



BOARD OF TRUSTEES

MONTHLY MEETING

Thursday, September 21, 2023
Riverfront Library



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**YONKERS PUBLIC LIBRARY
AGENDA FOR MONTHLY BOARD MEETING
SEPTEMBER 21, 2023
RIVERFRONT LIBRARY**

MINUTES

[ACTION ITEM] Approve Minutes of Meeting on July 19, 2023.

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

PERSONNEL REPORT

[ACTION ITEM]

Ratify the following appointments:

Awwad, Zaina; P/T Page, \$15.00/hour, eff. 7/19/2023

Neto, Jessica; Permanent Librarian I, \$58,449.00/year, eff. 7/24/2023

Cadiz, Valerie; P/T Page, \$15.00/hour, eff. 7/28/2023

Cosgrove, Benedict; P/T Librarian I, \$21.00/hour, eff. 7/31/2023

Jones, Teriann; P/T Page, \$15.00/hour, eff. 8/4/2023

Vidals Rico, Diego; P/T Page, \$15.00/hour, eff. 8/4/2023

Ospina, Amanda; Librarian Trainee, \$49,859.00/year, eff. 8/7/2023

Keefe, Olivia; P/T Page, \$15.00/hour, eff. 8/11/2023

Grullon, Arkenny; P/T Page, \$15.00/hour, eff. 8/11/2023

Tapia, Erik; P/T Page, \$15.00/hour, eff. 9/9/2023

Collins, Laurel; P/T Page, \$15.00/hour, eff. 9/9/2023

Padilla, Ingrid; Permanent Clerk I Spanish Speaking, \$43,075.00/yr, eff. 9/15/2023

Somersall, Tara; Provisional Librarian IV, \$99,260.00/yr, eff. 9/18/2023

Coto-Chang, Oswaldo; Temporary Librarian III, \$77,704.00/yr, eff. 9/18/2023

Acknowledge the following terminations:

Molina, Glenda; Permanent Clerk I Spanish Speaking, \$45,689.00/yr, eff. 7/27/2023

Rodriguez, Jocelyn; P/T Page, \$15.00/hour, eff. 8/4/2023

Pimentel-Cano, Isanel; Permanent Clerk I Spanish Speaking, \$45,689.00/yr; eff. 8/17/2023

Jones, Zaniah; P/T Page, \$15.00/hour, eff. 8/26/2023

Bielemeier, Joan; Permanent Clerk I Typist, \$45,689.00/yr, eff. 9/5/2023

Howell, Crystal; P/T Page, \$15.00/hour, eff. 9/7/2023

COMMITTEE REPORTS

Finance, Budget & Planning- Jannetti (chair)

[ACTION ITEM] These certificates will expire:

10/11/2023 John Jutkowitz Fund: Sunnyside Federal Savings & Loans Bank, 12 mo. CD,
\$11,188.76, 1.49%

10/11/2023 Contributions Fund: Sunnyside Federal Savings & Loans Bank, 12 mo. CD, \$65,759.72, 1.49%

10/11/2023 Rita Murphy Fund: Sunnyside Federal Savings & Loans Bank, 12 mo. CD, \$5,580.63, 1.49%

10/11/2023 David Kogan Fund: Sunnyside Federal Savings & loans Bank, 12 mo. CD, \$5,285.51, 1.49%

10/27/2023 Contributions Fund: Sunnyside Federal Savins & Loans Bank, 12 mo CD, \$54,572.61, 1.49%

Fundraising & Development – Jannetti (chair)

Foundation Update

Policy – Sabatino (chair)

[ACTION ITEM] Adopt Alcohol Use on Library Property Authorization Request Form to Policy to Allow Alcoholic Beverage Service in the Library at Non-Library Events (encl.)

Review of Material Selection Policy (encl.)

RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedules #854 & #855

NEW BUSINESS

[ACTION ITEM] Assurance and Authentication of Application for State Aid for Library Construction Program (FY 2023-2024): Crestwood Library Refurbishment and Sustainability Project (Education Law § 273-a, Commissioner's Regulation § 90.12 encl.)

PUBLIC COMMENT

EXECUTIVE SESSION

NEXT MEETING DATE

Thursday, October 19, 2023 at 7:00pm at Crestwood Library

YONKERS PUBLIC LIBRARY
BOARD MEETING
GRINTON I. WILL LIBRARY
JULY 19, 2023

ATTENDANCE

| | |
|-----------------------------|--|
| TRUSTEES: | Nancy Maron Joseph Puglia Stephen Jannetti Michael Sabatino Patricia Phelan John A. Daily Jr. |
| LIBRARY DIRECTOR: | Jesse Montero |
| ASSISTANT LIBRARY DIRECTOR: | Shauna Porteus |
| BUSINESS MANAGER: | Vivian Presedo |
| ADMINISTRATIVE SECRETARY: | James Hackett |
| WLS BOARD REPRESENTATIVE: | Joseph Puglia |
| UNION REPRESENTATIVE: | Brandon Neider |
| GUESTS: | Ofunne Edoziem, Dominick Savarese, Mary Robison, Zahra Baird, Zaivy Luke- Aleman |

The Board Meeting began at 7:00 pm.

President Maron introduced Ofunne Edoziem, who was recently appointed to the YPL Board of Trustees by the Yonkers Public Schools Board of Education and is expected to be sworn-in soon. All those present introduced themselves and welcomed Ms. Edoziem to the Board.

MINUTES

On motion of Trustee Daily, seconded by Trustee Puglia and unanimously carried, the Board approved the Minutes of the Meeting of June 15, 2023.

MANAGEMENT REPORT

Director Montero reported on the success of the Summer Reading Buddies program. The program, which is run in partnership with Family Services Society of Yonkers, returned on July 5 to Riverfront Library. 270 students participated with over 100 mentors in the first week and many special guests and elected officials are also expected to participate before it concludes on August 9. The program also features several parent workshops with partner organizations.

Director Montero discussed several ongoing nutritional programs at YPL. Summer Meals with Yonkers Public Schools returned to the Riverfront and Will Libraries; 150 meals are distributed most weekdays, while 300 are distributed on days Reading Buddies occurs; 25 are distributed daily at Will. YPL also continued its partnership with Feeding Westchester over the summer, where “child nourishment bags” are distributed to children who may be experiencing food insecurity. YPL also hosted a town hall on hunger with Feeding Westchester, YMCA and the Office for the Aging as well.

Director Montero announced new services with Ancestry.com and HeritageQuest Online. Director Montero discussed the new subscriptions in depth and the decision-making process that led to their acquisition. Trustees also discussed privacy concerns.

Assistant Director Porteus updated the Board on the 1,000 Books Before Kindergarten early literacy program. Children who reach the milestone now receive a personalized picture book co-authored by Children’s Librarians Aili Whelan and Laura Cacace and designed by graphic artist Mario Pereira. Assistant Director Porteus displayed images of the book for trustees and noted two children have already reached the milestone and will receive their books shortly. Trustees discussed the impact the program may have on children when they enter school.

Assistant Director Porteus reported that she and several library staff recently attended the American Library Association annual conference in Chicago. She believed the conference was outstanding and the staff were inspired by many of the workshops. Trustees also discussed a panel Assistant Director Porteus attended at the conference on co-location, where libraries share space with health clinics, daycare centers, etc, as a possible direction for a new library location.

President Maron informed the Board that she recently met with Yonkers Public Schools Board of Education President Reverend Lopez and discussed ideas on areas of collaboration. She said he was interested in meeting with the Board of Trustees and they would talk further about a possible date in September.

UNION REPRESENTATIVE’S REPORT

Union Representative Neider reported that the negotiating committee has continued negotiations with Yonkers Public Library over its expired labor contract. He also reported that the Union has conducted four investigations, three of which are still pending, but offered no further detail.

President Maron confirmed administration received a proposal from the Union and noted that administration was eager to accelerate the schedule of future negotiating meetings.

PERSONNEL REPORT

On motion of Trustee Puglia, seconded by Trustee Phelan and unanimously carried, the Board ratified the following appointments:

Grant, Madison; P/T Page, \$15.00/hour, eff. 6/10/2023

Schiffino, Roman; P/T Page, \$15.00/hour, eff. 6/10/2023

Acknowledged the following terminations:

Rice, Jasmine; P/T Page, \$15.00/hour, eff. 6/6/2023

Chopak, Philip; P/T Page, \$15.00, eff. 7/5/2023

Patterson, John; P/T Custodial Worker, \$15.00/hour, eff. 7/6/2023

COMMITTEE REPORTS

Fundraising & Development – Jannetti (chair)

Foundation Update: President Maron reported that the Foundation has accelerated planning for next year's gala and are currently considering the dates of April 25 or May 2, 2024. The Foundation will convene a committee to more formally plan the gala in the fall. She added that the Foundation will also host a paint-and-sip event soon and invited trustees to attend.

Policy – Sabatino (chair)

Trustee Sabatino reported that he has continued his review of the YPL Staff Manual and made suggestions regarding gender identity and sexual orientation to the Affirmative Action Policy and a hold harmless agreement to the Policy to Allow Alcoholic Beverage Service in the Library at Non-Library Events. President Maron suggested that she, Trustee Sabatino and management meet again to discuss policies in need of review and bring them to the Board regularly.

PAYMENT OF BILLS

On motion of Trustee Jannetti, seconded by Trustee Puglia and unanimously carried, the Board approved payment of bills as listed on Schedule #853.

NEXT BOARD MEETING DATE – Thursday, September 21, 2023 at Riverfront Library.

Jesse Montero
Library Director & Secretary

Yonkers Public Library

Bill List July 2023

| <u>Vendor Name</u> | <u>Description</u> | <u>Date</u> | <u>Amount</u> |
|-----------------------------|------------------------------------|-------------|------------------|
| CAPITAL FUNDS | | | |
| B & H PHOTO VIDEO | YAMAHA HOME THEATRE SYSTEM | 7/14/2023 | 514.08 |
| BAKER & TAYLOR | MATERIALS | 7/14/2023 | 36,266.80 |
| GOVCONNECTION, INC. | APPLE IPADS W/WIFI, SILVER | 7/14/2023 | 3,986.57 |
| TOTAL | | | 40,767.45 |
| CONTRIBUTIONS FUNDS | | | |
| AMERICAN MUSEUM NAT HISTORY | 50 VOUCHERS | 7/12/2023 | 500.00 |
| BAKER, TYISHA | REIMB EXP: ALA CHICAGO | 7/25/2023 | 800.00 |
| BELLA VISTA DELI | BOARD MEETING 7/19/2023 | 7/25/2023 | 210.00 |
| CAMPOVERDE, ANGELICA | PROG: HOMEWORK HELPER-RIV | 7/5/2023 | 75.00 |
| CEMBALEST, ROBIN | WORKSHOP ARTS COMMUNICATION | 7/11/2023 | 1,000.00 |
| DIA: ART FOUNDATION | MEMBERSHIP DUES 2 CARDS | 7/12/2023 | 500.00 |
| DOLAN, DEBORAH | PROG: GREEN TEAM | 7/12/2023 | 75.00 |
| GIBBONS FAMILY FITNESS | PROG: SENIOR FITNESS SESSIONS (3) | 7/5/2023 | 285.00 |
| GOVCONNECTION, INC. | INK & TONER PUBLIC PRINTING | 7/5/2023 | 1,445.09 |
| GOVCONNECTION, INC. | TONER FOR PUBLIC PRINTING | 7/31/2023 | 1,532.40 |
| HAWKINS, SARAH | PROG: HOMEWORK HELPER-CREST | 7/5/2023 | 225.00 |
| LEDESMA, SOLYARIS | PROG: ZOOM ZUMBA CLASS 7/25 | 7/25/2023 | 75.00 |
| LEDESMA, SOLYARIS | PROG: ZOOM ZUMBA CLASS 7/18 | 7/18/2023 | 75.00 |
| LEDESMA, SOLYARIS | PROG: ZOOM ZUMBA CLASS 6/27 | 7/12/2023 | 75.00 |
| NATIONAL NOTARY ASSOCIATION | ANNUAL MEMBERSHIP-R GUIDA | 7/5/2023 | 80.00 |
| PRESEDO, VIVIAN | REIMB EXP: GALLERY PETTY CASH | 7/25/2023 | 500.00 |
| RONG, JIAN-YANG | PROG: ZOOM IQ GONG CLASS-7/3; 7/10 | 7/12/2023 | 150.00 |
| SAW MILL RIVER AUDUBON | PROG: RAPTORS FOR ROOKIES | 7/25/2023 | 25.00 |
| SCHREIBER, ELYSE | REIMB EXP: ALA CHICAGO | 7/25/2023 | 744.00 |
| TORRES, ARNALDO | REIMB EXP: ALA CHICAGO | 7/25/2023 | 744.00 |
| TOTAL | | | 9,115.49 |

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 July 2023

| Date | Num | Memo | Amount |
|---|-----------|-------------------------|------------------|
| Abbey Ice & Spring Water | | | |
| 07/12/2023 | 87353 | spring water | 115.50 |
| 07/12/2023 | 89045 | spring water | 93.00 |
| 07/12/2023 | 89044 | spring water | 100.50 |
| 07/12/2023 | 89046 | spring water | 33.00 |
| 07/27/2023 | 90860 | spring water | 108.00 |
| 07/27/2023 | 178487 | rental equipment | 47.25 |
| 07/27/2023 | 178699 | rental equipment | 47.25 |
| 07/27/2023 | 178403 | water cooler | 33.00 |
| 07/27/2023 | 178721 | water cooler | 47.25 |
| 07/27/2023 | 84853 | spring water | 130.00 |
| 07/27/2023 | 86202 | spring water | 115.50 |
| Total Abbey Ice & Spring Water | | | 870.25 |
| Able & Ready | | | |
| 07/26/2023 | 25719 | diagnostic trip | 99.95 |
| Total Able & Ready | | | 99.95 |
| All Safe Fire Protection | | | |
| 07/12/2023 | 89541-SS | sprinkler inspectio... | 525.00 |
| 07/26/2023 | 58105-PM | fire extinguisher in... | 1,539.00 |
| 07/26/2023 | 58106-PM | emergency lights i... | 478.00 |
| Total All Safe Fire Protection | | | 2,542.00 |
| Almstead Tree & Shrub Care Co. | | | |
| 07/17/2023 | 308226 | general tree care | 2,745.00 |
| 07/17/2023 | 307716 | general tree care | 8,572.00 |
| Total Almstead Tree & Shrub Care Co. | | | 11,317.00 |
| Alvarez, Kevin | | | |
| 07/12/2023 | 001 | Tech support 5/12-... | 172.50 |
| 07/26/2023 | 002KA | tech support 7/7-7/... | 105.00 |
| Total Alvarez, Kevin | | | 277.50 |
| American Express | | | |
| 07/12/2023 | 6-20-23 | software | 294.00 |
| 07/26/2023 | 071323AE | materials/software... | 80.00 |
| 07/26/2023 | 071323AE | materials/software... | 322.84 |
| 07/26/2023 | 071323AE | materials/software... | 149.98 |
| 07/26/2023 | 071323AE | materials/software... | 1,091.38 |
| 07/26/2023 | 071323AE | materials/software... | 721.95 |
| Total American Express | | | 2,660.15 |
| Amoils, Roseanne | | | |
| 07/12/2023 | 110 | job coach 5/3-6/28/... | 2,430.00 |
| Total Amoils, Roseanne | | | 2,430.00 |
| Amoyaw, Sandy | | | |
| 07/26/2023 | 71423SA | dry cleaning table... | 33.00 |
| 07/27/2023 | 71423SA-2 | employee reimbur... | 80.00 |
| Total Amoyaw, Sandy | | | 113.00 |
| Argento & Sons | | | |
| 07/12/2023 | 445704 | auto sheave asse... | 71.26 |
| Total Argento & Sons | | | 71.26 |
| Aronsky, Alina LLC | | | |
| 07/26/2023 | 6172023 | Pilates class 6/17/23 | 75.00 |
| Total Aronsky, Alina LLC | | | 75.00 |
| B & H Photo | | | |
| 07/17/2023 | 214359986 | Neutrik connectors | 400.57 |

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 July 2023

| Date | Num | Memo | Amount |
|---|------------------|------------------------|-------------------|
| Total B & H Photo | | | 400.57 |
| Baird, Zahra | | | |
| 07/12/2023 | 062223ZMB | reimbursement pr... | 127.28 |
| 07/12/2023 | 062523ZMB | reimbursement pr... | 30.97 |
| 07/12/2023 | 062523ZMB-2 | reimbursement pr... | 123.32 |
| 07/12/2023 | 062523ZMB-2 | reimbursement pr... | 16.17 |
| Total Baird, Zahra | | | 297.74 |
| Baizan, Ayanna P. | | | |
| 07/27/2023 | 072223APB | sewing class 7/22/23 | 125.00 |
| Total Baizan, Ayanna P. | | | 125.00 |
| Barnes & Noble | | | |
| 07/12/2023 | 4434818 | materials | 382.07 |
| 07/12/2023 | 4439661 | materials | 406.35 |
| 07/12/2023 | 4442676 | materials | 797.49 |
| 07/26/2023 | 4443247 | materials | 1,016.16 |
| 07/26/2023 | 4443906 | materials | 482.30 |
| Total Barnes & Noble | | | 3,084.37 |
| Bint-Kadi, Haifa | | | |
| 07/12/2023 | 062823HBK | reimbursement art... | 37.83 |
| Total Bint-Kadi, Haifa | | | 37.83 |
| Blue Shield Security & Protection Inc. | | | |
| 07/11/2023 | 020 2023-4732W | unarmed security ... | 12,922.00 |
| 07/12/2023 | 020-A 2023-4732R | unarmed security ... | 19,357.00 |
| Total Blue Shield Security & Protection Inc. | | | 32,279.00 |
| Borrani, Karina | | | |
| 07/27/2023 | KB062023 | workout with coac... | 150.00 |
| Total Borrani, Karina | | | 150.00 |
| Brodart | | | |
| 07/12/2023 | 626704 | cd binder cases | 1,666.81 |
| 07/26/2023 | 627108 | blu-ray cases/date ... | 103.16 |
| Total Brodart | | | 1,769.97 |
| Cablevision Lightpath | | | |
| 07/12/2023 | 101061790 | internet 7/1-7/31/23 | 4,439.61 |
| 07/12/2023 | 101061801 | phones 7/1-7/31/23 | 3,767.46 |
| Total Cablevision Lightpath | | | 8,207.07 |
| Cablevision Optimum | | | |
| 07/12/2023 | 07803544469JUL23 | cable box 7/1-7/31/... | 4.20 |
| 07/12/2023 | 07803550279JUL23 | internet/phones 6/... | 141.29 |
| 07/17/2023 | 07803065546JUL23 | cable box 7/8-8/7/23 | 10.50 |
| 07/27/2023 | 07803550279AUG23 | internet & phones ... | 144.58 |
| Total Cablevision Optimum | | | 300.57 |
| Clean Air Quality Service Inc. | | | |
| 07/11/2023 | 156099 | HVAC demolition | 129,023.00 |
| Total Clean Air Quality Service Inc. | | | 129,023.00 |
| Clifton, Michelle | | | |
| 07/27/2023 | MC062823 | sound meditation 6... | 8.22 |
| 07/27/2023 | MC062823 | sound meditation 6... | 91.78 |
| Total Clifton, Michelle | | | 100.00 |
| Con Edison (Consolidated Edison) | | | |

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 July 2023

| Date | Num | Memo | Amount |
|--|-----------------|------------------------|-----------|
| 07/17/2023 | 5909214217JUL23 | gas 5/31-6/29/23 | 145.62 |
| Total Con Edison (Consolidated Edison) | | | 145.62 |
| Crown Janitorial | | | |
| 07/14/2023 | 822363-1 | janitorial supplies | 2,270.38 |
| 07/17/2023 | 816844-1 | janitorial supplies | 1,589.05 |
| 07/17/2023 | 815691-1 | janitorial supplies | 252.59 |
| 07/26/2023 | 822363-2 | jumbo dispensers | 310.14 |
| Total Crown Janitorial | | | 4,422.16 |
| Data443 Risk Mitigation, Inc | | | |
| 07/17/2023 | 3526 | ransomware recov... | 1,491.75 |
| Total Data443 Risk Mitigation, Inc | | | 1,491.75 |
| Demco | | | |
| 07/17/2023 | 7330237 | new spine labels | 135.18 |
| 07/26/2023 | 7332659 | large wire easels | 27.80 |
| 07/26/2023 | 7330822 | library supplies | 82.52 |
| 07/26/2023 | 7335105 | library supplies | 154.80 |
| Total Demco | | | 400.30 |
| Fecher, Louise | | | |
| 07/27/2023 | 070223LF | yoga for yogis (zoo... | 210.00 |
| Total Fecher, Louise | | | 210.00 |
| Figueroa, Carlos | | | |
| 07/12/2023 | 063023CF | reimbursement pa... | 30.00 |
| 07/12/2023 | 063023CF | reimbursement pa... | 27.99 |
| Total Figueroa, Carlos | | | 57.99 |
| Fiscella, Edward M. | | | |
| 07/27/2023 | EMF062523 | Global Beatles Day... | 300.00 |
| Total Fiscella, Edward M. | | | 300.00 |
| Flammia, Thomas J. | | | |
| 07/27/2023 | TJF062123 | Make music day pr... | 250.00 |
| Total Flammia, Thomas J. | | | 250.00 |
| Foremost Electric Corporation | | | |
| 07/17/2023 | 1MEP Upgrades | project 2022-1049 | 95,835.06 |
| Total Foremost Electric Corporation | | | 95,835.06 |
| Franco, Valerie | | | |
| 07/27/2023 | 062723VF | art lecture progra... | 150.00 |
| Total Franco, Valerie | | | 150.00 |
| Fun Express LLC | | | |
| 07/12/2023 | 72494774301 | Summer reading p... | 1,455.78 |
| 07/17/2023 | 724887892-01 | supplies for Yonke... | 89.61 |
| 07/26/2023 | 72529218601 | program supplies | 99.99 |
| 07/26/2023 | 72529226901 | program supplies | 75.71 |
| 07/26/2023 | 725405876-01 | program supplies | 293.98 |
| Total Fun Express LLC | | | 2,015.07 |
| Fusco, Eileen | | | |
| 07/12/2023 | 062523EF | reimbursement Su... | 84.81 |
| 07/12/2023 | 062823EF | reimbursement gif... | 25.00 |
| 07/12/2023 | 070623EF | reimbursement tee... | 59.67 |
| Total Fusco, Eileen | | | 169.48 |
| GovConnection | | | |

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 July 2023

| Date | Num | Memo | Amount |
|--|------------|--------------------------|-----------------|
| 07/11/2023 | 74201845 | Makerbot filament ... | 461.01 |
| 07/11/2023 | 74206401 | Applecare plus for ... | 250.98 |
| 07/11/2023 | 74206401 | Applecare plus for ... | 145.29 |
| 07/11/2023 | 74206429 | toner cartridges | 694.63 |
| 07/11/2023 | 74206429 | toner cartridges | 127.31 |
| 07/11/2023 | 74206429 | toner cartridges | 134.31 |
| 07/11/2023 | 74206429 | toner cartridges | 30.02 |
| 07/11/2023 | 74210705 | usb a/a extension ... | 62.40 |
| 07/11/2023 | 74215659 | surgearrest 8outlets | 10.08 |
| 07/11/2023 | 74215659 | surgearrest 8outlets | 50.00 |
| 07/11/2023 | 74215659 | surgearrest 8outlets | 127.22 |
| 07/11/2023 | 74215659 | surgearrest 8outlets | 418.70 |
| 07/11/2023 | 74215691 | Otterbox ipad defe... | 351.96 |
| 07/26/2023 | 74258731 | internal solid state ... | 147.63 |
| 07/26/2023 | 74268609 | renegade solid sta... | 395.15 |
| 07/26/2023 | 74249382 | Samsung client sol... | 337.32 |
| Total GovConnection | | | 3,744.01 |
| Grainger | | | |
| 07/27/2023 | 9777879066 | pneumatic transdu... | 2,546.14 |
| Total Grainger | | | 2,546.14 |
| Gruppuso Plumbing | | | |
| 07/17/2023 | 23-153 | repaired sink leak | 450.00 |
| Total Gruppuso Plumbing | | | 450.00 |
| Home Depot Credit Service | | | |
| 07/12/2023 | 9061048 | wiremold surface r... | 44.36 |
| 07/12/2023 | 6873580 | lawn mower | 259.00 |
| Total Home Depot Credit Service | | | 303.36 |
| Ingram Library Services | | | |
| 07/17/2023 | 76605134 | materials | 14.99 |
| 07/26/2023 | 76674702 | materials | 10.79 |
| Total Ingram Library Services | | | 25.78 |
| Kaeyer, Garment & Davidson Architects | | | |
| 07/12/2023 | 0000006 | chiller replacemen... | 7,312.50 |
| Total Kaeyer, Garment & Davidson Architects | | | 7,312.50 |
| Keane & Beane | | | |
| 07/17/2023 | 92216 | professional servic... | 672.00 |
| 07/26/2023 | 91628 | professional fees ... | 336.00 |
| Total Keane & Beane | | | 1,008.00 |
| Laperuta, Patricia | | | |
| 07/12/2023 | 33023PL | petty cash reimbur... | 229.69 |
| Total Laperuta, Patricia | | | 229.69 |
| LDI Color Toolbox | | | |
| 07/26/2023 | 2027917 | Riso ink cartridges | 217.00 |
| Total LDI Color Toolbox | | | 217.00 |
| Lloyd, Joan | | | |
| 07/26/2023 | 062323JL | Crafts for a Cause ... | 100.00 |
| Total Lloyd, Joan | | | 100.00 |
| Markowitz, Robert | | | |
| 07/12/2023 | 61623 | children's music 5/... | 450.00 |
| Total Markowitz, Robert | | | 450.00 |
| Messi, Elaine | | | |

YONKERS PUBLIC LIBRARY Bill List- Operating Account July 2023

| Date | Num | Memo | Amount |
|--|-----------------|------------------------|-----------------|
| 07/12/2023 | 062723 | face painting, ball... | 300.00 |
| Total Messi, Elaine | | | 300.00 |
| Metro Group, Inc. | | | |
| 07/26/2023 | PI 897955 | hot water heat syst... | 1,554.12 |
| Total Metro Group, Inc. | | | 1,554.12 |
| Midwest Tape | | | |
| 07/12/2023 | 503944691 | materials | 55.27 |
| 07/12/2023 | 503944693 | materials | 116.14 |
| 07/12/2023 | 503944694 | materials | 76.96 |
| 07/12/2023 | 503972307 | materials | 18.89 |
| 07/12/2023 | 503972309 | materials | 90.94 |
| 07/12/2023 | 5039723210 | materials | 148.38 |
| 07/12/2023 | 5039723211 | materials | 29.38 |
| 07/12/2023 | 5039723212 | materials | 13.99 |
| 07/17/2023 | 504005203 | materials | 69.96 |
| 07/17/2023 | 504005204 | materials | 48.96 |
| 07/17/2023 | 504005205 | materials | 41.28 |
| 07/17/2023 | 504005206 | materials | 393.48 |
| 07/17/2023 | 504005208 | materials | 41.97 |
| 07/17/2023 | 504005209 | materials | 119.65 |
| 07/26/2023 | 504036544 | materials | 94.47 |
| 07/26/2023 | 504036545 | materials | 106.41 |
| 07/26/2023 | 504036547 | materials | 14.99 |
| 07/26/2023 | 504036548 | materials | 9.99 |
| 07/26/2023 | 504005330 | materials | 10.49 |
| 07/28/2023 | 504073861 | materials | 86.19 |
| 07/28/2023 | 504073862 | materials | 41.99 |
| 07/28/2023 | 504073863 | materials | 11.24 |
| 07/28/2023 | 504073865 | materials | 37.78 |
| Total Midwest Tape | | | 1,678.80 |
| Mitchell's NY | | | |
| 07/12/2023 | 19769 | subscription 6/2-7/... | 1,008.00 |
| Total Mitchell's NY | | | 1,008.00 |
| Montoya, Charles | | | |
| 07/27/2023 | 062523CM | hustle for that mus... | 50.00 |
| Total Montoya, Charles | | | 50.00 |
| Multicultural Books and Video | | | |
| 07/12/2023 | 23-1019 | materials | 305.50 |
| 07/12/2023 | 23-1028 | materials | 155.02 |
| Total Multicultural Books and Video | | | 460.52 |
| Overdrive | | | |
| 07/12/2023 | 01322CO23196471 | materials | 2,094.17 |
| 07/12/2023 | 01322CO23203524 | materials | 652.99 |
| 07/12/2023 | 01322CO23204799 | materials | 1,830.21 |
| 07/17/2023 | 01322CO23213170 | materials | 811.70 |
| 07/28/2023 | 01322CO23221299 | materials | 1,233.66 |
| 07/28/2023 | 01322CO23264541 | materials | 94.00 |
| Total Overdrive | | | 6,716.73 |
| Pereira, Teresa | | | |
| 07/27/2023 | YPL071723 | print making work... | 200.00 |
| Total Pereira, Teresa | | | 200.00 |
| Pitney Bowes 2 | | | |
| 07/17/2023 | 3317650452 | lease 4/22-7/21/23 | 154.74 |
| Total Pitney Bowes 2 | | | 154.74 |

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 July 2023

| Date | Num | Memo | Amount |
|--|-------------|------------------------|------------------|
| Playaway Products | | | |
| 07/17/2023 | 433944 | materials | 2,484.72 |
| Total Playaway Products | | | 2,484.72 |
| Porteus, Shauna | | | |
| 07/26/2023 | 061523SP | employee reimbur... | 199.90 |
| 07/26/2023 | 063023SP | employee reimbur... | 800.00 |
| Total Porteus, Shauna | | | 999.90 |
| Presedo, Vivian | | | |
| 07/12/2023 | 063023VP | petty cash reimbur... | 123.54 |
| 07/12/2023 | 063023VP | petty cash reimbur... | 78.63 |
| 07/12/2023 | 063023VP | petty cash reimbur... | 9.48 |
| 07/12/2023 | 063023VP | petty cash reimbur... | 217.58 |
| Total Presedo, Vivian | | | 429.23 |
| Project Me LLC | | | |
| 07/27/2023 | PM062823 | sound meditation 6... | 400.00 |
| Total Project Me LLC | | | 400.00 |
| Proquest | | | |
| 07/17/2023 | 70798703 | Ancestry library 7/... | 4,314.86 |
| 07/17/2023 | 70798703 | Ancestry library 7/... | 4,314.86 |
| 07/17/2023 | 70798703 | Ancestry library 7/... | 2,157.44 |
| 07/17/2023 | 62887164 | materials | 403.00 |
| 07/28/2023 | 70800217 | historical newspap... | 2,107.00 |
| 07/28/2023 | 70800217 | historical newspap... | 2,107.14 |
| Total Proquest | | | 15,404.30 |
| Reilly, Shannon | | | |
| 07/27/2023 | SR06 | yoga classes 6/8-6/... | 300.00 |
| Total Reilly, Shannon | | | 300.00 |
| S & S Worldwide | | | |
| 07/12/2023 | IN101221602 | children program s... | 18.51 |
| 07/12/2023 | IN101221602 | children program s... | 5.08 |
| 07/17/2023 | IN101223551 | disposable aprons | 51.03 |
| Total S & S Worldwide | | | 74.62 |
| Safeguard Lock & Key | | | |
| 07/12/2023 | 13423 | key copies | 50.00 |
| 07/17/2023 | 13512 | key copies | 75.00 |
| Total Safeguard Lock & Key | | | 125.00 |
| Scaringella Auto Repair | | | |
| 07/17/2023 | 7-5-23 | replaced front bra... | 549.95 |
| Total Scaringella Auto Repair | | | 549.95 |
| Schalls Hardware Store, INC. | | | |
| 07/26/2023 | 1947 | maintenance suppl... | 520.21 |
| Total Schalls Hardware Store, INC. | | | 520.21 |
| Sterling Sanitary Supply | | | |
| 07/26/2023 | AW6999 | janitorial supplies | 884.82 |
| Total Sterling Sanitary Supply | | | 884.82 |
| Synergistic Fitness Solutions LLC | | | |
| 07/26/2023 | EF63023 | Senior fitness 6/13... | 100.00 |
| Total Synergistic Fitness Solutions LLC | | | 100.00 |
| T & L Home Improvements | | | |

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 July 2023

| Date | Num | Memo | Amount |
|--|-----------------|-------------------------|-------------------|
| 07/26/2023 | 001TL | install new glass &... | 1,855.00 |
| Total T & L Home Improvements | | | 1,855.00 |
| Thrive Reiki | | | |
| 07/27/2023 | 64TR | mindful Monday pr... | 100.00 |
| Total Thrive Reiki | | | 100.00 |
| Torres, Arnaldo | | | |
| 07/12/2023 | 062223AT | reimbursement Su... | 107.75 |
| 07/17/2023 | 071023AT | reimbursement Su... | 124.03 |
| 07/17/2023 | 063023AT | reimbursement tra... | 20.25 |
| 07/17/2023 | 063023AT | reimbursement tra... | 109.28 |
| Total Torres, Arnaldo | | | 361.31 |
| United Rentals | | | |
| 07/17/2023 | 218377561-003 | fence modular | 80.00 |
| Total United Rentals | | | 80.00 |
| Verizon | | | |
| 07/17/2023 | 9144109274JUL23 | phones 7/1-7/31/23 | 47.70 |
| 07/27/2023 | 9147931065AUG23 | phones 7/19-8/18/23 | 38.09 |
| Total Verizon | | | 85.79 |
| Verizon Wireless | | | |
| 07/12/2023 | 9937981057 | cell phones 5/24-6/... | 342.66 |
| 07/27/2023 | 9939306891 | cell phones 6/11-7/... | 486.86 |
| Total Verizon Wireless | | | 829.52 |
| Walker, Cynthia | | | |
| 07/17/2023 | 05222023 | Katori's little shak... | 175.00 |
| Total Walker, Cynthia | | | 175.00 |
| Wayne's Electric Service | | | |
| 07/26/2023 | 072306 | check water accu... | 2,351.50 |
| Total Wayne's Electric Service | | | 2,351.50 |
| WB Mason | | | |
| 07/12/2023 | 239140275 | water bottles | 101.70 |
| 07/12/2023 | 239215108 | office supplies | 122.34 |
| 07/12/2023 | 239248484 | hanging folder frame | 32.74 |
| 07/12/2023 | 239327323 | pro glue dots | 38.80 |
| 07/12/2023 | 239406678 | batteries | 67.37 |
| 07/17/2023 | 239504700 | office supplies | 50.84 |
| 07/17/2023 | 239512154 | children program s... | 89.05 |
| 07/17/2023 | 239530981 | office supplies | 93.18 |
| 07/17/2023 | 239575731 | batteries | 45.38 |
| 07/17/2023 | 239575785 | manila envelopes | 22.98 |
| 07/17/2023 | 239600226 | children program s... | 27.37 |
| 07/26/2023 | 239668240 | office supplies | 57.52 |
| 07/26/2023 | 239668417 | office supplies | 503.59 |
| 07/27/2023 | 239760731 | water bottles/mec... | 62.52 |
| 07/27/2023 | 239761822 | batteries | 44.68 |
| Total WB Mason | | | 1,360.06 |
| Westchester Library System | | | |
| 07/14/2023 | 230701-37 | support and maint... | 119,458.50 |
| 07/14/2023 | 230701-75 | digital content | 30,458.40 |
| Total Westchester Library System | | | 149,916.90 |
| Yonkers Paint and Hardware | | | |
| 07/12/2023 | 2306-109537 | weather strip tape | 16.17 |

9:59 AM
08/01/23
Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
July 2023

| <u>Date</u> | <u>Num</u> | <u>Memo</u> | <u>Amount</u> |
|----------------------------------|------------|-----------------------|---------------|
| Total Yonkers Paint and Hardware | | | 16.17 |
| Young, Clive | | | |
| 07/27/2023 | 060623CY | Shelf indulgence p... | 200.00 |
| Total Young, Clive | | | 200.00 |
| Zev Haber Music by Zev | | | |
| 07/12/2023 | 5309 | music shows 6/9, 6... | 550.00 |
| 07/26/2023 | 5326 | music show 7/7/23 | 275.00 |
| 07/27/2023 | 5308ZH | music show 5/4-6/1... | 1,100.00 |
| Total Zev Haber Music by Zev | | | 1,925.00 |
| Zoll Medical Corporation | | | |
| 07/17/2023 | 3762636 | plustrac5 manage... | 2,076.00 |
| Total Zoll Medical Corporation | | | 2,076.00 |
| TOTAL | | | 513,793.05 |

Yonkers Public Library

Bill List August 2023

| <u>Vendor Name</u> | <u>Description</u> | <u>Date</u> | <u>Amount</u> |
|-------------------------------|------------------------------------|-------------|-----------------|
| CAPITAL FUNDS | | | |
| B&H PHOTO VIDEO | KEYBOARD SHELF/CABINET CART | 8/31/2023 | 632.76 |
| GOVCONNECTION, INC. | SAMSUNG 65" 4K ULTRA HD TV | 8/31/2023 | 720.87 |
| GOVCONNECTION, INC. | SAMSUNG INTERNAT STATE DRIVE | 8/31/2023 | 1,195.50 |
| NATIONAL BUSINES FURNITURE | RECEPTION STATION | 8/31/2023 | 670.55 |
| ULINE, INC. | 2 BOOKCASE SHELVES | 8/21/2023 | 538.66 |
| TOTAL | | | 3,758.34 |
| CONTRIBUTIONS FUNDS | | | |
| AMERICAN EXPRESS | MISCELLANEOUS EXPENSES | 8/23/2023 | 9.77 |
| AMERICAN EXPRESS | NOVISIGN LATE FEE & INTERESTS | 8/1/2023 | 43.40 |
| BAKE, TYISHA | REIMB EXP: ALA MEMBERSHIP | 8/9/2023 | 56.00 |
| DOLAN, DEBORAH | PROG: GREEN TEAM 8/3 | 8/9/2023 | 75.00 |
| EMPRESS AMBULANCE SERVICE | ACCIDENT DURING CLASS 8/3/23 WILL | 8/30/2023 | 175.00 |
| FUSCO, EILEEN | REIB EXP: COOPER'S TRAINER | 8/9/2023 | 50.00 |
| GAY-CLEMENT, NATIBA | SERVICES RENDERED 6/27 & 6/30 | 8/9/2023 | 570.00 |
| GOVCONNECTION, INC | PUBLIC PRINTING TONER | 8/9/2023 | 884.76 |
| GOVCONNECTION, INC. | PUBLIC PRINTING (4) FOUR INVOICES | 8/30/2023 | 4,775.46 |
| GREENBURGH NATURE CENTER | FAMILY MEMBERSHIPS (2) EXP 8-31-24 | 8/23/2023 | 170.00 |
| LEDESMA, SOLYARIS | PROG: ZOOM ZUMBA CLASS 8/15 | 8/15/2023 | 75.00 |
| LEDESMA, SOLYARIS | PROG: ZOOM ZUMBA CLASS 8/22 | 8/23/2023 | 75.00 |
| LEDESMA, SOLYARIS | PROG: ZOOM ZUMBA CLASS 8/8/2023 | 8/9/2023 | 75.00 |
| LEDESMA, SOLYARIS | ZOOM ZUMBA CLASS 8/29/23 | 8/30/2023 | 75.00 |
| LEDESMA, SOLYARIS | ZOOM ZUMBA CLASS-8/1/2023 | 8/1/2023 | 75.00 |
| RON, YIAN-YANG | PROG: ZOOM QI GONG CLASS 8/7&8/14 | 8/15/2023 | 150.00 |
| SCHREIBER, ELYSE | REIMB EXP: ALA MEMBERSHIP | 8/9/2023 | 56.00 |
| TORRES, ARNALDO | REIMB EXP: ALA MEMBERSHIP | 8/9/2023 | 56.00 |
| TOWN OF PELHAM PUBLIC LIBRARY | PROG SHARED EXP:VIRTUAL PRES 6/7 | 8/30/2023 | 46.88 |
| WALKER, KATORI | PROG: KATORI'S LITTLE SHAKERS 7/14 | 8/9/2023 | 175.00 |
| TOTAL | | | 7,668.27 |

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 August 2023

| Date | Num | Memo | Amount |
|---|------------|-------------------------|-----------------|
| Abbey Ice & Spring Water | | | |
| 08/04/2023 | 90861 | spring water | 123.00 |
| 08/04/2023 | 90862 | spring water | 25.50 |
| 08/23/2023 | 94593 | spring water Will b... | 108.00 |
| 08/28/2023 | 94594 | spring water Crest... | 33.00 |
| 08/31/2023 | 93872 | spring water Will b... | 70.50 |
| Total Abbey Ice & Spring Water | | | 360.00 |
| ABM Systems | | | |
| 08/31/2023 | 0000024215 | replaced transduc... | 3,797.50 |
| Total ABM Systems | | | 3,797.50 |
| Addo-Prempeh, Victoria | | | |
| 08/11/2023 | 080223VAP | employee reimbur... | 202.48 |
| Total Addo-Prempeh, Victoria | | | 202.48 |
| Alvarez, Kevin | | | |
| 08/23/2023 | 003KA | tech support 7/28-... | 75.00 |
| 08/28/2023 | 004KA | tech support 8/14-... | 90.00 |
| Total Alvarez, Kevin | | | 165.00 |
| American Express | | | |
| 08/04/2023 | 072123AE | software | 80.00 |
| 08/29/2023 | 081323AE | software, material... | 941.54 |
| 08/29/2023 | 081323AE | software, material... | 1,278.43 |
| 08/29/2023 | 081323AE | software, material... | 367.41 |
| 08/29/2023 | 081323AE | software, material... | 63.74 |
| 08/29/2023 | 081323AE | software, material... | 175.00 |
| 08/29/2023 | 081323AE | software, material... | 857.58 |
| 08/29/2023 | 081323AE | software, material... | 1,158.72 |
| Total American Express | | | 4,922.42 |
| American Paper Supply Co. | | | |
| 08/31/2023 | J1345026 | janitorial supplies | 2,262.15 |
| Total American Paper Supply Co. | | | 2,262.15 |
| Amoils, Roseanne | | | |
| 08/23/2023 | 111RA | job coach 7/5-7/26/... | 810.00 |
| Total Amoils, Roseanne | | | 810.00 |
| Aramark | | | |
| 08/04/2023 | 25659611 | lab coat | 32.97 |
| 08/04/2023 | 25662721 | custodial uniforms | 672.09 |
| 08/04/2023 | 25665844 | custodial uniforms | 1,044.36 |
| Total Aramark | | | 1,749.42 |
| Arch For Kids | | | |
| 08/31/2023 | 563 | workshop amusem... | 300.00 |
| Total Arch For Kids | | | 300.00 |
| Argento & Sons | | | |
| 08/23/2023 | 448060 | repair/parts riding ... | 760.42 |
| Total Argento & Sons | | | 760.42 |
| B & H Photo | | | |
| 08/11/2023 | 215456415 | vive controller | 471.96 |
| 08/28/2023 | 215681207 | switchcraft conne... | 60.78 |
| Total B & H Photo | | | 532.74 |
| Baker & Taylor | | | |
| 08/10/2023 | JUL-23 | materials | 7,775.51 |
| 08/10/2023 | JUL-23 | materials | 7,775.51 |

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 August 2023

| Date | Num | Memo | Amount |
|---|------------------|------------------------|------------------|
| 08/10/2023 | JUL-23 | materials | 7,775.52 |
| Total Baker & Taylor | | | 23,326.54 |
| Barnes & Noble | | | |
| 08/10/2023 | 4448530 | materials | 357.20 |
| 08/10/2023 | 4446325 | materials | 342.47 |
| 08/24/2023 | 4437046 | materials | 398.15 |
| 08/24/2023 | 4450592 | materials | 428.25 |
| 08/24/2023 | 4453024 | materials | 110.74 |
| 08/24/2023 | 4453449 | materials | 1,111.53 |
| 08/31/2023 | 4457815 | materials | 13.99 |
| 08/31/2023 | 4457815 | materials | 434.48 |
| 08/31/2023 | 4457815 | materials | 13.99 |
| Total Barnes & Noble | | | 3,210.80 |
| Bennett, Jon Scott | | | |
| 08/24/2023 | 004JSB | Leatherman: an A... | 75.00 |
| Total Bennett, Jon Scott | | | 75.00 |
| Blackstone Publishing | | | |
| 08/07/2023 | 2109980 | materials | 41.60 |
| 08/31/2023 | 2110754 | materials | 41.60 |
| Total Blackstone Publishing | | | 83.20 |
| Blue Shield Security & Protection Inc. | | | |
| 08/30/2023 | 021 2024-1172W | unarmed security ... | 11,355.50 |
| 08/30/2023 | 021-A-2024-1172R | unarmed security ... | 17,511.00 |
| Total Blue Shield Security & Protection Inc. | | | 28,866.50 |
| Cablevision Lightpath | | | |
| 08/10/2023 | 101080016 | internet 8/1-8/31/23 | 4,439.61 |
| 08/10/2023 | 101080038 | phones 8/1-8/31/23 | 3,767.46 |
| Total Cablevision Lightpath | | | 8,207.07 |
| Cablevision Optimum | | | |
| 08/04/2023 | 07803544469AUG23 | cable boxes 8/1-8/... | 17.47 |
| 08/23/2023 | 07803065546AUG23 | cable box 8/8-9/7/23 | 9.66 |
| 08/31/2023 | 07803550279SEP23 | internet/phones 8/... | 136.96 |
| Total Cablevision Optimum | | | 164.09 |
| Citadel Pest Control | | | |
| 08/07/2023 | 4733 | pest treatment | 200.00 |
| 08/07/2023 | 4754 | additional pest ser... | 260.00 |
| 08/24/2023 | 4772 | pest treatment | 200.00 |
| Total Citadel Pest Control | | | 660.00 |
| Con Edison (Consolidated Edison) | | | |
| 08/23/2023 | 5909214217AUG23 | gas charges 6/29-... | 161.84 |
| Total Con Edison (Consolidated Edison) | | | 161.84 |
| Crown Janitorial | | | |
| 08/11/2023 | 824300-1 | janitorial supplies | 855.84 |
| 08/31/2023 | 825345-1 | janitorial supplies | 1,147.21 |
| 08/31/2023 | 825345-2 | janitorial supplies | 190.68 |
| 08/31/2023 | 825540-1 | bulbs | 246.87 |
| Total Crown Janitorial | | | 2,440.60 |
| Demco | | | |
| 08/04/2023 | 7339661 | cd cases and spin... | 428.04 |
| 08/04/2023 | 7339661 | cd cases and spin... | 11.52 |
| 08/23/2023 | 7346592 | paper trimmer, glu... | 45.10 |
| 08/28/2023 | 7349972 | large wire easels | 27.80 |

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 August 2023

| Date | Num | Memo | Amount |
|--|-------------|-------------------------|-----------------|
| Total Demco | | | 512.46 |
| E-Rate Central | | | |
| 08/11/2023 | YPL2023 | E-rate consulting s... | 6,000.00 |
| Total E-Rate Central | | | 6,000.00 |
| Five Star Equipment | | | |
| 08/11/2023 | R65821 | tenant imop-repair | 561.60 |
| 08/11/2023 | R65822 | tenant imop-repair | 561.60 |
| Total Five Star Equipment | | | 1,123.20 |
| Fun Express LLC | | | |
| 08/04/2023 | 72554123001 | children program s... | 185.23 |
| 08/04/2023 | 72554132101 | program supplies ... | 75.50 |
| Total Fun Express LLC | | | 260.73 |
| Fusco, Eileen | | | |
| 08/07/2023 | 072923EF | employee reimbur... | 36.69 |
| 08/23/2023 | 081623EF | employee reimbur... | 40.87 |
| 08/28/2023 | 082223EF | reimbursement Ris... | 41.48 |
| 08/31/2023 | 082923EF | employee reimbur... | 59.56 |
| Total Fusco, Eileen | | | 178.60 |
| GovConnection | | | |
| 08/07/2023 | 74294958 | sandisk memory c... | 161.88 |
| 08/07/2023 | 74299401 | adapter external n... | 63.66 |
| 08/07/2023 | 74304405 | toner cartridges | 587.57 |
| 08/07/2023 | 74304411 | toner cartridges | 1,466.63 |
| 08/07/2023 | 74311076 | HP LJet tray and st... | 950.43 |
| 08/11/2023 | 74320395 | surface dock | 202.36 |
| 08/11/2023 | 74320396 | 4-port portable usb | 102.36 |
| 08/11/2023 | 74325038 | 1000 gigabit netwo... | 95.49 |
| 08/23/2023 | 74362095 | HP Color Ljet 550 t... | 506.32 |
| 08/28/2023 | 74366906 | toner cartridges | 654.20 |
| 08/31/2023 | 74414533 | Sonicwall support | 958.22 |
| 08/31/2023 | 74281456 | replacement batte... | 242.70 |
| 08/31/2023 | 74395772 | model 1 extruder | 661.45 |
| 08/31/2023 | 74400290 | memory card reader | 56.04 |
| 08/31/2023 | 74404767 | toner cartridges | 482.13 |
| 08/31/2023 | 74404784 | APC rack power c... | 367.92 |
| Total GovConnection | | | 7,559.36 |
| Grainger | | | |
| 08/28/2023 | 9806118551 | pneumatic transdu... | 2,504.20 |
| Total Grainger | | | 2,504.20 |
| Gruppuso Plumbing | | | |
| 08/11/2023 | 23-167 | faucet repairs men... | 680.00 |
| Total Gruppuso Plumbing | | | 680.00 |
| Home Depot Credit Service | | | |
| 08/04/2023 | 8284149 | hose reel cart & st... | 108.92 |
| 08/31/2023 | 2903585 | 24 cu. ft. LG refrig... | 898.00 |
| 08/31/2023 | 6734501 | 3ft. pine grade stake | 58.89 |
| Total Home Depot Credit Service | | | 1,065.81 |
| Image Access, Inc. | | | |
| 08/11/2023 | M131146 | annual service con... | 854.00 |
| Total Image Access, Inc. | | | 854.00 |
| Johnson, Suzanne | | | |
| 08/23/2023 | 080323SJ | employee reimbur... | 44.97 |

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 August 2023

| Date | Num | Memo | Amount |
|------------------------------------|-----------------|------------------------|-----------|
| Total Johnson, Suzanne | | | 44.97 |
| Keane & Beane | | | |
| 08/23/2023 | 92878 | professional fees 7... | 168.00 |
| Total Keane & Beane | | | 168.00 |
| Language Lizard LLC | | | |
| 08/07/2023 | 16872 | materials | 113.94 |
| Total Language Lizard LLC | | | 113.94 |
| Law Office of Vincent Toomey | | | |
| 08/23/2023 | 1480 | SEIU Negotiations ... | 3,868.10 |
| Total Law Office of Vincent Toomey | | | 3,868.10 |
| Messi, Elaine | | | |
| 08/24/2023 | 0822 | Bubbles the entert... | 300.00 |
| Total Messi, Elaine | | | 300.00 |
| Midwest Tape | | | |
| 08/07/2023 | 504102805 | materials | 11.24 |
| 08/07/2023 | 504102806 | materials | 23.09 |
| 08/07/2023 | 504102807 | materials | 80.17 |
| 08/07/2023 | 504102809 | materials | 86.08 |
| 08/07/2023 | 504102820 | materials | 27.98 |
| 08/10/2023 | 504144431 | materials | 20.98 |
| 08/10/2023 | 504144433 | materials | 11.99 |
| 08/23/2023 | 504178066 | materials | 12.59 |
| 08/23/2023 | 504178067 | materials | 19.49 |
| 08/23/2023 | 504178069 | materials | 118.93 |
| 08/23/2023 | 504178650 | materials | 43.38 |
| 08/28/2023 | 504204052 | materials | 102.11 |
| 08/28/2023 | 504204053 | materials | 11.24 |
| Total Midwest Tape | | | 569.27 |
| Mitchell's NY | | | |
| 08/07/2023 | 19909 | subscription 7/7-8/... | 1,752.00 |
| 08/07/2023 | 19910 | subscription 7/5-8/... | 1,742.40 |
| Total Mitchell's NY | | | 3,494.40 |
| Overdrive | | | |
| 08/07/2023 | 01322CO23270313 | materials | 1,239.20 |
| 08/07/2023 | 01322CO23273600 | materials | 2,880.67 |
| 08/10/2023 | 01322CO23278982 | materials | 1,769.54 |
| 08/10/2023 | 01322DA23277913 | materials | 14.99 |
| 08/10/2023 | 01322DA23277914 | materials | 123.75 |
| 08/24/2023 | 01322CO23284577 | materials | 4,537.20 |
| 08/24/2023 | 01322CO23286050 | materials | 3,951.65 |
| 08/28/2023 | 01322CO23290778 | materials | 1,465.51 |
| 08/31/2023 | 01322CO23294009 | materials | 1,454.21 |
| 08/31/2023 | 01322DA23294882 | materials | 15.97 |
| Total Overdrive | | | 17,452.69 |
| Pereira, Teresa | | | |
| 08/24/2023 | YPL081423 | print making work... | 200.00 |
| Total Pereira, Teresa | | | 200.00 |
| Playaway Products | | | |
| 08/07/2023 | 436302 | materials | 47.49 |
| 08/07/2023 | 436628 | materials | 109.23 |
| 08/07/2023 | 436628 | materials | 113.98 |
| 08/28/2023 | 437872 | materials | 59.84 |
| Total Playaway Products | | | 330.54 |

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 August 2023

| Date | Num | Memo | Amount |
|---|------------------|--------------------------|------------------|
| Proquest | | | |
| 08/24/2023 | 62969065 | subscription Jan. 2... | 14,600.22 |
| 08/24/2023 | 62969065 | subscription Jan. 2... | 14,600.21 |
| Total Proquest | | | 29,200.43 |
| Quill Corp. | | | |
| 08/04/2023 | 33592715 | electric pencil sha... | 28.79 |
| Total Quill Corp. | | | 28.79 |
| Scaringella Auto Repair | | | |
| 08/23/2023 | 8-7-23 | oil change/brakes ... | 361.95 |
| Total Scaringella Auto Repair | | | 361.95 |
| Schalls Hardware Store, INC. | | | |
| 08/28/2023 | 2017 | maintenance suppl... | 84.48 |
| Total Schalls Hardware Store, INC. | | | 84.48 |
| Stricker, Doreen | | | |
| 08/23/2023 | 020DS | Mahjong class 7/1... | 300.00 |
| Total Stricker, Doreen | | | 300.00 |
| Torres, Arnaldo | | | |
| 08/28/2023 | 81823AT | reimbursement out... | 30.06 |
| 08/28/2023 | 81923AT | reimbursement ma... | 44.92 |
| Total Torres, Arnaldo | | | 74.98 |
| United Rentals | | | |
| 08/07/2023 | 218364729-004 | chiller rental 6/1-6/... | 17,594.00 |
| 08/23/2023 | 218364729-005 | Chiller rental | 17,594.00 |
| 08/23/2023 | 218377561-004 | fence modular | 80.00 |
| 08/23/2023 | 218377561-005 | fence modular | 80.00 |
| Total United Rentals | | | 35,348.00 |
| USA BUTTONS | | | |
| 08/04/2023 | 151052 | complete button ki... | 178.50 |
| Total USA BUTTONS | | | 178.50 |
| Verizon | | | |
| 08/10/2023 | 9144109274AUG23 | phones 8/1-8/31/23 | 47.70 |
| 08/24/2023 | 9143372191AUG23 | phones 7/16-8/15/23 | 156.29 |
| 08/24/2023 | 9143372191SEPT23 | phones 8/16-9/15/23 | 156.29 |
| 08/24/2023 | 9143373015SEPT23 | phones 8/16-9/15/23 | 53.46 |
| 08/31/2023 | 9147931065SEP23 | phones 8/19-9/18/23 | 38.47 |
| Total Verizon | | | 452.21 |
| Verizon Wireless | | | |
| 08/04/2023 | 9940357332 | cell phones 6/24-7/... | 340.48 |
| 08/24/2023 | 9941696273 | cell phones 7/11-8/... | 486.86 |
| Total Verizon Wireless | | | 827.34 |
| Walker, Cynthia | | | |
| 08/11/2023 | 07132023 | Katori's Little Shak... | 350.00 |
| Total Walker, Cynthia | | | 350.00 |
| Wayne's Electric Service | | | |
| 08/11/2023 | 072312 | lighting evaluation ... | 525.00 |
| Total Wayne's Electric Service | | | 525.00 |
| WB Mason | | | |
| 08/04/2023 | 239857209 | water bottles | 20.46 |
| 08/04/2023 | 239880344 | crayons | 6.29 |

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 August 2023

| Date | Num | Memo | Amount |
|-------------------------------------|-----------|-----------------------|-------------------|
| 08/04/2023 | 239986276 | water bottles | 27.28 |
| 08/04/2023 | 240057592 | water bottles | 101.70 |
| 08/10/2023 | 240082181 | batteries | 44.68 |
| 08/10/2023 | 240082703 | water bottles | 102.30 |
| 08/10/2023 | 240085444 | program supplies | 6.55 |
| 08/10/2023 | 240089791 | office supplies | 10.39 |
| 08/10/2023 | 240125097 | office supplies | 16.38 |
| 08/10/2023 | 240125263 | program supplies | 5.18 |
| 08/23/2023 | 240174645 | crayola markers | 71.28 |
| 08/23/2023 | 240188463 | children program s... | 19.46 |
| 08/23/2023 | 240189752 | adult program sup... | 15.91 |
| 08/23/2023 | 240201232 | children program s... | 54.74 |
| 08/23/2023 | 240244153 | labels | 19.99 |
| 08/23/2023 | 240308115 | batteries | 46.18 |
| 08/23/2023 | 240345042 | white cardstock | 25.04 |
| 08/23/2023 | 240345327 | glue gun/pens | 32.30 |
| 08/23/2023 | CM2060525 | credit memo batte... | -23.09 |
| 08/28/2023 | 240366321 | office supplies | 5.99 |
| 08/28/2023 | 240388584 | office supplies | 81.80 |
| 08/31/2023 | 240507552 | office supplies | 47.54 |
| 08/31/2023 | 240704651 | copy paper | 739.05 |
| 08/31/2023 | 240705548 | children program s... | 43.34 |
| Total WB Mason | | | 1,520.74 |
| Whelan, Aili | | | |
| 08/28/2023 | 82123AW | reimbursement Su... | 36.92 |
| Total Whelan, Aili | | | 36.92 |
| Zev Haber Music by Zev | | | |
| 08/07/2023 | 5327 | music show 7/6, 7/... | 550.00 |
| 08/23/2023 | 5454 | music show 8/4/23 ... | 275.00 |
| Total Zev Haber Music by Zev | | | 825.00 |
| TOTAL | | | 200,452.38 |

YPL Operating Budget FY 2024 (July)

| Code | Account Name | Preliminary Adopted Budget | Current Budget (w/ transfers) | Spent Previous Months | Spent This Month (July) | YTD | Balance | % used |
|-------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------|-------------------------------|-----------|-----------|---------|
| 101 | Salaries | 6,627,600 | 6,627,600 | 0 | 340,743 | 340,743 | 6,286,857 | 5.14% |
| 103 | Temp Services | 559,136 | 559,136 | 0 | 32,515 | 32,515 | 526,621 | 5.82% |
| 150 | Termination Payments | 35,000 | 35,000 | 0 | 0 | 0 | 35,000 | 0.00% |
| 198 | Overtime | 369,880 | 369,880 | 0 | 8,662 | 8,662 | 361,218 | 2.34% |
| | Personal Services Total: | 7,591,616 | 7,591,616 | 0 | 381,921 | 381,921 | 7,209,695 | 5.03% |
| | | | | | | | | |
| 280 | Reference Materials | 83,000 | 83,000 | 0 | 1,903 | 1,903 | 81,097 | 2.29% |
| 281 | Books | 450,000 | 450,000 | 0 | 1,742 | 1,742 | 448,258 | 0.39% |
| | Materials Total | 533,000 | 533,000 | 0 | 3,645 | 3,645 | 529,355 | 0.68% |
| | | | | | | | | |
| 301 | Office Supplies | 100,660 | 100,660 | 0 | 2,705 | 2,705 | 97,955 | 2.69% |
| 306 | Janitorial Supplies | 36,050 | 36,050 | 0 | 5,054 | 5,054 | 30,996 | 14.02% |
| 308 | Wearing Apparel | 3,300 | 3,300 | 0 | 0 | 0 | 3,300 | 0.00% |
| 309 | Fuel For Heating | 78,250 | 78,250 | 0 | 0 | 0 | 78,250 | 0.00% |
| 312 | Hardware | 10,200 | 10,200 | 0 | 75 | 75 | 10,125 | 0.74% |
| 313 | Misc. Supplies | 1,000 | 1,000 | 0 | 0 | 0 | 1,000 | 0.00% |
| 314 | Electrical Supplies | 300 | 300 | 0 | 0 | 0 | 300 | 0.00% |
| 327 | Nursery Supplies | 400 | 400 | 0 | 0 | 0 | 400 | 0.00% |
| 361 | Gas | 2,000 | 2,000 | 0 | 0 | 0 | 2,000 | 0.00% |
| C0397 | Contingent | | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | Material and Supplies Total | 232,160 | 232,160 | 0 | 7,834 | 7,834 | 224,326 | 3.37% |
| | | | | | | | | |
| 401 | Insurance | 114,450 | 114,450 | 0 | 0 | 0 | 114,450 | 0.00% |
| 402 | Telephones | 64,000 | 64,000 | 0 | 4,495 | 4,495 | 59,505 | 7.02% |
| 403 | Printing | 18,310 | 18,310 | 0 | 217 | 217 | 18,093 | 1.19% |
| 404 | Lights and Power | 169,500 | 169,500 | 0 | 0 | 0 | 169,500 | 0.00% |
| 405 | Postage | 3,100 | 3,100 | 0 | 0 | 0 | 3,100 | 0.00% |
| 406 | Freight and Express | 500 | 500 | 0 | 0 | 0 | 500 | 0.00% |
| 407 | Equipment Maint. And Repair | 49,460 | 49,460 | 0 | 2,646 | 2,646 | 46,814 | 5.35% |
| 408 | Rental of Equipment | 71,214 | 71,214 | 0 | 0 | 0 | 71,214 | 0.00% |
| 409 | Building Maint. And Repair | 85,000 | 85,000 | 0 | 1,554 | 1,554 | 83,446 | 1.83% |
| 410 | Milage Allowance | 685 | 685 | 0 | 0 | 0 | 685 | 0.00% |
| 413 | Professional Fees | 246,000 | 246,000 | 0 | 105 | 105 | 245,895 | 0.04% |
| 415 | Outside Labor & Related Charges | 333,000 | 333,000 | 0 | 12,941 | 12,941 | 320,060 | 3.89% |
| 419 | Misc. Expenses | 37,750 | 37,750 | 0 | 841 | 841 | 36,909 | 2.23% |
| 421 | Rent Riverfront | 750,000 | 750,000 | 0 | 750,000 | 750,000 | 0 | 100.00% |
| 422 | Janitorial Service | 2,900 | 2,900 | 0 | 0 | 0 | 2,900 | 0.00% |
| 424 | Maint. Of Office Equipment | 3,400 | 3,400 | 0 | 0 | 0 | 3,400 | 0.00% |
| 425 | Subscriptions and Publicationns | 159,680 | 159,680 | 0 | 15,001 | 15,001 | 144,679 | 9.39% |
| 430 | IT Hardware Maint. | 53,000 | 53,000 | 0 | 545 | 545 | 52,455 | 1.03% |
| 431 | IT Software Licensing and Maint. | 477,350 | 477,350 | 0 | 156,171 | 156,171 | 321,179 | 32.72% |
| 436 | Tuition/Bd/Travel Reimbursement | 10,000 | 10,000 | 0 | 880 | 880 | 9,120 | 8.80% |
| 446 | Automobile Repair | 6,000 | 6,000 | 0 | 550 | 550 | 5,450 | 9.17% |
| 481 | Binding of Books | 500 | 500 | 0 | 0 | 0 | 500 | 0.00% |
| 496 | Special Projects | 31,250 | 31,250 | 0 | 1,245 | 1,245 | 30,005 | 3.98% |
| 497 | Contingent | 81,000 | 81,000 | 0 | 0 | 0 | 81,000 | 0.00% |
| | Contractual Services Total | 2,768,049 | 2,768,049 | 0 | 947,191 | 947,190 | 1,820,859 | 34.22% |
| | | | | | | | | |
| | Total Operating Budget | 11,124,825 | 11,124,825 | 0 | 1,340,590 | 1,340,590 | 9,784,235 | 12.05% |

YPL Operating Budget FY 2024 (August)

| Code | Account Name | Adopted Budget | Current Budget (w/ transfers) | Spent Previous Months | Spent this Month (August) | YTD | Balance | % used |
|------|----------------------------------|----------------|-------------------------------|-----------------------|---------------------------|-----------|-----------|---------|
| 101 | Salaries | 6,627,600 | 6,627,600 | 340,743 | 742,083 | 1,082,826 | 5,544,774 | 16.34% |
| 103 | Temp Services | 559,136 | 559,136 | 32,515 | 43,377 | 75,892 | 483,244 | 13.57% |
| 150 | Termination Payments | 35,000 | 35,000 | 0 | 2,987 | 2,987 | 32,013 | 8.54% |
| 198 | Overtime | 369,880 | 369,880 | 8,662 | 2,001 | 10,663 | 359,217 | 2.88% |
| | Personal Services Total: | 7,591,616 | 7,591,616 | 381,920 | 790,449 | 1,172,369 | 6,419,247 | 15.44% |
| | | | | | | | | |
| 280 | Reference Materials | 83,000 | 83,000 | 1,903 | 1,278 | 3,181 | 79,819 | 3.83% |
| 281 | Books | 450,000 | 450,000 | 1,742 | 43,113 | 44,855 | 405,145 | 9.97% |
| | Materials Total | 533,000 | 533,000 | 3,645 | 44,391 | 48,036 | 484,964 | 9.01% |
| | | | | | | | | |
| 301 | Office Supplies | 100,660 | 100,660 | 2,705 | 3,362 | 6,067 | 94,593 | 6.03% |
| 306 | Janitorial Supplies | 36,050 | 36,050 | 5,054 | 856 | 5,910 | 30,140 | 16.39% |
| 308 | Wearing Apparel | 3,300 | 3,300 | 0 | 1,749 | 1,749 | 1,551 | 53.01% |
| 309 | Fuel For Heating | 78,250 | 78,250 | 0 | 0 | 0 | 78,250 | 0.00% |
| 312 | Hardware | 10,200 | 10,200 | 75 | 129 | 204 | 9,996 | 2.00% |
| 313 | Misc. Supplies | 1,000 | 1,000 | 0 | 0 | 0 | 1,000 | 0.00% |
| 314 | Electrical Supplies | 300 | 300 | 0 | 64 | 64 | 236 | 21.25% |
| 327 | Nursery Supplies | 400 | 400 | 0 | 0 | 0 | 400 | 0.00% |
| 361 | Gas | 2,000 | 2,000 | 0 | 162 | 162 | 1,838 | 8.09% |
| | | | | | | | | |
| | Material and Supplies Total | 232,160 | 232,160 | 7,834 | 6,322 | 14,156 | 218,004 | 6.10% |
| | | | | | | | | |
| 401 | Insurance | 114,450 | 114,450 | 0 | 0 | 42,186 | 72,264 | 36.86% |
| 402 | Telephones | 64,000 | 64,000 | 4,495 | 5,018 | 9,513 | 54,487 | 14.86% |
| 403 | Printing | 18,310 | 18,310 | 217 | 0 | 217 | 18,093 | 1.19% |
| 404 | Lights and Power | 169,500 | 169,500 | 0 | 21,033 | 21,033 | 148,467 | 12.41% |
| 405 | Postage | 3,100 | 3,100 | 0 | 0 | 0 | 3,100 | 0.00% |
| 406 | Freight and Express | 500 | 500 | 0 | 0 | 0 | 500 | 0.00% |
| 407 | Equipment Maint. And Repair | 49,460 | 49,460 | 2,646 | 3,184 | 5,830 | 43,630 | 11.79% |
| 408 | Rental of Equipment | 71,214 | 71,214 | 0 | 35,348 | 35,348 | 35,866 | 49.64% |
| 409 | Building Maint. And Repair | 85,000 | 85,000 | 1,554 | 0 | 1,554 | 83,446 | 1.83% |
| 410 | Milage Allowance | 685 | 685 | 0 | 0 | 0 | 685 | 0.00% |
| 413 | Professional Fees | 246,000 | 246,000 | 105 | 11,536 | 11,641 | 234,359 | 4.73% |
| 415 | Outside Labor & Related Charges | 333,000 | 333,000 | 12,941 | 1,123 | 14,064 | 318,936 | 4.22% |
| 419 | Misc. Expenses | 37,750 | 37,750 | 841 | -5,620 | -4,779 | 42,529 | -12.66% |
| 421 | Rent Riverfront | 750,000 | 750,000 | 750,000 | 0 | 750,000 | 0 | 100.00% |
| 422 | Janitorial Service | 2,900 | 2,900 | 0 | 660 | 660 | 2,240 | 22.76% |
| 424 | Maint. Of Office Equipment | 3,400 | 3,400 | 0 | 0 | 0 | 3,400 | 0.00% |
| 425 | Subscriptions and Publicationns | 159,680 | 159,680 | 15,001 | 32,695 | 47,696 | 111,984 | 29.87% |
| 430 | IT Hardware Maint. | 53,000 | 53,000 | 545 | 5,691 | 545 | 52,455 | 1.03% |
| 431 | IT Software Licensing and Maint. | 477,350 | 477,350 | 156,171 | 6,315 | 162,486 | 314,864 | 34.04% |
| 436 | Tuition/Bd/Travel Reimbursement | 10,000 | 10,000 | 880 | 858 | 1,738 | 8,262 | 17.38% |
| 446 | Automobile Repair | 6,000 | 6,000 | 550 | 1,297 | 1,847 | 4,153 | 30.79% |
| 481 | Binding of Books | 500 | 500 | 0 | 0 | 0 | 500 | 0.00% |
| 496 | Special Projects | 31,250 | 31,250 | 1,245 | 2,368 | 3,613 | 27,637 | 11.56% |
| 497 | Contingent | 81,000 | 81,000 | 0 | 0 | 0 | 81,000 | 0.00% |
| | Contractual Services Total | 2,768,049 | 2,768,049 | 947,191 | 121,507 | 1,105,192 | 1,662,857 | 39.93% |
| | | | | | | | | |
| | Total Operating Budget | 11,124,825 | 11,124,825 | 1,340,590 | 962,670 | 2,339,754 | 8,785,071 | 21.03% |

**Yonkers Public Library (YPL) Board of Trustees Meeting
Management Report
September 21, 2023**

Summer Reading Buddies: The Summer Reading Buddies, an intergenerational literacy and mentorship program offered in partnership with the Family Services Society of Yonkers, had another successful summer at Riverfront Library. This year, 110 mentors participated in the program reading to 397 students over the course of the six week program. During that time: students and mentors developed relationships; students and their families reported improved confidence in reading; summer reading assignments were completed; families were offered workshops and information on benefit programs; participants logged reading 1,822 books together; and Summer Reading Buddies participants were a large driver of the 6,228 meals distributed by Yonkers Public Schools over the summer. In recognition of the success of this partnership, YPL nominated the program for the New York State Library's Joseph F. Shubert Library Excellence Award.

New York State Library Construction Awards: In August, YPL was informed that it had received a \$587,000 New York State Library Construction Award to partially fund replacement of the Will Library chiller. The award is the largest single year state grant in YPL's history, and it was the sixth largest library construction award offered statewide this year. YPL is currently awaiting additional funding from the City of Yonkers capital budget before it can proceed with the project, but it is hopeful the money will become available in the near future. Although the grant was awarded this year, the application was submitted last summer. This summer, YPL applied for additional funding through the same program for improvements at the Crestwood Library, including: replacement of its original windows; regrading its walkways and drains to pitch water away from the building; repointing its chimney and restoring the stucco and wood trim facade; repainting and replacing the carpet on the main level; and upgrading its fire prevention systems. YPL is hopeful it will receive funding for this project next summer.

Hip Hop 50th Anniversary at YPL: 2023 marks the 50th anniversary of the birth of Hip Hop. YPL has been proud to recognize hip hop as a vital force in Yonkers arts, culture and history. YPL partnered with Jerome Enders, author of *Yonkers: Lost City of Hip Hop*, and his colleagues to curate educational programs about Yonkers' role in hip hop history. It has also curated displays and local history exhibitions at Riverfront Library. Following the lead of New York City library systems, YPL will issue its own limited edition hip hop card in October. The card was designed by Yonkers native Daniel Hopkins (AKA Maxx Moses), a street artist with murals displayed internationally.

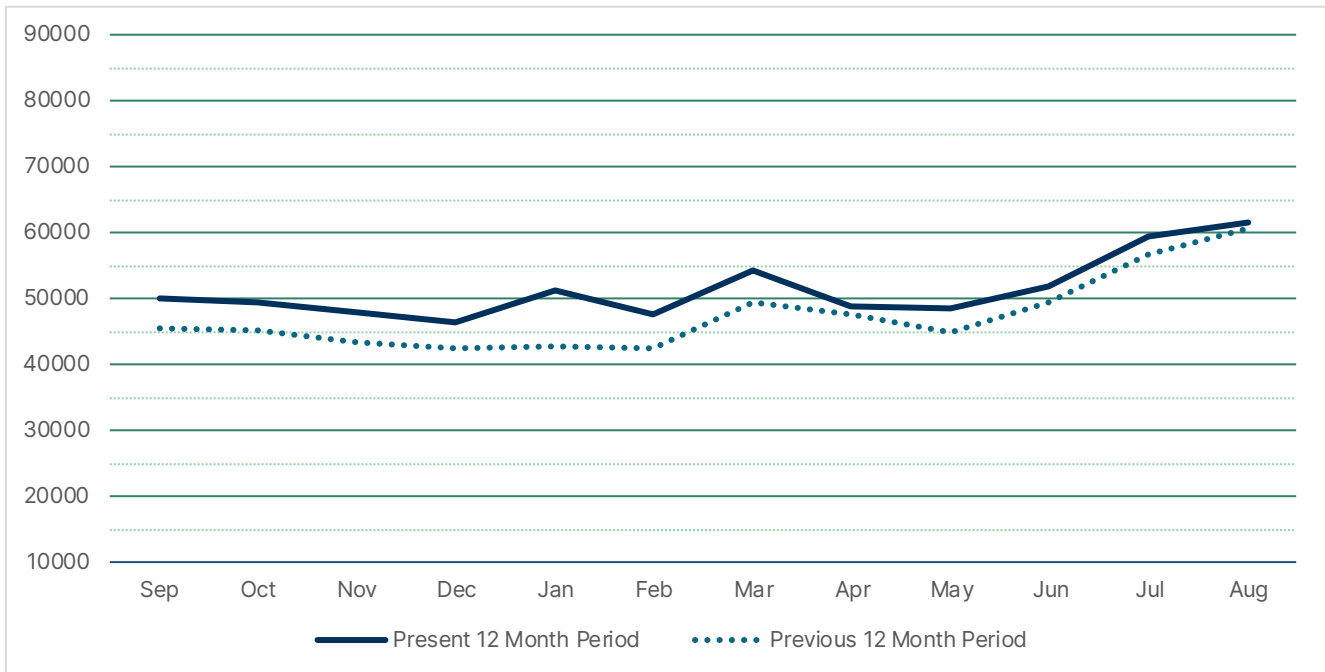
Staffing Updates: In August, Will Library Administrator Aurora Cruz retired after a twenty-three year career at YPL. This week, Tara Somersall stepped into the role of Interim Will Library Administrator. Ms. Somersall has over 25 years of library experience, having previously held titles including page, clerk and library technician. She joined YPL in 2006 as a librarian in the Will Library Children's Department and became the Riverfront Library Children's Department Head in 2016. In that role she established and strengthened partnerships with several local schools and daycares; helped to manage and grow the Summer Reading Buddies and 1,000 Books Before Kindergarten programs; and oversaw the launch of the new Cove playroom and

Sensory Room on the children's floor. Additionally, she is a founding member of YPL's Diversity, Equity and Inclusion committee and a member of the New York Black Librarians' Caucus.

Ms. Somersall's move to Will Library created a new vacancy in the Riverfront Children's Department. Oswaldo ("Oz") Coto-Chang agreed to serve as Interim Head, and also began this week. Mr. Coto-Chang has worked in public libraries for 18 years, starting as a clerk. He received his library degree ten years ago, and has worked at several Westchester libraries where he developed skills as a children's librarian. He joined YPL in 2021 as a librarian in the Riverfront Library Reference Department. He is a fluent Spanish speaker, an important asset for serving children and families at Riverfront Library.

CIRCULATION SUMMARY

YONKERS PUBLIC LIBRARY



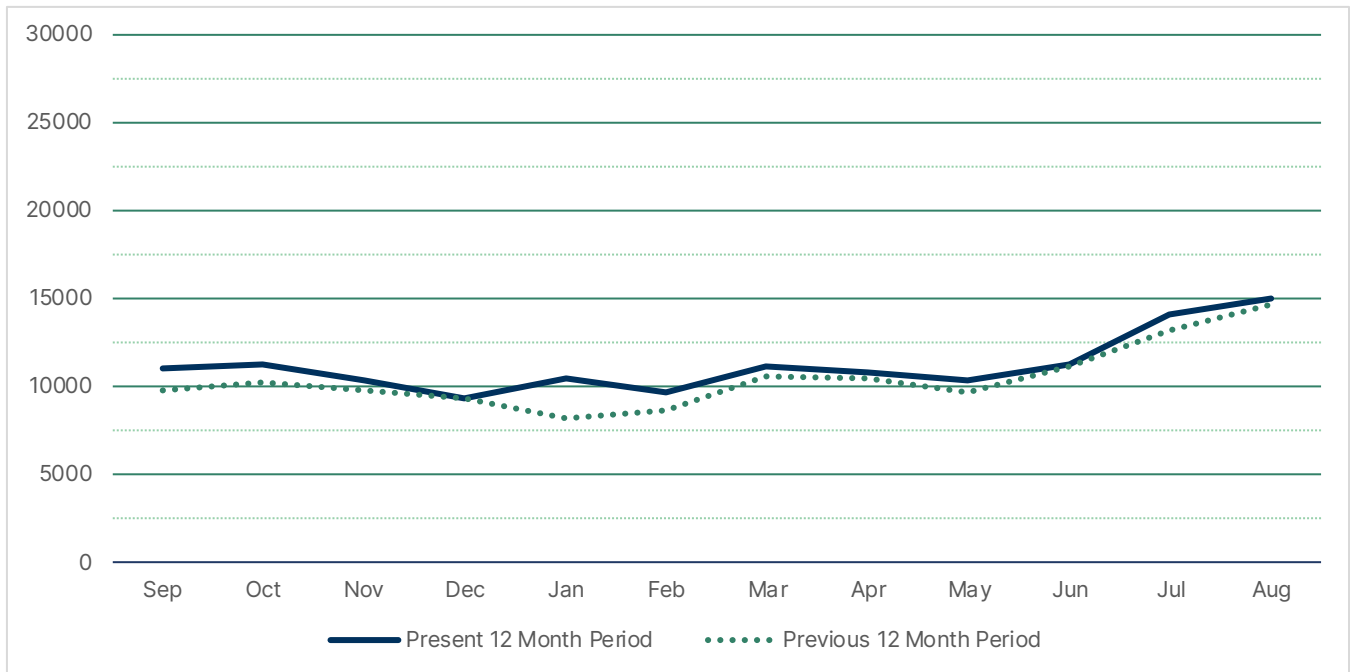
| | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug |
|---------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Present 12 Month Period | 50211 | 49419 | 48076 | 46380 | 51419 | 47643 | 54204 | 48827 | 48583 | 51884 | 59322 | 61699 |
| Previous 12 Month Period | 45574 | 45241 | 43400 | 42421 | 42936 | 42523 | 49355 | 47610 | 44960 | 49508 | 56877 | 60724 |
| | 10.2% | 9.2% | 10.8% | 9.3% | 19.8% | 12.0% | 9.8% | 2.6% | 8.1% | 4.8% | 4.3% | 1.6% |

| | Aug-22 | Aug-23 | | |
|--------------------------------|--------|--------|-------------|---------------|
| _audiobook | 465 | 409 | -56 | -12.0% |
| _biography | 633 | 595 | -38 | -6.0% |
| _express | 452 | 473 | 21 | 4.6% |
| _fiction | 6295 | 6188 | -107 | -1.7% |
| _foreign_language | 420 | 490 | 70 | 16.7% |
| _juv_audiobook | 97 | 92 | -5 | -5.2% |
| _juv_fiction | 16594 | 17379 | 785 | 4.7% |
| _juv_foreign | 335 | 416 | 81 | 24.2% |
| _juv_movie | 1603 | 1555 | -48 | -3.0% |
| _juv_nonfiction | 2695 | 2462 | -233 | -8.6% |
| _magazine | 156 | 159 | 3 | 1.9% |
| _movie | 6893 | 6794 | -99 | -1.4% |
| _music | 1773 | 1794 | 21 | 1.2% |
| _new_book | 2902 | 2420 | -482 | -16.6% |
| _nonfiction | 4396 | 4539 | 143 | 3.3% |
| _ya_av | 387 | 370 | -17 | -4.4% |
| _ya_fiction | 2837 | 2478 | -359 | -12.7% |
| _ya_nonfiction | 455 | 403 | -52 | -11.4% |
| _Electronic Content Use | 10591 | 12027 | 1436 | 13.6% |

| Circulation Profile: | Aug-22 | Aug-23 | |
|-----------------------------|--------|--------|--------------|
| _audiobook | 0.8% | 0.7% | -0.1% |
| _biography | 1.0% | 1.0% | -0.1% |
| _express | 0.7% | 0.8% | 0.0% |
| _fiction | 10.4% | 10.0% | -0.3% |
| _foreign_language | 0.7% | 0.8% | 0.1% |
| _juv_audiobook | 0.2% | 0.1% | 0.0% |
| _juv_fiction | 27.3% | 28.2% | 0.8% |
| _juv_foreign | 0.6% | 0.7% | 0.1% |
| _juv_movie | 2.6% | 2.5% | -0.1% |
| _juv_nonfiction | 4.4% | 4.0% | -0.4% |
| _magazine | 0.3% | 0.3% | 0.0% |
| _movie | 11.4% | 11.0% | -0.3% |
| _music | 2.9% | 2.9% | 0.0% |
| _new_book | 4.8% | 3.9% | -0.9% |
| _nonfiction | 7.2% | 7.4% | 0.1% |
| _ya_av | 0.6% | 0.6% | 0.0% |
| _ya_fiction | 4.7% | 4.0% | -0.7% |
| _ya_nonfiction | 0.7% | 0.7% | -0.1% |
| _Electronic Content Use | 17.4% | 19.5% | 2.1% |

CIRCULATION SUMMARY

RIVERFRONT LIBRARY



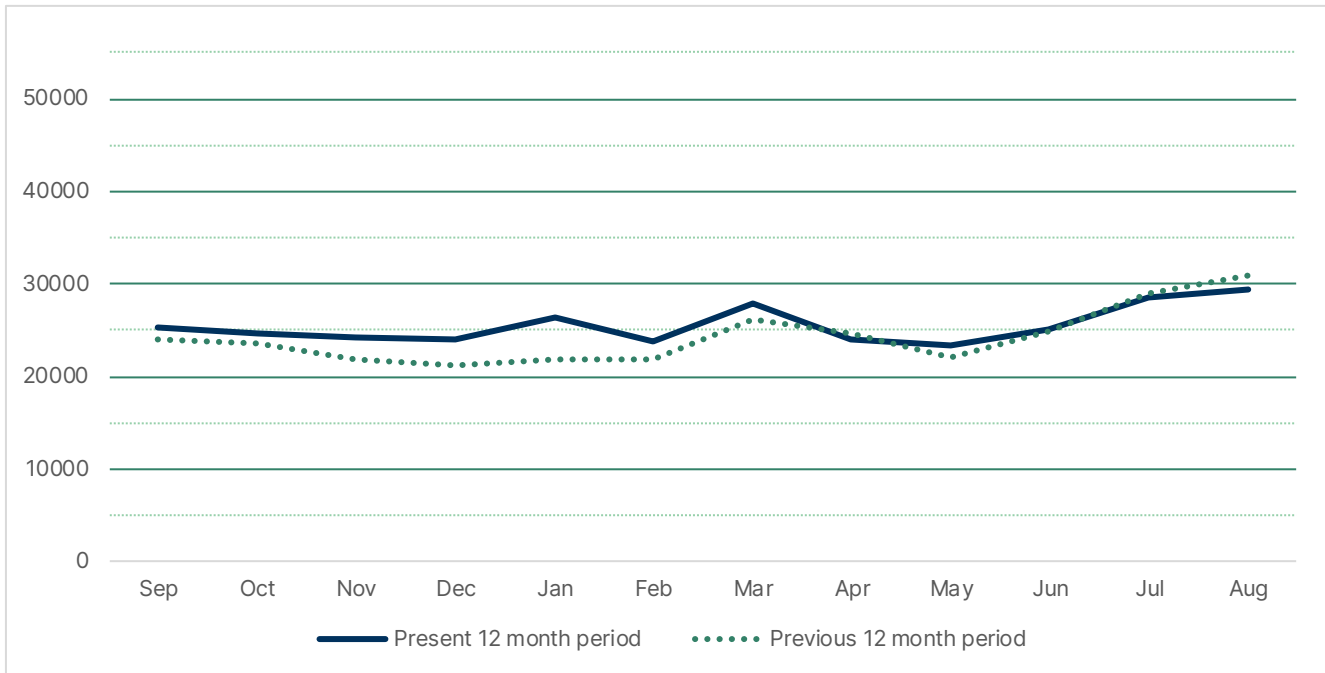
| | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug |
|---------------------------------|--------------|--------------|--------------|-------------|--------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Present 12 Month Period | 11038 | 11226 | 10377 | 9351 | 10515 | 9674 | 11106 | 10807 | 10325 | 11236 | 14080 | 15065 |
| Previous 12 Month Period | 9812 | 10201 | 9799 | 9399 | 8169 | 8702 | 10611 | 10450 | 9641 | 11129 | 13249 | 14637 |
| | 12.5% | 10.0% | 5.9% | -0.5% | 28.7% | 11.2% | 4.7% | 3.4% | 7.1% | 1.0% | 6.3% | 2.9% |

| | Aug-22 | Aug-23 | | |
|-------------------------|--------|--------|------|---------|
| audiobook | 90 | 88 | -2 | -2.2% |
| biography | 148 | 162 | 14 | 9.5% |
| express | 266 | 216 | -50 | -18.8% |
| fiction | 1449 | 1325 | -124 | -8.6% |
| foreign_language | 291 | 314 | 23 | 7.9% |
| juv_audiobook | 9 | 11 | 2 | 22.2% |
| juv_fiction | 4482 | 4769 | 287 | 6.4% |
| juv_foreign | 210 | 252 | 42 | 20.0% |
| juv_movie | 510 | 551 | 41 | 8.0% |
| juv_nonfiction | 511 | 627 | 116 | 22.7% |
| _magazine | 3 | 0 | -3 | -100.0% |
| movie | 2425 | 2279 | -146 | -6.0% |
| _music | 284 | 567 | 283 | 99.6% |
| new_book | 384 | 289 | -95 | -24.7% |
| nonfiction | 1323 | 1462 | 139 | 10.5% |
| _ya_av | 182 | 183 | 1 | 0.5% |
| ya_fiction | 1343 | 1300 | -43 | -3.2% |
| ya_nonfiction | 173 | 164 | -9 | -5.2% |

| Circulation Profile: | Aug-22 | Aug-23 | |
|-----------------------------|--------|--------|-------|
| _audiobook | 0.6% | 0.6% | 0.0% |
| _biography | 1.0% | 1.1% | 0.1% |
| _express | 1.8% | 1.4% | -0.4% |
| _fiction | 9.9% | 8.8% | -1.1% |
| _foreign_language | 2.0% | 2.1% | 0.1% |
| _juv_audiobook | 0.1% | 0.1% | 0.0% |
| _juv_fiction | 30.6% | 31.7% | 1.0% |
| _juv_foreign | 1.4% | 1.7% | 0.2% |
| _juv_movie | 3.5% | 3.7% | 0.2% |
| _juv_nonfiction | 3.5% | 4.2% | 0.7% |
| _magazine | 0.0% | 0.0% | 0.0% |
| _movie | 16.6% | 15.1% | -1.4% |
| _music | 1.9% | 3.8% | 1.8% |
| _new_book | 2.6% | 1.9% | -0.7% |
| _nonfiction | 9.0% | 9.7% | 0.7% |
| _ya_av | 1.2% | 1.2% | 0.0% |
| _ya_fiction | 9.2% | 8.6% | -0.5% |
| _ya_nonfiction | 1.2% | 1.1% | -0.1% |

CIRCULATION SUMMARY

GRINTON I. WILL LIBRARY



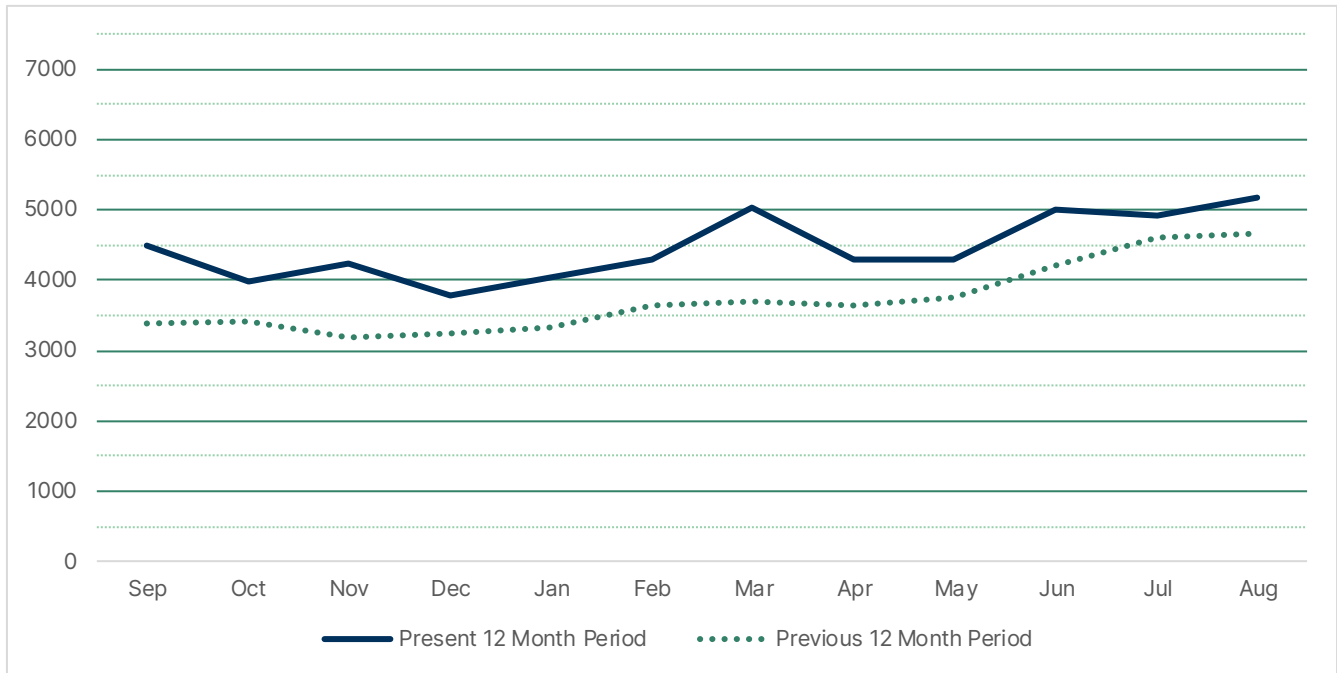
| | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug |
|---------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Present 12 month period | 25355 | 24725 | 24141 | 24101 | 26378 | 23890 | 27911 | 23999 | 23350 | 25065 | 28533 | 29439 |
| Previous 12 month period | 24025 | 23574 | 21930 | 21304 | 21763 | 21901 | 26072 | 24614 | 22051 | 24869 | 29002 | 30817 |
| | 5.5% | 4.9% | 10.1% | 13.1% | 21.2% | 9.1% | 7.1% | -2.5% | 5.9% | 0.8% | -1.6% | -4.5% |

| | Aug-22 | Aug-23 | | |
|--------------------------|--------|--------|-------------|---------------|
| _audiobook | 318 | 297 | -21 | -6.6% |
| _biography | 404 | 340 | -64 | -15.8% |
| _express | 167 | 243 | 76 | 45.5% |
| _fiction | 4057 | 4029 | -28 | -0.7% |
| _foreign_language | 122 | 167 | 45 | 36.9% |
| _juv_audiobook | 58 | 69 | 11 | 19.0% |
| _juv_fiction | 10990 | 10976 | -14 | -0.1% |
| _juv_foreign | 120 | 164 | 44 | 36.7% |
| _juv_movie | 1005 | 852 | -153 | -15.2% |
| _juv_nonfiction | 1879 | 1558 | -321 | -17.1% |
| _magazine | 85 | 45 | -40 | -47.1% |
| _movie | 3962 | 3873 | -89 | -2.2% |
| _music | 1372 | 1158 | -214 | -15.6% |
| _new_book | 1955 | 1620 | -335 | -17.1% |
| _nonfiction | 2459 | 2582 | 123 | 5.0% |
| _ya_av | 151 | 117 | -34 | -22.5% |
| _ya_fiction | 1346 | 1022 | -324 | -24.1% |
| _ya-nonfiction | 218 | 207 | -11 | -5.0% |

| Circulation Profile: | Aug-22 | Aug-23 | |
|-----------------------------|--------|--------|--------------|
| _audiobook | 1.0% | 1.0% | 0.0% |
| _biography | 1.3% | 1.2% | -0.2% |
| _express | 0.5% | 0.8% | 0.3% |
| _fiction | 13.2% | 13.7% | 0.5% |
| _foreign_language | 0.4% | 0.6% | 0.2% |
| _juv_audiobook | 0.2% | 0.2% | 0.0% |
| _juv_fiction | 35.7% | 37.3% | 1.6% |
| _juv_foreign | 0.4% | 0.6% | 0.2% |
| _juv_movie | 3.3% | 2.9% | -0.4% |
| _juv_nonfiction | 6.1% | 5.3% | -0.8% |
| _magazine | 0.3% | 0.2% | -0.1% |
| _movie | 12.9% | 13.2% | 0.3% |
| _music | 4.5% | 3.9% | -0.5% |
| _new_book | 6.3% | 5.5% | -0.8% |
| _nonfiction | 8.0% | 8.8% | 0.8% |
| _ya_av | 0.5% | 0.4% | -0.1% |
| _ya_fiction | 4.4% | 3.5% | -0.9% |
| _ya-nonfiction | 0.7% | 0.7% | 0.0% |

CIRCULATION SUMMARY

CRESTWOOD LIBRARY



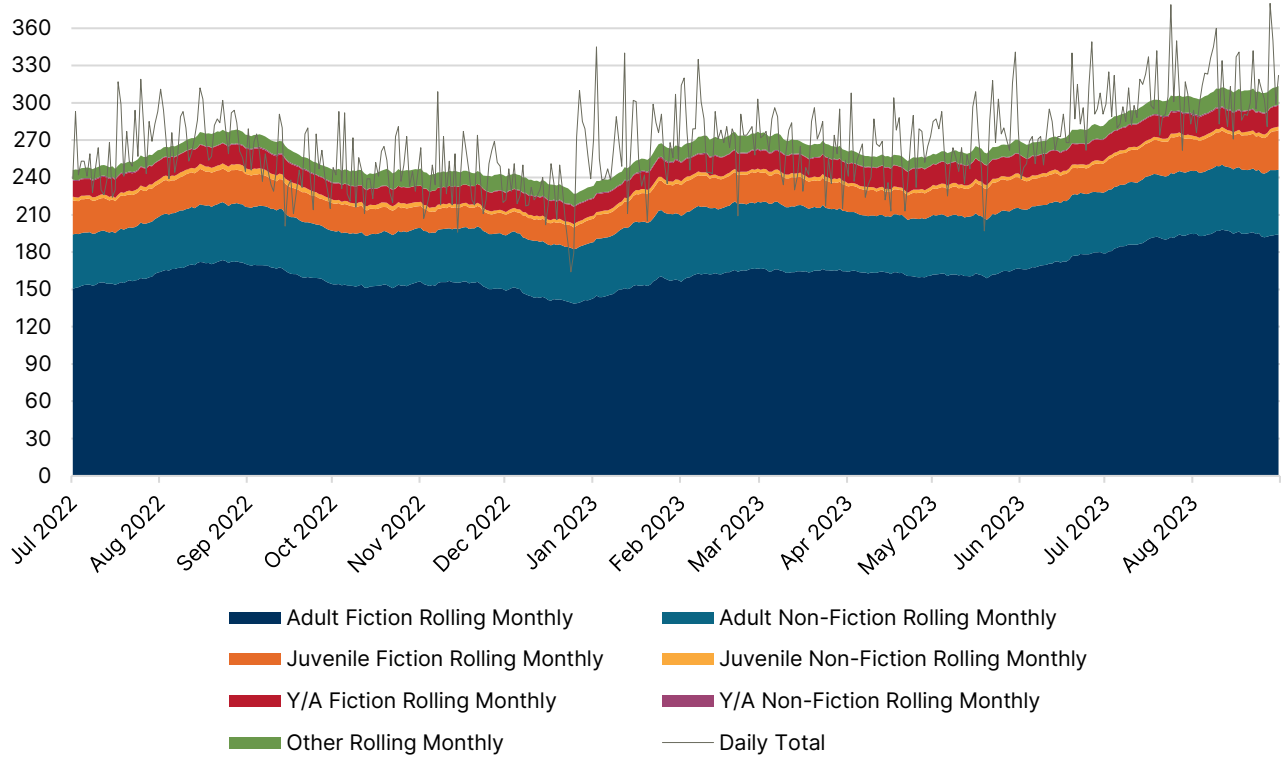
| | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug |
|---------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Present 12 Month Period | 4486 | 3986 | 4237 | 3774 | 4033 | 4298 | 5048 | 4292 | 4297 | 4994 | 4908 | 5168 |
| Previous 12 Month Period | 3379 | 3415 | 3187 | 3246 | 3320 | 3630 | 3692 | 3650 | 3748 | 4214 | 4617 | 4679 |
| | 32.8% | 16.7% | 32.9% | 16.3% | 21.5% | 18.4% | 36.7% | 17.6% | 14.6% | 18.5% | 6.3% | 10.5% |

| | Aug-22 | Aug-23 | | |
|--------------------------|--------|--------|-------------|----------------|
| _audiobook | 57 | 24 | -33 | -57.9% |
| _biography | 81 | 93 | 12 | 14.8% |
| _express | 19 | 14 | -5 | -26.3% |
| _fiction | 789 | 834 | 45 | 5.7% |
| _foreign_language | 7 | 9 | 2 | 28.6% |
| _juv_audiobook | 30 | 12 | -18 | -60.0% |
| _juv_fiction | 1122 | 1634 | 512 | 45.6% |
| _juv_foreign | 5 | 0 | -5 | -100.0% |
| _juv_movie | 88 | 152 | 64 | 72.7% |
| _juv_nonfiction | 305 | 277 | -28 | -9.2% |
| _magazine | 68 | 114 | 46 | 67.6% |
| _movie | 506 | 642 | 136 | 26.9% |
| _music | 117 | 69 | -48 | -41.0% |
| _nonfiction | 614 | 495 | -119 | -19.4% |
| _new_book | 563 | 511 | -52 | -9.2% |
| _ya_av | 54 | 70 | 16 | 29.6% |
| _ya_fiction | 148 | 156 | 8 | 5.4% |
| _ya_nonfiction | 64 | 32 | -32 | -50.0% |

| Circulation Profile: | Aug-22 | Aug-23 | |
|-----------------------------|--------------|--------------|--------------|
| _audiobook | 1.2% | 0.5% | -0.8% |
| _biography | 1.7% | 1.8% | 0.1% |
| _express | 0.4% | 0.3% | -0.1% |
| _fiction | 16.9% | 16.1% | -0.7% |
| _foreign_language | 0.1% | 0.2% | 0.0% |
| _juv_audiobook | 0.6% | 0.2% | -0.4% |
| _juv_fiction | 24.0% | 31.6% | 7.6% |
| _juv_foreign | 0.1% | 0.0% | -0.1% |
| _juv_movie | 1.9% | 2.9% | 1.1% |
| _juv_nonfiction | 6.5% | 5.4% | -1.2% |
| _magazine | 1.5% | 2.2% | 0.8% |
| _movie | 10.8% | 12.4% | 1.6% |
| _music | 2.5% | 1.3% | -1.2% |
| _nonfiction | 13.1% | 9.6% | -3.5% |
| _new_book | 12.0% | 9.9% | -2.1% |
| _ya_av | 1.2% | 1.4% | 0.2% |
| _ya_fiction | 3.2% | 3.0% | -0.1% |
| _ya_nonfiction | 1.4% | 0.6% | -0.7% |

ELECTRONIC RESOURCES SUMMARY

Daily OverDrive Checkouts



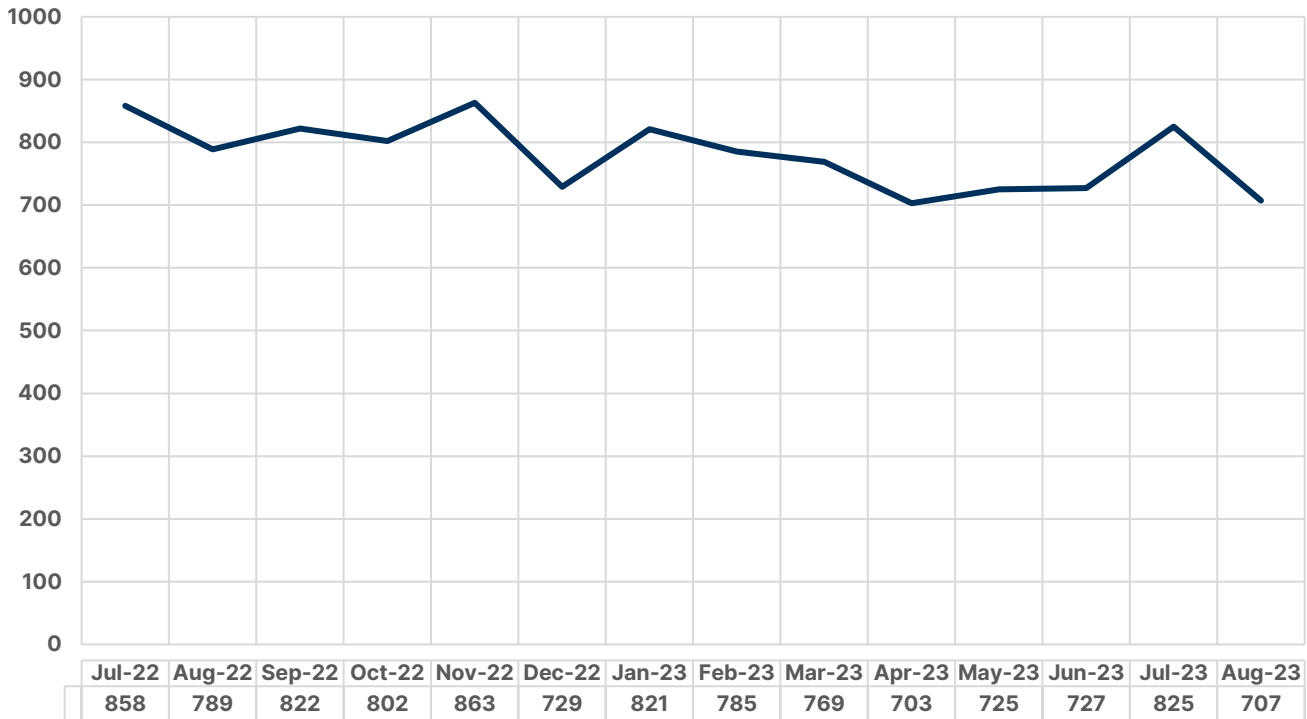
| | Adult Fiction | Adult Non-Fiction | Juvenile Fiction | Juvenile Non-Fiction | Y/A Fiction | Y/A Non-Fiction | Other | TOTAL |
|--------|---------------|-------------------|------------------|----------------------|-------------|-----------------|-------|-------|
| Jul-22 | 5054 | 1366 | 824 | 102 | 466 | 18 | 265 | 8095 |
| Aug-22 | 5306 | 1440 | 825 | 142 | 491 | 24 | 318 | 8546 |
| Sep-22 | 4641 | 1282 | 677 | 88 | 399 | 20 | 310 | 7417 |
| Oct-22 | 4831 | 1357 | 541 | 110 | 399 | 5 | 401 | 7644 |
| Nov-22 | 4503 | 1317 | 505 | 74 | 461 | 12 | 390 | 7262 |
| Dec-22 | 4391 | 1411 | 577 | 81 | 423 | 21 | 293 | 7197 |
| Jan-23 | 4899 | 1639 | 748 | 102 | 472 | 28 | 337 | 8225 |
| Feb-23 | 4676 | 1512 | 655 | 71 | 420 | 22 | 386 | 7742 |
| Mar-23 | 5098 | 1497 | 659 | 86 | 476 | 13 | 303 | 8132 |
| Apr-23 | 4829 | 1430 | 626 | 82 | 504 | 11 | 248 | 7730 |
| May-23 | 5190 | 1510 | 769 | 90 | 491 | 14 | 329 | 8393 |
| Jun-23 | 5367 | 1466 | 696 | 68 | 508 | 18 | 322 | 8445 |
| Jul-23 | 6003 | 1572 | 823 | 89 | 519 | 32 | 415 | 9453 |
| Aug-23 | 6014 | 1617 | 976 | 92 | 519 | 23 | 458 | 9699 |

ELECTRONIC RESOURCES SUMMARY

Hoopla Circulation

| | Audiobook | Comic | eBook | Movie | Music | Television | Binge Pass | Total |
|--------|-----------|-------|-------|-------|-------|------------|------------|-------|
| Jul-22 | 477 | 83 | 231 | 90 | 61 | 105 | 9 | 1056 |
| Aug-22 | 533 | 106 | 295 | 93 | 66 | 153 | 10 | 1256 |
| Sep-22 | 501 | 64 | 244 | 97 | 44 | 128 | 15 | 1093 |
| Oct-22 | 472 | 85 | 234 | 79 | 45 | 110 | 11 | 1036 |
| Nov-22 | 518 | 102 | 284 | 92 | 54 | 128 | 18 | 1196 |
| Dec-22 | 570 | 97 | 266 | 70 | 96 | 113 | 16 | 1228 |
| Jan-23 | 643 | 120 | 383 | 67 | 69 | 143 | 22 | 1447 |
| Feb-23 | 574 | 94 | 312 | 90 | 64 | 111 | 9 | 1254 |
| Mar-23 | 517 | 86 | 318 | 109 | 88 | 109 | 11 | 1238 |
| Apr-23 | 558 | 89 | 322 | 80 | 70 | 154 | 8 | 1281 |
| May-23 | 675 | 140 | 335 | 113 | 98 | 117 | 15 | 1493 |
| Jun-23 | 662 | 119 | 351 | 110 | 78 | 86 | 11 | 1417 |
| Jul-23 | 690 | 112 | 435 | 109 | 75 | 89 | 13 | 1523 |
| Aug-23 | 760 | 110 | 424 | 129 | 94 | 93 | 11 | 1621 |

Kanopy Downloads



BOOK STOCK

JULY 2023

| RIVERFRONT LIBRARY | 2023 | 2022 |
|---|----------------|----------------|
| Number of volumes at end of previous month | 159,428 | |
| Number of volumes added this month | 849 | |
| TOTAL | 160,277 | |
| Number of volumes lost/withdrawn this month | 754 | |
| TOTAL VOLUMES RIVERFRONT LIBRARY | 159,523 | 154,633 |

| GRINTON I. WILL BRANCH | | |
|---|----------------|----------------|
| Number of volumes at end of previous month | 158,656 | |
| Number of volumes added this month | 863 | |
| TOTAL | 159,519 | |
| Number of volumes lost/withdrawn this month | 165 | |
| TOTAL VOLUMES GRINTON I. WILL BRANCH | 159,354 | 153,763 |

| CRESTWOOD BRANCH | | |
|---|---------------|---------------|
| Number of volumes at end of previous month | 29,370 | |
| Number of volumes added this month | 1,370 | |
| TOTAL | 30,740 | |
| Number of volumes lost/withdrawn this month | 181 | |
| TOTAL CRESTWOOD BRANCH | 30,559 | 26,425 |

| | | |
|--|----------------|----------------|
| TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY | 349,436 | 334,821 |
|--|----------------|----------------|

BOOK STOCK

AUGUST 2023

| RIVERFRONT LIBRARY | 2023 | 2022 |
|---|----------------|----------------|
| Number of volumes at end of previous month | 159,523 | |
| Number of volumes added this month | 776 | |
| TOTAL | 160,299 | |
| Number of volumes lost/withdrawn this month | 684 | |
| TOTAL VOLUMES RIVERFRONT LIBRARY | 159,615 | 155,238 |

| GRINTON I. WILL BRANCH | | |
|---|----------------|----------------|
| Number of volumes at end of previous month | 159,354 | |
| Number of volumes added this month | 1,058 | |
| TOTAL | 160,412 | |
| Number of volumes lost/withdrawn this month | 233 | |
| TOTAL VOLUMES GRINTON I. WILL BRANCH | 160,179 | 152,522 |

| CRESTWOOD BRANCH | | |
|---|---------------|---------------|
| Number of volumes at end of previous month | 30,559 | |
| Number of volumes added this month | 361 | |
| TOTAL | 30,920 | |
| Number of volumes lost/withdrawn this month | 118 | |
| TOTAL CRESTWOOD BRANCH | 30,802 | 26,446 |

| | | |
|--|----------------|----------------|
| TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY | 350,596 | 334,206 |
|--|----------------|----------------|

Yonkers Public Library
Alcohol Use on Library Property Authorization Request Form

I, _____, hereby request permission to possess/consume/serve alcoholic beverages at the Yonkers Public Library on _____ from _____ to _____, at the following Library Branch and location: _____.

Please describe the Organization holding the event and a description of the event:

Types of alcoholic beverages to be served: _____

I understand that I and the event are subject to the following terms and conditions:

1. No alcoholic beverages will be served to or consumed by minors.
2. Damages to property or persons as a result of the issuance of this Authorization will be the responsibility of the organization and the representative(s) whose signature appear(s) below.
3. Requestor/Event Organizer agrees to comply with, and understand he/she is subject to, the Library's "Policy to Allow Alcoholic Beverages to be Served in the Library at Non-Library Events"
4. Violation of Library rules, policies and/or regulations or any federal, state or local laws, public intoxication, disorderly conduct or the creation of a public nuisance by any member of the organization or its guests will result in revocation of the Authorization and expulsion from the Library.
5. Person(s) applying for this Authorization must be at least twenty-one (21) years of age.
6. This Authorization is valid only at the time and place noted above.
7. This Authorization and the Requestor(s)/Event Organizer(s) whose signature(s) appears below must be in attendance during the period stated.
8. This Authorization does not constitute a reservation or grant exclusive of any area of the above named facility.

9. Requestor/Event Organizer shall promptly report any and all unusual incidents directly to the Library Director or appropriate law enforcement authorities. Unusual incidents include, but are not limited to, damage to Library property, criminal activity, accidents, personal injuries, and emergencies involving medical personnel.
10. Requestor/Event Organizer agrees to indemnify, defend, save and hold harmless the Library, their officers, directors, agents and/or employees from any and all claims, suits, losses, and/or injuries to any person, of whatever kind and nature, whether direct or indirect, arising out of their use of Library facilities and/or property, and/or the possession, consumption, and/or service of alcohol thereon, and/or the carelessness, negligence, recklessness or improper conduct of any members of Requestor's/Event Organizer's organization and/or any of its officers, directors, servants, agents or employees.
11. Requestor/Event Organizer agrees to obtain any permits required for the possession, consumption and/or serving of alcohol on Library property from the State Liquor Authority, the City of Yonkers and any other state or local authorities having jurisdiction.
12. If required by the Library, the Requestor/Event Organizer agrees to obtain general liability insurance, through a carrier and in amounts acceptable to the Library, reflecting the Library as an additional insured thereunder for the use of the Library's facilities and the service and consumption of alcohol thereon

I accept and agree to the terms and conditions described above:

Signature: _____

Date: _____

Name: _____

Organization: _____

Address: _____

Phone: _____

For Library Use Only: Approved _____ Declined _____

POLICY TO ALLOW ALCOHOLIC BEVERAGE SERVICE IN THE LIBRARY AT NON-LIBRARY EVENTS

September 2003, September 2017
Revised September 2018

Policy to Allow Alcoholic Beverages to be Served in the Library at Non-Library Events

Outside organizations, groups or individuals wishing to serve alcoholic beverages at events within the Library or on its grounds must obtain the approval of the Yonkers Public Library Board of Trustees. The service of alcohol in the Library is limited to fundraising events or programs of a cultural, civic or educational nature that are by invitation only and not open to the general public. Requests for approval must be submitted in writing at least 30 days prior to the event. In the request, the sponsoring organization, group and/or individual must specify what types of alcoholic beverages will be served and in what manner (bartender, self-serve, etc.), the purpose of the event and what arrangements they will make to assure that there is no misuse, abuse or overuse of the beverages. Requests should be sent to the Office of the Director. Such requests may be denied or approved at the sole discretion of the Yonkers Public Library Board of Trustees.

To the extent permits and/or licenses are required by law, the sponsoring organization, group and/or individual must obtain any such permits and/or licenses for the service and consumption of alcohol at the event as well as ensure compliance with any and all laws regarding the service and consumption of alcohol at the event. The Library may also require the sponsoring organization, group and/or individual to obtain general liability insurance, through a carrier and in amounts acceptable to the Library, reflecting the Library as an additional insured thereunder for the use of the Library's facilities and the service and consumption of alcohol thereon. The sponsoring organization, group and/or individual must also agree to indemnify, defend and hold the Library harmless from any claims, liabilities, suits, proceedings and actions, in any way related to the service and/or consumption of alcohol at the event.

The sponsoring organization, group and/or individual must supply the alcoholic beverages (i.e., no BYOB) and be responsible to make sure that no alcohol is served to anyone under the age of 21 or to anyone not invited to the event. The sponsoring organization, group and/or individual must provide oversight of the area. Attendees are prohibited from bringing outside alcoholic beverages to the event. The sponsoring organization must also ensure that all alcoholic beverages are consumed only in areas approved by the Library and that all beverages are removed from the Library premises at the conclusion of the event.

The Yonkers Public Library Board of Trustees reserves the right to withdraw its permission to serve alcoholic beverages at any time.

All other Library Policies shall apply to the use of Library property/facilities and must be adhered to by the sponsoring organization, group and/or individual. In any provision of this Policy conflicts with any provisions of federal state or local laws, the provisions of such laws shall prevail.

Approved by YPL Board of Trustees – 9/20/18

As a community resource for information, culture, and recreation, the Yonkers Public Library acquires and maintains a collection of print and non-print media which educate, enrich, entertain, and inform its patrons. Materials selection is under the supervision of the Library Director and is performed by members of the professional staff, who operate within the framework of policies, goals and objectives determined by the Trustees of the Library.

In selecting material for the collection, the staff is guided by the American Library Association's Library Bill of Rights and Freedom to Read statements, and the following general principles are used:

- Yonkers is a large and diverse city, and the Library will endeavor, within the constraints of financial ability and space, to build a comprehensive collection covering a wide field of interests and ideas.
- Material will be selected based on such criteria as reviews, timeliness of subject matter, author's reputation, price, format, popular demand, inclusion in lists of standard works, and alignment with the YPL Strategic Plan. Selection of materials does not constitute or imply agreement with or approval of the content or viewpoint of the materials.
- Gifts, unsolicited materials, and patron suggestions for purchases are all evaluated under the same policies, principles, and selection criteria as regularly-purchased materials. The Library has a separate policy dealing specifically with gifts.
- Esoteric or very technical works are generally excluded from the collection. Items of this nature are often available through inter-library loan, or may be viewed on-site at neighboring academic or special libraries. Library staff are skilled in assessing the availability of such material.
- The library staff does not serve *in loco parentis*, and the ultimate responsibility for the reading and viewing selections of children rests with their parents or legal guardians. Selection shall not be inhibited by the possibility that books may inadvertently come into the possession of children.

The same criteria will be used in *withdrawing* materials from the collection as are used in their acquisition. Library materials are continuously assessed for their condition, accuracy, currency and performance within the context of the total library collection, as well as for their continuing relevance to library users. Materials no longer useful to the Library may be given to other libraries or sold for the benefit of the Library.

If a member of the community wishes to question the appropriateness of a particular item in the collection, a Request For Reconsideration Of Library Material form is available at any service desk or on the YPL web page.

This policy, and the accompanying Request For Reconsideration of Library Materials form were adopted by the Library Board of Trustees on February 28, 2017



REQUEST FOR RECONSIDERATION OF YONKERS PUBLIC LIBRARY MATERIALS

Public libraries strive to build collections that serve the needs and interests of their entire community. In a city as large and diverse as Yonkers, that covers a very wide spectrum. However, we understand that there may be items in the collection that warrant a second look. Please fill out this form and mail it back to the Library. Our staff will review your concerns and send you a written reply.

Please respond to the following:

1. Description of item (check one)

Book Magazine DVD CD Other (describe): _____

Author/Artist: _____

Title: _____

2. Have you read/viewed/listened to the item in its entirety? Yes No

3. Please tell us what you would like done with this item:

Remove it from the collection Shelve it elsewhere

Why? _____

4. What do you feel might be the result of reading/viewing/listening to this item?

5. Contact Information Your Name: _____

Address: _____

Email: _____

Phone: _____

6. Signature: _____ Date: _____

Please return the completed form to: Deputy Director, Yonkers Public Library
One Larkin Center, Yonkers, NY 10701.

#6009 Rev. 5/14

ASSURANCES

State Aid for Library Construction Program (FY 2023-2024)

The applicant hereby gives assurances of the following:

SECTION 1: ALL LIBRARIES (ALL BOXES MUST BE CHECKED)

- It possesses the legal authority to submit this application including all understandings and assurances contained herein and to direct and authorize the person identified as the construction project manager to act as the official representative of the applicant in connection with this application and to provide such additional information as may be required.
- The project will begin land acquisition, construction or continue construction work in the case of a project that has begun but it not complete as the date of the application to the library system, within 180 days after receipt of written notification from the State Education Department that state aid construction funds have been approved for the project, and that the conditions of the funding has been met.
- The project will be conducted in accordance with all applicable Federal, State, and local laws and regulations.

SECTION 2: FOR LIBRARIES ACQUIRING REAL ESTATE (FIRST 3 BOXES MUST BE CHECKED IF ACQUIRING REAL PROPERTY)

For any project involving the acquisition of real estate (vacant land, or land and a building), the applicant certifies the following:

- The real property acquired in whole or part with State Aid for Library Construction funds has been or will be acquired at or below Fair Market Value.
- The purchase price of the property was or will be derived through bona fide arm's length negotiations and the purchase has been approved by the Library's Board of Trustees upon the advice of person(s) familiar with the suitability of the purchase price.
- State Aid for Library Construction funds will not be used by the applicant to make payments to any individual or entity owning the purchased property if any member of the applicant's board of trustees or any employee of the applicant or any immediate family of any member of the board of trustees has any interest in the property.
- Check if applicable:** The real property to be acquired in whole or part with the State Aid for Library Construction funds is currently owned or has been acquired from the State of NY or a State related entity (e.g. an entity formed under Chapter 43-A of the Public Authorities Law, SUNY colleges and Universities, etc.).
- Check if applicable:** If the purchase price of the property is more than \$150,000, the applicant will obtain or has already obtained an appraisal from a certified Real Estate Appraisal in conformity with USPAP standards. Such appraisal shall be kept on file and will be provided to the State Library upon request.

SECTION 3: ALL LIBRARIES (MUST CHECK 1 BOX)

- The library building or site of the construction project is or will be owned by the applicant or the school district and is, or will be, open to the public.

OR

- The library building or site of the construction project is leased by the applicant or otherwise legally available, the lease on the building or site or other legal agreement is for a minimum of 10 years from the date of the anticipated completion of construction, the owner is aware of and approves the proposed construction project, and the building is open to the public.

SECTION 4: ALL LIBRARIES (MUST CHECK 1 BOX)

- Per the provisions of Chapter Law 54 of 2014, no State and Municipal Facilities Program (SAM) funding is used as match for any component of the State Aid for Library Construction [Education Law §273-a] project described within this project application.

OR

- If State and Municipal Facilities Program (SAM) Grant money is being used to fund construction in this building, that project is totally separate from the one described in this application AND the SAM grant is **not** being used as match funding for this project application.

SECTION 5: ALL LIBRARIES (BOX MUST BE CHECKED)

- The Library affirmatively states that each of the costs to be funded with award proceeds are capital costs and therefore, as bonded funds, may not be used to pay for, including but not limited to:
- Financing/interest fees or costs
 - Retirement of long-term debt even if the debt was originally interim short-term financing (i.e., must be retired in less than one year)
 - Rental or leased equipment
 - Warranties (other than the manufacturer’s warranty customarily provided with such product)
 - Recurring maintenance fees
 - Recurring repair costs
 - Painting, replacement of carpeting, floor and ceiling tiles and window treatments, unless such painting or replacement of carpeting floor and ceiling tiles or window treatments are required to be performed as part of a substantial renovation of the affected space.
 - Recurring software licenses, hosting, maintenance, or training fees
 - Internal labor costs
 - Training end users

AUTHENTICATION OF APPLICATION

This application completed in the preceding pages and accompanying documents for a public library construction aid award to be administered in accordance with the requirements of Education Law §273-a and Commissioner’s Regulations §90.12 was read and duly adopted by the Board of Trustees of the

Yonkers Public Library at a legal meeting

on September 21, 2023.

Signature of President, Library Board of Trustees: _____

Name of President (type or print): Nancy Maron

SECTION 273-A

State aid for library construction

Education (EDN) CHAPTER 16, TITLE 1, ARTICLE 5, PART 2

* § 273-a. State aid for library construction. ** 1. State aid shall be provided for up to fifty percent of the total project approved costs, excluding feasibility studies, plans or similar activities, for projects for the installation and infrastructure of broadband services, and for the acquisition of vacant land and the acquisition, construction, renovation or rehabilitation, including leasehold improvements, of buildings of public libraries and library systems chartered by the regents of the state of New York or established by act of the legislature subject to the limitations provided in subdivision six of this section and upon approval by the commissioner, except that state aid may be provided for up to seventy-five percent of the total project approved costs for buildings of public libraries that are located in an economically disadvantaged community and that state aid may be provided for up to ninety percent of the total project approved costs for buildings of public libraries that are located in an economically distressed community. Provided however that the state liability for aid paid pursuant to this section shall be limited to funds appropriated for such purpose. Aid shall be provided on approved expenses incurred during the period commencing July first and ending June thirtieth for up to six years, or until the project is completed, whichever occurs first. Provided, however, that public libraries that received aid for projects pursuant to this section commencing July first, two thousand seventeen through July first, two thousand nineteen and are unable to complete such projects due to the state disaster emergency declared pursuant to executive order number two hundred two of two thousand twenty, as amended, shall be provided an additional twelve months from the statutory project end date to complete such projects. Fifty percent of such aid shall be payable to each system or library upon approval of the application by the department. Forty percent of such aid shall be payable in the next state fiscal year. The remaining ten percent shall be payable upon project completion.

** NB Effective until July 1, 2024

** 1. State aid shall be provided for up to fifty percent of the total project approved costs, excluding feasibility studies, plans or similar activities, for projects for the installation and infrastructure of broadband services, and for the acquisition of vacant land and the acquisition, construction, renovation or rehabilitation, including leasehold improvements, of buildings of public libraries and library systems chartered by the regents of the state of New York or established by act of the legislature subject to the limitations provided in subdivision six of this section and upon approval by the commissioner, except that state aid may be provided for up to seventy-five percent of the total project approved costs for buildings of public libraries that are located in an economically disadvantaged community and that state aid may be provided for up to ninety percent of the total project

approved costs for buildings of public libraries that are located in an economically distressed community. Provided however that the state liability for aid paid pursuant to this section shall be limited to funds appropriated for such purpose. Aid shall be provided on approved expenses incurred during the period commencing July first and ending June thirtieth for up to six years, or until the project is completed, whichever occurs first. Fifty percent of such aid shall be payable to each system or library upon approval of the application by the department. Forty percent of such aid shall be payable in the next state fiscal year. The remaining ten percent shall be payable upon project completion.

** NB Effective July 1, 2024

2. Each application for state aid shall be submitted by the board of trustees of the library or library system responsible for the operation of the subject building to the commissioner for his or her review and approval, after having been reviewed and approved by the governing board of the public library system of which such library is a member. Each application shall:

- a. demonstrate that resources are or shall be available to provide for maximum utilization of the project if approved;
- b. contain verification in such form as may be acceptable to the commissioner that the total cost of the project, exclusive of state aid, has been or will be obtained;
- c. demonstrate that library operations would be made more economical as a consequence of approval;
- d. be limited to one project concerning such building, provided that no building shall be the subject of more than one application per year;
- e. contain documentation, where such an application requests state aid in an amount greater than fifty percent, demonstrating how the project will address the service needs of one or more economically disadvantaged communities. Such documentation may demonstrate need through poverty rates, concentrations of English language learners, low high school graduation rates, limited fiscal capacity or other relevant factors;
- f. contain documentation, where such an application requests state aid in an amount greater than seventy-five percent, demonstrating how the project will address the service needs of one or more economically distressed communities. An application must demonstrate that the average poverty rate within the library's service area is equal to or greater than the New York state average poverty rate using federal census data; and the library must demonstrate that it lacks the capacity to provide twenty-five percent of the project costs; and
- g. provide such other information as may be required by the commissioner.

3. In approving any application that would receive state aid beyond

fifty percent of the total project approved costs, the board of trustees of the library system shall give particular attention to addressing the library service needs of economically disadvantaged communities as provided for in paragraph e of subdivision two of this section.

4. In approving any application that would receive state aid beyond seventy-five percent of the total project approved costs, the board of trustees of the library system shall give particular attention to addressing the library service needs of economically distressed communities as provided for in paragraph f of subdivision two of this section. No more than fifty percent of the total funds appropriated to a library system in subdivision six of this section may be used to support the total costs for projects that would receive state aid beyond seventy-five percent of the total project approved costs.

5. In approving any application the commissioner shall consider the condition of existing libraries and, where appropriate, the needs of isolated or economically disadvantaged communities, provided that no application shall be approved for a project that is deemed by the commissioner to have been completed prior to the date of the application.

6. Aid shall be distributed pursuant to this section as follows:

a. sixty percent of the funds appropriated pursuant to this section shall be made available to libraries within each system by the commissioner in such manner as to insure that the ratio of the amount received within each system to the whole of the aid made available pursuant to this paragraph is no greater than the ratio of the population served by such system to the population of the state;

b. forty percent of the funds appropriated pursuant to this section shall be made available to library systems or libraries within each system by the commissioner in such manner as to insure that an equal amount is received within each system in the state;

c. any funds made available pursuant to paragraph a or b of this subdivision which by April first of each succeeding fiscal year, are declined by such libraries or library systems for any reason, or which cannot otherwise be used by such libraries or library systems for any reason, shall be made available by the commissioner to other eligible libraries within such system, or if no such library can use such funds shall be reallocated among the other library systems and their libraries in a manner that will to the extent possible provide from such reallocated funds an equal amount to each such system.

7. The commissioner shall adopt rules and regulations as are necessary to carry out the purposes and provisions of this section.

8. The commissioner shall submit to the temporary president of the senate and the speaker of the assembly an annual report describing those projects that have received state funding of greater than fifty percent of project costs and the communities to be served by those projects.

* NB Effective until March 31, 2026

* NB Separately amended, cannot be put together

* § 273-a. State aid for library construction. ** 1. State aid shall be provided for up to fifty percent of the total project approved costs, excluding feasibility studies, plans or similar activities, for projects for the installation and infrastructure of broadband services, and for the acquisition of vacant land and the acquisition, construction, renovation or rehabilitation, including leasehold improvements, of buildings of public libraries and library systems chartered by the regents of the state of New York or established by act of the legislature subject to the limitations provided in subdivision six of this section and upon approval by the commissioner, except that state aid may be provided for up to seventy-five percent of the total project approved costs for buildings of public libraries that are located in an economically disadvantaged community and that state aid may be provided for up to ninety percent of the total project approved costs for buildings of public libraries that are located in an economically distressed community. Provided however that the state liability for aid paid pursuant to this section shall be limited to funds appropriated for such purpose. Aid shall be provided on approved expenses incurred during the period commencing July first and ending June thirtieth for up to six years, or until the project is completed, whichever occurs first. Provided, however, that public libraries that received aid for projects pursuant to this section commencing July first, two thousand seventeen through July first, two thousand nineteen and are unable to complete such projects due to the state disaster emergency declared pursuant to executive order number two hundred two of two thousand twenty, as amended, shall be provided an additional twelve months from the statutory project end date to complete such projects. Fifty percent of such aid shall be payable to each system or library upon approval of the application by the department. Forty percent of such aid shall be payable in the next state fiscal year. The remaining ten percent shall be payable upon project completion.

** NB Effective until July 1, 2024

** 1. State aid shall be provided for up to fifty percent of the total project approved costs, excluding feasibility studies, plans or similar activities, for projects for the installation and infrastructure of broadband services, and for the acquisition of vacant land and the acquisition, construction, renovation or rehabilitation, including leasehold improvements, of buildings of public libraries and library systems chartered by the regents of the state of New York or established by act of the legislature subject to the limitations provided in subdivision six of this section and upon approval by the commissioner, except that state aid may be provided for up to seventy-five percent of the total project approved costs for buildings of public libraries that are located in an economically disadvantaged community and that state aid may be provided for up to ninety percent of the total project approved costs for buildings of public libraries that are located in an economically distressed community. Provided however that the state liability for aid paid pursuant to this section shall be limited to

funds appropriated for such purpose. Aid shall be provided on approved expenses incurred during the period commencing July first and ending June thirtieth for up to six years, or until the project is completed, whichever occurs first. Fifty percent of such aid shall be payable to each system or library upon approval of the application by the department. Forty percent of such aid shall be payable in the next state fiscal year. The remaining ten percent shall be payable upon project completion.

** NB Effective July 1, 2024

2. Each single building project application for state aid shall be submitted by the board of trustees of the library or library system responsible for the operation of the subject building to the commissioner for his or her review and approval, after having been reviewed and approved by the governing board of the public library system of which such library is a member. Each single building project application shall:

- a. demonstrate that resources are or shall be available to provide for maximum utilization of the project if approved;
- b. contain verification in such form as may be acceptable to the commissioner that the total cost of the project, exclusive of state aid, has been or will be obtained;
- c. demonstrate that library operations would be made more economical as a consequence of approval;
- d. be limited to one project concerning such building, provided that no building shall be the subject of more than one single building project application per year;
- e. contain documentation, where such an application requests state aid in an amount greater than fifty percent, demonstrating how the project will address the service needs of one or more economically disadvantaged communities. Such documentation may demonstrate need through poverty rates, concentrations of English language learners, low high school graduation rates, limited fiscal capacity or other relevant factors; and
- f. provide such other information as may be required by the commissioner.

3. Coordinated applications for state aid allocated under paragraph b of subdivision six of this section shall be submitted by the public library system. The public library system shall be responsible for managing all coordinated projects. Each coordinated project application shall be approved by the board of trustees of each participating library and library system responsible for the operation of the said buildings. Coordinated project applications shall be submitted to the commissioner for his or her review and approval, after having been reviewed and approved by the governing board of the public library system of which such libraries are members. Each coordinated project application shall:

- a. demonstrate that resources are or shall be available to provide for maximum utilization of the project if approved;
- b. contain verification in such form as may be acceptable to the commissioner that the total cost of the project, exclusive of state aid, has been or will be obtained;
- c. demonstrate that library operations would be made more economical as a consequence of approval;
- d. provide that no one building shall be the subject of more than one coordinated project application per year; and
- e. provide such other information as may be required by the commissioner.

4. In approving any single building project application that would receive state aid beyond fifty percent of the total project approved costs, the board of trustees of the library system shall give particular attention to addressing the library service needs of economically disadvantaged communities as provided for in paragraph e of subdivision two of this section.

5. In approving any new single building or coordinated project application the commissioner shall consider the condition of existing libraries and, where appropriate, the needs of isolated or economically disadvantaged communities, provided that no application shall be approved for a project that is deemed by the commissioner to have been completed prior to the date of the application.

6. Aid shall be distributed pursuant to this section as follows:

a. sixty percent of the funds appropriated pursuant to this section shall be made available to libraries within each system by the commissioner in such manner as to insure that the ratio of the amount received within each system to the whole of the aid made available pursuant to this paragraph is no greater than the ratio of the population served by such system to the population of the state;

b. forty percent of the funds appropriated pursuant to this section shall be made available to library systems or libraries within each system by the commissioner in such manner as to insure that an equal amount is received within each system in the state;

c. any funds made available pursuant to paragraph a or b of this subdivision which by April first of each succeeding fiscal year, are declined by such libraries or library systems for any reason, or which cannot otherwise be used by such libraries or library systems for any reason, shall be made available by the commissioner to other eligible libraries within such system, or if no such library can use such funds shall be reallocated among the other library systems and their libraries in a manner that will to the extent possible provide from such reallocated funds an equal amount to each such system.

7. The commissioner shall adopt rules and regulations as are necessary to carry out the purposes and provisions of this section.

8. The commissioner shall submit to the temporary president of the senate and the speaker of the assembly an annual report describing those projects that have received state funding of greater than fifty percent of project costs and the communities to be served by those projects.

* NB Effective until March 31, 2026

* NB Separately amended, cannot be put together

* § 273-a. State aid for library construction. 1. State aid shall be provided for up to fifty percent of the total project approved costs, excluding feasibility studies, plans or similar activities, for projects for the installation and infrastructure of broadband services, and for the acquisition, construction, renovation or rehabilitation, including leasehold improvements, of buildings of public libraries and library systems chartered by the regents of the state of New York or established by act of the legislature subject to the limitations provided in subdivision four of this section and upon approval by the commissioner. Provided however that the state liability for aid paid pursuant to this section shall be limited to funds appropriated for such purpose. Aid shall be provided on approved expenses incurred during the period commencing July first and ending June thirtieth for up to six years, or until the project is completed, whichever occurs first. Fifty percent of such aid shall be payable to each system or library upon approval of the application. Forty percent of such aid shall be payable in the next state fiscal year. The remaining ten percent shall be payable upon project completion.

2. Each application for state aid shall be submitted by the board of trustees of the library or library system responsible for the operation of the subject building to the commissioner for his review and approval, after having been reviewed and approved by the governing board of the public library system of which such library is a member. Each application shall:

a. demonstrate that resources are or shall be available to provide for maximum utilization of the project if approved;

b. contain verification in such form as may be acceptable to the commissioner that the total cost of the project, exclusive of state aid, has been or will be obtained;

c. demonstrate that library operations would be made more economical as a consequence of approval;

d. be limited to one project concerning such building, provided that no building shall be the subject of more than one application per year; and

e. provide such other information as may be required by the commissioner.

3. In approving any application the commissioner shall consider the condition of existing libraries and, where appropriate, the needs of isolated or economically disadvantaged communities, provided that no application shall be approved for a project that is deemed by the commissioner to have been completed prior to the date of the application.

4. Aid shall be distributed pursuant to this section as follows:

a. sixty percent of the funds appropriated pursuant to this section shall be made available to libraries within each system by the commissioner in such manner as to insure that the ratio of the amount received within each system to the whole of the aid made available pursuant to this paragraph is no greater than the ratio of the population served by such system to the population of the state;

b. forty percent of the funds appropriated pursuant to this section shall be made available to library systems or libraries within each system by the commissioner in such manner as to insure that an equal amount is received within each system in the state;

c. any funds made available pursuant to paragraph a or b of this subdivision which by April first of each succeeding fiscal year, are declined by such libraries or library systems for any reason, or which cannot otherwise be used by such libraries or library systems for any reason, shall be made available by the commissioner to other eligible libraries within such system, or if no such library can use such funds shall be reallocated among the other library systems and their libraries in a manner that will to the extent possible provide from such reallocated funds an equal amount to each such system.

5. The commissioner shall adopt rules and regulations as are necessary to carry out the purposes and provisions of this section.

* NB Effective March 31, 2026

Section 90.12. State Aid for Library Construction

(a) Definitions.

As used in this section and in Education Law § 273-a:

- (1) Library means public, free association and Indian libraries, as defined in section 253 of the Education Law, which are members of public library systems.
- (2) Library system means a public library system, as defined in subdivision 1 of section 272 of the Education Law.
- (3) Library service area means the chartered service area of a public, free association or Indian library as stated on charter documents approved by the Board of Regents and on file at the department. For the purposes of this section, the phrase "and environs" or its equivalent as contained in any charter document will not be recognized by the commissioner as a valid part of a library service area. For the purposes of this section, areas served by the library under contract will not be recognized by the commissioner as a valid part of a library service area.
- (4) Library construction means:
 - (i) the construction or acquisition of a building for library purposes, including construction of a building for library purposes pursuant to a lease-purchase agreement; or
 - (ii) the renovation or rehabilitation of a building already owned by a library; or
 - (iii) renovation or rehabilitation of a building to be leased for library purposes for a minimum of ten (10) years, including renovation or rehabilitation of a building for library purposes pursuant to a lease-purchase agreement.
- (5) Acquisition means the purchase of a site for library purposes and/or an existing building suitable for conversion to library purposes.
- (6) Renovation means the overall improvement or conversion of an existing building, exclusive of routine maintenance, resulting in increased operational efficiency and economy
- (7) Rehabilitation means the restoration of an existing library building, exclusive of routine maintenance, with particular emphasis on energy conservation, accommodation for computer equipment, or access by persons with disabilities.
- (8) Broadband library services means providing a high speed internet connection for library users, including but not limited to internal and external connections, at a minimum speed prescribed by the commissioner using such means as wireless, fiber, cable, white space and similar products
- (9) Economically disadvantaged means that the library building that will be the subject of a project application is located in a community that meets a set of criteria as determined by the library system in accordance with Education Law § 273-a (2)(e) and that the project is therefore eligible for aid of up to seventy-five percent (75%) of the total project costs.
- (10) Economically distressed means that the average poverty rate for the library service area meets or exceeds the New York State average poverty rate in accordance with the provisions of Education Law § 273-a (2)(f) and where the library also demonstrates the need for State aid of up to and including ninety percent (90%) of the total project costs.

(11) Coordinated application means an application submitted by a public library system on behalf of two or more libraries for one specific type of project, such as broadband, infrastructure, generators or energy efficient lighting. The State aid allocation for such coordinated projects shall not exceed fifty percent (50%) of the total project costs.

(b) Application procedures.

(1) Each public library system shall submit to the commissioner, no later than a prescribed date, as part of a plan of service, a plan by which it will accept, review, and make recommendations on applications as required by Education Law, section 273-a(2).

(2) When the applicant is a library, the governing board of the system of which it is a member shall indicate to the commissioner its approval of such application by stating the extent to which the project for which State aid is requested will assist the applicant to provide more effective service within the system's standards of organization and service.

(3) When the applicant is a library system, the application shall describe how the State-aided project will improve system services to member libraries and users.

(4) The library system board shall rank the applications from its system area in order of its recommendations, giving particular attention to the service needs of any communities which are geographically isolated, economically disadvantaged, economically distressed or located beyond the reasonable service capabilities of other libraries which are members of such library system.

(5) The library system board, upon request by the commissioner, shall provide the eligibility criteria for applications designated as projects serving economically disadvantaged communities pursuant to Education Law section 273-a(2)(e) for each recommended application. Such documentation may demonstrate eligibility through poverty rates, concentrations of English language learners, low high school graduation rates, limited fiscal capacity or other relevant factors as approved by the commissioner.

(6) The library system board shall determine the amount of State aid that will be allocated for each single building project application. The library system may allocate up to and including fifty percent (50%) of the library system's total State aid appropriation under Education Law § 273-a for single building projects serving economically distressed communities as defined in paragraph (10) of subdivision (a) of this section. In accordance with the provisions of Education Law § 273-a(4), State aid funding for all economically distressed projects must be allocated entirely from the fifty percent (50%) portion of the library system's total appropriation.

(7) Coordinated applications must be submitted by the library system in accordance with the provision of Education Law § 273-a (3). The public library system shall be responsible for managing all coordinated projects. Each coordinated project application shall be approved by the board of trustees of each participating library as well as the board of trustees of the library system. Each library building included in a coordinated application is eligible for State funding up to and including fifty percent (50%) of total coordinated project costs for that building. No one building may be the subject of more than one coordinated project application per year.

(c) Content of applications. Each application shall assure that:

(1) when the construction project is completed, adequate operating support and resources will be available to sustain an improved level of service as reflected by the schedule of library open hours, the number of professional and nonprofessional staff needed to provide such service, and the upgrading of the inventory of all types of library materials;

(2) the library share of the cost of the project must be available or have been otherwise committed to the project;

- (3) the project has been started or will begin within 180 days after approval by the commissioner and will be completed promptly and in accordance with the application;
 - (4) the approved project will be conducted in accordance with all applicable Federal, State and local laws and regulations;
 - (5) the project has not been completed prior to the date of application to the library system;
 - (6) where required by law, competitive bidding procedures will be followed; and
 - (7) the premises constructed, acquired, renovated, rehabilitated or leased will be usable for library purposes for at least 10 years from completion of the project.
- (d) Criteria for approval of an application. Approval of construction project applications will be based in part upon the degree to which each project will result in:
- (1) more effective library service to the library's service area, as evidenced by new library programs and user accommodations resulting from the increased and improved building space and capacity;
 - (2) more efficient utilization of the library building, resulting in such economies as increased energy conservation and increased staff efficiency;
 - (3) improved access to and use of building services by all library users, including persons with physical disabilities;
 - (4) the provision of library services in communities which are geographically isolated, economically disadvantaged or economically distressed; and
 - (5) the satisfaction of such other criteria as the commissioner may deem appropriate.
- (e) Costs. Pursuant to Education Law, section 273-a:
- (1) Costs eligible for approval shall include:
 - (i) construction or acquisition of a library building;
 - (ii) renovation or rehabilitation of a library building;
 - (iii) renovation or rehabilitation of leased property to be used for library purposes;
 - (iv) acquisition of vacant land to be used for library purposes;
 - (v) purchase and installation of initial equipment and furnishings as a project component of subparagraph (i), (ii) or (iii) of this paragraph;
 - (vi) purchase, installation and replacement of a library building's broadband services infrastructure, including but not limited to internal and external connections, either as a stand-alone project or as a project component of subparagraph (i), (ii) or (iii) of this paragraph;
 - (vii) site preparation and grading as a project component of subparagraph (i), (ii), (iii) or (iv) of this paragraph;

(viii) replacement of a library building's mechanicals, including, but not limited to, heating, ventilation, air conditioning, cooling, electrical, and plumbing systems;

(ix) replacement of permanent components of a library building, including, but not limited to, windows, doors, roofs, and lighting systems;

(x) purchase and installation of permanent signage (with or without lighting, internal or external), which is used for library purposes;

(xi) purchase and installation of one or more generators for library purposes;

(xii) purchase and installation of assistive listening devices and systems for the deaf and hearing impaired, which shall include but not be limited to, hearing loops, FM systems and infrared systems; and

(xiii) project management of the construction, renovation, rehabilitation or broadband library services infrastructure project, exclusive of salaries, benefits, or other in-house personnel costs;

(xiv) architectural and engineering plans for locally approved new or ongoing projects;

(xv) purchase and installation or construction of permanent components of a library building, including devices or systems to increase energy efficiency and energy conservation for library purposes, exclusive of any add-on warranties or recurring service or maintenance costs;

(xvi) in accordance with i, ii and iii above, construction of an outbuilding, when that building is built onsite or when a permanent foundation or base is added beneath the outbuilding that was constructed off-site;

(xvii) such other costs as may be approved by the commissioner.

(2) The following costs are not eligible for State aid funds, but may be included in a project application and paid from the library's share of the total project costs:

(i) ongoing service fees for telecommunications and broadband services, including but not limited to, help-desk services, training costs, or any other cost incurred after installation;

(ii) software licensing;

(iii) flooring and/or carpeting when not part of a larger construction project in that same room of the library;

(iv) lease payments of any kind;

(v) interest or debt retirement; and

(vi) furniture when not part of a much larger construction project in the same room or rooms of the library and in the same project number.

(3) The following costs are not eligible for State aid for Library construction, regardless of whether such project costs will be paid with State aid funds, or the library's share of the total project costs:

(i) speculative architectural and engineering plans and feasibility studies;

(ii) building consultant studies;

- (iii) interest or carrying charges on bonds financing the project;
 - (iv) purchase of books and other library materials;
 - (v) repairs incidental to larger construction activities;
 - (vi) landscaping that is not a project component of subparagraph (i), (ii), (iii) or (iv) of paragraph (1) of this subdivision; and
 - (vii) routine repair and maintenance.
- (f) Schedule of payment of State aid for library construction:
- (1) Fifty-percent payment of awarded State aid for approved costs of the project will be made after notification of applicant by the commissioner of approval for funding.
 - (2) Forty percent (40%) of such aid shall be payable in the State fiscal year following the year in which State funding was first provided in the State's enacted budget.
 - (3) The ten percent (10%) final payment will be made after submission and approval of satisfactory evidence that the project has been completed in accordance with the terms of the approved application. The commissioner will determine if the evidence submitted is satisfactory and approvable.
- (g) Reports. The following reports shall be made to the commissioner on the forms and by the dates prescribed by the commissioner:
- (1) Each recipient of State aid pursuant to Education Law, section 273-a, shall report on the status of the approved project, including a final cost report.
 - (2) Upon request by the Commissioner, a library system board shall report on the anticipated State aid necessary for eligible projects to be completed in its service area.
 - (3) Upon request by the commissioner, a library system board shall submit a report detailing the status of each project for which an application was submitted by a member library and not recommended for approval, or was submitted but for which no State aid was provided.
 - (4) Any other reports the Commissioner shall deem necessary to carry out the purpose of this program.