

# **BOARD OF TRUSTEES**

## **MONTHLY MEETING**

**Thursday, May 19, 2022**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/86351736384>

**Meeting ID:**

**863 5173 6384**

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**YONKERS PUBLIC LIBRARY  
AGENDA FOR BOARD MEETING  
MAY 19, 2022**

**MINUTES**

[ACTION ITEM] Approve Minutes of Meeting on April 20, 2022.

**MANAGEMENT REPORT**

**UNION REPRESENTATIVE'S REPORT**

**WLS REPORT**

**PERSONNEL REPORT**

**[ACTION ITEM]**

Ratify the following appointments:

Williams, Josiah, P/T Page, \$15.00/yr, eff. 4/22/2022

Leone, Jacqueline, Permanent Librarian Trainee, \$42,830.00/yr, eff. 4/29/2022

Samuel, Shaied, P/T Page, \$15.00/yr, eff. 4/29/2022

Acknowledge the following terminations:

Avilés, Rose, Prov. Community Services Coordinator, \$68,749.00/yr, eff. 5/18/2022

**COMMITTEE REPORTS**

**Finance, Budget & Planning**- Maron, Jannetti (chair), Sabatino

**Employee Relations** – Maron, Puglia (chair), Duggan

**Buildings & Grounds** – Maron, Giuffrida (chair)

**Policy** – Maron, Ilarraza (chair), Puglia, Sabatino

**Fundraising & Development** – Maron (chair), Jannetti

Foundation Update



## **RATIFY PAYMENT OF BILLS**

**[ACTION ITEM]** Schedule #839

## **UNFINISHED BUSINESS**

Policy Discussion on Code of Ethics, Patron Privacy, Collection Development and Use of Meeting Rooms

**[ACTION ITEM]** Revised Internet Access Policy & Guidelines Policy

**[ACTION ITEM]** Public Comment at Library Board Meetings Policy

## **NEW BUSINESS**

Gala Report

## **EXECUTIVE SESSION**

## **NEXT MEETING DATE**

Thursday, June 16, 2022



YONKERS PUBLIC LIBRARY  
BOARD MEETING  
GRINTON I. WILL LIBRARY  
APRIL 20, 2022

**ATTENDANCE**

TRUSTEES:	Nancy Maron Josephine Ilarraza Joseph Puglia Hon. Michael Sabatino Patricia Duggan
LIBRARY DIRECTOR:	Jesse Montero
ASSISTANT LIBRARY DIRECTOR:	Shauna Porteus
BUSINESS MANAGER:	NONE
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Trustee Puglia
UNION REPRESENTATIVE:	Brandon Neider
GUESTS:	Mary Robison

The Board Meeting began at 7:03 pm

**MINUTES**

On motion of Trustee Puglia, seconded and unanimously carried, the Board approved the Minutes of the Meeting of March 17, 2022.

**MANAGEMENT REPORT**

Director Montero reported that Mayor Spano released his Executive Budget for the fiscal year ending in 2023. The proposed operating budget met all of Yonkers Public Library's requests, including increased funding for professional development and a redesign of YPL's logo, website and other marketing materials. The proposed capital improvement budget also met YPL's request of \$1.4 million in funding for Phase I of the Will Library Renovation project, which includes the cost of an architectural redesign of the Pincus Auditorium, health and safety systems such as new emergency lighting and an upgraded HVAC system.



Director Montero planned to advocate for the budget before City Council passes it on June 1.

Director Montero announced that YPL would expand its public service hours beginning on May 2. Riverfront Library and Will would expand service from 55 hours per week to 62. Both libraries would be open as late as 8:00 pm. Crestwood Library would expand service from 42 hours per week to 47, with further expansion expected following a stabilization in staffing.

Director Montero reported that Riverfront saw its highest turnstile count since the pandemic began two years ago. However, the increased traffic also brought with it more security incidents as well. He reported that administration is revising its security policies, such as printed code of conduct pamphlets, standardized incident reports and disciplinary actions and re-entry interviews for patrons who have been asked to leave or have been banned from library buildings.

Director Montero updated the Board on the status of the present capital improvement budget passed last fiscal year that funds the elevator repair at Will Library, roofing at Crestwood Library, and books and other library materials. He reported that YPL only obtained access to those funds recently after the City of Yonkers completed its municipal bond sale. While the cost of the elevator repair has grown since the budget was passed, he was confident the funding was adequate and repairs would be completed in the next 12 months. He was pleased to report that roofing repairs had begun this week at Crestwood and new furniture and equipment has already been purchased and installed.

Director Montero updated the Board on the progress of YPL's 5 year strategic plan. Community surveys were released two weeks ago and have returned nearly 1,500 responses, with much more expected following additional publicity. Dozens of staff members joined committees and were participating in field trips and research on other libraries in the area.

Director Montero reminded the Board that Will Library would host the Foundation for Yonkers Public Library Annual Gala on May 11. The gala will honor former YPL administrators Ed Falcone and Susan Thaler. He was excited about the opportunity to feature some of the expected improvements and build support for Phase I of the Will renovation capital project.

Assistant Director Porteus discussed YPL's "Library of Things". She explained that the Library of Things is a collection of non-traditional library items available for circulation that patrons may not have access to otherwise, such as telescopes, musical instruments, digital cameras, blood pressure cuffs, and museum passes. Many of these items, like telescopes and blood pressure cuffs, will also be featured in upcoming programs.

## **UNION REPRESENTATIVE'S REPORT**

Representative Neider had no report.



## **WLS REPORT**

Trustee Puglia had no report. Director Montero added that WLS will begin replacing many of its PCs next week and was hopeful the change would result in meaningful improvements.

## **PERSONNEL REPORT**

On motion of Trustee Sabatino, seconded and unanimously carried, the Board ratified the following appointments:

Farah, Lawrence, Permanent Clerk IV, \$62,824.00/yr, eff. 3/18/2022  
Robles, Alison, P/T Page, \$15.00/hr, eff. 3/18/2022

Acknowledged the following terminations:

Chavis, Armani, P/T Page, \$15.00/hr, eff. 3/22/2022  
Floyd, James, Permanent Librarian II, \$83,806.00/yr, eff. 4/6/2022 (retired)

## **COMMITTEE REPORTS**

**Finance, Budget & Planning**- Maron, Jannetti (chair), Sabatino

Board President Maron had no report beyond the budget update in Director Montero's management report.

**Employee Relations** – Maron, Puglia (chair), Duggan

No report

**Buildings & Grounds** – Maron, Giuffrida (chair)

No report

**Policy** – Maron, Ilarraza (chair), Puglia, Sabatino

Trustee Ilarraza reported that the committee was working on a joint document to form a policy on communication with the public at meetings and would discuss it in more detail later in the meeting.

**Fundraising & Development** – Maron (chair), Jannetti

Foundation Update: Trustee Maron urged the Board to spread the word and distribute invitations to the upcoming gala. She hoped the gala would meet the Foundation's goal of raising \$30,000 in support of Yonkers Public Library.

## **PAYMENT OF BILLS**



On motion of Trustee Puglia, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #838.

### **UNFINISHED BUSINESS**

Trustee Sabatino reported that he attended a recent workshop on trustee ethics and policy. He suggested the Board consider a code of ethics that addresses any future potential conflicts of interest and review policies on collection development, assessment and insurance; public space usage; and patron privacy. He also suggested reviewing policies on how to handle difficult patrons who deliberately seek to provoke confrontation with staff and shared a recent experience he had with a group of people who sought to provoke a confrontation with him on First Amendment rights. The Board discussed the subject of these policies at length.

### **NEW BUSINESS**

The Board discussed policy ideas that govern public participation and communication at Board Meetings, such as advance notice, sign-up or registration requirements and what subjects would be open for comment. Trustees Sabatino and Duggan discussed the rules and regulations on public participation at City Council meetings and Board of Education meetings, respectively. The Board also discussed the location of future meetings and voiced some support to return to an electronic format, citing the increased public attendance, and reserving in-person meetings on a quarterly basis.

Board President Maron updated the Board on Make Music Day scheduled for June 21. She was pleased to announce that support for the event was broadening as Untermyer Park and Gardens and Ridge Hill recently expressed interest in hosting musical events for Make Music Day. The Board discussed promotion ideas and other potential venues for events.

### **EXECUTIVE SESSION**

NONE

### **NEXT BOARD MEETING DATE**

Thursday, May 19, 2022 at 7:00 pm via Zoom.

On motion of Trustee Ilarraza the Meeting adjourned at 8:05 pm.

Jesse Montero  
Library Director & Secretary





# Yonkers Public Library

## Bill List April 2022

<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
<b>CAPITAL FUNDS</b>				
DEMCO, INC.		FURNITURE-CRESTWOOD	4/26/2022	23,529.06
GOVCONNECTION, INC.		HP COLOR LJET PRINTER	4/20/2022	2,582.64
GOVCONNECTION, INC.		HP COLOR LJET PRINTER	4/20/2022	2,584.64
NATIONAL BUSINESS FURNITURE LLC		TRAINING TABLES; POLY STACK CHAI	4/29/2022	26,110.44
SCHOOL OUTFITTERS		HEX COLLABORATIVE TABLES	4/28/2022	1,305.15
<b>TOTAL</b>				<b>56,111.93</b>
<b>CONTRIBUTIONS FUNDS</b>				
ALL BLACK ERRYTHANG, LLC		BOOKS	4/6/2022	45.00
BELLA VISTA DELI		BOARD MEETING 4/20	4/26/2022	157.00
CAMPOVERDE, ANGELICA		HOMEWORK HELPER-RIVERFRONT	4/26/2022	375.00
CAMPOVERDE, ANGELICA		HOMEWORK HELPER-RIVERFRONT	4/14/2022	390.00
CHAMBER OF COMMERCE YONKERS		2022 MEMBERSHIP	4/6/2022	350.00
DOLAN, DEBORAH		PROG:NATURE WALK4/5 PRESB FUND	4/6/2022	75.00
DOLAN, DEBORAH		LECTURE-WEST CTY FDS	4/26/2022	184.75
EDWARDS, K.		FINAL PAYMENT TEEN MUSIC PROGR	4/26/2022	150.00
EDWARDS, K.		ARTS WESTCHESTER (2/146 & 148)-GRA	4/6/2022	300.00
FUSCO, EILEEN		REIMB EXP: WEST CTY FUNDING	4/6/2022	116.71
GOVCONNECTION, INC.		TONER FOR TRAC MACHINES	4/20/2022	4,390.70
HAWKINS, SARAH		HOMEWORK HELPER-CRESTWOOD	4/14/2022	585.00
PORTEOUS, SHAUNA		REIMB EXP: LIB WORKERS' DAY	4/6/2022	826.55
SIEGAL, MARTIN		HOMEWORK HELPER-GRINTON I WILL	4/14/2022	795.00
UNTERMYER GARDENS CONSERV		HOLTICULTURE TOURS-WEST CTY FD	4/26/2022	360.00
WARNER LIBRARY		YPL'S SHARE-VIRTUAL FILM LECTURE	4/14/2022	50.00
<b>TOTAL</b>				<b>9,150.71</b>
<b>GRANTS</b>				
ACEVEDO, ZAFIRO		CHILDREN EDUC WORKSHOP-METRO	4/26/2022	200.00
AMAZON.COM		CANVAS PANEL BOARDS-METRO	4/4/2022	53.98
AMAZON.COM		TELESCOPE BAG-METRO	4/4/2022	69.90



AMAZON.COM	CAMERA CASES-METRO	4/6/2022	99.90
AMAZON.COM	TELESCOP BAGS-METRO	4/4/2022	233.09
AMAZON.COM	KID CAMERAS AND CASES-METRO	4/6/2022	765.92
AMAZON.COM	MATERIALS-GARDENWEST CTY FDS	4/20/2022	1,450.15
ARCH FOR KIDS, LLC	WORKSHOP-SPACE COLONY-METRO	4/26/2022	350.00
ARTSCAPADES	PROG:GREAT WOMEN IN ART-METRO	4/5/2022	350.00
B & H PHOTO VIDEO	OLYMPUS DIGITAL CAMERA-RED-MET	4/6/2022	4,163.20
BLICK'ART MATERIALS	MATERIALS-CON EDISON GRANT	4/14/2022	15.51
CARLE, CASEY	PROG:BUBLEMANIA PERF-RIV 4/9-MET	4/20/2022	575.00
CARLE, CASEY	PROG:BUBLEMANIA PERF-WILL 4/9-ME	4/20/2022	575.00
DOLAN, DEBORAH	PROG:NATURE WALK4/18 PRESB FUND	4/20/2022	75.00
EDWARDS, K.	ARTS WESTCHESTER (2/150 & 152)-GRA	4/14/2022	300.00
FECICA, WALTER	PROG:SCIENCE DAD3 2/19, 3/19,4/9WCT	4/20/2022	300.00
FEINGOLD, RICHARD P.	PROG:SCHUYLER SISTERS3/4-METRO	4/20/2022	250.00
HISTORY AT PLAY, LLC	PROG:A REVOLUTION OF HER OWN-M	4/5/2022	550.00
HUDSON RIVER MUSEUM	REIM EXP: METRO GRANT	4/20/2022	20,150.88
MARKOWITZ, ROBERT	PROG:GUITAR GUY 2/18-3/18/22-METRO	4/8/2022	450.00
ORION TELESCOPES & BINOCULARS	TELESCOPES & ACCESSORIES-METRO	4/5/2022	1,797.20
PENCILVESTER, LLC	PROG:NORY SCRATCH4/11, 4/14WCT F	4/20/2022	600.00
PEREIRA, TERESA	WORKSHOP:OIL PASTEL3/23 ZOOM-ME	4/7/2022	200.00
PETITE CONCERTS, INC.	CONCERT W/ CHIE 3/25/22-METRO	4/7/2022	200.00
PETITE CONCERTS, INC.	CONCERT W/ TI & YUKI 4/22/22-METRO	4/29/2022	275.00
TAYLOR-WERNHAM, NICOLE	WORKSHOP:POETRY4/23-METRO	4/29/2022	150.00
TERRITO, MJ	PERF:LADIES DAY JAZZ-METRO	4/8/2022	600.00
WALKER, CYNTHIA Y.	PROG:KATORI'S ADVENTURE4/12-28-M	4/29/2022	525.00
<b>TOTAL</b>			<b>35,324.73</b>



10:18 AM  
 05/03/22  
 Accrual Basis

**YONKERS PUBLIC LIBRARY**  
**Bill List - Operating Account**  
 April 2022

Date	Num	Memo	Amount
<b>Abbey Ice</b>			
04/04/2022	63537	spring water	66.00
04/14/2022	63538	spring water	40.00
<b>Total Abbey Ice</b>			<b>106.00</b>
<b>Amazon.com</b>			
04/04/2022	438488659543	laptop locks	874.75
04/04/2022	577544686449	program supplies	34.15
04/04/2022	593866779533	program supplies	23.75
04/04/2022	594476733744	laptop locks	624.75
04/04/2022	635746583746	yarn	49.14
04/04/2022	638445364638	permanent markers	16.96
04/04/2022	747363653579	program supplies	44.58
04/04/2022	789399335487	painting stencils	19.53
04/04/2022	835665937588	knitting needles	63.00
04/04/2022	846334539767	materials	12.00
04/04/2022	957669995884	materials	47.66
04/04/2022	977569496544	duffel bags	144.41
04/05/2022	443546355737	office supplies	28.02
04/05/2022	445738436453	credit laptop locks	-124.95
04/05/2022	448495898593	program supplies	16.12
04/05/2022	454338694958	credit laptop locks	-124.95
04/05/2022	536459998863	credit laptop locks	-124.95
04/05/2022	553565433537	credit laptop locks	-74.97
04/05/2022	583899878775	gorilla mounting ta...	10.12
04/05/2022	634777778743	office supplies	295.32
04/05/2022	649464937865	label tape	44.94
04/05/2022	649999669745	cell phone chargin...	729.90
04/05/2022	758577959787	interoffice envelop...	226.10
04/05/2022	773376663649	office supplies	29.95
04/05/2022	844956833867	vga adapters	141.54
04/05/2022	879697467994	plexiglass sheets	99.99
04/05/2022	899863798973	credit laptop locks	-124.95
04/05/2022	934489534385	materials	29.32
04/05/2022	936944989944	program supplies	35.92
04/05/2022	983786858436	credit laptop locks	-49.98
04/05/2022	0351500	credit refund	-24.99
04/05/2022	439853384536	program supplies	228.48
04/05/2022	453857968495	program supplies	99.99
04/05/2022	453933386959	office supplies	334.30
04/05/2022	597977486479	double sided tape	16.99
04/05/2022	634585749533	docking station	265.99
04/05/2022	645754683763	materials	19.99
04/05/2022	684953758353	tablet stand/micro...	78.97
04/05/2022	699877777666	acrylic sign holders	527.89
04/05/2022	747843765439	amazon prizes pro...	675.00
04/05/2022	866739646749	program supplies	26.98
04/05/2022	953339784883	program supplies	20.96
04/05/2022	965679566737	earbud headphones	99.70
04/05/2022	977366533777	program supplies	64.47
04/26/2022	0351500CM-05	credit memo	-24.99
04/26/2022	433846944788	bulletin board	62.31
04/26/2022	448959585398	microphone cables	51.45
04/26/2022	457575875755	keyboard case	87.80
04/26/2022	464786475789	materials	94.83
04/26/2022	465337744878	materials	6.73
04/26/2022	466687935337	phone cases	154.57
04/26/2022	469963939774	materials	75.15
04/26/2022	549664363698	materials	35.57
04/26/2022	558434859838	cable connectors	250.97
04/26/2022	567934436647	materials	17.96
04/26/2022	598988778438	Samsung portable ...	199.98
04/26/2022	638454835556	program supplies	13.48
04/26/2022	667694787736	black & decker fans	76.22
04/26/2022	684369977757	badge holders	13.98
04/26/2022	685594875396	program supplies	109.72
04/26/2022	696438834399	Dodge Ram driver ...	63.31
04/26/2022	834633476836	power adapter	43.72



**YONKERS PUBLIC LIBRARY**  
**Bill List - Operating Account**  
 April 2022

Date	Num	Memo	Amount
04/26/2022	869389888896	materials	15.15
04/26/2022	887636857564	materials	31.98
04/26/2022	948749668537	program supplies	54.17
04/26/2022	957555678854	phone cases	44.48
04/26/2022	994683354753	program supplies	49.60
04/26/2022	999489344474	walkie talkie deskt...	79.96
04/26/2022	434563535387	acrylic sign holders	151.96
04/26/2022	436665766545	office supplies	11.91
04/26/2022	475965878633	Samsung 970 Evo ...	211.96
04/26/2022	855385956475	program supplies	21.95
04/26/2022	968368347683	art supplies	74.37
04/26/2022	988353664763	canvas panel boards	116.96
04/29/2022	439566475449	materials	73.20
04/29/2022	445983368359	materials	131.66
04/29/2022	448379347997	materials	61.62
04/29/2022	449996799953	keyboard cases	30.20
04/29/2022	486684668934	materials	17.99
04/29/2022	553394995693	Pow military flags	44.97
04/29/2022	583963493535	Black & Decker fans	79.06
04/29/2022	643358978787	materials	11.99
04/29/2022	657959339495	materials	54.16
04/29/2022	666994786436	office supplies	19.33
04/29/2022	674885336743	materials	31.38
04/29/2022	686758435784	cable concealers	97.35
04/29/2022	737445645334	program supplies	142.93
04/29/2022	779679656486	kraft paper roll	23.97
04/29/2022	838758997733	materials	130.35
04/29/2022	859483588498	American flags	43.98
04/29/2022	946999465848	marketing holders	164.95
04/29/2022	434475758539	office supplies	94.72
04/29/2022	436564944577	materials	78.62
04/29/2022	439364755463	materials	26.95
04/29/2022	443857739857	program supplies	88.46
04/29/2022	444345844633	program supplies	122.19
04/29/2022	453677334469	materials	38.98
04/29/2022	459394365864	materials	76.84
04/29/2022	466748838895	program supplies	13.99
04/29/2022	467866349455	materials	12.61
04/29/2022	555837585776	program supplies	10.69
04/29/2022	578946734684	art supplies	64.42
04/29/2022	647993493653	materials	42.85
04/29/2022	658558669998	program supplies	24.97
04/29/2022	665343583473	materials	33.94
04/29/2022	735659669654	marketing holders	230.93
04/29/2022	748474434495	cardstock	8.95
04/29/2022	795439754553	materials	525.30
04/29/2022	796433346775	materials	25.98
04/29/2022	875776878877	materials	45.28
04/29/2022	943758493383	materials	22.00
04/29/2022	948933587779	program supplies	176.97
04/29/2022	954596337886	magnetic adhesive...	29.99
04/29/2022	988937874795	coat rack	18.99
04/29/2022	999698579895	program supplies	9.99
04/29/2022	435679886853	acrylic sign holders	48.99
04/29/2022	449673696466	painting supplies	95.83
04/29/2022	469539838739	office supplies	39.94
04/29/2022	475843343777	vhs cassette adapt...	35.34
04/29/2022	494346556385	acrylic sign holders	55.98
04/29/2022	548637744359	tarp clips	11.89
04/29/2022	563896558783	program supplies	14.99
04/29/2022	593698599366	sign holders	135.96
04/29/2022	598586668758	batteries for HP pr...	33.75
04/29/2022	654759674898	marketing holders	448.95
04/29/2022	658643694558	stereo interconnec...	23.55
04/29/2022	674494964457	notary journal	11.44
04/29/2022	684947367497	dual stereo cables	21.90
04/29/2022	769864789376	office supplies	7.40
04/29/2022	778863469373	materials	28.12

**YONKERS PUBLIC LIBRARY**  
**Bill List - Operating Account**  
 April 2022

Date	Num	Memo	Amount
04/29/2022	848959885973	sign holders	135.96
04/29/2022	785947986379	laserjet paper tray	35.88
04/29/2022	864643677548	tarp clips	11.99
04/29/2022	874773977973	program supplies	13.49
04/29/2022	889988444558	computer accesso...	295.53
04/29/2022	978966566765	command hooks	36.45
<b>Total Amazon.com</b>			<b>12,176.13</b>
<b>American Express</b>			
04/04/2022	021822AE	software, materials	311.41
04/04/2022	021822AE	software, materials	1,515.83
04/14/2022	32922AE	software, materials	9,114.50
04/14/2022	32922AE	software, materials	396.00
04/14/2022	32922AE	software, materials	853.86
04/14/2022	32922AE	software, materials	853.86
<b>Total American Express</b>			<b>13,045.46</b>
<b>Amoyaw, Sandy</b>			
04/20/2022	040622	reimbursement out...	45.00
<b>Total Amoyaw, Sandy</b>			<b>45.00</b>
<b>Argento &amp; Sons</b>			
04/26/2022	423037	auto maintenance ...	1,386.66
<b>Total Argento &amp; Sons</b>			<b>1,386.66</b>
<b>Aronsky, Alina LLC</b>			
04/26/2022	03312022	pilates (zoom)	100.00
04/26/2022	04302022	pilates (zoom)	100.00
<b>Total Aronsky, Alina LLC</b>			<b>200.00</b>
<b>Baker &amp; Taylor</b>			
04/29/2022	MAR-22	materials	15,109.02
04/29/2022	MAR-22	materials	15,109.00
04/29/2022	MAR-22	materials	15,109.06
<b>Total Baker &amp; Taylor</b>			<b>45,327.08</b>
<b>Barnes &amp; Noble</b>			
04/04/2022	4236236	materials	2,024.57
04/04/2022	4237264	materials	1,064.01
04/04/2022	4237472	materials	450.65
04/04/2022	4237528	materials	391.21
04/14/2022	4239699	materials	428.05
04/20/2022	4243233	materials	494.43
04/29/2022	4246536	materials	326.23
04/29/2022	4246820	materials	16.99
04/29/2022	4249656	materials	344.79
04/29/2022	4250540	credit memo	-344.79
04/29/2022	4250559	materials	275.79
<b>Total Barnes &amp; Noble</b>			<b>5,471.93</b>
<b>Batteries + Bulbs</b>			
04/04/2022	P50051424	12V lead batteries	185.35
<b>Total Batteries + Bulbs</b>			<b>185.35</b>
<b>Bell Office Furniture</b>			
04/14/2022	12843D	adjustable keyboa...	300.11
<b>Total Bell Office Furniture</b>			<b>300.11</b>
<b>Bergamini, Gina</b>			
04/26/2022	03282022	belly dance class (...)	100.00
<b>Total Bergamini, Gina</b>			<b>100.00</b>

**YONKERS PUBLIC LIBRARY**  
**Bill List - Operating Account**  
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Date	Num	Memo	Amount
<b>Blackstone Publishing</b>			
04/20/2022	2030401	materials	41.60
04/29/2022	2037571	materials	41.60
<b>Total Blackstone Publishing</b>			<b>83.20</b>
<b>Blue Shield Security &amp; Protection Inc.</b>			
04/20/2022	005-2022-2461W	unarmed security ...	12,662.00
<b>Total Blue Shield Security &amp; Protection Inc.</b>			<b>12,662.00</b>
<b>Brodart</b>			
04/20/2022	600267	cd jewel cases	500.50
04/20/2022	600543	library supplies	64.04
<b>Total Brodart</b>			<b>564.54</b>
<b>Cablevision Lightpath</b>			
04/20/2022	100750516	internet 3/1-3/31/22	5,233.55
04/20/2022	100750524	phones 3/1-3/31/22	3,553.36
<b>Total Cablevision Lightpath</b>			<b>8,786.91</b>
<b>Cablevision Optimum</b>			
04/04/2022	07803550279APR22	internet & phone 3/...	141.07
04/20/2022	07803065546APR22	cable box 4/8-5/7/22	8.40
04/20/2022	07803544469APR22	cable boxes 4/1-4/...	16.80
<b>Total Cablevision Optimum</b>			<b>166.27</b>
<b>Chicago Distribution Center</b>			
04/14/2022	11362831	national library we...	36.72
<b>Total Chicago Distribution Center</b>			<b>36.72</b>
<b>Citadel Pest Control</b>			
04/14/2022	4390	pest treatment	200.00
04/29/2022	4414	pest treatment	200.00
<b>Total Citadel Pest Control</b>			<b>400.00</b>
<b>Clifton, Michelle</b>			
04/20/2022	MC0323	sound meditation (...)	100.00
<b>Total Clifton, Michelle</b>			<b>100.00</b>
<b>Cole Information</b>			
04/29/2022	4033633	subscriptions 4/20/...	197.50
04/29/2022	4033633	subscriptions 4/20/...	197.50
<b>Total Cole Information</b>			<b>395.00</b>
<b>Con Edison (Consolidated Edison)</b>			
04/20/2022	5909214217APR22	gas 3/3-4/1/22	160.84
<b>Total Con Edison (Consolidated Edison)</b>			<b>160.84</b>
<b>Crown A/C Heat &amp; Power</b>			
04/29/2022	9590	air compressor ma...	1,368.21
<b>Total Crown A/C Heat &amp; Power</b>			<b>1,368.21</b>
<b>Crown Janitorial</b>			
04/29/2022	498197-2	janitorial supplies	49.76
<b>Total Crown Janitorial</b>			<b>49.76</b>
<b>Data443 Risk Mitigation, Inc</b>			
04/20/2022	2667	renewal smart con...	1,682.64
<b>Total Data443 Risk Mitigation, Inc</b>			<b>1,682.64</b>
<b>Demco</b>			
04/04/2022	7101690	50 small black eas...	62.00

**YONKERS PUBLIC LIBRARY**  
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Date	Num	Memo	Amount
04/14/2022	7105614	classification labels	41.35
04/14/2022	7107929	cd jewel cases/au...	2,802.04
04/14/2022	7108276	oak floor magazine...	199.49
04/20/2022	7110409	library supplies	99.16
04/26/2022	7114460	library supplies	5.12
04/26/2022	7115032	book jackets	58.00
<b>Total Demco</b>			<b>3,267.16</b>
<b>Dolan, Deborah</b>			
04/20/2022	5DD	nature walk progr...	75.00
<b>Total Dolan, Deborah</b>			<b>75.00</b>
<b>Ebsco</b>			
04/29/2022	2201940	credit memo	-24.00
04/29/2022	2202491	materials	38.60
<b>Total Ebsco</b>			<b>14.60</b>
<b>Family Service Society of Yonkers</b>			
04/14/2022	033022	Summer reading b...	12,500.00
<b>Total Family Service Society of Yonkers</b>			<b>12,500.00</b>
<b>Fecher, Louise</b>			
04/26/2022	032922	yoga & melt class (...)	225.00
<b>Total Fecher, Louise</b>			<b>225.00</b>
<b>FedEx</b>			
04/20/2022	7-712-02070	ground services	99.13
04/26/2022	7-719-40135	ground services	3.48
<b>Total FedEx</b>			<b>102.61</b>
<b>Five Star Equipment</b>			
04/01/2022	R62808	repair mercury L1...	292.90
<b>Total Five Star Equipment</b>			<b>292.90</b>
<b>Fredi B. Design</b>			
04/26/2022	041422	website maintenanc...	390.00
<b>Total Fredi B. Design</b>			<b>390.00</b>
<b>Gantzer, Ana</b>			
04/20/2022	040722AG	reimbursement co...	88.61
<b>Total Gantzer, Ana</b>			<b>88.61</b>
<b>GovConnection</b>			
04/04/2022	72546861	professional mana...	4,434.10
04/14/2022	72594817	cisco 8-port switch	298.55
04/14/2022	72594818	makerbot PLA mix...	564.68
04/14/2022	72594832	8-port 100 switch	121.14
04/14/2022	72599993	Samsung 50" Pro ...	2,002.00
04/14/2022	72600018	toner cartridges	639.21
04/14/2022	72610714	8-port 100 switch	282.66
04/26/2022	72594826	toner cartridges	2,068.57
04/26/2022	72594847	toner cartridges	1,660.29
04/29/2022	72658979	smart wifi router	582.69
04/29/2022	72658982	toner cartridges	702.11
04/29/2022	72662229	Makerbot build pla...	94.81
04/29/2022	72697346	HP color Ljet tray s...	610.68
<b>Total GovConnection</b>			<b>14,061.49</b>
<b>Gruppuso Plumbing</b>			
04/04/2022	22-57	repairs boys' bathr...	443.00
<b>Total Gruppuso Plumbing</b>			<b>443.00</b>

## YONKERS PUBLIC LIBRARY Bill List - Operating Account April 2022

Date	Num	Memo	Amount
<b>Ingram Library Services</b>			
04/04/2022	58464765	materials	9.57
04/29/2022	58726922	materials	10.17
04/29/2022	58769517	materials	19.72
04/29/2022	58878836	materials	136.72
<b>Total Ingram Library Services</b>			<b>176.18</b>
<b>ISE OP Office Plus</b>			
04/04/2022	451056	business cards Sh...	31.49
04/14/2022	450755	white envelopes (Y...	556.00
04/29/2022	451908	business cards-Mi...	77.47
<b>Total ISE OP Office Plus</b>			<b>664.96</b>
<b>Johnson Controls</b>			
04/04/2022	1-116125249454	leak repairs	7,719.00
<b>Total Johnson Controls</b>			<b>7,719.00</b>
<b>Keane &amp; Beane</b>			
04/26/2022	79646	professional fees 3...	3,465.00
04/26/2022	79647	professional fees 3...	21.00
<b>Total Keane &amp; Beane</b>			<b>3,486.00</b>
<b>Laperuta, Patricia</b>			
04/26/2022	42022PC	employee reimbur...	253.97
04/26/2022	42022PC	employee reimbur...	14.25
04/26/2022	42022PC	employee reimbur...	9.99
<b>Total Laperuta, Patricia</b>			<b>278.21</b>
<b>LE Health Inc.</b>			
04/26/2022	041422	yoga for yogis 3/3-...	600.00
<b>Total LE Health Inc.</b>			<b>600.00</b>
<b>Ledesma, Solyaris</b>			
04/04/2022	3-29-22	zumba class 3/29/2...	75.00
04/14/2022	4-5-22	zumba class 4/5/22...	75.00
04/20/2022	4-12-22	zumba class	75.00
04/26/2022	4-19-22	zumba class (zoom)	75.00
04/29/2022	4-26-22	zumba class (zoom)	75.00
<b>Total Ledesma, Solyaris</b>			<b>375.00</b>
<b>MCCarter, Melissa</b>			
04/20/2022	6MMC	journaling & poetr...	100.00
<b>Total MCCarter, Melissa</b>			<b>100.00</b>
<b>Metro Group, Inc.</b>			
04/26/2022	PI 808965	cooling tower servi...	836.50
<b>Total Metro Group, Inc.</b>			<b>836.50</b>
<b>Midwest Tape</b>			
04/04/2022	501845525	materials	39.88
04/04/2022	501845526	materials	26.99
04/04/2022	501845528	materials	75.70
04/04/2022	501845529	materials	43.37
04/04/2022	501845670	materials	153.95
04/14/2022	501878848	materials	13.99
04/14/2022	501878849	materials	96.55
04/14/2022	501889310	materials	153.94
04/14/2022	501889311	materials	32.37
04/14/2022	501889312	materials	101.18
04/14/2022	501889314	materials	68.58
04/29/2022	501931974	materials	137.83
04/29/2022	501931975	materials	37.48
04/29/2022	501931976	materials	34.48





YONKERS PUBLIC LIBRARY  
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Date	Num	Memo	Amount
04/29/2022	501931977	materials	11.99
04/29/2022	501931979	materials	9.99
04/29/2022	501932100	materials	18.19
04/29/2022	501932101	materials	19.77
04/29/2022	501947279	materials	23.53
04/29/2022	501954431	materials	533.80
04/29/2022	501954432	materials	352.72
04/29/2022	501954433	materials	17.49
04/29/2022	501954434	materials	6.99
04/29/2022	501954435	materials	69.96
04/29/2022	501954436	materials	27.29
04/29/2022	501985927	materials	289.58
04/29/2022	501985928	materials	25.88
04/29/2022	501985929	materials	251.91
04/29/2022	501986050	materials	120.35
04/29/2022	501986051	materials	13.99
04/29/2022	501986052	materials	9.99
<b>Total Midwest Tape</b>			<b>2,819.71</b>
<b>Mitchell's NY</b>			
04/20/2022	18012	subscription 2/18-...	1,728.00
04/20/2022	18013	subscription 2/16-...	1,384.00
<b>Total Mitchell's NY</b>			<b>3,112.00</b>
<b>Montero, Daniel Jesse</b>			
04/14/2022	040522DJM	reimbursement Lib...	1,200.00
<b>Total Montero, Daniel Jesse</b>			<b>1,200.00</b>
<b>National Business Furniture</b>			
04/14/2022	ZK167622	mid back mesh chair	316.10
<b>Total National Business Furniture</b>			<b>316.10</b>
<b>Oriental Trading</b>			
04/04/2022	715618559-01	program supplies/...	129.94
04/14/2022	715618559-02	program supplies	49.98
04/29/2022	716273318-01	Cinco de Mayo cas...	47.15
<b>Total Oriental Trading</b>			<b>227.07</b>
<b>Overdrive</b>			
04/04/2022	01322CO22097202	materials	2,574.86
04/04/2022	01322CO22100723	materials	4,050.75
04/14/2022	01322DA22103107	materials	27.96
04/20/2022	01322CO22110084	materials	1,935.54
04/20/2022	01322CO22116493	materials	1,097.55
04/20/2022	01322DA22114124	materials	14.99
04/26/2022	01322CO22125752	materials	35.87
04/29/2022	01322CO22129052	materials	1,527.48
04/29/2022	01322CO22130311	materials	721.58
04/29/2022	01322CO22130323	materials	316.83
<b>Total Overdrive</b>			<b>12,303.41</b>
<b>Pappa, Michael</b>			
04/20/2022	1001	fitness class 3/19/2...	75.00
<b>Total Pappa, Michael</b>			<b>75.00</b>
<b>Pitney Bowes 2</b>			
04/04/2022	3315452314	lease invoice 1/22-...	77.37
04/04/2022	3315452314	lease invoice 1/22-...	77.37
<b>Total Pitney Bowes 2</b>			<b>154.74</b>
<b>Platt, Daphne</b>			
04/26/2022	41722	dance w/Daphne p...	300.00



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Date	Num	Memo	Amount
Total Platt, Daphne			300.00
Porteus, Shauna			
04/04/2022	032222SP	reimbursement PL...	330.00
Total Porteus, Shauna			330.00
Presedo, Vivian			
04/29/2022	42722VP	employee reimbur...	552.93
Total Presedo, Vivian			552.93
Reilly, Shannon			
04/26/2022	032822	yoga class (zoom)	300.00
04/26/2022	033022	science of stuff wo...	150.00
Total Reilly, Shannon			450.00
Reserve Account-Pitney Bowes			
04/14/2022	31654692-1R	Riverfront postage...	250.00
04/14/2022	31654692-1R	Riverfront postage...	500.00
04/14/2022	31654692-1R	Riverfront postage...	100.00
Total Reserve Account-Pitney Bowes			850.00
Rong, Jian-Yang			
04/20/2022	4-11-22	Qi Gong class (zoo...	150.00
Total Rong, Jian-Yang			150.00
S & S Worldwide			
04/29/2022	IN100974356	board games	177.91
Total S & S Worldwide			177.91
Safeguard Lock & Key			
04/20/2022	11727	hardware supplies...	46.00
Total Safeguard Lock & Key			46.00
Salem Press			
04/04/2022	180704	materials	1,770.00
Total Salem Press			1,770.00
Sarah Lawrence College			
04/29/2022	1SLC	admin. fee commu...	1,500.00
Total Sarah Lawrence College			1,500.00
Schalls Hardware Store, INC.			
04/20/2022	805	maintenance suppl...	322.87
Total Schalls Hardware Store, INC.			322.87
Sign Academy LLC			
04/04/2022	3-28-22	4-part Sign Langua...	160.00
Total Sign Academy LLC			160.00
Sirsi Dynix dbaEOS International			
04/29/2022	INV10339	subscription mater...	2,383.56
Total Sirsi Dynix dbaEOS International			2,383.56
Sprague Operating Resources			
04/29/2022	00011320233	bioheat oil Crestw...	1,177.45
Total Sprague Operating Resources			1,177.45
Stanley Convergent Security			
04/20/2022	6002335560	maintenance 5/1-5/...	326.96
04/20/2022	6002342256	maintenance 5/1-5/...	77.03



**YONKERS PUBLIC LIBRARY**  
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Date	Num	Memo	Amount
04/20/2022	6002342340	maintenance 5/1-5/...	140.13
<b>Total Stanley Convergent Security</b>			<b>544.12</b>
<b>Sweetwater Music Instruments &amp; Pro Audio</b>			
04/14/2022	31488795	2000 watt powere...	1,199.99
<b>Total Sweetwater Music Instruments &amp; Pro Audio</b>			<b>1,199.99</b>
<b>Synergistic Fitness Solutions LLC</b>			
04/20/2022	110	senior fitness clas...	250.00
<b>Total Synergistic Fitness Solutions LLC</b>			<b>250.00</b>
<b>Teator, Mike</b>			
04/29/2022	042122	instruction in draw...	85.00
<b>Total Teator, Mike</b>			<b>85.00</b>
<b>Torres, Arnaldo</b>			
04/26/2022	042022AT	employee reimbur...	26.98
04/26/2022	042022AT	employee reimbur...	26.97
<b>Total Torres, Arnaldo</b>			<b>53.95</b>
<b>Utica National Insurance Group</b>			
04/29/2022	041522	auto/commercial p...	34,082.00
04/29/2022	041522	auto/commercial p...	4,250.00
<b>Total Utica National Insurance Group</b>			<b>38,332.00</b>
<b>Verizon</b>			
04/04/2022	9143372191APR22	phones 3/16-4/15/22	150.01
04/04/2022	9143373015APR22	phones 3/16-4/15/22	50.31
04/04/2022	9147931065APR	phones 3/19-4/18/22	38.89
04/20/2022	9144109274APR22	phones 4/1-4/30/22	45.15
04/22/2022	9143372191MAY22	phones 4/16-5/15/22	149.68
04/22/2022	9143373015MAY22	phones 4/16-5/15/22	51.26
04/29/2022	9147931065MAY22	phones 4/19-5/18/22	38.13
<b>Total Verizon</b>			<b>523.43</b>
<b>Verizon Wireless</b>			
04/04/2022	9901522314	cell phones 2/11-3/...	329.61
04/04/2022	9901522315	cell phones 2/11-3/...	49.15
04/14/2022	9902549552	cell phones 2/24-3/...	346.59
04/22/2022	9903843232	cell phones 3/11-4/...	329.62
04/22/2022	9903843233	cell phones 3/11-4/...	49.14
<b>Total Verizon Wireless</b>			<b>1,104.11</b>
<b>Wayne's Electric Service</b>			
04/26/2022	122109	replace ballasts in ...	725.00
<b>Total Wayne's Electric Service</b>			<b>725.00</b>
<b>WB Mason</b>			
04/14/2022	228504476	program supplies	76.30
04/14/2022	228527130	cardstock paper	25.76
04/14/2022	228540718	cardstock paper	103.04
04/20/2022	228805896	copy paper	209.95
04/20/2022	228873677	water bottles	153.70
04/26/2022	228942327	velcro fasteners	37.16
04/26/2022	228974063	velcro fasteners	127.85
04/26/2022	229051889	wastebaskets	108.00
04/29/2022	229125192	program supplies	80.37
04/29/2022	229145855	library supplies	290.12
04/29/2022	229151052	office supplies	68.94
04/29/2022	229176579	program supplies	62.22
04/29/2022	229236733	glue dots	86.34
04/29/2022	229274518	office supplies	35.98
04/29/2022	229306950	office supplies	45.66



10:18 AM  
05/03/22  
Accrual Basis

YONKERS PUBLIC LIBRARY  
Bill List - Operating Account  
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<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
04/29/2022	229310422	program supplies	7.54
Total WB Mason			1,518.93
Westchester Library System			
04/04/2022	032422	Westchester Breat...	275.00
Total Westchester Library System			275.00
World Book, Inc.			
04/29/2022	0001635926	materials	103.44
Total World Book, Inc.			103.44
TOTAL			225,589.75

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YPL Operating Budget 2022

Code	Account Name	Adopted Budget	Current Budget (w/ transfers)	Spent Previous Months	Spent This Month: April	YTD	Balance	% used
101	Salaries	6,542,676	6,542,676	4,697,111	481,554	5,178,665	1,364,011	79.15%
103	Temp Services	605,644	605,644	281,915	43,498	325,413	280,231	53.73%
150	Termination Payments	35,000	35,000	51,106	27,077	78,183	-43,183	223.38%
198	Overtime	413,701	413,701	140,792	28,343	169,135	244,566	40.88%
	Personal Services Total:	7,597,021	7,597,021	5,170,924	580,472	5,751,396	1,845,625	75.71%
280	Reference Materials	183,000	183,000	65,306	5,053	70,359	112,641	38.45%
281	Books	450,000	450,000	301,112	53,316	354,428	95,572	78.76%
	Materials Total	633,000	633,000	366,418	58,369	424,787	208,213	67.11%
301	Office Supplies	97610	97,610	52890	13,378	66,268	31,342	67.89%
306	Janitorial Supplies	35850	35,850	30286	0	30,286	5,564	84.48%
308	Wearing Apparel	2,971	2,971	638	0	638	2,333	21.47%
309	Fuel For Heating	76,500	76,500	55,656	1,177	56,833	19,667	74.29%
312	Hardware	7,975	7,975	4,452	369	4,821	3,154	60.45%
313	Misc. Supplies	1,000	1,000	0	0	0	1,000	0.00%
314	Electrical Supplies	300	300	208	0	208	92	69.33%
327	Nursery Supplies	300	300	0	0	0	300	0.00%
361	Gas	2,000	2,000	1,419	161	1,580	420	78.99%
	Material and Supplies Total	224,506	224,506	145,549	15,085	160,634	63,872	71.55%
401	Insurance	105,865	105,865	67,533	38,332	67,533	38,332	63.79%
402	Telephones	63,900	63,900	50,802	4,588	55,390	8,510	86.68%
403	Printing	13,310	13,310	877	3,410	4,287	9,023	32.21%
404	Lights and Power	169,500	169,500	59,346	11,660	71,006	98,494	41.89%
405	Postage	3,350	3,350	60	864	924	2,426	27.59%
406	Freight and Express	500	500	314	103	417	83	83.32%
407	Equipment Maint. And Repair	45,700	45,700	37,078	1,335	38,413	7,287	84.06%
408	Rental of Equipment	11,706	11,706	2,049	0	2,049	9,657	17.50%
409	Building Maint. And Repair	78,000	78,000	43,102	1,912	45,014	32,986	57.71%
410	Milage Allowance	685	685	47	0	47	638	6.86%
413	Professional Fees	245,722	245,722	122,141	33,158	155,299	90,423	63.20%
415	Outside Labor & Related Charges	45,500	45,500	38,979	725	39,704	5,796	87.26%
419	Misc. Expenses	34,750	85,294	30,561	6,718	37,279	48,015	43.71%
421	Rent Riverfront	750,000	750,000	750,000	0	750,000	0	100.00%
422	Janitorial Service	2,900	2,900	1,400	400	1,800	1,100	62.07%
424	Maint. Of Office Equipment	3,200	3,200	766	611	1,377	1,823	43.02%
425	Subscriptions and Publicationns	121,183	121,183	104,835	5,891	110,726	10,457	91.37%
430	IT Hardware Maint.	50,000	50,000	49,948	0	49,948	52	99.90%
431	IT Software Licensing and Maint.	495,090	495,090	419,048	16,421	435,469	59,621	87.96%
436	Tuition/Bd/Travel Reimbursement	2,150	2,150	148	1,200	1,348	802	62.70%
446	Automobile Repair	6,000	6,000	3,951	1,387	5,338	662	88.96%
481	Binding of Books	700	700	0	0	0	700	0.00%
496	Special Projects	25,000	25,000	25,000	0	25,000	0	100.00%
	Contractual Services Total	2,274,711	2,325,255	1,807,985	128,714	1,898,367	426,888	81.64%
	Total Operating Budget	10,729,238	10,779,782	7,490,876	782,641	8,235,185	2,544,597	76.39%



**Yonkers Public Library (YPL) Board of Trustees Meeting  
Management Report  
May 19, 2022**

**COVID-19 Update:** Since the last board meeting three library workers tested positive for COVID-19, all at the Will Library.

**Staffing News:** Crestwood Library part-timer Jacqueline Leone was hired as a full-time librarian trainee upon her acceptance to SUNY Buffalo's library science program on April 29th. Jackie is a resident of the Crestwood neighborhood and brings strong customer service and programming skills to the position. She leads the monthly "The New Sustainable YOU!" program via Zoom, as well as other gardening and sustainability themed events at Crestwood Library. Her hiring is facilitated by Phil Poggiali's transfer to Will Library (after a short stint at the Riverfront Library) following the vacancy created by James Floyd's retirement.

**FY23 Budget:** YPL administration appeared before the City Council for a budget hearing on May 4th to advocate for the adoption of Mayor Spano's FY23 Executive Budget. Council members were overwhelmingly positive in their assessment of library services. They also expressed interest in the Will Library renovations capital project, and requested copies of the building conditions survey and five year plan documents created by KG&D Architects. YPL Administration will also appear at a capital budget hearing on May 17th to answer any other questions about existing or future capital projects. City Council will vote on the Executive Budget by June 1st.

**IT Updates:** There are a number of important updates regarding IT services.

- Westchester Library System (WLS) experienced a failed ransomware intrusion on April 22nd that still caused major disruptions to IT services. According to WLS "No patron data was compromised as a result of this attack." However, the intrusion created numerous staff and public impacts. WLS-operated public computers (which are more prevalent at Riverfront and Crestwood than Will) had to be moved offline and only started to be reactivated last week. That process continues this week. The Windows 10 Virtual Desktop Infrastructure (VDI) environment was severely compromised on staff machines, so they needed to revert to the less robust Windows 7 environment. WLS staff replaced affected WLS computers with new "thin client" computers. WLS is still in the process of restoring its Windows 10 VDI environment. Once completed, services should improve.
- After a lengthy permitting process, Riverfront Library's wireless network is ready to be upgraded to 1GBPS service (up from 100MBPS, a tenfold increase).
- YPL is consolidating its print and PC reservation services under a single software provider (Pharos). This process will improve the privacy and user experience when it comes to using public printers and position YPL to offer future improvements including wireless printing and credit card payments for printing costs.



**Filming at Riverfront Library:** On the week of May 4th Riverfront Library hosted filming for the Starz show “Run the World,” which is produced at the nearby Lionsgate facility. Filming took place at the Riverfront Art Gallery, Riverfront Auditorium, and in the 3rd Floor administrative offices. Although there were some inevitable disruptions, it was a largely positive experience that resulted in a donation to YPL and a burgeoning partnership with the growing film and television industry. Since the filming, Great Point Studios reached out to the library to host an event with the Run the World production team and participants in the My Sister’s Keeper program at Yonkers Public Schools (YPS).

**Arts Programming:** Promoting the arts through events and exhibitions remains an important priority at YPL.

- Riverfront Art Gallery curator Haifa Bint-Kadi opened a new show, “Memento Mori,” which will run through July 21st. It had the highest opening attendance since the pandemic began and featured several new-to-YPL artists.
- YPL is working with City of Yonkers to host a popup exhibition of artists who responded to a citywide call for entry. The exhibition is curated by Warburton Galerie, Yonkers Arts, Blue Door Art Center and YPL’s own Riverfront Art Gallery.
- ArtsWestchester recently awarded Haifa Bint-Kadi and YPL a \$2,600 Arts Alive grant for the “Visual Artist Bootcamp” program, which will be a 3-part free series of 4-hour workshops where new, self-taught and emerging artists from the local area will learn best practices for creating and promoting their work.

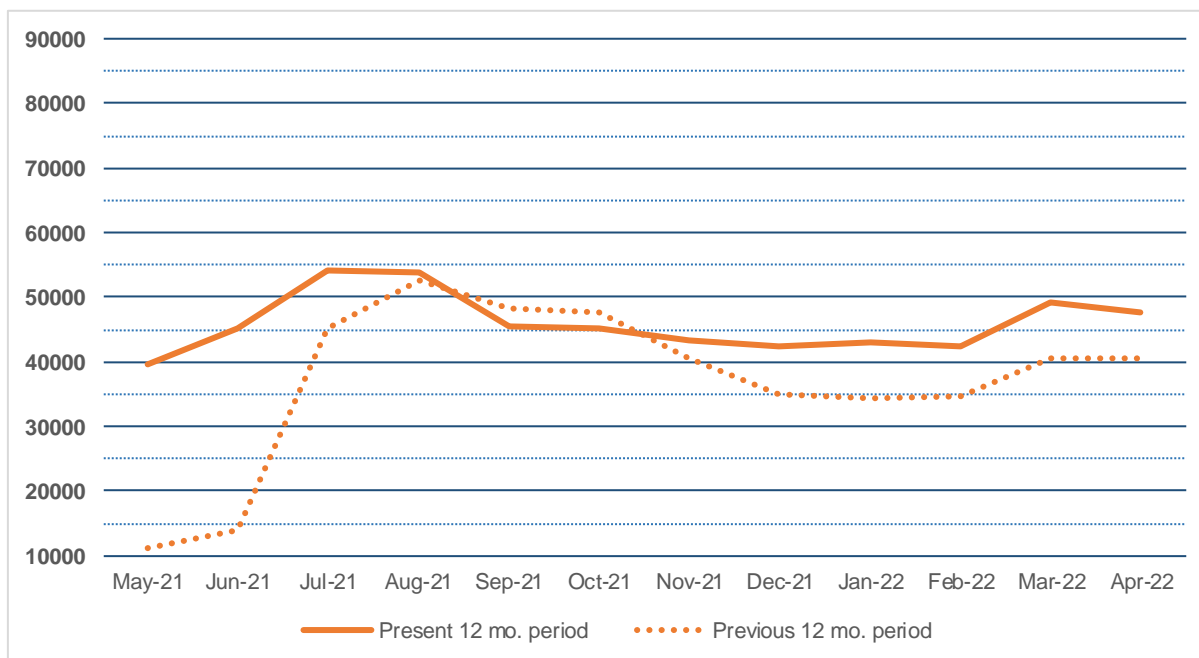
**1000 Books Before Kindergarten Relaunch:** The library is relaunching its *1000 Books Before Kindergarten* program, which was suspended during the COVID 19 pandemic. 1000 Books Before Kindergarten is a nonprofit organization that initiated a nationwide early literacy program encouraging families with newborn, infant and toddlers to read 1000 books before they begin kindergarten. This program uses evidence-based practices to show parents that literacy development needs to begin early in life and is correlated with academic success and emotional and social well-being in addition to being a crucial way to bond with a child. The library’s relaunch includes a new partnership with Sarah Lawrence College’s Child Development Institute, which will teach these scientific outcomes to librarians through professional development opportunities and to parents/caregivers through their Family Literacy program. Additionally, we will also work to create a partnership with local maternity wards to immediately provide newborns with a library card and sign up the family in the program. The library’s goal is to provide a roadmap for parents so they can establish an effective reading program in their home before their child enters kindergarten.

**Summer Reading Program:** The annual summer reading program runs from June 1-August 15. The theme is “Oceans of Possibilities” and staff have created a number of corresponding programs, including a virtual visit with dolphins from the Dolphin Research Center in Key West. Kids will be able to meet dolphins and ask the research staff questions. The library has also been working closely with the Yonkers Public School district on updating the summer reading lists and purchasing multiple copies to meet demand.



# CIRCULATION SUMMARY

## YONKERS PUBLIC LIBRARY



	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22
Present 12 mo. period	39763	45105	54294	53983	45508	45194	43357	42345	42902	42443	49220	47567
Previous 12 mo. period	11111	13859	45281	52569	48249	47643	40546	35009	34405	34779	40599	40559
	257.9%	225.5%	19.9%	2.7%	-5.7%	-5.1%	6.9%	21.0%	24.7%	22.0%	21.2%	17.3%

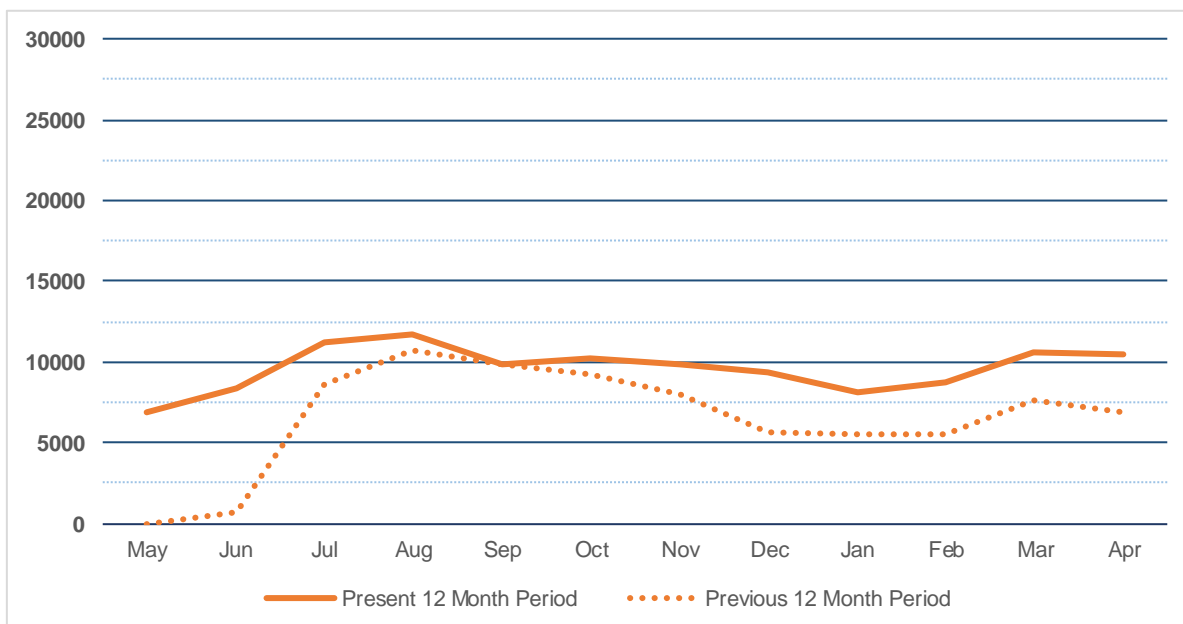
	Apr-21	Apr-22		
<del>_audiobook</del>	608	547	-61	-10.0%
<del>_biography</del>	393	546	153	38.9%
<del>_express</del>	307	462	155	50.5%
<del>_fiction</del>	5406	4920	-486	-9.0%
<del>_foreign_language</del>	241	303	62	25.7%
<del>_juv_audiobook</del>	77	50	-27	-35.1%
<del>_juv_fiction</del>	7501	10670	3169	42.2%
<del>_juv_foreign</del>	148	225	77	52.0%
<del>_juv_movie</del>	863	1099	236	27.3%
<del>_juv_nonfiction</del>	1367	2272	905	66.2%
<del>_magazine</del>	160	165	5	3.1%
<del>_movie</del>	6324	6554	230	3.6%
<del>_music</del>	1943	2022	79	4.1%
<del>_new_book</del>	1735	2226	491	28.3%
<del>_nonfiction</del>	3659	4012	353	9.6%
<del>_ya_av</del>	126	289	163	129.4%
<del>_ya_fiction</del>	1246	1561	315	25.3%
<del>_ya_nonfiction</del>	155	185	30	19.4%
<del>Electronic Content Use</del>	7939	8853	914	11.5%

Circulation Profile:	Apr-21	Apr-22	
_audiobook	1.5%	1.1%	-0.3%
_biography	1.0%	1.1%	0.2%
_express	0.8%	1.0%	0.2%
_fiction	13.3%	10.3%	-3.0%
_foreign_language	0.6%	0.6%	0.0%
_juv_audiobook	0.2%	0.1%	-0.1%
_juv_fiction	18.5%	22.4%	3.9%
_juv_foreign	0.4%	0.5%	0.1%
_juv_movie	2.1%	2.3%	0.2%
_juv_nonfiction	3.4%	4.8%	1.4%
_magazine	0.4%	0.3%	0.0%
_movie	15.6%	13.8%	-1.8%
_music	4.8%	4.3%	-0.5%
_new_book	4.3%	4.7%	0.4%
_nonfiction	9.0%	8.4%	-0.6%
_ya_av	0.3%	0.6%	0.3%
_ya_fiction	3.1%	3.3%	0.2%
_ya_nonfiction	0.4%	0.4%	0.0%
_Electronic Content Use	19.6%	18.6%	-1.0%



# CIRCULATION SUMMARY

## RIVERFRONT LIBRARY



	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Present 12 Month Period	6918	8405	11229	11756	9812	10201	9799	9399	8169	8702	10611	10450
Previous 12 Month Period	9	650	8644	10739	9807	9186	7995	5654	5579	5533	7584	6928
			29.9%	9.5%	0.1%	11.0%	22.6%	66.2%	46.4%	57.3%	39.9%	50.8%

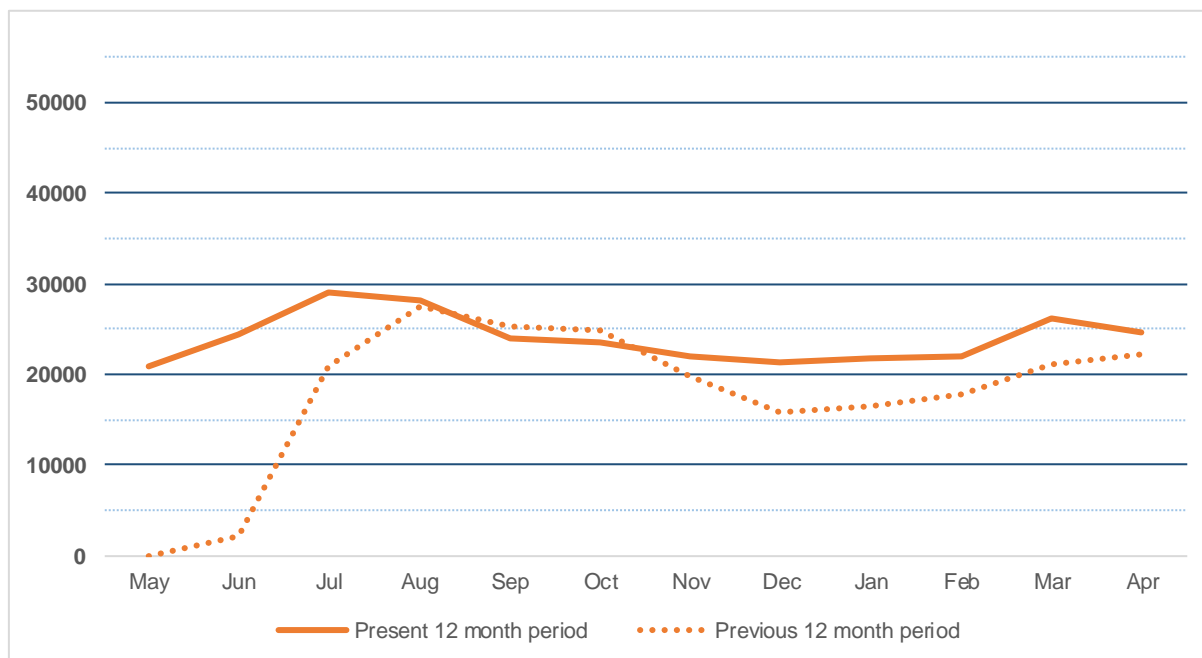
	Apr-21	Apr-22		
_audiobook	118	74	-44	-37.3%
_biography	89	136	47	52.8%
_express	171	276	105	61.4%
_fiction	1116	1013	-103	-9.2%
_foreign_language	136	200	64	47.1%
_juvenile_audiobook	4	6	2	50.0%
_juvenile_fiction	1353	2455	1102	81.4%
_juvenile_foreign	73	150	77	105.5%
_juvenile_movie	173	229	56	32.4%
_juvenile_nonfiction	210	578	368	175.2%
_magazine	8	8	0	0.0%
_movie	1331	2154	823	61.8%
_music	286	325	39	13.6%
_new_book	215	239	24	11.2%
_nonfiction	972	1170	198	20.4%
_young_adult_av	56	190	134	239.3%
_young_adult_fiction	381	770	389	102.1%
_young_adult_nonfiction	37	54	17	45.9%

Circulation Profile:	Apr-21	Apr-22	
_audiobook	1.7%	0.7%	-1.0%
_biography	1.3%	1.3%	0.0%
_express	2.5%	2.6%	0.2%
_fiction	16.1%	9.7%	-6.4%
_foreign_language	2.0%	1.9%	0.0%
_juvenile_audiobook	0.1%	0.1%	0.0%
_juvenile_fiction	19.5%	23.5%	4.0%
_juvenile_foreign	1.1%	1.4%	0.4%
_juvenile_movie	2.5%	2.2%	-0.3%
_juvenile_nonfiction	3.0%	5.5%	2.5%
_magazine	0.1%	0.1%	0.0%
_movie	19.2%	20.6%	1.4%
_music	4.1%	3.1%	-1.0%
_new_book	3.1%	2.3%	-0.8%
_nonfiction	14.0%	11.2%	-2.8%
_young_adult_av	0.8%	1.8%	1.0%
_young_adult_fiction	5.5%	7.4%	1.9%
_young_adult_nonfiction	0.5%	0.5%	0.0%



# CIRCULATION SUMMARY

## GRINTON I. WILL LIBRARY



	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Present 12 month period	20815	24351	29135	28046	24025	23574	21930	21304	21763	21901	26072	24614
Previous 12 month period	25	2033	20880	27527	25283	24861	19726	15789	16573	17752	21019	22280
			39.5%	1.9%	-5.0%	-5.2%	11.2%	34.9%	31.3%	23.4%	24.0%	10.5%

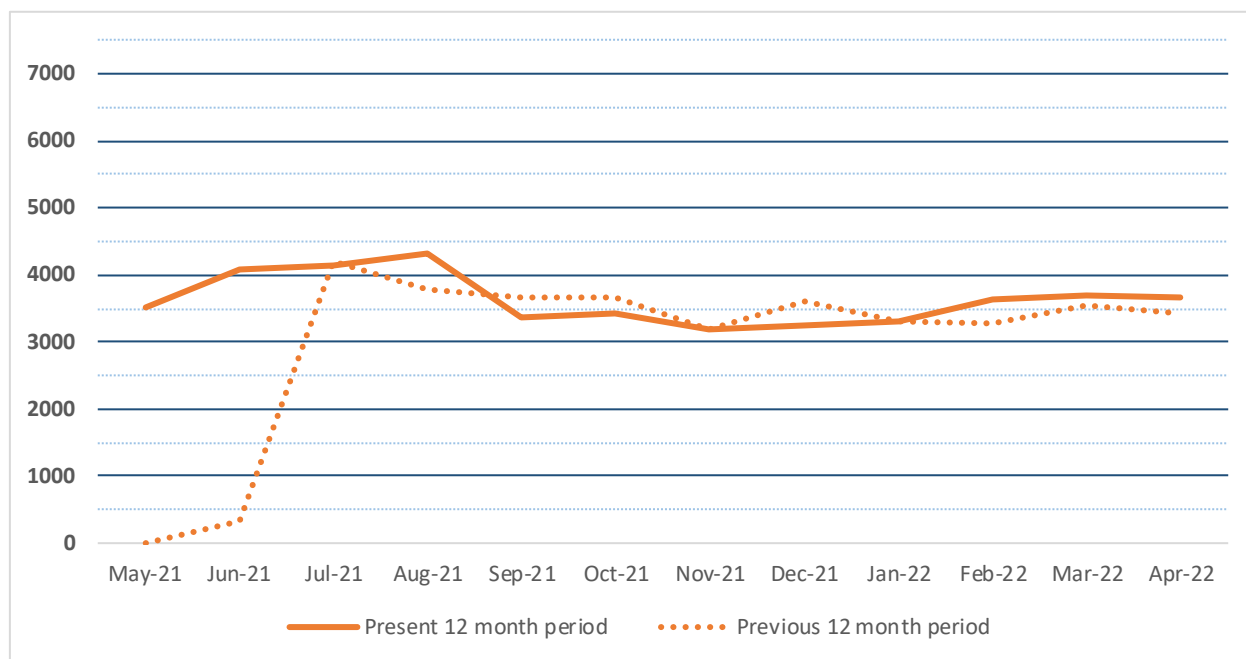
	Apr-21	Apr-22		
audiobook	447	403	-44	-9.8%
biography	256	308	52	20.3%
express	121	173	52	43.0%
fiction	3606	3218	-388	-10.8%
foreign_language	95	100	5	5.3%
juv_audiobook	65	33	-32	-49.2%
juv_fiction	5534	7529	1,995	36.0%
juv_foreign	67	72	5	7.5%
juv_movie	661	823	162	24.5%
juv_nonfiction	922	1461	539	58.5%
magazine	141	99	-42	-29.8%
movie	4446	3949	-497	-11.2%
music	1454	1576	122	8.4%
new_book	1185	1545	360	30.4%
nonfiction	2268	2353	85	3.7%
ya_av	41	72	31	75.6%
ya_fiction	741	660	-81	-10.9%
ya-nonfiction	103	97	-6	-5.8%

Circulation Profile:	Apr-21	Apr-22	
_audiobook	2.0%	1.6%	-0.4%
_biography	1.1%	1.3%	0.1%
_express	0.5%	0.7%	0.2%
_fiction	16.2%	13.1%	-3.1%
_foreign_language	0.4%	0.4%	0.0%
_juv_audiobook	0.3%	0.1%	-0.2%
_juv_fiction	24.8%	30.6%	5.7%
_juv_foreign	0.3%	0.3%	0.0%
_juv_movie	3.0%	3.3%	0.4%
_juv_nonfiction	4.1%	5.9%	1.8%
_magazine	0.6%	0.4%	-0.2%
_movie	20.0%	16.0%	-3.9%
_music	6.5%	6.4%	-0.1%
_new_book	5.3%	6.3%	1.0%
_nonfiction	10.2%	9.6%	-0.6%
_ya_av	0.2%	0.3%	0.1%
_ya_fiction	3.3%	2.7%	-0.6%
_ya-nonfiction	0.5%	0.4%	-0.1%



# CIRCULATION SUMMARY

## CRESTWOOD LIBRARY



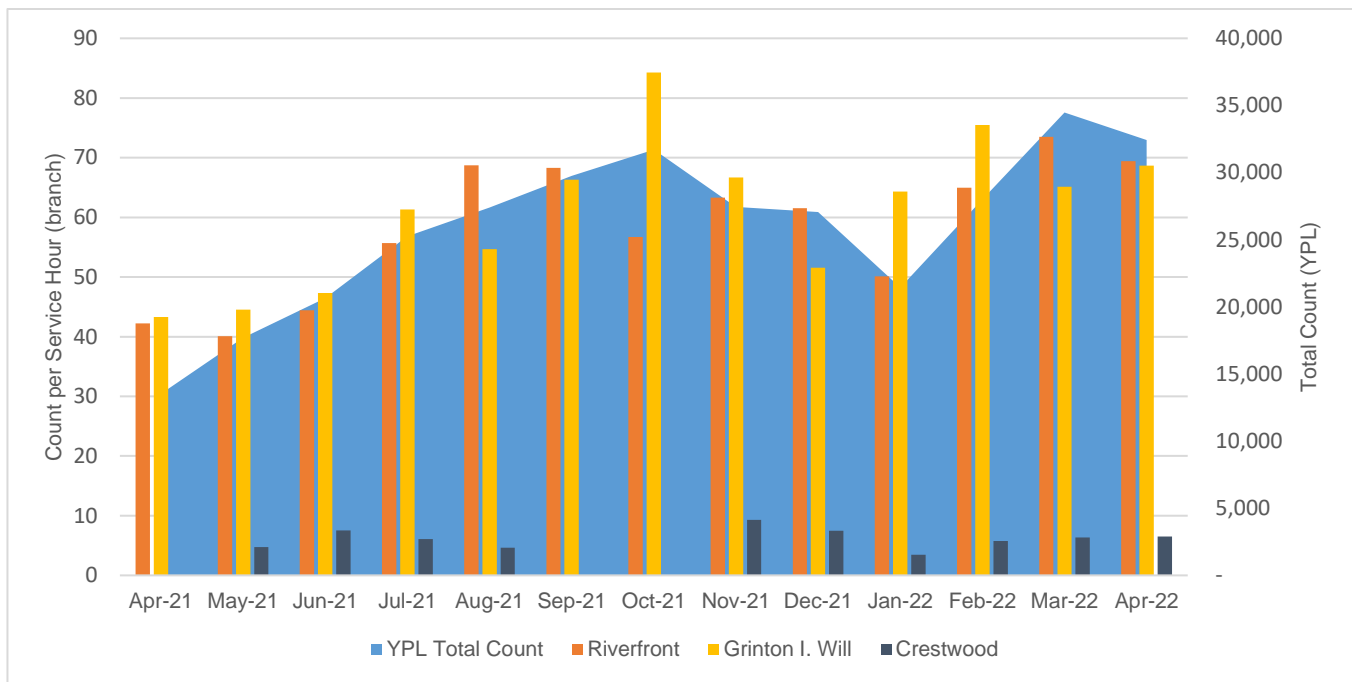
	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22
Present 12 month period	3517	4088	4150	4314	3379	3415	3187	3246	3320	3630	3692	3650
Previous 12 month period	11	323	4208	3778	3663	3663	3180	3602	3319	3290	3549	3412
			-1.4%	14.2%	-7.8%	-6.8%	0.2%	-9.9%	0.0%	10.3%	4.0%	7.0%

	Apr-21	Apr-22		
_audiobook	43	70	27	62.8%
_biography	48	102	54	112.5%
_express	15	13	-2	-13.3%
_fiction	684	689	5	0.7%
_foreign_language	10	3	-7	-70.0%
_juv_audiobook	8	11	3	37.5%
_juv_fiction	614	686	72	11.7%
_juv_foreign	8	3	-5	-62.5%
_juv_movie	29	47	18	62.1%
_juv_nonfiction	235	233	-2	-0.9%
_magazine	11	58	47	427.3%
_movie	547	451	-96	-17.6%
_music	203	121	-82	-40.4%
_nonfiction	419	489	70	16.7%
_new_book	335	442	107	31.9%
_ya_av	29	27	-2	-6.9%
_ya_fiction	124	131	7	5.6%
_ya_nonfiction	15	34	19	126.7%

Circulation Profile:	Apr-21	Apr-22	
_audiobook	1.3%	1.9%	0.7%
_biography	1.4%	2.8%	1.4%
_express	0.4%	0.4%	-0.1%
_fiction	20.0%	18.9%	-1.2%
_foreign_language	0.3%	0.1%	-0.2%
_juv_audiobook	0.2%	0.3%	0.1%
_juv_fiction	18.0%	18.8%	0.8%
_juv_foreign	0.2%	0.1%	-0.2%
_juv_movie	0.8%	1.3%	0.4%
_juv_nonfiction	6.9%	6.4%	-0.5%
_magazine	0.3%	1.6%	1.3%
_movie	16.0%	12.4%	-3.7%
_music	5.9%	3.3%	-2.6%
_nonfiction	12.3%	13.4%	1.1%
_new_book	9.8%	12.1%	2.3%
_ya_av	0.8%	0.7%	-0.1%
_ya_fiction	3.6%	3.6%	0.0%
_ya_nonfiction	0.4%	0.9%	0.5%



# TURNSTILE COUNTS



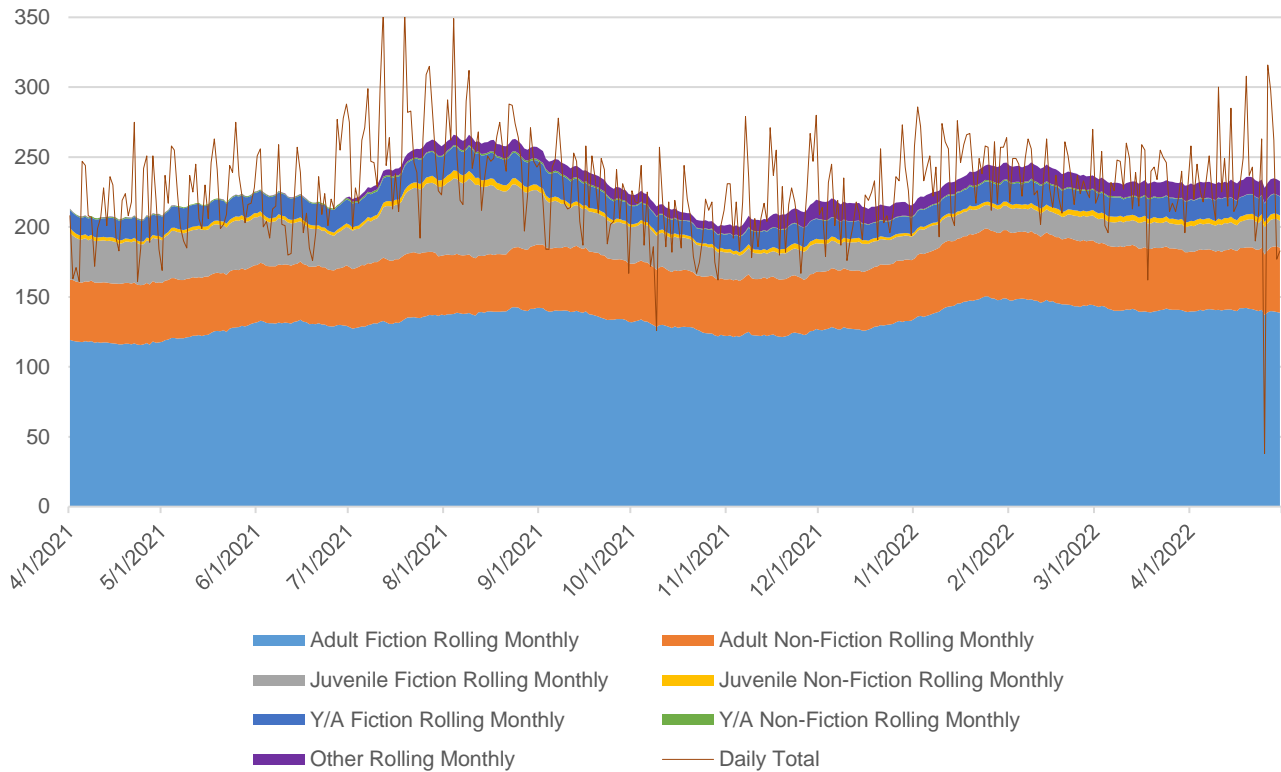
	Riverfront			Grinton I. Will			Crestwood			YPL Total Count
	Count	Hours	Per Hour	Count	Hours	Per Hour	Count	Hours	Per Hour	
<b>Apr-21</b>	6,670	158	42	6,845	158	43	-		0	<b>13,515</b>
<b>May-21</b>	8,015	200	40	9,215	207	45	473	100	5	<b>17,703</b>
<b>Jun-21</b>	9,599	216	44	10,219	216	47	823	109	8	<b>20,641</b>
<b>Jul-21</b>	11,918	214	56	12,693	207	61	649	107	6	<b>25,260</b>
<b>Aug-21</b>	14,981	218	69	11,918	218	55	508	109	5	<b>27,407</b>
<b>Sep-21</b>	15,096	221	68	14,656	221	66	-	-	0	<b>29,752</b>
<b>Oct-21</b>	12,764	225	57	18,955	225	84	-	-	0	<b>31,719</b>
<b>Nov-21</b>	13,225	209	63	13,931	209	67	288	31	9	<b>27,444</b>
<b>Dec-21</b>	14,212	231	62	11,911	231	52	929	124	7	<b>27,052</b>
<b>Jan-22</b>	9,217	184	50	11,835	184	64	389	112	3	<b>21,441</b>
<b>Feb-22</b>	12,668	195	65	14,720	195	75	603	105	6	<b>27,991</b>
<b>Mar-22</b>	17,863	243	74	15,825	243	65	786	124	6	<b>34,474</b>
<b>Apr-22</b>	15,891	229	69	15,725	229	69	799	123	6	<b>32,415</b>

Source: Gate counters at public entrances of all three buildings. Figures include staff entries and exits.

Notes: Crestwood Library closed in September and October due to Hurricane Ida; reopened Nov. 22

# ELECTRONIC RESOURCES SUMMARY

## Daily OverDrive Checkouts



	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	TOTAL
Apr-21	3525	1290	931	60	452	19	6283
May-21	4063	1253	1042	92	446	20	6921
Jun-21	3877	1298	825	72	518	32	6627
Jul-21	4239	1307	1511	142	525	24	8009
Aug-21	4375	1415	1215	128	539	41	7972
Sep-21	3964	1250	793	63	402	18	6708
Oct-21	3801	1257	603	76	320	17	6257
Nov-21	3811	1231	613	91	431	12	6587
Dec-21	4106	1355	521	59	364	15	6675
Jan-22	4625	1517	550	87	466	29	7642
Feb-22	4015	1281	481	116	399	24	6584
Mar-22	4314	1315	568	103	460	11	7115
Apr-22	4165	1388	583	117	401	9	6982

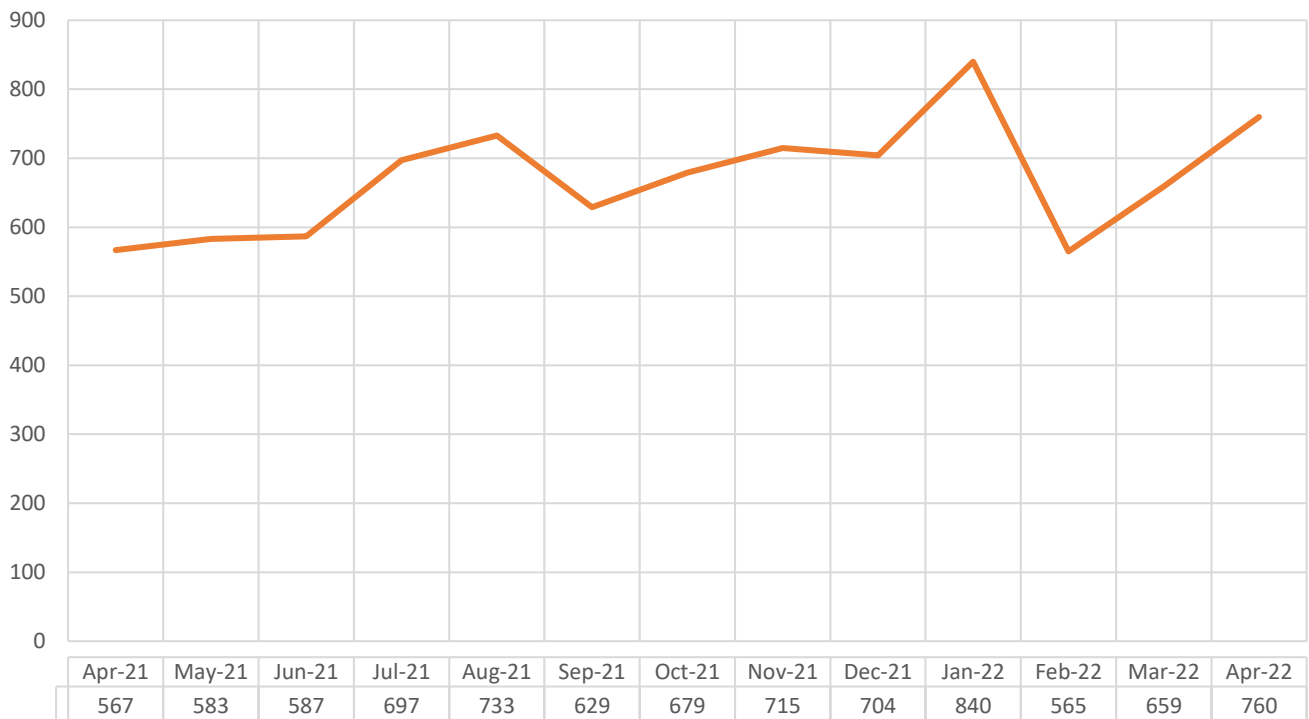


# ELECTRONIC RESOURCES SUMMARY

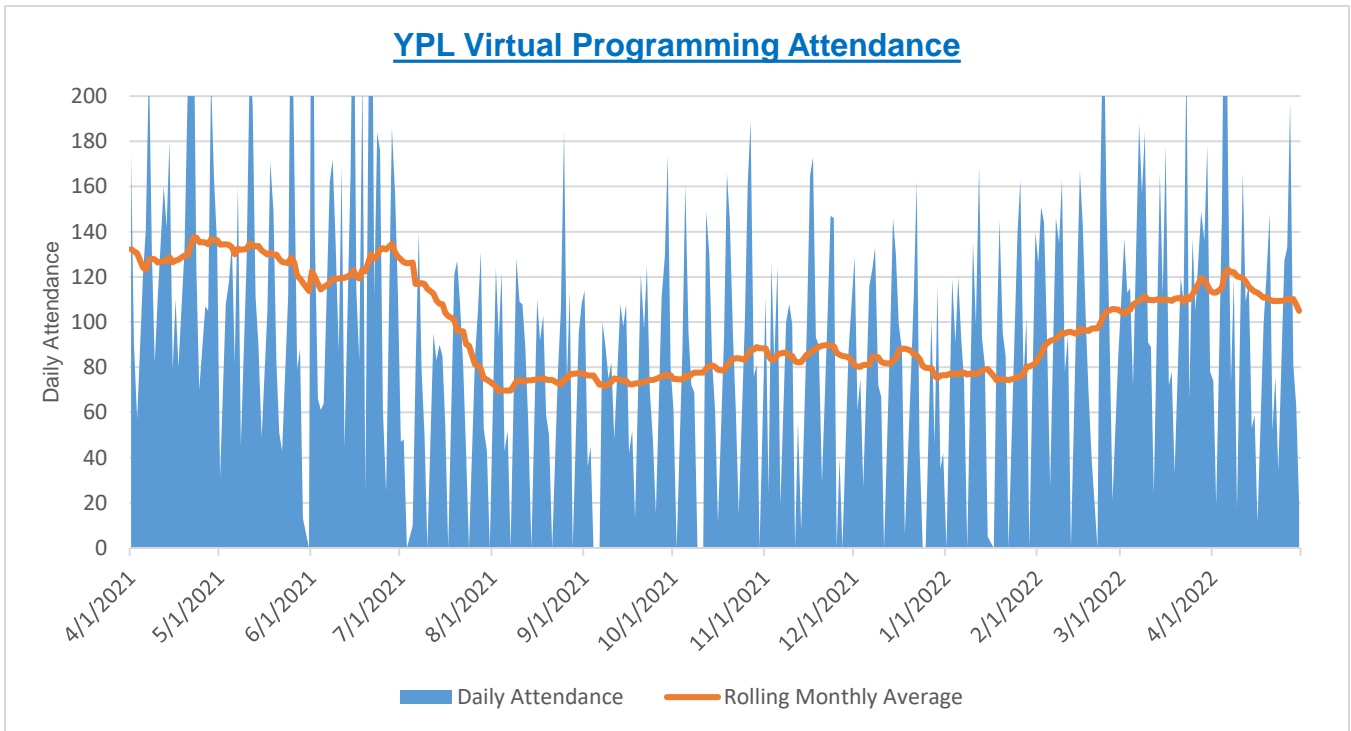
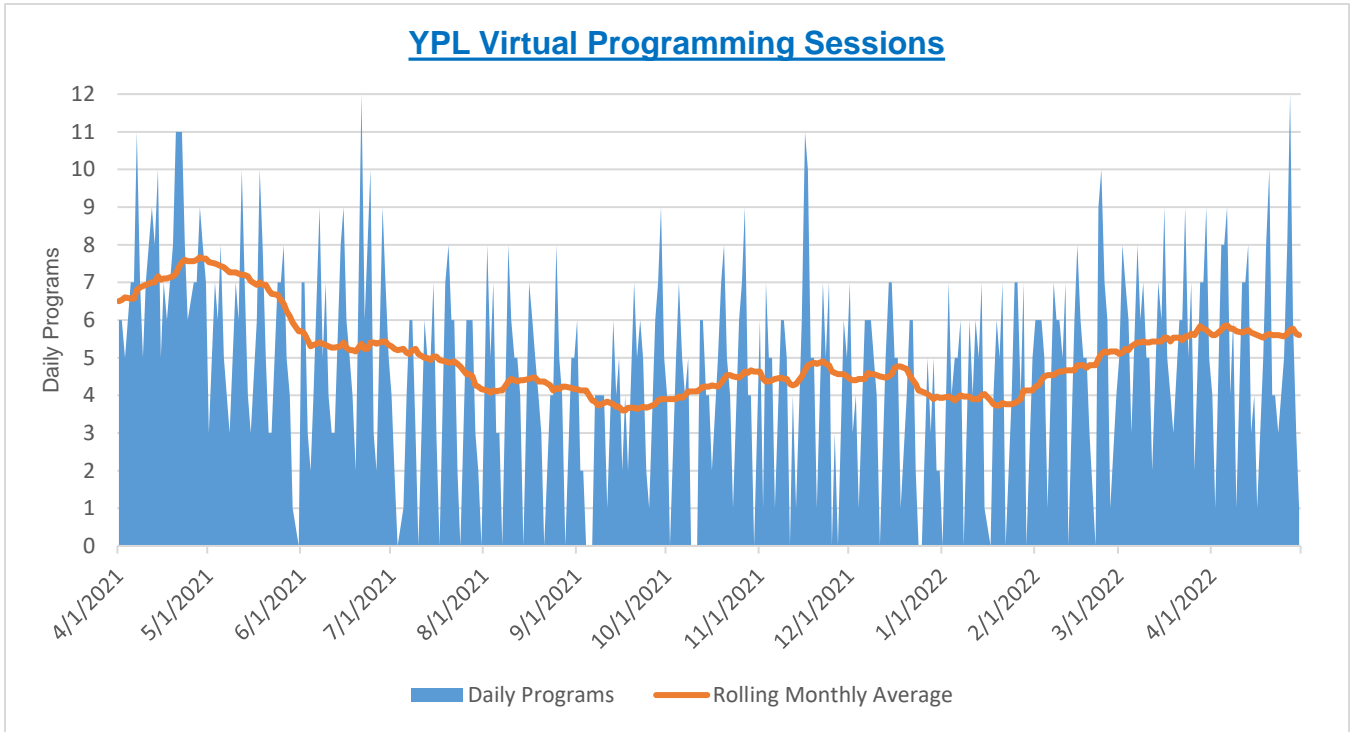
## Hoopla Circulation

	Audiobook	Comic	eBook	Movie	Music	Television	Total	New Patrons
Mar-21	334	115	291	145	65	143	1093	13
Apr-21	356	108	285	87	65	181	1082	10
May-21	387	87	217	108	65	135	999	9
Jun-21	405	101	250	98	59	127	1040	16
Jul-21	396	87	308	79	42	158	1070	33
Aug-21	467	122	280	96	45	149	1159	10
Sep-21	389	89	222	89	44	119	952	14
Oct-21	452	74	225	94	63	160	1068	11
Nov-21	457	114	245	113	65	144	1138	13
Dec-21	408	82	244	99	70	108	1015	51
Jan-22	480	86	304	117	55	115	1168	15
Feb-22	412	97	208	120	73	138	1061	16
Mar-22	448	83	260	71	68	133	1071	18
Apr-22	478	99	244	99	47	139	1111	13

## Kanopy Downloads



# VIRTUAL PROGRAMMING SUMMARY



# BOOK STOCK

APRIL 2022

<b>RIVERFRONT LIBRARY</b>	<b>2022</b>	<b>2021</b>
Number of volumes at end of previous month	152,378	
Number of volumes added this month	986	
<b>TOTAL</b>	153,364	
Number of volumes lost/withdrawn this month	52	
<b>TOTAL VOLUMES RIVERFRONT LIBRARY</b>	153,312	147,341

<b>GRINTON I. WILL BRANCH</b>		
Number of volumes at end of previous month	150,030	
Number of volumes added this month	2,014	
<b>TOTAL</b>	152,044	
Number of volumes lost/withdrawn this month	756	
<b>TOTAL VOLUMES GRINTON I. WILL BRANCH</b>	151,288	149,370

<b>CRESTWOOD BRANCH</b>		
Number of volumes at end of previous month	24,422	
Number of volumes added this month	336	
<b>TOTAL</b>	24,758	
Number of volumes lost/withdrawn this month	11	
<b>TOTAL CRESTWOOD BRANCH</b>	24,747	29,462

<b>TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY</b>	<b>329,347</b>	<b>326,173</b>
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## Section II.N.1. INTERNET ACCESS POLICY AND GUIDELINES

January 2010

Proposed Revision May 2022

All branches of the Yonkers Public Library offer Internet access as part of our mission to provide educational, cultural and recreational resources to our community. Internet terminals are located in many convenient locations, and there is a wireless network available for patrons using their own equipment. This service is provided at no charge, but is subject to the following guidelines and restrictions:

- The Internet draws upon a vast and unmoderated network of information and opinion, and patrons should employ caution and common sense in evaluating its content. Providing access does not imply that the Yonkers Public Library endorses or guarantees the accuracy of Internet resources.
- Internet terminals have been configured with specific hardware and software to provide reliable and consistent service. Some terminals may be designated for instruction, catalog searches, or other special purposes. Please do not make any changes to the terminals that will affect their function or performance.
- The Library employs filters to prevent access to specific sites that contain inappropriate images or promote illegal activities. Do not attempt to bypass these safeguards. If you believe a site has been blocked by mistake, you can request that we review and unblock it. Please do not display images, sounds or messages that will negatively affect those who find them objectionable or offensive. Patrons who use the Internet for illegal purposes will be banned from the Library and law enforcement authorities will be contacted when appropriate. In addition, please refrain from using these resources to conduct a business or commercial enterprise, or to engage in commercial activity such as the distribution of advertising.
- It is the policy of YPL to comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)]. To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the Children 's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.
- To the extent practical, library staff will monitor and provide guidance to minors for appropriate, lawful, and safe usage of the Library's internet access in accordance with CIPA. The responsibility for oversight of minors using Library internet access, however, ultimately belongs to the parent/legal guardian.
- The Library uses a self-service reservation system for Internet terminals, and it requires that users have a library card from any Westchester County library. Non-county residents may request Guest passes. The Library may limit session time and sessions per day to ensure fair use of terminals – ask a librarian for more information. To ensure privacy, computer logs are deleted each day.
- Wireless Internet access is provided by a separate network that limits the number of simultaneous users. During periods of high use, patrons may experience slow speeds or may not be able to log on. If patrons have trouble in logging onto the Library's network, staff will offer general guidance but patrons are responsible for making any necessary changes to their own equipment.
- The Library's general policies on appropriate behavior also apply to areas where Internet service is provided. Loud or offensive language, horseplay, and other activities that interfere with a patron's right to the quiet enjoyment of library programs and services are prohibited, and appropriate action will be taken.

Adopted by the Library Board of Trustees January 26, 2010

Proposed Revision May 19, 2022



**Section II.AG.**  
**PUBLIC COMMENT AT LIBRARY BOARD MEETINGS**

Proposed May 2022

The function of the regular meetings of the Yonkers Public Library Board of Trustees is to conduct the business of the Yonkers Public Library.

Although Library Board meetings are public meetings, they are not public hearings. The Board does, however, encourage public attendance at its meetings and provides an opportunity for public comment.

1. Time will be reserved in the agenda of each meeting for public comment and is subject to change by Board vote or President's discretion. Public comment is limited to this period. Each speaker will have a maximum of three (3) minutes. The public comment period may be extended by majority vote of the Library Board.
2. Members of the public who wish to speak are asked to sign in before the meeting begins, identifying themselves and providing group affiliation (if applicable) to the Board before speaking. As a courtesy, it is appreciated if notice of an intention to speak at a Board meeting is given to the Library Director in advance of the meeting. A sign-in roster will determine the speaking order for people who wish to make public comment. The names will be called in the order in which they appear on the sign-in sheet. Anyone refusing to identify him or herself will be prohibited from speaking.
3. Comments shall be brief and to the point and be about library business only. Personal attacks on Library Board Members or staff members will not be tolerated, nor will language that is considered offensive, harassing, or profane. If at any time persons appearing before the Library Board either exceeds the time limitation set forth in this policy or engages in inappropriate language or behavior, it shall be the responsibility of the President to declare that person out of order and to refuse him or her permission to continue to address the Board.
4. Public comments should be addressed to the entire Library Board, but trustees or the Library Director are not obligated to respond.
5. Any member of the public wishing to have an item considered for addition to the Library Board meeting agenda for discussion is asked to contact either the Library Director or the President of the Library Board at least one week before the next Library Board meeting.
6. As a courtesy, it is appreciated if notice of an intention to speak at a Board meeting is given to the Library Director in advance of the meeting.
7. Minutes are a summary of the Board's discussion and actions. Speaker requests to append written statements or correspondence to the minutes will not be honored; written materials presented to the Board will be included in the Library's files rather than the minutes. A brief summary of the public comments will be included in the minutes. Inappropriate language or behavior that has been declared out of order will not be included in the minutes.

Proposed by the Yonkers Public Library Board of Trustees on May 19, 2022

