

BOARD OF TRUSTEES

MONTHLY MEETING

Thursday, January 13, 2022

Join Zoom Meeting

<https://us06web.zoom.us/j/86328785398>

Meeting ID:

863 2878 5398

Table of Contents

a.)	Agenda	3
b.)	Minutes of December 16, 2021 Meeting	5
c.)	Bill List: Schedule #835	10
d.)	Management Report	26
e.)	Circulation	28
f.)	Turnstile Count	32
g.)	Electronic Resources	33
h.)	Virtual Programming	35
i.)	Quarterly Reports	36
j.)	Book Stock	46



**YONKERS PUBLIC LIBRARY
AGENDA FOR ANNUAL BOARD MEETING
JANUARY 13, 2022**

MINUTES

[ACTION ITEM] Approve Minutes of Meeting on December 16, 2021.

NOMINATION OF OFFICERS AND APPOINTMENT OF STANDING COMMITTEES FOR YEAR 2022 – Director Montero presides.

[ACTION ITEM] “The regular meeting in January shall be the Annual Meeting at which officers shall be elected for a term of office of one year each. The President shall name standing committees for a term of one year at the Annual Meeting, or within one week from the date of the Annual Meeting.”

-YPL By-Laws III.3

MANAGEMENT REPORT

UNION REPRESENTATIVE’S REPORT

WLS REPORT

PERSONNEL REPORT

[ACTION ITEM]

Ratify the following appointments:

Zegers, Carina, P/T Page, \$15.00/hr, eff. 12/24/2021

Turner, Renieka, P/T Page, \$15.00/hr, eff. 12/24/2021

Thaler, Susan, P/T Librarian II, \$25.35/hr, eff. 12/31/2021

Tapia, Vanessa, Permanent Clerk I Spanish-Speaking, \$41,768.00/yr, eff. 1/7/2022

Acknowledge the following terminations:

Mintah, Laurence, P/T Page, \$14.00/hr, eff. 12/15/2021

Simnica, Sevdi, P/T Page, \$14.00/hr, eff. 12/30/2021

COMMITTEE REPORTS

Finance, Budget & Planning-

Employee Relations -



Buildings & Grounds -

Policy –

Fundraising & Development –

Foundation Update

RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #835

[ACTION ITEM] In the absence of the Treasurer and the President, designate a Trustee to certify claims for payment, to be ratified by the Board.

UNFINISHED BUSINESS

NEW BUSINESS

EXECUTIVE SESSION

NEXT MEETING DATE

Thursday, February 17, 2022



YONKERS PUBLIC LIBRARY
BOARD MEETING
ELECTRONIC MEETING
DECEMBER 16, 2021

ATTENDANCE

TRUSTEES:	Nancy Maron Josephine Ilarraza Joseph Puglia Dr. Stephan Giuffrida
LIBRARY DIRECTOR:	Jesse Montero
ASSISTANT LIBRARY DIRECTOR:	Shauna Porteus
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	NONE
UNION REPRESENTATIVE:	Brandon Neider
GUESTS:	Carlos Figueroa, Emily Power, Mary Robison, Phyllis Cole, Rose Aviles, Silvia Merlo Rosales, Elizabeth Caruso, Zahra Baird, Rose Bannister

The Board Meeting was held electronically via ZOOM ®, Conference ID# 851 7162 1693

The Board Meeting began at 7:00 pm

MINUTES

On motion of Trustee Ilarraza, seconded and unanimously carried, the Board approved the Minutes of the Meeting of November 18, 2021.

MANAGEMENT REPORT

Director Montero briefly talked about the year in review and was proud of the positive presence YPL has in the community and thanked the staff and the Board for their hard work and support.

Director Montero reported that one employee from Riverfront Library tested positive for COVID-19 on November 26. Contact tracing among co-workers revealed no more cases. He



added that YPL remains compliant with state mask mandates and continues to study public health metrics and new guidelines as they are made available and will adjust policy as necessary.

Director Montero introduced new employee Silvia Merlo Rosales, who will serve as a clerk at the Will Library Circulation Department.

Director Montero updated the Board on the status of Crestwood Library. Air quality tests conducted on November 19 revealed air quality to be at acceptable levels with no traces of mold in the main reading area and over 99% reduction elsewhere. As a result Crestwood reopened to indoor public service in its main reading area on November 22. The children's reading area and storage room in the lower level remains closed as abatement work continues. He added that he remains in contact with the City of Yonkers Engineering Department to prepare Crestwood's capital improvement plan for when funds from the adopted capital budget become available.

Director Montero announced that YPL and its partner Hudson River Museum was recently awarded a \$75,000 grant from the Institute of Museum and Library Services (IMLS) and the Metropolitan Library Council (METRO). The grant is funded by the American Rescue Plan and will help develop programs, services and collections that support the two institutions' shared values and missions.

Director Montero reported on the success of several hosted pop-up vaccine clinics. YPL has hosted 11 clinics with another scheduled later in the month. 631 shots were administered by the Westchester County Department of Health at Riverfront and 243 were administered by New York State of Health at Will. He expected more than 1,000 to be administered in total before the end of the year.

Assistant Library Director Porteus presented a marketing update to the Board. She detailed how the marketing department, which consists of graphic designer Mario Pereira and community services coordinator Rose Avilés, has been restructured to better serve YPL operations and more efficiently engage with the public. She also introduced the Board to samples of an updated branding scheme, including color coding by age group and the redesign of existing print and digital collateral.

Trustee Puglia praised Assistant Director Porteus and the marketing department on the appearance of the updated branding. He also discussed the value of library service and continued efforts to engage those of the public who may be suffering from isolation during the pandemic and commended the staff for its presence in the community.

UNION REPRESENTATIVE'S REPORT

Union Representative Neider acknowledged the hiring of several new staff in the last few months and thanked the administration for the pace of filling these vacancies.

WLS REPORT



Trustee Puglia reported on several items discussed at recent WLS Board of Trustees meetings. He discussed the success of Census outreach, early voting and the expansion of wifi service at many member libraries; he specifically noted Yonkers' placement as third-largest city in New York as a result of Census outreach as well as the value of expanded wifi service while the public was forced to isolate or quarantine at times due to the pandemic. He also discussed the evaluation of the executive director of WLS and recruiting efforts for WLS trustees.

PERSONNEL REPORT

On motion of Trustee Puglia, seconded and unanimously carried, the Board ratified the following appointments:

Acocal Garcia, Diana, P/T Page, \$14.00/hr, eff. 12/10/2021

Hackett, James, Prov. Senior Special Projects Coordinator, \$82,727.00/yr, eff. 12/10/2021

Merlo Rosales, Silvia, Perm. Clerk I Spanish-Speaking, \$43,075.00/yr, eff. 12/10/2021

Acknowledge the following terminations:

Hernandez, Kayla, P/T Page, \$14.00/hr, eff. 11/22/2021

Aguilar, Odalys, Permanent Clerk I Spanish-Speaking, \$43,075.00/yr, eff. 11/26/2021

Smith, Nina, Permanent Librarian II, \$73,514.00/yr, eff. 12/9/2021 (retired)

COMMITTEE REPORTS

Finance, Budget & Planning – Maron, Jannetti, Saraceno.

Business Manager Presedo presented an overview of library funds, endowments and donations.

Employee Relations – Maron, Puglia.

Buildings & Grounds – Maron, Puglia, Giuffrida

Policy – Maron, Ilarraza, Sabatino

Fundraising & Development – Maron, Jannetti

Foundation update: Trustee Maron reported that the Foundation's annual appeal is ongoing and hopes to donate up to \$15,000 to YPL at its conclusion. She also reported that they are planning its annual gala where they will honor former directors Ed Falcone and Susan Thaler and hopes to hold it in-person at Will Library on May 12.

PAYMENT OF BILLS



On motion of Trustee Puglia, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #834.

UNFINISHED BUSINESS

Director Montero continued a discussion on YPL’s budget proposal for the fiscal year ending in 2023. He detailed requests for additional funding for marketing, professional development and enhanced public programming. He expected the requested funding increase to be approximately \$65,000, most of which would not be a permanent increase but a one-time request for the coming fiscal year alone. All other aspects of the budget proposal remain the same as the present adopted budget. He also outlined the schedule of meetings with the City of Yonkers Finance Department and Mayor’s Office.

Director Montero also discussed the capital budget request. Following the advice from the Will Library building conditions survey conducted earlier this year, Will Library’s aging HVAC system will need to be replaced and the Pincus Auditorium will need to be renovated. He expected to meet with the Mayor’s Office and the architectural firm KG+D later in the month to discuss the viability of this plan.

Board President Maron described the proposal as a modest request and was confident that it would be well-received by the City. She was enthusiastic about professional development and the investment in the staff and human resources and was hopeful more funds may be available for training, conferences and human resources consultation. Director Montero added that funding for minimum wage increases and security contracts would be required as well and would be included in its final proposal.

NEW BUSINESS

NONE

EXECUTIVE SESSION

NONE

NEXT BOARD MEETING DATE – Thursday, January 13, 2022

Board President Maron announced the resignation of Trustee Saraceno’s term at the end of this year and thanked him for his service on the Board of Trustees and wished him well. She expected his replacement to be present at the Annual Meeting in January. She also told trustees to expect to hear from Trustee Sabatino regarding their interest in being nominated as an officer of the Board for the coming year.



On motion of Trustee Ilarraza the Meeting adjourned at 7:57 pm.

Jesse Montero
Library Director & Secretary



Yonkers Public Library Bill List December 2021

<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
CAPITAL FUNDS				
ARGENTO & SON, INC.		PRO BRIGGS SNOWBLOWER	12/28/2022	2,899.00
ERG INTERNATIONAL		FLIP TOP TABLES W/CASTERS	12/28/2022	4,428.00
GOVCONNECTION, INC.		LASERJET PRINTER CABINET	12/17/2021	615.02
GOVCONNECTION, INC.		ANALOG FAX ACCESSORY 700	12/28/2022	617.42
GOVCONNECTION, INC.		SMART BUY PROBOOK 450 G8	12/9/2021	1,700.54
GOVCONNECTION, INC.		EQUIPMENT/COLOR LASERJET 550	12/28/2022	1,870.56
GOVCONNECTION, INC.		APPLE IMAC 27"	12/9/2021	2,321.47
GOVCONNECTION, INC.		SMART BUY PROBOOK 450 G8	12/9/2021	2,550.81
GOVCONNECTION, INC.		HP COLOR LJET PRINTERS	12/9/2021	6,918.06
MBA INTERNATIONAL		HD 24-INCH BACKLIT COMP MONITOR	12/17/2021	5,480.00
NATIONAL BUSINESS FURNITURE, LLC		SINGLE PED DESK & MESH CHAIRS	12/9/2021	4,986.00
SOUND ASSOCIATES, INC.		ELLIPSOIDAL SPOTLIGHT	12/9/2021	2,235.00
TOTAL				36,621.88
CONTRIBUTIONS FUNDS				
AMAZON		MATERIALS-CON ED GRANT	12/28/2021	24.99
AMERICAN EXPRESS		NETWORK SOLUTIONS	12/28/2021	4.79
AMERICAN EXPRESS		NETWORK SOLUTIONS	12/1/2021	4.79
AWE ACQUISITION, INC.		ENHANCED SUPPORT STAND (6)	12/18/2021	870.00
BEYOND COSTUMES		RENTAL FEE: MR & MRS CLAUS	12/7/2021	150.00
BUTLER, MAUREEN		HOMEWORK HELPER-CRESTWOOD	12/14/2021	45.00
CAMPOVERDE, ANGELICA		HOMEWORK HELPER-RIVERFRONT	12/1/2021	307.50
CAMPOVERDE, ANGELICA		HOMEWORK HELPER-RIVERFRONT	12/28/2021	607.50
COLEMAN, MAIYA		MODERATOR OF TECH DROP IN PROG	12/1/2021	60.00
COLEMAN, MAIYA		MODERATOR OF TECH DROP IN PROG	12/7/2021	120.00
COOPER HEWITT SMITHSONIAN M		2 DUAL MEMBERSHIPS	12/10/2021	250.00
FECHER, LOUISE		YOGA & MELT PROG-CREST	12/7/2021	150.00
GROUNDWORK HUDSON VALLEY		SOIL & BENCHES INSTALLATION	12/10/2021	8,219.86



GROUNDWORK HUDSON VALLEY	2 WILL GARDEN-PROJECT	12/10/2021	8,219.86
HAWKINS, SARAH	HOMEWORK HELPER-CRESTWOOD	12/14/2021	270.00
HAWKINS, SARAH	HOMEWORK HELPER-CRESTWOOD	12/28/2021	495.00
LEDESMA, SOLYARIS	ZUMBA CLASS	12/8/2021	75.00
LEDESMA, SOLYARIS	ZOOM ZUMBA CLASS 11/30	12/1/2021	75.00
MAAG, HILLARY	3 PART SIGN LANGUAGE CLASS	12/1/2021	120.00
MARKOWITZ, ROBERT	ZOOM & LIVE GUITAR SHOWS	12/17/2021	330.00
MUESUM OF MODERN ART, THE	LIBRARY CORPORATE MEMBERSHIP	12/10/2021	1,500.00
SIEGAL, MARTIN	HOMEWORK HELPER	12/15/2021	705.00
SIEGAL, MARTIN	HOMEWORK HELPER-WILL	12/28/2021	720.00
SOJOUR, KISHAUNA	REIMB EXP: LUNCH WITH INTERNS	12/7/2021	33.72
STORM KING ART CENTER	2 LIBRARY PASSES	12/11/2021	250.00
TOLLS BY MAIL	9/16/2021 AM & PM	12/8/2021	15.00
YONKERS PARKING AUTHORITY	PARKING FOR 2	12/30/2021	293.49
TOTAL			23,916.50



YONKERS PUBLIC LIBRARY
Bill List- Operating Account
December 2021

Date	Num	Memo	Amount
Abbey Ice			
12/03/2021	173874	water cooler rental Crestwood	3.00
12/03/2021	173874	water cooler rental Crestwood	30.00
12/03/2021	173965	water cooler rental Riverfront	47.25
12/22/2021	58262	spring water	59.50
12/22/2021	58267	spring water Will library	46.50
12/29/2021	58768	spring water	53.00
12/31/2021	174192	water cooler rental Riverfront	47.25
12/31/2021	174212	water cooler rental	47.25
Total Abbey Ice			333.75
Amazon.com			
12/31/2021	433434353658	desktop ram memory	30.98
12/31/2021	438974889748	wax & grease remover	29.92
12/31/2021	439363934346	program supplies	12.95
12/31/2021	467885958683	office supplies	17.16
12/31/2021	496597549589	laser distance measure	60.53
12/31/2021	555634763455	program supplies	7.99
12/31/2021	75549834366	decal remover	9.78
12/31/2021	775864838398	office supplies	14.99
12/31/2021	839343348788	decal remover	4.89
12/31/2021	993583674459	air purifiers/filters	791.97
12/31/2021	439663754937	avery labels	47.19
12/31/2021	443365593694	portable music stand	143.96
12/31/2021	448768777475	office supplies	41.38
12/31/2021	456848796789	program supplies	33.99
12/31/2021	459859788998	program supplies	8.98
12/31/2021	466863768459	easel white board	135.00
12/31/2021	467665467653	office supplies	14.86
12/31/2021	484474993876	program supplies	13.79
12/31/2021	489453698796	program supplies	21.09
12/31/2021	565888843664	cable extender splitter	161.99
12/31/2021	597343459844	program supplies	65.86
12/31/2021	735973838483	art ink pad	6.83
12/31/2021	744566437698	art gallery supplies	100.90
12/31/2021	796394334975	program supplies	9.99
12/31/2021	896659437457	Iris storage bins 103qt.	600.24
12/31/2021	947883348938	art ink pad	8.01
12/31/2021	996448485587	program & contactless supplies	971.45
12/31/2021	999343446998	band aids	6.88
12/31/2021	999358974436	program supplies	62.85
12/31/2021	436869869543	Christmas ornaments; Hanuk...	223.89
12/31/2021	444435663334	program supplies	8.89
12/31/2021	447454763866	Christmas tree	69.99
12/31/2021	456954346843	sterilite 12pk storage contain...	135.99
12/31/2021	534644577654	Christmas program supplies	185.91
12/31/2021	668695459637	adult masks (covid-19)	223.96
12/31/2021	849757795885	soprano ukulele kit	39.89
12/31/2021	863387747373	sterilite 80qt gasket boxes	300.00
12/31/2021	868373847463	storage containers	263.94
12/31/2021	998333368348	kids disposable masks (covid-...	199.98
12/31/2021	433455474758	credit refund	-134.97
12/31/2021	436435545967	magnetic tape	11.95
12/31/2021	437754554868	program supplies	24.50
12/31/2021	443543638683	walkie talkies	54.99
12/31/2021	445783763536	program supplies	22.50
12/31/2021	446764575864	Kwanzaa candle set	19.47
12/31/2021	448687384564	paint markers, coffee mugs	377.22
12/31/2021	454689558447	program supplies	36.38
12/31/2021	473543588943	program supplies	14.99
12/31/2021	488456938383	avery labels	28.00
12/31/2021	489945337434	miniature bulbs	5.99
12/31/2021	567333997954	program gift card	25.00
12/31/2021	583853555754	wall calendar	21.90
12/31/2021	639787857663	tabletop canvas easels	131.94
12/31/2021	646573536387	Christmas lights	32.00
12/31/2021	759456447988	air purifier filters	134.97
12/31/2021	766395845333	cable extender splitter	359.98



YONKERS PUBLIC LIBRARY
Bill List- Operating Account
December 2021

Date	Num	Memo	Amount
12/31/2021	843345368883	credit refund	-100.00
12/31/2021	849688334998	electric blue menorah	26.99
12/31/2021	445486568945	Sanyo projector lamp	147.86
12/31/2021	454959643747	Sanyo projector lamp	73.93
12/31/2021	466558555356	usb hdmi cables	103.80
12/31/2021	588643487658	docking station	299.99
12/31/2021	683959383339	audio equipment	1,207.99
12/31/2021	688758837583	usb hdmi cables	77.85
12/31/2021	738798975733	Epson projector lamp	100.52
12/31/2021	748874789534	sliding rack drawer	139.98
12/31/2021	769376748598	studio bundle w/software pack	349.99
Total Amazon.com			8,684.55
American Express			
12/09/2021	111921AE	software, office equipment m...	416.89
12/09/2021	111921AE	software, office equipment m...	2,147.96
12/31/2021	12221AE	software, materials	562.86
12/31/2021	12221AE	software, materials	140.00
Total American Express			3,267.71
American Paper Supply Co.			
12/27/2021	J1286896	janitorial supplies	1,714.72
12/27/2021	J1287181	janitorial supplies	141.60
Total American Paper Supply Co.			1,856.32
Amoils, Roseanne			
12/03/2021	93	job coach 11/3-11/24/21 (zo...	765.00
Total Amoils, Roseanne			765.00
Argento & Sons			
12/31/2021	418826	Toro Commercial 821 R-C sno...	1,718.00
Total Argento & Sons			1,718.00
Baird, Zahra			
12/27/2021	121721ZB	reimbursement sip night prog...	13.98
Total Baird, Zahra			13.98
Baker & Taylor			
12/10/2021	NOV-21	materials	13,172.93
12/10/2021	NOV-21	materials	10,000.00
12/10/2021	NOV-21	materials	8,000.00
Total Baker & Taylor			31,172.93
Barnes & Noble			
12/03/2021	4186545	materials	748.51
12/03/2021	4186681	materials	98.61
12/10/2021	4197063	materials	250.45
Total Barnes & Noble			1,097.57
Bergamini, Gina			
12/22/2021	11292021	belly dance class (zoom)	250.00
Total Bergamini, Gina			250.00
Bint-Kadi, Haifa			
12/31/2021	122921	reimbursement gallery expen...	58.73
12/31/2021	122921	reimbursement gallery expen...	213.80
Total Bint-Kadi, Haifa			272.53
Bitetti, Christine			
12/27/2021	121521CB	reimbursement girls who cod...	52.35
Total Bitetti, Christine			52.35

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
December 2021

Date	Num	Memo	Amount
Blue Shield Security & Protection Inc.			
12/31/2021	001	unarmed security guards 11/1...	11,095.50
Total Blue Shield Security & Protection Inc.			11,095.50
Brodart			
12/09/2021	592244	labels	23.81
Total Brodart			23.81
Cablevision Lightpath			
12/27/2021	100670369	internet 12/1-12/31/21	5,233.55
12/27/2021	100670384	phones 12/1-12/31/21	3,561.56
Total Cablevision Lightpath			8,795.11
Cablevision Optimum			
12/03/2021	0780550279DEC21	internet & phones 11/23-12/22...	141.29
12/09/2021	07803544469DEC21	cable boxes 12/1-12/31/21	16.80
12/22/2021	07803-065546DEC21	cable box 12/8-1/7/22	8.40
12/31/2021	07803550279JAN22	internet & phones 12/23-1/22/22	141.29
Total Cablevision Optimum			307.78
Candid-Foundation Center			
12/22/2021	I-0000172183	funding information network p...	2,995.00
Total Candid-Foundation Center			2,995.00
Caruso, Elizabeth			
12/03/2021	12121EC	reimbursement Winter Wonde...	39.26
Total Caruso, Elizabeth			39.26
Cengage Learning			
12/13/2021	76227183	subscription 11/27/21-11/26/22	4,000.00
12/31/2021	76304060	subscription 12/16/21-12/15/22	4,157.50
Total Cengage Learning			8,157.50
Citadel Pest Control			
12/27/2021	4311	pest treatment	200.00
Total Citadel Pest Control			200.00
Con Edison (Consolidated Edison)			
12/09/2021	5909214217DEC21	gas 10/28-12/1/21	27.39
Total Con Edison (Consolidated Edison)			27.39
Crown A/C Heat & Power			
12/31/2021	9583	maintenance check on contro...	420.00
12/31/2021	9584	replace temperature controll...	1,862.00
12/31/2021	9585	replace motor pulley/belt on a...	1,280.36
Total Crown A/C Heat & Power			3,562.36
Demco			
12/03/2021	7047114	wire easels	196.92
12/22/2021	7053273	scissors	16.35
Total Demco			213.27
Demco Software			
12/31/2021	INV00013428	annual subscription 12/1/21-1...	2,093.12
12/31/2021	INV00013493	annual subscription 10/1/21-9/...	1,200.00
Total Demco Software			3,293.12
Fecher, Louise			
12/22/2021	113021LF	yoga & melt class (zoom)	225.00
12/22/2021	120721LF	20 large Melt balls	110.00



YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 December 2021

Date	Num	Memo	Amount
Total Fecher, Louise			335.00
FedEx			
12/09/2021	7-580-96158	ground services	13.56
Total FedEx			13.56
Five Star Equipment			
12/22/2021	R62114	repair orbio machine	317.22
12/22/2021	R62115	repair orbio machine	353.23
Total Five Star Equipment			670.45
Frank Nask Septic Tank Service			
12/03/2021	9179	service to pumps in mechanic...	760.00
Total Frank Nask Septic Tank Service			760.00
Fusco, Eileen			
12/29/2021	120621EF	reimbursement hudson valley ...	19.95
Total Fusco, Eileen			19.95
Gantzer, Ana			
12/03/2021	112921AG	reimbursement arts & crafts s...	30.87
Total Gantzer, Ana			30.87
GovConnection			
12/03/2021	72122871	flash drives	272.20
12/31/2021	71922970	desktop mount routers	146.32
12/31/2021	72016552	hdmi video cables	81.20
12/31/2021	72021566	hdmi dual extender/hdmi vide...	381.96
12/31/2021	71835708	axis people counter; midspan ...	850.75
12/31/2021	72107394	sandisk memory card; Apple ...	245.40
12/31/2021	72129188	software memory	924.60
12/31/2021	72161814	HP magenta designjet	166.83
12/31/2021	72168615	computer cables	76.00
12/31/2021	72174178	computer cables	199.68
Total GovConnection			3,344.94
Grainger			
12/03/2021	9131523772	folding chairs	213.75
12/22/2021	9093336841	steel chair	23.75
Total Grainger			237.50
Gruppuso Plumbing			
12/22/2021	21-280	replaced sensor head & vacu...	797.00
Total Gruppuso Plumbing			797.00
Home Depot Credit Service			
12/03/2021	4900240	air scrubber rental	963.80
12/14/2021	1905066	air scrubber rental deposit	200.00
Total Home Depot Credit Service			1,163.80
Hudson Archival/Microimaging			
12/31/2021	15579	annual security roll storage J...	15.00
Total Hudson Archival/Microimaging			15.00
Ingram Library Services			
12/03/2021	55369983	materials	64.95
12/03/2021	55591905	materials	6.75
12/03/2021	55599347	materials	11.69
12/10/2021	56149343	materials	25.95
12/10/2021	56149344	materials	16.19
12/10/2021	56149345	materials	60.35
12/10/2021	56149346	materials	53.66



YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 December 2021

Date	Num	Memo	Amount
12/10/2021	56254660	materials	12.09
Total Ingram Library Services			251.63
IT'S ALL RELATIVE GENEALOGY LLC			
12/27/2021	302	understanding family trees (z...	140.00
12/27/2021	303	understanding family trees (z...	140.00
Total IT'S ALL RELATIVE GENEALOGY LLC			280.00
Jackson-Hirsh Inc.			
12/03/2021	1053167	laminating supplies	158.45
Total Jackson-Hirsh Inc.			158.45
Kaeyer, Garment & Davidson Architects			
12/27/2021	0000003-2021-1066	professional services thru 11/...	765.00
Total Kaeyer, Garment & Davidson Architects			765.00
Keane & Beane			
12/22/2021	75028	professional services 11/22, 1...	231.00
12/22/2021	75029	professional services 11/4-11/...	210.00
Total Keane & Beane			441.00
Laperuta, Patricia			
12/29/2021	121721PL	reimbursement for petty cash	93.69
12/29/2021	121721PL	reimbursement for petty cash	162.24
12/29/2021	121721PL	reimbursement for petty cash	5.00
12/29/2021	121721PL	reimbursement for petty cash	12.84
Total Laperuta, Patricia			273.77
LE Health Inc.			
12/31/2021	LEHEALTHINC1221	yoga for yogis 9/2-12/23/21	1,125.00
Total LE Health Inc.			1,125.00
Ledesma, Solyaris			
12/22/2021	12-14-21	zumba class	75.00
12/29/2021	12-21-21	zumba class (zoom)	75.00
12/31/2021	12-28-21	zumba class 12/28/21 (zoom)	75.00
Total Ledesma, Solyaris			225.00
Lloyd, Joan			
12/27/2021	121521JL	earring making workshop	50.00
Total Lloyd, Joan			50.00
Mango Languages			
12/29/2021	INV009587	conversations subscription 1...	12,678.75
Total Mango Languages			12,678.75
METALCRAFT INC			
12/31/2021	555669	id labels	489.88
Total METALCRAFT INC			489.88
Metro Group, Inc.			
12/13/2021	PI 783673	cooling tower service 12/1-12/...	836.50
Total Metro Group, Inc.			836.50
Midwest Tape			
12/10/2021	501214251	materials	53.15
12/10/2021	501214252	materials	35.22
12/10/2021	501214254	materials	81.16
12/10/2021	501246320	materials	56.69
12/10/2021	501246321	materials	60.84
12/10/2021	501246322	materials	26.58

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 December 2021

Date	Num	Memo	Amount
12/10/2021	501246323	materials	21.73
12/13/2021	501276525	materials	18.89
12/13/2021	501276526	materials	54.58
12/13/2021	501276527	materials	27.29
12/13/2021	501276528	materials	13.98
12/13/2021	501276529	materials	9.74
12/13/2021	501279721	materials	168.59
12/13/2021	501279722	materials	34.97
12/13/2021	501279723	materials	9.99
12/13/2021	501310183	materials	76.24
12/13/2021	501310184	materials	26.58
12/13/2021	501310185	materials	23.78
12/13/2021	501310186	materials	48.98
12/13/2021	501310187	materials	94.42
12/13/2021	501310188	materials	87.49
12/22/2021	501339233	materials	11.99
12/22/2021	501339235	materials	256.72
12/22/2021	501339236	materials	356.05
12/22/2021	501367175	materials	24.49
12/22/2021	501367176	materials	28.47
12/22/2021	501367178	materials	113.31
12/22/2021	501367179	materials	38.47
12/22/2021	501368250	materials	41.97
12/22/2021	501368251	materials	53.18
12/22/2021	501339237	materials	118.94
Total Midwest Tape			2,074.48
Mitchell's NY			
12/10/2021	17513	subscription (Riv library) 10/2...	1,937.60
12/10/2021	17514	subscription (Will library) 10/2...	1,384.00
12/22/2021	17568	subscription	996.00
Total Mitchell's NY			4,317.60
Multicultural Books and Video			
12/22/2021	21-0837	materials	347.93
12/22/2021	21-0942	materials	185.64
12/22/2021	21-1164	materials	108.25
12/22/2021	21-1259	materials	249.48
12/22/2021	21-1586A	materials	57.40
Total Multicultural Books and Video			948.70
Oriental Trading			
12/22/2021	713846888-01	children program supplies	103.64
Total Oriental Trading			103.64
Overdrive			
12/03/2021	01322DA21470913	materials	1.99
12/13/2021	01322CO21474902	materials	3,894.69
12/13/2021	01322CO21482442	materials	1,981.76
12/13/2021	01322CO21484169	materials	1,433.24
12/13/2021	01322CO21484325	materials	518.79
12/22/2021	01322CO21490062	materials	586.40
12/22/2021	01322CO21490071	materials	394.18
12/22/2021	01322CO21491343	materials	1,610.80
12/29/2021	01322CO21494582	materials	410.92
12/29/2021	01322CO21496025	materials	784.50
12/29/2021	01322CO21497570	materials	2,186.00
12/29/2021	01322CO21500265	materials	186.49
12/29/2021	01322CO21500810	materials	319.66
12/31/2021	01322CO21502327	materials	152.06
12/31/2021	01322CO21502380	materials	659.63
12/31/2021	01322CO21502638	materials	761.23
12/31/2021	01322CO21504719	materials	3,983.89
Total Overdrive			19,866.23

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 December 2021

Date	Num	Memo	Amount
Personnel Concepts			
12/31/2021	9348727382	NY Compliance subscription	134.80
Total Personnel Concepts			134.80
Pitney Bowes 2			
12/31/2021	3314926628	lease contract 10/22/21-1/21/22	77.37
12/31/2021	3314926628	lease contract 10/22/21-1/21/22	77.37
Total Pitney Bowes 2			154.74
Project Me LLC			
12/22/2021	PM891021	Mindful Monday yoga (zoom)	375.00
Total Project Me LLC			375.00
Rabadi, Renee			
12/27/2021	122121RR	reimbursement program supp...	20.00
Total Rabadi, Renee			20.00
Reilly, Shannon			
12/22/2021	112921SR	yoga 11/1-11/29/21 (zoom)	375.00
12/31/2021	122721	yoga 12/6-12/27/21 (zoom)	300.00
Total Reilly, Shannon			675.00
Reliable Sewer & Drain			
12/22/2021	593	cleared blockage in drain	300.00
Total Reliable Sewer & Drain			300.00
Rodriguez, Kikito			
12/31/2021	122821	art installation costs	300.00
12/31/2021	122821	art installation costs	150.00
12/31/2021	122821	art installation costs	55.29
Total Rodriguez, Kikito			505.29
Rong, Jian-Yang			
12/22/2021	12-13-21	Qi Gong class (zoom)	150.00
Total Rong, Jian-Yang			150.00
S & S Worldwide			
12/03/2021	IN100902581	children program supplies	44.41
Total S & S Worldwide			44.41
Schalls Hardware Store, INC.			
12/09/2021	490	Nov 2021 hardware supplies	174.38
Total Schalls Hardware Store, INC.			174.38
Servpro of Scarsdale/Mount Vernon			
12/14/2021	1236	mold mitigation Crestwood lib...	5,059.19
Total Servpro of Scarsdale/Mount Vernon			5,059.19
Sprague Operating Resources			
12/13/2021	00011021921	bioheat oil Crestwood library	377.38
12/13/2021	00011036648	bioheat oil Will library	10,571.40
12/27/2021	00011062075	bioheat oil Crestwood library	830.35
Total Sprague Operating Resources			11,779.13
Stanley Convergent Security			
12/22/2021	6002012234	maintenance charges 1/1/22-...	199.72
12/22/2021	6002012234	maintenance charges 1/1/22-...	104.81
12/22/2021	6001977389	maintenance 1/1/22-1/31/22	462.46
12/22/2021	6001990774	maintenance 1/1/22-1/31/22	72.67
12/27/2021	6002012916	maintenance charges 1/1/22-...	221.37



YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 December 2021

Date	Num	Memo	Amount
Total Stanley Convergent Security			1,061.03
Supt. Of Documents			
12/10/2021	120121SD	government printing documents	169.80
Total Supt. Of Documents			169.80
Sweetwater Music Instruments & Pro Audio			
12/31/2021	29063671	Behringer 9-fader usb/hdmi c...	359.00
Total Sweetwater Music Instruments & Pro Audio			359.00
Synergistic Fitness Solutions LLC			
12/22/2021	106	senior stretch class (zoom) 11...	200.00
Total Synergistic Fitness Solutions LLC			200.00
T & L Home Improvements			
12/31/2021	5834788	sheet rock repair Crestwood	2,500.00
Total T & L Home Improvements			2,500.00
Teator, Mike			
12/22/2021	120921MT	instruction in drawing & carto...	170.00
Total Teator, Mike			170.00
Torres, Arnaldo			
12/09/2021	120221A	reimbursement supplies outre...	300.69
12/09/2021	120221B	reimbursement supplies grab ...	53.00
Total Torres, Arnaldo			353.69
Verizon			
12/03/2021	9147931065DEC21	phones 11/19-12/18/21	38.22
12/22/2021	9144109274DEC21	phones 12/1-12/31/21	45.25
12/31/2021	9143372191JAN22	phones 12/16-1/15/22	150.84
12/31/2021	9143373015JAN22	phones 12/16-1/15/22	50.04
12/31/2021	9147931065JAN22	phones 12/19-1/18/22	39.40
Total Verizon			323.75
Verizon Wireless			
12/09/2021	9893521828	cell phones 10/24-11/23/21	316.22
12/31/2021	9894765352	cell phones 11/11-12/10/21	329.67
12/31/2021	9894765353	cell phones 11/11-12/10/21	49.19
Total Verizon Wireless			695.08
WB Mason			
12/03/2021	225213744	supplies/contact free pickup	176.56
12/09/2021	225447892	construction paper	9.58
12/09/2021	225499193	office supplies	7.99
12/09/2021	225510300	office supplies	10.96
12/29/2021	225712733	office supplies	1.62
12/29/2021	225728188	copy paper	644.85
12/29/2021	225728275	copy paper	644.85
12/29/2021	225845088	library supplies	8.98
12/29/2021	225812585	office supplies	68.80
12/31/2021	226018610	calculator	3.50
Total WB Mason			1,577.69
Yonkers Parking Authority			
12/31/2021	22-0030	Riverfront staff parking Jan-M...	7,630.74
Total Yonkers Parking Authority			7,630.74
Zev Haber Music by Zev			
12/29/2021	5079	music performance 12/10/21	275.00
Total Zev Haber Music by Zev			275.00

4:40 PM
01/03/22
Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
December 2021

	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
TOTAL				<u><u>175,156.21</u></u>



YPL Operating Budget 2022

Code	Account Name	Adopted Budget	Current Budget (w/ transfers)	Spent Previous Months	Spent This Month: December	YTD	Balance	% used
101	Salaries	6,542,676	6,542,676	2,502,561	485,473	2,988,034	3,554,642	45.67%
103	Temp Services	605,644	605,644	156,159	38,246	194,405	411,239	32.10%
150	Termination Payments	35,000	35,000	22,997	2,402	25,399	9,601	72.57%
198	Overtime	413,701	413,701	35,384	28,317	63,701	350,000	15.40%
	Personal Services Total:	7,597,021	7,597,021	2,717,101	554,438	3,271,539	4,325,482	43.06%
280	Reference Materials	183,000	183,000	52,771	3,895	56,666	126,334	30.96%
281	Books	450,000	450,000	126,052	46,130	172,182	277,818	38.26%
	Materials Total	633,000	633,000	178,823	50,025	228,848	404,152	36.15%
301	Office Supplies	97610	97,610	34555	3,532	38,087	59,523	39.02%
306	Janitorial Supplies	35850	35,850	19994	1861	21,855	13,995	60.96%
308	Wearing Apparel	2,971	2,971	466	0	466	2,505	15.68%
309	Fuel For Heating	76,500	76,500	0	11,779	11,779	64,721	15.40%
312	Hardware	7,975	7,975	2,329	187	2,516	5,459	31.55%
313	Misc. Supplies	1,000	1,000	0	0	0	1,000	0.00%
314	Electrical Supplies	300	300	208	0	208	92	69.33%
327	Nursery Supplies	300	300	0	0	0	300	0.00%
361	Gas	2,000	2,000	890	27	917	1,083	45.87%
	Material and Supplies Total	224,506	224,506	58,442	17,387	75,829	148,677	33.78%
401	Insurance	105,865	105,865	67,533	0	0	105,865	0.00%
402	Telephones	63,900	63,900	22,078	3,812	25,890	38,010	40.52%
403	Printing	13,310	13,310	719	158	877	12,433	6.59%
404	Lights and Power	169,500	169,500	35,854	0	35,854	133,646	21.15%
405	Postage	3,350	3,350	55	0	55	3,295	1.64%
406	Freight and Express	500	500	300	14	314	186	62.71%
407	Equipment Maint. And Repair	45,700	45,700	28,844	2,054	30,898	14,802	67.61%
408	Rental of Equipment	11,706	11,706	630	1,244	1,874	9,832	16.01%
409	Building Maint. And Repair	78,000	78,000	8,723	1,058	9,781	68,219	12.54%
410	Milage Allowance	685	685	7	0	7	678	1.02%
413	Professional Fees	245,722	245,722	63,571	2,706	66,277	179,445	26.97%
415	Outside Labor & Related Charges	45,500	45,500	15,351	6,119	21,470	24,030	47.19%
419	Misc. Expenses	34,750	85,294	17,082	0	17,082	68,212	20.03%
421	Rent Riverfront	750,000	750,000	0	0	0	750,000	0.00%
422	Janitorial Service	2,900	2,900	800	200	1,000	1,900	34.48%
424	Maint. Of Office Equipment	3,200	3,200	616	0	616	2,584	19.25%
425	Subscriptions and Publicationns	121,183	121,183	72,896	8,318	81,214	39,969	67.02%
430	IT Hardware Maint.	50,000	50,000	49,948	0	49,948	52	99.90%
431	IT Software Licensing and Maint.	495,090	495,090	355,308	23,055	378,363	116,727	76.42%
436	Tuition/Bd/Travel Reimbursement	2,150	2,150	113	0	113	2,037	5.26%
446	Automobile Repair	6,000	6,000	2,978	670	3,648	2,352	60.81%
481	Binding of Books	700	700	0	0	0	700	0.00%
496	Special Projects	25,000	25,000	14,568	1,308	15,876	9,124	63.51%
	Contractual Services Total	2,274,711	2,325,255	757,974	50,716	741,157	1,584,098	31.87%
	Total Operating Budget	10,729,238	10,779,782	3,712,340	672,566	4,317,373	6,462,409	40.05%



**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2021-JUNE 30, 2022
 REVENUE**

Revenue Category	Budgeted Revenue 2021-2022	Revenue Realized 7/1/2021-6/30/2022
		12/31/2021
Fees & Fines	\$51,000	\$654
Rental of Property	11,000	850
Miscellaneous (Includes E-Rate)	41,050	0
	<hr/>	<hr/>
Total Library Generated Revenues	\$103,050	\$1,504
State Funding	47,560	50,380
Transfer from City of Yonkers General Fund	9,497,773	9,497,773
Transfer from Library Fund	811,831	811,831
	<hr/>	<hr/>
Total	\$10,460,214	\$10,361,488



**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2021-JUNE 30, 2022
 GRANTS FUNDS**

	AMOUNT AWARDED	AMOUNT AVAILABLE 12/31/2021
DANY	250,000	22,638
* SED-LDA	211,412	148,469
MONTEFIORE ADDITION	95,475	2,496
SED-LDA (2)	211,412	183,559
WILL SPACE STUDY	25,000	2,550
CBG RF TEEN ROOM	30,000	0

* City had not applied final payment.

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2021-JUNE 30, 2022
 CAPITAL FUNDS**

		ORIGINAL AMOUNT	AMOUNT AVAILABLE 12/31/2021
C2099CP			
510647	Will Auditorium Improv.	55,000	48,229
510874	Boiler Upgrades	568,000	53,504
510931	Elevator Replacement	412,000	397,500
511000	Acquisition of Library Books and other materials	900,000	665,746
511001	Acquisition of a Truck	49,081	0



BANK ACCOUNT INFORMATION

DECEMBER 2021

<u>BANK</u>	<u>RATE</u>	<u>ACCOUNT NAME</u>	<u>NUMBER</u>	<u>EXP.</u>	<u>TYPE</u>	<u>12/31/2021</u>
<u>ENDOWMENTS AND TRUSTS</u>						
<u>SAUNDERS ENDOWMENT GOAL \$65,000</u> *STERLING NATIONAL BANK		SAUNDERS BOOK FUND				\$0.00
<u>JUTKOWITZ ENDOWMENT GOAL \$10,000</u> *SUNNYSIDE FEDERAL SAVINGS & LOANS		JOHN JUTKOWITZ THEATER FUND				\$0.00
<u>KOGAN ENDOWMENT GOAL \$5,000</u> *SUNNYSIDE FEDERAL SAVINGS & LOANS		DAVID S. KOGAN MEM FUND				\$0.00
<u>MURPHY ENDOWMENT GOAL \$5,000</u> *SUNNYSIDE FEDERAL SAVINGS & LOANS		RITA G. MURPHY MEM FUND				\$0.00
<u>CHECKING ACCOUNT</u> STERLING NATIONAL BANK	N/A	YPL TRUST ACCOUNT	6700288970	----	CHECKING	\$8,106.41
<u>UNRESTRICTED ACCOUNTS</u>						

<u>CONTRIBUTIONS FUNDS</u>						
*STERLING NATIONAL BANK		CONTRIBUTIONS ACCOUNT				\$0.00
*SUNNYSIDE FEDERAL SAVINGS & LOANS		CONTRIBUTIONS ACCOUNT				\$0.00
SUNNYSIDE FEDERAL SAVINGS & LOANS	0.40%	CONTRIBUTIONS ACCOUNT	1103671	10/27/2022	12 MO. CD	\$54,564.95
<u>CHECKING ACCOUNT</u> STERLING NATIONAL BANK	0.01%	CONTRIBUTIONS ACCOUNT	6700289260	----	CHECKING	\$61,940.02

***Due to Covid-19, the rates were substantially low, therefore, these accounts were closed. The Library is holding money until better interest rate is available.**



**Yonkers Public Library (YPL) Board of Trustees Meeting
Management Report
January 13, 2022**

COVID-19 Updates: The Omicron variant has had a major impact on YPL staff and operations. As of the writing of this report, 9 library workers have tested positive for COVID-19 since the last YPL board meeting. This is nearly as many cases as we've experienced since the beginning of the pandemic through mid-December 2021. Although difficult to prove or disprove, we do not believe that any of these cases were contracted in the library, or resulted in spread to another library worker.

Due to the alarming case rates, YPL transitioned back into a "skeleton crew" model for staffing our buildings on January 3rd. The main goal of this staffing model is not to avoid cases entirely (which is not viable given the prevalence) but rather to avoid overcrowding conditions in workrooms and service points that might lead to spread among coworkers. Staff not assigned to the building have work from home responsibilities and are on call if there are staffing shortages - which are anticipated due to forced quarantines and childcare emergencies. This model will remain in effect through January 28th.

Collections Projects: YPL has undertaken collections shifting projects at all three locations. At Riverfront Library, staff shifted its new books shelving from an underlit and secluded corner of the first floor to a better lit, more central location. In its place, staff established a larger "self-service" section for photocopying, faxes, and printing. At Will Library, new books were previously housed in low height shelving that made our most popular collection difficult to browse. Custodial staff transferred tall, empty bookcases to the new books area, and now the collection is easier to browse and affords more space for face out displays and curation. Crestwood Library took advantage of its semi-closure to rearrange its collections with more logical adjacencies, with consolidated locations for DVDs and media, fiction, and young adult materials. This "retail" approach to collections is intended to better market our collections and make our spaces more attractive and improve the browsing and search experience for readers. Upcoming projects including swapping the locations of the Fine Arts and Young Adult collections at Will Library to make better use of adjacent spaces, and swapping the children's DVDs with children's world language books to make it easier for Spanish speaking patrons to find materials.

Community Development Block Grant (CDBG) application: YPL has submitted an application for funding through the Year 48 (2022) Community Development Block Grant. Riverfront Library is the only YPL location eligible for federal CDBG funds; it is funded by the Housing and Urban Development and administered by the City of Yonkers Planning Department. This year's proposal involves a refresh of the current "Small People's Place" on the second floor, envisioning it as a state-of-the-art playspace modeled on similar spaces in children's museums. The space will be renamed "The Cove" based on its proximity to the Hudson River, and will feature artwork, toys, and equipment that have a river ecosystem theme and promote environmental education and sustainability.

Annual Appeal: The Foundation for the Yonkers Public Library (FYPL) held its annual appeal in December, 2021. FYPL issued a \$15,000 check to YPL this week which will support



programs and special projects, including funding for the aforementioned Cove playspace at Riverfront Library. In 2021, FYPL funding enabled YPL to host Riverfront Video Projections, the spruce up of the Will Library Flynn Room, Make Music Day programming and homework help.

Westchester County Board of Legislators Funding: Last month, YPL was pleased to learn that it was awarded an additional \$30,000 to fund landscaping and sustainability projects at Will Library and Crestwood Library. YPL hopes to use the funds to grow its partnership with Groundwork Hudson Valley and continue improving the outdoor spaces at Will Library. It will also subsidize gardening and sustainability programs at Crestwood Library.

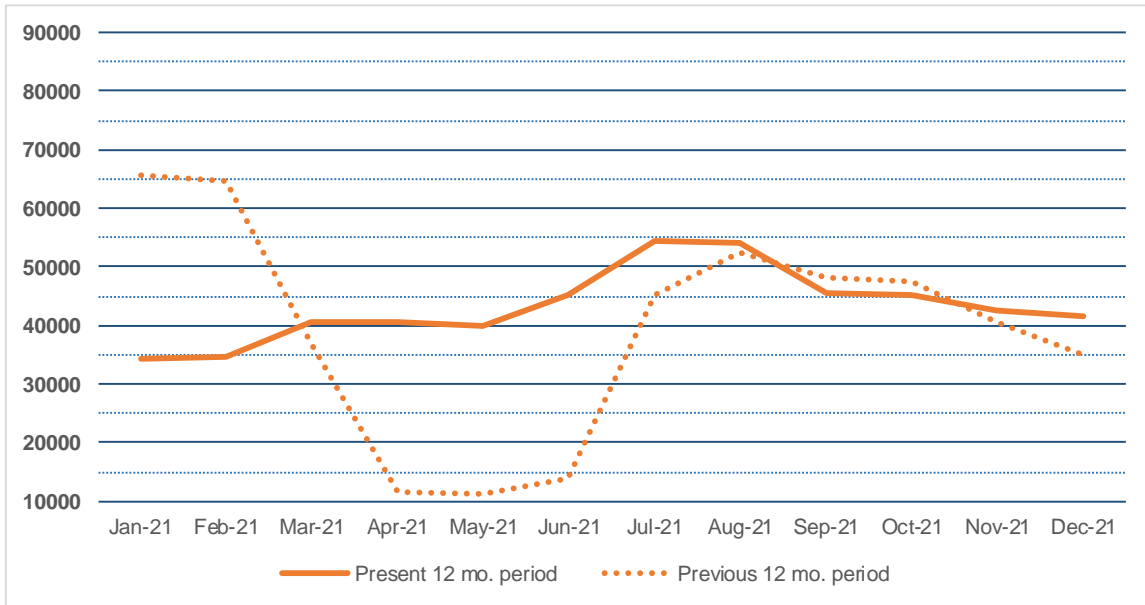
E-rate Funding: E-Rate is a Federal Communications Commission (FCC) program that provides schools and libraries with discounts to broadband technologies and services. For the first time, YPL independently filed an E-rate application. (Previously, Westchester Library System (WLS) applied for partial E-rate coverage on YPL's behalf.) For 2022's E-Rate application, YPL submitted a request for approximately \$75,000 worth of IT networking equipment (including routers, firewalls, switches, access points) and improved broadband speeds from its Internet Service Providers (ISPs). Based on Yonkers adoption rate for the National School Lunch Program, YPL is eligible for 90% reimbursement of equipment costs and 85% of service costs. This should qualify YPL for approximately \$70,000 in savings. In 2023, YPL plans to apply for funding to upgrade internal cabling from Cat5 to Cat6, which will allow networks to better utilize increased bandwidth.

Winter Reading Warmup Challenge: YPL is welcoming 2022 with our annual winter reading program, a reading contest that challenges individuals of all ages to start and keep their reading resolutions. Participants can sign up from January 1-March 15 and choose from one of four age categories and track their progress online or on a paper log. Prizes include a free book when people register and their name entered into a grand prize drawing for an Amazon gift card. A big goal is to encourage children and their caregivers to sign up for the program together. Adults may count any book read to their child twice in both age categories. Additionally, staff simplified the program with system-wide start and end dates and a single graphic for all age categories that brands the program.



CIRCULATION SUMMARY

YONKERS PUBLIC LIBRARY



	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
Present 12 mo. period	34405	34779	40599	40559	39763	45105	54294	53983	45508	45194	42642	41641
Previous 12 mo. period	65766	64816	37052	11424	11111	13859	45281	52569	48249	47643	40546	35009
	-47.7%	-46.3%	9.6%	255.0%	257.9%	225.5%	19.9%	2.7%	-5.7%	-5.1%	5.2%	18.9%

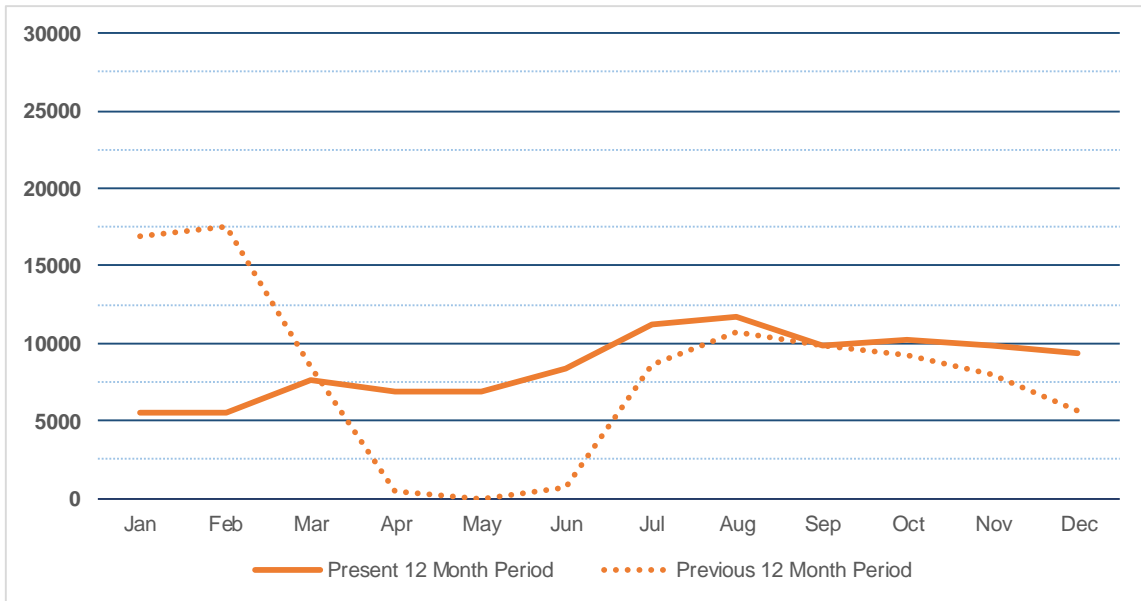
	Dec-20	Dec-21		
_audiobook	446	482	36	8.1%
_biography	374	459	85	22.7%
_express	161	389	228	141.6%
_fiction	4146	4619	473	11.4%
_foreign_language	120	210	90	75.0%
_juv_audiobook	44	61	17	38.6%
_juv_fiction	5410	8706	3296	60.9%
_juv_foreign	58	189	131	225.9%
_juv_movie	795	1107	312	39.2%
_juv_nonfiction	983	1273	290	29.5%
_magazine	64	107	43	67.2%
_movie	4899	6515	1616	33.0%
_music	1395	1721	326	23.4%
_new_book	1730	2286	556	32.1%
_nonfiction	3012	3359	347	11.5%
_ya_av	73	152	79	108.2%
_ya_fiction	878	1533	655	74.6%
_ya_nonfiction	148	142	-6	-4.1%
_Electronic Content Use	9964	7692	-2272	-22.8%

Circulation Profile:	Dec-20	Dec-21	
_audiobook	1.3%	1.2%	-0.1%
_biography	1.1%	1.1%	0.0%
_express	0.5%	0.9%	0.5%
_fiction	11.8%	11.1%	-0.8%
_foreign_language	0.3%	0.5%	0.2%
_juv_audiobook	0.1%	0.1%	0.0%
_juv_fiction	15.5%	20.9%	5.5%
_juv_foreign	0.2%	0.5%	0.3%
_juv_movie	2.3%	2.7%	0.4%
_juv_nonfiction	2.8%	3.1%	0.2%
_magazine	0.2%	0.3%	0.1%
_movie	14.0%	15.6%	1.7%
_music	4.0%	4.1%	0.1%
_new_book	4.9%	5.5%	0.5%
_nonfiction	8.6%	8.1%	-0.5%
_ya_av	0.2%	0.4%	0.2%
_ya_fiction	2.5%	3.7%	1.2%
_ya_nonfiction	0.4%	0.3%	-0.1%
_Electronic Content Use	28.46%	18.47%	-10.0%



CIRCULATION SUMMARY

RIVERFRONT LIBRARY



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Present 12 Month Period	5579	5533	7584	6928	6918	8405	11229	11756	9812	10201	9799	9399
Previous 12 Month Period	16888	17557	8554	491	9	650	8644	10739	9807	9186	7995	5654
	-67.0%	-68.5%	-11.3%			29.9%	9.5%	0.1%	11.0%	22.6%	66.2%	

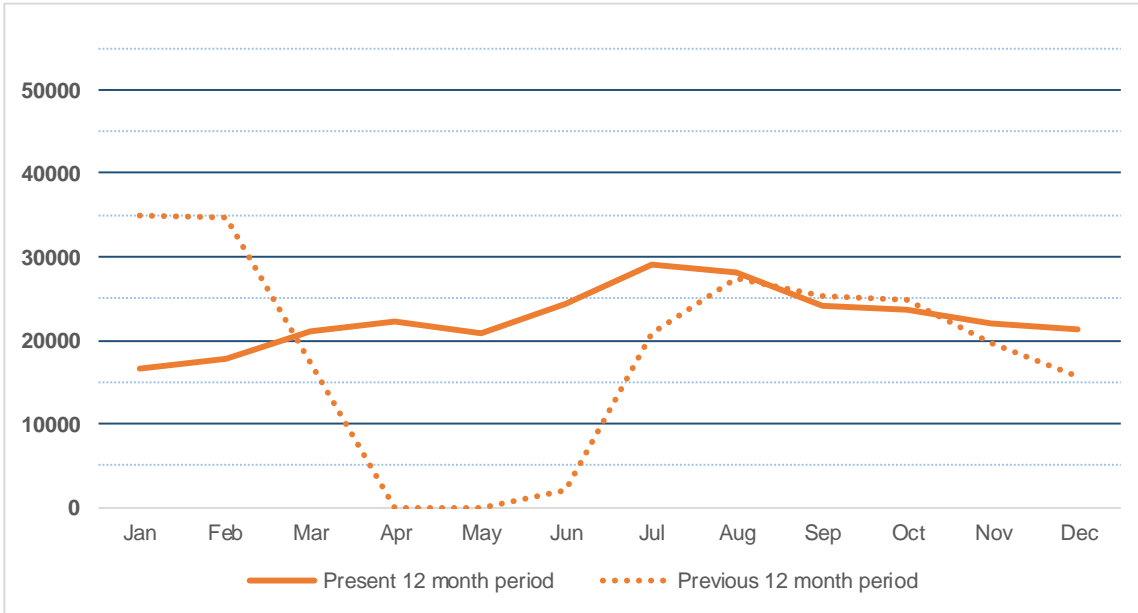
	Dec-20	Dec-21		
_audiobook	77	109	32	41.6%
_biography	80	128	48	60.0%
_express	65	223	158	243.1%
_fiction	855	1041	186	21.8%
_foreign_language	79	137	58	73.4%
_juvenile_audiobook	9	3	-6	-66.7%
_juvenile_fiction	968	2148	1180	121.9%
_juvenile_foreign	15	98	83	553.3%
_juvenile_movie	127	410	283	222.8%
_juvenile_nonfiction	240	265	25	10.4%
_magazine	6	8	2	33.3%
_movie	1276	2079	803	62.9%
_music	222	186	-36	-16.2%
_new_book	299	360	61	20.4%
_nonfiction	794	971	177	22.3%
_young_adult_av	28	78	50	178.6%
_young_adult_fiction	345	694	349	101.2%
_young_adult_nonfiction	39	30	-9	-23.1%

Circulation Profile:	Dec-20	Dec-21	
_audiobook	1.4%	1.2%	-0.2%
_biography	1.4%	1.4%	-0.1%
_express	1.1%	2.4%	1.2%
_fiction	15.1%	11.1%	-4.0%
_foreign_language	1.4%	1.5%	0.1%
_juvenile_audiobook	0.2%	0.0%	-0.1%
_juvenile_fiction	17.1%	22.9%	5.7%
_juvenile_foreign	0.3%	1.0%	0.8%
_juvenile_movie	2.2%	4.4%	2.1%
_juvenile_nonfiction	4.2%	2.8%	-1.4%
_magazine	0.1%	0.1%	0.0%
_movie	22.6%	22.1%	-0.4%
_music	3.9%	2.0%	-1.9%
_new_book	5.3%	3.8%	-1.5%
_nonfiction	14.0%	10.3%	-3.7%
_young_adult_av	0.5%	0.8%	0.3%
_young_adult_fiction	6.1%	7.4%	1.3%
_young_adult_nonfiction	0.7%	0.3%	-0.4%



CIRCULATION SUMMARY

GRINTON I. WILL LIBRARY



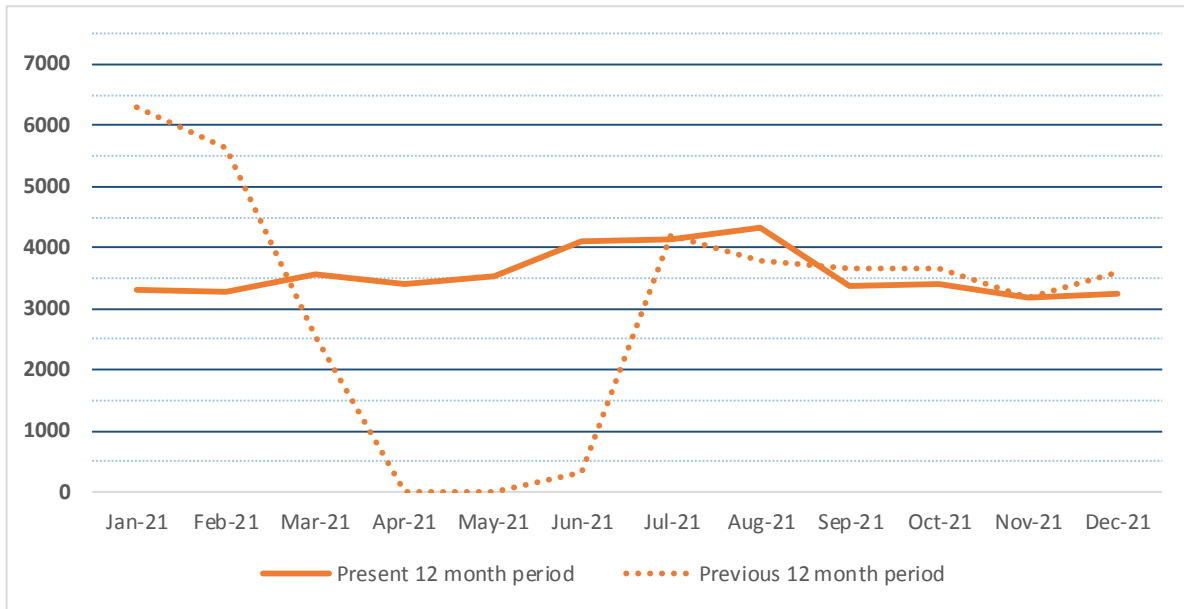
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Present 12 month period	16573	17752	21019	22280	20815	24351	29135	28046	24025	23574	21930	21304
Previous 12 month period	35005	34799	17208	37	25	2033	20880	27527	25283	24861	19726	15789
	-52.7%	-49.0%	22.1%			39.5%	1.9%	-5.0%	-5.2%	11.2%	34.9%	

	Dec-20	Dec-21		
_audiobook	314	324	10	3.2%
_biography	227	274	47	20.7%
_express	84	157	73	86.9%
_fiction	2655	3077	422	15.9%
_foreign_language	41	73	32	78.0%
_juv_audiobook	29	52	23	79.3%
_juv_fiction	3600	5956	2,356	65.4%
_juv_foreign	38	88	50	131.6%
_juv_movie	617	651	34	5.5%
_juv_nonfiction	582	834	252	43.3%
_magazine	57	78	21	36.8%
_movie	3069	3839	770	25.1%
_music	1000	1475	475	47.5%
_new_book	1126	1397	271	24.1%
_nonfiction	1707	1999	292	17.1%
_ya_av	27	36	9	33.3%
_ya_fiction	407	739	332	81.6%
_ya-nonfiction	66	94	28	42.4%

Circulation Profile:	Dec-20	Dec-21	
_audiobook	2.0%	1.5%	-0.5%
_biography	1.4%	1.3%	-0.2%
_express	0.5%	0.7%	0.2%
_fiction	16.8%	14.4%	-2.4%
_foreign_language	0.3%	0.3%	0.1%
_juv_audiobook	0.2%	0.2%	0.1%
_juv_fiction	22.8%	28.0%	5.2%
_juv_foreign	0.2%	0.4%	0.2%
_juv_movie	3.9%	3.1%	-0.9%
_juv_nonfiction	3.7%	3.9%	0.2%
_magazine	0.4%	0.4%	0.0%
_movie	19.4%	18.0%	-1.4%
_music	6.3%	6.9%	0.6%
_new_book	7.1%	6.6%	-0.6%
_nonfiction	10.8%	9.4%	-1.4%
_ya_av	0.2%	0.2%	0.0%
_ya_fiction	2.6%	3.5%	0.9%
_ya-nonfiction	0.4%	0.4%	0.0%

CIRCULATION SUMMARY

CRESTWOOD LIBRARY



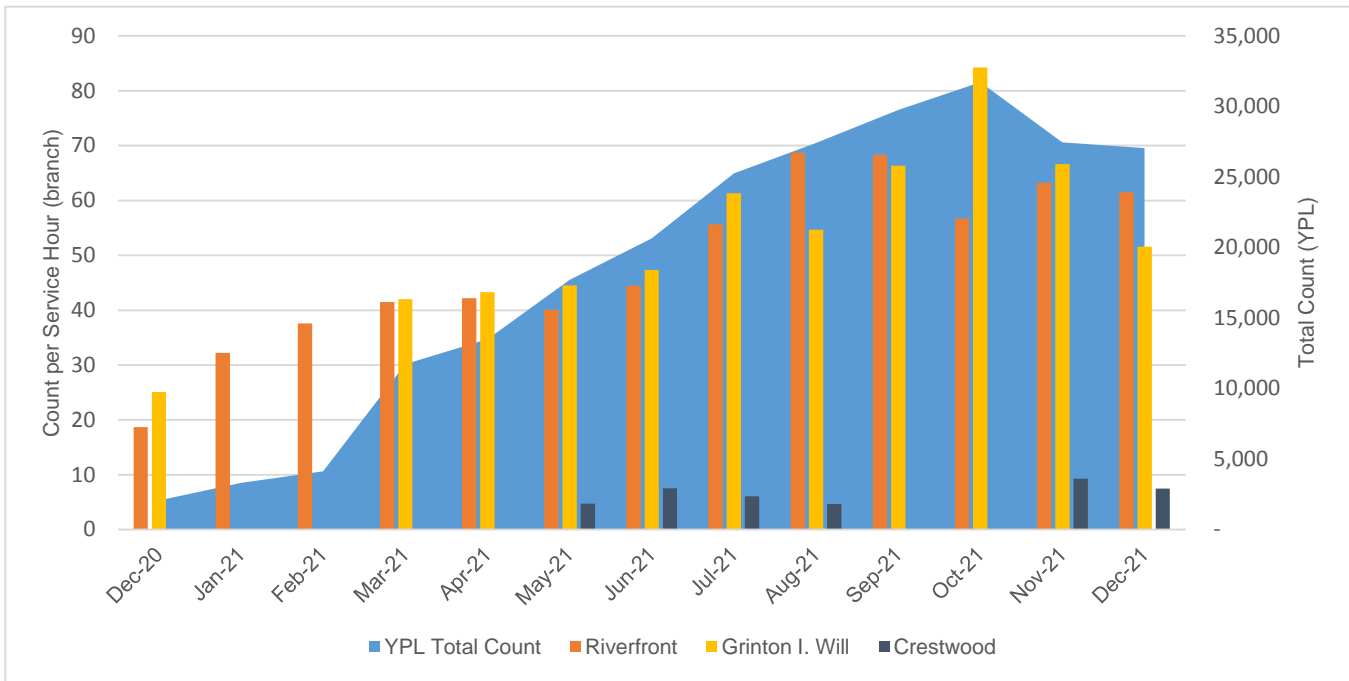
	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
Present 12 month period	3319	3290	3549	3412	3517	4088	4150	4314	3379	3415	3187	3246
Previous 12 month period	6300	5617	2540	2	11	323	4208	3778	3663	3663	3180	3602
	-47.3%	-41.4%	39.7%				-1.4%	14.2%	-7.8%	-6.8%	0.2%	-9.9%

	Dec-20	Dec-21		
_audiobook	55	49	-6	-10.9%
_biography	67	57	-10	-14.9%
_express	12	9	-3	-25.0%
_fiction	636	501	-135	-21.2%
_foreign_language	0	0	0	0.0%
_juv_audiobook	6	6	0	0.0%
_juv_fiction	842	602	-240	-28.5%
_juv_foreign	5	3	-2	-40.0%
_juv_movie	51	46	-5	-9.8%
_juv_nonfiction	161	174	13	8.1%
_magazine	1	21	20	2000.0%
_movie	554	597	43	7.8%
_music	173	60	-113	-65.3%
_nonfiction	511	389	-122	-23.9%
_new_book	305	529	224	73.4%
_ya_av	18	38	20	111.1%
_ya_fiction	126	100	-26	-20.6%
_ya_nonfiction	43	18	-25	-58.1%

Circulation Profile:	Dec-20	Dec-21	
_audiobook	1.5%	1.5%	0.0%
_biography	1.9%	1.8%	-0.1%
_express	0.3%	0.3%	-0.1%
_fiction	17.7%	15.4%	-2.2%
_foreign_language	0.0%	0.0%	0.0%
_juv_audiobook	0.2%	0.2%	0.0%
_juv_fiction	23.4%	18.5%	-4.8%
_juv_foreign	0.1%	0.1%	0.0%
_juv_movie	1.4%	1.4%	0.0%
_juv_nonfiction	4.5%	5.4%	0.9%
_magazine	0.0%	0.6%	0.6%
_movie	15.4%	18.4%	3.0%
_music	4.8%	1.8%	-3.0%
_nonfiction	14.2%	12.0%	-2.2%
_new_book	8.5%	16.3%	7.8%
_ya_av	0.5%	1.2%	0.7%
_ya_fiction	3.5%	3.1%	-0.4%
_ya_nonfiction	1.2%	0.6%	-0.6%



TURNSTILE COUNTS



	Riverfront			Grinton I. Will			Crestwood			YPL Total Count
	Count	Hours	Per Hour	Count	Hours	Per Hour	Count	Hours	Per Hour	
Dec-20	887	47.5	19	1,192	47.5	25	-	-	0	2,079
Jan-21	3,319	103	32				-	-	0	3,319
Feb-21	4,133	110	38				-	-	0	4,133
Mar-21	6,268	151	42	5,460	130	42	-	-	0	11,728
Apr-21	6,670	158	42	6,845	158	43	-	-	0	13,515
May-21	8,015	200	40	9,215	207	45	473	100	5	17,703
Jun-21	9,599	216	44	10,219	216	47	823	109	8	20,641
Jul-21	11,918	214	56	12,693	207	61	649	107	6	25,260
Aug-21	14,981	218	69	11,918	218	55	508	109	5	27,407
Sep-21	15,096	221	68	14,656	221	66	-	-	0	29,752
Oct-21	12,764	225	57	18,955	225	84	-	-	0	31,719
Nov-21	13,225	209	63	13,931	209	67	288	31	9	27,444
Dec-21	14,212	231	62	11,911	231	52	929	124	7	27,052

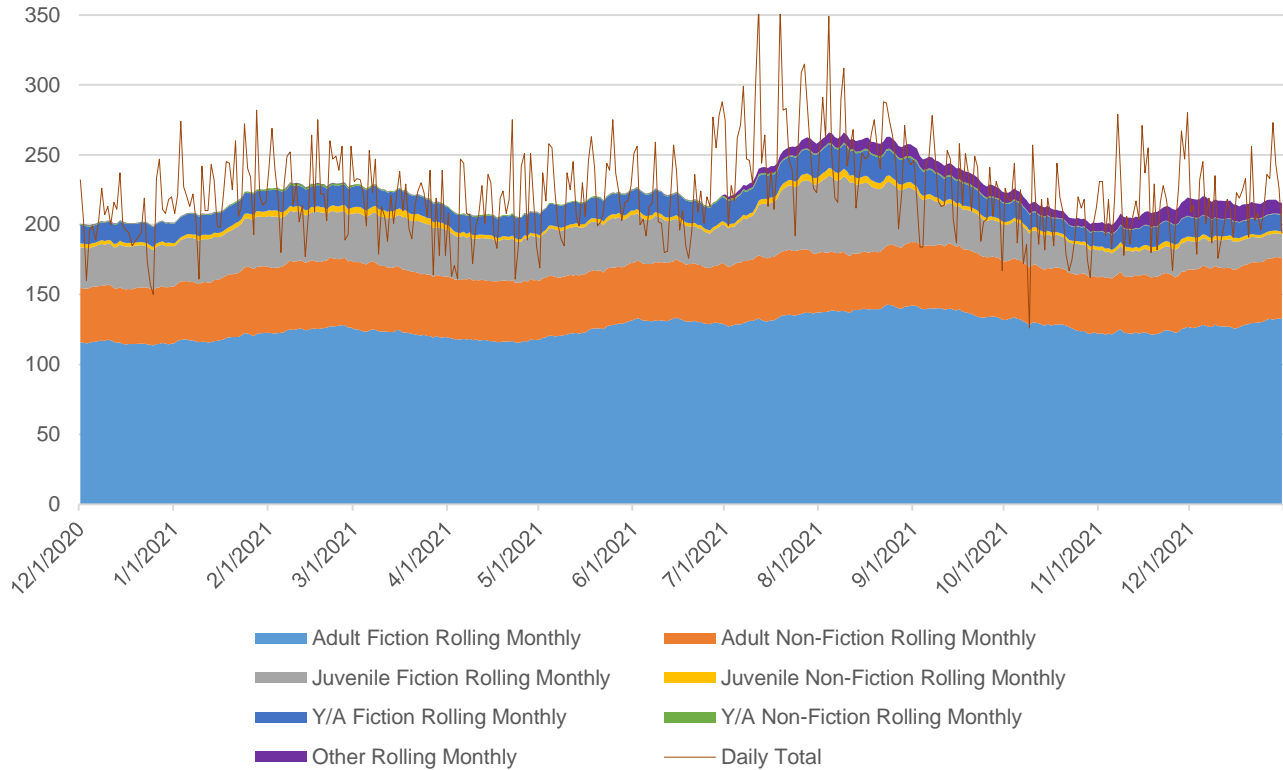
Notes: Total Monthly Patrons in January-February incomplete due to gate counter malfunction at Grinton I. Will

Crestwood Library closed in September and October due to Hurricane Ida; reopened Nov. 22



ELECTRONIC RESOURCES SUMMARY

Daily OverDrive Checkouts



	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	TOTAL
Dec-20	3564	1269	891	77	448	16	6274
Jan-21	3795	1471	1073	118	473	34	6965
Feb-21	3530	1353	960	116	415	35	6409
Mar-21	3685	1343	1053	118	417	22	6643
Apr-21	3525	1290	931	60	452	19	6283
May-21	4063	1253	1042	92	446	20	6921
Jun-21	3877	1298	825	72	518	32	6627
Jul-21	4239	1307	1511	142	525	24	8009
Aug-21	4375	1415	1215	128	539	41	7972
Sep-21	3964	1250	793	63	402	18	6708
Oct-21	3801	1257	603	76	320	17	6257
Nov-21	3811	1231	613	91	431	12	6587
Dec-21	4106	1355	521	59	364	15	6675

ELECTRONIC RESOURCES SUMMARY

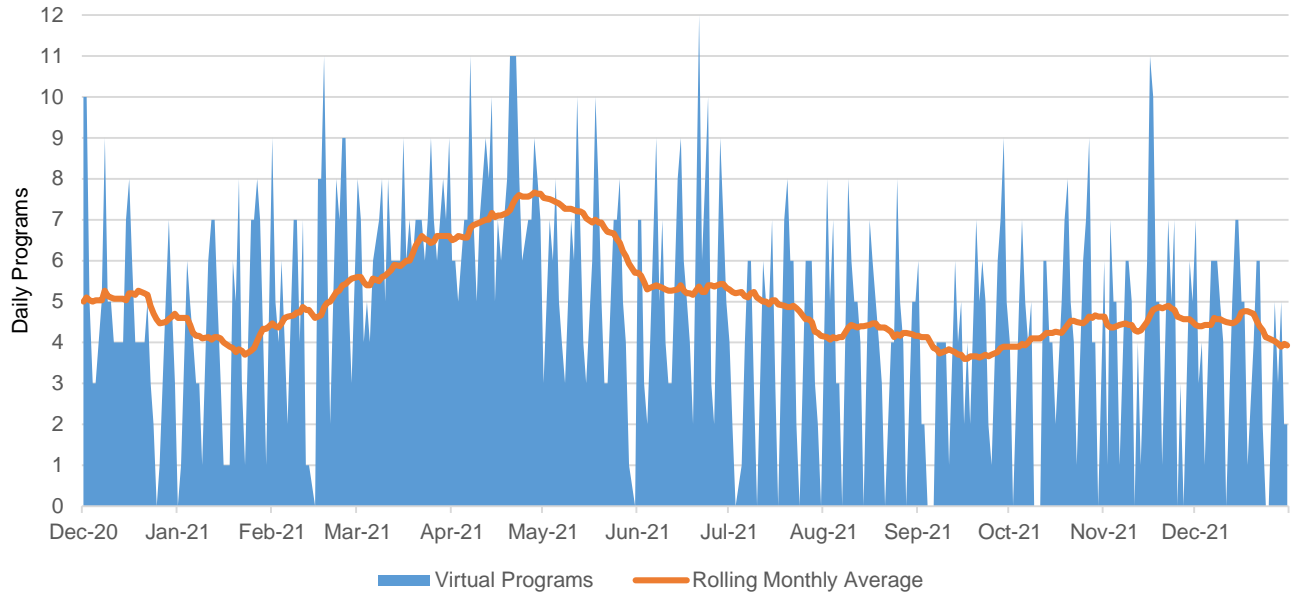
Hoopla Circulation

	Audiobook	Comic	eBook	Movie	Music	Television	Total	New Patrons
Dec-20	344	105	370	147	57	90	1113	26
Jan-21	416	123	378	112	46	129	1204	37
Feb-21	317	134	319	172	51	151	1144	24
Mar-21	334	115	291	145	65	143	1093	13
Apr-21	356	108	285	87	65	181	1082	10
May-21	387	87	217	108	65	135	999	9
Jun-21	405	101	250	98	59	127	1040	16
Jul-21	396	87	308	79	42	158	1070	33
Aug-21	467	122	280	96	45	149	1159	10
Sep-21	389	89	222	89	44	119	952	14
Oct-21	452	74	225	94	63	160	1068	11
Nov-21	457	114	245	113	65	144	1138	13
Dec-21	408	82	244	99	70	108	1015	51

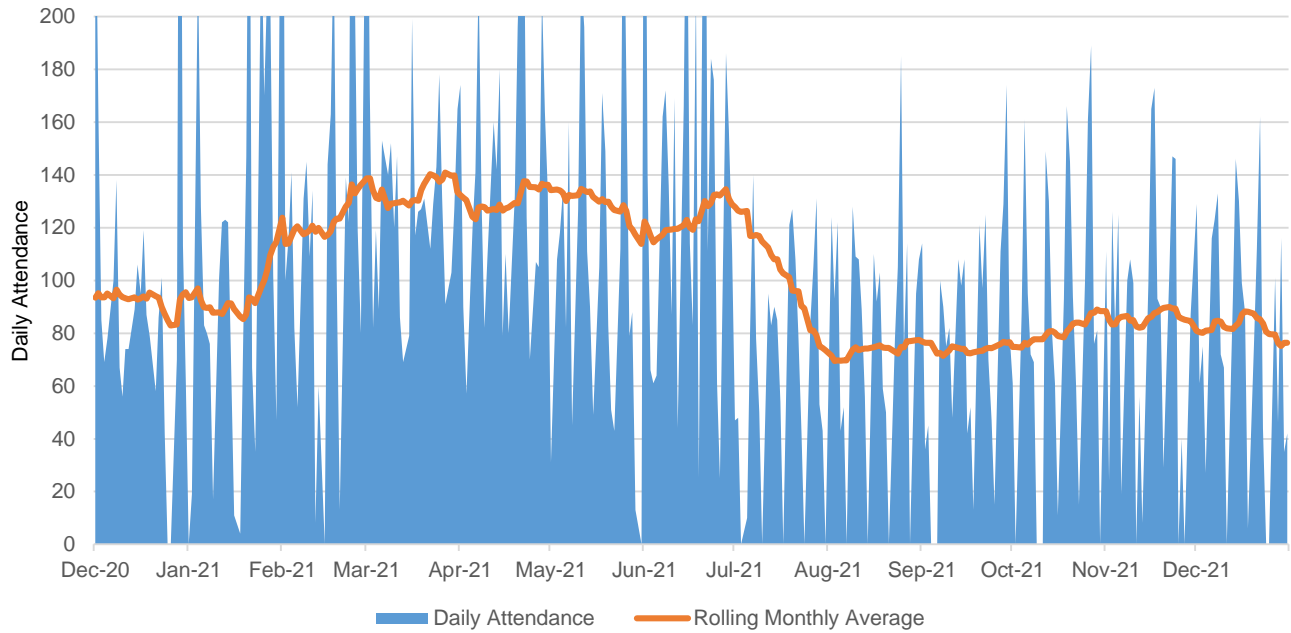


VIRTUAL PROGRAMMING SUMMARY

YPL Virtual Programming Sessions



YPL Virtual Programming Attendance



	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
Sessions	131	110	133	181	199	140	150	104	114	103	112	118	107
Attendance	2671	2792	3110	3594	3602	2803	3685	1754	2097	1980	2159	2139	2099



QUARTERLY REPORTS

RIVERFRONT LIBRARY OCTOBER, NOVEMBER, AND DECEMBER 2021

The Riverfront Library continues to be the center of our community, a place where people are welcome to come together and share life.

Here everyone is given an equal chance to learn and to grow. No matter what the request may be – a desire to read the latest best seller, an appeal for assistance in creating a resume, a need to have a document notarized, or a wish to attend one of our many free events – the staff is always more than willing to help meet it. Meeting patrons' needs, with prompt, efficient, and courteous service, is what we are all about.

In pursuit of this goal, the Riverfront Library maintains a current collection of books and other resources reflecting the needs and interests of the community, presents programs of interest to the community, and cooperates with other organizations and agencies to expand and strengthen services for the benefit of the community.

Programming

We are happy to report that even in this era of pandemic, Riverfront Library patrons have been able to access music, movies, eBooks and more thanks to the marvels of computer technology.

Moreover, both adult and teen programs were offered in-person as well as virtually during the last quarter. Taking into account both the regularly scheduled adult programs and the special adult programs that were offered during the quarter, a total of 678 adults took part in them. In-person highlights included our first blood drive since 2019, an antiques appraisal program, and a series of ukulele lessons. Virtual programs included programs on wellness, on graphic novels, on genealogy, and on job searching.

The Riverfront Library Children's Department continues to expand its programming with the aim of providing every child in the community with access to reading materials and library services. Even when the Library building was closed, and now during regular after-hours, kids continue to have access to our digital resources, including daily online homework help. The department plays an essential role, as well, in supporting children of all ages and their families in developing a love for reading.

During the last quarter, the Children's Department presented 84 programs, drawing a total of 1,179 children and parents. These programs included Homework Help, *Storytime with Ralph*, *Terrific Toddler-Time*, *Father Goose Time*, tales with Cooper the therapy dog, *Legorama*, *Family Game Time*, *fun family films*, a painting session (with juice), a Halloween Story hour, a Halloween movie and costume party, America Reads, a Thespian Arts workshop, Zumba for *Kids*, a *button making workshop*, a Thanksgiving Storytime and crafts session, *Family Services Storytime*, a *STEM* workshop, a session of Arts and Crafts, a *Winter Wonderland* workshop, and a Meet and Greet with Santa Claus for special needs children.

In an event facilitated by Eileen Fusco, the holiday season arrived here in grand style on December 1, 2022, as 103 patrons met Mr. and Mrs. Santa Claus (Eugene Howell and part-time librarian Mary Jackson). The Clauses were ably assisted by Circulation staff Elf Doug Hickey.

In addition, the Children's Department organized a craft program with the children and Liz Caruso from the Circulation department made reindeer cookies that flew off the plates.



QUARTERLY REPORTS

Teen programming during the quarter included grab-and-go crafts (358 patrons took part), ACT practice exams, and crafts and to-go snacks in celebration of both Halloween and Thanksgiving. – along with perennial Riverfront program favorites such as gaming and the teen speakeasy.

For almost the last 20 years, International Baccalaureate students from Yonkers High School have attended a research orientation program here at the Riverfront Library, assisted by Yonkers HS teachers and by librarians from both the Riverfront and Sarah Lawrence libraries. Mary Robison hoped to hold the program in-person again at the Riverfront Library in mid-January; but the pandemic has forced the Library to reschedule it virtually..

Four students from Sarah Lawrence College have served the Riverfront Library as interns this fall, assisting the Reference Department in programming and research. They studied Yonkers history and presented their findings to the library staff; they assisted with teen programs, and they interviewed patrons and staff regarding library programming and community outreach. We extend many thanks to Mellon Humanities Fellow Dr. Kishauna Soljour for facilitating the intern program.

Notary Service

In addition to being a Children's Department librarian, Ralph Guida is a state-certified notary public. As such, and without charging a fee, he notarizes documents for the Library's patrons. During the last quarter, he notarized 288 documents.

Community Engagement

The Branch Administrator Sandy Amoyaw has continued, during the quarter, to attend meetings with the Salvation Army and the Yonkers Rotary International.

Eugene Howell continues to serve as our liaison with the Community Network, sharing current information throughout the Yonkers Public Library system on the availability of social services to local residents.

Arnaldo Torres continues his work as secretary of the Yonkers YMCA's Board of Directors. He was instrumental in engaging YMCA Executive Director Lucia Ortiz to be the first outside speaker at YPL's Diversity, Equity, and Inclusion Committee meeting in November.

The Riverfront Library collaborated with the Westchester County Department of Health with the following vaccine clinics in the Library.

First Vaccination Clinic., - October 2nd, 2021 (1st. Dose), October 23rd, 2021 (2nd. Dose)

Second Vaccination Clinic -November 20th, 2021 (1st.Dose), December 18th, 2021 (2nd. Dose).

The Riverfront Library hosted the Westchester County Board of Election for the early voting from October 23rd, 2021 through October 31st, 2021 in the Atrium.

Family Night with the Yonkers Public School- The Riverfront Library collaborated with the Yonkers Middle High School, and the Hispanic Multicultural Club to celebrate the Hispanic culture and diversity at YMHS. Lawrence Farah and Isanel Pimentel represented the Library and were able to register staff and students with library cards.

The International Youth Festival for Peace - the Library collaborated with the Yonkers City Council Majority leader Pineda-Isaac, in partnership with the United Nation to help promote the program. The festival's programs included a range of art works by youth, cultural music and dance.



QUARTERLY REPORTS

LGBT+ Youth Pride: As part of the Yonkers Public Library's outreach to the LGBT+ teen community, the Riverfront Library joined the Center Lane teen center at an outdoors event to celebrate LGBT+ History Month. Teen Librarian Eileen Fusco, Arnaldo Torres, and Deputy Director Shauna Porteus celebrated Pride Month with over 100 kids, tweens, and teens through games, reading and crafts at Saxon Woods Park in Harrison.

Collection Development

In order to better serve the large Spanish speaking population of Yonkers, the Children's Department engaged in a major revamping of their bilingual book collection. Mary Robison collaborated with Haifa Bint-Kadi to improve the Riverfront Library's collection of art books. Ana Gantzer received funding to refresh and improve the Spanish-language print collection, and to add print reference materials to the Riverfront Library's Spanish collection.

Staff Development

Members of the Riverfront Library staff are encouraged to participate in staff development workshops to enhance their work performance. The following events were attended by staff. Eileen Fusco, Ana Gantzer, and Mary Robison attended the fall NYLA conference held at Syracuse. Tara Somersall, Renee Rabadi Santana, and Michelle Halpern participated in the Advocacy 101 parenting webinar, a session on Window 10 Tips and Techniques, a DIBS Demo, and the Winter Reading Challenge. In addition, staff participated in NYLA's virtual conference and also attended webinars and training sessions on library technology, on dealing with difficult patrons, on CUNY's digital history archive, and on graphic novels.

Library Displays

Exhibited during the fourth quarter were displays on various themes and holidays, including displays on veterans and D-Day, National Literacy month, Diabetes Awareness, Native American heritage, Italian heritage, and New Parenting; and on Halloween, Thanksgiving, Hanukkah, Christmas, and Three Kings Day. Our new Bilingual Children's Books were also on display, as were exhibits that the Library staff prepared to honor the lives of Anne Rice and bell hooks (both of whom died in December).

I extend to the Riverfront Library staff my sincere thanks, especially for the quality of your work, which – like your dedication – is outstanding. Endeavoring to take our Library to new heights, you always go above and beyond what's expected of you. Convinced that loyal and dedicated staff are the foundation for any successful organization, I thank you again for your contribution to our success throughout this year.

Respectfully Submitted,

Sandy Amoyaw

Branch Administrator, Riverfront Library



QUARTERLY REPORTS

QUARTERLY REPORT-GRINTON I. WILL LIBRARY OCTOBER-DECEMBER 2021

The library staff kicked-off the holiday season with our Winter Wonderland Event. Families enjoyed the patio tree lighting, holiday crafts, hot cocoa, a surprise visit from Santa and the elves, and a special reading of *The Night Before Christmas*. The gift of laughter and joy filled our building. Other holiday programs included *The Bling's The Thing Earring Workshop*, *Las Posadas Celebration and Craft*, *Decorate a Gingerbread House*, and holiday cupcakes and cards. Staff looked quite colorful on Will's First Annual Ugly Festive Sweater day.

Musical and dance performances were back for the public to enjoy. The Westchester Musicians Guild and the Yonkers Philharmonic held public performances, and the Friends of the Library sponsored two events, a *Mama Mia Concert* and *An Afternoon with Beethoven*. Arts Westchester made the *Parampara Indian Classical Music Program* possible, and a free *Chaminade Music Club Concert* featured the *Janelle Jazz Trio*. A celebration of Hispanic Heritage Month included the *Telpochcalli Traditional Mexican and Performing Arts & Theatre Group* who performed traditional *Day of the Dead Dances*.

Patrons are taking better care of themselves and living healthier lifestyles with help from our community partners and public programs. New York-Presbyterian Hospital cosponsored the program *Protecting Your Gut Health* during the holidays. Tarsha Gibbons from Gibbons Family Fitness provided tips on making it through the holidays without losing focus on long term health goals. Patrons learned about plant-based diets and eating more fruits that lead us to live healthier and happier lives. Westchester Library System volunteers helped with Medicare and healthcare coverage questions in *Demystifying Medicare*. VIP Network and New York State of Health partnered with outreach librarian Alan Houston to offer the Pfizer, Moderna and Johnson and Johnson vaccines and booster shots in our pop-up COVID-19 Vaccination Clinics, where 156 vaccines were administered. Seniors worked on their flexibility and balance in Enhanced Fitness classes, and patrons connected with our local birds and trees in our Will Nature Walks. On one of the walks 17 bird species were identified as well as lots of fall colors and floral blooms.

The public enjoyed the variety of programs coordinated and hosted by the Children's and Teen Departments. Highlights from this quarter include: *Family Film: Jungle Cruise*, *Painting with Teresa*, *Bingo's Birthday for Teens*, *Gaming*, *Cupcakes and Cards*, *Holiday Jam with Zev*, *Robert The Guitar*, *Arch For Kids Make a Cozy Cottage*, *Winter Holiday Express with Magic Jim*, *Matinee Movie: The Uninvited*, *Homework Helper*, *Storytime*, *Read with Cooper*, and *Day of the Dead*. Our evening YPL presents program had speakers on the Old Croton Aqueduct, Fire Stations in Westchester County, and Pearl Harbor Remembrance Day. In the Heights was the matinee movie for adults.

The staff continued to learn and gain important skills via their participation in professional development workshops and webinars, including the following: *Mythbusting with OverDrive: Diversity, Equity and Inclusion meetings and presentations*. *Nature Programming in Libraries*; *Innovative Ways to Talk About Your Digital Collections*; *LinkedIn Learning for Libraries*; and *How to Serve Teen Patrons*. They also shared their interests and expertise in various blog posts, including the *Born This Month* posts that highlighted Jane Austen and Louisa May Alcott and the podcast reviews for *Ear Hustle*, *The Steam Room*, *Stuff You Missed in History*, *The Bowery boys*, and *The Moth & Bad Women: Ripper Retold*. Other blogs thanked the Friends of the Library, honored the History of *Dia De Los Muertos* and *Pearl Remembrance Day*.



QUARTERLY REPORTS

Will patrons are enjoying a new art exhibit, *Expressive Imaginations*, by Kikito Rodriguez. He is a Dominican multidisciplinary artist who uses canvas to create an unusual flow of images, atmospheres, allusions and metamorphic chromatic spaces. Patrons also enjoyed the displays for Italian American Heritage Month, Halloween, Red Planet Day, Best of 2021, Native American Heritage Month, Veterans Day, Winter Wonderland, Thanksgiving, a Colin Powell Tribute, Read a New Book Month and Teens Cook.

During this quarter, the Will Library elevator was out for an extended period of time. We are appreciative of the new elevator door and are looking forward to a full replacement in 2022. The children's office had a "make-over," including new desks and computers. The DVD collection has an up-to-date look thanks to the new bookshelves that now house the 10,000+ collection. Shelving was relocated and rearranged in the new book area to allow for easier browsing, and the audiobooks were moved to an area that is also easier for browsing and arranging. The circulation department was instrumental in moving and creating the fresh look for these collections.

As we end the year, we are reminded of the importance of our work, especially when patrons send thank-you cards, donate generously to the library, praise the staff, and feel welcome at the library. The gratitude we receive from our community partners and public is due to the dedication, energy, hard work, and passion our staff members bring to their work. I would like to thank each of them for making 2021 a meaningful and successful year.

Aurora Cruz

Grinton I. Will Branch Administrator



QUARTERLY REPORTS

CRESTWOOD LIBRARY OCTOBER, NOVEMBER, DECEMBER 2021

The Fall Quarter concentrated on damage control surrounding the aftermath of Hurricane Ida while still continuing our community partnerships, maintaining seamless customer service to our public, continuing to provide contact free pick up of materials, providing faxing, scanning, and copying services in addition to successfully delivering a wide array of regular high appeal and quality ZOOM programming.

Russell Martinez and the custodial staff were key partners in the major overhaul of the lower level of our building that had Crestwood Crew throwing away all of the items located in the storage closet and staff rooms and performing an intense, heavy weeding of damaged materials of the Children's collection. ServPro handled the professional mold remediation that resulted in the removal of 2.5 feet of sheetrock in the staff room, storage closet and children's room shelving closet to the emergency exit door that was the breach point of the flood water, plus the running of air scrubbers in the lower level for days. The sheetrock was replaced with more resilient greenrock. Warren Panzer Engineers conducted a mold test that we passed at an acceptable level. T&L Contracting completed a total repainting of the staff room, closet and Children's Room. An industrial steel shelving unit was purchased for the storage closet and gasket storage boxes were ordered by the YPL Business office to store any materials housed downstairs to prevent future loss of materials due to water damage.

Carlos Figueroa worked with WLS IT Staff to change our computers to the new ThinkClients. Crestwood is a test site for WLS for this technology and we are working with WLS to resolve issues that will result in faster connection speeds and fewer computer crashes.

Crestwood Crew rallied and with herculean efforts were able to reopen the main reading room floor on Monday November 22nd, after completing a thorough heavy weeding of adult and young adult materials followed by a reorganization in order to improve the flow of materials. Young Adult books are now located in the space formerly known as The Mystery Room, the Mysteries are now interfiled with the Adult Fiction collection, the Blu Rays moved closer to the DVD spinners, the audiobooks and music cds moved next to them to make an AV section in one corner. Adult materials were shifted to make room so that the southwest corner of the Main Reading Room resulted in a Children's Corner. This cozy corner served as a sweet spot for families to visit while major renovations of the lower level were underway and the newly featured Pete the Cat Rug added much color and zest to the space.

Fall programming highlights included weekly evening YOM walks, twice a month in person Coach Charlie fitness sessions, an outdoor Halloween Night Trick or Treating soiree with a late afternoon reading of Wickity Stitch and Tibbet's Halloween with Local Author Elle L. Stone. We tried something new and held two Juice and Paint special events via ZOOM, one in honor of Bat Week where participants painted a pumpkin scene with a bat flying over the moon, and the other celebrating the holiday season by painting the Crestwood Tree. The return of in person Homework Helper with Sarah Hawkins was a much needed step towards regaining continuity of services. Cooper the Therapy Dog returned with in person visits to the library in October and November to promote literacy. The beloved signature children's program, Music & Merriment with Ms. Judy made a comeback a la fresca in October and November, then moved indoors in early December when the weather was too cold. We held a driveway outdoor session of the Melt Method with Louise Fecher before it got too cold. We partnered with John C. Hart Memorial Library to present Tellabration - a celebration of storytelling of family friendly stories by world renowned storytellers including Robin Bady, Carol Birth, Angela Calderella, Tata Canuelas and LuAnn Adams. Bake the World a Better Place with Liz Caruso drew patrons in for Halloween and Reindeer edible fun. The Grab N Go Kits remained a popular feature and we had a solid turnout for in person Candy Sleds before suspending in person programming the third week of December.



QUARTERLY REPORTS

Zoom special events included: Life and Films of Pedro Almodovar (Oct. 5), The World as an Impression: Landscapes of Emilio Dossena (Oct. 13), Celebrating the Art of Italian Artists (Oct. 19), Conversation with Doug Blevins (Oct. 26), Diwali Celebration (Nov. 5), The Importance of Writing a Memoir (Nov. 9), The Art of Emily Carr (Nov. 16), Meet the Author: Pam Kolber-Zicca (Dec. 7), Images of Winter in Art (Dec. 14), A Conversation with Tiziano Dossena (Dec. 21). Recordings of some of these events are on the YPL YouTube Channel and were edited and posted by part-time Crestwood Crew Member, Phil Chopak. Phil Poggiali has become a seasoned interviewer providing insightful Zoom experiences for the Meet the Author series he hosts.

On November 10th, Phil Poggiali and Z co-led a Veteran's Day Girl Scout event where Veteran Glen Sadowski answered questions at Veterans Plaza then the troop walked back to the library where they learned letter writing skills and then created cards and wrote to thank local Veterans for their Service.

On December 2nd, in true Crestwood Fashion the traditional Grand Tree Lighting Ceremony returned after a one year hiatus. Over 500 community members celebrated at this outdoor event in Veteran's Plaza. Friends of Crestwood Library donated candy canes that Santa gave out and Crestwood Crew members held the line for Santa when he pulled up in the local fire truck.

On December 13th, Friends of Crestwood Library served hot chocolate to the public at The Grand Illumination at Untermyer Garden and Jackie Leone, Chris Sheerin, Gabby Monaco and Z went to see the lights that night to support them.

During vacation week, Penzero Productions produced another Nutcracker ZOOM event with tie-in take home activity kits with hot chocolate and candy canes. Mary Nowak and Natalie Varker created kits on the various December holidays (Hanukkah, Shabe Yalda, Navidad, Dia de Reyes, Kwanzaa, Christmas & New Year's) that highlighted different cultural celebrations that were well received by our community. Mary Nowak's decorative flare sprinkled holiday magic around our building to make it a fun, inviting and beautiful destination to visit.

NNORC partnership programs included Kindness Rock kits, Vision board kits, drawing and painting art kits, the popular outdoor in person cultural celebrations of Hispanic Heritage Day and Italian Festivals where live music lifted moods and delicious food preparation demos were devoured.

Friends of Crestwood Library continue to support the library by buying stickers, program supplies and materials. They sponsored the purchase of supplies for sustainability kits in support of Crestwood Crew Member Jackie Leone's ongoing monthly ZOOM program Sustainable YOU! Beloved patron Wynn Camus passed away and her family selected Friends of Crestwood Library as a recipient of donations in her honor due to her affinity and appreciation for Crestwood Library- close to \$2000 have been collected so far.

Manhattanville Graduate student Daphne Platt successfully completed her internship at our library for her course in Education in Leadership in December. We bid adieu to Crestwood Crew Member Sevdil Simnica who is moving to California next month. We thank her for her devoted service.

We continue to provide the winning combination of hybrid services - the mornings with contactless pick up hours and afternoon in-person browsing experiences in order to meet our patron's literacy, educational, recreational and informational needs.

Respectfully submitted,

Z. Baird, Crestwood Library Branch Manager



QUARTERLY REPORTS

Custodial Department October, November, December 2021

In this quarter, my staff in all three facilities have been focused on constant disinfecting of high touch areas multiple times daily. We will continue this practice for the foreseeable future.

Crestwood

Four months after Hurricane Ida, nearly all of the needed repairs and remediation have been completed. All moldy sheetrock, carpet, bookshelves and books have been removed. New sheetrock and tile flooring has been installed. The entire lower floor including the storage room and staff lounge was patched and painted. New electrical outlets in the staff lounge and storage room were installed as well.

Will

During routine inspection I found two aged Sump pumps in the basement had failed and the entire basement had flooded. We immediately ran our backup pumps to remove the flood water.

Both Sump pumps and the controllers had to be replaced.

The long awaited temporary repair to the elevator was finally finished. So far it has been working properly.

To insure the cleanest possible air quality, all air handler filters have again been replaced with the high quality MERV-13 filters.

Riverfront

At the request of Director Montero my staff relocated book stacks from the teen room to the main floor along with other furniture.

We also relocated the security desk and rehung the plexiglas covid barrier for the security desk as well.

Staff

Nothing to report.

Russell Martinez
Supervisor of Custodians



QUARTERLY REPORTS

TECHNICAL PROCESSING DEPARTMENT OCTOBER, NOVEMBER, DECEMBER 2021

The Tech. Processing Department has been processing most of the books that have been ordered from Baker & Taylor to make up for their lack of staffing and ability to fill processed orders. We are processing holiday items and popular materials first. All AV is always done here at Tech.

Although the Baker & Taylor ordering is still not back to normal we are starting to place a few small orders on our processed accounts. We will see how long these orders take and then decide if the larger orders should be also done that way. We will continue to order rush and popular titles to be processed in house so that they are ready for patron use as soon as they are needed.

The Baker & Taylor Book Leasing Program continues to provide shelf ready new books with all three branches using their monthly quotas to obtain titles for their collections. These titles are then returned when they are no longer popular circulating items.

Several staff members, full time and part time, have been participating in the DEI meetings on Thursday mornings.

Tech Processing accommodates all requests from the departments for information, processed materials, and orders using whatever resources are necessary and available. Contacting and working with vendors is a large part of our work.

Monthly budget balances are provided to each Department Head so that they can manage their allotments.

Mary DiChiara

Technical Processing Dept.



QUARTERLY REPORTS

Yonkers Public Library - Graphics Department

Quarterly Report: October-December 2021

#0001 Library Card Application (stock forms)	November (bookmarks)
#2013 Part Time Time Sheets (stock forms)	Movies at the Will Branch, November & December (Flickr, flyers, posters)
Adult Graphic Novel, November & December (Flickr, flyers, posters)	Music with Zev, January (Flickr, flyers, poster)
African American Genealogy (Flickr, flyers, posters)	Musical Theatre Workshops (Flickr, flyers, posters)
America Reads (Flickr, flyers, posters)	My Life (Tiziano Dossena (Flickr)
Annual Christmas Ornament Workshop (Flickr, flyers, posters)	Native American Heritage (bookmarks)
Arch for Kids: Create a Crazy Cottage (Flickr, flyers, posters)	New You in 2022 (Flickr, flyers, posters)
Art With Mark: Drawing (Flickr)	Otaku Anime Hotspot (Flickr, flyers, posters)
Art With Mark: Watercolor Painting (Flickr)	Paint & Juice (Flickr, flyers, poster)
The Art of Emily Carr (Flickr)	Painting with Teresa (Flickr, flyers, poster)
Bellydancing, October & November (Flickr)	Pearl Harbor Remembrance Day (Flickr, flyers, posters)
Black History Month: Jazz & Soul Live (Flickr, flyers, posters)	Protecting your Gut Health (Flickr, flyers, posters)
The Bling's the Thing (Flickr, flyers, posters)	Read with Cooper (Flickr, flyers, poster)
Cartooning with Mike Teator, August, September, December (Flickr)	Reduce Your Diabetes Risk (Flickr)
Cartooning with Mike Teator, Halloween (Flickr)	Riverfront Storytimes (Flickr, flyers, posters)
Cartooning with Mike Teator (Flickr, flyers, poster)	Robert the Guitar, live, December, January (Flickr, flyers, poster)
Celebrate Dia de los Muertos, English/Spanish (Flickr, flyers, posters)	Robert the Guitar, online (Flickr, flyers, poster)
Celebrating Winter Art (Flickr)	Roblox Studio (Flickr, flyers, posters)
Chair Yoga (Flickr)	SAT/ACT (bookmarks)
Cite Your Sources (bookmarks)	STEM Engineering & Design (Flickr, flyers, posters)
Code an App From Scratch (Flickr, flyers, posters)	STEM: Erupting Volcanoes (Flickr, flyers, posters)
Comics Digest (Flickr, flyers, posters)	Sunny Days Sleepless Nights (*Flickr)
Covid Vaccination (Flickr, flyers, poster)	Teen Gaming (Flickr, flyers, posters)
Destressing Techniques (Flickr)	Teen Music Program (Flickr, flyers, posters)
Dia de la Muertos, English/Spanish (Flickr, flyers, posters)	Tellabration (Flickr)
Diwali Celebration (Flickr)	Thanksgiving Toddler Time & Craft (Flickr, flyers, posters)
eBooks (flyers)	Three Kings Day (Flickr, flyers, posters)
Ebooks Basics (Flickr, flyers, posters)	Treelighting (Flickr)
eBooks with Overdrive & Hoopla (Flickr, flyers, posters)	Tutor.com (flyers)
Enhanced Fitness for Seniors (Flickr, flyers, poster)	Two Tails/Tales (Flickr, flyers, posters)
Expressive Imaginations (Flickr, flyers, poster)	Ukulele Class (Flickr, flyers, posters)
Family Films, November, December (Flickr, flyers, poster)	Vision Board 2022 (Flickr)
Family Fitness with Tarsha (Flickr, flyers, poster)	Winter Hoiday Express (Flickr, flyers, posters)
Family Game Time (Flickr, flyers, posters)	Winter Wonderland, Riverfront (Flickr, flyers, posters)
Feature Films, November, December (Flickr, flyers, poster)	Winter Wonderland, Will (Flickr, flyers, posters)
Fire Stations of Westchester County (Flickr, flyers, posters)	YPL Speakeasy_ Holidays (Flickr)
Friends of YPL, November & December (Flickr, flyers, posters)	
Get Organized, August (Flickr)	
Get Started with eBooks (Flickr, flyers, posters)	
Girls Who Code (Flickr, flyers, posters)	
Grab & Go Craft - Thanksgiving (Flickr, flyers, posters)	
Grab & Go Craft - Candy Sleds (Flickr, flyers, posters)	
Grab & Go Craf - Cocoa Mugs (Flickr, flyers, poster)	
Holiday Card Making (Flickr)	
Holiday Drawing (Flickr)	
Holiday Flower Deco (Flickr, flyers, posters)	
Holiday Healthy Eating (Flickr, flyers, posters)	
Holiday Jam with Zev (Flickr, flyers, poster)	
Homework Helper, Riverfront (Flickr, flyers, posters)	
Homework Resources Online (flyers)	
Hoopla (bookmarks)	
Hours (bookmarks)	
Intergenerational Cardmaking Workshop (Flickr)	
Job Search Help (flyers)	
Las Posadas Celebration, English/Spanish (Flickr, flyers, posters)	
Learning Express (bookmarks)	
Legorama Club, November & December (Flickr, flyers, posters)	
Meet the Author Pam Kolber Zicca (Flickr)	
Mocktail Kitchen (Flickr, flyers, poster)	

Mario Pereira, Graphic Artist



BOOK STOCK

DECEMBER 2021

RIVERFRONT LIBRARY	2021	2020
Number of volumes at end of previous month	149,025	
Number of volumes added this month	897	
TOTAL	149,922	
Number of volumes lost/withdrawn this month	533	
TOTAL VOLUMES RIVERFRONT LIBRARY	149,389	145,444

GRINTON I. WILL BRANCH		
Number of volumes at end of previous month	149,985	
Number of volumes added this month	1,066	
TOTAL	151,051	
Number of volumes lost/withdrawn this month	826	
TOTAL VOLUMES GRINTON I. WILL BRANCH	150,225	147,114

CRESTWOOD BRANCH		
Number of volumes at end of previous month	23,443	
Number of volumes added this month	247	
TOTAL	23,690	
Number of volumes lost/withdrawn this month	723	
TOTAL CRESTWOOD BRANCH	22,967	28,840

TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY	322,581	321,398
--	----------------	----------------

