

BOARD OF TRUSTEES

MONTHLY MEETING

Thursday, April 15, 2021

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Meeting ID:
923 6539 0812

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**YONKERS PUBLIC LIBRARY
AGENDA FOR BOARD MEETING
APRIL 15, 2021**

MINUTES

[ACTION ITEM] Approve Minutes of Meeting on March 18, 2021.

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

WLS REPORT

PERSONNEL REPORT

NONE

COMMITTEE REPORTS

Finance, Budget & Planning- Maron, Jannetti, Saraceno

Employee Relations – Maron, Puglia

Buildings & Grounds – Maron, Puglia

Policy – Maron, Ilarraza, Sabatino

Fundraising & Development – Maron, Jannetti

Foundation Update

RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #826

UNFINISHED BUSINESS

Equity, Diversity and Inclusion Committee Update

NEW BUSINESS



EXECUTIVE SESSION

NEXT MEETING DATE

Thursday, May 20, 2021



YONKERS PUBLIC LIBRARY
BOARD MEETING
ELECTRONIC MEETING
MARCH 18, 2021

ATTENDANCE

TRUSTEES:	Nancy Maron Stephen Jannetti Joseph Puglia Hon. Michael Sabatino Dr. Stephan Giuffrida
LIBRARY DIRECTOR:	Jesse Montero
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Trustee Puglia
UNION REPRESENTATIVE:	Arnaldo Torres
GUESTS:	Carlos Figueroa, Dalyz Aguilar, Sumie Hernandez-Moss, Liz Caruso, Mary Ann Penzero, Phil Poggiali, Zahra Baird, Eileen Fusco, Rose Bannister, Chris Sheerin, Mary Nowak

The Board Meeting was held electronically via ZOOM®, Conference ID# 940 1533 1981

The Board Meeting began at 7:06 pm.

Following the open of the meeting, Board President Maron congratulated Director Montero on completing his first year of service as Library Director. She also welcomed its newest trustee, Dr. Stephan Giuffrida, who was appointed to former Trustee Mack's expired term. The Board spent a few minutes introducing themselves to each other.

MINUTES

On motion of Trustee Sabatino, seconded and unanimously carried, the Board approved the Minutes of the Meeting of February 18, 2021.

MANAGEMENT REPORT

Director Montero reported that four more staff had tested positive for COVID-19 since the last meeting. One of these staff did not belong to an isolated work team due to the nature of their responsibilities and as a result necessitated the closure of all three buildings for three days beginning March 3 due to the greater potential for spread among staff. Will Library remained



closed for an additional two days through March 9 as the resulting tests and quarantines among staff meant the building could not be responsibly opened. Director Montero was pleased to announce that all staff were recovering and there have been no cases since.

Director Montero noted that, while cases overall in Westchester County have fallen, the rate of decline suggests the trend may not continue and because of this public services like seating and computer access will remain restricted. However he was hopeful those restrictions will not last long as vaccine availability grows. He remarked library workers recently qualified for vaccination eligibility as government and “front-facing” employees and was pleased to announce that some have already registered or received their vaccination, many with the help of other co-workers’ assistance.

Director Montero updated the Board on the progress of refreshing several of YPL’s study rooms and meeting rooms. Many study rooms at Riverfront Library have already been refitted with new flat-screen televisions and furniture and the Senator Flynn Room has also had new floor tiles installed, as well as new paint and furniture. While this work was underway, YPL also submitted a request to the City of Yonkers Planning Department for funding through the federal Community Development Block Grant (CDBG) to renovate the Community Room at Riverfront. Planned upgrades include new audio/visual equipment, updated furniture and needed repairs to its dividing wall. While the status of the request is still in review, Director Montero was optimistic and added that the Foundation for Yonkers Public Library also committed funds to support the project.

Director Montero reported that YPL had just completed its third consecutive month of record-breaking attendance at virtual programs. He commented that since the launch of its first virtual program a year ago, YPL has conducted over 1,300 programs with a combined attendance of over 23,000.

Director Montero introduced the Board to several new programs YPL had launched with community partners, including arts education classes with Youth Theater Interactions, free crisis counseling with Westchester Library System (WLS) and a comic book creation class with Yonkers Arts.

Trustee Puglia inquired about the role of WLS in the various building improvement projects. Director Montero replied that funding so far has been secured through the City of Yonkers and/or YPL’s own capital budget, however he acknowledged that WLS does administer state construction aid, but the aid is relatively thin and YPL has not pursued funding from it for the current fiscal year’s building improvement projects.

Trustee Jannetti asked about the health and recovery status of staff who tested positive for COVID-19. Director Montero could not discuss the matter at length in order to maintain medical confidentiality, but was happy to answer that all of the infected staff had already recovered or were currently recovering.

Trustee Maron briefly discussed the changing metrics of how libraries are traditionally measured for success, specifically the falling turnstile figures but rising virtual programming attendance.

UNION REPRESENTATIVE’S REPORT



Union Representative Torres reported that many Union members were nervous following the recent spread of COVID cases among the staff but thanked administration for their prevention efforts and noted that he has received fewer complaints since reopening.

WLS REPORT

Trustee Puglia reported that he would have an update on the ongoing discussions of the role of WLS services as it recovers from the pandemic and the appropriate role of trustees who serve on the boards of both WLS and its member libraries following the next WLS Board of Trustees meeting. The Board also discussed a survey they received in the mail from WLS and how they would answer.

PERSONNEL REPORT

On motion of Trustee Jannetti seconded and unanimously carried, the Board ratified the following appointment:

Houston, Alan, Provisional Librarian II, \$65,109/yr, eff. 2/22/21

Acknowledged the following termination:

Osterman, Justine, Permanent Librarian I, \$58,449/yr, eff. 3/9/21

COMMITTEE REPORTS

Board President Maron explained the responsibilities of each committee.

Finance, Budget & Planning – Maron, Jannetti, Saraceno. Trustee Sabatino updated the Board on the timeline of the City's budget process and discussed how they might hold meetings with the City Council.

Employee Relations – Maron, Puglia

Buildings & Grounds – Maron, Puglia

Policy – Maron, Ilarraza, Sabatino

Fundraising & Development – Maron, Jannetti

Foundation update: Trustee Maron reported that the Foundation discussed new ideas on how committed funds from the Foundation can be used by YPL.

PAYMENT OF BILLS

On motion of Trustee Jannetti, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #825.

UNFINISHED BUSINESS



NONE

NEW BUSINESS

Director Montero presented a proposal for professional services from the architectural firm KG+D. The proposal was for a building conditions survey at Will Library and would begin the process of planning several needed building upgrades. The survey would define the scope of services required for the needed upgrades and produce a phased five year plan that would be a crucial part of any fundraising effort and include input from community stakeholders, staff and the public. The survey would be paid for with a \$25,000 grant funded by Assemblyman Nader Sayegh. Director Montero asked the Board for its support and authorization to enter into the agreement with KG+D.

After a discussion of the proposal the Board declared its support for the survey. On motion of Trustee Puglia, seconded and unanimously carried, the Board adopted the following resolution:

RESOLVED, that the Board of Trustees of Yonkers Public Library supports Library Director Montero's proposal and authorizes him to enter into a contract with the architectural firm KG+D for the purpose of a building conditions survey for the Grinton I. Will Library.

EXECUTIVE SESSION

Trustee Maron motioned the Board into Executive Session to discuss a personnel matter at 8:09 pm. The session ended at 8:41 pm.

NEXT BOARD MEETING DATE – Thursday, April 15, 2021

On motion of Trustee Sabatino, the Meeting adjourned at 8:42 pm.

Jesse Montero
Library Director & Secretary



Yonkers Public Library

Bill List March 2021

Vendor Name	Description	Date	Amount
CAPITAL FUNDS			
BAKER & TAYLOR	MATERIALS	3/12/2021	22,151.15
BARNES & NOBLE	MATERIALS	3/12/2021	117.53
INGRAM	MATERIALS	3/26/2021	16.72
INGRAM	MATERIALS	3/26/2021	23.37
INGRAM	MATERIALS	3/26/2021	563.12
MIDWEST TAPE	MATERIALS	3/12/2021	7.49
MIDWEST TAPE	MATERIALS	3/26/2021	9.74
MIDWEST TAPE	MATERIALS	3/26/2021	9.89
MIDWEST TAPE	MATERIALS	3/26/2021	13.49
MIDWEST TAPE	MATERIALS	3/26/2021	20.24
MIDWEST TAPE	MATERIALS	3/26/2021	31.47
MIDWEST TAPE	MATERIALS	3/26/2021	47.96
MIDWEST TAPE	MATERIALS	3/26/2021	64.00
MIDWEST TAPE	MATERIALS	3/26/2021	71.32
MIDWEST TAPE	MATERIALS	3/26/2021	83.94
MIDWEST TAPE	MATERIALS	3/12/2021	97.24
MIDWEST TAPE	MATERIALS	3/26/2021	97.95
MIDWEST TAPE	MATERIALS	3/26/2021	135.01
MIDWEST TAPE	MATERIALS	3/26/2021	167.20
MIDWEST TAPE	MATERIALS	3/26/2021	182.57
MIDWEST TAPE	MATERIALS	3/26/2021	222.51
MULTICULTURAL BKS & VIDEOS	MATERIALS	3/26/2021	169.13
MULTICULTURAL BKS & VIDEOS	MATERIALS	3/26/2021	173.53
WESTON WOODS STUDIOS	MATERIALS	3/26/2021	25.90
WESTON WOODS STUDIOS	MATERIALS	3/12/2021	129.50
TOTAL			24,631.97

Vendor Name	Description	Date	Amount
CONTRIBUTIONS FUNDS			
BAKER & TAYLOR	MATERIALS	2/27/2021	34.13
BAKER & TAYLOR	MATERIALS	3/31/2021	35.92
JANWAY COMPANY USA, INC.	BOOKS FOR HOMEBOUND	3/9/2021	177.35
LEWIS, LINWOOD, DR.	LECTURE 3/25/2021	3/26/2021	250.00
SAW MILL RIVER AUDUBON	BIRDING 101 PRESENTATION	3/17/2021	100.00
SPRULL, LARRY H., DR.	GRANT-SARAH LAWRENCE	3/3/2021	350.00
YONKERS PARKING AUTHORITY	QUARTERLY PARKING 1 PERSON	3/17/2021	278.49
TOTAL			1,225.89
GRANTS			
KAEYER, GARMENT & DAVIDSON	TEEN CTR RENOVATIONS	3/12/2021	7,500.00
MACKENZIE AUTOMATIC DOORS	AUTOMATIC DOORS	3/12/2021	15,928.00
TOTAL			23,428.00



YONKERS PUBLIC LIBRARY
Bill List- Operating Account
March 2021

Date	Num	Memo	Amount
Abbey Ice			
03/22/2021	39675	spring water riverfront	24.00
Total Abbey Ice			24.00
Amazon.com			
03/22/2021	454733374994	medium vinyl gloves (covid-19)	104.09
03/22/2021	434873394779	stylus sticks/wood bees	17.57
03/22/2021	437973874788	lucky charm shirts/straws	86.87
03/22/2021	444758387845	hot cocoa program supplies	8.69
03/22/2021	447843468859	program supplies	86.97
03/22/2021	454778375566	box cutters	8.99
03/22/2021	455445873699	program supplies	401.82
03/22/2021	455469979538	program supplies	21.99
03/22/2021	466768865737	potting soil	24.27
03/22/2021	469668555779	program supplies	35.50
03/22/2021	474777875957	program supplies	49.99
03/22/2021	535679895958	power cables	109.90
03/22/2021	677358988797	program supplies	25.90
03/22/2021	684936635493	program supplies	9.18
03/22/2021	893373453936	poly file jackets	20.66
03/22/2021	965487777864	program supplies	19.96
Total Amazon.com			1,032.35
American Express			
03/17/2021	03102021	software, materials	293.15
03/17/2021	03102021	software, materials	810.22
03/17/2021	03102021	software, materials	701.55
03/17/2021	03102021	software, materials	65.00
03/17/2021	03102021	software, materials	102.74
03/31/2021	33121AE	software	10,880.53
Total American Express			12,853.19
American Paper Supply Co.			
03/29/2021	J1265705	victory backpack sprayer (co...	1,575.00
Total American Paper Supply Co.			1,575.00
Amoils, Roseanne			
03/29/2021	83	job coach 2/11-2/24/21 (zoom)	765.00
Total Amoils, Roseanne			765.00
Arch For Kids			
03/22/2021	368	leprechaun workshop (zoom)	200.00
Total Arch For Kids			200.00
Bergamini, Gina			
03/12/2021	22321GB	belly dance class (zoom)	150.00
03/12/2021	2272021GB	music & movement juv class (...)	50.00
03/31/2021	32021	music & movement juv class (...)	50.00
03/31/2021	32721	music & movement juv class (...)	50.00
03/31/2021	32921	belly dance class (zoom)	250.00
Total Bergamini, Gina			550.00
Blackstone Publishing			
03/31/2021	1211241	materials	41.60
Total Blackstone Publishing			41.60
Brodart			
03/17/2021	574538	cd binders	686.88
03/22/2021	575357	cd jewel boxes	322.00
Total Brodart			1,008.88
Cablevision Lightpath			
03/17/2021	100486728	internet 2/1-2/28/21	5,233.55

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
March 2021

Date	Num	Memo	Amount
03/17/2021	100486745	phones 2/1-2/28/21	3,565.81
Total Cablevision Lightpath			8,799.36
Cablevision Optimum			
03/10/2021	07803550279mar21	internet & phones 2/23-3/22/21	141.44
03/17/2021	07803544469mar21	cable boxes 3/1-3/31/21 riverf...	16.80
03/22/2021	07803065546mar21	cable box 3/8-4/7/21	8.40
03/31/2021	07803550279apr21	internet & phone 3/23-4/22/21	141.44
Total Cablevision Optimum			308.08
Candid-Foundation Center			
03/17/2021	I-0000167904	funding info network renewal	2,495.00
Total Candid-Foundation Center			2,495.00
Cengage Learning			
03/29/2021	73965028	subscription 3/13/21-3/12/22	16,600.00
Total Cengage Learning			16,600.00
Citadel Pest Control			
03/31/2021	4102	pest treatment	200.00
Total Citadel Pest Control			200.00
Clifton, Michelle			
03/31/2021	MC330	sound meditation (zoom)	200.00
Total Clifton, Michelle			200.00
Con Edison (Consolidated Edison)			
03/22/2021	5909214217mar21	gas 2/2-3/4/21 will branch	140.51
Total Con Edison (Consolidated Edison)			140.51
Crown Janitorial			
03/22/2021	474830-1	ice melt	761.50
03/31/2021	476464-1	janitorial supplies	279.10
Total Crown Janitorial			1,040.60
Demco			
03/17/2021	6913166	clock	23.74
03/22/2021	6917652	library supplies	293.16
Total Demco			316.90
DPW PASNY			
03/26/2021	Feb-21	electric charges	4,826.44
03/26/2021	Feb-21	electric charges	592.58
Total DPW PASNY			5,419.02
Five Star Equipment			
03/12/2021	R60162	satelite repair	237.40
03/12/2021	R60450	orbio machine repair	288.40
03/12/2021	R60376	windsor sensor repair	58.80
Total Five Star Equipment			584.60
Gansango Music and Dance			
03/31/2021	3-29-21	African Dance class (zoom)	110.00
Total Gansango Music and Dance			110.00
Gibbons Family Fitness			
03/12/2021	102	health & fitness program (zoom)	425.00
03/31/2021	103	health & fitness prog. (zoom)	100.00
Total Gibbons Family Fitness			525.00
Global Equipment Co			

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
March 2021

Date	Num	Memo	Amount
03/12/2021	117333102	rock salt spreader	585.99
Total Global Equipment Co			585.99
GovConnection			
03/17/2021	71001476	ergonomic keyboard	45.39
03/17/2021	71005210	acer chromebox	898.50
03/17/2021	71014262	supplies	289.18
03/29/2021	71020929	smart tvs	897.90
03/29/2021	71064264	mavic air drone kit	965.00
03/29/2021	71087351	hp pro printers	1,953.00
03/29/2021	71093752	toner cartridges	855.96
03/29/2021	71104583	hp laserjet pro printers	1,640.00
03/29/2021	71111004	black toner cartridges	405.30
03/31/2021	71116470	Apple iPads 128GB	1,230.00
Total GovConnection			9,180.23
Grainger			
03/29/2021	9812365865	pneumatic transducer	2,879.43
03/29/2021	9812365865	pneumatic transducer	248.57
Total Grainger			3,128.00
Gruppuso Plumbing			
03/12/2021	21-48	replaced flushometer	472.00
03/31/2021	21-59	bathroom repairs will branch	1,170.00
Total Gruppuso Plumbing			1,642.00
Home Depot Credit Service			
03/17/2021	8094769	paint supplies	350.18
Total Home Depot Credit Service			350.18
ID Cards Unlimited			
03/31/2021	202115	patron library cards	5,110.58
Total ID Cards Unlimited			5,110.58
Ingram Library Services			
03/31/2021	51892167	materials	20.68
Total Ingram Library Services			20.68
Intrepid Control Services			
03/22/2021	17084	pneumatic repairs will branch	6,045.00
Total Intrepid Control Services			6,045.00
Keane & Beane			
03/17/2021	66913	professional services	840.00
Total Keane & Beane			840.00
Language Lizard LLC			
03/31/2021	13617	materials	48.85
Total Language Lizard LLC			48.85
LE Health Inc.			
03/22/2021	010221	yoga for yogis (zoom)	600.00
03/22/2021	030021	Finn MacCoul Irish history (zo...	75.00
Total LE Health Inc.			675.00
Ledesma, Solyaris			
03/12/2021	3-9-21	zumba class (zoom)	75.00
03/12/2021	3-2-21	zumba class (zoom)	75.00
03/22/2021	3-16-21	zumba class (zoom)	75.00
03/29/2021	31821	kids zumba class (zoom)	150.00
03/31/2021	3-30-21	zumba class (zoom)	73.67

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
March 2021

Date	Num	Memo	Amount
03/31/2021	3-30-21	zumba class (zoom)	1.33
Total Ledesma, Solyaris			450.00
03/12/2021	022521	Robert the guitar guy (zoom)	30.00
Total Markowitz, Robert			30.00
Midwest Tape			
03/31/2021	500196939	materials	255.38
03/31/2021	500200760	materials	55.95
03/31/2021	500200761	materials	23.98
Total Midwest Tape			335.31
National Business Furniture			
03/17/2021	ZK123245	tables	6,324.00
Total National Business Furniture			6,324.00
North State Mechanical Corp.			
03/22/2021	12356-78	shaft and bearing job will bra...	13,888.60
Total North State Mechanical Corp.			13,888.60
Open Systems Metro			
03/12/2021	61837	intrusion service (will branch)	310.00
Total Open Systems Metro			310.00
Oriental Trading			
03/22/2021	708380699-01	program supplies	193.81
03/22/2021	708423422-01	program supplies	259.33
03/31/2021	708721386-01	summer reading prizes	194.70
Total Oriental Trading			647.84
Overdrive			
03/12/2021	01322CO21080129	materials	892.60
03/17/2021	01322CO21069341	materials	825.40
03/22/2021	01322CO21094053	materials	671.38
03/22/2021	01322CO21100977	materials	1,049.89
03/29/2021	01322DA21104097	materials	65.00
03/31/2021	01322CO21110054	materials	332.47
Total Overdrive			3,836.74
Petite Concerts			
03/22/2021	2021-00141	joint concert w/Chie (zoom)	43.75
Total Petite Concerts			43.75
Pitney Bowes 2			
03/31/2021	3313248747	lease charges 1/22-4/21/21	154.74
Total Pitney Bowes 2			154.74
Presedo, Vivian			
03/29/2021	032221VP	reimbursement winter readin...	202.65
Total Presedo, Vivian			202.65
Rong, Jian-Yang			
03/22/2021	3-10-21	Qi Gong (zoom)	150.00
Total Rong, Jian-Yang			150.00
Safeguard Lock & Key			
03/22/2021	10275	service	150.00
Total Safeguard Lock & Key			150.00
Schall Hardware			

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
March 2021

Date	Num	Memo	Amount
03/12/2021	19188	maintenance supplies	747.39
Total Schall Hardware			747.39
So Fun City, LLC			
03/12/2021	1170	so fun game show (zoom)	250.00
03/31/2021	1171	so magic program (zoom)	250.00
Total So Fun City, LLC			500.00
Sprague Operating Resources			
03/22/2021	00010865780	bioheat oil crestwood	471.24
Total Sprague Operating Resources			471.24
Stanley Convergent Security			
03/17/2021	6000883528	maintenance & monitoring 1/1...	469.11
03/22/2021	6000963878	maintenance charges	462.46
Total Stanley Convergent Security			931.57
Supt. Of Documents			
03/17/2021	03022021	government printing documents	14.00
Total Supt. Of Documents			14.00
T & L Home Improvements			
03/17/2021	5834760	supply and installation	2,782.00
Total T & L Home Improvements			2,782.00
Teator, Mike			
03/12/2021	022421MT	cartooning program (zoom)	85.00
Total Teator, Mike			85.00
Townsend Press Book Center			
03/31/2021	414155	materials	68.25
Total Townsend Press Book Center			68.25
Utica National Insurance Group			
03/29/2021	040521	auto commercial policy renewal	13,277.00
Total Utica National Insurance Group			13,277.00
Verizon			
03/10/2021	9143372191mar21	phones 2/16-3/15/21	150.98
03/10/2021	9143373015mar21	phones 2/16-3/15/21	49.64
03/10/2021	9147931065mar21	phones 2/19-3/18/21	37.58
03/17/2021	9144109274mar21	phones 3/1-3/31/21	44.58
03/29/2021	9143372191APR21	phones 3/16-4/15/21	150.63
03/29/2021	9143373015APR21	phones 3/16-4/15/21	50.31
03/31/2021	9147931065apr21	phones 3/19-4/18/21	37.92
Total Verizon			521.64
Verizon Wireless			
03/10/2021	9874022978	cell phones 1/24-2/23/21	327.71
03/29/2021	9875211038	cell phones 2/11-3/10/21	309.09
03/29/2021	9875211039	cell phones 2/11-3/10/21	49.47
Total Verizon Wireless			686.27
Wayne's Electric Service			
03/31/2021	022114	service for circuit breakers	235.00
Total Wayne's Electric Service			235.00
WB Mason			
03/12/2021	218253204	cordless e-static sprayer	596.80
03/12/2021	218255590	clasp envelopes	24.99
03/12/2021	218284685	clasp envelopes	17.94

9:54 AM

04/05/21

Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
March 2021

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
03/12/2021	218328068	spring water	60.12
03/29/2021	218683656	bags contactless delivery (co...	51.21
03/29/2021	218767187	purell sanitizer 12oz. (covid-19)	239.52
03/29/2021	218593326	water bottles	15.03
03/31/2021	209069675	sanitizer-2 liter (covid-19)	155.75
03/31/2021	218828667	stapler	11.98
03/31/2021	218831165	stapler	11.98
Total WB Mason			<u>1,185.32</u>
Yonkers Parking Authority			
03/22/2021	21-1526	employee parking Apr-June	<u>8,076.21</u>
Total Yonkers Parking Authority			<u>8,076.21</u>
Zev Haber Music by Zev			
03/12/2021	4979	live music show (zoom)	<u>125.00</u>
Total Zev Haber Music by Zev			<u>125.00</u>
TOTAL			<u><u>138,645.12</u></u>



YPL Operating Budget 2021

Code	Account Name	Adopted Budget	Current Budget (with transfers)	Spent Previous Months	Spent This Month	YTD	Balance	% used
					MARCH			
101	Salaries	6,444,649	6,444,649	3,502,914	454,407	3,957,321	2,487,328	61.40%
103	Temp Services	626,664	400,818	151,705	15,617	167,322	233,496	41.75%
150	Termination Payments	35,000	35,000	58,699	0	58,699	-23,699	167.71%
198	Overtime	410,651	410,651	20,150	4,273	24,423	386,228	5.95%
	Personal Services Total:	7,516,964	7,291,118	3,733,468	474,297	4,207,765	3,083,353	57.71%
280	Reference Materials	100,000	100,000	64,575	5,030	69,605	30,395	69.61%
	Materials Total	100,000	100,000	64,575	5,030	69,605	30,395	69.61%
301	Office Supplies	97610	79,610	36799	8,630	45,429	34,181	57.06%
306	Janitorial Supplies	34100	34,100	19106	4979	24,085	10,015	70.63%
308	Wearing Apparel	2,971	2,971	0	0	0	2,971	0.00%
309	Fuel For Heating	76,500	41,500	24,197	471	24,668	16,832	59.44%
312	Hardware	7,675	7,675	7,425	0	7,425	250	96.74%
313	Misc. Supplies	1,000	1,000	127	0	127	873	12.70%
314	Electrical Supplies	600	600	486	0	486	114	81.00%
327	Nursery Supplies	300	300	0	0	0	300	0.00%
361	Gas	2,000	2,000	934	141	1,075	925	53.73%
	Material and Supplies Total	222,756	169,756	89,074	14,220	103,294	66,462	60.85%
401	Insurance	32,575	32,575	30,297	0	30,297	2,278	93.01%
402	Telephones	63,900	63,900	37,185	5,082	42,267	21,633	66.15%
403	Printing	13,310	13,310	4,832	0	4,832	8,478	36.30%
404	Lights and Power	170,226	170,226	60,647	5,419	66,066	104,160	38.81%
405	Postage	3,550	3,550	0	0	0	3,550	0.00%
406	Freight and Express	500	500	0	0	0	500	0.00%
407	Equipment Maint. And Repair	45,700	45,700	28,080	10,379	38,459	7,241	84.16%
408	Rental of Equipment	14,080	14,080	1,841	0	1,841	12,239	13.08%
409	Building Maint. And Repair	78,000	78,000	24,654	14,351	39,005	38,995	50.01%
410	Milage Allowance	685	685	0	0	0	685	0.00%
413	Professional Fees	213,950	270,450	91,022	15,832	106,854	163,596	39.51%
415	Outside Labor & Related Charges	45,500	45,500	12,928	3,254	16,182	29,318	35.56%
419	Misc. Expenses	21,750	21,750	20,241	8,076	28,317	-6,567	130.19%
422	Janitorial Service	2,900	2,900	1,780	0	1,780	1,120	61.38%
424	Maint. Of Office Equipment	3,200	3,200	1,043	1,417	2,460	740	76.86%
425	Subscriptions and Publicationns	121,183	121,183	77,553	16,600	94,153	27,030	77.69%
430	IT Hardware Maint.	50,000	50,000	22,712	11,980	34,692	15,308	69.38%
431	IT Software Licensing and Maint.	494,542	494,542	389,647	13,669	403,316	91,226	81.55%
436	Tuition/Bd/Travel Reimbursement	2,150	2,150	274	0	274	1,876	12.74%
446	Automobile Repair	6,000	6,000	2,343	59	2,402	3,598	40.03%
481	Binding of Books	700	700	0	0	0	700	0.00%
496	Special Projects	25,000	25,000	21,972	2,591	24,563	437	98.25%
	Contractual Services Total	1,409,401	1,465,901	829,051	108,709	937,760	528,141	63.97%
	Total Operating Budget	9,249,121	9,026,775	4,716,168	602,257	5,318,425	3,708,350	58.92%



**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2020-JUNE 30, 2021
 REVENUE**

Revenue Category	Budgeted Revenue 2020-2021	Revenue Realized 7/1/2020-6/30/2021
		3/31/2021
Fees & Fines	\$51,000	\$417
Rental of Property	11,000	300
Miscellaneous (Includes E-Rate)	41,050	0
	<hr/>	<hr/>
Total Library Generated Revenues	\$103,050	\$717
State Funding	47,560	40,310
Transfer from City of Yonkers General Fund	9,497,773	9,497,773
Transfer from Library Fund	811,831	811,831
	<hr/>	<hr/>
Total	\$10,460,214	\$10,350,631



**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2020-JUNE 30, 2021
 GRANTS FUNDS**

	AMOUNT AWARDED	AMOUNT AVAILABLE 3/31/2021
DANY	250,000	70,976
* SED-LDA	211,412	148,468
MONTEFIORE ADDITION	95,475	2,496
SED-LDA (2)	211,412	183,559
WILL SPACE STUDY	25,000	25,000
CDBG RF TEEN ROOM	30,000	0

* City has not applied final payment.



**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2020-JUNE 30, 2021
 CAPITAL FUNDS**

		ORIGINAL AMOUNT	AMOUNT AVAILABLE 3/31/2021
C2099CP			
510647	Will Auditorium Improv.	55,000	48,229
510874	Boiler Upgrades	568,000	53,504
510931	Elevator Replacement	412,000	397,500
510956	Library Books and other Equipment	450,000	119,055
511000	Acquisition of Library Books and other materials	900,000	900,000



BANK ACCOUNT INFORMATION

MARCH 2021

<u>BANK</u>	<u>RATE</u>	<u>ACCOUNT NAME</u>	<u>NUMBER</u>	<u>EXP.</u>	<u>TYPE</u>	<u>3/31/2021</u>
<u>ENDOWMENTS AND TRUSTS</u>						
<u>SAUNDERS ENDOWMENT GOAL \$65,000</u>						
***STERLING NATIONAL BANK		SAUNDERS BOOK FUND				\$0.00
<u>JUTKOWITZ ENDOWMENT GOAL \$10,000</u>						
***SUNNYSIDE FEDERAL SAVINGS & LOANS		JOHN JUTKOWITZ THEATER FUND				\$0.00
<u>KOGAN ENDOWMENT GOAL \$5,000</u>						
***SUNNYSIDE FEDERAL SAVINGS & LOANS		DAVID S. KOGAN MEM FUND				\$0.00
<u>MURPHY ENDOWMENT GOAL \$5,000</u>						
***SUNNYSIDE FEDERAL SAVINGS & LOANS		RITA G. MURPHY MEM FUND				\$0.00
<u>CHECKING ACCOUNT</u>						
STERLING NATIONAL BANK	N/A	YPL TRUST ACCOUNT	6700288970	----	CHECKING	\$8,106.41
<u>UNRESTRICTED ACCOUNTS</u>						
<u>CONTRIBUTIONS FUNDS</u>						
***STERLING NATIONAL BANK		CONTRIBUTIONS ACCOUNT				\$0.00
***SUNNYSIDE FEDERAL SAVINGS & LOANS		CONTRIBUTIONS ACCOUNT				\$0.00
SUNNYSIDE FEDERAL SAVINGS & LOANS	0.70%	CONTRIBUTIONS ACCOUNT	1103671	10/27/2021	12 MO. CD	\$54,188.18
<u>CHECKING ACCOUNT</u>						
STERLING NATIONAL BANK	0.01%	CONTRIBUTIONS ACCOUNT	6700289260	----	CHECKING	\$83,167.59

*****Due to Covid-19, the rates were substantially low, therefore, these accounts were closed. The Library is holding money until better interest rate is available.**

Management Report
Board Meeting
April 15, 2021

Staff COVID-19 Update: As of April 12 there have been no reported cases of COVID-19 among YPL staff. Active cases in Yonkers are now down approximately 65% from the mid-January peak. Since March 17, YPL employees, regardless of age or health condition, have been eligible for vaccines. As eligible employees, YPL staff were invited to schedule appointments on March 20, 23 and 24, at Westchester County College.

Restoration of Public Services: With declining cases and increased staff vaccinations, YPL plans to end its hybrid service model - which has been in effect since the Thanksgiving holiday - at the end of this month. Starting Monday, May 3 all staff will resume full time work onsite. YPL will continue to observe safety protocols, including mask wearing and social distancing and enhanced cleaning procedures. It will also enable an increase in open public service hours, rising to 50 weekly hours at Riverfront Library and Will Library and 37 weekly hours at Crestwood Library.

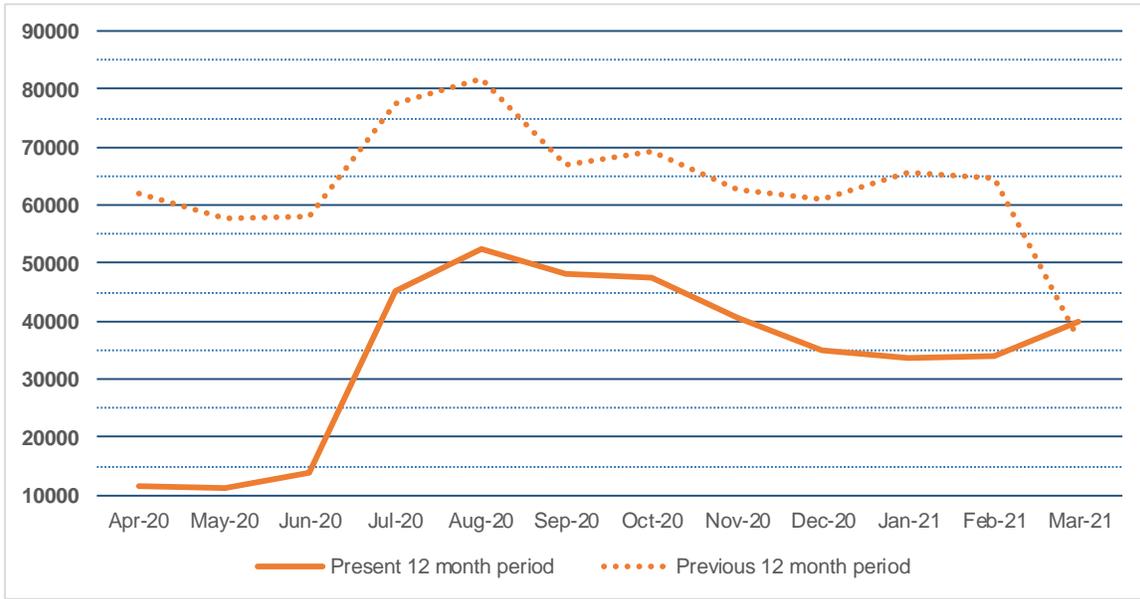
Vaccination Services: YPL staff have been assisting community members register for vaccine appointments for months. Recently, Riverfront Library was approached by FEMA staff operating the Yonkers Armory site to discuss ways they could schedule appointments more easily. Together they developed a workflow that will allow staff to reserve appointments directly instead of through the New York State website. YPL hopes to register over 200 patrons using this method.

Staff Distinction: YPL is proud to announce that Christine Bitetti, Technology Instruction Coordinator, has been honored with an Educator Award from the [National Center for Women & Information Technology \(NCWIT\)](#). Only 150 educators were recognized for this prestigious national award, which honors teachers and other instructors that champion gender equity in the fields of information technology and computer science.

Earth Week Programming: Next week YPL will host several Earth Day related programs, culminating in an event with Sarah Lawrence College Professor Linwood Lewis, Groundwork Hudson Valley and the Center for Urban Studies at Beczak. In the runup to Earth Day, YPL established or reestablished relationships with several green organizations in the region, and is now in the process of planning or implementing grant programs with Sustainable Westchester and Groundwork Hudson Valley. YPL is investigating ways its can be a more sustainable organization, and support Yonkers in becoming a greener city.

CIRCULATION SUMMARY

YONKERS PUBLIC LIBRARY



	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
Present 12 month period	11424	11111	13859	45281	52569	48249	47643	40546	35009	33647	34124	39893
Previous 12 month period	62092	57630	57955	77481	81689	67036	69319	62605	61094	65766	64816	37052
	-81.6%	-80.7%	-76.1%	-41.6%	-35.6%	-28.0%	-31.3%	-35.2%	-42.7%	-48.8%	-47.4%	7.7%

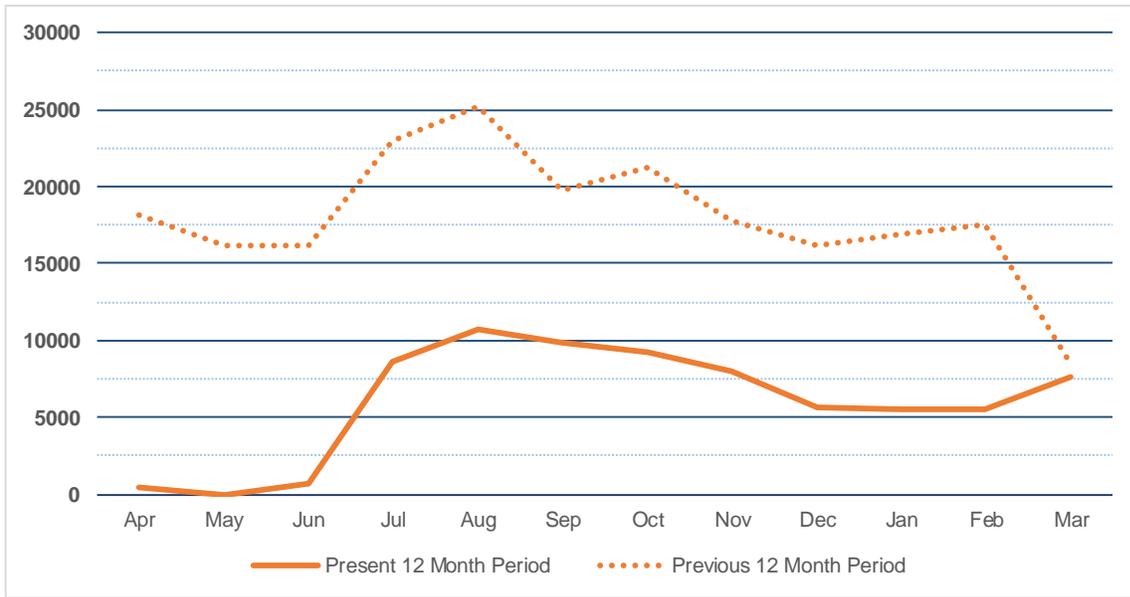
	Mar-20	Mar-21		
_audiobook	440	545	105	23.9%
_biography	287	438	151	52.6%
_express	329	262	-67	-20.4%
_fiction	2782	4818	2036	73.2%
_foreign_language	197	220	23	11.7%
_juv_audiobook	52	84	32	61.5%
_juv_fiction	7100	7621	521	7.3%
_juv_foreign	136	162	26	19.1%
_juv_movie	1630	934	-696	-42.7%
_juv_nonfiction	1630	1688	58	3.6%
_magazine	91	93	2	2.2%
_movie	6520	6024	-496	-7.6%
_music	1322	1689	367	27.8%
_new_book	1451	1934	483	33.3%
_nonfiction	2837	3696	859	30.3%
_ya_av	132	123	-9	-6.8%
_ya_fiction	706	1185	479	67.8%
_ya_nonfiction	156	154	-2	-1.3%
Electronic Content Use	8750	7741	-1009	-11.5%

Circulation Profile:	Mar-20	Mar-21	
_audiobook	1.2%	1.4%	0.2%
_biography	0.8%	1.1%	0.3%
_express	0.9%	0.7%	-0.2%
_fiction	7.5%	12.1%	4.6%
_foreign_language	0.5%	0.6%	0.0%
_juv_audiobook	0.1%	0.2%	0.1%
_juv_fiction	19.2%	19.1%	-0.1%
_juv_foreign	0.4%	0.4%	0.0%
_juv_movie	4.4%	2.3%	-2.1%
_juv_nonfiction	4.4%	4.2%	-0.2%
_magazine	0.2%	0.2%	0.0%
_movie	17.6%	15.1%	-2.5%
_music	3.6%	4.2%	0.7%
_new_book	3.9%	4.8%	0.9%
_nonfiction	7.7%	9.3%	1.6%
_ya_av	0.4%	0.3%	0.0%
_ya_fiction	1.9%	3.0%	1.1%
_ya_nonfiction	0.4%	0.4%	0.0%
Electronic Content Use	23.62%	19.40%	-4.2%



CIRCULATION SUMMARY

RIVERFRONT LIBRARY



	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Present 12 Month Period	491	9	650	8644	10739	9807	9186	7995	5654	5579	5533	7584
Previous 12 Month Period	18154	16156	16222	22931	25192	19736	21240	17738	16212	16888	17557	8554
	-97.3%	-99.9%	-96.0%	-62.3%	-57.4%	-50.3%	-56.8%	-54.9%	-65.1%	-67.0%	-68.5%	-11.3%

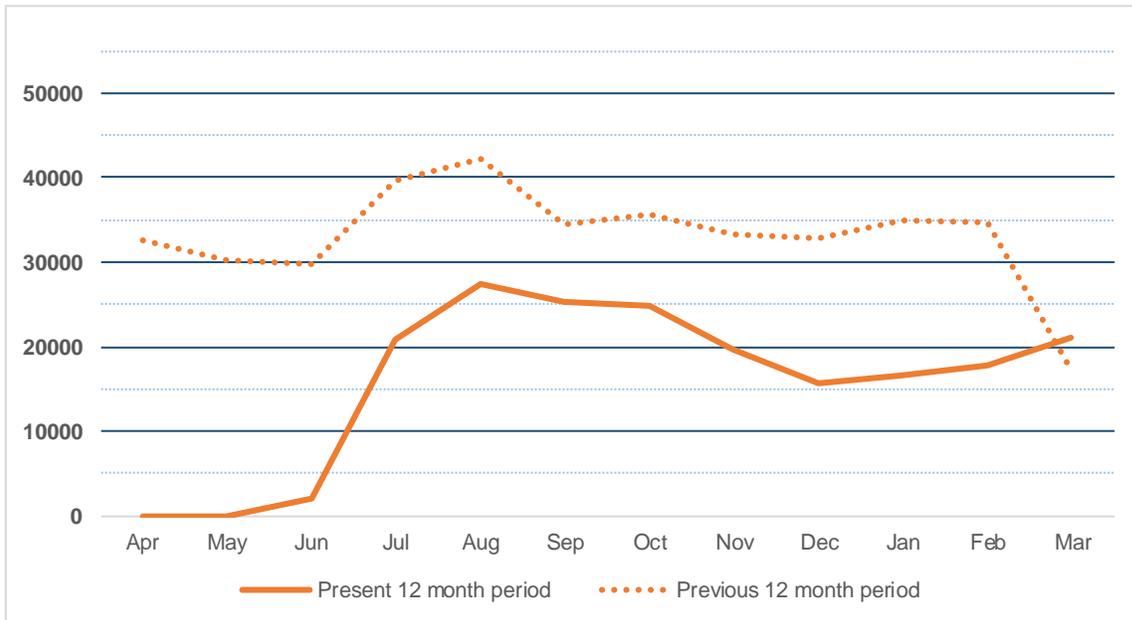
	Mar-20	Mar-21		
_audiobook	90	100	10	11.1%
_biography	67	96	29	43.3%
_express	221	117	-104	-47.1%
_fiction	601	1143	542	90.2%
_foreign_language	122	121	-1	-0.8%
_juvenile_audiobook	1	5	4	400.0%
_juvenile_fiction	1969	1613	-356	-18.1%
_juvenile_foreign	105	91	-14	-13.3%
_juvenile_movie	595	200	-395	-66.4%
_juvenile_nonfiction	286	283	-3	-1.0%
_magazine	0	7	7	700.0%
_movie	2412	1632	-780	-32.3%
_music	175	215	40	22.9%
_new_book	312	225	-87	-27.9%
_nonfiction	811	956	145	17.9%
_young_adult_av	72	55	-17	-23.6%
_young_adult_fiction	354	388	34	9.6%
_young_adult_nonfiction	41	32	-9	-22.0%

Circulation Profile:	Mar-20	Mar-21	
_audiobook	1.1%	1.3%	0.3%
_biography	0.8%	1.3%	0.5%
_express	2.6%	1.5%	-1.0%
_fiction	7.0%	15.1%	8.0%
_foreign_language	1.4%	1.6%	0.2%
_juvenile_audiobook	0.0%	0.1%	0.1%
_juvenile_fiction	23.0%	21.3%	-1.8%
_juvenile_foreign	1.2%	1.2%	0.0%
_juvenile_movie	7.0%	2.6%	-4.3%
_juvenile_nonfiction	3.3%	3.7%	0.4%
_magazine	0.0%	0.1%	0.1%
_movie	28.2%	21.5%	-6.7%
_music	2.0%	2.8%	0.8%
_new_book	3.6%	3.0%	-0.7%
_nonfiction	9.5%	12.6%	3.1%
_young_adult_av	0.8%	0.7%	-0.1%
_young_adult_fiction	4.1%	5.1%	1.0%
_young_adult_nonfiction	0.5%	0.4%	-0.1%



CIRCULATION SUMMARY

GRINTON I. WILL LIBRARY



	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Present 12 month p	37	25	2033	20880	27527	25283	24861	19726	15789	16573	17752	21019
Previous 12 month	32680	30315	29811	39635	42145	34552	35766	33251	32841	35005	34799	17208
	-99.9%	-99.9%	-93.2%	-47.3%	-34.7%	-26.8%	-30.5%	-40.7%	-51.9%	-52.7%	-49.0%	22.1%

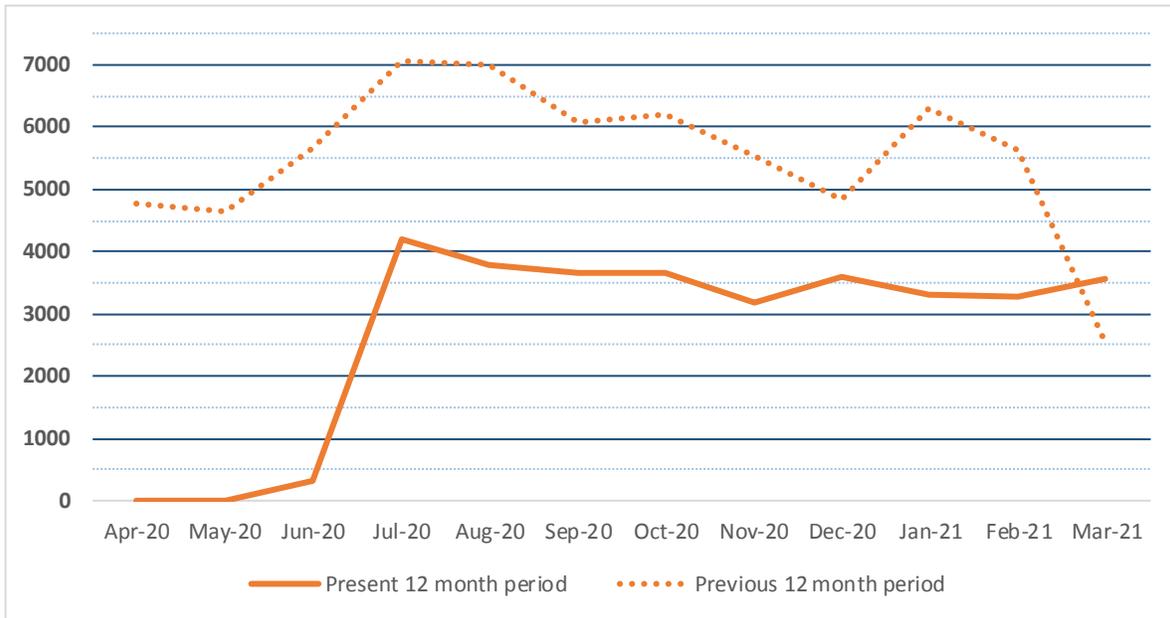
	Mar-20	Mar-21		
_audiobook	309	397	88	28.5%
_biography	188	262	74	39.4%
_express	85	126	41	48.2%
_fiction	1839	3120	1,281	69.7%
_foreign_language	64	89	25	39.1%
_juv_audiobook	45	66	21	46.7%
_juv_fiction	4537	5298	761	16.8%
_juv_foreign	29	70	41	141.4%
_juv_movie	903	711	-192	-21.3%
_juv_nonfiction	1174	1134	-40	-3.4%
_magazine	49	83	34	69.4%
_movie	3640	3840	200	5.5%
_music	1049	1360	311	29.6%
_new_book	964	1323	359	37.2%
_nonfiction	1749	2208	459	26.2%
_ya_av	30	47	17	56.7%
_ya_fiction	317	655	338	106.6%
_ya-nonfiction	85	89	4	4.7%

Circulation Profile:	Mar-20	Mar-21	
_audiobook	1.8%	1.9%	0.1%
_biography	1.1%	1.2%	0.2%
_express	0.5%	0.6%	0.1%
_fiction	10.7%	14.8%	4.2%
_foreign_language	0.4%	0.4%	0.1%
_juv_audiobook	0.3%	0.3%	0.1%
_juv_fiction	26.4%	25.2%	-1.2%
_juv_foreign	0.2%	0.3%	0.2%
_juv_movie	5.2%	3.4%	-1.9%
_juv_nonfiction	6.8%	5.4%	-1.4%
_magazine	0.3%	0.4%	0.1%
_movie	21.2%	18.3%	-2.9%
_music	6.1%	6.5%	0.4%
_new_book	5.6%	6.3%	0.7%
_nonfiction	10.2%	10.5%	0.3%
_ya_av	0.2%	0.2%	0.0%
_ya_fiction	1.8%	3.1%	1.3%
_ya-nonfiction	0.5%	0.4%	-0.1%



CIRCULATION SUMMARY

CRESTWOOD LIBRARY



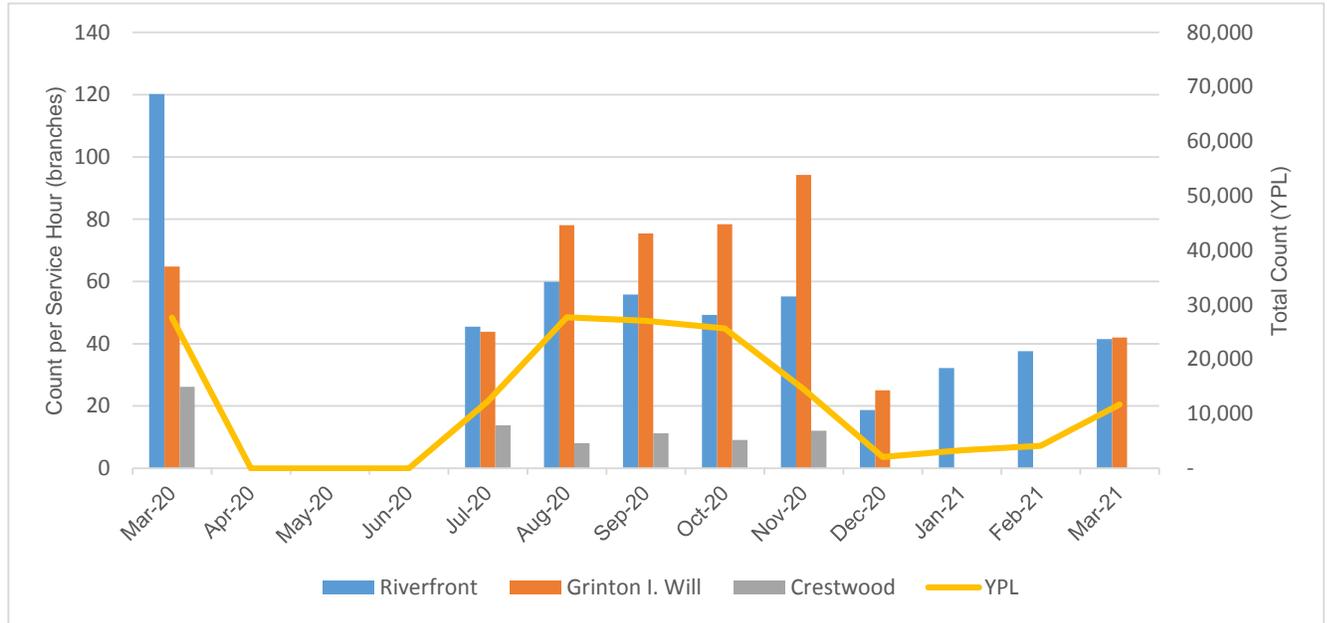
	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
Present 12 month p	2	11	323	4208	3778	3663	3663	3180	3602	3319	3290	3549
Previous 12 month	4779	4635	5657	7074	6990	6063	6210	5539	4823	6300	5617	2540
	-100.0%	-99.8%	-94.3%	-40.5%	-46.0%	-39.6%	-41.0%	-42.6%	-25.3%	-47.3%	-41.4%	39.7%

	Mar-20	Mar-21		
_audiobook	41	48	7	17.1%
_biography	32	80	48	150.0%
_express	23	19	-4	-17.4%
_fiction	342	555	213	62.3%
_foreign_language	11	10	-1	-9.1%
_juv_audiobook	6	13	7	116.7%
_juv_fiction	594	710	116	19.5%
_juv_foreign	2	1	-1	-50.0%
_juv_movie	132	23	-109	-82.6%
_juv_nonfiction	170	271	101	59.4%
_magazine	42	3	-39	-92.9%
_movie	468	552	84	17.9%
_music	98	114	16	16.3%
_nonfiction	277	532	255	92.1%
_new_book	175	386	211	120.6%
_ya_av	30	21	-9	-30.0%
_ya_fiction	35	142	107	305.7%
_ya_nonfiction	30	33	3	10.0%

Circulation Profile:	Mar-20	Mar-21	
_audiobook	1.6%	1.4%	-0.3%
_biography	1.3%	2.3%	1.0%
_express	0.9%	0.5%	-0.4%
_fiction	13.5%	15.6%	2.2%
_foreign_language	0.4%	0.3%	-0.2%
_juv_audiobook	0.2%	0.4%	0.1%
_juv_fiction	23.4%	20.0%	-3.4%
_juv_foreign	0.1%	0.0%	-0.1%
_juv_movie	5.2%	0.6%	-4.5%
_juv_nonfiction	6.7%	7.6%	0.9%
_magazine	1.7%	0.1%	-1.6%
_movie	18.4%	15.6%	-2.9%
_music	3.9%	3.2%	-0.6%
_nonfiction	10.9%	15.0%	4.1%
_new_book	6.9%	10.9%	4.0%
_ya_av	1.2%	0.6%	-0.6%
_ya_fiction	1.4%	4.0%	2.6%
_ya_nonfiction	1.2%	0.9%	-0.3%



TURNSTILE COUNTS



	Riverfront			Grinton I. Will			Crestwood			YPL Total Count
	Count	Hours	Per Hour	Count	Hours	Per Hour	Count	Hours	Per Hour	
Mar-20	15,623	130	120	8,948	138	65	3,084	118	26	27,655
Apr-20										-
May-20										-
Jun-20										-
Jul-20	6,052	133	46	5,837	133	44	399	29	14	12,288
Aug-20	11,865	198	60	15,460	198	78	390	48	8	27,715
Sep-20	11,284	202	56	15,236	202	75	574	51	11	27,094
Oct-20	9,999	203	49	15,214	194	78	435	48	9	25,648
Nov-20	6,186	112	55	7,918	84	94	398	33	12	14,502
Dec-20	887	47.5	19	1,192	47.5	25	-		0	2,079
Jan-21	3,319	103	32				-		0	3,319
Feb-21	4,133	110	38				-		0	4,133
Mar-21	6,268	151	42	5,460	130	42	-		0	11,728

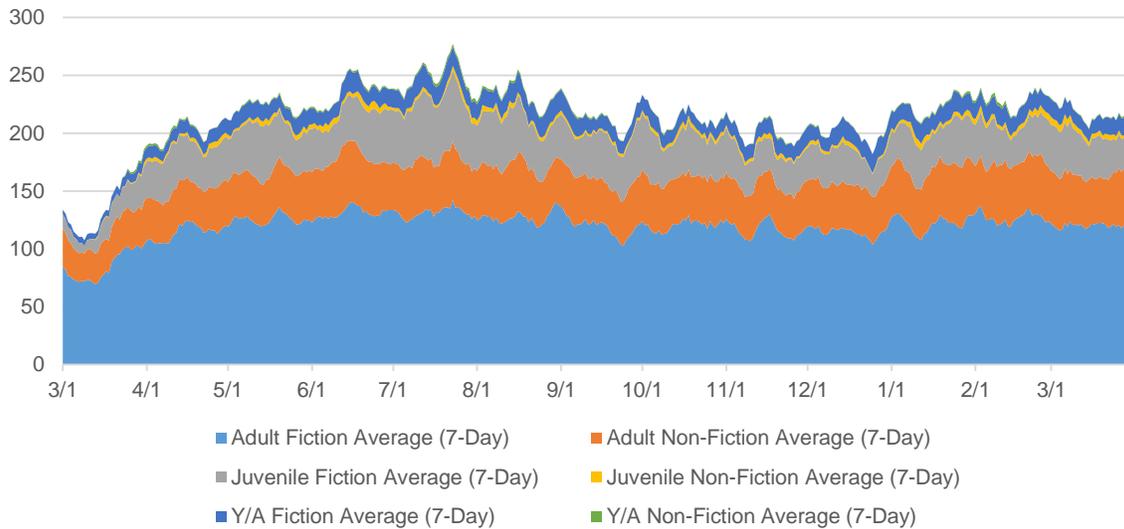
Source: Gate counters at public entrances of all three buildings. Figures include staff entries and exits.

Notes: All three buildings closed 3/4-3/7 due to COVID closure; Grinton I. Will remain closed 3/8-3/9; Crestwood remains closed



ELECTRONIC RESOURCES SUMMARY

Daily OverDrive Checkouts



	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	TOTAL
Feb-20	2536	892	280	9	160	4	3881
Mar-20	2713	950	587	30	209	22	4511
Apr-20	3464	1095	1080	77	327	29	6072
May-20	3892	1257	1224	102	422	32	6929
Jun-20	3960	1402	1201	130	432	29	7154
Jul-20	4039	1396	1568	103	499	62	7667
Aug-20	3981	1370	1285	96	514	42	7288
Sep-20	3519	1198	1213	64	387	22	6403
Oct-20	3734	1239	1125	90	343	17	6548
Nov-20	3501	1165	868	80	404	17	6035
Dec-20	3564	1269	891	77	448	16	6265
Jan-21	3795	1471	1073	118	473	34	6964
Feb-21	3530	1353	960	116	415	35	6409
Mar-21	3685	1343	1053	118	417	22	6638

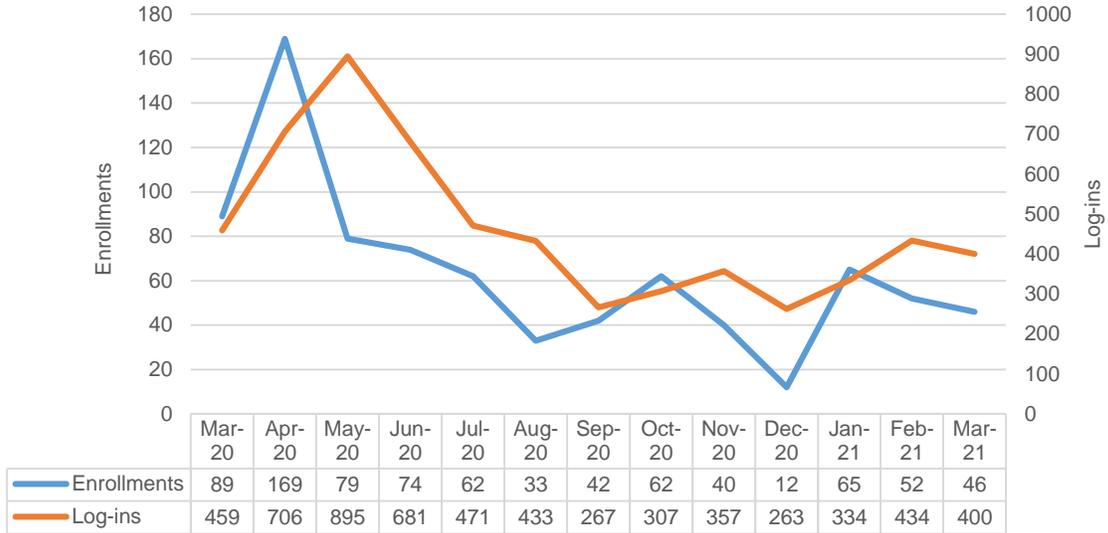
ELECTRONIC RESOURCES SUMMARY

Hoopla Circulation

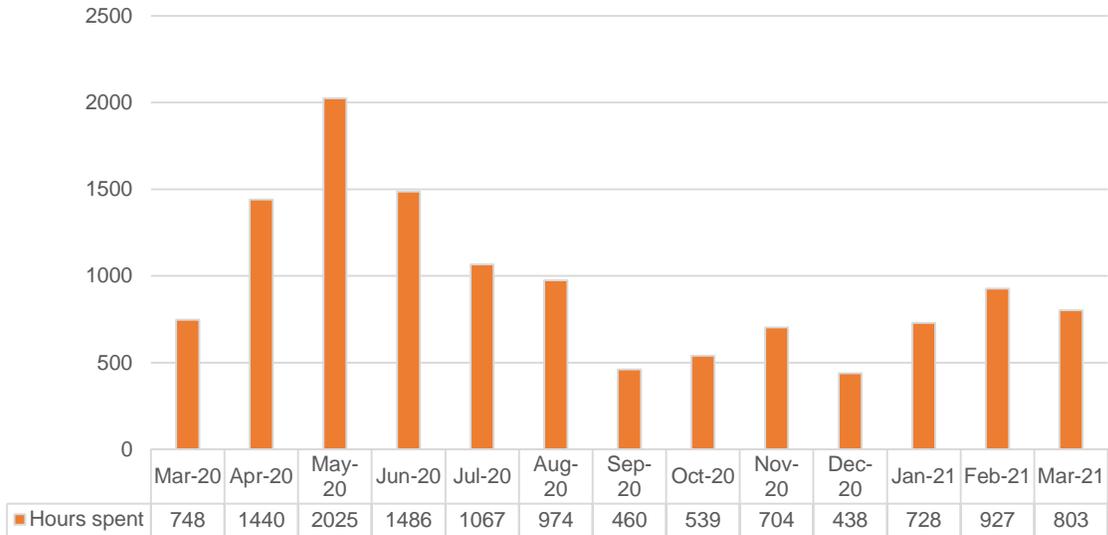
	Audiobook	Comic	eBook	Movie	Music	Television	Total	New Patrons
Mar-20	386	111	312	204	70	147	1230	78
Apr-20	423	183	463	247	54	154	1524	52
May-20	416	147	451	185	70	191	1460	41
Jun-20	391	123	407	206	50	101	1278	34
Jul-20	379	107	403	147	52	143	1231	49
Aug-20	446	132	377	148	43	133	1279	14
Sep-20	421	115	325	147	49	162	1219	19
Oct-20	344	86	336	193	50	129	1138	17
Nov-20	337	125	328	152	42	130	1114	19
Dec-20	344	105	370	147	57	90	1113	26
Jan-21	416	123	378	112	46	129	1204	37
Feb-21	317	134	319	172	51	151	1144	24
Mar-21	334	115	291	145	65	143	1093	13

ELECTRONIC RESOURCES SUMMARY

Gale Courses

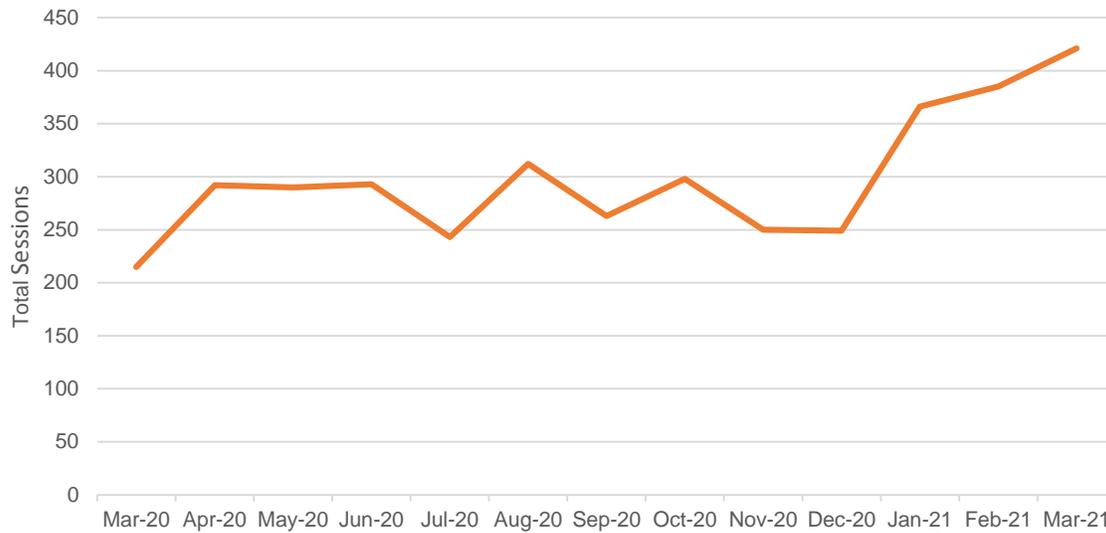


Gale Courses



ELECTRONIC RESOURCES SUMMARY

Mango Languages



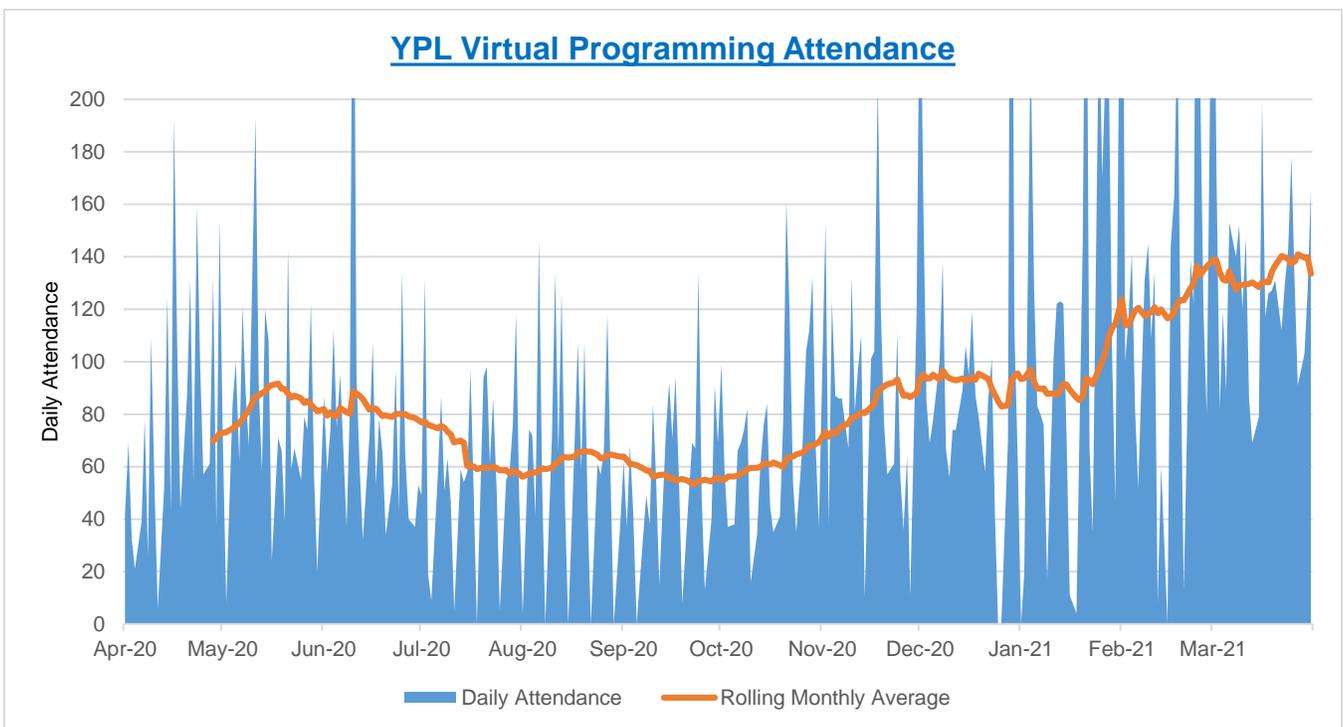
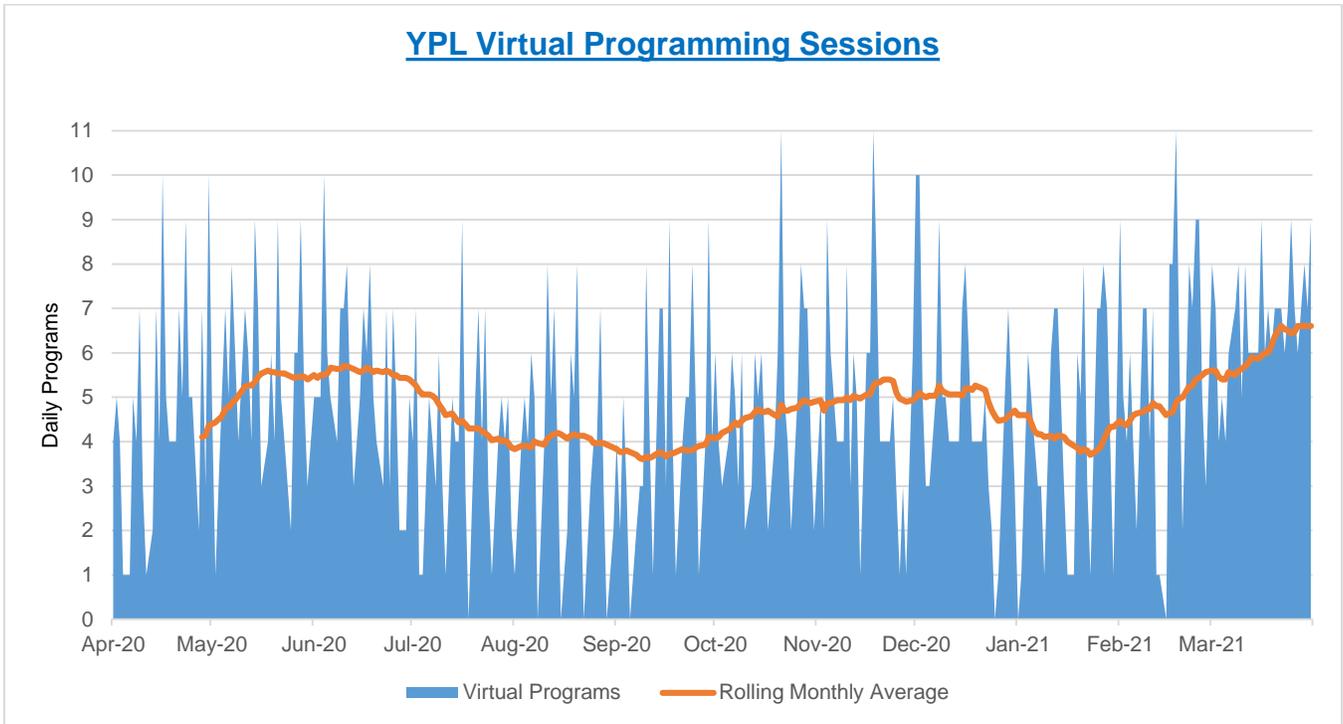
	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
Total Sessions:	215	292	290	293	243	312	263	298	250	249	366	385	421
Total Course Uses:	199	286	276	283	203	278	266	316	255	245	340	372	436
Mobile Sessions:	81	91	148	154	113	190	167	156	99	103	219	225	247
Avg Session Length (min):	16	17	16	12	15	17	13	15	14	13	17	17	18
Total Learning Time (hours):	59.1	81.2	79.3	60.4	60.1	89.4	56.5	75.4	59.6	55.4	102.1	106.4	124.1

COURSES

	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
ESL Spanish (Latin American)	28	51	61	53	52	82	27	54	16	17	35	74	101
Spanish, Latin American	69	75	87	87	59	99	95	130	111	121	104	99	93
Russian	2	7	15	24	18	10	43	11	9	5	11	7	51
Japanese	2	4	6	14	16	18	15	19	9	2	29	50	47
Hindi	0	0	0	3	0	0	0	1	0	1	2	25	31
German	12	7	17	26	10	10	7	1	5	6	0	5	22
Italian	31	41	27	13	4	7	3	30	29	23	24	28	21
Chinese, Mandarin	2	0	2	0	0	1	1	3	0	0	1	0	16
Arabic, Egyptian	1	0	0	0	0	0	0	0	2	2	12	26	11
Portuguese (Brazil)	0	14	2	0	1	0	1	1	1	0	25	9	8
Arabic, Levantine	12	15	10	7	3	2	20	12	1	7	11	7	5
Tagalog	0	4	0	2	2	1	0	0	0	0	0	0	4
Korean	2	6	16	16	2	8	7	13	21	9	13	1	3
French	19	22	21	12	9	9	12	3	9	8	11	12	2
Hebrew	0	0	0	0	0	15	9	13	3	0	0	1	2
Turkish	0	0	0	0	10	10	3	1	6	0	0	5	2
Haitian Creole	0	0	0	0	6	4	0	4	3	1	1	0	2
Swahili	0	0	1	1	1	0	0	0	0	0	0	0	2
Romance, Spanish	4	3	1	2	0	0	1	0	5	0	0	0	1
Business, Spanish	0	3	0	2	1	1	1	1	2	1	1	0	1
Text Talk	0	3	0	0	0	0	0	0	1	3	0	2	1
Business English for Spanish	0	2	2	0	0	0	0	1	1	2	0	0	1
Arabic, Iraqi	0	0	0	5	0	0	0	0	1	1	0	0	1
Hebrew, Biblical	0	2	0	0	1	0	0	1	0	0	0	0	1
Norwegian	0	0	0	0	0	0	0	0	0	0	3	0	1
Swedish	0	0	0	1	0	0	0	0	0	1	0	1	1



VIRTUAL PROGRAMMING SUMMARY



<u>Total Programs</u>	<u>Total Attendance</u>
1,538	27,292

NOTE: Through March 31. Attendance on non-Zoom platforms represent estimates.



QUARTERLY REPORTS

RIVERFRONT LIBRARY JANUARY, FEBRUARY, AND MARCH 2021

In normal times, our minds would be turning in these early April days to the welcome advent of spring. But the Covid-19 pandemic has torn through our lives. Having faced social dislocation, economic stress, and massive loss of life among family, friends, and neighbors, we have been changed forever.

The pandemic brought unexpected and unprecedented challenges to the Yonkers Public Library, as well. But challenges are always opportunities. A new perspective, moreover, can sometimes provide a better understanding of the Library's role in the community and can suggest potential changes to our service model.

In confronting the pandemic, the Riverfront Library has taken many steps to safeguard the safety and health of our staff and patrons. We have also had to prioritize our resources and to adapt existing programs.

Library Programming

In addition to grab-and-go craft programs, both adult and teen programs continue to be offered virtually. Among the numerous virtual programs that were hosted by the Adult Services Department during the last quarter were programs devoted to job coaching, grant writing, mystery stories, technology, and exercise and wellness. There was also a virtual cooking session in celebration of Black History Month. We are gratified that our virtual programming continues to be well-attended, with more than 1,700 online participants engaging with our programs during this last quarter.

Hosting numerous virtual programs and creating helpful videographed instructional packets during the quarter were Phyllis Cole, Ana Gantzer, Ralph Guida, Michelle Halpern, Eugene Howell, Renee Rabadi, Mary Robison, Tara Somersall, Elyse Schreiber, and Nina Smith.

Taking to cyberspace to reach our younger patrons during this period were Children's Department librarians Ralph Guida (with *Father Goosetime*), Renee Rabadi (who co-hosted the online programs *Zumba for Kids*, and *Arch for Kids*), and Tara Somersall (who hosted *African Necklace* and *Music and Movement with Miss Sabrina*).

In addition to the usual programs offered for young adults each month, our teen patrons participated during the quarter in practice SAT and ACT exam sessions and in both Black History and Women's History quiz programs. Moreover, Teen Librarian Eileen Fusco is collaborating with the Yonkers Public Schools in a project to refresh summer reading lists with new print and electronic titles, and she is updating the READSquare (online) summer reading program that we initiated here last year. Eileen also collaborated recently with Chris Hofman of Sarah Lawrence College on "Place-It," a participation-based design program intended to engage students in urban planning.

Notary Service



QUARTERLY REPORTS

Librarian Ralph Guida is a state-certified notary public. As such, and without charging a fee, he notarizes documents for the Library's patrons. 37 documents were notarized just during the last quarter. (The notary's service is available only by appointment.)

Library Displays

The Riverfront staff use displays, including book displays on every floor, to merchandise our collections and to promote programs and services. Displays in the first quarter included notices on job readiness, wellness activities, graphic novels, and Spanish poetry. Holidays, too, are celebrated by displays; and the first quarter saw recognition of Black History Month, Women's History Month, Deaf History Month, Poetry Month, Freedom of Information Day, Valentine's Day, St. Patrick's Day, Earth Day, Presidents Day, Inauguration Day, and Dr. Seuss's birthday.

Collection Development

The Riverfront staff continues to devote time and thought to the task of collection development. In this last quarter, librarian Anne Campbell collaborated with Shana Rosenfeld (of the Grinton I. Will branch) on ebook collection development for the Library. We continue, as well, to augment our collections with new offerings on Black history, slavery, Civil War history, and local authors.

Staff Development

The Riverfront staff are encouraged to participate in professional development workshops to enhance their job performance. Librarian Michelle Halpern recently participated in staff technology training, while librarians Renee Rabadi and Tara Somersall participated in the Summer Reading *Refresh Project*. Tara, Ana Gantzer, Eugene Howell, and Arnaldo Torres serve on our newly inaugurated Equity Committee and attend related programs and workshops; and Arnaldo is taking a 14-hour certificate course from the University of South Florida on diversity, equity, and inclusion in the workplace.

Community Engagement

The Riverfront Library is a trusted center of the community. Accordingly, our staff continued during this difficult time to maintain our partnerships with other community organizations so that, together with them, we can work to make a difference in people's lives.

Vaccine registrations. We are honored to serve our community by helping patrons register for the COVID-19 vaccine at the Riverfront Library. Librarians are registering up to a dozen patrons and staff members each day for vaccine appointments and are providing them with advice on how to get appointments.

Tax preparation. The Riverfront Reference Department is providing patrons with federal and state tax forms, as well as information about electronic tax preparation. Librarians Anne Campbell and Eugene Howell are managing the forms inventory.

Yonkers Public Schools. With teachers and librarians from the Yonkers Board of Education, Tara Somersall and Renee Rabadi participated in the Summer Reading *Refresh Project*.

Zahra Baird, Christine Bitteti, Aurora Cruz, and Tara Somersall collaborated with the Library's clerical staff to host a parent workshop on Back to School Night Essentials.



QUARTERLY REPORTS

IB Day. Eileen Fusco and Mary Robison collaborated with educators from Yonkers High School and librarians from Sarah Lawrence College on the second of two bibliographic instruction sessions for 60 Yonkers High I.B. (International Baccalaureate) students. Due to the pandemic, the material was presented through video conferencing rather than on-site at the Riverfront Library and Sarah Lawrence.

Sarah Lawrence College / Carnegie Mellon Grant. Mary Robison and Dr. Kishauna Soljour, SLC/Mellon Humanities Fellow, have scheduled several local history talks to engage the Yonkers and Sarah Lawrence College communities. The first talks focussed on Yonkers history: Professor Larry Spruill of Morehouse College spoke on Ella Fitzgerald and W.C. Handy's contributions to jazz, and Dr. Linwood Lewis of Sarah Lawrence College discussed race and environment in Yonkers and how the physical environment affected the city's growth. Upcoming talks in April include a celebration of Poetry Month and an exploration of public art in Yonkers.

Mary Robison continues her work on the SLC/Mellon Committee to hire a Humanities Fellow for the Wartburg continuing care retirement community in Mount Vernon. She is working with Dr. Soljour, too, on a project to engage a summer intern to work on our local history projects

In addition, Mary gave presentations on YPL's access to local and New York State historical newspapers (including the Yonkers News Archive) to students enrolled in a history program through Sarah Lawrence College. (Attending also were members of the YPL staff.)

Finally, in addition to these commitments to the Yonkers community, several others are worthy of mention:

Sandy Amoyaw has continued to attend, through ZOOM, meetings with the Salvation Army, the Mayor's African-American Advisory Board, and the Yonkers Rotary International. Lawrence Farah, too, works with the Yonkers Rotary International, an organization of which he is a member. Arnaldo Torres has continued his service on the YMCA Board of Trustees (the 'Y' has also endured its share of COVID-19 related disruptions). And Eugene Howell, continuing as the Library's liaison with the Yonkers Community Network, shares current information throughout the Yonkers Public Library system about social services available to Yonkers residents.

This past quarter has brought many challenges and the staff has risen above them all. We appreciate your efforts; they have not gone unnoticed. We know this is a stressful time, but we also know that we are making a difference with our service to this community.

Sandy Ernest Amoyaw
Riverfront Library Branch Administration



QUARTERLY REPORTS

GRINTON I. WILL LIBRARY JANUARY-MARCH 2021

The Yonkers Will Library staff welcomed the New Year with plans and programs to support the health and wellness of our patrons. We partnered with New York-Presbyterian Hospital to offer the *Feeling Blue? Managing Your Emotional Health This Season and COVID-19: The Latest on the Virus, Vaccine, and Variants* presentations. A dedicated group of patrons attended our eight week wellness workshops focusing on the Keys to Healthy Living, and bilingual informational open enrollment workshops offered by New York State continued through mid-January. The Adult Services Department provided assistance registering patrons for vaccine appointments through the New York State vaccine eligibility website.

The Reference Department ordered, organized, distributed, and replenished 2020 tax forms. The Circulation and Reference staff fielded hundreds of questions about the AARP-Tax-Aide tax preparation service. This year, AARP is preparing taxes through a no-contact electronic service due to COVID-19 and staff were happy to help by scanning and forwarding patrons' documents to AARP.

The public enjoyed the variety of virtual programs coordinated and hosted by the Children's and Adult departments. Highlights from the first-quarter programs include: *Get Smart About Vehicle Technology; Back To School Night: Educational Resources for Parents, Bill Graham and the Rock Revolution, Celebrating Diversity Through Acceptance: 2021 Transgender Day of Visibility, Birding 101, Death of a Library: An American Tragedy; Beat the Blues with Coloring; Musical Fun with Zev, Winter Cartooning, Houseboats on Hudson, Arch For Kids Presents: Make a Leprechaun Trap, and Tuesdays on Mount Olympus.* Fiona, an avid reader and frequent visitor to the Will Children's Room won an Amazon Kindle in the YPL Winter Reading Challenge. She read over 139 books, and Fiona's mom tells us that borrowing materials from the library kept the entire family going through the winter months.

African-American History Month was celebrated with blog posts on Black guitarists, highlighting our fine arts collection, and a podcast review for 1619 based on the *New York Times'* 1619 project. The African-American community in Yonkers participated in an oral history project, documenting their memories and experiences. These stories will be preserved in our digital archive. Staff selected e-book titles, and the community joined together to read and celebrate the achievements and history of African Americans during Black History Month. The teen advisory group hosted the virtual program *Celebrate Black Lives.*

The staff continued to learn and gain important skills via their participation in professional development workshops and webinars, including the following: *Library Journal Summit with keynote speaker Don Lemon; Tech Tools for Early Literacy; Accompanying the Young Reader; Understanding Social Security and Medicare; Creative Ways to Build Successful Partnerships; No MBA Required: How to Engage Your Business Community; Take and Make on Shoestring Budget; Bilingual Storytimes; Multicultural Picture Books: A Deeper Look at Your collection; Approaching Virtual Story times with Intention; and Diversity, Equity, and Inclusion in the Public Library.*

YouTube content created by Biagio Capirchio has garnered over 2000 views, Michael Walsh's *Greatest Generation* presentation has been seen over 500 times, and Aili Whelan continued to record story times for YouTube. With 78 story time episodes on the YPL YouTube channel, Ali has many dedicated followers.

At the Will Library we are grateful to artist Adam Shultz for sharing his art series, *Poured Stripes.* These nine paintings created by pouring each color stripe by itself and flipping the painting back and forth between coats, add vibrancy to the Reading Room. We hope patrons enjoy these paintings and we seek to host other art shows in the future.



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Patrons were interested in the many displays created by staff to celebrate events including Martin Luther King Jr, Winter, Squirrel Appreciation Day, National World Language Month, Happy Birthday Rosemary Wells, Groundhog Day, Presidents' Day, Valentine's Day, Spring, and Women's History, Autism, Black History Month, Women in the Fine Arts, Vietnam Veterans Day and Beverly Cleary.

The Will Library's physical plant is showing marked improvements, thanks to Russell Martinez. The lower lobby doors were replaced, blackout shades were installed in some of the rooms, and the Senator Flynn room had a complete makeover with new flooring, paint and furniture.

This quarter, the Branch Administrator met virtually with Alisa Holland from New York-Presbyterian Lawrence Hospital, members of Groundwork Hudson Valley, to discuss the Will Native Plant Center, Teresa May from KG & Architects, Asher Banks and Dave Scotto from AARP, members of the Yonkers Health Equity Committee, and Janet Hernandez from Catholic Charities. The Emergency Evacuation Plan was updated and shared with staff.

We are welcoming patrons visiting from communities throughout Westchester County. They appreciate very much that we are open and able to provide such services such as printing, reference, readers' advisory, browsing, and seating. We continue to receive compliments, and look forward to further expanding our hours and services.

Aurora Cruz
Grinton I. Will Branch Administrator



QUARTERLY REPORTS

CRESTWOOD LIBRARY JANUARY, FEBRUARY & MARCH 2021

The 2021 Winter Quarter marked the one year anniversary of the pandemic. Our small but mighty crew's staunch commitment to meeting the literacy, educational, recreational and informational needs of our Yonkers community is a constant reminder that the public library is a core community institution. Not surprisingly, Crestwood Crew found ourselves dealing with many of our patrons & YPL family member's social and emotional needs that resulted in an uptick in provision of support materials, referrals, and deeper community partnerships. This quarter, our approach to keeping our community well-resourced and connected focused on the winning combination of contact less pick up, wellness phone calls/emails/texts and a wide variety of engaging ZOOM program offerings.

John Patterson, our part-time custodian, remains based out of Crestwood so that our building cleaning and safety needs are successfully met. Head Custodian Russell Martinez's most important project was overseeing the fixing of our boiler and the related wall damage. The biggest IT improvement was Carlos Figueroa's creation of a workable hardwired ZOOM terminal in the mystery room for staff to use.

We converted the seasonal celebrations to online versions for Hispanic Heritage, Italian Heritage and Special Days/Holiday celebrations via intergenerational programs this quarter. We pivot to respond to community needs by creating pop up programs such as the "Precubs of Love" (crocheting for premature babies project) and Mary Nowak's take it to make it kits have been very popular in response to community needs. We provided 57 help desk sessions serving 61 people. Topics included finding COVID-19 resources, assisting with vaccination appointments, helping with app installation on personal devices in order to harness technology all with the end goal of staying safe and connected.

Our Yonkers NNORC partnership is vibrant and serves as a lifeline to our seniors by keeping them in the loop with essential information, engaged and informed via referrals, and ZOOM collaborations. A Senior Memoir Writing program Tell Your Story led by staff members Jackie Leone & Phil P. shone a light on the varied history of Yonkers experiences. "The Pollinator Pathway Victory Garden with Kim Eierman" program spotlighted the importance of native plants in Westchester. The Intergenerational Art programs enabled patrons to express themselves creatively, and the increase of Concerts in Motion programs injected uplifting interludes of music into our days. Our series of programs in collaboration with the Alzheimer's Association Hudson Valley Chapter, a new Feeding Westchester program focused on Fitness, Nutrition and Food, and the monthly speaker series collaboration with New York-Presbyterian Lawrence Hospital and St. John's Riverside Hospital, featured vital current health information empowering our patrons to make better health choices.

Both Full time and part-time Crestwood Crew members continue to attend live virtual trainings on computer, technology and current issues via ZOOM, Microsoft Teams and replays of workshop recordings in order to improve their skills and knowledge base.

Community Connections this quarter included assistance in the revival of the Crestwood Historical Society, providing support materials to local tutors and teachers, as well as resourcing ECAP afterschool programming activities. We collaborated with School 15 for online class visits and Palisades Prep for a library resource session. Phil P.



QUARTERLY REPORTS

collaborated with Jay Michaels, Penzero Productions and Jan Ewing in the “Conversation with Tony Anthony” program. Our very own Chris Sheerin’s play “The Hudson Valley UFO Case” was performed at Reader’s Theater in March. We continue to grow librarians via the mentoring of Library School Students Chris Loud and Stephanie Yordan.

Friends of Crestwood Library (FOCL) board continues to meet monthly and provide co-funding for programs, library materials and look to partner and raise awareness about library resource and programs/services . They provided initial funding for Coach Charlie fitness programs and funded part II of the successful Yoga Reading Circle and are sponsoring a new Historical Fiction Book Club.

Crestwood Library remains a steady rock in the sea of constant change during these COVID-19 times.

Respectfully submitted,
Z. Baird, Crestwood Library Branch Manager

Selected Highlights of Branch Manager’s Professional Meetings and Activities during this period included:

JANUARY

- Jan 4: YPL Surprise Retirement ZOOM for Deputy Director Susan Thaler, YA Book Buzz Mock Printz Planning Meeting via GoogleMeet
- Jan 6, 11, 19, & 25: YPL Managers Meetings via ZOOM
- Jan 7, 14, 21 & 28: Senior Outreach Meetings via ZOOM
- Jan 8: Saturday reopening plan meeting via ZOOM, 1 on 1 meeting with Jesse Montero & Mock Printz Awards via GoogleMeet
- Jan 13: Groundwork/YPL Meeting at Grinton I. Will Library; Back to School Night / YPL Education Resources via ZOOM
- Jan 15: Jennifer Villa Yonkers Youth Bureau Meeting & Yonkers NNORC/YPL Check-In via ZOOM
- Jan 17: Completion of Juror Panels for Scholastic Writing Awards via their online system
- Jan 21: GoToWebinar - The Virtual Brain Training Programming Your Community Needs During the Pandemic & YPL Board Meeting Jan 25: Friends of Crestwood Library Board Meeting via ZOOM
- Jan 26: School 15 Class Gingerbread Man themed ZOOM class visit & Bird Chat ZOOM
- Jan 27: YPL-hosted programs follow-up ZOOM Meeting
- Jan 29: YPL Hosting external Zoom meetings Meeting via ZOOM

FEBRUARY

- 1, 8 16 & 22 YPL Managers Meetings via ZOOM
- 1: Crestwood IT ZOOM meeting with Carlos; “Tell Your Story” Planning Meeting & Concerts in Motion Youth Concert 2: WEBINAR: Building Successful Reading Programs in 2021
- 3: WLA Mid-Winter Conference: New Technology and Best Practices in Libraries and Archive Collections via ZOOM
- 4, 11, 18 25: Senior Outreach Meetings via ZOOM
- 4: YPS School Council Meeting via ZOOM
- 5: NNORC WPPL and YPL ZOOM Collaboration & Webinar: Meeting & Graphic Novel Showcase: Adult and YA Titles Coming This Spring
- 6: Yonkers NNORC Meeting (in person) & Library School Student Mentoring (in person)



QUARTERLY REPORTS

- 8: WLS TEAMS Training via Teams & Writing as a Second Act or Side Hustle presentation via ZOOM
- 9: YPL Summer Reading Refresh Project Kickoff via ZOOM & WLS Digital Resource Review via ZOOM
- 10: NNORC/YPL Memoir Writing Planning ZOOM; YPL Hosted program follow-up & MLK City of Yonkers/YPL Black History Month Celebration
- 12: YA BOOK BUZZ Meeting via GoogleMeet Featured book: "Concrete Rose" by Angie Thomas
- 16: NNORC/YPL/Alzheimer's Planning Meeting via ZOOM & in person Crestwood projects walkthrough with Jesse and Russell
- 17: YPL/YPS Summer Reading Refresh Meeting via ZOOM
- 18: YPL Board Meeting via ZOOM
- 20: YPL Teen Advisory Board Meeting & Library School Student Mentoring Meeting via ZOOM
- 21: Crestwood check-in (via phone) with Jesse Montero & Webinar Presentation: Meet Nancy Pearl Interviewed by Brian Kenney
- 22: YPL Monthly Collection Development Meeting via ZOOM
- 23: YPL Teen Programming Meeting via ZOOM
- 24: TotalCareEAP Demo/YPL Director "Office Hours" via ZOOM
- 25: Mayor Mike Spano Presents: Yonkers Black History Month Virtual Celebration via ZOOM
- 27: Crestwood Historical Society/YPL Check-In Meeting via ZOOM

MARCH

- 1, 4, 8, 15 & 22 : YPL Managers meetings via ZOOM
- 1: School 15 Green Eggs and Ham class visit; Feeding Westchester Planning Meeting & Library School Student Meeting all via ZOOM
- 2: Line Dancing with Silver Shoes Dance Club, Yonkers NNORC & YPL Brainstorming Meeting via ZOOM
- 3: Summer Reading Refresh Meeting & Meeting with Artist Chris Hoffman "How Do Young People Imagine a Future Yonkers" via ZOOM
- 4: School 15 Green Eggs and Ham class visit via ZOOM & Mentoring Library School Student (in person)
- 4, 11, 18 & 25 Senior Outreach Meetings via ZOOM
- 5: YPL Townhall & YONKERS PUBLIC LIBRARY RESOURCES TO SUPPORT ELA and ELN LEARNING
- 7: Scholastic Writing Awards Ceremony (streaming online)
- 10: "Tell Your Story" YPL/Yonkers NNORC Collaboration Meeting via ZOOM
- 11; Pulaski PTA "Return to Learn Virtual Town Hall Meeting" via ZOOM
- 12: YA Book Buzz Meeting via GoogleMeet Featured Book: "Last Night at the Telegraph Club" by Malinda Lo
- 15: Friends of Crestwood Library mini-meeting via ZOOM & Youth Services Check-in via Teams
- 16: Shrub Oak Library Presents Perennial Gardening with Roy Diblik via ZOOM
- 17: YPL YPS Summer Reading Meeting via ZOOM
- 18: YPL BOARD Meeting via ZOOM
- 20: Part- timer staff re-training on COVID-19 Procedures/Protocols and Workflows (in person) at Crestwood Library
- 22: Friends of Crestwood Library Board Meeting & YPL Monthly Collection Development Meeting via ZOOM
- 24: YPL Earth Day Programming Meeting; YPS Library Council Meeting to Approve 5 Year Plan & Summer Reading List Meeting via ZOOM
- 25: Homeschool Photography Semester Culmination Presentation & Palisades Prep introducing Yonkers Public Library Resources via ZOOM
- 26: Friends of Crestwood Library Historical Book Club Discussion Planning Meeting via ZOOM
- 27: Crestwood Historical Society Board Meeting via ZOOM
- 30: Precubs of Love Planning Meeting and blanket pick up (in person) at Crestwood Library

QUARTERLY REPORTS

Custodial Department January, February, March 2021

In this quarter, my staff in all three facilities have been focused on constant disinfecting of high touch areas multiple times daily. We will continue this practice for the foreseeable future.

Crestwood

In February part-time custodian John Patterson brought to my attention that the boiler was leaking water from the return water piping. Gruppuso Plumbing was called to make that repair. John Patterson also alerted me to another leak in the children's room. The leak was also a hot water pipe behind the work desk and was leaking behind the book cases and under the carpeting. My staff and I had to remove the book cases in order to access the hot water pipes. Gruppuso Plumbing also made that repair. Following that repair my staff patched and painted the walls behind the book cases. Grounds keeping preparation began in March. We will also begin re-painting the outdoor furniture.

Will

Mackenzie automatic door repair has replaced the aging lower lobby doors. Upper Lobby doors will be replaced next.\

We are still waiting on Johnson Controls and North state Mechanical to provide a quote to repair the leaking A.C. Chiller, a repair that will have to be made before spring. To insure the cleanest possible air quality, all air handler filters have again been replaced with the high quality Merv 13 filters. The repair to the return fan for A.C.1 Main Reading room have been completed and the repair to the cooling coil for A.C 3 Fine Arts area has begun. The pneumatic control lines and transducers have been replace to help eliminate the oil seepage problem.

Also the upgrade to the Flynn room is nearly complete.

Riverfront

In January the upgrades to our study rooms began. The two behind the 4th floor help desk and the one on the second floor next to Frank Iwuchukwu's office have been completed. We will be working on the remaining study rooms shortly. The bulky old TV's from most of the study rooms have been removed and discarded to make room for new flat screen monitors.

Staff:

Special thanks to all Custodians helping with facility upgrades!

Russell Martinez
Supervisor of Custodians



QUARTERLY REPORTS

Yonkers Public Library - Graphics Department Quarterly Report: January-March 2021

In addition to numerous signs for the stacks, desks, tables, walls, etc for every department in all 3 branches:

128 Civics Questions & Answers (pamphlets)
2013 Part-Time Time Sheets (stock forms)
A Bouquet of Voices (Flickr)
A Conversation with Tony Anthony (Flickr)
Adult Grab & Go Craft: February - Chocolate Wine Glasses (Flickr, flyers, posters)
Adult Readers' Theater: January (Flickr)
African American Heritage Trails (Flickr, flyers, posters)
African American Oral History Project (Flickr, flyers, posters)
African Dance Class, February (Flickr, flyers, posters)
African Dance Class, March-June (Flickr, flyers, posters)
Arch For Kids: February - Houseboats on the Hudson (Flickr)
Arch For Kids: March - Make a Leprechaun Trap (Flickr)
Arthritis (Flickr)
Beat the Blues with Art (Flickr, flyers, posters)
Belly Dance Class, January-March (Flickr)
Better Bones (Flickr)
Bird Neighbors (Flickr, flyers, posters)
Birding 101 (Flickr, flyers, posters)
Black History Month Potluck (Flickr, flyers, posters, pamphlets)
Body/Mind Fitness with Coach Karl: January-March (Flickr)
Book Chat: January-June (Flickr)
Cartooning with Mike Teator (Flickr)
Chair Yoga: January-March (Flickr)
Code Heroes, March-April (Flickr, posters)
Come Fly with Me Art Exhibit (Flickr)
Concerts in Motion: Broadway Monday; January-April (Flickr)
Concerts in Motion: Jazz Monday; January-April (Flickr)
Concerts in Motion: Memories on Monday; January-April (Flickr)
COVID & Health Health (Flickr)
COVID-19: Virus & Vaccinations, English (flyers)
COVID-19: Virus & Vaccinations, Spanish (flyers)
Cracking COVID's Impact on the Heart (Flickr)
Create Your Own African Necklace (Flickr)
Create Your Own Graphic Journal (Flickr, flyers, posters)
Draw With Us! with Mike Teator (Flickr)
Emergency Procedures (booklets)
English Conversation Group, March-June (Flickr, flyers, posters)
Exploring 18th Cent Westchester (Flickr, flyers, posters)
Father Goose Storytime (Flickr)
Feeding Westchester (Flickr)
Feeling Blue (Flickr, flyers, posters)
Free Online SAT & ACT Practice Tests, March-May (Flickr, flyers, posters)
Garden Lovers, January, February, April (Flickr)
Get Organized: February-June (Flickr)
Grab & Go Craft Kids (Flickr)
Grab & Go Craft: April - Umbrellas (Flickr, flyers, posters)
Grab & Go Craft: February - Jigsaw Puzzle (Flickr, flyers, posters)
Grab & Go Craft: March - Piggy Banks (Flickr, flyers, posters)
Heart Health Nutrition (Flickr)
Introduction to Foundation Directory Online (Flickr)
Job Searching (bookmarks)
Keys to Healthy Living, March-June (Flickr, flyers, posters)
Magic of Music & Movement: January-March (Flickr)
Melt Method: January-March (Flickr)
Mindful Monday: January-March (Flickr)
Movie Talk: Black History Month (Flickr)
Musical Fun with Zev: April (Flickr)
Musical Fun with Zev: February (Flickr)
Musical Fun with Zev: March (Flickr)
National Poetry Month: Calling All Poets (Flickr, posters)
NNORC Novels & More: January & February (Flickr)
Notary Public (bookmarks)
Online Book Club: January-March (Flickr)
Pandemic Puzzle Swap (Flickr)
Petite Concert (Flickr)
Pollinator Victory Garden (Flickr)
Precubs Of Love: February & March (Flickr)
Preventing Winter Related Injuries (Flickr)
Public Art in Yonkers (Flickr)
QiGong for Beginners, April & May (Flickr, flyers, posters)
Race & Environment in the City of 7 Hills (Flickr, flyers, posters)
So Magic & So Messy (Flickr)
So Magic & So Fun Gameshow for Kids (Flickr)
Songs & Fun with Robert the Guitar Guy, February (Flickr)
Songs & Fun with Robert the Guitar Guy, March (Flickr)
Spring Ahead with Senior Wellness (Flickr)
Spring Card-Making Workshop (Flickr)
St. Patrick's Day Milkshakes (Flickr)
Story Yoga: February -April (Flickr)
StoryTime with Luann: January-March (Flickr)
Tax Information (flyers)
Teen Advisory Group: Women's History Month (Flickr)
Teen Saturday Stump (Flickr)
Tell Your Story: February & March (Flickr)
The Greatest Generation (Flickr, flyers, posters)
The Lenape Center (Flickr)
Together We Can Fight Colon Cancer (Flickr)
Transformation Tuesdays: January-March (Flickr)
Transgender Day (Flickr)
Tuesdays on Mt. Olympus (Flickr)
Tuesdays with Shakespeare (Flickr)
Understanding Alzheimer's (Flickr)
VisionBoard 2021 (Flickr)
Vivan Los Libros: November & December (posters, flyers, Flickr)
Volunteers (Flickr)
Watercolor Beach Scene (Flickr)
Welcome to Yonkers Public Library (cards)
What Happens when Someone Dies without a Will? (Flickr)
Women of Westchester (Flickr, flyers, poster)
Working Out With the Snow (Flickr)
Yonkers: A River Town (Flickr, EBB)
YPL Hours (bookmarks)
YPL Speakeasy: March (Flickr)
YPL Speakeasy: National Library Week (Flickr)
YTI Presents Acting Workshops (Flickr)
Zumba (flyers)
Zumba for Kids (Flickr)

Mario Pereira, Graphic Artist



QUARTERLY REPORTS

IT Department January, February, March 2021

Even while we are in the middle of a pandemic this season has proven to be a busy one at the start of 2021. We have been in the process of purchasing and upgrading tech equipment in various meeting rooms in the Riverfront and Will library. The meeting rooms at Riverfront are being upgraded with various size LED Screens that will be replacing older TV units. A portion of these rooms will also be outfitted with Chromeboxes that will be preloaded with web conferencing apps and a camera. In the Will Branch, the Senator Flynn room and Conference room will also have the same equipment and abilities. This has been a long awaited enhancement and we expect usage for staff members and patrons alike to be in demand.

WLS has been in the process of replacing their current VDI environment during the last two months. Staff members have been experiencing connectivity issues for quite some time and these hardware resource changes will alleviate the common connection issues and error messages that staff experience on a regular basis.

In the month of March verizon installers came to the Riverfront branch to perform a site survey for the fiber installation at the library for the next step of upgrading wireless speeds at the location. We have completed speed upgrades at the Crestwood and Will libraries in the months of December. It was determined that there would have to be a separate Fiber run to the library and the installers are working on sending in drawings and blueprints to the City of Yonkers buildings department since there would have to be some drilling involved between floors. The approval process should take four to six weeks by their estimates and once the installation is finalized, Verizon can start the upgrade process. The branch would be receiving an upgrade from 100MB to 1 Gigabyte of download speed which is ten times faster than what we currently have.

Christine Bitetti, our technology instruction coordinator, has been providing staff training on Friday mornings focusing on Zoom, Office applications, and Windows 10 while providing one-on-one help desk sessions. She also has been coordinating with a group called STEM Alliance on a program entitled "**Digital Equity Now**". Digital Equity Now is a STEM Alliance initiative to provide a device, wifi connectivity and fifteen hours of tech education for low income residents and children in Westchester County. STEM Alliance is offering brand new Chromebooks and wi-fi hotspots for people in Westchester County that do not have access to technology in their homes. Students of the Digital Equity Now program receive a free Chromebook and one year of free high speed internet with a hotspot. Students attend 15 hours of computer training covering the Google apps (Gmail, Docs, Sheets, Drive). These sessions were taught by the STEM Alliance and Christine has been the library liaison for the program by providing logistical help with the equipment distribution and recruiting participants.

I'm also proud to announce that Christine has been honored with an Educator Award from the [National Center for Women & Information Technology \(NCWIT\)](#). Only 150 educators were recognized for this award, which honors those that champion gender equity in the fields of information technology and computer science.

Christine's next project will be a series of programs for Small Business Month in May, which will include classes on QuickBooks and creating a website for small businesses



QUARTERLY REPORTS

Ticket System

The IT department at the library is currently using a ticketing system to keep track of work that each technician is assigned. The tickets can range from general help desk calls to repairs of various types. Below is the department count:

Tickets Resolved	336
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QUARTERLY REPORTS

TECHNICAL PROCESSING DEPARTMENT JANUARY, FEBRUARY, MARCH 2021

The Technical Processing Department continues to order, catalog, and process materials that the departments want for patron use.

Since we cannot do our department's work remotely, our staff are in the building every day. We are able to follow all the YPL safety guidelines while continuing our daily routines. Our part time staff works on alternate days and the full time staff works every day in areas spaced at least 12 feet apart. Masks are worn in the office at all times.

All AV materials that have Evergreen records are cataloged and processed as soon as they are received. Those without records are sent to WLS for cataloging.

The Baker & Taylor Book Leasing Program provides shelf ready new books with all three branches using their monthly quotas to obtain titles for their collections. These titles can then be returned when they are no longer a popular circulating item.

Tech Processing accommodates all requests from the departments for information, processed materials, and orders using whatever resources are necessary and available.

Mary DiChiara
Technical Processing Dept.



QUARTERLY REPORTS

Sarah Lawrence College/Mellon Foundation Grant January – March 2021

This three-year, multifaceted grant project continues to enrich the relationship between the Yonkers Public Library and Sarah Lawrence College. Begun in August 2020 with the hiring of Public Humanities Fellow Dr. Kishauna Soljour, this initiative already has created meaningful programming and valuable connections among library patrons, staff, community members, teens, and students at the College.

The *Liberal Arts and the Public Good* project, on which I serve as liaison between Sarah Lawrence College and YPL, has provided for civic engagement through the arts in the following areas:

African American Oral History Project. Dr. Soljour, in conjunction with Reference Librarian Michael Walsh of Will Library, coordinates several oral history interviews each week for this project. Interviews are preserved and made accessible through the YPL Digital Archives.

Local history programming. In February and March, Dr. Soljour and I coordinated two local history talks focusing on African Americans' experiences in Yonkers in the twentieth century. Professor Larry Spruill of Morehouse College discussed African American Heritage Trails, focusing particularly on Ella Fitzgerald and W.C. Handy, and Dr. Linwood Lewis of Sarah Lawrence College discussed how the geography of Yonkers has informed development and division within the city throughout its existence.

The April 22 program will honor Poetry Month, highlighting the work of YPL teen poets along with Sarah Lawrence College faculty and students, and the April 29 program will be an exploration of public art in Yonkers with Sarah Lawrence faculty and local artists.

Teen programming. Dr. Soljour works closely on a weekly basis with YPL teen advisory groups and with the NEO Art Society teen program, which encourages participation in the arts. Riverfront Teen Librarian Eileen Fusco is working with Sarah Lawrence College graduate student Chris Hoffman to introduce *Place It*, a design- and participation-based program to engage students from Saunders and Riverside High Schools in community urban planning.

History course, Sarah Lawrence College. *The City of Yonkers: Histories of Change, Continuity and Community* course taught by Dr. Soljour studies Yonkers history, its role within state and national narratives, and examines the entwined relationships of the people, places, and ideas that have shaped the city. Students work collaboratively with YPL to chronicle the experiences of local residents for preservation in the YPL local history digital archives. I was invited to lecture the class on the Yonkers News Archive and discussed resources available to them through YPL and the New York Public Library. I also provide one-on-one research assistance and am helping to connect students with the community for their class projects.

Community asset mapping. I provide ongoing support to graduate student Alyaa El-Hariri in her project to share photographs and information about physical space in the Library.

Search committee, Wartburg Fellow. I serve with faculty from Sarah Lawrence College and leaders from Wartburg on a committee to interview and hire a Humanities Fellow for this Mount Vernon nonprofit organization which offers integrated, comprehensive senior residential and healthcare services. We will interview candidates and select a Fellow in April, with the position starting in August 2021.

Mary Robison
Grant Liaison & Head of Reference and Adult Services, Riverfront Library



BOOK STOCK

FOR THE MONTH OF MARCH 2021

RIVERFRONT LIBRARY	2021	2020
Number of volumes at end of previous month	146,428	
Number of volumes added this month	587	
TOTAL	147,015	
Number of volumes lost/withdrawn this month	78	
TOTAL VOLUMES RIVERFRONT LIBRARY	146,937	152,480
GRINTON I. WILL BRANCH		
Number of volumes at end of previous month	148,140	
Number of volumes added this month	554	
TOTAL	148,694	
Number of volumes lost/withdrawn this month	207	
TOTAL VOLUMES GRINTON I. WILL BRANCH	148,487	148,290
CRESTWOOD BRANCH		
Number of volumes at end of previous month	29,183	
Number of volumes added this month	99	
TOTAL	29,282	
Number of volumes lost/withdrawn this month	0	
TOTAL CRESTWOOD BRANCH	29,282	27,186
TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY	324,706	327,956