A few highlights from our kickoff schedule include Chalk it Up, Gardening, Crafts for a Cause, Earring Making with Joan Lloyd (have fun, do good!); and June 26th third Annual "Celebrate 626 Day" (activities, food and fun centered around Disney's Stitch Character showing us the importance of celebrating the uniqueness in us all and the special Ohana that has been created here at Crestwood Library). We have embraced the summer reading theme "Color Our World" by showcasing museum passes, books, streaming and online resources that fulfill the entertainment, educational, personal and professional needs of our community.

Staff training opportunities attended by Crestwood Crew Members this quarter included YPL Spanish Class, Summer Reading and DEI meetings, WLS offerings on Evergreen Catalog, Reports, Tech and Circulation, RBMS (Rare Books and Manuscripts Conference) and the return of the in person Westchester Library Association Annual Conference.

YPL Staff continue to share the success we have experienced at our libraries by presenting at local and state conferences. Three of the six upcoming New York Library Association Annual Conference proposals that were accepted for presentation by YPL Staff in November 2025 originate from Crestwood Crew Members:

1. Jackie Leone: *Sustainable Programming: Repair Cafe, DIY Crafts, and Eco-Friendly Swaps.*
2. Nancy Wissman: *STREAM Storytime: Full STREAM Ahead - Tips and Experiments To Get Started.*
3. Z Baird: *Level Up! Public Library + High School Connection = Teen Readers.* Z will be presenting with Noreen Devine, Lincoln High School Reading Specialist and Crestwood Library Patron.

Towards the end of the quarter, we rejoiced in celebration to honor Crestwood Crew accomplishments with the community at large, including the graduations of Alison Robles, and Jackie Leone, both with MS in Information and Library Science from the University at Buffalo; the promotion of Liz Caruso to Librarian Trainee; the pivoting of Nora-Grayce Orosz into the role of Social Media Coordinator; the end of a College semester abroad in Europe and return to Crestwood for Natalie Varker; the homestretch run of a Masters in Medieval Studies at Fordham University for Emily Varker; the graduation of Carina Zegers from Holy Child and being accepted at Connecticut College to study Human Development in the fall. In June, we welcomed Hanora Woodruff, college graduate and long-time library patron since elementary school, to the Crew as a part-time clerk.

The meaningful and powerful work being accomplished in and outside our building is thanks to the exemplary dedication, work ethic, customer service, and shared vision of Crestwood Crew with support of Library Administration, Business Office, Custodial, IT & Marketing Departments as well as cross YPL collaborations between staff members.

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Each and every day, Crestwood Crew works together with the goal of serving and supporting the lives of the people of Yonkers through connection via multiple literacies, culture, and the creation of an inclusive library community where everyone belongs.

Respectfully submitted by

Z. Baird, Crestwood Library Branch Administrator

QUARTERLY REPORTS

TECHNICAL PROCESSING DEPARTMENT **QUARTERLY REPORT** **APRIL-JUNE 2025**

April and May were very busy months with the departments placing many orders to use their remaining available funds for the 2025 fiscal year. June was very busy receiving and processing these orders as they were delivered. The Tech. Processing staff did an excellent job of getting all this work done in a timely manner so that the order invoices would be paid before the end of the fiscal year.

The periodicals and continuations list has been updated by the departments. Any changes to our standing orders will be submitted to the subscription services for the 2026 fiscal year.

The Baker & Taylor Book Leasing Program continues to provide shelf ready new books for the branches that use their monthly quotas to obtain titles for their collections. These titles are then returned when they are no longer popular circulating items.

Tech Processing accommodates all requests from all departments for information, processed materials, and orders using whatever resources are necessary and available. We search, catalog, process, and link all materials for patron use.

Contacting and working with vendors is a large part of our department's work.

Mary DiChiara

Technical Processing Dept.

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YPL ARCHIVES/LOCAL HISTORY PROGRAM **QUARTERLY REPORT** **APRIL-JUNE 2025**

The Archives and Local History program at YPL is a collaboration among librarians in all three branches. The Archives Team consists of Jackie Leone (Crestwood), Mike Walsh (Will), Charlie Loftus, Erik Malave (both Riverfront), and Mary Robison (team leader, Riverfront). Congratulations to Erik Malave, who recently was awarded his MLIS degree and soon will be promoted to a Librarian I position. Mike Walsh was on leave for much of this quarter spending time with Baby Nora, and we welcomed him back in June.

All three Yonkers libraries support local history in different ways. The Riverfront Library holds the bulk of YPL's institutional records, yearbooks, city directories, maps, and print resources in the Local History room. The Will Library holds physical archival collections, and a Creative Studio is available to patrons who want to preserve their history. While the Crestwood Library's space is too limited to house archival collections on site, materials relating to that library are being processed and described, and the physical elements will be included in the YPL archival collections at the Will Library.

YPL's digital archives [<https://yplarchive.omeka.net/>] has increased dramatically in size and number of holdings over the past year. Ten collections have been added to the digital archives since October 2023, comprising 1,562 items and 46 collections to date.

Sarah Lawrence College community partnership

We are pleased to continue our partnership with Sarah Lawrence College's Community Leadership Intern program (CLIP) again this summer, and to be offered two internship positions. In the spring, Mary Robison and Charlie Loftus interviewed a dozen students and hired Aurora Sharp and River Friloux.

Charlie supervises the interns' daily work, which will last from June until early August. Jackie Leone supervises River Friloux, who began working on the Crestwood Library's centennial project last fall as an (unpaid) intern at the Will Library. River will continue this work at the Riverfront Library through the CLIP summer intern program. Aurora Sharp is working with Shauna Porteus and Patricia Ricardo on outreach and marketing, and with Charlie Loftus on programming for the Sensory Room.

Programming

YPL has increased its program offerings related to local history. In May, we coordinated with the Mayor's Office, the Director of Veterans Services, City Historian Mary Hoar, and the Yonkers Historical Society to offer a program using the *Yonkers Home News* to highlight our status as a World War II American Heritage City.

Held at the Will Library on Armed Forces Day, this event honored three Tuskegee Airmen from Yonkers: Lee Archer, George Giddings, and Ivan McRae, whose family was in attendance. The Mayor issued proclamations to honor Airman McRae and Armed Forces Day, and several other elected officials attended, including City Council President Lakisha Collins Bellamy. This event included a tote-bag giveaway, also funded by the METRO grant, and drew over 50 participants.

Jackie Leone of Crestwood Library hosted a walk to the site of the current Paideia School 15 on July 8 to recognize the close ties that the library has had with the school since the beginning. Patrons and staff returned to the library to look at archival documents and photographs. We honored the actions of a small yet tenacious group of women who opened a library in the basement of PS 15 in 1921, a fragile time in America. Their vision of a local

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library created the community as much as the community created the library. Many thanks to Z Baird and the Crestwood staff for their support of local history!

Librarians Elyse Schreiber and Eileen Fusco of the Riverfront Library offered field trips for patrons to experience Sherwood House, the Edgar Allan Poe House in the Bronx, plus a walking tour of Harlem. Mary Robison and several patrons joined a trip sponsored by the Yonkers Historical Society to the historic cemetery of St. John's Episcopal Church.

Genealogy programming was offered twice per month at the Riverfront Library by Ana Gantzer and Erik Malave. In response to encouragement from Branch Administrator Tara Somersall, the archives team is exploring ways genealogy programming could be offered at the Will Library.

An exhibit on the third floor of the Riverfront Library highlights the City's status as a World War II American Heritage City through archival materials. We will promote the local history program and YPL at a big band concert in August at Untermyer Park.

Presentations and conferences

In May, Jackie Leone and Mike Walsh gave a talk at the Friends of the Crestwood Library's annual meeting about YPL's archival programs and the Crestwood Library's archives. Erik Malave attended METRO's annual meeting at the Center for Brooklyn History and explored connections between YPL and NYC organizations. Mary Robison attended a DHPSNY workshop on community archives at the Weeksville Heritage Center in Brooklyn, and in June, Jackie Leone attended the RBMS conference remotely.

Mike Walsh has submitted a proposal to speak at the virtual National Digital Stewardship Alliance this fall. If chosen, he will present his work on the veterans oral history project and collections that resulted from this project.

In mid-July, Mary Robison will be interviewed by local filmmaker Jon Scott Bennett for a documentary on photographer Azim Thomas and his work documenting 20th-century African American history and the National Action Network.

Research requests, archival visits

More than a dozen research inquiries so far this year have been submitted to the Library and researched for patrons by the Archives Team. YPL welcomes patrons to engage with our archival print materials. At the Riverfront Library this quarter, we assisted a professor from Chicago's Loyola University with his research into 19th-century Yonkers properties, and among our remote inquiries was a request for 1980s Yonkers Marathon winners. Our most requested items continue to be local yearbooks.

Donations

Erik Malave is processing a large gift of books related to African American history and culture collected by Jacquelynn E. Beville, many of which will be housed in the Riverfront Library's local history room. The donors' sisters are planning to hold a reception this fall at the library to honor their sister and to highlight the collection. Many of these items are new to the Westchester Library System, and we are grateful to YPL Technical Services and WLS catalogers for their help with this project.

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METRO Library Council grants

The *Yonkers Home News* digitization project was completed by the end of 2024 with the entire run added to the YPL Digital Archives, thanks to a digitization grant through the METRO Library Council. The collection is also available through METRO's Digital Culture of Metropolitan New York's repository at <https://dcmny.org>.

This spring, Mike Walsh requested grant funding from METRO to digitize several Yonkers City Directories that exist only in microfilm, and we regret that we were not awarded the grant in this year's funding cycle. We plan to seek other funding sources for this important work.

DHPSNY assessment grant

In 2024, Archives Specialist Kate Philipson of the Department of Historic Preservation for the State of New York visited YPL to assess our archives and local history programs and repository. We received the assessment grant report during the first quarter of 2025, and our team is working on the recommendations. We will meet with Ms. Philipson later this summer to discuss our work towards these goals.

IMLS/University of Washington grant

We applied for (but did not receive) an IMLS grant from the University of Washington to support the development of community archives in Yonkers. We hope to apply for similar grants, and while we regret that the application was unsuccessful, we continue to create ways to capture the experience of diverse populations in the city.

As leader of this dedicated local history group, I want to express my gratitude to Board President Nancy Maron, Library Director Jesse Montero, and Branch Administrators Sandy Amoyaw, Tara Somersall, and Z Baird for their support of YPL's local history program. Each member of this team juggles archival responsibilities along with their usual workload in order to do this important local history work. Without support from YPL Administration, we would not have been able to grow the program, and we are making progress!

Respectfully submitted,

Mary Robison

Head of Reference and Adult Services, Riverfront Library

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CUSTODIAL DEPARTMENT **QUARTERLY REPORT** **APRIL-JUNE 2025**

In this quarter, my staff in all three facilities have been focused on constant disinfecting of high touch areas multiple times daily. We will continue this practice for the foreseeable future.

Crestwood

- After receiving a report of the front doors not closing properly. I adjusted the door check and was able to get the doors to close properly.
- The Crestwood staff reported that the upstairs restroom toilet would not flush. I discovered that the interior toilet parts (flapper, and handle) needed to be replaced. I made that repair to all three toilets in the building to preempt any further issues.

Will

- To ensure the cleanest possible air quality, all air handler filters have again been replaced with the high quality Merv 13 filters.
- Once again United Rentals delivered the temporary chiller so that we have air conditioning this summer while our permanent chiller and equipment are being installed.
- During this quarter we replaced our wireless fire alarm smokehead batteries in the main reading room. Because of the placement in the 30ft ceilings we had to rent a boom lift to access the smokeheads. Special thanks to Carlos Bermeo for manning the boom and to John McPartland for overseeing safety protocols for this project.
- During this quarter we patched and painted the hallways outside the new Circulation work office, Children's office and the wall across from the Fine arts service desk.

Riverfront

- This quarter we began a restroom restoration project. We removed the wallpaper, patched and painted the walls in all six public restrooms and all four staff restrooms. This work was done in preparation for the application of TiCoat. A surface protectant that is applied in a uniform layer, creating a long-lasting bonded protective barrier. Harnessing the power of any light source, including LED, TiCoat functions as a photocatalyst, meaning it continuously cleans and deodorizes surfaces. Special thanks to Scott Cupples, Jay Savino, Pablo Duran and Jose Mordan for their help with this project.
- We also hung two new bulletin boards in the 1st floor computer room.
- At the Administration's request we relocated two book stacks on the 1st floor.

Staff:

- Nothing to report this quarter.

Russell Martinez

Supervisor of Custodians

Yonkers Public Library Workplace Violence Prevention Policy

Effective Date: [Insert Date]

Reviewed: [Insert Date]

Approved by: YPL Board of Trustees

1. Purpose

In compliance with New York State Labor Law Section 27-B, which applies to all public libraries and public-sector employees in New York, The purpose of this policy is to ensure the safety and well-being of all employees by preventing and responding effectively to incidents of workplace violence.

2. Eligibility

This policy applies to all full- and part-time employees, vendors, contractors, volunteers, interns, partners, patrons and other members of the public, and any other individuals whether on library premises or off-site location where library business is conducted.

3. Definitions

Workplace violence is defined as “any physical assault, threatening behavior, or verbal abuse occurring in the work setting. It includes but is not limited to threats, verbal or physical intimidation, physical attacks, written content intended to threaten or create a hostile environment, and property damage.”

4. Zero Tolerance Statement

YPL has zero tolerance for violence in the workplace. Acts or threats of violence, including intimidation, harassment, or coercion, will not be tolerated and may result in disciplinary action up to and including termination, and/or criminal prosecution.

5. Risk Evaluation and Prevention Program

In compliance with Section 27-b, the Library shall develop and implement a Workplace Violence Prevention Program, which shall include, but not be limited to, the following elements:

a. Risk Assessment: YPL will conduct an annual risk evaluation of workplace violence hazards, considering:

- Library layout
- Incident history and incident reports
- Input from employees and unarmed security services
- Potential changes to the [Library Code of Conduct](#)

b. Incident Reporting and Investigation

- All employees must promptly report any act or threat of workplace violence to their supervisor or the Library Director.
- When acts of workplace violence have been committed by a patron an online incident report should be submitted.
- Reports will be taken seriously and kept confidential to the extent possible.
- Acts of violence against library employees where any work-related duty is performed will be thoroughly investigated and appropriate action will be taken

6. Prevention Strategies

YPL will employ prevention strategies, including:

- Use of surveillance systems where appropriate.
- Design of physical space to minimize risk (e.g., clear sightlines, exit access)
- Procedures for dealing with difficult patrons, including:
 - Verbal de-escalation techniques
 - Calling for security/law enforcement if needed
 - Posting the Code of Conduct
- Workplace Violence Prevention Training for employees upon hire and annually thereafter.

7. Emergency Response

- Employees will be trained in emergency procedures for responding to active threats or violent incidents.
- 911 is to be called immediately in any situation involving immediate danger.
- Incident documentation and post-incident debriefings will be conducted.

8. Responsibility

- The Library Director is responsible for implementing the policy and reviewing it annually.
- Supervisors are responsible for ensuring compliance.
- Employees are responsible for following protocols and reporting concerns.

9. Review and Revision

This policy and the Workplace Violence Prevention Program will be reviewed and, when necessary, revised at least annually or following any workplace violence incident.

I. Purpose and Policy Statement

Yonkers Public Library (YPL) is committed to maintaining a safe, healthy, and secure work environment for all staff, volunteers, and patrons. In compliance with New York State Labor Law §27-b, YPL has developed this Workplace Violence Prevention Program (WVPP) to identify and evaluate workplace hazards, implement prevention strategies, and ensure timely and effective response to incidents of workplace violence.

Workplace violence is defined as any physical assault, threatening behavior, verbal abuse, or other disruptive behavior that occurs in the work setting. This policy applies to all locations of YPL and all staff members, including part-time and temporary workers, volunteers, vendors, trustees, and anyone else doing business in the library.

II. Workplace Risk Evaluation and Annual Review

YPL conducts an annual workplace risk evaluation to identify factors that may contribute to workplace violence. This includes:

A. Risk Factors Considered

- Work in public-facing service areas
- Handling of complaints, disputes and enforcement of Code of Conduct
- Working alone or in isolated areas
- Past incidents of violence or threatening behavior

B. Evaluation Process

- Annual walkthroughs of all facilities by Library Administration, Branch Administrator, Supervisor of Custodians, and other invited staff
- Annual meeting of invited staff to discuss safety and security concerns

C. Documentation and Review

- Findings documented in a Workplace Risk Assessment Report
- Recommendations and corrective actions developed and prioritized
- Review and revision of the WVPP annually or as needed after any incident
- Signed acknowledgment of review by the Library Director

III. Reporting Incidents of Workplace Violence

A. Immediate Reporting

- All incidents or threats of violence must be reported promptly to security guards and the local Branch Administrator or acting Head of Building (HOB). HOB or Branch Administrator should notify the Library Director or member of Library Administration as quickly as is practicable.
- If there is imminent danger, the staff or security guard should call 911 and then notify their supervisor, branch administrator or Head of Building as soon as possible. The supervisor, branch administrator or Head of Building should inform the Library Director or member of Library Administration as quickly as is practicable.

B. How to Report

- **Incident Report:** Complete an online Incident Report Form for the location of the incident whenever someone is injured, threatened or first responders are notified.

C. Guard Responsibilities

- Call 911 if there is an imminent threat of violence
- Ensure immediate safety of all individuals
- Secure the scene and preserve evidence - if there is an active situation ensure staff and patrons do not enter the scene of the incident (or building if the threat is high enough)
- Notify Branch Administrator (or head of building) and Library Administration as quickly as possible.
- Complete incident report within 48 hours

D. Library Staff Responsibilities

- Make sure you are safe from potential harm first
- Call guards. If guard is unreachable and the threat is imminent, call 911.
- Report incident to supervisor, head of building, branch administrator or library administrator as soon as possible.
- Fill out an incident report as soon as possible once the incident is resolved. If multiple staff members observe the incident, select one of them to fill out the form.

E. Branch Administrator/Head of Building/Supervisor/Library Administration (whoever is present/in charge at the time)

- Make sure you are safe from potential harm first
- Make determination to clear or evacuate library space or building if necessary
- Notify other service desks about incident and give most up-to-date briefing on the situation
- Once other staff is notified, serve as point person for first responders if they are notified
- Debrief staff as necessary after the situation is resolved

IV. Post-Incident Response and Investigation

For incidents in which a staff member or member of the public is injured (especially if it requires police intervention or medical attention), YPL will perform the following steps:

A. Initial Response

- Ensure injured persons receive medical attention
- Provide staff with support, including access to the Employee Assistance Program (EAP)
- Communicate clearly and promptly with all affected parties
- Notify Board of Trustees and Mayor's Office as necessary
- Make statement on social media or website as necessary

B. Investigation Procedures

- Interviews conducted with all involved parties and witnesses
- Security footage and other physical evidence reviewed when applicable
- Determine whether accountability measures (staff discipline, patron ban, pressing charges) are necessary

C. Documentation

- Findings are shared with relevant stakeholders, with confidential information redacted
- Corrective actions implemented and tracked for completion
- Suspension letters issued (as necessary)

D. Support and Follow-up

- Offer counseling or other resources to staff members affected
- Debrief team and evaluate response effectiveness
- Update WVPP if needed based on incident review

V. Training and Education

A. Annual Training Requirements

Every year YPL administration will offer professional development training meant to decrease the risks of workplace violence, including (but not limited to):

- How to identify and report risks or incidents
- De-escalation techniques and customer service best practices
- Emergency response procedures

B. New Hire Orientation

- All new employees receive WVPP training as part of their onboarding within 30 days of hire

C. Delivery of Training

- In-person or virtual sessions with opportunities for Q&A
 - Interactive role-play or scenario-based discussions
 - On-demand training materials
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VI. Roles and Responsibilities

A. Library Director

- Has overall responsibility for ensuring compliance with WVPP and NYS Labor Law §27-b

B. Supervisors and Managers

- Ensure that all staff understand and follow the procedures outlined in this program
- Take appropriate steps in the event of an incident

C. Employees

- Responsible for participating in training
 - Reporting incidents or concerns in a timely manner
 - Supporting a respectful and safe workplace culture
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VII. Program Review and Distribution

- The Workplace Violence Prevention Program will be reviewed annually and revised as needed based on risk evaluations, incidents, or changes in law or operations.
 - A copy of the WVPP is available in staff common areas, on the YPL intranet, and from the Human Resources Office.
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Signed:

Jesse Montero

Library Director, Yonkers Public Library

Date: _____