



Board of Trustees Meeting
July 18, 2019
Riverfront Library

Table of Contents

a.) Agenda	3
b.) Minutes of Board Meeting June 17, 2019	5
c.) Bill List	9
d.) Quarterly Budget Report	21
e.) Joint Management Report	25
f.) Circulation	27
g.) Engagement	31
h.) Patrons	34
i.) Technology	35
j.) Programs	38
k.) Quarterly Reports	49
l.) Book Stock	62
m.) Minutes of KG&D Architects Meeting July 9, 2019	63

**YONKERS PUBLIC LIBRARY
AGENDA FOR BOARD MEETING
RIVERFRONT LIBRARY
JULY 18, 2019**

MINUTES

[**ACTION ITEM**] Approve Minutes of Board Meeting June 17, 2019.

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

WLS REPORT

PERSONNEL REPORT

[**ACTION ITEM**]

Ratify the following appointments:

Matthew Rodrigues, P/T Page, \$12.00/hr, eff. 6/21/19

Alfred Amoyaw, P/T Page, \$12.00/hr, eff. 7/12/19

Moises Robalo, P/T Page, \$12.00/hr, eff. 7/12/19

Acknowledge the following terminations:

Samson Foley, P/T Page, \$12.00/hr, eff. 6/28/19

Yulisa Paz, P/T Page, \$12.00/hr, eff. 6/26/19

COMMITTEE REPORTS

Finance, Budget & Planning- Guzmán-Santana, Maron, Jannetti

[**ACTION ITEM**] The following certificates will expire:

8/4/19 Contributions Fund, Sterling National Bank, 14 mo. CD, \$61,953.14;
2.25%

8/24/19 David S. Kogan Memorial Fund, Sunnyside Federal Savings & Loans
Bank, \$5,001.68; 1.75%

Employee Relations - Guzmán-Santana, Touba, Puglia

Buildings & Grounds - Guzmán-Santana, Saraceno

Policy - Guzmán-Santana, Iarraza

Fundraising & Development – Guzmán-Santana, Maron, Jannetti

Foundation Update

RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #805

UNFINISHED BUSINESS

Annual Reviews for Management

Midyear Discussion on Goals and Strategic Planning

NEW BUSINESS

[ACTION ITEM] Side letter on step increases

EXECUTIVE SESSION

To discuss the performance of a particular employee

NEXT MEETING DATE:



YONKERS PUBLIC LIBRARY
BOARD MEETING
GRINTON I. WILL BRANCH
JUNE 17, 2019

ATTENDANCE

TRUSTEES:	Nancy Maron Joseph Puglia Josephine Ilarraza Derrick Touba John Saraceno
LIBRARY DIRECTOR:	Ed Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Tr. Puglia
UNION REPRESENTATIVE:	Brandon Neider, PC Technician I
GUESTS:	Dominick Savarese, President SEIU Local 704B

The Board Meeting began at 7:01 p.m.

MINUTES

On motion of Tr. Touba, seconded and unanimously carried, the Board approved the Minutes of the Board Meeting of May 29, 2019.

MANAGEMENT REPORT

Director Falcone updated the Board on the façade project. It remains behind schedule but the appearance of the building has improved and he was hopeful it would be completed by September.

Director Falcone advised the Board that money had been obtained to retain the services of a professional engineer to begin planning the repair of the elevator at the Will Branch.

Director Falcone updated the Board on the budget. It is still under review by the City Council but a vote was expected within the week.

Director Falcone informed the Board of two recent programs held at the Riverfront Library on June 12: Drag Queen Story Hour and a Verizon VR event celebrating the culmination of the Library's Virtual Reality collaboration with School 15. Both were very successful and enthusiastically attended.

Director Falcone updated the Board on the status of Sunday service during the summer. Opening on Sundays during the summer required the agreement of the Union and a signed side letter from them was still pending.

Director Falcone informed the Board of Senior Law Day held at the Will Branch. It was the first time it was held on a Saturday and was very successful, drawing over 125 senior citizens. He received a lot of feedback from the community that it was very informative and a positive experience.

Director Falcone announced that Montefiore would continue to fund the case manager program at the Riverfront Library through the end of 2019 but its future beyond that was unclear.

Director Falcone advised the Board that the new Evergreen ILS was undercounting circulation statistics, and WLS is running new reports.

UNION REPRESENTATIVE'S REPORT

Representative Brandon Neider expressed the Union's concern regarding part-time employee usage. Union President Dominick Savarese advised the Board that the Premise History of the Riverfront Library he distributed at last month's Board Meeting was incorrect and accidentally printed in triplicate. The Board and the Union discussed Sunday service during the summer.

WLS REPORT

Tr. Puglia had nothing to report.

PERSONNEL REPORT

On motion of Tr. Puglia, seconded and unanimously carried, the Board ratified the following appointments:

Nicolas Angel, P/T Page, \$12.00/hr, eff. 5/30/19
Michelle Blanyar, P/T Page, \$12.00/hr, eff. 5/30/19
Ismail Ahmad, P/T Page, \$12.00/hr, eff. 6/5/19
Mary Jackson, P/T Provisional Librarian II, \$25.35/hr, eff. 6/14/19
Theodora Aina, P/T Page, \$12.00/hr, eff. 6/14/19

Acknowledge the following terminations:

Shauna Porteus, Librarian II, \$71,375.00/yr, eff. 6/6/19
Dillon Syron, P/T Page, \$12.00/hr, eff. 5/23/19

COMMITTEE REPORTS

Finance, Budget & Planning- Guzmán-Santana, Maron, Jannetti

Employee Relations - Guzmán-Santana, Touba, Puglia

Buildings & Grounds - Guzmán-Santana, Saraceno

Policy - Guzmán-Santana, Ilarraza

Fundraising & Development – Guzmán-Santana, Maron, Jannetti

Foundation update: Tr. Maron announced that the Foundation was discussing different programming ideas.

PAYMENT OF BILLS

On motion of Tr. Saraceno, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #804.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

The Board discussed the status of Sunday service during the summer and on motion of Tr. Touba, seconded and unanimously carried, the Board authorized Director Falcone to sign the Summer Sunday Side Letter pending agreement from the Union.



The Board reviewed and discussed the Revised Policy on Meeting Room Use. On motion of Tr. Saraceno, seconded and unanimously carried, the Board approved the revised policy.

The Board agreed to postpone the Annual Reviews for Management and its discussion of goals and strategic planning.

NEXT BOARD MEETING DATE – Thursday, July 18, 2019 at the Riverfront Library

EXECUTIVE SESSION – Tr. Ilarraza motioned to move into Executive Session to discuss the performance of a particular employee at 7:48 p.m.

The Board exited Executive Session at 9:25 p.m. On motion of Tr. Touba, seconded and unanimously carried, the Meeting was adjourned.

Edward Falcone
Library Director & Secretary

Yonkers Public Library Bill List June 2019

Vendor Name	Description	Date	Amount
CAPITAL FUNDS			
BAKER & TAYLOR	MATERIALS	6/13/2019	38,676.88
BARNES & NOBLE	MATERIALS	6/28/2019	200.95
BARNES & NOBLE	MATERIALS	6/24/2019	210.72
BARNES & NOBLE	MATERIALS	6/11/2019	299.97
BARNES & NOBLE	MATERIALS	6/6/2019	473.18
BARNES & NOBLE	MATERIALS	6/28/2019	480.51
LAPERUTA, PATRICIA	LIB PETTY CASH REIMB	6/24/2019	17.99
LONGLEAF SERVICES	MATERIALS	6/11/2019	243.42
MIDWEST TAPE	MATERIALS	6/24/2019	4.49
MIDWEST TAPE	MATERIALS	6/24/2019	4.49
MIDWEST TAPE	MATERIALS	6/6/2019	5.99
MIDWEST TAPE	MATERIALS	6/24/2019	13.49
MIDWEST TAPE	MATERIALS	6/24/2019	14.99
MIDWEST TAPE	MATERIALS	6/24/2019	17.99
MIDWEST TAPE	MATERIALS	6/11/2019	22.48
MIDWEST TAPE	MATERIALS	6/13/2019	29.98
MIDWEST TAPE	MATERIALS	6/28/2019	32.23
MIDWEST TAPE	MATERIALS	6/6/2019	34.46
MIDWEST TAPE	MATERIALS	6/24/2019	37.48
MIDWEST TAPE	MATERIALS	6/24/2019	58.48
MIDWEST TAPE	MATERIALS	6/24/2019	59.36
MIDWEST TAPE	MATERIALS	6/13/2019	62.97
MIDWEST TAPE	MATERIALS	6/11/2019	65.22
MIDWEST TAPE	MATERIALS	6/24/2019	70.47
MIDWEST TAPE	MATERIALS	6/6/2019	71.22
MIDWEST TAPE	MATERIALS	6/28/2019	89.93
MIDWEST TAPE	MATERIALS	6/28/2019	263.10
MIDWEST TAPE	MATERIALS	6/24/2019	408.43
MIDWEST TAPE	MATERIALS	6/13/2019	469.25
MIDWEST TAPE	MATERIALS	6/11/2019	485.05
MIDWEST TAPE	MATERIALS	6/6/2019	579.48



Vendor Name	Description	Date	Amount
CAPITAL FUNDS			
MIDWEST TAPE	MATERIALS	6/11/2019	989.11
MILCON CONTRUCTION CORP.	WILL FAÇADE PHASE 2	6/24/2019	288,421.62
MULTICULTURAL BOOKS & VIDEOS	MATERIALS	6/28/2019	226.60
RECORDED BOOKS	MATERIALS	6/28/2019	41.60
TRILATERAL, LLC	MATERIALS-CREDIT MEMO	6/6/2019	65.00
TRILATERAL, LLC	MATERIALS	6/6/2019	98.49
TRILATERAL, LLC	MATERIALS	6/6/2019	107.49
TOTAL			333,454.56
CONTRIBUTIONS FUNDS			
ACADEMY BUS COMPANY	VERIZON GRANT	6/4/2019	175.00
AMERICAN EXPRESS	NETWORK SOLS/WKYBUTTON	6/17/2019	67.57
ART & SOUL STUDIO	CON EDISON GRANT	6/25/2019	350.00
BELLA VISTA DELI	BOARD MTGS: MAY & JUNE 2019	6/25/2019	262.22
BITETTI, CHRISTINE	VERIZON GRANT PARTY	6/17/2019	69.42
BUTLER, MAUREEN M	HOMEWORK HELPER-CREST	6/25/2019	45.00
CHEEKS-LOMAX, JAELA E.	HOMEWORK HELPER-RIV	6/17/2019	165.00
CHEEKS-LOMAX, JAELA E.	HOMEWORK HELPER-RIV	6/12/2019	390.00
FOLEY, SAMSON	NEO SUPPLIES	6/4/2019	26.16
GOVCONNECTION, INC.	MATERIALS	6/17/2019	3,335.14
HAWKINS, SARAH	HOMEWORK HELPER-CREST	6/4/2019	180.00
HAWKINS, SARAH	HOMEWORK HELPER-CREST	6/25/2019	360.00
LARKIN, JOHN F.	HOMEWORK HELPER-CREST	6/25/2019	45.00
LARKIN, JOHN F.	HOMEWORK HELPER-CREST	6/4/2019	180.00
PARSONS COMMERCIAL LLC	MATERIALS	6/4/2019	2,955.40
PERELMAN, LUIS	PASSPORT TO YONKERS	6/25/2019	500.00
PORTEUS, SHAUNA	MI TRAINING LUNCH	6/12/2019	223.69
SIEGAL, MARTIN	HOMEWORK HELPER-WILL	6/17/2019	450.00
SIEGAL, MARTIN	HOMEWORK HELPER-WILL	6/4/2019	795.00
W. B. MASON CO., INC.	MATERIALS	6/4/2019	51.78
W. B. MASON CO., INC.	SENIOR LAW DAY SUPPLIES	6/4/2019	144.66
TOTAL			10,771.04
MONTEFIORE GRANT			
CLUSTER	PERSONNEL SERV 10/1-9/30/19	6/24/2019	41,979.51
TOTAL			41,979.51

Vendor Name	Description	Date	Amount
TRUSTS FUNDS			
BAKER & TAYLOR	SAUNDERS FUNDS	6/25/2019	14.96
BAKER & TAYLOR	SAUNDERS FUND	6/19/2019	17.26
BAKER & TAYLOR	SAUNDERS FUND	6/4/2019	49.78
BAKER & TAYLOR	SAUNDERS FUND	6/17/2019	101.73
TOTAL			183.73

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 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 June 2019

Date	Num	Memo	Amount
Abbey Ice			
06/06/2019	97588	spring water	53.00
06/06/2019	97589	spring water	46.50
06/24/2019	099092	spring water	40.00
06/28/2019	099091	spring water	53.00
06/28/2019	100906	spring water	46.50
06/28/2019	100907	spring water	33.50
Total Abbey Ice			272.50
Addo-Prempeh, Victoria			
06/24/2019	061719vap	reimbursement for...	70.53
Total Addo-Prempeh, Victoria			70.53
All Safe Fire Protection			
06/10/2019	61493-SS	sprinkler inspectio...	571.59
Total All Safe Fire Protection			571.59
Amazon.com			
06/24/2019	435736375737	program supplies	16.88
06/24/2019	455497463758	program supplies	29.99
06/24/2019	455634576344	program supplies	25.98
06/24/2019	456935887363	program supplies	14.99
06/24/2019	458988493644	program supplies	33.27
06/24/2019	465747399967	program supplies	45.98
06/24/2019	465789848797	tool kits	535.30
06/24/2019	473434387997	vacuum	54.00
06/24/2019	495998869559	program supplies	30.00
06/24/2019	495998869559	program supplies	4.94
06/24/2019	598985694968	program supplies	247.40
06/24/2019	646443847937	program supplies	33.27
06/24/2019	685879394844	replacement filters	11.18
06/24/2019	779374759964	cord cable concea...	83.97
06/24/2019	787657939934	program supplies	17.96
06/24/2019	836374565586	program supplies	6.98
06/24/2019	853756449539	program supplies	36.60
06/24/2019	958356988739	program supplies	26.98
Total Amazon.com			1,255.67
American Express			
06/24/2019	6-77003may19	software, tuition/tr...	974.95
06/24/2019	6-77003may19	software, tuition/tr...	398.00
06/24/2019	6-77003may19	software, tuition/tr...	38.00
06/30/2019	062019AE	software, material...	351.50
06/30/2019	062019AE	software, material...	780.17
06/30/2019	062019AE	software, material...	145.43
Total American Express			2,688.05
American Paper Supply (APP)			
06/24/2019	J1210318	janitorial supplies	432.90
Total American Paper Supply (APP)			432.90
Amoils, Roseanne			
06/07/2019	66RA	job coach riverfront	1,280.00
06/24/2019	67RA	job coach Jun.5,12...	760.00
06/24/2019	68RA	job coach Jun.26 2...	240.00
Total Amoils, Roseanne			2,280.00
Aramark			
06/06/2019	21648720	credit memo unifor...	-21.00
06/06/2019	CM16555662	credit product tim...	-126.99
06/07/2019	21596355	uniform pants	88.98
06/07/2019	21616109	uniform pants	0.75
06/14/2019	2164257	uniforms	200.84

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YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 June 2019

Date	Num	Memo	Amount
Total Aramark			142.58
Art & Soul Studio			
06/28/2019	062819	exhibits and show...	2,775.00
Total Art & Soul Studio			2,775.00
Avila, Teresa			
06/07/2019	6TA	english class May ...	250.00
Total Avila, Teresa			250.00
Baird, Zahra			
06/06/2019	052119ZB	teen book club refr...	34.00
06/28/2019	62519ZB	employee reimbur...	86.83
Total Baird, Zahra			120.83
Brodart			
06/06/2019	529621	alpha labels	96.45
06/24/2019	531954	letter labels	19.29
Total Brodart			115.74
Budget Library Supplies			
06/14/2019	17907	single dvd cases	3,300.00
Total Budget Library Supplies			3,300.00
Cablevision Lightpath			
06/14/2019	100122406	internet	5,233.55
06/14/2019	100122420	phone	3,572.35
Total Cablevision Lightpath			8,805.90
Cablevision Optimum			
06/06/2019	07803550279jun19	internet crestwood	140.82
06/10/2019	07803544469jun19	cable tv	16.80
06/14/2019	07803065546jun19	cable box	8.40
06/28/2019	07803550279jul19	tv and internet-cre...	140.82
Total Cablevision Optimum			306.84
Chloe's Kids			
06/14/2019	23 RF	baby signing 6/4 a...	150.00
Total Chloe's Kids			150.00
Citadel Pest Control			
06/06/2019	3696	pest inspection an...	180.00
06/28/2019	3618	pest control	183.00
06/28/2019	3618	pest control	17.00
Total Citadel Pest Control			380.00
Clifton, Michelle			
06/14/2019	053019MC	sound meditation ...	100.00
06/30/2019	062619MC	sound meditation ...	100.00
Total Clifton, Michelle			200.00
Con Edison (Consolidated Edison)			
06/14/2019	5909214217jun19	gas charges	123.19
Total Con Edison (Consolidated Edison)			123.19
Crown Janitorial			
06/24/2019	437343-1	janitorial products	2,727.56
Total Crown Janitorial			2,727.56
Daly, Celine			
06/07/2019	050119CD	sound meditation c...	50.00

10:26 AM
 07/11/19
 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 June 2019

Date	Num	Memo	Amount
Total Daly, Celine			50.00
Das, Joy			
06/24/2019	127	sewing class 6/8, 6...	400.00
Total Das, Joy			400.00
Dell			
06/10/2019	10310570990	technical support ...	4,161.69
Total Dell			4,161.69
Demco			
06/06/2019	6619007	prog. supplies	302.97
06/14/2019	6623331	74 nassau base ch...	14,781.00
06/14/2019	6626311	tattle-tape double-...	1,439.94
06/24/2019	6629139	deluxe hangup bags	15.80
Total Demco			16,539.71
Eugenio, Doris			
06/07/2019	25DE	yoga class Apr.10 ...	50.00
Total Eugenio, Doris			50.00
FedEx			
06/07/2019	6-528-92468	shipping	37.50
Total FedEx			37.50
Filiberti, John			
06/07/2019	32785	quickbooks trainin...	375.00
Total Filiberti, John			375.00
Fusco, Eileen			
06/06/2019	052219EF	reimburse. prog. s...	33.00
06/06/2019	5-22-19EF	reimburse. prog. s...	58.97
06/14/2019	061019EF	reimbursement pr...	100.42
06/24/2019	061719ef	reimbursement for...	28.37
Total Fusco, Eileen			220.76
Gantzer, Ana			
06/24/2019	061519ag	reimbursement for...	55.64
Total Gantzer, Ana			55.64
Germino, Damien			
06/07/2019	5-28-19	kickboxing class M...	80.00
06/28/2019	6-18-19	self-defense class ...	80.00
Total Germino, Damien			160.00
Global Equipment Co			
06/14/2019	114420697	deluxe file cabinet	1,114.00
Total Global Equipment Co			1,114.00
GovConnection			
06/06/2019	56789040	optical usb mouse	48.30
06/06/2019	56789339	laserjet printer	461.65
06/06/2019	56789342	18 inch usbs	13.80
06/06/2019	56793163	computer supplies	53.34
06/07/2019	56804460	black toner cartrid...	199.59
06/24/2019	56820141	phaser 7500 cartri...	85.18
06/24/2019	56820143	supplies	334.60
06/24/2019	56832277	pro 10 upgrade lic...	1,232.60
Total GovConnection			2,429.06
Gruppuso Plumbing			
06/10/2019	28-19-R1	installed elkay wat...	3,946.00

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 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 June 2019

Date	Num	Memo	Amount
06/10/2019	28-19-R2	installed elkay wat...	3,526.00
06/14/2019	19-164	installed pipe insul...	633.00
06/24/2019	19-185	maintenance repai...	225.00
Total Gruppuso Plumbing			8,330.00
Guida, Raphael			
06/14/2019	060719RG	reimbursement pr...	34.97
Total Guida, Raphael			34.97
Heitner, Lois H.			
06/07/2019	21LH	non-pretzel yoga A...	150.00
06/30/2019	22LH	non-pretzel yoga p...	50.00
Total Heitner, Lois H.			200.00
Home Depot Credit Service			
06/06/2019	9121356	lawn fertilizer	120.91
Total Home Depot Credit Service			120.91
Ingrasciotta, Frank			
06/06/2019	042919FI	acting workshops ...	400.00
Total Ingrasciotta, Frank			400.00
ISE OP Office Plus			
06/14/2019	415013	business cards	30.49
Total ISE OP Office Plus			30.49
J A Fama Masonry			
06/10/2019	1175	water fountain wor...	2,200.00
Total J A Fama Masonry			2,200.00
Johnson Controls			
06/14/2019	1-86795129640	chiller inspection	294.00
Total Johnson Controls			294.00
Keane & Beane			
06/14/2019	47568	professional servic...	1,207.50
Total Keane & Beane			1,207.50
Laperuta, Patricia			
06/24/2019	61819pl	petty cash reimbur...	14.74
06/24/2019	61819pl	petty cash reimbur...	16.99
06/24/2019	61819pl	petty cash reimbur...	11.20
06/24/2019	61819pl	petty cash reimbur...	175.56
Total Laperuta, Patricia			218.49
LE Health Inc.			
06/30/2019	062619LH	yoga for yogis pro...	250.00
06/30/2019	062819LH	yoga for yogis pro...	250.00
Total LE Health Inc.			500.00
Ledesma, Solyaris			
06/30/2019	6-13-19	zumba 6/13/19	70.00
Total Ledesma, Solyaris			70.00
Living Arts Village			
06/06/2019	0020	music & movement...	75.00
06/24/2019	0021	music and movem...	75.00
Total Living Arts Village			150.00
Marshall, Nancy			

10:26 AM
 07/11/19
 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 June 2019

Date	Num	Memo	Amount
06/14/2019	6-6-19NM	zumba 6/6/19	70.00
Total Marshall, Nancy			70.00
06/24/2019	06119dm	reimbursement for...	51.80
Total McCrink, Diane			51.80
06/14/2019	PI 623609	cooling tower servi...	796.66
06/14/2019	PI 624624	furnish and install ...	605.00
Total Metro Group, Inc.			1,401.66
06/24/2019	13114	newspaper subscri...	7,545.20
06/24/2019	13115	newspaper subscri...	5,374.20
Total Mitchell's NY			12,919.40
06/14/2019	000035	sew amazing class...	175.00
06/30/2019	000036	sew amazing 6/22/19	175.00
Total Mota, Juan			350.00
06/07/2019	ZK053249	mesh black stools ...	546.80
Total National Business Furniture			546.80
06/14/2019	040419MN	reimbursement for...	278.28
Total Nowak, Mary			278.28
06/06/2019	696277910-01	summer prizes will	265.65
06/06/2019	696359042-01	outreach activities...	193.12
06/07/2019	696500766-01	children prog. sup...	332.08
06/07/2019	696500766-02	chevron storage b...	14.49
06/07/2019	696558743-01	rainbow lollipops p...	21.57
Total Oriental Trading			826.91
06/07/2019	050119JPH	sound meditation c...	50.00
Total Panek-Harris, Julia			50.00
06/14/2019	060519LP	passport to yonker...	500.00
Total Perelman, Luis			500.00
06/07/2019	2019-00083	concert with Chie ...	250.00
Total Petite Concerts			250.00
06/24/2019	1013128336	ink cartridges	350.64
Total Pitney Bowes 2			350.64
06/07/2019	YCR022219	dance with daphne...	125.00
Total Platt, Daphne			125.00
06/28/2019	61619VP	employee reimbur...	50.00

10:26 AM
 07/11/19
 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 June 2019

Date	Num	Memo	Amount
Total Presedo, Vivian			50.00
Rabadi, Renee			
06/10/2019	052819RR	reimbursement for...	86.00
Total Rabadi, Renee			86.00
Recruit Right			
06/14/2019	989	prog. sexual haras...	1,750.00
Total Recruit Right			1,750.00
Reliable Sewer & Drain			
06/30/2019	5731	maintenance	300.00
06/30/2019	5744	maintenance to 5 fl...	545.00
Total Reliable Sewer & Drain			845.00
Rivershore Reading Store			
06/07/2019	19-6820	library card stickers	314.00
Total Rivershore Reading Store			314.00
Robison, Mary			
06/10/2019	060419MR	reimbursement for...	55.75
Total Robison, Mary			55.75
Rong, Jian-Yang			
06/07/2019	6-1-19	bagua meditation ...	75.00
Total Rong, Jian-Yang			75.00
Safeguard Lock & Key			
06/14/2019	8086	installed passage l...	195.00
Total Safeguard Lock & Key			195.00
Scaringella Auto Repair			
06/24/2019	042419	parts, labor and st...	163.00
06/24/2019	060519	maintenance/parts...	418.67
06/24/2019	061319	parts and labor do...	317.89
Total Scaringella Auto Repair			899.56
Schall Hardware			
06/07/2019	17453	maintenance suppl...	137.40
06/07/2019	17453	maintenance suppl...	35.12
06/07/2019	17453	maintenance suppl...	87.14
Total Schall Hardware			259.66
Stanley Convergent			
06/07/2019	16570299	alarm maintenanc...	683.54
06/10/2019	16570322	cctv monitoring 7l...	68.56
06/10/2019	16574628	access control ser...	197.01
Total Stanley Convergent			949.11
Sterling Sanitary Supply			
06/24/2019	AJ9478	monthly lease	300.00
06/28/2019	R56340	janitorial supplies	658.90
06/28/2019	R56340	janitorial supplies	54.00
06/28/2019	AJ9903	janitorial supplies	184.80
06/30/2019	R56342	repair windsor sen...	143.30
Total Sterling Sanitary Supply			1,341.00
Thrive Reiki			
06/06/2019	30TR	mindful monday 5/...	85.00
06/30/2019	31TR	mindful monday & ...	85.00

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 07/11/19
 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 June 2019

Date	Num	Memo	Amount
Total Thrive Reiki			170.00
Tompkins, Andrew			
06/07/2019	1AT	history of office str...	200.00
06/24/2019	051519AT	history of America'...	200.00
Total Tompkins, Andrew			400.00
Torres, Arnaldo			
06/24/2019	061419at	reimbursement pr...	167.65
Total Torres, Arnaldo			167.65
Turtle Dance Music LLC			
06/24/2019	1659	space! the cosmos...	350.00
06/24/2019	1679	space! the cosmos...	350.00
Total Turtle Dance Music LLC			700.00
Utica National Insurance Group			
06/28/2019	0931	commercial policy ...	16,761.00
Total Utica National Insurance Group			16,761.00
Vandross, Gwendolyn			
06/30/2019	061919GV	zumba with gwyn-...	70.00
Total Vandross, Gwendolyn			70.00
Verizon			
06/06/2019	9143372191jun19	phone service	160.65
06/06/2019	9143373015jun19	phone service	50.50
06/06/2019	9147931065jun19	phone service	44.93
06/14/2019	9144109274jun19	phone service	43.64
06/28/2019	9143372191jul19	phone service	143.86
06/28/2019	9143373015jul19	phone service	49.63
06/28/2019	9147931065jul19	phone service	44.81
Total Verizon			538.02
Verizon Wireless			
06/10/2019	9830758196	cell phones usage ...	351.65
06/24/2019	9831850943	cell phone use 5/1...	251.83
06/28/2019	9831850944	cell phones 5/11-6/...	106.80
06/30/2019	9832731584	wireless chgs. 5/2...	341.20
Total Verizon Wireless			1,051.48
Wayne's Electric Service			
06/06/2019	041915	switch check and r...	323.00
06/06/2019	041915	switch check and r...	142.00
06/30/2019	061906	removal & replace...	735.00
Total Wayne's Electric Service			1,200.00
WB Mason			
06/06/2019	I66462347	water and copy pa...	630.02
06/06/2019	I66603510	art show supplies	127.90
06/07/2019	I66633083	copy paper	818.87
06/07/2019	I66633377	copy paper will	359.90
06/07/2019	I66670606	fruit juice pouches	50.49
06/14/2019	cr6886581	credit memo suppl...	-4.61
06/14/2019	I66667936	pro glue dots	60.34
06/14/2019	I66855033	fan and supplies	91.91
06/14/2019	I66891862	office supplies	120.79
06/14/2019	I66891862	office supplies	173.97
06/14/2019	I66949758	juicy juice	17.23
06/14/2019	I66949802	scissors	4.61
06/24/2019	cr6903661	credit memo suppl...	-60.34
06/24/2019	I67020847	eraser caps	11.05
06/24/2019	I67022767	fruit juice pouches	67.32
06/24/2019	I67103906	office supplies	148.28

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07/11/19
Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
June 2019

Date	Num	Memo	Amount
06/24/2019	I67150844	sharpener	46.78
06/24/2019	I67157745	library supplies	161.61
06/24/2019	I67191605	program supplies	131.70
06/24/2019	I67202113	program supplies	40.50
06/28/2019	200102656	pro glue dots	60.34
06/28/2019	200204478	children program s...	69.55
06/28/2019	CR6951019	credit memo suppl...	-21.98
Total WB Mason			3,106.23
Westchester Library System			
06/24/2019	061119wls	webs individual co...	4,500.00
Total Westchester Library System			4,500.00
Xerox			
06/14/2019	096993065	maintenance	95.00
Total Xerox			95.00
Zev Haber Music by Zev			
06/30/2019	3989	children's music s...	150.00
Total Zev Haber Music by Zev			150.00
TOTAL			119,768.55

YPL Operating Budget 2018-19								
Code	Account Name	Adopted Budget	Current Budget	Spent Previous Months	Spent This Month	YTD	Balance	% used
					(with transfers)	June		
101	Salaries	6,335,062	6,335,062	5,500,035	463,076	5,963,111	371,951	94%
103	Temp Services	613,900	613,900	434,917	39,895	474,812	139,088	77%
119	Contractual Settlements	130,537	130,537	132,892	0	132,892	-2,355	102%
150	Termination Payments	35,000	35,000	107,943	0	107,943	-72,943	308%
198	Overtime	263,040	263,040	163,655	25,209	188,864	74,176	72%
	Personal Services Total:	7,377,539	7,377,539	6,339,442	528,180	6,867,622	509,917	93%
280	Reference Materials	82,000	82,000	46,025	35,975	82,000	0	100%
	Materials Total	82,000	82,000	46,025	35,975	82,000	0	100%
301	Office Supplies	89110	107,736	82241	25,495	107,736	0	100%
306	Janitorial Supplies	22200	37700	27307	4021	31328	6372	83%
308	Wearing Apparel	2,971	2,971	1,752	143	1,895	1,076	64%
309	Fuel For Heating	85500	44836	44836	0	44836	0	100%
312	Hardware	7,025	7,025	6,840	137	6,977	48	99%
313	Misc. Supplies	1,000	1,000	910	87	997	3	100%
314	Electrical Supplies	800	800	44	325	369	431	46%
327	Nursery Supplies	100	100	100	0	100	0	100%
361	Gas	2,000	2,000	1,783	123	1,906	94	95%
	Material and Supplies Total	210,706	204,168	165,813	30,331	196,144	8,024	96%
401	Insurance	22,700	22,700	22,700	0	22,700	0	100%
402	Telephones	74,700	66,300	49,951	4,720	54,671	11,629	82%
403	Printing	13,310	13,310	11,043	0	11,043	2,267	83%
404	Lights and Power	194,268	189,747	81,252	0	81,252	108,495	43%
405	Postage	5,800	1,850	1,713	11	1,724	126	93%
406	Freight and Express	750	750	51	38	89	662	12%
407	Equipment Maint. And Repair	35,400	27,400	23,293	143	23,023	4,377	84%
408	Rental of Equipment	14,988	14,988	5,397	395	5,792	9,196	39%
409	Building Maint. And Repair	73,000	56,000	4,158	4,225	8,383	47,617	15%
410	Milage Allowance	710	710	115	0	115	595	16%
413	Professional Fees	176450	230050	178334	27191	205525	24525	89%
415	Outside Labor & Related Charges	27,500	37,800	21,734	10,622	32,356	5,444	86%
419	Misc. Expenses	16,750	64215	52,192	9734.58	61,927	2,288	96%
421	Rental of Space	750,000	750,000	750,000	0	750,000	0	100%
422	Janitorial Service	2,600	2,600	2,600	0	2,600	0	100%
424	Maint. Of Office Equipment	10,200	9,700	1,507	0	1,507	8,193	16%
425	Subscriptions and Publicationns	147,183	160,104	133,899	12,919	146,818	365	92%
430	IT Hardware Maint.	24,000	24,000	22,177	169	22,346	1,654	93%
431	IT Software Licensing and Maint.	486,323	476,323	461,209	11,955	473,164	3,160	99%
436	Tuition/Bd/Travel Reimbursemen	2,150	2,150	497	1,512	2,009	141	93%
446	Automobile Repair	6,000	6,000	3,542	890	4,432	1,568	74%
481	Binding of Books	1,550	850	470	0	470	380	55%
496	Special Projects	0	0	0	0	0	0	
	Contractual Services Total	2,086,332	2,157,547	1,827,834	84,525	1,911,945	245,602	89%
	Total Operating Budget	9,756,577	9,827,792	8,379,114	679,011	9,057,711	763,543	92%
	transfers							

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2018-JUNE 30, 2019
 REVENUE**

Revenue Category	Budgeted Revenue 2018-2019	Revenue Realized 7/1/2018-6/30/2019
	<hr/>	<hr/>
Fees & Fines	\$51,000	\$37,550
Rental of Property	11,000	12,223
Miscellaneous (Includes E-Rate)	41,050	10,687
Total Library Generated Revenues	<hr/> \$103,050	<hr/> \$60,461
State Funding	47,560	59,113
Transfer from City of Yonkers General Fund	9,497,773	9,497,773
Transfer from Library Fund	811,831	811,831
Total	<hr/> \$10,460,214	<hr/> \$10,429,178

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2018-JUNE 30, 2019
 CAPITAL FUNDS**

		ORIGINAL AMOUNT	AMOUNT AVAILABLE 6/30/2019
C2099CP			
510646	Will Ext. Construction	1,800,000	0
510647	Will Auditorium Improv.	55,000	48,229
510820	Library Books and other Materials	300,000	0
510821	Boiler Upgrades	60,000	0
510822	Computers & Library Equipment	47,000	28,619
510872	Library Books and other Materials	350,000	0
510873	Exterior - Will Branch	2,400,000	166,439
510874	Boiler Upgrades	568,000	67,409
510906	Library Books and other Equipment	450,000	270,454

**YONKERS PUBLIC LIBRARY
QUARTERLY BUDGET REPORT
FOR THE YEAR JULY 1, 2018-JUNE 30, 2019
GRANTS FUNDS**

	AMOUNT AWARDED	AMOUNT AVAILABLE 6/30/2019
LDA	143,266	28,373
DANY	250,000	250,000
MONTEFIORE	142,942	2,695
CBGB	30,000	0
SED-LDA	211,412	211,412

BANK ACCOUNT INFORMATION

JUNE 2019

<u>BANK</u>	<u>RATE</u>	<u>ACCOUNT NAME</u>	<u>NUMBER</u>	<u>EXP.</u>	<u>TYPE</u>	<u>6/30/2019</u>
<u>ENDOWMENTS AND TRUSTS</u>						
<u>SAUNDERS ENDOWMENT GOAL \$65,000</u>						
STERLING NATIONAL BANK	2.75%	SAUNDERS BOOK FUND	4658	6/4/2020	15 MO. CD	75,074.78
<u>JUTKOWITZ ENDOWMENT GOAL \$10,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	2.75%	JOHN JUTKOWITZ THEATER FUND	1100221	9/11/2020	15 MO. CD	10,673.86
<u>KOGAN ENDOWMENT GOAL \$5,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.75%	DAVID S. KOGAN MEM FUND	1085514	8/24/2019	15 MO. CD	5,001.68
<u>MURPHY ENDOWMENT GOAL \$5,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	2.75%	RITA G. MURPHY MEM FUND	1097874	6/26/2020	15 MO. CD	5,507.13
<u>CHECKING ACCOUNT</u>						
STERLING NATIONAL BANK	N/A	YPL TRUST ACCOUNT	6700288970	---	CHECKING	5,734.53
<u>UNRESTRICTED ACCOUNTS</u>						
<u>CONTRIBUTIONS FUNDS</u>						
STERLING NATIONAL BANK	2.75%	CONTRIBUTIONS ACCOUNT	4659	6/4/2020	15 MO. CD	27,440.62
STERLING NATIONAL BANK	2.25%	CONTRIBUTIONS ACCOUNT	5737	8/4/2019	14 MO. CD	61,953.14
STERLING NATIONAL BANK	2.25%	CONTRIBUTIONS ACCOUNT	6249	10/2/2019	14 MO. CD	51,723.94
<u>CHECKING ACCOUNT</u>						
STERLING NATIONAL BANK	0.01%	CONTRIBUTIONS ACCOUNT	6700289260	---	CHECKING	47,010.84

JOINT MANAGEMENT REPORT
JULY 2019

Façade. The contractor has made significant progress on the project since our last report. Most surfaces now have completed tilework or at least the grids that support the tiles. The sun shades, glasswork, and railings on the south (Children’s Room) side are done, and they look great. The date for substantial completion is now projected to be mid-August.

Lunch Program. Both Riverfront and Will are now participating in the summer lunch program. The program has been very well received, especially on Reading Buddies days at Riverfront.

Ransomware. WLS was hit with a ransomware attack early this month, and it proved to be disruptive to the computer system in ways that are still being felt as of this report. WLS crews are continuing to restore files from backups and to disinfect computers that might still house the virus.

Summer Sundays. Our first Summer Sunday was July 7th. All three branches were open, and they reported light (Riverfront), moderate (Crestwood), and steady (Will) attendance throughout the day

Yes Yonkers! Community Quilt. An opening reception was held for this project on June 20th at the Will branch. Artists Katori Walker and Evan Bishop hosted pop-up “creation stations” at various sites around the city, where participants created colorful squares expressing their feelings about Yonkers. The quilt, in its current form comprising more than 1,000 squares, can be seen hanging from the Will mezzanine.

NEO Art Exhibit Opening. The teen art club that meets in the Riverfront Gallery held an opening reception and open mic night on June 27th. A large crowd of young artists and their supporters attended. The exhibit will be on display through July 27th. This program has been funded, in part, by a grant from Con Edison.

MEETINGS ATTENDED THIS PERIOD

6/18	Ed & Susan Susan	Chamber of Commerce Networking Breakfast @Eileen’s Yonkers BASICS Advisory Board @BoE
6/19	Ed Susan	ALA Annual Conference in Washington DC (thru 6/25) CollectionHQ online training
6/20	Susan Susan	PLDA monthly meeting @WLS Yes Yonkers! Quilt exhibit @Will
6/25	Susan Susan	Façade construction meeting @Will CPCY Board
6/26	Ed	Foundation board meeting @Will
6/27	Ed & Susan Ed, Susan & Vivian	Groundworks reception @66 Main NEO art exhibit & open mic night
6/28	Susan & Vivian	Case Management meeting @CLUSTER

7/1	Susan	Yonkers on the Move teleconference
	Ed & Susan	Staff counseling session
7/2	Ed & Susan	Monthly meeting with Deputy Mayor @City Hall
7/3	Susan	Branch visits at Will and Crestwood
7/5	Ed	Will visit
7/9	Ed & Susan	Façade construction meeting @Will
	Ed & Susan	WLS annual legislator visits: Nader Sayegh
	Susan	Meeting with Sen. Stewart-Cousins
7/11	Susan	LYFE Coalition meeting
	Ed	Corporate Fun Run
	Susan	Complete Count committee @City Hall
7/12	Ed	E-Content committee @WLS
	Ed	Vinnie Bagwell studio preview @Trolley Barn
7/17	Ed & Susan	WLS annual legislator visits: Shelley Mayer
7/18	Ed	PLDA monthly meeting @Rye Free Library
	Susan	Allison Pataki author event @Will

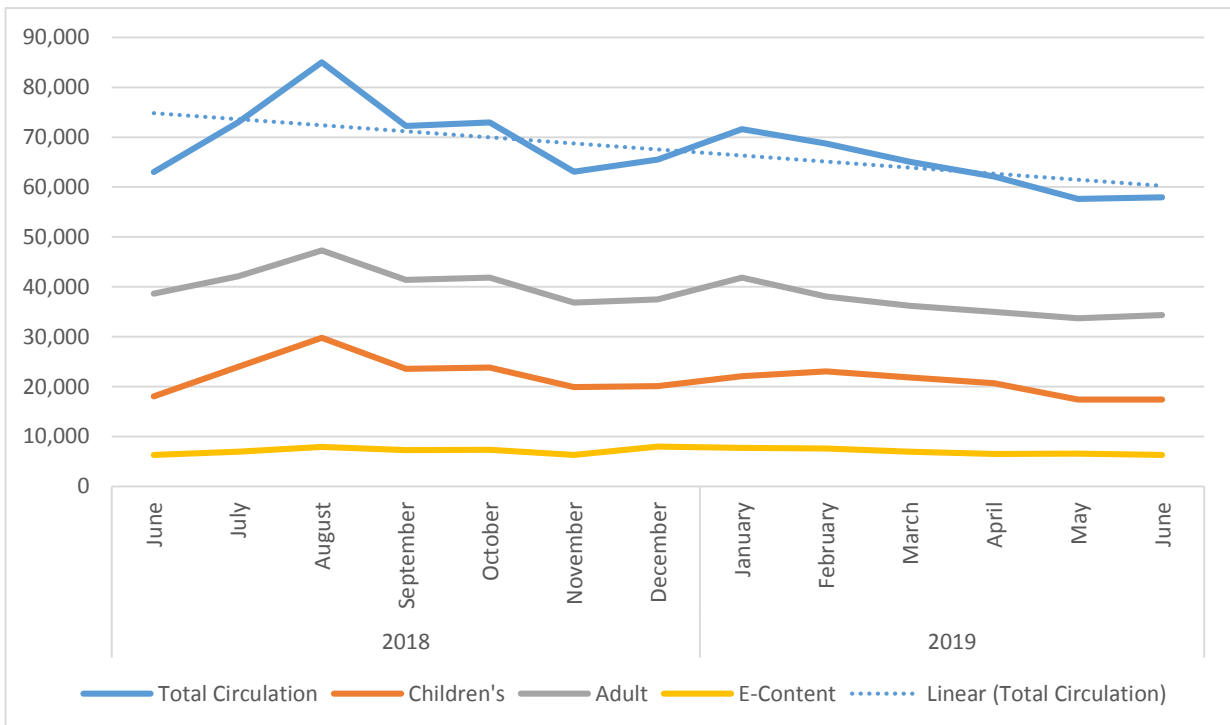
YONKERS PUBLIC LIBRARY

CIRCULATION STATISTICS June 2019

	<u>2018</u>	<u>2019</u>		
Days of Service	30	30		
			<u>Dev.</u>	<u>%</u>
RIVERFRONT LIBRARY				
Adult	12,613	11,490	(1,123)	
Children's	5,289	4,732	(557)	
Total Riverfront Circulation	17,902	16,222	(1,680)	-9.4%
GRINTON I. WILL LIBRARY				
Adult	21,904	19,073	(2,831)	
Children's	10,886	10,738	(148)	
Total Will Circulation	32,790	29,811	(2,979)	-9.1%
CRESTWOOD LIBRARY				
Adult	4,136	3,747	(389)	
Children's	1,894	1,910	16	
Total Crestwood Circulation	6,030	5,657	(373)	-6.2%
E-CONTENT (ALL BRANCHES)	6,294	6,265	(29)	-0.5%
TOTAL CIRCULATION				
Total Current Month	63,016	57,955	(5,061)	-8.0%
Total Previous Months	<u>300,518</u>	<u>325,129</u>	<u>24,611</u>	<u>8.2%</u>
Total Year-to-Date	363,534	383,084	19,550	5.4%

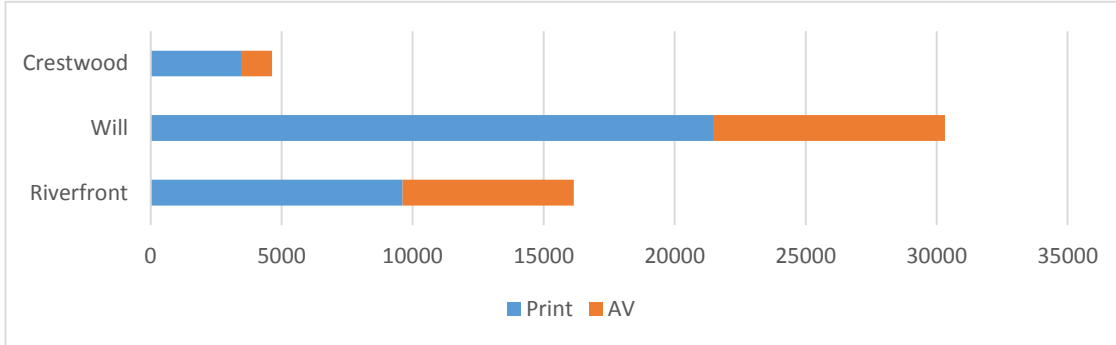
Circulation June 2018 - June 2019

		Total Circulation	Children's	Adult	E-Content
2018	June	63,016	18,069	38,653	6,294
	July	72,971	23,948	42,072	6,951
	August	85,024	29,803	47,326	7,895
	September	72,235	23,581	41,416	7,238
	October	72,974	23,792	41,863	7,319
	November	63,080	19,888	36,868	6,324
	December	65,508	20,091	37,461	7,956
2019	January	71,637	22,092	41,836	7,709
	February	68,723	23,067	38,071	7,585
	March	65,041	21,851	36,224	6,966
	April	62,098	20,644	34,975	6,479
	May	57,630	17,421	33,685	6,524
	June	57,955	17,380	34,310	6,265



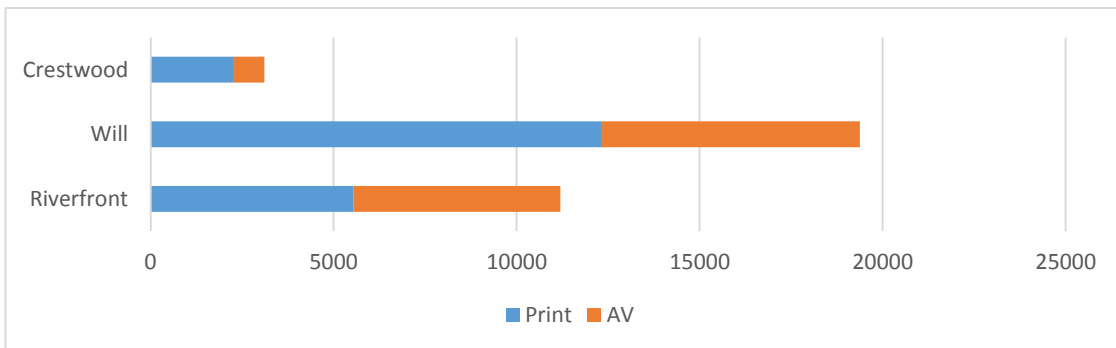
Print vs. AV by Branch - June

	Print	AV	Total
Riverfront	9883	6339	16222
Will	20791	9020	29811
Crestwood	4110	1547	5657
Total	34784	16906	51690



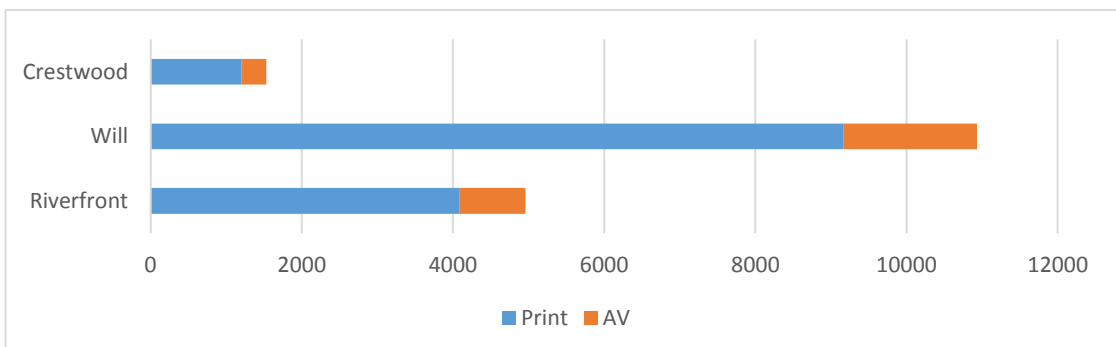
Adult Print vs. AV by Branch - June

	Print	AV	Total
Riverfront	6112	5378	11490
Will	11892	7181	19073
Crestwood	2632	1115	3747
Total	20636	13674	34310



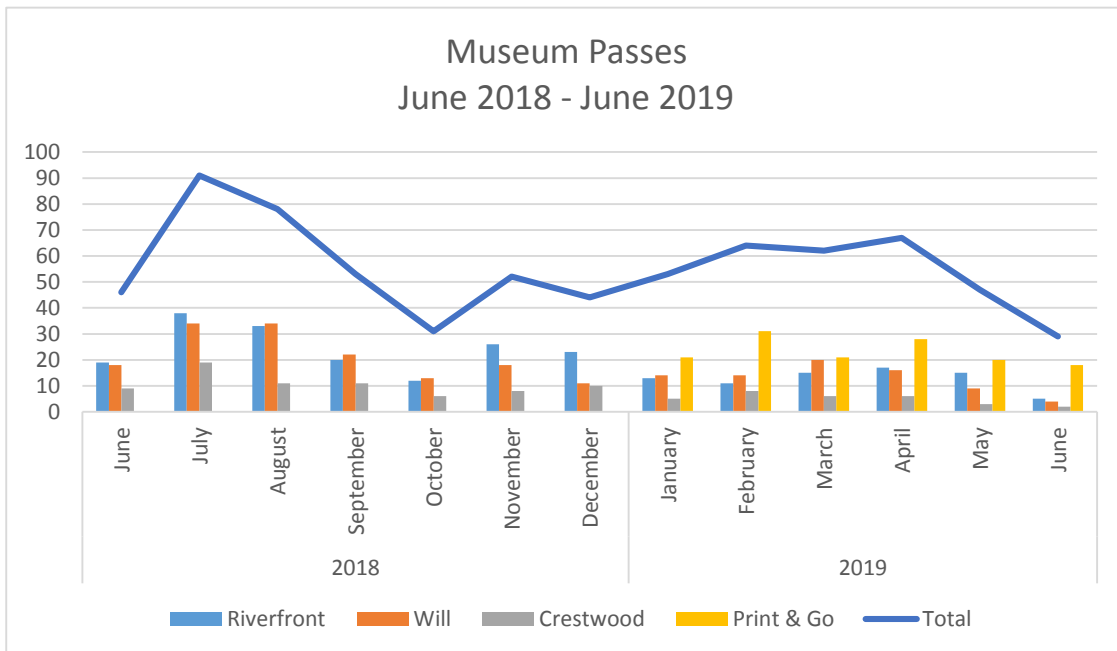
Juvenile Print vs. AV by Branch - June

	Print	AV	Total
Riverfront	3771	961	4732
Will	8899	1839	10738
Crestwood	1478	432	1910
Total	14148	3232	17380



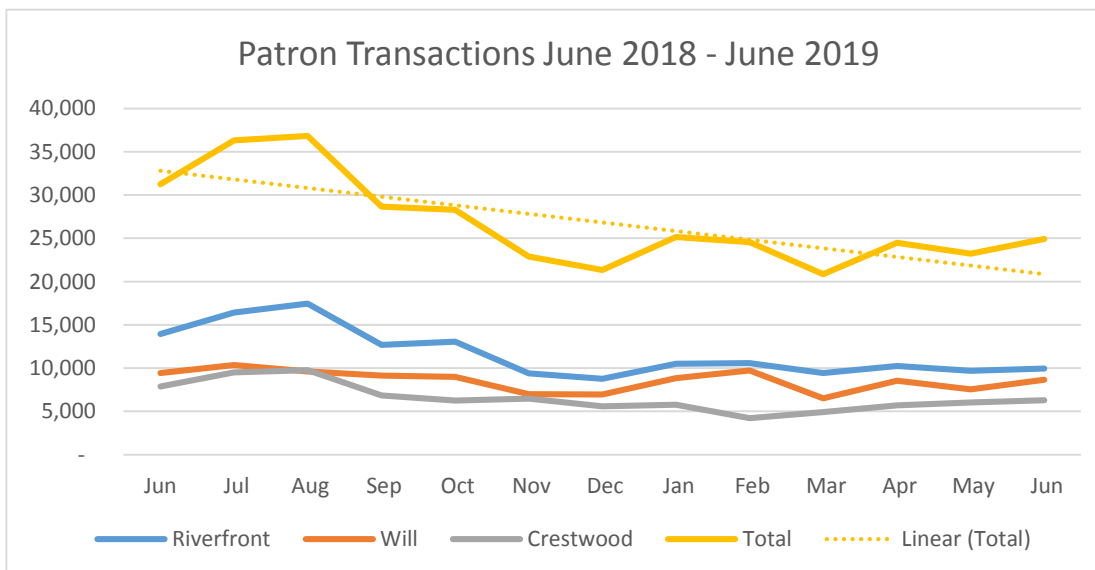
Museum Passes

	Month	Riverfront	Will	Crestwood	Print & Go	Total
2018	June	19	18	9		46
	July	38	34	19		91
	August	33	34	11		78
	September	20	22	11		53
	October	12	13	6		31
	November	26	18	8		52
2019	December	23	11	10		44
	January	13	14	5	21	53
	February	11	14	8	31	64
	March	15	20	6	21	62
	April	17	16	6	28	67
	May	15	9	3	20	47
	June	5	4	2	18	29



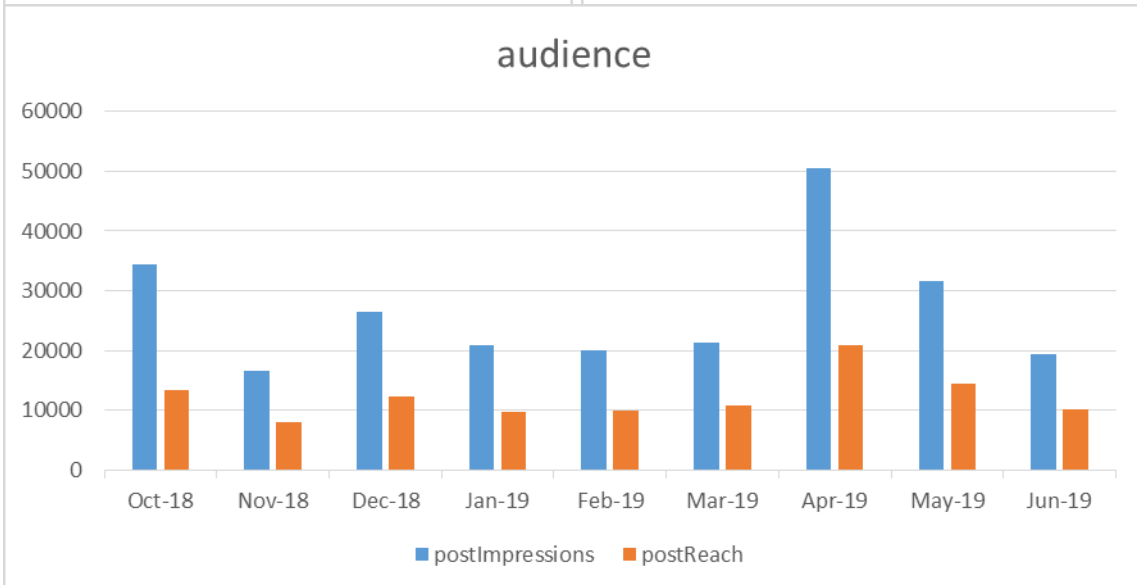
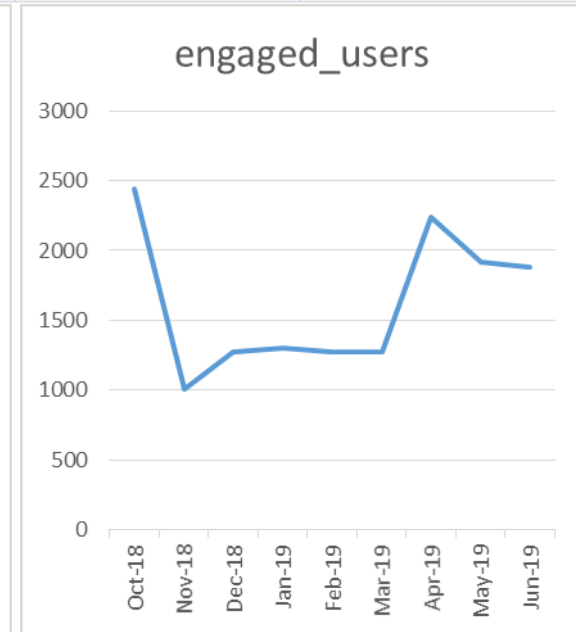
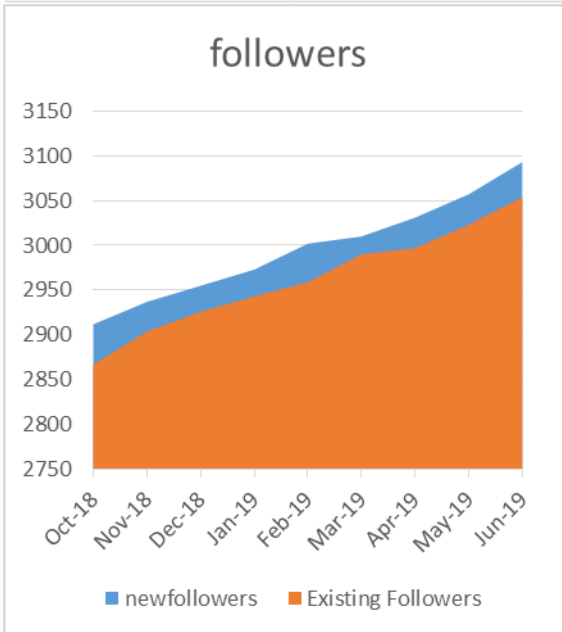
PATRON TRANSACTIONS June 2019

	June <u>2018</u>	June <u>2019</u>	<u>Deviation</u>	<u>%</u>
RIVERFRONT LIBRARY				
Circulation	5,184	3,429	(1,755)	
Directional/Other	6,458	4,582	(1,876)	
Reference	2,290	1,952	(338)	
Total	13,932	9,963	(3,969)	-28.5%
GRINTON I. WILL BRANCH				
Circulation	5,204	4,721	(483)	
Directional/Other	1,873	1,984	111	
Reference	2,364	1,942	(422)	
Total	9,441	8,647	(794)	-8.4%
CRESTWOOD BRANCH				
Circulation	3,439	2,159	(1,280)	
Directional/Other	1,425	1,087	(338)	
Reference	3,018	3,065	47	
Total	7,882	6,311	(1,571)	-19.9%
TOTALS				
Current Month	31,255	24,921	(6,334)	-20.3%

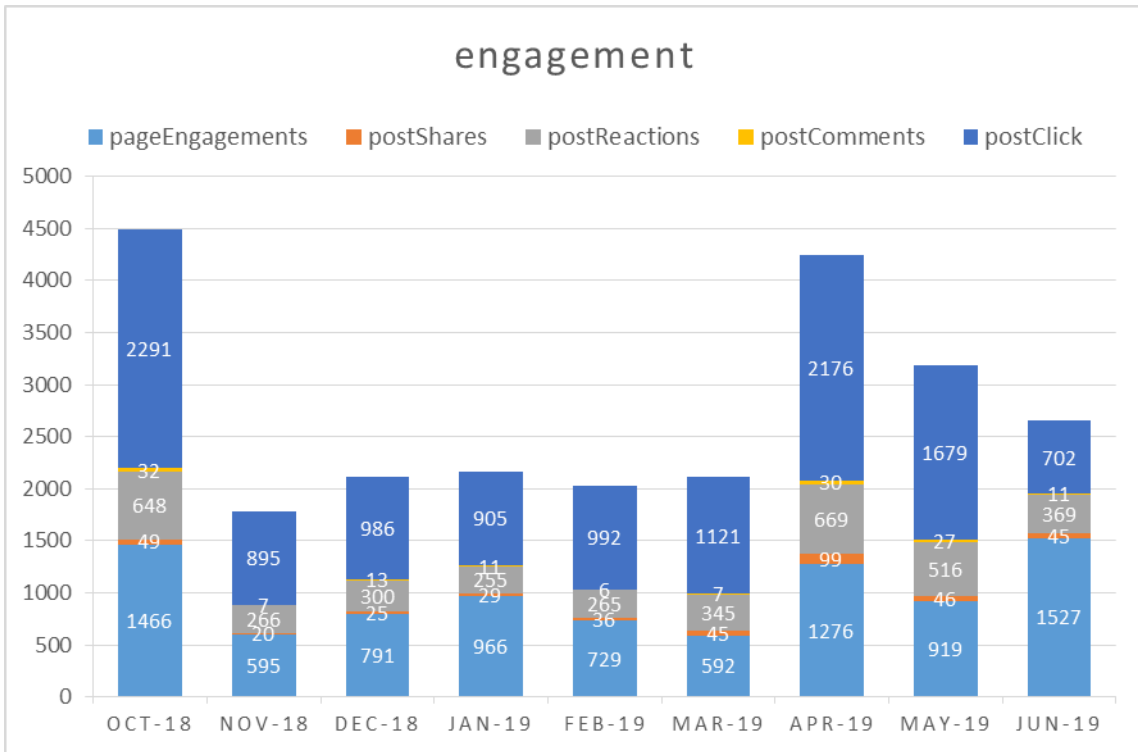


Performance for the selected 30 days compared to the previous period

Posts 20 ↓ 41%	Post Reach 10.1k ↓ 27%	Post Impressions 19.4k ↓ 36%	Link Clicks 44 ↓ 43%
Reactions 670 ↓ 23%	Engaged Users 1,881 ↑ 1%	Page & Post Engagements 2,654 ↓ 14%	New Fans 39 ↑ 19%



Impressions are the number of times a post from your page is displayed. For example, if someone sees a page update in their Facebook newsfeed and then sees that same update when a friend shares it, that counts as 2 impressions. **Reach** refers to the number of people who see your content, while impression refers to the number of times the content is displayed.

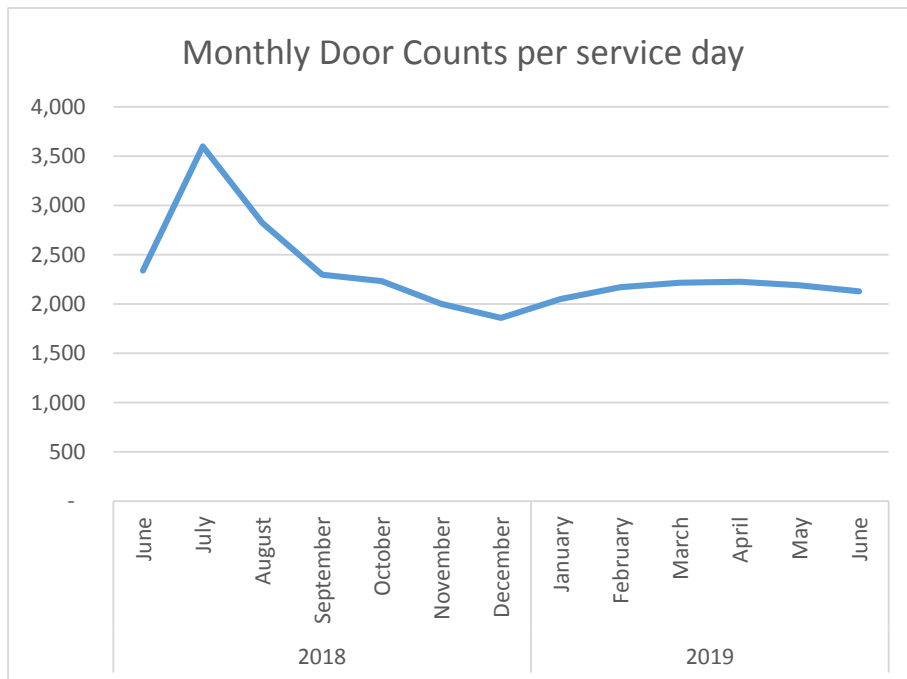


Engagement is any action someone takes on your Facebook Page or one of your posts. The most common examples are likes, comments, and shares, but it can also include checking in to your location or tagging you in a post

Posts and Stories	Engagements	Audience
<p>12 June 11:10 pm VIEW POST</p> <p>Congratulations to Charlotte!!! She completed 1,000 books before kindergarten 📖📖 #1000booksbeforekindergarten #yonkerspubliclibrary #congrats</p>	<p>121 post clicks</p> <p>62 reactions</p> <p>3 comments</p> <p>5 shares</p>	<p>1,507 post impressions</p> <p>886 post reach</p>
<p>8 June 06:14 am VIEW POST</p> <p>Danny has reached 800 books toward his 1,000 Books Before Kindergarten.</p>	<p>37 post clicks</p> <p>12 reactions</p> <p>0 comments</p> <p>1 shares</p>	<p>1,435 post impressions</p> <p>918 post reach</p>
<p>14 June 05:35 pm VIEW POST</p> <p>We're loving our Lego this Friday! And starting July 12, the Summer Lego Club meets every Friday from 2-4 PM at the Will Branch!</p>	<p>97 post clicks</p> <p>13 reactions</p> <p>2 comments</p> <p>3 shares</p>	<p>1,252 post impressions</p> <p>751 post reach</p>

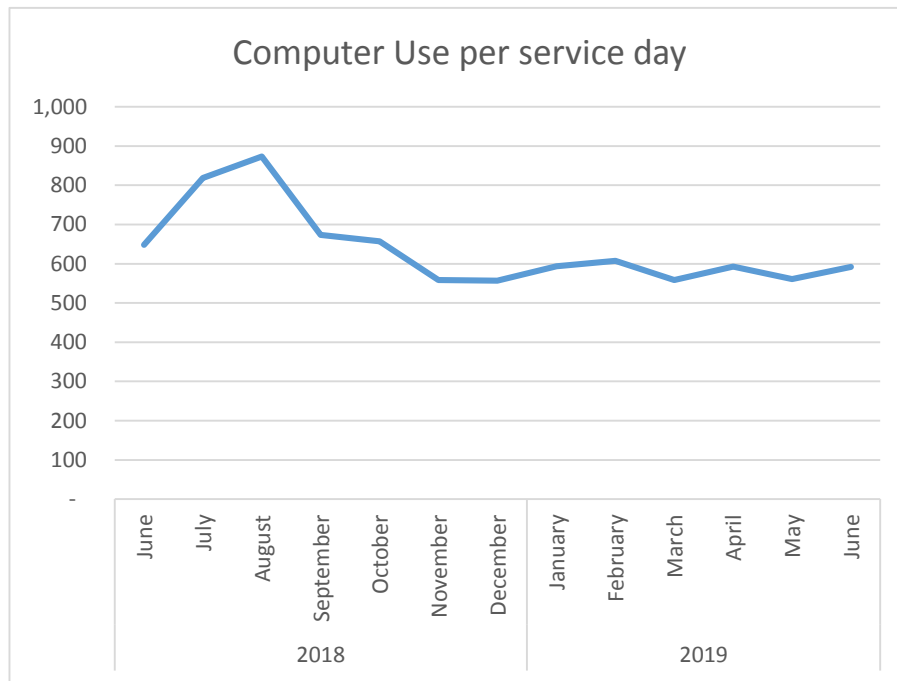
Monthly Door Counts Per Service Day

		TOTAL	Days Open	Per day Avg
2018	June	70,181	30	2,339
	July	89,966	25	3,599
	August	76,216	27	2,823
	September	64,355	28	2,298
	October	66,997	30	2,233
	November	54,076	27	2,003
	December	55,752	30	1,858
2019	January	59,508	29	2,052
	February	56,420	26	2,170
	March	68,748	31	2,218
	April	64,556	29	2,226
	May	65,726	30	2,191
	June	63,899	30	2,130



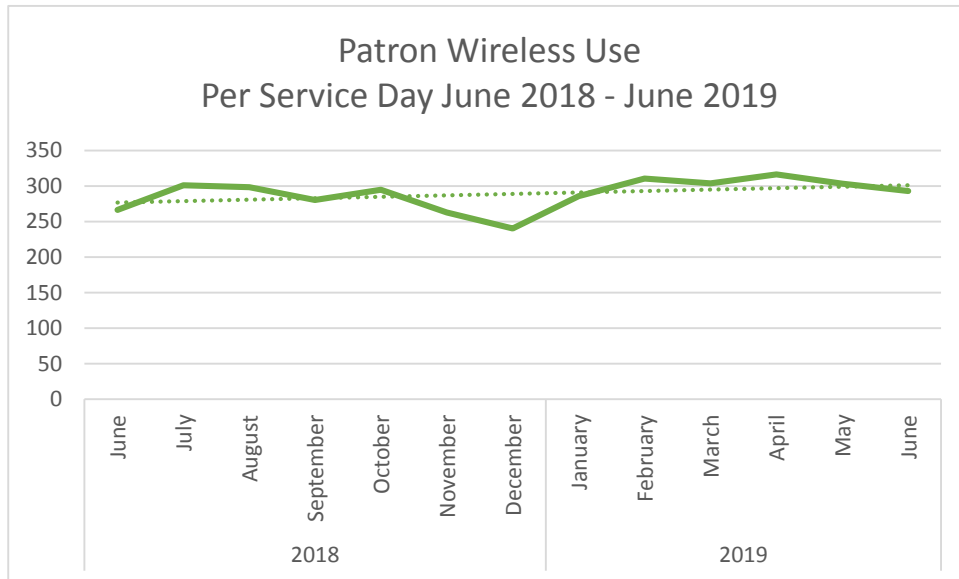
Computer Use Per Service Day

		TOTAL	Days Open	Per day Avg	
2018	June	19,454	30	648	
	July	20,469	25	819	
	August	23,590	27	874	
	September	18,864	28	674	
	October	19,710	30	657	
	November	15,087	27	559	
	December	16,712	30	557	
	2019	January	17,203	29	593
		February	15,786	26	607
		March	17,324	31	559
		April	17,191	29	593
		May	16,831	30	561
June		17,768	30	592	



Patron Wireless Use Per Service Day

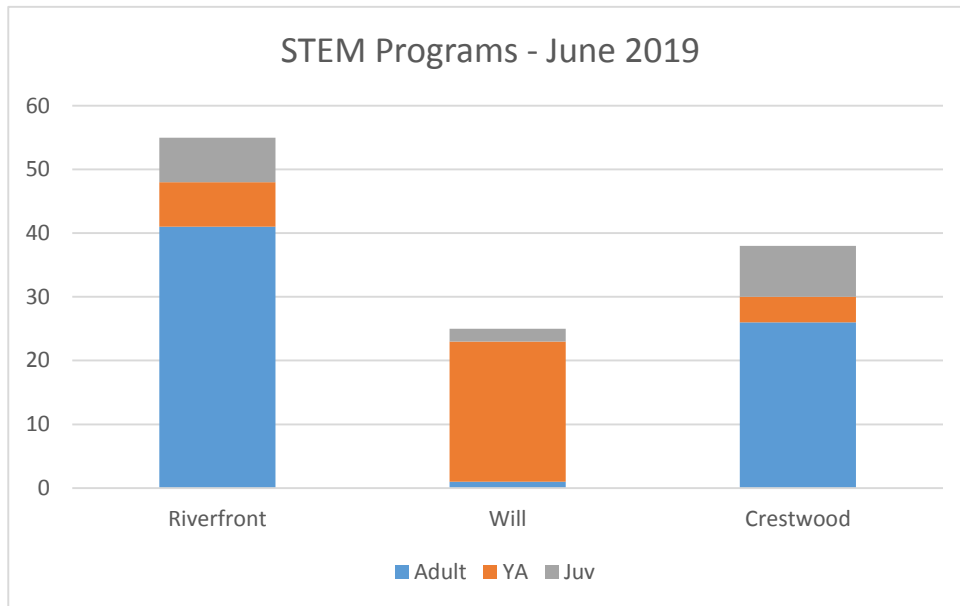
		TOTAL	Days Open	Per day Avg
2018	June	7997	30	267
	July	7528	25	301
	August	8053	27	298
	September	7847	28	280
	October	8846	30	295
	November	7098	27	263
	December	7207	30	240
2019	January	8292	29	286
	February	8074	26	311
	March	9420	31	304
	April	9179	29	317
	May	9097	30	303
	June	8786	30	293



STEM Programs - June 2019

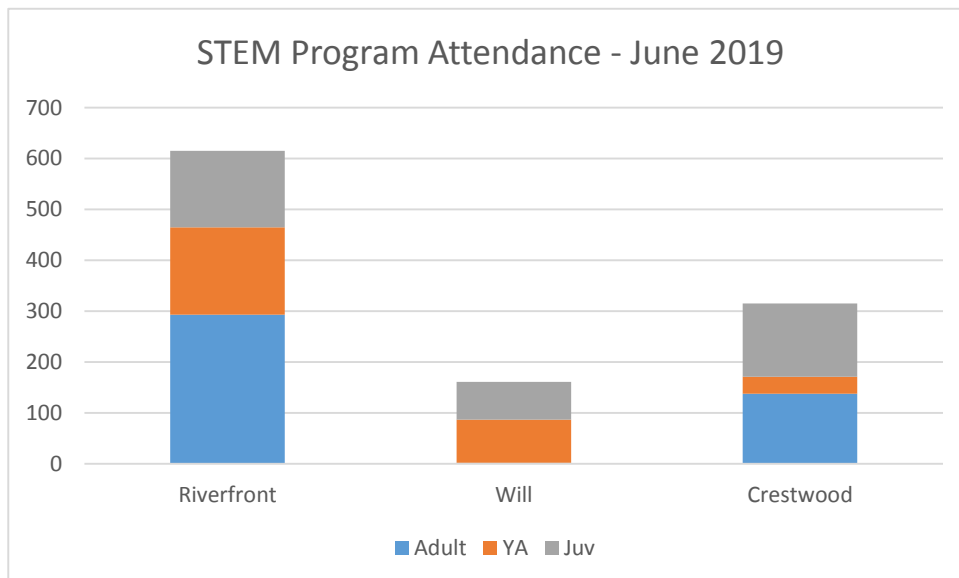
Sessions

	Adult	YA	Juv	Total
Riverfront	42	16	1	59
Will	1	20	1	22
Crestwood	22	3	12	37
Total	65	39	14	118



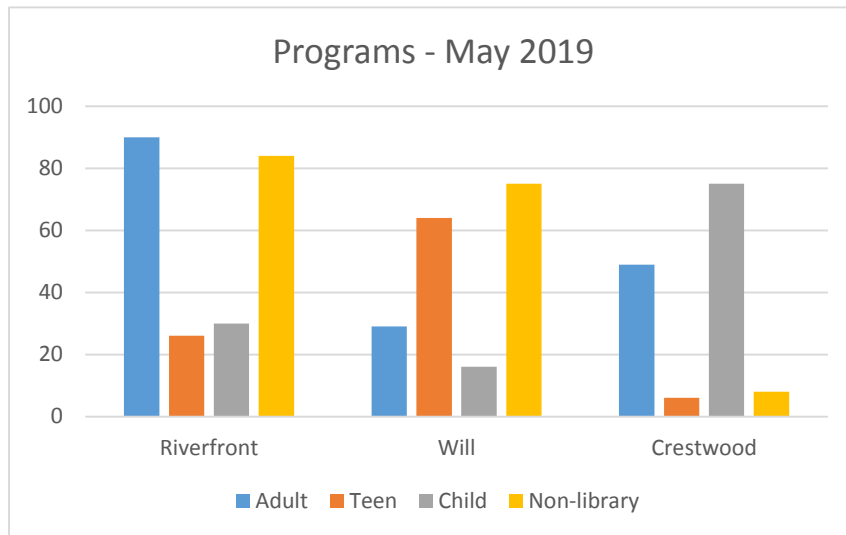
Attendance

	Adult	YA	Juv	Total
Riverfront	318	226	6	550
Will	1	50	48	99
Crestwood	93	37	299	429
Total	412	313	353	1078

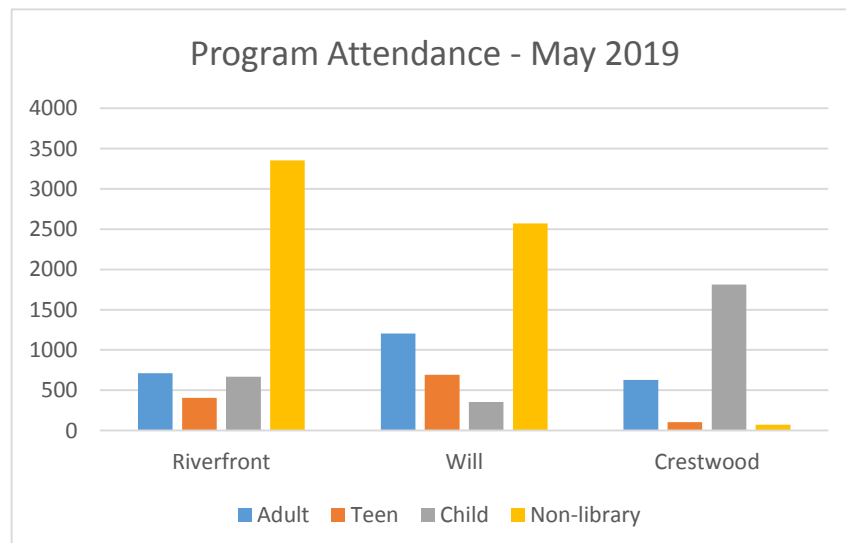


Yonkers Public Library Programs - June 2019

Number of Programs				
	Riverfront	Will	Crestwood	Total
Adult	90	29	49	168
Teen	26	64	6	96
Child	30	16	75	121
Non-library	84	75	8	167
Total	230	184	138	552

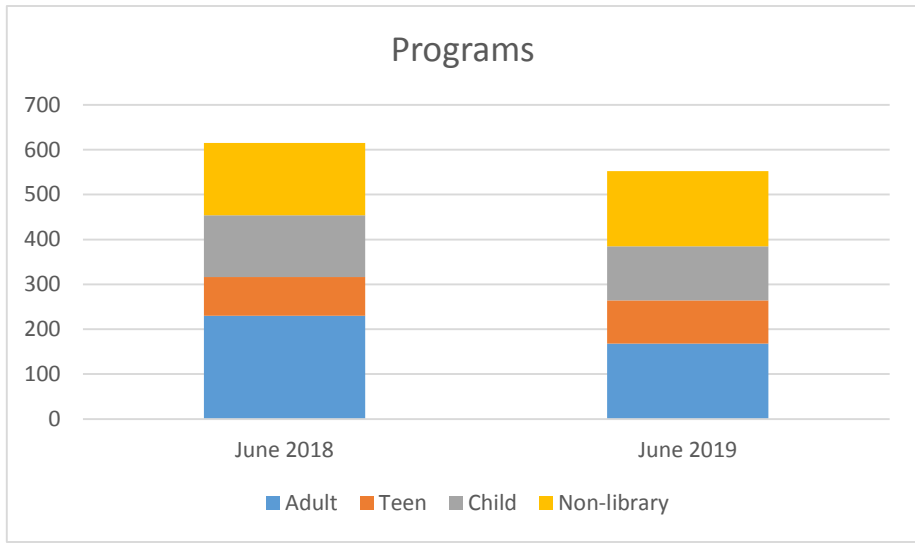


Attendance				
	Riverfront	Will	Crestwood	Total
Adult	711	1204	629	2544
Teen	406	693	103	1202
Child	670	356	1812	2838
Non-library	3353	2572	73	5998
Total	5140	4825	2617	12582



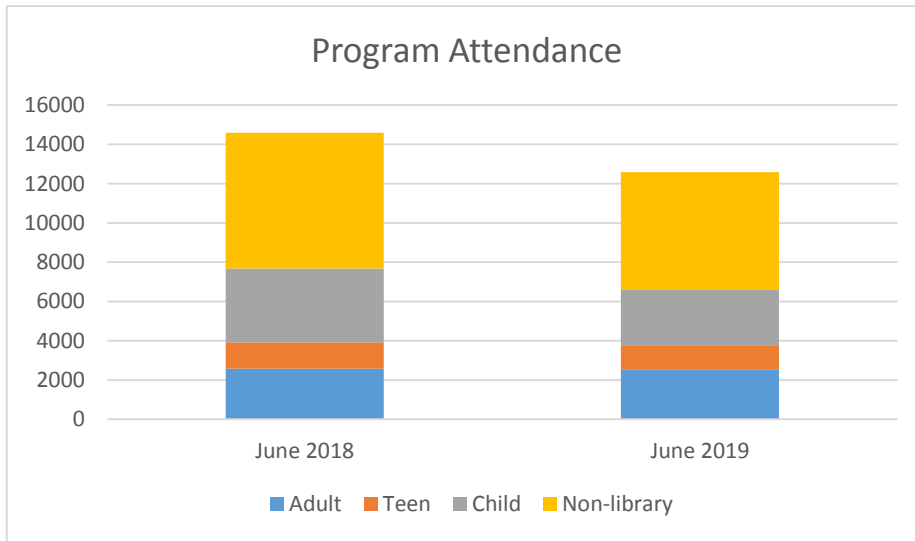
One-Year Comparison PROGRAMS

	June 2018	June 2019
Adult	230	168
Teen	86	96
Child	138	121
Non-library	161	167
Total	615	552



ATTENDANCE

	June 2018	June 2019
Adult	2588	2544
Teen	1325	1202
Child	3770	2838
Non-library	6908	5998
Total	14591	12582



**Yonkers Public Library
Riverfront Branch
ACTIVITIES REPORT - JUNE**

REGULAR LIBRARY PROGRAMS

Sessions	Program	Age	STEM?	Class Visit?	Attendance
1	Apuntar y hacer clic	Adult	YES		6
1	Ayuda con tecnologia	Adult	YES		4
1	Create a web page using html	Adult	YES		10
1	Excel 1	Adult	YES		8
1	Excel 2	Adult	YES		8
1	Genealogy Club	Adult	YES		5
1	Intermediate word	Adult	YES		11
1	Internet basico	Adult	YES		7
1	Internet for beginners	Adult	YES		5
1	Intro to 3d printing	Adult	YES		3
1	Intro to photoshop	Adult	YES		4
1	Intro to Python Coding Part 2	Adult	YES		5
1	Intro to Python coding part I	Adult	YES		9
1	Intro to word	Adult	YES		4
1	Introduction to windows 7	Adult	YES		7
1	iPad games for seniors	Adult	YES		4
4	Job search help	Adult	YES		40
1	Point and click	Adult	YES		0
1	Powerpoint I	Adult	YES		8
1	Powerpoint II	Adult	YES		4
11	TASC tutoring	Adult	YES		49
2	Tech drop in	Adult	YES		8
2	Tech for seniors	Adult	YES		19
1	Literacy Solutions: Learning Center Usage	Adult	YES		48
1	Microsoft Word Basico	Adult	YES		5
1	Word Basico	Adult	YES		5
1	Verizon Grant Media Celebration	Adult	YES		32
1	Tween Tech	JUV	YES		6
1	Escape the Library	Y/A	YES		29
1	Gaming/VR	Y/A	YES		17
1	Otake Anime Teen Spot	Y/A	YES		16
4	Teen Gaming/VR	Y/A	YES		84
1	Teen Summer Reading Video Challenge	Y/A	YES		8
1	Neo Teens In tech Central	Y/A	YES		19
2	Open Lab	Y/A	YES		6
1	Stem 3D emojis	Y/A	YES		14
1	Stem Butterflies	Y/A	YES		6
1	Stem Painting	Y/A	YES		10
1	Stem Pixel Art	Y/A	YES		9
1	Teen Challenge Video	Y/A	YES		8
1	Bagua walking meditation	Adult			16

4	Basic Level ESOL and USCFI Classes	Adult			54
1	Bath Fizzies for Seniors	Adult			7
1	Bingo Social	Adult			7
1	Books before Bedtime	Adult			4
1	First Thursday Gallery Hop	Adult			14
3	Knitting/Crocheting/Coloring for Adults	Adult			46
4	Literacy Solutions: Intermediate Multi-level ESOL and USCFI Classes	Adult			46
22	Literacy Solutions: Tutors	Adult			52
1	Mary Poppins	Adult			42
1	Movie - Creed II	Adult			15
2	Movies - "Stonewall" & "Stonewall uprising"	Adult			31
1	Orbit Spin	Adult			6
1	Self defense class	Adult			12
2	Sew Amazing	Adult			15
1	Strong zumba	Adult			12
1	Zumba	Adult			14
1	5th Graders Who Code	JUV			23
4	Babies and Books	JUV			91
2	Baby Signing Time	JUV			80
4	Bilingual Storytime	JUV			124
1	Donut Day	JUV			18
1	Drag Queen Story Hour	JUV			64
1	Fathers Day Celebration	JUV			10
6	Homework Helper	JUV			31
1	Legorama	JUV			30
4	Preschool Playdate	JUV			42
2	Toddler Time	JUV			48
1	Toddler Time - Miss Sabrina	JUV			18
1	Turtle Dance Music	JUV			85
1	Book Group	Y/A			4
1	Galaxy Cupcakes	Y/A			23
1	Ice Cream Social	Y/A			28
1	Neo Teens - Open Mic	Y/A			50
4	Neo Teens Art Club Riverfront Art Gallery	Y/A			58
1	Shoot for the stars	Y/A			11
1	Teen Movie "Captain Marvel"	Y/A			6

STEM		Class Visits	
Sessions	Attendance	Sessions	Attendance
59	550	0	0

	<u>Sessions</u>	<u>Attendance</u>
Adult	90	711
Y/A	26	406
JUV	30	670

Total Regular Library Programming

146

1787

NON-LIBRARY PROGRAMMING

Sessions	Program	Attendance	Fee
1	100 Hispanic Women of Westchester	12	
1	6th Borough Film Collective -Monthly Meeting	6	
1	Board Of Education - District Wide Scoring	42	
3	Brian Harrod	12	
1	Chi Eta Phi	13	
1	City of Yonkers Fire Department	9	
1	City of Yonkers Work Force Development	125	
2	City Schools Sports Association	27	
3	Class For Kids in Science and Technology -2B	54	
2	Cluster - Board Meeting	24	
1	Cluster - Parent Orientation for Summer Camp	35	
1	Community Voices Heard - Candidate Forum	250	
1	District Council 1707 - Westchester Membership Meeting	46	\$75
3	Family Service Society Of Yonkers -Meetings 32/Kinship 98	130	
1	Fidelis Care - Meeting	20	
1	Foundation for the Yonkers Public Library	9	
1	Healthy Yonkers Initiative - Community Meeting	11	
4	Hope and Love Book Club	24	
1	Horizon Health Care	6	
1	Horizon Healthcare Staffing	6	
1	Hudson Valley Community Service	4	
1	Iona College Liberty Partnership Program	48	
1	Israelite Church of God in Jesus Christ	12	
1	Jack And Jill Of America Inc. Westchester Chapter	32	
2	JCY Westchester Community Partners - Reading Buddies Orientation	116	
1	Juan Mota/ Sewing Program For Saunders High School	15	
1	Know Your Worth -Network to Network	15	\$75
1	LGBTQ - Advisory Board	12	
1	Living Solutions - Financial Literacy Workshop	12	
1	Mustardseed Vocal School -Sing Along Saturday	62	
1	National Council Of Negro Women - Monthly Membership meeting	9	
1	NYCD 16 Indivisible	150	
4	NYS Department of Criminal Justice Services	70	
1	Relative Caregivers Support Group	6	
2	Richard Gazzola Teacher Center	45	
2	Richmond Community Services	26	\$100
1	Sarah Lawrence College -Photo Voice Exhibit	30	
1	Sarah Lawrence College -What matters to you : Photo Voice Sessions	2	
1	Seamens Society For Children and Families	9	
1	Sister to Sister International	21	
1	St. John's Riverside Hospital - Sexual Health Chat	40	
1	Tuzantian Somos Todos	9	
1	U.S Small Business Administration	21	
1	US Postal Service - Board Room	9	
1	US Small Business Administration	20	

1	We Encourage Love - Meet and Greet	51	
1	Westchester Continuum of Care Partnership for the Homeless	96	
1	Westchester County Department of Community Mental Health	150	
1	Westchester County Health families	30	
3	Westchester Disabled on the Move	54	
1	Westchester Institute for Human Development	15	
1	Westchester Rent Guidelines Board	32	
1	WJCS - Award Ceremony	150	
1	Women's Black Caucus	12	
1	Worth- Women on the Road to Healing	16	
1	Yonkers Arts - Meeting	12	
1	Yonkers Coalition for Youth	32	
1	Yonkers Industrial Development Agency - Seminar	32	
1	Yonkers Mayors AAAB- Instruction	9	
1	Yonkers Police - Promotion Ceremony	150	
1	Yonkers Public Schools - Martin Luther King - 8th Grade Ceremony	175	
1	Yonkers Public Schools - Student are Show	250	
1	Yonkers Public Schools -8th Grade Graduation	125	
1	Yonkers Public Schools- Class Trip Lunch	56	
1	Yonkers Public Schools -Yonkers Basics Event	250	

	<u>Sessions</u>	<u>Att.</u>
Total Non-Library Programming	84	3353
GRAND TOTAL PROGRAMMING	230	5140

**Yonkers Public Library
GRINTON I. WILL BRANCH
ACTIVITIES REPORT - JUNE 2019**

REGULAR LIBRARY PROGRAMS

Sessions	Program	Age	STEM?	Class Visit?	Attendance
1	Job Hunting	Adult	YES		1
1	Lego Club	JUV	YES		48
20	Electronic Games	Y/A	YES		50
4	Knitting/Crocheting Club	Adult			40
2	Book Sale-Friends of YPL	Adult			625
4	Bridge Club	Adult			60
3	String Meet Up	Adult			11
1	Senior Law Day	Adult			150
2	Friends of YPL Programs	Adult			225
8	Senior Benefit Information Center	Adult			16
1	Feature Film	Adult			38
1	Book Discussion	Adult			22
1	WEBS Career Counseling	Adult			6
1	History of the OSS	Adult			10
1	Summer Reading Kick Off-Turtle Dance Music	JUV			140
1	Father's Day Card	JUV			27
1	Bilingual Story Time	JUV			21
2	Montessori	JUV		Yes	45
2	DiChiaro School	JUV		Yes	59
8	Homework Helper	JUV			16
20	Teen Lounge	Y/A			117
20	YA Groups ex AHRC, Another Step, Day Break	Y/A			483
1	Summer Reading Kick Off	Y/A			23
1	Zumba	Y/A			5
2	Ser Amazing	Y/A			15

	Sessions	Attendance
Adult	29	1204
Y/A	64	693
JUV	16	356
STEM	22	99
Class Visits	4	104
Total Regular Library Programming	109	2,253

NON-LIBRARY PROGRAMMING

Sessions	Program	Attendance	Fee
1	Community Housing Initiative	75	
4	Al-Anon	25	
1	NAMI	10	
4	Meditation Seminars with Indra	20	
1	Westchester Black Women's Political Caucus	63	
1	Westchester Musicians Guild	10	
1	Writers' Workshop	10	
1	National Council of Negro Women	125	
1	Alpha Kappa Alpha	10	
2	Score	50	
1	Rivertown Quartet	25	
1	Toastmaster's	10	
1	SEIU 704	20	
2	Parliamo Italiano	20	
1	LaLeche League of Yonkers	5	
1	Yonkers on the Move	15	
1	Yonkers Historical Society	11	
1	Sing Memorable Songs	15	
2	Yonkers Philharmonic Society	28	
1	Yonkers IDA	15	
1	Indian Center of Westchester	70	
1	Sunny Brook Annual Meeting	40	50
2	Yonkers Board of Ed-Graduation	450	
1	UFT Teachers	30	
1	Mohegan Heights Association Meeting	35	
1	New York State Dept of Public Service-Con Ed	80	
1	Grassy Sprain Owners	70	250
1	Romance Writers	15	
1	City of Yonkers Emergency Services	15	
1	Stillman Mangement	35	50
1	AARP	30	
1	ARC	10	
1	Empire Safety Driving Program	28	50
1	Driver's Safety	27	50
1	Yonkers Parks Department-Senior Show	125	
10	Little Learners - Parks Dept	575	
20	Senior Center-Parks Dept	375	

Total Non-Library Programming	<u>Sessions</u> 75	<u>Att.</u> 2,572
GRAND TOTAL PROGRAMMING	184	4,825

Yonkers Public Library Crestwood Branch -June 2019

REGULAR LIBRARY PROGRAMS

Sessions	Program	Age	STEM?	Class Visit?	Attendance
1	Tech Drop-In: Audiobooks	Adult	Yes		6
1	Tech Drop-In: Exploring Evergreen	Adult	Yes		12
1	Tech Drop-In: Power Point	Adult	Yes		5
1	Tech Drop-In: Social Media	Adult	Yes		12
4	PC Cruzin'	Adult	Yes		42
14	Help Desks	Adult	Yes		16
1	Homeschool Science Fair	Juv	Yes		45
4	MineCraft Monday	Juv	Yes		51
2	Crestwood Literary Lego Club	Juv	Yes		32
1	Homeschool Education Fair	Juv	Yes		48
1	Tech Drop-In: TumbleBooks	Juv	Yes		20
1	Go Bananas for Summer Reading Kick-off	Juv	Yes		88
1	Tech Drop-In: Kahoot & Online Games	Juv	Yes		10
1	Tech-Drop-In: Ozobots	Juv	Yes		5
3	Teen Tuesday	Y/A	Yes		37
4	News & Brews	Adult			91
1	Sing Memorable Songs: Crestwood Crooners	Adult			5
4	Color at Crestwood	Adult			47
1	Crestwood Fireside Author Visit with Ed Conlon	Adult			83
1	Get Organized!	Adult			11
1	"Dear George, Dear Martha" Mary Calvi Author Visit	Adult			65
1	Crestwood Reiki Experience	Adult			17
1	Crestwood Book Club	Adult			24
1	Relax & Restore Sound Meditation	Adult			22
1	Non-Pretzel Yoga	Adult			7
4	Yoga for Yogis	Adult			53
1	Mindful Mondays	Adult			14
4	YOM Walks	Adult			67
2	Musical Bingo	Adult			30
1	Space StoryYOGA	Juv			11
1	Harry Potter Party	Juv			48
2	Father's Day Craft Station	Juv			129
12	Homework Helper	Juv			114
5	Crestwood Cinema	Juv			67
6	Music & Merriment	Juv			301
4	Chess @Crestwood	Juv			58
4	Discovery Storytime	Juv			74
1	Paws for Reading	Juv			18
1	Garfield the Cat Party	Juv			49
1	Saturday Story Time	Juv			14
4	1000 Book Thursdays	Juv			44

5	Saturday Chess	Juv			49
1	Beach Party with Wickity Stitch and Tibbits	Juv			57
14	Paideia School 15 Universe of Stories Summer Reading Promo	Juv		Yes	426
1	Zev Haber: Early Literacy Summer Reading Kick-off	Juv			54
1	Teen Readers: Audio Book Month Edition	Y/A			13
1	YA Book Buzz	Y/A			32
1	Volunteens	Y/A			21

STEM		Class Visits	
Sessions	Attendance	Sessions	Attendance
37	429	14	426

	<u>Sessions</u>	<u>Attendance</u>
Adult	49	629
Y/A	6	103
JUV	75	1812

Total Regular Library Programming 130 2544

NON-LIBRARY PROGRAMMING

<u>Sessions</u>	<u>Program</u>	<u>Attendance</u>	<u>Fee</u>
2	Drop-In MahhJong	8	N/A
1	Friends of Crestwood Library Board Meeting	10	N/A
3	Westchester ARC visits	36	N/A
2	Rising Ground Visits	19	N/A

	<u>Sessions</u>	<u>Att.</u>
Total Non-Library Programming	8	73
GRAND TOTAL PROGRAMMING	138	2617

QUARTERLY REPORT – RIVERFRONT LIBRARY

APRIL, MAY, AND JUNE

The Riverfront Library continues to provide materials, programs, services, technology, and space to support users of all ages in their endeavors to learn, to discover, and to connect with one another. In addition to encouraging life-long learning, the Library serves as a supplemental resource for students at all educational levels, and as a place for community information and involvement.

Our Mission: Community Engagement

Offering a wide range of programs and resources to help kids develop literacy skills early in life, our Children's Department works as a partner to the parents and caregivers of young children. Programming for children is one of the most important services a public library can provide, and the Riverfront Library is no exception. It is a privilege to make the library a place where kids want to be.

Highlights of our children's programming during the quarter include *Baby Signing Time*, *Babies and Books*, *Legorama*, Miss Sabrina's program *Kindermusik*, and *Cinco de Mayo*, which featured Flor Bromley.

The Children's Department would like to offer special thanks to Aurora Cruz and Ana Gantzer for their help with the Bilingual Storytime programs during the absence of Kirsten Grunberg. The children, parents, and caregivers enjoyed the programs, as well as the unique touch that each librarian provided. The Story and Craft program on Earth Day, hosted by Michelle Halpern, aimed to encourage reading and served to kick off National Physical Fitness month. The children took part in activities such as *Jumping rope*, *Twister*, Hula-Hooping, and *shooting* a (child-sized) *basketball*. The program was very well attended.

The Children's Department proudly supports younger readers of all ages and provides programs and activities that foster early literacy. The weekly Story Time continues to be popular. The department also provides outreach to community agencies and schools. Tara Somersall and Christine Bitetti collaborated in providing library orientation, assistance with library card registration, to students from the Cedar Place School, the Cornell Academy, and the Ceaser Chavez School.

In partnership with Miss Hillary Hooper from Sarah Lawrence College, the Children's Department hosted a three-session workshop for children aged 7 to 12 called *Create Your Own Pop-Up Book and Scrapbook*. This program allows children to create their own pop-up book and scrapbook using natural, reusable, and recycled materials.

The Small People's Place in the Children's Department now has a new look with the addition of such toys as a mini-kitchen set, a toddler slide, a climb and crawl caterpillar tunnel, and a swing.

Statistics for other children's programs have increased, along with the circulation of children's materials and casual library visits by parents with children (visits, that is, outside of scheduled programming times). The Library has become a fixture in early literacy and parental-skill building. Instead of simply being a public library with a children's department, it is a destination for parents and children that "cannot be missed." This is thanks in part to the Small People's Place, which helps to make the library a destination for families; a place where parents and children can find a comfortable spot to read, or to play with the new interactive toys now in the room. It is a place where families can build their kids' important early reading skills while having fun together.

The Drag Queen Story Hour program has become an increasingly popular for libraries, though not without controversy. The program was made possible by the Yonkers BID. It was successful event, we believe that our patrons of all ages should be free to express themselves however they want, free from the constraints of prescribed gender roles.

The Riverfront Adult Department welcomed Spring with programs for patrons and with professional development for the staff. Ana Gantzer hosted a Mother's Day celebration showing patrons how to make a variety of Mother's Day-oriented crafts. Eileen Fusco worked with the teens in the anime club, as well as on programs involving calligraphy, herb gardening, and teen poetry. The *Escape Room* game was adapted for the benefit of our teenage patrons by Eileen. Arnold Torres, and Elyse Schreiber, who brainstormed to create clues and puzzles to enable our teen game players to *Escape* the Library. Eugene Howell coordinated the wellattended Yonkers Summer Camp Fair in the Atrium. Alice DeWaters planned all programs for the National Library Week. They included book giveaways, Patron Appreciation Day, and a free drawing for a basket of library goodies. Roseanne Amolis, our job search coach, led a workshop to help teens create and update a resume that captures all their talents. Aurora Cruz coordinated the popular *Manu alidades Creative en Primavera* springtime crafts program with Lolita Browne. With displays on arthritis, mental health, men's health, and stress awareness, Anne Campbell continued her focus on providing information in support of the physical wellbeing of our community. Nina Smith and John Favareau received letters from patrons expressing gratitude for thorough reference service.

Alice DeWaters, Ana Gantzer, and Mary Robison all led book discussions during the quarter. Alice has reassembled the daytime book discussion group that faithfully attended the sessions led by the now-retired staff Jody Maier. The latest book read by the group is Erik's *The Devil in White City*. Ana's Spanish-language book discussion group read Sandra Cisneros's *La Casa en Mango Street*.

The Riverfront Library has signed up for a free service of PBS, the Library Engagement Program. We now have access to free screenings of programs from PBS's American Experience series, to curated booklists, to an extensive video archives, and more.

Professional Development

The Riverfront Library staff continues to work hard on updating their professional skills to improve public service. The following meetings and workshops were attended by the Riverfront Library staff during the quarter.

Aurora Cruz attended a Homeless Training Institute hosted by WLS. The program instructs participants about homelessness in Westchester County and discusses the County's Initiatives to eradicate it.

Mary Robison and Arnaldo Torres participated in a hands-on workshop on the principles of Motivational Interviewing.

Eileen Fusco represented the Library's Young Adult Department at the WLA/WLS Prints Award party.

The Riverfront Library staff completed the online Title VI training required by the City of Yonkers.

Tara Somersall, Christine Bitetti, and Sandy Amoyaw attended the Yonkers Public Schools' annual Career and Technical Breakfast, an event which recognizes the achievement of outstanding Career and Technical Education students and teachers, as well as the achievements of various related organizations.

Among the organizations whose meetings were attended by the Branch Administrator during the quarter were the Mayor's African-American Advisory Board, the St. Peter's Childcare Advisory Board, the Yonkers Salvation Army Advisory Board, the LYFE Coalition, and the East Yonkers Rotary International.

We wish to thank our hard-working and loyal staff members, a team that is working to make the Riverfront Library shine in so many ways. We wish also to thank the Director, the Deputy Director, and the Board of Trustees for their wise counsel and support. We look forward to another quarter of good work as we bring more Yonkers residents into the Library for their educational, cultural, and recreational needs.

Sandy Ernest Amoyaw

Branch Administrator

April, May, June 2019 Quarterly Report
Grinton I Will Library
Christian Zabriskie, Administration

Construction: After some ongoing delays, considerable progress started to happen in June. Windows were replaced in the children's area and railings were installed. A fix was determined on how to hang the terracotta panels and work began to hang the exterior facade on all of the various sides of the library. During this period new countertops were installed in front of the windows throughout the main floor. Lots of work was done on the windows in the stacks and these are nearly complete at this time.

We also worked with local artists during this time to exhibit the Yes Yonkers! Art Quilt. Currently there are hundreds of panels of the quilt hanging off of the mezzanine which breaks up the space and adds a lot of color to the Main Reading Room.

Local History Incubator: New collections were added to the archive including one about Freedomland. This collection features both images and an audio interview with an author about the park. Mike Walsh has started programming local history lectures which have been well received. We continue to seek out new voices and input on this digital repository.

Circulation: Circulation has been helpful with the Library of Things, currently managing both the lawn games collection and the telescope. We hired a new bilingual clerk, Dalyz Aguilar who has been working out great and gives us someone in the branch who speaks Spanish which was lacking up to this point.

Adult Services: The integration of the former Reference and FA/YA departments has been going well with all staff trained on both desks and a great deal of movement back and forth between the desks regularly.

The Teen Area continues to be popular with the caveat that there have been some small conduct issues. Staff are planning ways to do more engagement with this population at the start of the school year to enlist allies and set parameters for behavior. This will also assist with deeper engagement and enjoyment of the space both by them and by staff.

The expansion of our Senior Services, led by new hire Alan Houston, is going very well. Alan has taken over the Mail a Book Program and has been getting materials out to patrons regularly. We currently have 38 people participating in the program with 8 of them being new since Alan took over the program for a 27% increase in the program in a short time. Alan also worked with Elena Falcone to create and run a Senior Law Day at the Will Library. This event offered lectures, workshops, and individual consultations for seniors about issues including retirement, wills, trusts, housing services, social security, and end of life planning. It was very well received and over 130 participants attended on the day. We have been in talks with Metro Library Council to host a dialog between people who serve

senior and special populations between YPL, the tri-li libraries in NYC, and other interested parties. Metro's executive director Nate Hill is supportive of the meetup and we hope to have it happen in the next quarter.

Children's Services: Children Services has been very busy through this period with both external and internal programming. They have featured poetry programming (Highway Rat), music (African Drumming), and puppetry (making puppets workshop as well as a puppet show by Wonderspark Puppets). The department's dedication to multicultural programming is evident through such things as the aforementioned African drumming workshop, Cinco de Mayo Story and Craft, bilingual storytimes, and a Maypole program/event. Science programming is popular as well with a Build a Greenhouse program, Space with Turtle Dance Music, and Dental storytime. This department continues to offer a wide range of programming including storytimes for various ages five days a week.

Conferences & Training:

- Branch Administrator Christian Zabriskie presented at a Metro Library Council Symposium "If We Build It...Sustainable Funding in Libraries and Archives"
- Branch Administrator Christian Zabriskie attended the ALA Annual Conference where he completed his terms of service on committees dedicated to sustainability in libraries, and services to immigrant, migrant, and refugee populations.

QUARTERLY REPORT – CRESTWOOD BRANCH
APRIL, MAY, JUNE 2019

We sprang into action this spring quarter at the Crestwood Library starting with our Crestwood Crew recalibration. On May 17, 2019 Philip Poggiali, former Instructional Services Librarian at Pace University, joined us as our Librarian I. Part-Time clerk/Evergreen TechXpert Dalyz Aguilar became a Full-Time Spanish Speaking Clerk I at Will Library. Local Early Childhood Caretaker Valentina Vaccari, Port Chester Library Full-Time Library Clerk/Library School Student Michelle Blanyar, Local Fitness Coach Sevdi Simnica, former Volunteen/Tech Whiz Matthew Rodriguez and Yonkers Storyteller High School Student Philip Chopak all joined our team this quarter, bringing their various skill sets and knowledge to strengthen our team.

Crestwood Crew invested much time on professional development this quarter. Between Mandatory City of Yonkers SafeSchools Online Discrimination Training and the new Evergreen Integrated Library System Trainings, much was learned. Evergreen workshops provided by Westchester Library System were attended: Tech by Caroline Sullivan and Mary Nowak; Circulation by Kim Arline and Chris Sheerin; Daily Maintenance by Philip Poggiali & Circulation Meetings by Peter Alaimo and Mary Nowak. This resulted in implementation of best practices, staff to staff training/problem solving and smoother system transition. Library Trainee Justine Osterman was the recipient of a Westchester Library Association Professional Development Award to take an online reference course this summer.

Building and IT improvements were minor. Carlos Figueroa assisted with printer and fax issues, telephone system troubleshooting, gimlet and email login creation for new Crew members and purchased 5 new iPads for use at our technology programs. Christine Bitteti gave an informative and inspiring 3D Printer Staff Training. Russell Martinez got us smaller flags to solve flag entanglement in the trees, a new cord for our vacuum cleaner, a plumber to deal with our backed up pipes, major light bulb replacement, outdoor lights and the weatherproofing of our picnic table and outdoor benches. He put together a new toy firehouse that the children simply adore. He dropped off donated puzzles and prizes for summer reading and continues to monitor the roof during rain for leaks. He also supported the purchase of a dust buster for use on small clean up jobs.

Building community and literacy through programming remains a strong tenet of our work. Sumie Hernandez-Moss facilitated two home school culminating events; Science & Education Fairs along with two summer reading launch events. Mary Nowak ran a wonderful Red, White & Blue themed party for Memorial Day. StoryYOGA for Kids by Mandy Engelke, who continues to run our Adult Yoga programs, was a hit. Penzero Productions underwrote the dramatic reading of “Dear George, Dear Martha” featuring Chris Sheerin & Mary Anne Penzero during the June author book event with Mary Calvi.

April highlights: National Library Week where we celebrated literacy with Paws for Reading, Local Author Elle L. Stone’s Wickity Stitch & Tibbits characters, a Crestwood Historical Society Meeting, Crestwood Fireside interlude performance by two music students from Sarah Lawrence College (sponsored by Crestwood Friends). Yonkers on the Move weekly Tuesday evening walks were instituted. Betty Giordano and Nina Colavlope-Leone introduced a new Music Bingo program designed to help our patrons experiencing memory issues.

May marked the start of our passive programming Creation Stations - Mother's Day (another in June for Father's Day) and an emphasis on Mental Health Awareness Month during our Teen Readers program. Our presence/support at the Memorial Day Parade and Ceremony was noted and appreciated by library patrons and community members.

June highlights: celebration to thank Homework Help teachers John, Maureen & Sarah for their remarkable efforts to assist our Yonkers students. Instead of one big Summer Reading kick-off event, we opted to hold several smaller rolling kick-offs in June starting with Saturday Story time with face-painting; a "going bananas for reading" event with Crestwood Historical Society President Gigi weaving banana peels into yarn, a Rumpelstiltskin story time/games plus mini banana splits made with Liz Caruso; a Garfield the Cat Party; a Beach Party with Elle L. Stone; a musical performance by Zev Haber; a Harry Potter Party and a Teen Scavenger Hunt designed by Philip Poggiali.

Friends of Crestwood Library (FOCL) continue to fund programs and buy additional materials we need. Their first Annual Meeting since their regrouping was in April during National Library week where new board members were voted in. FOCL co-sponsored a "full-house" standing room only June local author visit with Ed Conlon featuring his new book "Police Women's Bureau" that served as our Adult Summer Reading kick-off. The passing of beloved patron Robert Girigliano reminded us of the importance of kindness, work ethic and service to others.

Selected Highlights of Branch Manager's Professional Meetings and Activities during this period included:

APRIL:

- 1: Senior Outreach Meeting Crestwood Branch & Partnership Meeting Generoso Pope Foundation, Tuckahoe, NY
- 3: YOM Teleconference Call
- 4: Harassment Training, Riverfront Library
- 5: National Library Week Breakfast, Doral Arrowwood, Rye Brook, NY
- 6: Crestwood Historical Society Board Meeting, Crestwood Library
- 8: Senior Center 16 Outreach Visit, Our Lady of Fatima Church, Crestwood, NY
- 10: Friends of Crestwood Library Meeting, Crestwood Library
- 12: YA Book Buzz Book Group, White Plains, NY (Co-leader/after work)
- 13: Crestwood Historical Society Meeting "Treasures of Westchester Parks," Crestwood Library
- 15: Branch Administration Meeting, Grinton I. Will Library
- 18: WLA Hudson Fusion Blogging Workshop, Ossining Library
- 22: Presentation by Nader Sayegh Community-Based Organization of the Month proclamations, Grinton I. Will Library
- 25: Librarian Book Club, Wood & Fire Pleasantville, NY (after work)
- 29: YOM Teleconference Call & Norma Talton Retirement Party, Riverfront Library
- 30: YOM Kick-Off/Walk, Yonkers City Hall & Michelle Halpern Baby Shower, Riverfront Library

MAY:

- 1: Summer Reading Meeting Riverfront Library & Competencies Meeting Grinton I. Will Library
- 3: Rebecca Fitzgerald New Librarian Mentoring Meeting, Crestwood Library

- 6: Senior Center 16 Library Outreach, Our Lady of Fatima Church, Crestwood NY
- 8: Union Meeting, Grinton I. Will Branch Library (after work)
- 9: Long Island Library Association Conference
- 16: WLA/WLS Printz Pizza Party, White Plains Library (Discussion co-leader)
- 17: CPCY Luncheon, X20 Yonkers Waterfront
- 20: WLA Unconference, WCC, Valhalla, NY & Library Foundation Gala, Riverfront Library
- 21: Librarian Book Club, White Plains, NY (after work)
- 22: Crestwood Crew Summer Reading Meeting, Crestwood Library
- 27: Crestwood Memorial Day Parade and Celebration, Veteran's Plaza, Crestwood, NY
- 28: Class Visit from Paideia 15 Pre-K class & YOM Teleconference Call
- 29: SLJ Day of Dialog, New York Academy of Medicine, NYC
- 30: Class Visit from Paideia 15 Pre-K Class & Shauna Porteus Farewell Riverfront Library

JUNE:

- 3: Robert Girigliano Library Patron Funeral, Annunciation Church, Crestwood, NY (during morning off worked late shift)
- 6: Parent Workshop PTA Summer Reading Presentation, Paideia 15, Crestwood, NY
- 10: YOM Teleconference Call
- 11: Westchester ONE READ meeting WLS HQ Elmsford, NY & PTA Meeting, Paideia 15, Crestwood, NY
- 12: Union Meeting, Grinton I Will Branch Library (after work)
- 17: Dear George/Dear Martha Mary Calvi Event at Crestwood Library sponsored by Penzero Productions and Friends
- 19: Friends of Crestwood Library Meeting, Crestwood Library
- 24: Summer Reading Promotion (whole school day) Paideia 15, Crestwood, NY & Yonkers Middle High Graduation, Westchester County Center (after work)
- 26: Summer Reading Promotion (half day last day of school), Paideia 15, Crestwood, NY

Respectfully submitted,

Z, Baird, Crestwood Library Branch Manager

Custodial Department
Quarterly Report
April, May, June, 2019

Crestwood

This quarter there were no issues to report.
The outdoor furniture was returned. A new book drop was installed.

Will

This quarter Chilled water pump number 2 was replaced. Johnson controls repaired our Chiller, AC 10 was repaired by North State Mechanical. Wayne Electric installed a new outdoor light on the patio.

Riverfront

This quarter we assembled toys for the children's department. Tried to keep up with the tremendous amount of programs and food throughout the building. We repaired or replaced numerous damaged paper towel dispensers in the restrooms. Installed 76 new chairs on the fourth floor. Also repaired multiple damaged tables in the teen area. We also repaired numerous art panels although they probably should be replaced, they are just about past their life expectancy.

Staff:

Nothing to report.

Russell Martinez
Supervisor of Custodians

IT Department Quarterly Report

Completed Projects

- **Verizon VR grant event**
 - On June 12th the library hosted an event to recognize Verizon for the generous grant that was provided to implement the ClassVR equipment and curriculum into one of the class rooms in the Yonkers Public Schools. The library was able to acquire two sets of ClassVR devices in the fall. This project is a collaboration between Yonkers Public Schools and YPL. Christine Bitetti has been the point-of-contact throughout this process. The ClassVR devices were implemented in one of the classrooms at P.S. 15. The library staff coordinated with the participating teacher, providing support on technical use and curriculum building. There were approximately 16 devices in a class of 28 running a 2:1 ratio. We have received positive feedback from the teacher and the students on supplemental VR use in various subject areas which include science, geology and social studies. We hope to once again collaborate with another school at the start of the school year of 2019-2020. We will provide support and maintenance for this.
- **RIV Network Upgrades**
 - We have replaced network switches in the Riverfront branch that were end-of-life and were part of the hardware replacement plan. WLS has also increased bandwidth for their networked machines, providing faster speeds and decreasing data congestion during busy hours.

Ticket System

The IT department at the library is currently using a ticketing system to keep track of work that each technician is assigned. The tickets can range from general help desk calls to repairs of various types. Below is the department count:

Tickets resolved	1003
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Ongoing Projects

Projects that we are still currently working on:

Evanced Migration

We are coordinating a migration with Demco to move the library to an upgraded and revised event and room management software solution. The current software that YPL uses is self-managed and is not supported by the manufacturer at this time.

Best Regards,

Carlos Figueroa

Yonkers Public Library - Graphics Department Quarterly Report: April-June, 2019

YONKERS PUBLIC LIBRARY

Independence Day Closings (signs)
Summer Sunday Openings (signs)
Labor Day Closings (signs)
Programs & Events - July 2019 (calendars)
Programs & Events - August 2019 (calendars)
Programs & Events - September (calendars)

RIVERFRONT LIBRARY

Director's Office

FYPL Accomplishments (fliers)
Sunshade Plaque Fundraiser (fliers)

Assistant Director's Office

Extended Summer Loans (fliers, posters, signs, Flickr)

Branch Administrator's Office

Telescope Lending Borrowers Agreement (fliers)

Circulation Dept.

#0001 Library Card Sign-Up (stockforms)
Welcome to the Yonkers Public Library (stock cards)

Children's Department

Fitness Fun (fliers, posters, Flickr)
Mother's Day Story & Craft (fliers, posters, Flickr)
Frog Jumping Day (fliers, posters, Flickr)
Our Amazing Solar System (fliers, posters, Flickr)
Popup & Scrapbooks (fliers, posters, Flickr)
National Donut Day (fliers, poster, Flickr)
Kindermusik, June (fliers, poster, Flickr)
Father's Day Celebration (fliers, poster, Flickr)
Legorama Club, June (fliers, poster, Flickr)
Summer Reading Program: Turtle Dance Music (fliers, poster, Flickr)
Drag Queen Story Hour (fliers, posters, Flickr)
Summer Reading Program (fliers, logs)
Ice Cream Month (fliers, poster, Flickr)
STEM: Smart Circuits (fliers, poster, Flickr)
Baby Signing Time, July & August (fliers, poster, Flickr)
Cartooning Workshop (fliers, poster, Flickr)
YoOm Kids, July (fliers, poster, Flickr)
Legorama Club, July & August (fliers, poster, Flickr)
Kindermusik, July (fliers, poster, Flickr)
Arch for Kids, Moon Mansions (fliers, poster, Flickr)
Friendship Bracelets (fliers, poster, Flickr)
Mad Science Mondays (fliers, poster, Flickr)
Creative Construction Engineering (fliers, poster, Flickr)
Science Tellers: Aliens (fliers, poster, Flickr)
Zumba for Kids (fliers, poster, Flickr)
Fun Family Films (fliers, poster, Flickr)

Young Adult Department

Resume Workshop (fliers, poster, Flickr)
Venituno de Mayo (fliers, poster, Flickr)
Otaku Anime, May (fliers, poster, Flickr)
Mother's Day Herbs (fliers, poster, Flickr)
Teen Movie, May (fliers, poster, Flickr)
Shoo for the Stars (fliers, poster, Flickr)
Shoot for the Stars (fliers, poster, Flickr)
Summer Reading Programs, Teens/Adults (fliers, bookmarks, logs, poster, Flickr)
Escape the Library (fliers, poster, Flickr)
Enjoy a Galaxy Cupcake (poster, Flickr)
Spin the Wheel (poster, Flickr)
Ice Cream Social (poster, Flickr)
Feature Films, July (fliers, poster, Flickr)
Feature Films, August (fliers, poster, Flickr)
Summer Programs Calendars, July & August (fliers)
Free Summer Lunch (fliers, poster, Flickr)
Moon Shot! (fliers, poster, Flickr)
Teen Tees (fliers, poster, Flickr)
National Hot Dog Day (fliers, poster, Flickr)
Sewing Workshop (fliers, poster, Flickr)
SAT test Prep (fliers, poster, Flickr)
ACT Test Prep (fliers, poster, Flickr)
Teen Movie: July (poster, Flickr)

Reference/Adult

Evening Book Club, May (fliers, posters, Flickr)
Riverfront Book Club, May (fliers, posters, Flickr)
Café con Libros, May (fliers, posters, Flickr)
Crepes for Mother's Day (fliers, poster, Flickr)
Tech Central, May (fliers)
Café con Libros, July (fliers, posters, Flickr)
Create Your Own Enchanted Dreamcatcher, English/Spanish (fliers, poster, Flickr)
Evening Book Club, June (fliers, posters, Flickr)
Tech Central, June (fliers)
Gale Courses (fliers)
Riverfront Book Club, May (fliers, posters, Flickr)
Pride Month: Stonewall (fliers, posters, Flickr)
Zumba Thursdays, July & August (fliers, posters, Flickr)
Meditation Mondays (fliers, posters, Flickr)
Tech Central, July (fliers)
Blood Drive, English/Spanish (fliers, poster, Flickr)
Opportunities to Volunteer (brochures)
Salad Club (fliers, poster, Flickr)
Riverfront Book Club, August (fliers, posters, Flickr)
Café con Libros, August (fliers, poster, Flickr)
Barnes & Noble Bookfair (fliers, bookmarks, poster, Flickr)

Tech Central

STEM, June (fliers, Flickr)
STEM, July (fliers, Flickr)
Virtual Reality (fliers, Flickr)

Yonkers Public Library - Graphics Department Quarterly Report: April-June, 2019

GRINTON I. WILL BRANCH

Children's Department

Merry Month of May (fliers, poster, Flickr)
Spy Science (fliers, poster, Flickr)
Storytime Signing (fliers, poster, Flickr)
Books for 1st & 2nd Graders (fliers)
Musical Storytime with Gigi (fliers, poster, Flickr)
Books for 4th Graders (fliers)
Bilingual Storytime, June (fliers, poster, Flickr)
Make a Father's Day Card for Dad (fliers, poster, Flickr)
Summer Reading Program: Turtle Dance Music (fliers, poster, Flickr)
Storytimes, Summer (fliers, poster, Flickr)
Art Cart (fliers, poster, Flickr)
Sloppy Science (fliers, poster, Flickr)
Arch for Kids: Space Habitats (fliers, poster, Flickr)
Summer Lego Club (fliers, poster, Flickr)
Cartooning Workshop (fliers, poster, Flickr)
Pajama Storytime (fliers, poster, Flickr)
Summer Reading Program (fliers, logs)
Terrific Tuesdays (fliers, poster, Flickr)
Space Picture Bingo (fliers, poster, Flickr)
Summer Films (fliers, poster, Flickr)
Alison Pataki: Nelly Takes New York (fliers, posters, Flickr)

Young Adult Department

YA Book Club, May (fliers, posters, Flickr)
Sew Amazing (fliers, posters, Flickr)
Summer Reading Program Kick-Off Party (fliers, posters, Flickr)
Summer Reading Program (fliers, logs)
Summer STEAM (fliers, posters, Flickr)
Scentsational (fliers, poster, Flickr)
Painting Class (fliers, poster, Flickr)

Adult/Fine Arts Department

Will Book Club, May (fliers, poster, Flickr)
Movie of the Month, June (fliers, posters, Flickr)
Will Movies, July (fliers, posters, Flickr)
Will Movies, August (fliers, posters, Flickr)
Summer Reading Program (fliers, logs)
Art Film, July (fliers, poster, Flickr)
Feature Films, June (fliers, poster, Flickr)
Movie of the Month, July (fliers, posters, Flickr)
Books for the Homebound (fliers, order cards)

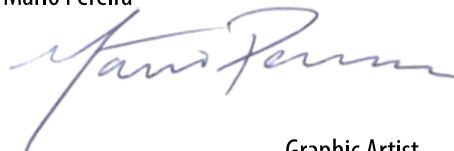
CRESTWOOD BRANCH

Crestwood Computing, May (fliers)
Crestwood Computing, June (fliers)
Summer Reading Program: adults | teens | kids (fliers, logs, certificates)

FRIENDS OF THE YONKERS PUBLIC LIBRARY

April Events (fliers, poster, Flickr)
May Events (fliers, poster, Flickr)

Mario Pereira



Graphic Artist

TECHNICAL PROCESSING DEPARTMENT
QUARTERLY REPORT
APRIL, MAY, JUNE 2019

Tech. Processing has been linking the backlog of books and AV materials from the Evergreen migration. All items have now been entered into the system and are ready for patron use.

The emphasis this quarter has been on ordering and processing books for summer reading. We have placed the orders as soon as the librarians submit them and the books are processed and linked as soon as they are delivered to Tech. Processing.

With all the issues with Evergreen and the changes still that have to be made to our vendor accounts, librarians are finding it easier and faster to have most materials delivered directly to Tech Processing. We then do the processing and the linking that the departments have had to do since the migration. When the vendor accounts have been updated to work with the Evergreen platform then items will be ordered to be sent shelf ready to the departments as before.

Tech. Processing provides monthly budget balances for each department so that they can reconcile their orders and allotments. All departments use these monthly budget allotments to order their new materials.

Our department continues to answer any questions that Librarians and staff may have about their orders or vendors. We provide whatever information is needed and try to accommodate their needs. We are still providing as much information as we can to questions about searching and linking items in the new ILS system.

Mary DiChiara
Technical Processing Dept.

BOOK STOCK

For the Month of JUNE 2019

RIVERFRONT LIBRARY	2019	2018
Number of volumes at end of previous month	153,217	
Number of volumes added this month	1,078	
TOTAL	154,295	
Number of volumes lost/withdrawn this month	335	
TOTAL VOLUMES RIVERFRONT LIBRARY	153,960	151,452

GRINTON I. WILL BRANCH		
Number of volumes at end of previous month	132,006	
Number of volumes added this month	860	
TOTAL	133,866	
Number of volumes lost/withdrawn this month	412	
TOTAL VOLUMES GRINTON I. WILL BRANCH	133,454	134,020

CRESTWOOD BRANCH		
Number of volumes at end of previous month	25,429	
Number of volumes added this month	444	
TOTAL	25,873	
Number of volumes lost/withdrawn this month	38	
TOTAL CRESTWOOD BRANCH	25,835	22,299

TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY	313,249	307,771
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MEETING MINUTES

DATE: July 10, 2019
TO: All Attendees
RE: Yonkers Public Library - Will Branch



A meeting was held at Yonkers Public Library Grinton I Will Branch on July 9, 2019 at 10:00 AM.

Present:

Ed Falcone – Director Yonkers Public Library
Susan Thaler – Deputy Director Yonkers Public Library
Christian Zabriskie – Branch Administrator
Jarek Batko – Milcon Construction Corp.
Teresa May – KG+D Architects

The following is a summary of the items discussed:

Contracts

No items this category.

Approvals

No items this category.

Schedule

1. Milcon has provided a construction schedule which places substantial completion at July 31, 2019.
2. Work progress remains on track for substantial completion at the end of July 2019.

Submittals

No items this category.

RFI's

No items this category

Potential Change Orders / Change Orders

1. The buzzer that indicates whether the children's library balcony door has been opened will require an additional electrical run as there are now 4 doors instead of 2. Milcon and the Library will get pricing from electricians to review. Once pricing is reviewed the Library will determine if they would like to add this work to the scope of the project or enlist an electrician directly.
2. Children's Library egress stair gate was provided with a panic bar and lock. The panic bar is tied directly to the lock and can be activated from the outside of the gate. Milcon is to provide a cylinder lock that is separate from the panic bar and can be locked from the outside.

Logistics / Safety

1. Milcon continues to coordinate work areas with the library to maintain the safety and comfort of patrons, staff and neighbors.

Review Completed Work

1. Terracotta panel installation is approximately 80% complete. The installation detail has been finalized for the areas where the ductwork is embedded in the backup wall.
2. Railings at the main entrance are 97% complete, the stainless steel handrails have been installed. Milcon to coordinate with electrician for connection of the illuminated handrail.
3. Window installation is 95% complete on all areas of the building except at the mezzanine level. Mezzanine level has not begun installation but frames for the mezzanine level have been dry fit and fritted and clear glass has been ordered. Window installation at the mezzanine level will extend into August. All other windows have been installed and have yet to be caulked, all labels are to be removed and the glass washed.
4. Acid etched glass for the bathrooms and dressing rooms has been installed. One piece of acid etched glass was broken on site and has been re-ordered. It will be installed when it arrives on site.
5. Remaining ceiling tiles and replacement carpet tiles for the main entrance have arrived and will be installed this week.
6. Materials yet to arrive on site:
 - a. All fritted glass and clear glass for the mezzanine windows – This is to be installed in the curved windows at the mezzanine level and will be templated from the frames to ensure proper fit for installation.
 - b. Roller shades for all locations – the fabricator will provide a mock up in place this week for approval and installation in the rest of the building will follow.
 - c. Corian sills for the mezzanine level – Material has been purchased, the fabricator is ready to template the sills once the windows frames have been installed.
7. A mockup of the manual roller shades was provided, KG+D to review shop drawings before final fabrication of shades.

General Items

1. Employee exit at first floor is not closing completely – Milcon to adjust the door closer to ensure that the latch is fully engaged.

2. Library would like Milcon to order extra handles for the operable windows so that they can be stored as replacement parts in the future.

Next Meeting

In lieu of a site meeting on July 23, 2019 a punchlist walk through will be scheduled for that week.

Respectfully submitted,

KAEYER, GARMENT + DAVIDSON ARCHITECTS, PC

cc: All Attendees