

BOARD OF TRUSTEES

MONTHLY MEETING

Thursday, February 18, 2021

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Meeting ID:
939 3304 9994

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**YONKERS PUBLIC LIBRARY
AGENDA FOR BOARD MEETING
FEBRUARY 18, 2021**

MINUTES

[ACTION ITEM] Approve Minutes of Annual Meeting on January 21, 2021.

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

WLS REPORT

PERSONNEL REPORT

Acknowledge the following terminations:

Garabito, Chelsea, P/T Page, \$14.00/hr, eff. 1/23/21
Miklyukova, Alexandra, P/T Page, \$14.00/hr, eff. 1/23/21
Pena, Alexander P/T Page, \$14.00/hr, eff. 1/23/21
Zapata, Vivian, P/T Page, \$14.00/hr, eff. 1/23/21
Carson, Unique, P/T Page, \$14.00/hr, eff. 1/23/21
DeLeon, Radhalin, P/T Page, \$14.00/hr, eff. 1/23/21
Bowman, Indirah, P/T Page, \$14.00/hr, eff. 1/23/21
Farooqui, Hamza, P/T Page, \$14.00/hr, eff. 1/23/21
Giordano, Elizabeth, P/T Page, \$14.00/hr, eff. 1/23/21
Barbieri, Dante, P/T Page, \$14.00/hr, eff. 1/23/21
Ishak, Christine, P/T Page, \$14.00/hr, eff. 1/23/21
Pichardo, Christian, P/T Page, \$14.00/hr, eff. 1/23/21

COMMITTEE REPORTS

Finance, Budget & Planning- Maron, Jannetti, Saraceno

Employee Relations – Maron, Puglia

Buildings & Grounds – Maron, Puglia

Policy – Maron, Ilarraza

Fundraising & Development – Maron, Jannetti

Foundation Update



RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #824

UNFINISHED BUSINESS

NEW BUSINESS

EXECUTIVE SESSION

NEXT MEETING DATE

Thursday, March 18, 2021



YONKERS PUBLIC LIBRARY
ANNUAL BOARD MEETING
ELECTRONIC MEETING
JANUARY 21, 2021

ATTENDANCE

TRUSTEES:	Nancy Maron Josephine Ilarraza Stephen Jannetti Joseph Puglia John Saraceno
LIBRARY DIRECTOR:	Jesse Montero
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Trustee Puglia
UNION REPRESENTATIVE:	Brandon Neider
GUESTS:	Carlos Figueroa, James Buckley, Michael Oberholtzer, Elizabeth Caruso, Mary Robison, Odalys Aguilar, Rose Bannister, Phillip Poggiali, Mary Ann Penzero, Sumie Hernandez-Moss, Zahra Baird, Arnaldo Torres, Eileen Fusco, Mary Nowak, Christopher Sheerin

The Board Meeting was held electronically via ZOOM ®, Conference ID# 958 3833 8222.

The Board Meeting began at 7:01 pm. Director Montero presided until the Election of Officers for 2021.

MINUTES

On motion of Trustee Puglia, seconded and unanimously carried, the Board approved the Minutes of the Meeting of December 17, 2021.

ELECTION OF OFFICERS FOR 2021

Trustee Puglia of the Nominating Committee announced a slate of nominees. With no other nominations or objections made from the floor, the following Officers were elected by acclamation: Nancy Maron, President; Josephine Ilarraza, Vice-President; Stephen Jannetti, Treasurer.

MANAGEMENT REPORT



Director Montero reported that Riverfront and Grinton I. Will libraries reopened to the public on January 11 following a brief return to contact-free pickup service over the holidays and that there have been no positive cases of coronavirus among the staff since December 4. Crestwood Library remains closed. Director Montero noted that attendance in the buildings has been low since the reopen.

Director Montero updated the Board on the status of new funding. He was pleased to announce that \$7,000 in funding secured by County Legislator Ruth Walter from the Westchester County Board of Legislators was renewed for 2021. This assistance funded more than 100 health and wellness virtual programs which was attended by over 2,800 patrons in 2020.

Director Montero announced a new \$18,000 outdoor sustainability project at the Will Library in partnership with Groundwork Hudson Valley. This project will improve outdoor spaces with new gardens, pollinator pathways and expanded grass areas to mitigate flooding. Locations are being identified and he hoped to have a plan in place soon.

Director Montero also announced that the success of the Foundation for Yonkers Public Library's annual appeal resulted in over \$20,000 of funding for special projects and programs for 2021 and would continue to update the Board on the progress and success of those programs throughout the year.

Director Montero highlighted several recent virtual programs, specifically a community town hall meeting with Councilwoman Shanae Williams, a program on the old Carnegie Yonkers Library and a Back-to-School Night where Yonkers Public School students and parents were introduced to library services. He also announced two information sessions with Sustainable Westchester about the Westchester Power Program, a webinar with St. John's Riverside Hospital about the new coronavirus vaccines and a Winter Reading Challenge to encourage patrons to read more in the new year. YPL is also assessing how it can assist in vaccine distribution and is in regular contact with the City of Yonkers about the availability of its buildings and staff or services.

Director Montero updated the Board on the status of the YPL budget request for fiscal year 2022. He requested a full restoration of the 2021 budget prior to the City of Yonkers' cutbacks following New York State's withholding of additional funding, as well as art gallery curator and young adult librarian positions and additional for Yonkers Public School summer reading requirements and custodial supplies.

UNION REPRESENTATIVE'S REPORT

Union Representative Torres had no report.

WLS REPORT

Trustee Puglia discussed the progress of several IT services provided by WLS, including the launch of a new IT help desk that he hopes will better organize work orders and manage inventory, the installation of new hardware infrastructure and network equipment, the replacement of old public PCs and a new wireless system.



Board President Maron also shared a call she received from the Board President of the Mount Vernon Public Library regarding their difficulties with WLS services. Trustee Puglia replied he believes the lack of support may be a result of human error, not negligence on the part of WLS. However, while he has noticed more movement within WLS IT services, he also noted that several member libraries are unhappy with WLS IT services and have left the organization as a result.

Trustee Puglia also recalled a discussion from the last WLS meeting about the role of trustees at WLS and member libraries and potential conflicts of interest. Board President Maron expressed her concern that any change in the role of trustees at WLS and at member libraries could result in a change of advocacy and representation at the organization.

PERSONNEL REPORT

On motion of Trustee Ilarraza, seconded and unanimously carried, the Board acknowledged the following retirement:

Susan Thaler, Assistant Library Director, \$144,250/yr, eff. 1/4/21

APPOINTMENT OF STANDING COMMITTEES FOR YEAR 2021

Board President Maron appointed trustees to the following standing committees for the year, with additional appointments to follow:

Finance, Budget & Planning – Maron, Jannetti, Saraceno

Employee Relations – Maron, Puglia

Buildings & Grounds – Maron, Puglia

Policy – Maron, Ilarraza

Fundraising & Development – Maron, Jannetti

Foundation update: Board President Maron announced that the Foundation held a successful annual appeal which resulted in twice as many donations as the previous year. She thanked all of the donors for their support and looked forward to planning an event in the spring.

Union Representative Neider arrived and was recognized by the Board. Representative Neider reported that the Union had reviewed and accepted Director Montero's proposed schedule to restore Saturday service whenever appropriate. Representative Neider also inquired about the status of two vacant positions at the circulation department of the Will Library. Director Montero acknowledged that all vacant positions remain unfilled as a result of the City's budget cut for the present fiscal year but hopes to fill them with the new budget.

PAYMENT OF BILLS



On motion of Trustee Jannetti, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #823.

On motion of Trustee Saraceno, seconded and unanimously carried, the Board voted to designate Trustee Puglia to certify claims for payment in the absence of the Treasurer and the President.

UNFINISHED BUSINESS

Board President Maron announced that the Board would complete an annual report to highlight their accomplishments from the past year and asked other trustees for their input. Trustees Jannetti and Ilarraza agreed to meet and discuss the report at another time.

Board President Maron shared with the Board a letter she received from retired Deputy Director Thaler thanking them for honoring her at the last meeting.

NEW BUSINESS

NONE

EXECUTIVE SESSION

NONE

NEXT BOARD MEETING DATE – Thursday, February 18, 2021

On motion of Trustee Saraceno, the Meeting adjourned at 7:46 pm.

Jesse Montero
Library Director & Secretary



Yonkers Public Library

Bill List January 2021

<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
CAPITAL FUNDS				
ABDO SPOTLIGHT-MAGIC WAGON		MATERIALS	1/8/2021	263.40
BAKER & TAYLOR		MATERIALS	1/14/2021	21,013.47
BARNES & NOBLE		MATERIALS	1/27/2021	123.16
CRABTREE PUBLISHING CO.		MATERIALS	1/8/2021	206.39
CRABTREE PUBLISHING CO.		MATERIALS	1/8/2021	374.22
EBSCO		MATERIALS	1/8/2021	109.13
MIDWEST TAPE		MATERIALS	1/27/2021	8.99
MIDWEST TAPE		MATERIALS	1/29/2021	9.74
MIDWEST TAPE		MATERIALS	1/27/2021	10.49
MIDWEST TAPE		MATERIALS	1/27/2021	11.99
MIDWEST TAPE		MATERIALS	1/29/2021	12.59
MIDWEST TAPE		MATERIALS	1/27/2021	14.39
MIDWEST TAPE		MATERIALS	1/27/2021	18.18
MIDWEST TAPE		MATERIALS	1/29/2021	18.18
MIDWEST TAPE		MATERIALS	1/8/2021	20.98
MIDWEST TAPE		MATERIALS	1/27/2021	27.29
MIDWEST TAPE		MATERIALS	1/27/2021	31.47
MIDWEST TAPE		MATERIALS	1/8/2021	38.96
MIDWEST TAPE		MATERIALS	1/8/2021	39.07
MIDWEST TAPE		MATERIALS	1/29/2021	41.97
MIDWEST TAPE		MATERIALS	1/27/2021	55.96
MIDWEST TAPE		MATERIALS	1/27/2021	66.49
MIDWEST TAPE		MATERIALS	1/8/2021	92.38
MIDWEST TAPE		MATERIALS	1/8/2021	102.12
MIDWEST TAPE		MATERIALS	1/29/2021	147.46
MIDWEST TAPE		MATERIALS	1/8/2021	148.29
MIDWEST TAPE		MATERIALS	1/8/2021	230.78
MIDWEST TAPE		MATERIALS	1/27/2021	255.63
MIDWEST TAPE		MATERIALS	1/29/2021	280.80
MIDWEST TAPE		MATERIALS	1/27/2021	326.05
MIDWEST TAPE		MATERIALS	1/27/2021	466.58
PETERSON'S		MATERIALS	1/8/2021	247.13
TOTAL				24,813.73



<u>Vendor Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
CONTRIBUTIONS FUNDS			
ARCHFORKIDS, LLC	VIRTUAL PROGRAM 10/29/20	1/8/2021	300.00
BERGAMINI, GINA	ADULT BELLE DANCE (4)	1/8/2021	200.00
BERGAMINI, GINA	BELLY DANCE CLASSES ON ZOOM	1/20/2021	250.00
CLIFTON, MICHELLE	SOUND MEDITATION ZOOM	1/8/2021	100.00
FECHER, LOUISE	YOGA FOR YOGIS ZOOM	1/8/2021	75.00
LEDESMA, SOLYARIS	ZUMBA THROUGH ZOOM	1/12/2021	75.00
LEDESMA, SOLYARIS	ZUMBA ON ZOOM	1/20/2021	75.00
LEHEALTH, INC.	YOGA FOR YOGIS	1/8/2021	225.00
NUMERIC PICTURES	PROJECTION OF CARNIVAL SPLIT	1/27/2021	2,500.00
PROJECTME, LLC	MINDFUL MONDAY YOGA ZOOM (9)	1/8/2021	675.00
QUALITY OF LIFE, LLC	BODY/MIND FITNESS (9)	1/8/2021	675.00
REILLY, SHANNON	ZOOM YOGA	1/8/2021	75.00
RONG, JIAN-YANG	2 QIGONG CLASSES	1/12/2021	150.00
VANDROSS, GWENDOLYN	ZUMBA 3/2/2020	1/20/2021	70.00
TOTAL GRANTS			5,445.00
KG&D	TEEN CENTER RENOVATIONS STUDY	1/14/2021	7,500.00
TOTAL TRUSTS FUNDS			7,500.00
BAKER & TAYLOR	MATERIALS	1/8/2021	13.93
TOTAL			13.93



10:34 AM
 02/02/21
 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 January 2021

Date	Num	Memo	Amount
Abbey Ice			
01/19/2021	37477	spring water riverfront	33.50
01/29/2021	171176	cooler rental will lib.	47.25
01/29/2021	171199	cooler rental riverfront	47.25
01/29/2021	37478	spring water	27.00
Total Abbey Ice			155.00
ABM Systems			
01/19/2021	0000017764	preventive maintenance Jan...	1,789.75
01/29/2021	0000017810	transformer replacement	312.00
Total ABM Systems			2,101.75
Adams, Luann			
01/11/2021	12-30-20	family storytelling (zoom)	150.00
Total Adams, Luann			150.00
Addo-Prempeh, Victoria			
01/29/2021	122220	reimbursement teen time prog.	63.93
Total Addo-Prempeh, Victoria			63.93
Amazon.com			
01/29/2021	434998499376	composition notebooks	79.96
01/29/2021	436596547995	laptop keyboard for hp probook	15.99
01/29/2021	445584583647	usb microphone	99.00
01/29/2021	448595589845	farberware microwave	114.99
01/29/2021	455488449958	custom stamper	24.95
01/29/2021	456833953884	tower heaters	91.30
01/29/2021	463687584373	36 set watercolor paint	37.99
01/29/2021	465537448979	crayons	24.58
01/29/2021	467837766444	brother typewriter ribbons	20.99
01/29/2021	576496354976	AAA batteries	12.30
01/29/2021	597397695549	popcorn	53.97
01/29/2021	655846577775	kenmore microwave	69.99
01/29/2021	664346689694	Fire 7 tablets	99.98
01/29/2021	668894487476	double sided mounting tape	63.79
01/29/2021	679857634998	glue sticks; composition note...	52.97
01/29/2021	696579859639	office supplies	146.33
01/29/2021	735973485547	popup privacy tent	29.99
01/29/2021	749948354935	microphone stand; usb C ada...	69.98
01/29/2021	839593364333	AAA batteries	12.33
01/29/2021	986938795384	AAA rechargeable battery for...	19.98
Total Amazon.com			1,141.36
Avila, Teresa			
01/11/2021	VR7	esl conversation class (zoom)	150.00
Total Avila, Teresa			150.00
Bergamini, Gina			
01/11/2021	120520	music & movement class (zoo...	50.00
01/11/2021	121920	music & movement class (zoo...	50.00
01/29/2021	1232021	music & movement class (zoo...	50.00
01/29/2021	12921GB	music & movement class (zoo...	50.00
Total Bergamini, Gina			200.00
Cablevision Lightpath			
01/19/2021	100449229	internet 1/1-1/31/21	5,233.55
01/19/2021	100449238	phones 1/1-1/31/21	3,565.85
Total Cablevision Lightpath			8,799.40
Cablevision Optimum			
01/11/2021	07803544469jan21	cable boxes 1/1-1/31/21	16.80
01/19/2021	07803065546jan21	cable boxes 1/8-2/7/21	8.40
01/29/2021	07803550279feb21	internet & phone 1/23-2/22/21	141.44



YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 January 2021

Date	Num	Memo	Amount
Total Cablevision Optimum			166.64
Cengage Learning			
01/27/2021	71665312	ebook subscription 9/1/20-8/3...	300.00
01/27/2021	72535529	credit gale ebook fee	-300.00
Total Cengage Learning			0.00
Citadel Pest Control			
01/19/2021	4055	pest control	200.00
01/29/2021	4071	pest control	200.00
Total Citadel Pest Control			400.00
Con Edison (Consolidated Edison)			
01/19/2021	5909214217jan21	gas 12/1-12/31/20	128.50
Total Con Edison (Consolidated Edison)			128.50
Crown Janitorial			
01/19/2021	471890-1	light bulbs	486.17
01/19/2021	471890-2	window cleaning kit	290.79
Total Crown Janitorial			776.96
Fred B. Design			
01/29/2021	12021FB	website maintenance	390.00
Total Fred B. Design			390.00
Gantzer, Ana			
01/11/2021	123020AG	reimbursement bilingual cook...	28.49
Total Gantzer, Ana			28.49
GovConnection			
01/29/2021	70839907	black toners	242.26
01/29/2021	70857339	makerbot mixed pack	552.32
01/29/2021	70865942	yellow toner cartridges	588.76
Total GovConnection			1,383.34
Grainger			
01/29/2021	9774333174	pneumatic transducer	1,955.00
Total Grainger			1,955.00
Gruppuso Plumbing			
01/11/2021	20-297	faucet repairs will branch	595.00
01/29/2021	21-18	plumbing work crestwood	784.00
01/29/2021	21-16	emergency plumbing crestwo...	2,332.00
Total Gruppuso Plumbing			3,711.00
Journal News, The			
01/29/2021	010121CREST	crestwood periodicals	861.67
Total Journal News, The			861.67
Keane & Beane			
01/19/2021	64584	professional services 12/15/20	42.00
01/19/2021	64585	professional services 12/16/20	42.00
Total Keane & Beane			84.00
LE Health Inc.			
01/29/2021	125	mother winter program (zoom)	75.00
Total LE Health Inc.			75.00
Ledesma, Solyaris			
01/29/2021	1-26-21	zumba (zoom)	75.00
01/29/2021	1-5-21	zumba (zoom)	75.00



YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 January 2021

Date	Num	Memo	Amount
01/29/2021	11-24-20	zumba (zoom)	70.00
Total Ledesma, Solyaris			220.00
01/11/2021	PI 722539	cooling tower service 1/1-1/31...	836.50
Total Metro Group, Inc.			836.50
01/29/2021	12356-77	replaced motor & transformer	1,745.00
Total North State Mechanical Corp.			1,745.00
01/19/2021	47297	quarter rental 1/1-3/31/21	300.00
Total Office Dynamics			300.00
01/19/2021	707489868-01	diy puzzles	56.97
01/29/2021	707626683-01	diy puzzles	56.97
Total Oriental Trading			113.94
01/29/2021	01322CO21016230	materials	366.85
01/29/2021	01322CO21019174	materials	824.91
01/29/2021	01322CO21025470	materials	634.30
Total Overdrive			1,826.06
01/29/2021	2021-00134	chi-chi split concert (zoom)	43.75
Total Petite Concerts			43.75
01/11/2021	2020-Lib-01	history of Alexander Smith & ...	100.00
Total Piwinski, Angelique			100.00
01/29/2021	PM125	mindful monday yoga (zoom)	225.00
Total Project Me LLC			225.00
01/29/2021	9853	key copies	28.00
Total Safeguard Lock & Key			28.00
01/11/2021	19019	maintenance supplies	103.67
Total Schall Hardware			103.67
01/29/2021	00010710545	bioheat oil will branch	8,188.00
01/29/2021	00010710554	bioheat oil crestwood branch	491.12
Total Sprague Operating Resources			8,679.12
01/29/2021	AP5812	janitorial supplies	992.61
Total Sterling Sanitary Supply			992.61
01/19/2021	9144109274jan21	phones 1/1-1/31/21	44.58
01/29/2021	9143372191feb21	phones 1/16-2/15/21	151.32
01/29/2021	9143373015feb21	phone 1/16-2/15/21	50.21
01/29/2021	9147931065feb21	phones 1/19-2/18/21	37.58



YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 January 2021

Date	Num	Memo	Amount
Total Verizon			283.69
Verizon Wireless			
01/11/2021	9869798441	cell phones 11/24-12/23/20	324.41
01/29/2021	9870971987	cell phones 12/11/20-1/10/21	309.07
01/29/2021	9870971988	cell phones 12/11/20-1/10/21	67.40
Total Verizon Wireless			700.88
WB Mason			
01/11/2021	216621631	office supplies	152.73
01/11/2021	CR8591658	credit poster boards	-57.72
01/19/2021	216657703	lunch bags	23.00
01/19/2021	216737827	poly envelope	2.08
01/19/2021	216764475	small vinyl gloves (covid-19)	54.95
01/29/2021	217074647	masks (covid-19)	9.79
01/29/2021	216988831	office supplies	18.96
01/29/2021	217116409	office supplies	371.92
01/29/2021	CR8591656	credit memo sanitizer	-155.75
Total WB Mason			419.96
Westchester Library System			
01/29/2021	201228-8	baker & taylor title source Oc...	2,810.00
01/29/2021	210112-31	movie license 1/17/21-1/12/22	676.00
Total Westchester Library System			3,486.00
Yonkers Chamber of Commerce			
01/29/2021	14560	2021 membership dues	350.00
Total Yonkers Chamber of Commerce			350.00
Zev Haber Music by Zev			
01/11/2021	4955	live music (zoom)	125.00
Total Zev Haber Music by Zev			125.00
TOTAL			43,301.22

YPL Operating Budget 2021 - January

Code	Account Name	Adopted Budget	Current Budget (with transfers)	Spent Previous Months	Spent This Month January	YTD	Balance	% used
101	Salaries	6,489,818	6,489,818	3,571,281	456,038	4,027,319	2,462,500	62%
103	Temp Services	660,600	660,600	319,871	11,245	331,116	329,484	50%
150	Termination Payments	35,000	35,000	10,862	19,973	30,835	4,165	88%
198	Overtime	270,450	270,450	216,401	2,333	218,734	51,716	81%
	Personal Services Total:	7,455,868	7,455,868	4,118,415	489,588	4,608,003	2,847,865	62%
280	Reference Materials	82,000	82,000	20,582	1,826	22,408	59,592	27%
	Materials Total	82,000	82,000	20,582	1,826	22,408	59,592	27%
301	Office Supplies	97110	97,110	40,636	856	41,492	55,618	43%
306	Janitorial Supplies	33100	33100	18,535	1048	19,583	13,517	59%
308	Wearing Apparel	2,971	2,971	0	0	0	2,971	0%
309	Fuel For Heating	85,500	85,500	18,882	8,679	27,561	57,939	32%
312	Hardware	7,025	7,025	2,805	422	3,227	3,798	46%
313	Misc. Supplies	1,000	1,000	0	0	0	1,000	0%
314	Electrical Supplies	750	750	216	486	702	48	94%
327	Nursery Supplies	300	300	0	0	0	300	0%
361	Gas	2,000	2,000	1,055	129	1,184	817	59%
	Material and Supplies Total	229,756	229,756	82,129	11,620	93,749	136,007	41%
401	Insurance	32,575	32,575	26,586	0	26,586	5,989	82%
402	Telephones	63,900	63,900	27,613	4,717	32,330	31,570	51%
403	Printing	13,310	13,310	7,023	831	7,854	5,456	59%
404	Lights and Power	170,226	170,226	12,328	5,606	17,934	152,292	11%
405	Postage	3,800	3,800	405	0	405	3,395	11%
406	Freight and Express	500	500	62	0	62	438	12%
407	Equipment Maint. And Repair	45,700	45,700	21,008	5,401	26,409	19,291	58%
408	Rental of Equipment	14,280	14,280	2,772	395	3,167	11,114	22%
409	Building Maint. And Repair	78,000	78,000	29,358	4,717	34,075	43,925	44%
410	Milage Allowance	685	685	56	0	56	629	8%
413	Professional Fees	183,950	183,950	85,910	1,110	87,020	96,930	47%
415	Outside Labor & Related Charges	45,500	45,500	13,753	784	14,537	30,963	32%
419	Misc. Expenses	16,750	30100	19,388	4,858	24,246	5,854	81%
421	Rental of Space	750,000	750,000	0	0	0	750,000	0%
422	Janitorial Service	2,600	2,600	1,570	400	1,970	630	76%
424	Maint. Of Office Equipment	3200	3200	0	106.96	106.96	3093.04	3%
425	Subscriptions and Publications	121,183	121,183	86,425	4,862	91,287	29,896	75%
430	IT Hardware Maint.	44,000	44,000	19,574	99	19,673	24,327	45%
431	IT Software Licensing and Maint.	486,323	486,323	224,847	8,434	233,281	253,042	48%
436	Tuition/Bd/Travel Reimbursement	2,150	2,150	270	0	270	1,880	13%
446	Automobile Repair	6,000	6,000	2,476	0	2,476	3,524	41%
481	Binding of Books	700	700	582	0	582	118	83%
496	Special Projects	20,000	20,000	12,057	1,991	14,048	5,952	70%
	Contractual Services Total	2,105,332	2,118,682	594,063	44,310	638,373	1,480,309	30%
	Total Operating Budget	9,872,956	9,886,306	4,815,189	547,344	5,362,533	4,523,773	54%



**Management Report
Board Meeting
February 18, 2021**

COVID-19 Update: Since the last Board meeting there have been five confirmed cases of COVID-19 among library workers. Thanks to the hybrid service model and staff vigilance, in most instances the employees were not in YPL buildings at all between the time of presumed infection and receiving a positive test result, thereby eliminating the need for closures or staff quarantines. In the one instance where there was potential close contact with other staff, impact staff were instructed to quarantine and all thankfully tested negative.

Public Service Updates: Starting Saturday, March 6 YPL locations will reopen for Saturday service. In order to maintain the hybrid “team” service model and respect the union contract, only the Riverfront and Will libraries will be open on alternating Saturdays - with Will open the first and third Saturdays and Riverfront open the second and fourth Saturdays. Crestwood Library will remain closed and available for contact-free pickup service only.

Employee Assistance Program: In March, YPL will begin offering an Employee Assistance Program (EAP) to its employees through TotalCare EAP (www.TheEAP.com). This program will offer YPL staff 24/7 access to professional counselors, who can connect the staff with benefits and services that help address personal issues ranging from financial planning to mental health needs to professional development. This is an important service for helping staff and their families navigate the myriad stresses and challenges arising from the COVID-19 pandemic.

Capital Projects: YPL thanks Mayor Mike Spano, the Yonkers City Council and the City of Yonkers Department of Finance for approving YPL’s priority capital projects for FY21. In addition to allowing YPL to purchase a new pickup truck, it also fully funds YPL’s proposed \$900,000 materials budget. In recent years, on average, we have only received half of our requested amount: \$450,000. This will not only ensure consistent funding for new library books and materials over the course of the next year, but also overdue refreshing of key collections, such as summer reading titles; replacing YPL’s aging fleet of public computers and other library technologies with newer models; and updating library furniture in meeting rooms and public areas.

For FY22, as always YPL is requesting capital funding for more library materials, to replace Crestwood Library’s roof and windows, and to refurbish the Will Library elevator.

Will Library Improvements: YPL is moving forward with a number of improvements to Will Library with the remaining funds from the facade renovation project, including blinds for its windows, replacement of the sliding doors facing the parking lot and Central Park Avenue levels, and replacing aging parts of its air handling system. The goal of these projects is to make the Will Library a more comfortable building to visit and work inside. Furthermore, YPL has requested a proposal for a building conditions survey that will help to determine the



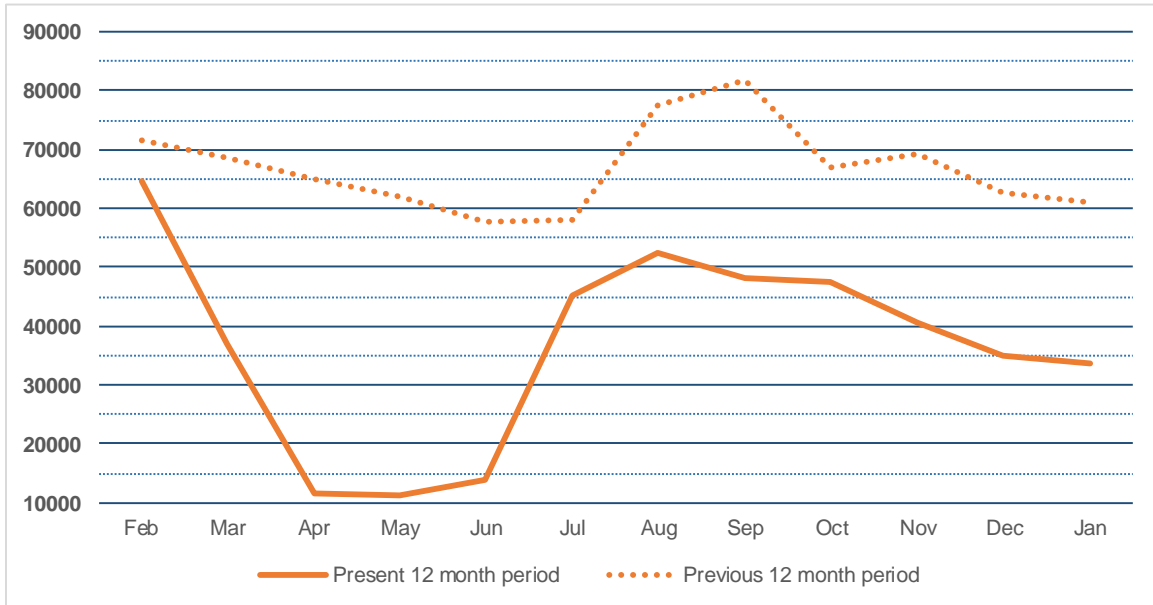
various infrastructure and space use challenges of the building. This is the first step in what we hope will be a plan to redesign and renovate the Will Library building.

Partnerships and Programs: YPL continues to work with various organizations and city agencies:

- With help from new Mellon Foundation humanities fellow Dr. Kishauna Soljour serving as a liaison, YPL is hosting the first of three lectures involving college faculty next week, entitled “African American Heritage Trails - The Unfinished Work of our Southern County.”
- YPL has now hosted several workshops with New York Presbyterian through its partnership with City of Yonkers Office for the Aging and the NNORC, including - “Arthritis - Learn About the Latest Non-Surgical Treatments”, “Feeling Blue? Managing Your Emotional Health this Season,” and “COVID and Heart Health: What You Should Know.”
- YPL celebrates Black History Month with a dozen events recognizing African American history and cultural contributions. It is also conducting an African American Oral History Project this month and next.

CIRCULATION SUMMARY

YONKERS PUBLIC LIBRARY



	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
Present 12 month period	64816	37052	11424	11111	13859	45281	52569	48249	47643	40546	35009	33647
Previous 12 month period	71637	68723	65041	62092	57630	57955	77481	81689	67036	69319	62605	61094
	-9.5%	-46.1%	-82.4%	-82.1%	-76.0%	-21.9%	-32.2%	-40.9%	-28.9%	-41.5%	-44.1%	-44.9%

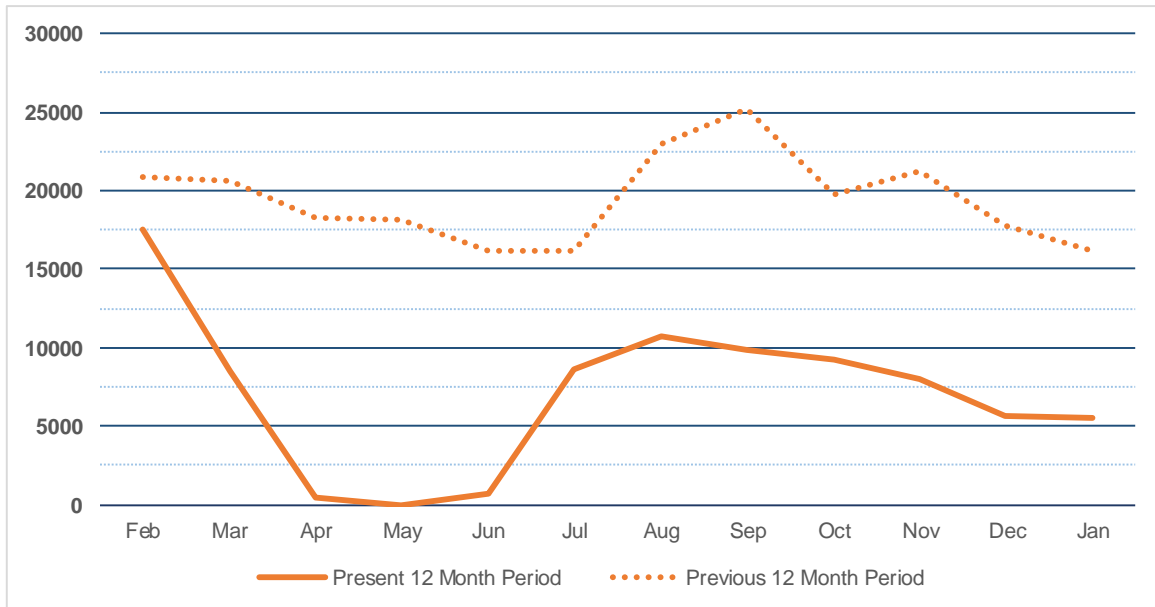
	Dec-19	Dec-20		
_audiobook	821	446	-375	-45.7%
_biography	482	374	-108	-22.4%
_express	686	161	-525	-76.5%
_fiction	5106	4146	-960	-18.8%
_foreign_language	250	120	-130	-52.0%
_juv_audiobook	102	44	-58	-56.9%
_juv_fiction	13619	5410	-8209	-60.3%
_juv_foreign	304	58	-246	-80.9%
_juv_movie	3540	795	-2745	-77.5%
_juv_nonfiction	2434	983	-1451	-59.6%
_magazine	115	64	-51	-44.3%
_movie	13491	4899	-8592	-63.7%
_music	2344	1395	-949	-40.5%
_new_book	3340	1730	-1610	-48.2%
_nonfiction	4791	3012	-1779	-37.1%
_ya_av	218	73	-145	-66.5%
_ya_fiction	1060	878	-182	-17.2%
_ya_nonfiction	247	148	-99	-40.1%
_Electronic Content Use	7218	9964	2746	38.0%

Circulation Profile:	Dec-19	Dec-20	
_audiobook	1.3%	1.3%	0.0%
_biography	0.8%	1.1%	0.3%
_express	1.1%	0.5%	-0.6%
_fiction	8.4%	12.3%	4.0%
_foreign_language	0.4%	0.4%	-0.1%
_juv_audiobook	0.2%	0.1%	0.0%
_juv_fiction	22.3%	16.1%	-6.2%
_juv_foreign	0.5%	0.2%	-0.3%
_juv_movie	5.8%	2.4%	-3.4%
_juv_nonfiction	4.0%	2.9%	-1.1%
_magazine	0.2%	0.2%	0.0%
_movie	22.1%	14.6%	-7.5%
_music	3.8%	4.1%	0.3%
_new_book	5.5%	5.1%	-0.3%
_nonfiction	7.8%	9.0%	1.1%
_ya_av	0.4%	0.2%	-0.1%
_ya_fiction	1.7%	2.6%	0.9%
_ya_nonfiction	0.4%	0.4%	0.0%
_Electronic Content Use	11.81%	29.61%	17.8%



CIRCULATION SUMMARY

RIVERFRONT LIBRARY



	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
Present 12 Month Period	17557	8554	491	9	650	8644	10739	9807	9186	7995	5654	5579
Previous 12 Month Period	20897	20605	18225	18154	16156	16222	22931	25192	19736	21240	17738	16212
	-16.0%	-58.5%	-97.3%	-100.0%	-96.0%	-46.7%	-53.2%	-61.1%	-53.5%	-62.4%	-68.1%	-65.6%

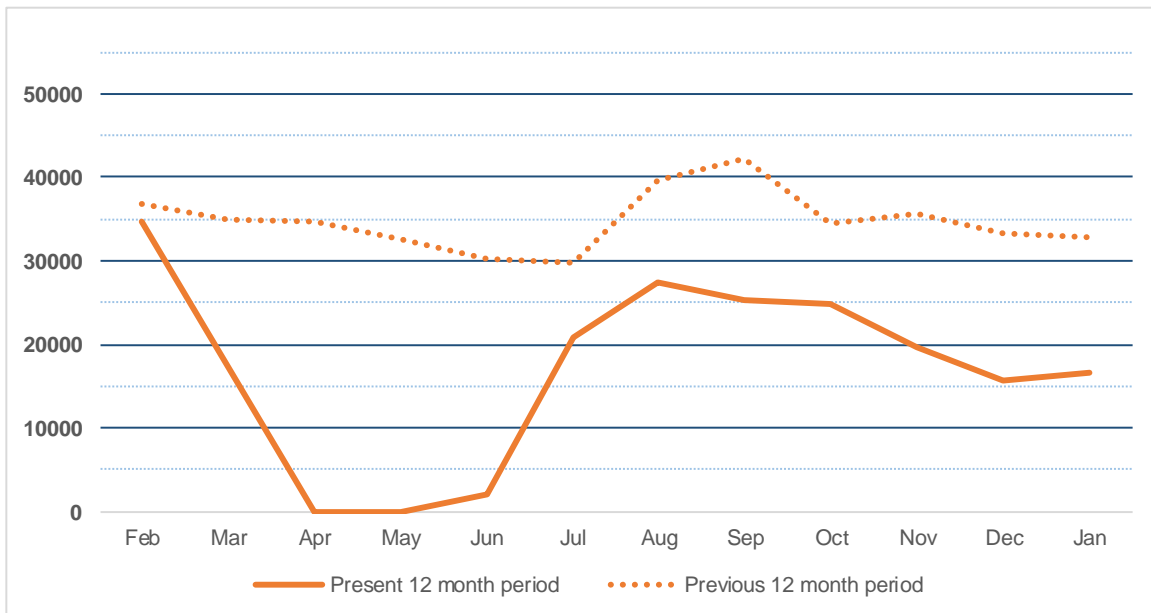
	Jan-20	Jan-21		
_audiobook	202	76	-126	-62.4%
_biography	161	95	-66	-41.0%
_express	459	87	-372	-81.0%
_fiction	1245	933	-312	-25.1%
_foreign_language	209	73	-136	-65.1%
_juvenile_audiobook	17	3	-14	-82.4%
_juvenile_fiction	3528	941	-2587	-73.3%
_juvenile_foreign	217	19	-198	-91.2%
_juvenile_movie	1188	134	-1054	-88.7%
_juvenile_nonfiction	639	244	-395	-61.8%
_magazine	9	28	19	211.1%
_movie	4979	1052	-3927	-78.9%
_music	330	213	-117	-35.5%
_new_book	582	243	-339	-58.2%
_nonfiction	1900	782	-1118	-58.8%
_young_adult_av	119	33	-86	-72.3%
_young_adult_fiction	509	425	-84	-16.5%
_young_adult_nonfiction	67	39	-28	-41.8%

Circulation Profile:	Jan-20	Jan-21	
_audiobook	1.2%	1.4%	0.1%
_biography	1.0%	1.7%	0.7%
_express	2.8%	1.6%	-1.3%
_fiction	7.7%	16.7%	9.0%
_foreign_language	1.3%	1.3%	0.0%
_juvenile_audiobook	0.1%	0.1%	-0.1%
_juvenile_fiction	21.8%	16.9%	-4.9%
_juvenile_foreign	1.3%	0.3%	-1.0%
_juvenile_movie	7.3%	2.4%	-4.9%
_juvenile_nonfiction	3.9%	4.4%	0.4%
_magazine	0.1%	0.5%	0.4%
_movie	30.7%	18.9%	-11.9%
_music	2.0%	3.8%	1.8%
_new_book	3.6%	4.4%	0.8%
_nonfiction	11.7%	14.0%	2.3%
_young_adult_av	0.7%	0.6%	-0.1%
_young_adult_fiction	3.1%	7.6%	4.5%
_young_adult_nonfiction	0.4%	0.7%	0.3%



CIRCULATION SUMMARY

GRINTON I. WILL LIBRARY



	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
Present 12 month period	34799	17208	37	25	2033	20880	27527	25283	24861	19726	15789	16573
Previous 12 month period	36902	34947	34765	32680	30315	29811	39635	42145	34552	35766	33251	32841
	-5.7%	-50.8%	-99.9%	-99.9%	-93.3%	-30.0%	-30.5%	-40.0%	-28.0%	-44.8%	-52.5%	-49.5%

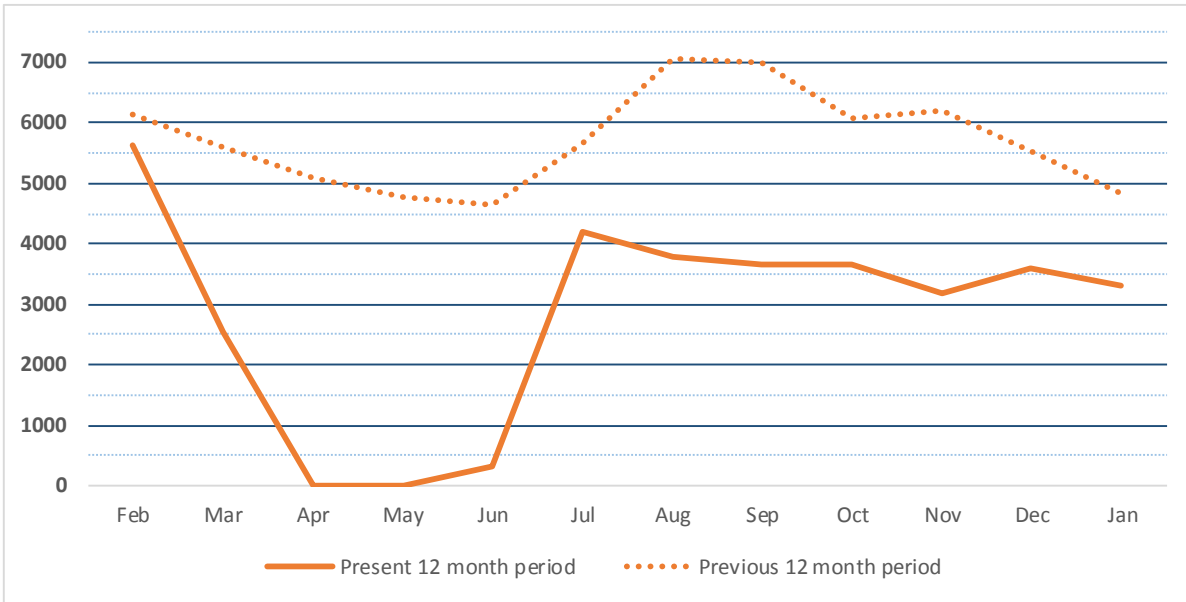
	Jan-20	Jan-21		
_audiobook	585	374	-211	-36.1%
_biography	367	234	-133	-36.2%
_express	249	71	-178	-71.5%
_fiction	3984	2703	-1,281	-32.2%
_foreign_language	85	67	-18	-21.2%
_juv_audiobook	81	41	-40	-49.4%
_juv_fiction	9566	3743	-5,823	-60.9%
_juv_foreign	76	54	-22	-28.9%
_juv_movie	1601	448	-1,153	-72.0%
_juv_nonfiction	1855	570	-1,285	-69.3%
_magazine	89	61	-28	-31.5%
_movie	7265	2954	-4,311	-59.3%
_music	2204	1315	-889	-40.3%
_new_book	1919	1235	-684	-35.6%
_nonfiction	3834	1903	-1,931	-50.4%
_ya_av	89	32	-57	-64.0%
_ya_fiction	647	493	-154	-23.8%
_ya-nonfiction	212	106	-106	-50.0%

Circulation Profile:	Jan-20	Jan-21	
_audiobook	1.8%	2.3%	0.5%
_biography	1.1%	1.4%	0.3%
_express	0.8%	0.4%	-0.3%
_fiction	12.1%	16.3%	4.2%
_foreign_language	0.3%	0.4%	0.1%
_juv_audiobook	0.2%	0.2%	0.0%
_juv_fiction	29.1%	22.6%	-6.5%
_juv_foreign	0.2%	0.3%	0.1%
_juv_movie	4.9%	2.7%	-2.2%
_juv_nonfiction	5.6%	3.4%	-2.2%
_magazine	0.3%	0.4%	0.1%
_movie	22.1%	17.8%	-4.3%
_music	6.7%	7.9%	1.2%
_new_book	5.8%	7.5%	1.6%
_nonfiction	11.7%	11.5%	-0.2%
_ya_av	0.3%	0.2%	-0.1%
_ya_fiction	2.0%	3.0%	1.0%
_ya-nonfiction	0.6%	0.6%	0.0%



CIRCULATION SUMMARY

CRESTWOOD LIBRARY



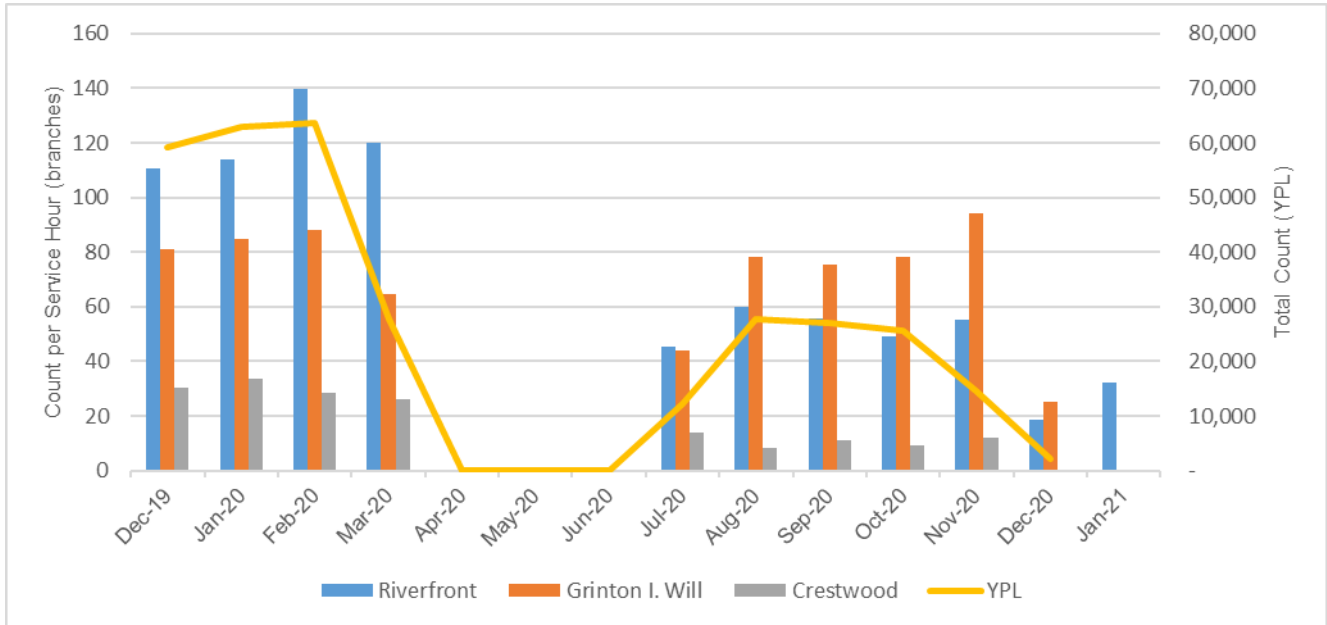
	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
Present 12 month period	5617	2540	2	11	323	4208	3778	3663	3663	3180	3602	3319
Previous 12 month period	6129	5586	5085	4779	4635	5657	7074	6990	6063	6210	5539	4823
	-8.4%	-54.5%	-100.0%	-99.8%	-93.0%	-25.6%	-46.6%	-47.6%	-39.6%	-48.8%	-35.0%	-31.2%

	Jan-20	Jan-21		
_audiobook	83	81	-2	-2.4%
_biography	69	68	-1	-1.4%
_express	48	14	-34	-70.8%
_fiction	823	572	-251	-30.5%
_foreign_language	19	4	-15	-78.9%
_juv_audiobook	32	16	-16	-50.0%
_juv_fiction	1689	724	-965	-57.1%
_juv_foreign	20	5	-15	-75.0%
_juv_movie	268	42	-226	-84.3%
_juv_nonfiction	465	174	-291	-62.6%
_magazine	56	0	-56	-100.0%
_movie	1210	499	-711	-58.8%
_music	185	139	-46	-24.9%
_nonfiction	763	442	-321	-42.1%
_new_book	323	328	5	1.5%
_ya_av	39	24	-15	-38.5%
_ya_fiction	85	127	42	49.4%
_ya_nonfiction	36	20	-16	-44.4%

Circulation Profile:	Jan-20	Jan-21		
_audiobook	1.7%	2.4%	0.7%	0.7%
_biography	1.4%	2.0%	0.6%	0.6%
_express	1.0%	0.4%	-0.6%	-0.6%
_fiction	17.1%	17.2%	0.2%	0.2%
_foreign_language	0.4%	0.1%	-0.3%	-0.3%
_juv_audiobook	0.7%	0.5%	-0.2%	-0.2%
_juv_fiction	35.0%	21.8%	-13.2%	-13.2%
_juv_foreign	0.4%	0.2%	-0.3%	-0.3%
_juv_movie	5.6%	1.3%	-4.3%	-4.3%
_juv_nonfiction	9.6%	5.2%	-4.4%	-4.4%
_magazine	1.2%	0.0%	-1.2%	-1.2%
_movie	25.1%	15.0%	-10.1%	-10.1%
_music	3.8%	4.2%	0.4%	0.4%
_nonfiction	15.8%	13.3%	-2.5%	-2.5%
_new_book	6.7%	9.9%	3.2%	3.2%
_ya_av	0.8%	0.7%	-0.1%	-0.1%
_ya_fiction	1.8%	3.8%	2.1%	2.1%
_ya_nonfiction	0.7%	0.6%	-0.1%	-0.1%



TURNSTILE COUNTS



	Riverfront			Grinton I. Will			Crestwood			YPL
	Count	Hours	Per Hour	Count	Hours	Per Hour	Count	Hours	Per Hour	Total Count
Dec-19	29,318	265	111	22,650	280	81	7,292	239	31	59,260
Jan-20	30,509	268	114	24,070	284	85	8,336	247	34	62,915
Feb-20	34,327	246	140	22,854	260	88	6,476	228	28	63,657
Mar-20	15,623	130	120	8,948	138	65	3,084	118	26	27,655
Apr-20										-
May-20										-
Jun-20										-
Jul-20	6,052	133	46	5,837	133	44	399	29	14	12,288
Aug-20	11,865	198	60	15,460	198	78	390	48	8	27,715
Sep-20	11,284	202	56	15,236	202	75	574	51	11	27,094
Oct-20	9,999	203	49	15,214	194	78	435	48	9	25,648
Nov-20	6,186	112	55	7,918	84	94	398	33	12	14,502
Dec-20	887	47.5	19	1,192	47.5	25	-		0	2,079
Jan-21	3,319	103	32				-		0	

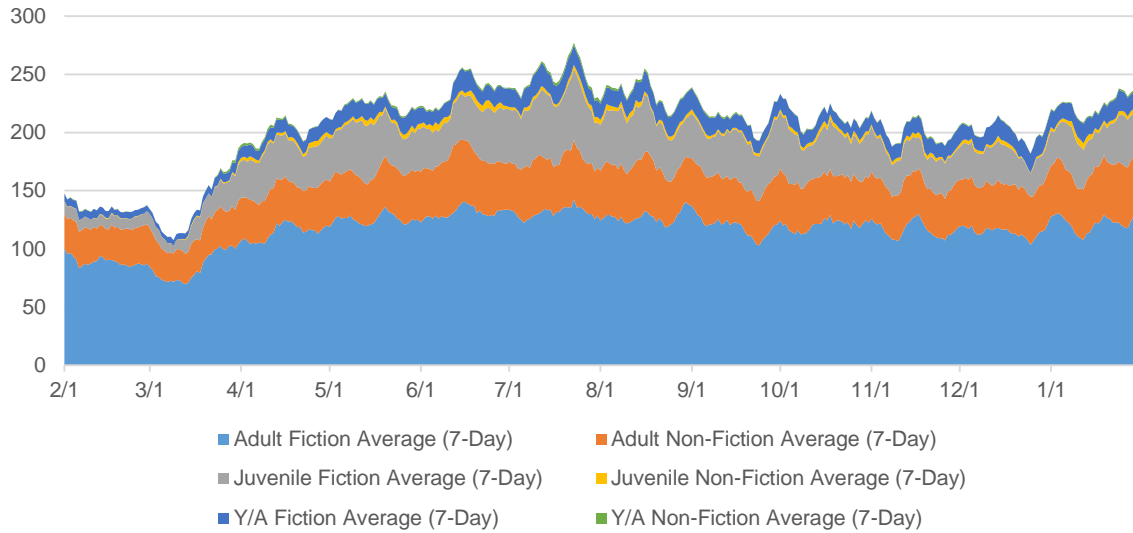
Source: Gate counters at public entrances of all three buildings. Figures include staff entries and exits.

Notes: Riverfront reopened January 11, 2021; Grinton I. Will data unavailable due to equipment failure; Crestwood remained closed.



ELECTRONIC RESOURCES SUMMARY

Daily OverDrive Checkouts



	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	TOTAL
Jan-20	2808	961	359	24	201	9	4362
Feb-20	2536	892	280	9	160	4	3881
Mar-20	2713	950	587	30	209	22	4511
Apr-20	3464	1095	1080	77	327	29	6072
May-20	3892	1257	1224	102	422	32	6929
Jun-20	3960	1402	1201	130	432	29	7154
Jul-20	4039	1396	1568	103	499	62	7667
Aug-20	3981	1370	1285	96	514	42	7288
Sep-20	3519	1198	1213	64	387	22	6403
Oct-20	3734	1239	1125	90	343	17	6548
Nov-20	3501	1165	868	80	404	17	6035
Dec-20	3564	1269	891	77	448	16	6265
Jan-21	3795	1471	1073	118	473	34	6964

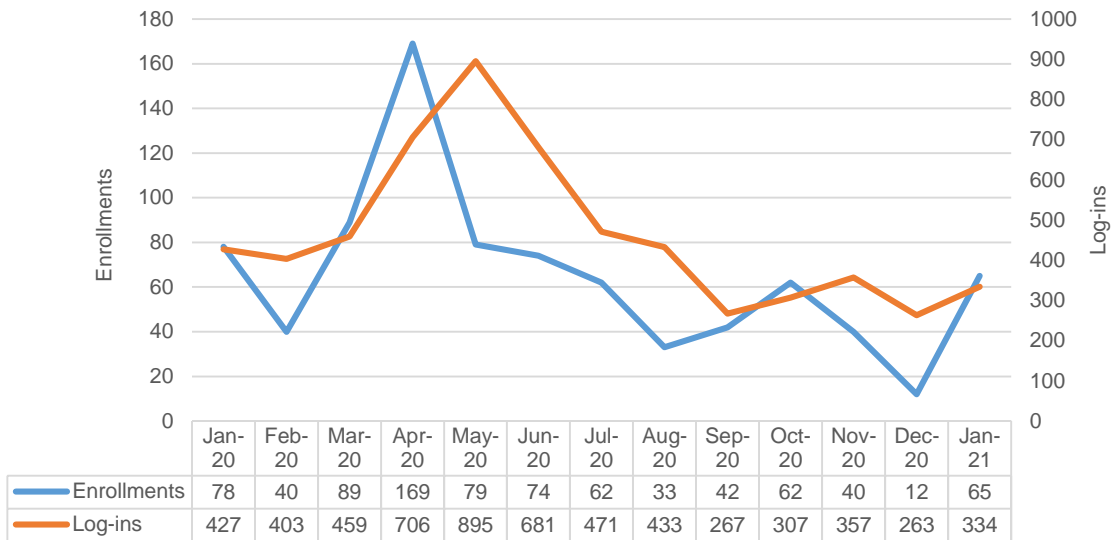
ELECTRONIC RESOURCES SUMMARY

Hoopla Circulation

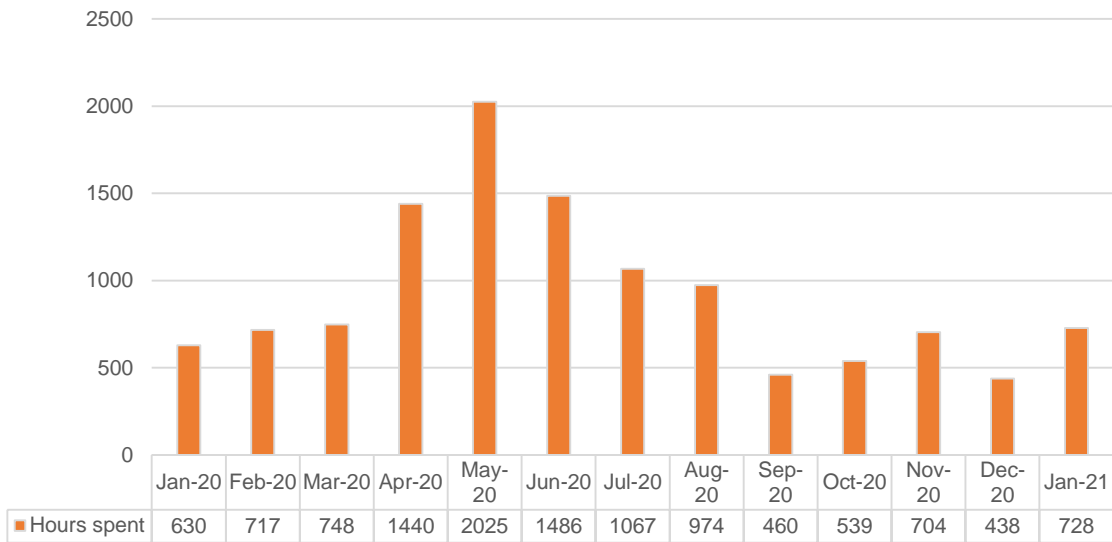
	Audiobook	Comic	eBook	Movie	Music	Television	Total	New Patrons
Jan-20	269	40	196	83	34	59	681	20
Feb-20	272	49	176	74	55	49	675	10
Mar-20	386	111	312	204	70	147	1230	78
Apr-20	423	183	463	247	54	154	1524	52
May-20	416	147	451	185	70	191	1460	41
Jun-20	391	123	407	206	50	101	1278	34
Jul-20	379	107	403	147	52	143	1231	49
Aug-20	446	132	377	148	43	133	1279	14
Sep-20	421	115	325	147	49	162	1219	19
Oct-20	344	86	336	193	50	129	1138	17
Nov-20	337	125	328	152	42	130	1114	19
Dec-20	344	105	370	147	57	90	1113	26
Jan-21	416	123	378	112	46	129	1204	37

ELECTRONIC RESOURCES SUMMARY

Gale Courses

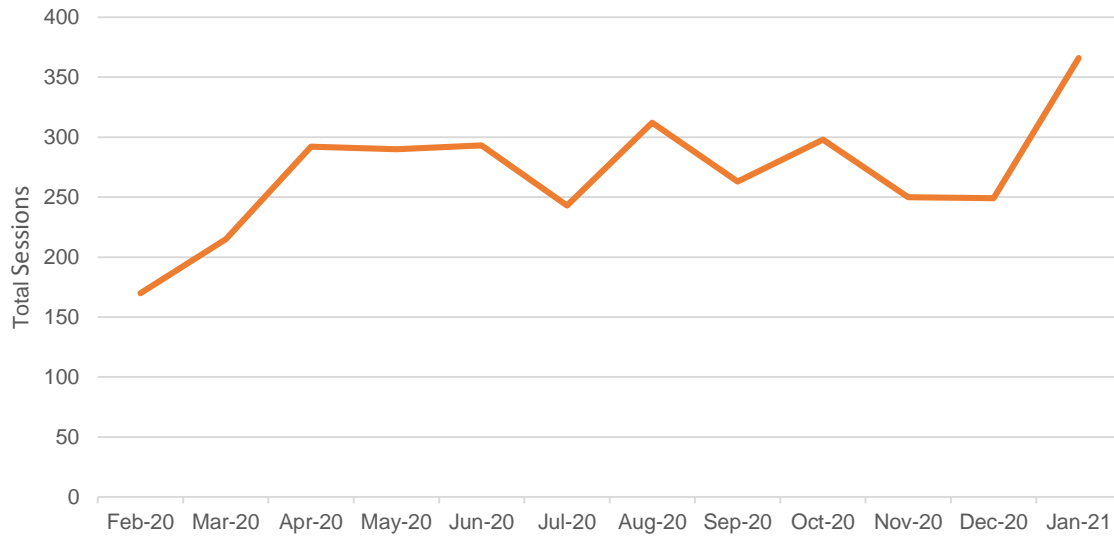


Gale Courses



ELECTRONIC RESOURCES SUMMARY

Mango Languages



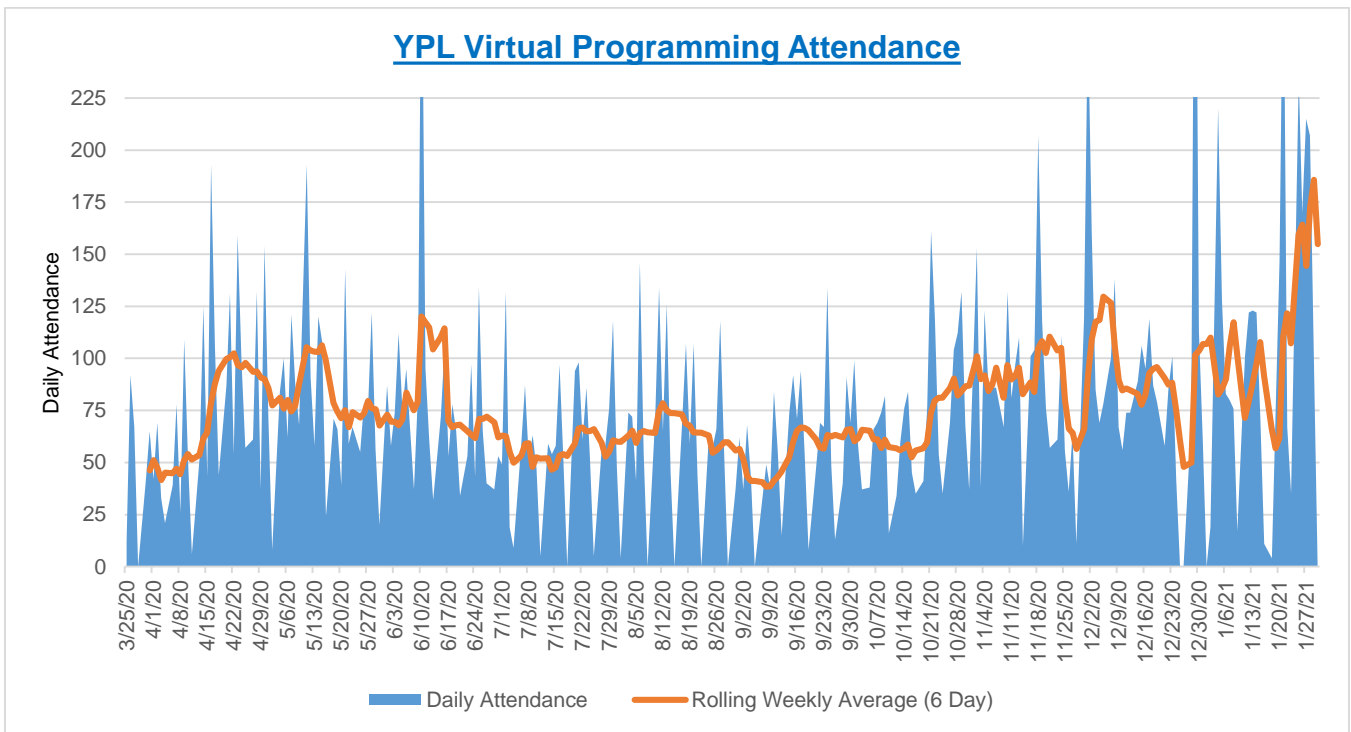
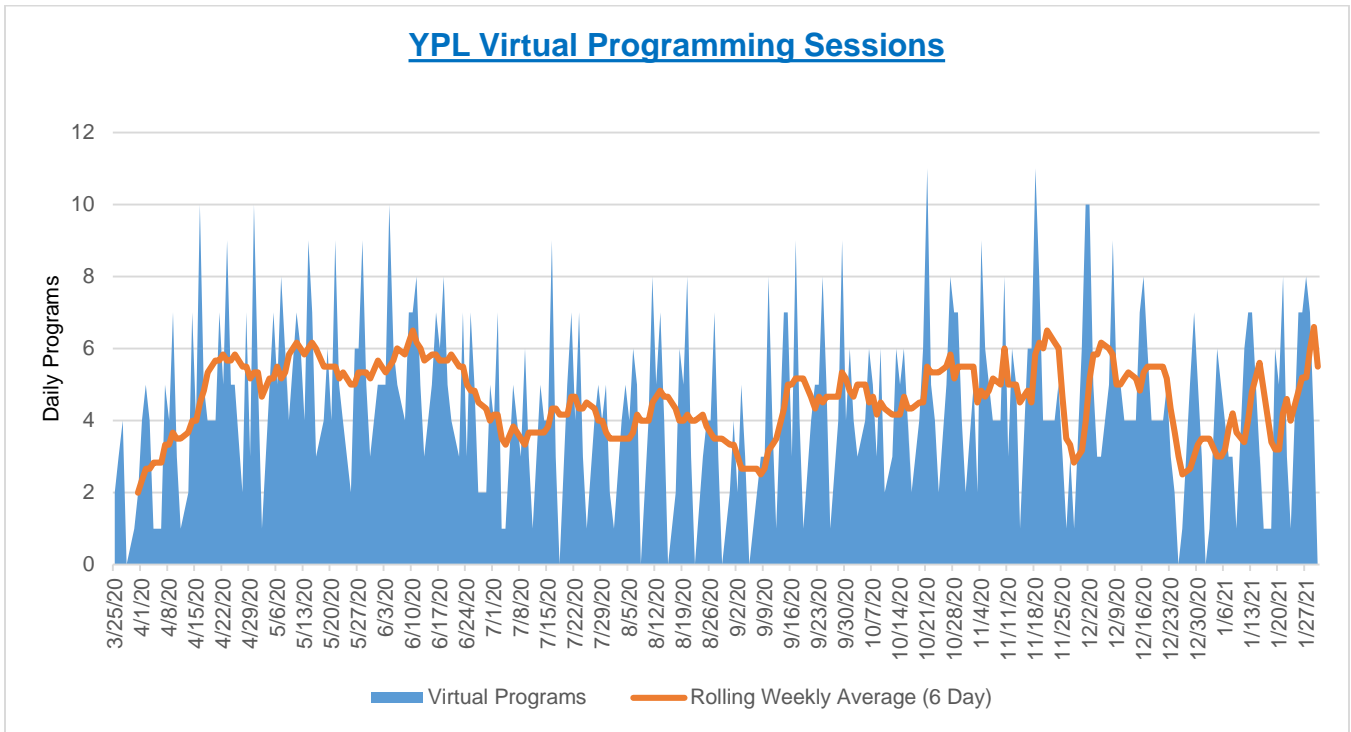
	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21
Total Sessions:	170	215	292	290	293	243	312	263	298	250	249	366
Total Course Uses:	157	199	286	276	283	203	278	266	316	255	245	340
Mobile Sessions:	83	81	91	148	154	113	190	167	156	99	103	219
Avg Session Length (min):	15	16	17	16	12	15	17	13	15	14	13	17
Total Learning Time (hours):	42.5	59.1	81.2	79.3	60.4	60.1	89.4	56.5	75.4	59.6	55.4	102.1
Total Learning Time:	2549	3547	4872	4759	3625	3607	5362	3389	4526	3578	3323	6126

COURSES

	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21
Spanish, Latin American	46	69	75	87	87	59	99	95	130	111	121	104
ESL Spanish (Latin American)	16	28	51	61	53	52	82	27	54	16	17	35
Japanese	4	2	4	6	14	16	18	15	19	9	2	29
Portuguese (Brazil)	7	0	14	2	0	1	0	1	1	1	0	25
Italian	10	31	41	27	13	4	7	3	30	29	23	24
Korean	1	2	6	16	16	2	8	7	13	21	9	13
Arabic, MSA	1	0	0	0	1	1	0	0	1	12	24	12
Arabic, Egyptian	0	1	0	0	0	0	0	0	0	2	2	12
French	21	19	22	21	12	9	9	12	3	9	8	11
Russian	1	2	7	15	24	18	10	43	11	9	5	11
Arabic, Levantine	14	12	15	10	7	3	2	20	12	1	7	11
Malayalam	1	0	1	0	0	0	0	2	1	0	0	9
ESL Arabic (MSA)	0	0	0	4	0	0	0	0	0	0	0	7
Classroom English for Bengali	0	0	0	0	0	0	0	0	1	0	0	6
Telugu	0	0	0	0	3	1	0	0	0	0	0	5
Icelandic	4	7	8	0	0	0	0	12	3	0	4	3
Pirate	0	1	1	0	1	0	0	1	3	2	2	3
Spanish, Castilian	2	3	1	0	0	0	0	0	0	0	0	3
Norwegian	0	0	0	0	0	0	0	0	0	0	0	3
Tamil	0	0	0	0	0	0	0	0	0	0	0	3
Hindi	1	0	0	0	3	0	0	0	1	0	1	2
Haitian Creole	3	0	0	0	0	6	4	0	4	3	1	1
Business, Spanish	1	0	3	0	2	1	1	1	1	2	1	1
Chinese, Mandarin	0	2	0	2	0	0	1	1	3	0	0	1
Dutch	3	1	0	1	0	0	0	0	0	0	0	1
Pashto	1	0	0	0	0	0	0	1	1	1	0	1
Greek, Ancient	0	0	0	0	0	1	0	0	1	0	0	1
Carnival of Venice, Italian	0	0	0	0	0	0	0	0	0	0	0	1
ESL Chinese (Cantonese)	0	0	0	0	0	0	0	0	0	0	0	1
Feng Shui, Chinese (Mandarin)	0	0	0	0	0	0	0	0	0	0	0	1



VIRTUAL PROGRAMMING SUMMARY



<u>Total Programs</u>	<u>Total Attendance</u>
1,223	20,541

NOTE: Through January 31. Attendance on non-Zoom platforms represent estimates.



BOOK STOCK

FOR THE MONTH OF JANUARY 2021

RIVERFRONT LIBRARY	2021	2020
Number of volumes at end of previous month	145,444	
Number of volumes added this month	556	
TOTAL	146,000	
Number of volumes lost/withdrawn this month	47	
TOTAL VOLUMES RIVERFRONT LIBRARY	145,953	151,332
GRINTON I. WILL BRANCH		
Number of volumes at end of previous month	147,114	
Number of volumes added this month	655	
TOTAL	147,769	
Number of volumes lost/withdrawn this month	188	
TOTAL VOLUMES GRINTON I. WILL BRANCH	147,581	147,515
CRESTWOOD BRANCH		
Number of volumes at end of previous month	28,840	
Number of volumes added this month	284	
TOTAL	29,124	
Number of volumes lost/withdrawn this month	102	
TOTAL CRESTWOOD BRANCH	29,022	27,084
TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY	322,556	325,931



