

# **BOARD OF TRUSTEES**

## **MONTHLY MEETING**

**Thursday, September 17, 2020**

**Join Zoom Meeting**  
[zoom.us/j/93640811246](https://zoom.us/j/93640811246)

**Meeting ID:**  
936 4081 1246

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**YONKERS PUBLIC LIBRARY  
AGENDA FOR BOARD MEETING  
SEPTEMBER 17, 2020**

**MINUTES**

[ACTION ITEM] Approve Minutes of Meeting on July 16, 2020.

**MANAGEMENT REPORT**

**UNION REPRESENTATIVE'S REPORT**

**WLS REPORT**

**PERSONNEL REPORT**

**[ACTION ITEM]**

Ratify the following appointments:

Magnus Guzman, P/T Page, \$13.00/hr, eff. 7/3/2020

Catherine Alexandres, P/T Page, \$13.00/hr, eff. 8/21/2020

Jasmine Tetteh, P/T Page, \$13.00/hr, eff. 8/28/2020

Salem Murshed, P/T Page, \$13.00/hr, eff. 8/28/2020

Acknowledge the following terminations:

John Favareau, Librarian II, \$83,806.00/yr, eff. 8/6/2020

Jody Maier, P/T Librarian II, \$25.35/hr, eff. 7/24/2020

Kwame Kuffour-Berko, P/T Librarian II, \$25.35/hr, eff. 4/3/2020

Lloyd Conley, P/T Page, \$13.00/hr, eff. 6/17/2020

Elizabeth Sodano, Clerk I, \$52,085.00/yr, eff. 8/30/2020

Peter Alaimo, P/T Page, \$13.00/hr, eff. 8/27/2020

Daniela Ranallo, P/T Page, \$13.00/hr, eff. 9/3/2020

Amy Kranes, P/T Page, \$13.00/hr, eff. 3/14/2020

**COMMITTEE REPORTS**

**Finance, Budget & Planning**- Maron, Jannetti, Puglia

**Employee Relations** - Maron, Puglia

**Buildings & Grounds** - Maron, Saraceno

**Policy** – Maron, Ilarraza, Sabatino

**Fundraising & Development** – Maron, Ilarraza, Mack



Foundation Update

**RATIFY PAYMENT OF BILLS**

[ACTION ITEM] Schedules #818 & #819

**UNFINISHED BUSINESS**

NONE

**NEW BUSINESS**

FY21 Budget Update

**EXECUTIVE SESSION**

**NEXT MEETING DATE**

Thursday, October 15, 2020



YONKERS PUBLIC LIBRARY  
BOARD MEETING  
ELECTRONIC MEETING  
JULY 16, 2020

**ATTENDANCE**

TRUSTEES:	Nancy Maron Steve Jannetti Joseph Puglia John Saraceno Hon. Michael Sabatino
LIBRARY DIRECTOR:	Jesse Montero
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Trustee Puglia
UNION REPRESENTATIVE:	Brandon Neider
GUESTS:	County Legislator Ruth Walter, Dominick Savarese, Arnaldo Torres, Carlos Figueroa, Sumie Hernandez-Moss, Carmela McManus, Phil Poggiali, Liz Caruso, Tyisha Baker, Mary Ann Penzero, Chris Sheerin, Justine Osterman, Sally Pinto, Zahra Baird, Eileen Fusco, Frank Iwuchukwu, Emily Power, Tara Somersall, Johanna Portillo, Phyllis Cole

The Board Meeting was held electronically via ZOOM ®, Conference ID# 960 0054 4127.

The Board Meeting began at 7:01 pm.

**MINUTES**

On motion of Trustee Jannetti, seconded and unanimously carried, the Board approved the Minutes of the Meeting of June 18, 2020.

**MANAGEMENT REPORT**



Director Montero updated the Board on Yonkers Public Library's reopening process. YPL opened its doors to the public on July 13 and early reports were positive; staff and patrons were pleased to reconnect after a long closure. The reopening has been restricted, as computer access, seating and meeting rooms remain closed and the buildings maintain reduced schedules and occupancy limits to encourage short stays, especially at Crestwood Library where contact-free pickup is still offered as an alternative to in-building service when its doors are not open. Safety precautions continued to be enhanced as unexpected needs are discovered, such as the addition of more plexiglass shields at key public service points. YPL also received positive news coverage as well, which better informed the public of the changes in service and access.

Director Montero reported early circulation figures from contact-free pickup services in June. YPL circulated a total of 5,250 items in the two weeks of service in June. Although severely reduced from a typical June, it was an encouraging result considering reduced schedules, limited collection access and borrowing limits.

Director Montero announced security changes at Grinton I. Will and Crestwood libraries. YPL ended its contract with Dreamland Security at Will and signed a new contract with Katta Protective Services, who had been providing security at Riverfront Library for many years via a contract with the City of Yonkers. Security is a temporary presence at Crestwood but is necessary to enforce the updated code of conduct and changes in service.

Director Montero reported on YPL's support of the 2020 Census. Riverfront is hosting the US Census Bureau in its Community Room as they train enumerators, distribute devices and coordinate their outreach. Riverfront is a key location for the Census as it is centrally located and Riverfront's Event Space is also a Yonkers Public Schools' "Grab 'n Go" site for needy families. Deputy Director Thaler announced that several families have already reported to the Census via Grab 'n Go. YPL also applied for a grant from the US Census Equity Fund with the Westchester Community Foundation to help fund outdoor public events in the community.

Director Montero introduced the Board to Newspapers.com, a subsidiary company of Ancestry.com which he hoped could digitize YPL's extensive local newspaper microfilm collection into a searchable web-based database. Trustee Saraceno inquired about any fees charged to patrons or YPL. Director Montero replied the digitization process was free to YPL and no fees would be charged to patrons for access, however Newspapers.com would own a copy of the digital collection to make available to their subscribers.

The Board remarked on the clean appearance of the buildings and the process of reopening and thanked the YPL staff for their hard work while closed and commitment to safely reopening.

## **UNION REPRESENTATIVE'S REPORT**

President Savarese and Representative Neider reported that the Union has continued discussions with Director Montero regarding safety and security in the buildings during the reopening process.

## **WLS REPORT**



Trustee Puglia discussed an 85 page report released by WLS detailing operational difficulties experienced by member libraries while accessing information technology services.

## **PERSONNEL REPORT**

NONE

## **COMMITTEE REPORTS**

**Finance, Budget & Planning** - Maron, Jannetti, Puglia.

On motion of Trustee Sabatino, seconded and unanimously carried, the Board authorized Business Manager Presedo to renew or find accounts with the most favorable rates for the following certificates:

8/7/20 Contributions Fund, Sunnyside Federal Savings & Loans Bank, 12 mo. CD, \$63,591.80, 2.05%

8/29/20 David S. Kogan Memorial Fund, Sunnyside Federal Savings & Loans Bank, 12 mo. CD, \$5,109.57, 2.05%

**Employee Relations** - Maron, Puglia.

**Buildings & Grounds** - Maron, Saraceno

**Policy** – Maron, Ilarraza, Sabatino.

Director Montero proposed to the Policy Committee three amendments to the updated Code of Conduct approved at the last meeting that address the acceptable ages for supervision, size of group visits and size and/or quantity of personal belongings while in library buildings.

On motion of Trustee Puglia, seconded and unanimously carried, the Board approved amending the Code of Conduct's acceptable age of supervised children to 13 and under and the size of acceptable group visits to 4 or fewer. The Board agreed to discuss amending the acceptable size and/or quantity of personal belongings when the full Committee was present.

**Fundraising & Development** – Maron, Jannetti, Mack.

Foundation update: President Maron announced that the Foundation reviewed the events with author Julia Alvarez in June and was in the process of fulfilling orders placed for signed copies of her books. President Maron announced that funds raised from the events would be donated to YPL for the purpose of books to the homebound. President Maron also announced that the Foundation is applying for a grant with the assistance of County Legislator Ruth Walter to fund online programming at YPL and thanked Hon. Walter for her generous support.

## **PAYMENT OF BILLS**

On motion of Trustee Jannetti, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #817.



## **UNFINISHED BUSINESS**

NONE

## **NEW BUSINESS**

On motion of Trustee Puglia, seconded and unanimously carried, the Board authorized Director Montero to enter into a contract with Newspapers.com to digitize YPL's local newspaper microfilm collection as discussed earlier.

On motion of Trustee Saraceno, seconded and unanimously carried, the Board approved the New York State 2019 Annual Report for Public and Association Libraries.

## **EXECUTIVE SESSION**

President Maron motioned the Board into Executive Session at 7:53 pm to discuss a personnel matter. The session ended at 8:15 pm.

**NEXT BOARD MEETING DATE** – Thursday, September 17, 2020

On motion of Trustee Sabatino the Meeting adjourned at 8:16 pm.

Jesse Montero  
Library Director & Secretary





# Yonkers Public Library

## Bill List July 2020

<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
<b>CAPITAL FUNDS</b>				
AMERICAN EXPRESS		SOFTWARE	7/1/2020	2,593.89
INGRAM		MATERIALS	7/31/2020	33.52
INGRAM		MATERIALS	7/31/2020	73.65
INGRAM		MATERIALS	7/31/2020	179.67
KAPLAN		MATERIALS	7/31/2020	215.42
MIDWEST TAPE		MATERIALS	7/28/2020	7.49
MIDWEST TAPE		MATERIALS	7/31/2020	9.74
MIDWEST TAPE		MATERIALS	7/31/2020	9.74
MIDWEST TAPE		MATERIALS	7/28/2020	11.24
MIDWEST TAPE		MATERIALS	7/31/2020	12.59
MIDWEST TAPE		MATERIALS	7/31/2020	12.74
MIDWEST TAPE		MATERIALS	7/28/2020	13.99
MIDWEST TAPE		MATERIALS	7/31/2020	13.99
MIDWEST TAPE		MATERIALS	7/31/2020	14.98
MIDWEST TAPE		MATERIALS	7/31/2020	14.99
MIDWEST TAPE		MATERIALS	7/31/2020	17.49
MIDWEST TAPE		MATERIALS	7/31/2020	20.23
MIDWEST TAPE		MATERIALS	7/31/2020	20.99
MIDWEST TAPE		MATERIALS	7/31/2020	22.78
MIDWEST TAPE		MATERIALS	7/31/2020	26.98
MIDWEST TAPE		MATERIALS	7/31/2020	27.29
MIDWEST TAPE		MATERIALS	7/31/2020	27.29
MIDWEST TAPE		MATERIALS	7/31/2020	27.29
MIDWEST TAPE		MATERIALS	7/31/2020	28.48
MIDWEST TAPE		MATERIALS	7/28/2020	34.98
MIDWEST TAPE		MATERIALS	7/28/2020	36.72
MIDWEST TAPE		MATERIALS	7/28/2020	37.32
MIDWEST TAPE		MATERIALS	7/28/2020	43.38
MIDWEST TAPE		MATERIALS	7/31/2020	46.88
MIDWEST TAPE		MATERIALS	7/31/2020	54.58
MIDWEST TAPE		MATERIALS	7/31/2020	59.47
MIDWEST TAPE		MATERIALS	7/31/2020	67.14
MIDWEST TAPE		MATERIALS	7/31/2020	68.55



<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
<b>CAPITAL FUNDS</b>				
MIDWEST TAPE		MATERIALS	7/28/2020	72.06
MIDWEST TAPE		MATERIALS	7/31/2020	74.15
MIDWEST TAPE		MATERIALS	7/28/2020	75.56
MIDWEST TAPE		MATERIALS	7/28/2020	76.16
MIDWEST TAPE		MATERIALS	7/28/2020	76.72
MIDWEST TAPE		MATERIALS	7/28/2020	76.94
MIDWEST TAPE		MATERIALS	7/28/2020	77.18
MIDWEST TAPE		MATERIALS	7/28/2020	80.01
MIDWEST TAPE		MATERIALS	7/28/2020	92.06
MIDWEST TAPE		MATERIALS	7/31/2020	93.68
MIDWEST TAPE		MATERIALS	7/31/2020	104.26
MIDWEST TAPE		MATERIALS	7/31/2020	107.01
MIDWEST TAPE		MATERIALS	7/31/2020	113.32
MIDWEST TAPE		MATERIALS	7/28/2020	123.18
MIDWEST TAPE		MATERIALS	7/31/2020	128.55
MIDWEST TAPE		MATERIALS	7/31/2020	139.93
MIDWEST TAPE		MATERIALS	7/31/2020	167.88
MIDWEST TAPE		MATERIALS	7/28/2020	191.79
MIDWEST TAPE		MATERIALS	7/28/2020	199.36
MIDWEST TAPE		MATERIALS	7/31/2020	199.53
MIDWEST TAPE		MATERIALS	7/28/2020	221.79
MIDWEST TAPE		MATERIALS	7/31/2020	239.26
MIDWEST TAPE		MATERIALS	7/28/2020	239.67
MIDWEST TAPE		MATERIALS	7/28/2020	270.04
MIDWEST TAPE		MATERIALS	7/31/2020	280.17
MIDWEST TAPE		MATERIALS	7/28/2020	328.78
MIDWEST TAPE		MATERIALS	7/31/2020	383.56
MIDWEST TAPE		MATERIALS	7/28/2020	417.66
MIDWEST TAPE		MATERIALS	7/31/2020	476.41
MIDWEST TAPE		MATERIALS	7/31/2020	531.67
MULTICULTURAL BOOKS & VIDEOS		MATERIALS	7/31/2020	187.44
OVERDRIVE		MATERIALS	7/28/2020	15.99
OVERDRIVE		MATERIALS	7/28/2020	114.99
OVERDRIVE		MATERIALS	7/28/2020	114.99
OVERDRIVE		MATERIALS	7/31/2020	120.99
OVERDRIVE		MATERIALS	7/24/2020	142.99
OVERDRIVE		MATERIALS	7/24/2020	208.98
OVERDRIVE		MATERIALS	7/28/2020	223.02
OVERDRIVE		MATERIALS	7/24/2020	243.47
OVERDRIVE		MATERIALS	7/24/2020	319.98



<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
<b>CAPITAL FUNDS</b>				
OVERDRIVE		MATERIALS	7/31/2020	323.93
OVERDRIVE		MATERIALS	7/24/2020	336.97
OVERDRIVE		MATERIALS	7/31/2020	413.10
OVERDRIVE		MATERIALS	7/17/2020	628.23
OVERDRIVE		MATERIALS	7/28/2020	628.23
OVERDRIVE		MATERIALS	7/24/2020	661.75
OVERDRIVE		MATERIALS	7/24/2020	676.88
OVERDRIVE		MATERIALS	7/24/2020	781.42
OVERDRIVE		MATERIALS	7/24/2020	910.53
OVERDRIVE		MATERIALS	7/24/2020	1,278.13
OVERDRIVE		MATERIALS	7/24/2020	1,431.18
OVERDRIVE		MATERIALS	7/24/2020	1,608.01
OVERDRIVE		MATERIALS	7/28/2020	1,729.94
OVERDRIVE		MATERIALS	7/31/2020	1,778.62
OVERDRIVE		MATERIALS	7/28/2020	2,059.96
OVERDRIVE		MATERIALS	7/24/2020	3,474.92
RECORDED BOOKS		MATERIALS	7/28/2020	41.60
<b>TOTAL</b>				<b>30,000.06</b>
<b>CONTRIBUTIONS FUNDS</b>				
AMERICAN EXPRESS		NETWORK SOLUTIONS	7/28/2020	43.40
ARCHFORKIDS, LLC		ARTS ALIVE GRANT FUNDS	7/20/2020	300.00
RETTASLIFELINE MINISTRIES		ROOM RENTAL REF-COVID-19	7/20/2020	25.00
<b>TOTAL</b>				<b>368.40</b>



**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 July 2020

Date	Num	Memo	Amount
<b>Abbey Ice</b>			
07/24/2020	169645	water cooler rental	47.25
07/24/2020	169669	water cooler rental	47.25
07/24/2020	21875	spring water	46.50
<b>Total Abbey Ice</b>			<b>141.00</b>
<b>ABM Systems</b>			
07/24/2020	0000016575	contract maintenance-...	1,737.50
<b>Total ABM Systems</b>			<b>1,737.50</b>
<b>All Safe Fire Protection</b>			
07/17/2020	48229-PM	annual service & maint...	468.00
07/17/2020	48230-PM	annual service & maint...	1,621.00
<b>Total All Safe Fire Protection</b>			<b>2,089.00</b>
<b>Amazon.com</b>			
07/24/2020	797756484594	file jackets	13.54
07/24/2020	885987364938	craft making supplies	110.90
07/24/2020	963845575688	label maker tape	37.50
07/24/2020	433639533543	vinyl gloves	19.99
07/24/2020	447357994747	vinyl gloves	17.40
07/24/2020	448668455449	reusable double fabric...	62.99
07/24/2020	459455539447	laminating pouches	15.18
07/24/2020	465999536869	tally counter clickers	28.96
07/24/2020	587935333565	face masks	227.88
07/24/2020	899664669478	reusable double fabric...	62.99
07/24/2020	994675733795	sneeze guard shields	398.00
07/24/2020	456367693553	face masks	339.80
07/24/2020	458749345683	cable protectors	164.67
07/24/2020	654777439558	coin cell batteries	6.99
07/24/2020	838797474644	tally counter	13.95
07/29/2020	444644757583	double sided tape	95.22
07/29/2020	454794855855	acrylic sign holders	699.50
07/29/2020	457578359853	bulletin board rolls	44.97
07/29/2020	458644357587	fire hd 8 tablets	339.97
07/29/2020	565363584345	gift card/gift boxes	100.00
07/29/2020	959843684486	cisco 350 watt power s...	155.63
07/29/2020	998755876836	double sided tape	13.87
<b>Total Amazon.com</b>			<b>2,969.90</b>
<b>American Express</b>			
07/31/2020	7212020-2	covid-19 (zoom)	539.73
07/31/2020	7212020-1	software and equipment	189.98
07/31/2020	7212020-1	software and equipment	318.00
<b>Total American Express</b>			<b>1,047.71</b>
<b>Batteries + Bulbs</b>			
07/17/2020	P27683688	credit memo	-18.00
07/17/2020	P28605115	12V 78 flooded 36 batt...	134.95
<b>Total Batteries + Bulbs</b>			<b>116.95</b>
<b>Cablevision Lightpath</b>			
07/22/2020	100341122	internet 7/1-7/31/20	5,233.55
07/22/2020	100341129	phones 7/1-7/31/20	3,557.53
<b>Total Cablevision Lightpath</b>			<b>8,791.08</b>
<b>Cablevision Optimum</b>			
07/22/2020	07803065546jul20	cable box 7/8-8/7/20	8.40
07/31/2020	07803550279aug20	internet and phone 7/2...	141.25
<b>Total Cablevision Optimum</b>			<b>149.65</b>
<b>Citadel Pest Control</b>			
07/31/2020	3937	pest control	200.00



**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 July 2020

Date	Num	Memo	Amount
Total Citadel Pest Control			200.00
Con Edison (Consolidated Edison)			
07/24/2020	5909214217jul20	gas 6/1-6/30/20	116.91
Total Con Edison (Consolidated Edison)			116.91
Cooper, Marcia			
07/31/2020	7222020MC	vegetarian cooking cla...	150.00
Total Cooper, Marcia			150.00
Emil Yedowitz Landscaping			
07/17/2020	2020053107435667	start-up sprinkler syst...	90.00
Total Emil Yedowitz Landscaping			90.00
Fredi B. Design			
07/24/2020	071520	website maintenance	390.00
Total Fredi B. Design			390.00
GovConnection			
07/17/2020	70138591	surge protectors	261.59
07/24/2020	70119786	license renewal	5,808.00
07/24/2020	70131341	keyboard cover	7.93
07/24/2020	70148138	keyboard covers	285.48
07/31/2020	70196791	HP color laser jet pro ...	582.06
Total GovConnection			6,945.06
Grainger			
07/24/2020	9588365446	pneumatic transducers	977.50
07/24/2020	9588657396	corner guards	159.36
07/24/2020	9570534470	pneumatic transducer ...	1,045.00
Total Grainger			2,181.86
Home Depot Credit Service			
07/31/2020	6083404	painting supplies	168.64
Total Home Depot Credit Service			168.64
Intrepid Control Services			
07/17/2020	16982	air compressor mainte...	1,300.00
Total Intrepid Control Services			1,300.00
ISE OP Office Plus			
07/31/2020	434849	business cards-Monter...	52.48
Total ISE OP Office Plus			52.48
Jackson-Hirsh Inc.			
07/31/2020	1032878	printing supplies	143.07
Total Jackson-Hirsh Inc.			143.07
Keane & Beane			
07/31/2020	58583	legal fees 6/19-6/30/20	630.00
Total Keane & Beane			630.00
Ledesma, Solyaris			
07/17/2020	7-14-20	zumba class (zoom)	70.00
07/31/2020	7-21-20	zumba class (zoom)	70.00
07/31/2020	7282020SL	kids zumba class (zoom)	100.00
Total Ledesma, Solyaris			240.00
Metro Group, Inc.			
07/17/2020	PI 690651	cooling tower service	836.50



**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 July 2020

Date	Num	Memo	Amount
Total Metro Group, Inc.			836.50
Office Dynamics 07/17/2020	45644	contract rental 7/1-9/3...	300.00
Total Office Dynamics			300.00
Oliveras, Ivette 07/24/2020	6-6-20	belly dance class (zoom)	75.00
Total Oliveras, Ivette			75.00
Oriental Trading 07/31/2020	704258525-01	children program supp...	211.10
Total Oriental Trading			211.10
Paramount Paving LLC 07/17/2020	65	joint removal on patio	3,400.00
Total Paramount Paving LLC			3,400.00
Petite Concerts 07/31/2020	2020-00118	live concert w/Chi-Chi ...	175.00
Total Petite Concerts			175.00
Proquest 07/17/2020	70636604	ny times w/index 7/1/2...	3,953.04
Total Proquest			3,953.04
Quill Corp. 07/24/2020	8656245	cloth face masks	29.99
Total Quill Corp.			29.99
Safeguard Lock & Key 07/17/2020	9511	installation of push pa...	850.00
Total Safeguard Lock & Key			850.00
Sterling Sanitary Supply 07/31/2020	AN2222	satellite monthly lease	300.00
07/31/2020	AN3919	satellite monthly lease	300.00
Total Sterling Sanitary Supply			600.00
Torres, Arnaldo 07/24/2020	070820	reimbursement for su...	24.00
07/24/2020	060920	reimbursement summ...	36.00
Total Torres, Arnaldo			60.00
Verizon 07/22/2020	9144109274jul20	phones 7/1-7/31/20	44.10
07/31/2020	9143372191AUG20	phones 7/16-8/15/20	146.21
07/31/2020	9143373015AUG20	phones 7/16-8/15/20	49.84
07/31/2020	9147931065aug20	phones 7/19-8/18/20	36.30
Total Verizon			276.45
Verizon Wireless 07/24/2020	9858421173	cell phones 6/11-7/10/20	276.65
07/24/2020	9858421174	cell phones 6/11-7/10/20	111.30
Total Verizon Wireless			387.95
Westchester Library System 07/17/2020	200701-135	enhanced wireless ser...	1,050.00
07/17/2020	200701-37	wls device maintenance	151,834.63
Total Westchester Library System			152,884.63

10:39 AM  
08/03/20  
Accrual Basis

YONKERS PUBLIC LIBRARY  
Bill List- Operating Account  
July 2020

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<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
Yonkers Parking Authority 07/17/2020	20-1139	parking permits	6,700.86
Total Yonkers Parking Authority			6,700.86
Zev Haber Music by Zev 07/24/2020	4078	children's music conce...	125.00
Total Zev Haber Music by Zev			125.00
TOTAL			200,516.33

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# Yonkers Public Library

## Bill List August 2020

<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
<b>CAPITAL FUNDS</b>				
BAKER & TAYLOR		MATERIALS	8/17/2020	15,175.55
BAKER & TAYLOR		MATERIALS	8/17/2020	44,607.18
BARNES & NOBLE		MATERIALS	8/18/2020	91.42
BARNES & NOBLE		MATERIALS	8/18/2020	214.44
BARNES & NOBLE		MATERIALS	8/18/2020	652.62
BARNES & NOBLE		MATERIALS	8/18/2020	896.53
INGRAM		MATERIALS	8/17/2020	155.27
MIDWEST TAPE		MATERIALS	8/27/2020	10.49
MIDWEST TAPE		MATERIALS	8/27/2020	10.49
MIDWEST TAPE		MATERIALS	8/27/2020	11.24
MIDWEST TAPE		MATERIALS	8/17/2020	11.24
MIDWEST TAPE		MATERIALS	8/27/2020	12.74
MIDWEST TAPE		MATERIALS	8/27/2020	19.48
MIDWEST TAPE		MATERIALS	8/17/2020	19.59
MIDWEST TAPE		MATERIALS	8/17/2020	20.98
MIDWEST TAPE		MATERIALS	8/27/2020	20.99
MIDWEST TAPE		MATERIALS	8/17/2020	27.29
MIDWEST TAPE		MATERIALS	8/27/2020	34.98
MIDWEST TAPE		MATERIALS	8/17/2020	36.72
MIDWEST TAPE		MATERIALS	8/27/2020	41.98
MIDWEST TAPE		MATERIALS	8/27/2020	59.99
MIDWEST TAPE		MATERIALS	8/27/2020	63.71
MIDWEST TAPE		MATERIALS	8/27/2020	64.39
MIDWEST TAPE		MATERIALS	8/27/2020	80.78
MIDWEST TAPE		MATERIALS	8/27/2020	93.72
MIDWEST TAPE		MATERIALS	8/27/2020	104.92
MIDWEST TAPE		MATERIALS	8/27/2020	119.17
MIDWEST TAPE		MATERIALS	8/17/2020	121.72
MIDWEST TAPE		MATERIALS	8/27/2020	156.71
MIDWEST TAPE		MATERIALS	8/27/2020	256.77
MIDWEST TAPE		MATERIALS	8/27/2020	281.24
MIDWEST TAPE		MATERIALS	8/27/2020	381.93
MIDWEST TAPE		MATERIALS	8/17/2020	431.13





<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
<b>CAPITAL FUNDS</b>				
MIDWEST TAPE		MATERIALS	8/17/2020	684.25
OVERDRIVE		MATERIALS	8/17/2020	53.96
OVERDRIVE		MATERIALS	8/27/2020	825.31
OVERDRIVE		MATERIALS	8/26/2020	2,440.32
RECORDED BOOKS		MATERIALS	8/17/2020	41.60
<b>TOTAL</b>				<b>68,332.84</b>
<b>CONTRIBUTIONS FUNDS</b>				
ARCHFORKIDS LLC		VIRTUAL PLAYGROUND-GRANT	8/26/2020	300.00
COMM PLAN COUNCIL OF YONKERS		CPCY CORP. MEMBERSHIP	8/11/2020	250.00
GUIDA, RAPHAEL		REIMB EXP: NOTARY ASSOC	8/26/2020	119.00
JANWAY COMPANY USA, INC.		MATERIALS	8/5/2020	1,082.24
W. B. MASON CO., INC.		SUPPLIES FOR DR. SOJOUR	8/11/2020	31.45
W. B. MASON CO., INC.		COLORED CABLE TIES	8/26/2020	42.40
W. B. MASON CO., INC.		BOOKS AT HOME	8/19/2020	51.14
<b>TOTAL</b>				<b>1,876.23</b>
<b>MONTEFIORE GRANT FUNDS</b>				
CLUSTER		LIB IPP PERIOD 12/1-31/2019	8/17/2020	5,799.93
CLUSTER		LIB IPP PERIOD 1/2-31/2020	8/17/2020	6,288.32
<b>TOTAL</b>				<b>12,088.25</b>
<b>WILL CONSTRUCTION GRANT FUNDS</b>				
WAYNE'S ELECTRIC SERVICE OF WEST		WIRING FOR SUMP PUMP	8/17/2020	580.00
<b>TOTAL</b>				<b>580.00</b>



YONKERS PUBLIC LIBRARY  
 Bill List- Operating Account  
 August 2020

Date	Num	Memo	Amount
<b>Abbey Ice</b>			
08/14/2020	27418	spring water	40.00
08/25/2020	170093	water cooler rental	33.00
08/25/2020	170184	rental equipment	47.25
08/25/2020	26119	spring water	53.00
08/25/2020	26120	spring water	98.50
08/25/2020	27423	spring water	33.50
<b>Total Abbey Ice</b>			<b>305.25</b>
<b>Amazon.com</b>			
08/25/2020	445894934635	keurig coffee maker	79.00
08/25/2020	464534467736	microwave	69.99
08/25/2020	64599939458	brother label tape	37.50
08/25/2020	673344835675	file magazine holders	350.73
08/25/2020	674353533765	privacy window film	23.98
08/25/2020	763859345848	window privacy film	39.98
08/25/2020	859797776636	stretch table cover	25.99
08/25/2020	968867874439	laminating pouches	15.12
08/25/2020	999449345367	scotch magic tape/pen...	363.88
08/25/2020	437359589667	ac and furnace air filters	2,541.50
08/25/2020	447463433948	tally counters	55.80
08/25/2020	454799896889	vinyl gloves	16.99
08/25/2020	459567849687	reusable face shields	31.34
08/25/2020	479569667786	pleated ac furnace air ...	101.92
08/25/2020	738658493469	medical vinyl gloves	141.30
08/25/2020	745764874486	latex gloves	27.98
08/25/2020	839576536543	sneeze guards	82.00
08/25/2020	854773488797	disposable face masks	99.40
08/25/2020	874974577898	sneeze guards	199.00
08/25/2020	966734434686	cotton masks	31.32
08/25/2020	997355678748	vinyl gloves	50.97
<b>Total Amazon.com</b>			<b>4,385.69</b>
<b>Amoils, Roseanne</b>			
08/06/2020	76RA	job coach (zoom)	1,275.00
<b>Total Amoils, Roseanne</b>			<b>1,275.00</b>
<b>Argento &amp; Sons</b>			
08/25/2020	390329	auto repairs	848.99
<b>Total Argento &amp; Sons</b>			<b>848.99</b>
<b>Avila, Teresa</b>			
08/25/2020	VR4	esl english class (zoom)	250.00
08/25/2020	VR3	esl english class (zoom)	200.00
<b>Total Avila, Teresa</b>			<b>450.00</b>
<b>Blick Art Materials</b>			
08/25/2020	4266322	art supplies	60.06
<b>Total Blick Art Materials</b>			<b>60.06</b>
<b>Budget Library Supplies</b>			
08/27/2020	18812	one-time quad cases	428.00
<b>Total Budget Library Supplies</b>			<b>428.00</b>
<b>Cablevision Lightpath</b>			
08/14/2020	100357657	internet 8/1-8/31/20	5,233.55
08/14/2020	100357668	phones 8/1-8/31/20	3,557.53
<b>Total Cablevision Lightpath</b>			<b>8,791.08</b>
<b>Cablevision Optimum</b>			
08/06/2020	07803544469aug20	cable boxes 8/1-8/31/20	16.80
08/14/2020	07803065546AUG20	cable box 8/8-9/7/20	8.40
08/27/2020	07803550279sep20	internet & phone 8/23-...	141.25

**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 August 2020

Date	Num	Memo	Amount
Total Cablevision Optimum			166.45
Con Edison (Consolidated Edison)			
08/14/2020	5909214217aug20	gas 6/30-7/30/20	134.11
Total Con Edison (Consolidated Edison)			134.11
Crown Janitorial			
08/25/2020	460332-1	spray bottles	41.76
Total Crown Janitorial			41.76
Demco			
08/07/2020	6820658	spine labels	70.46
08/14/2020	6823764	labels	81.92
08/25/2020	6824674	easels and shelf adapt...	293.54
08/25/2020	6824743	spine labels	98.31
Total Demco			544.23
Dreamland Security Services			
08/25/2020	DSS20-220	security guard services	4,994.00
Total Dreamland Security Services			4,994.00
Five Star Equipment			
08/25/2020	R58761	repair to pe1016 extra...	566.89
08/25/2020	R58837	repair tenant sweeper	495.82
Total Five Star Equipment			1,062.71
Germino, Damien			
08/14/2020	1171	origami (virtual)	140.00
Total Germino, Damien			140.00
Gibbons Family Fitness			
08/27/2020	8-20-20	kickboxing (zoom)	75.00
Total Gibbons Family Fitness			75.00
Global Equipment Co			
08/25/2020	116408091	personal safety partiti...	478.99
Total Global Equipment Co			478.99
GovConnection			
08/07/2020	70160762	keyboard covers (covi...	388.57
08/07/2020	70200930	toner cartridges	1,581.78
08/07/2020	70221349	black toner cartridges	727.79
08/07/2020	70221362	toner cartridges	2,838.92
08/14/2020	70233543	Apple Macbook Pro 13...	2,932.38
08/14/2020	70233544	keyboard covers	293.41
08/27/2020	70239642	keyboard covers	63.44
08/27/2020	70292046	toner cartridges	823.54
08/27/2020	70304929	computer module	41.66
08/27/2020	70307994	samsung tv	657.38
Total GovConnection			10,348.87
Grainger			
08/27/2020	962861909	pneumatic transducer	1,955.00
Total Grainger			1,955.00
ISE OP Office Plus			
08/07/2020	434647	envelopes & letterhead	384.98
Total ISE OP Office Plus			384.98
Journal News, The			
08/25/2020	080120WILL	subscription 8/1/20-7/3...	1,441.33



**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 August 2020

Date	Num	Memo	Amount
Total Journal News, The			1,441.33
Keane & Beane			
08/13/2020	58593	legal fees 6/2/20	157.50
08/25/2020	60186	legal fees 7/1-7/31/20	1,386.00
08/25/2020	60187	legal fees 7/17, 7/21/20	294.00
Total Keane & Beane			1,837.50
Ledesma, Solyaris			
08/06/2020	7-28-20	zumba class (zoom)	70.00
08/14/2020	8-4-20	zumba class (zoom)	70.00
08/25/2020	8-11-20	zumba class (zoom)	70.00
08/27/2020	8-18-20	zumba class (zoom)	70.00
Total Ledesma, Solyaris			280.00
Library Store			
08/25/2020	460037	tattle tape	1,733.13
Total Library Store			1,733.13
Mitchell's NY			
08/14/2020	15520	subscription 7/9/20-7/8...	9,971.10
Total Mitchell's NY			9,971.10
Petite Concerts			
08/27/2020	2020-00120	live concert w/ Chie (z...	175.00
Total Petite Concerts			175.00
Preferred Business			
08/27/2020	104319	FA spine labels	327.90
Total Preferred Business			327.90
Quill Corp.			
08/25/2020	9095442	cloth masks	40.98
Total Quill Corp.			40.98
Reliable Sewer & Drain			
08/25/2020	6261	floor drainage	200.00
Total Reliable Sewer & Drain			200.00
Robison, Mary			
08/25/2020	081520MR	reimbursement for par...	45.00
08/27/2020	8192020MR	employee parking reim...	30.00
Total Robison, Mary			75.00
Scaringella Auto Repair			
08/27/2020	8-20-20	repairs and inspection	122.40
Total Scaringella Auto Repair			122.40
Schall Hardware			
08/14/2020	18611	maintenance supplies ...	4,147.57
Total Schall Hardware			4,147.57
Showcases			
08/07/2020	317317	countertop flex shields...	838.08
Total Showcases			838.08
SO FUN CITY, LLC			
08/14/2020	1114	so magic; so messy pr...	300.00
08/27/2020	1115	so magic, so fun game ...	300.00
Total SO FUN CITY, LLC			600.00



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09/03/20

Accrual Basis

**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 August 2020

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
<b>Stanley Convergent</b>			
08/20/2020	17579936	alarm monitoring 8/1-8...	457.88
08/20/2020	17584381	cctv monitoring 8/1-8/3...	72.67
08/20/2020	17648882	cctv monitoring 9/1-9/3...	72.67
08/20/2020	17652743	alarm monitoring 9/1-9...	457.88
<b>Total Stanley Convergent</b>			<b>1,061.10</b>
<b>Sterling Sanitary Supply</b>			
08/25/2020	AN4121	janitorial supplies	100.76
<b>Total Sterling Sanitary Supply</b>			<b>100.76</b>
<b>Verizon</b>			
08/14/2020	9144109274aug20	phones 8/1-8/31/20	44.10
08/27/2020	9143372191sep20	phones 8/16-9/15/20	144.60
08/27/2020	9143373015sep20	phones 8/16-9/15/20	49.59
08/27/2020	9147931065sep20	phones 8/19-9/18/20	35.64
<b>Total Verizon</b>			<b>273.93</b>
<b>Verizon Wireless</b>			
08/06/2020	9859339284	cell phones 6/24-7/23/20	348.28
08/25/2020	9860480905	cell phones 7/11-8/10/20	283.34
08/25/2020	9860480906	cell phones 7/11-8/10/20	111.30
<b>Total Verizon Wireless</b>			<b>742.92</b>
<b>Zev Haber Music by Zev</b>			
08/25/2020	4081	children's music show ...	125.00
<b>Total Zev Haber Music by Zev</b>			<b>125.00</b>
<b>TOTAL</b>			<b>60,963.87</b>



YPL Operating Budget 2021 - July 2020

Code	Account Name	Adopted Budget	Current Budget (with transfers)	Spent Previous Months	Spent This Month July	YTD	Balance	% used
101	Salaries	6,444,649	6,444,649		407,300	407,300	6,037,349	6.32%
103	Temp Services	626,664	626,664		10,869	10,869	615,795	1.73%
150	Termination Payments	35,000	35,000		0	0	35,000	0.00%
198	Overtime	410,651	410,651		3,477	3,477	407,174	0.85%
	Personal Services Total:	7,516,964	7,516,964		421,646	421,646	7,095,318	5.61%
280	Reference Materials	100,000	100,000		0	0	100,000	0.00%
	Materials Total	100,000	100,000		0	0	100,000	0.00%
301	Office Supplies	97610	97,610		895	895	96,715	0.92%
306	Janitorial Supplies	34100	34,100		0	0	34,100	0.00%
308	Wearing Apparel	2,971	2,971		0	0	2,971	0.00%
309	Fuel For Heating	76,500	76,500		0	0	76,500	0.00%
312	Hardware	7,675	7,675		328	328	7,347	4.27%
313	Misc. Supplies	1,000	1,000		117	117	883	11.70%
314	Electrical Supplies	600	600		0	0	600	0.00%
327	Nursery Supplies	300	300		0	0	300	0.00%
361	Gas	2,000	2,000		0	0	2,000	0.00%
	Material and Supplies Total	222,756	222,756		1,340	1,340	221,416	0.60%
401	Insurance	32,575	32,575		0	0	32,575	0.00%
402	Telephones	63,900	63,900		3,940	3,940	59,960	6.17%
403	Printing	13,310	13,310		196	196	13,114	1.47%
404	Lights and Power	170,226	170,226		0	0	170,226	0.00%
405	Postage	3,550	3,550		0	0	3,550	0.00%
406	Freight and Express	500	500		0	0	500	0.00%
407	Equipment Maint. And Repair	45,700	45,700		4,367	4,367	41,333	9.56%
408	Rental of Equipment	14,080	14,080		300	300	13,780	2.13%
409	Building Maint. And Repair	78,000	78,000		837	837	77,163	1.07%
410	Milage Allowance	685	685		0	0	685	0.00%
413	Professional Fees	213,950	213,950		0	0	213,950	0.00%
415	Outside Labor & Related Charges	45,500	45,500		3,400	3,400	42,100	7.47%
419	Misc. Expenses	21,750	21,750		0	0	21,750	0.00%
422	Janitorial Service	2,900	2,900		200	200	2,700	6.90%
424	Maint. Of Office Equipment	3,200	3,200		0	0	3,200	0.00%
425	Subscriptions and Publicationns	121,183	121,183		3,953	3,953	117,230	3.26%
430	IT Hardware Maint.	50,000	50,000		1,294	1,294	48,706	2.59%
431	IT Software Licensing and Maint.	494,542	494,542		158,848	158,848	335,694	32.12%
436	Tuition/Bd/Travel Reimbursement	2,150	2,150		0	0	2,150	0.00%
446	Automobile Repair	6,000	6,000		0	0	6,000	0.00%
481	Binding of Books	700	700		0	0	700	0.00%
496	Special Projects	25,000	25,000		901	901	24,099	3.60%
	Contractual Services Total	1,409,401	1,409,401		178,236	178,236	1,231,165	12.65%
	Total Operating Budget	9,249,121	9,249,121		601,222	601,222	8,647,899	6.50%



YPL Operating Budget 2021 - August 2020

Code	Account Name	Adopted Budget	Current Budget (with transfers)	Spent Previous Months	Spent This Month August	YTD	Balance	% used
101	Salaries	6,444,649	6,444,649	407,300	477,318	884,618	5,560,031	13.73%
103	Temp Services	626,664	626,664	10,869	24,531	35,400	591,264	5.65%
150	Termination Payments	35,000	35,000	0	0	0	35,000	0.00%
198	Overtime	410,651	410,651	3,477	2,676	6,153	404,498	1.50%
	Personal Services Total:	7,516,964	7,516,964	421,646	504,525	926,171	6,590,793	12.32%
280	Reference Materials	100,000	100,000	0	0	0	100,000	0.00%
	Materials Total	100,000	100,000	0	0	0	100,000	0.00%
301	Office Supplies	97610	97,610	895	5,679	6,574	91,036	6.73%
306	Janitorial Supplies	34100	34,100	0	28	28	34,072	0.08%
308	Wearing Apparel	2,971	2,971	0	0	0	2,971	0.00%
309	Fuel For Heating	76,500	76,500	0	8,562	8,562	67,938	11.19%
312	Hardware	7,675	7,675	328	4,148	4,476	3,199	58.31%
313	Misc. Supplies	1,000	1,000	117	0	117	883	11.70%
314	Electrical Supplies	600	600	0	0	0	600	0.00%
327	Nursery Supplies	300	300	0	0	0	300	0.00%
361	Gas	2,000	2,000	0	134	134	1,866	6.71%
	Material and Supplies Total	222,756	222,756	1,340	18,551	19,891	202,865	8.93%
401	Insurance	32,575	32,575	0	0	0	32,575	0.00%
402	Telephones	63,900	63,900	3,940	4,697	8,637	55,263	13.52%
403	Printing	13,310	13,310	196	385	581	12,729	4.36%
404	Lights and Power	170,226	170,226	0	0	0	170,226	0.00%
405	Postage	3,550	3,550	0	0	0	3,550	0.00%
406	Freight and Express	500	500	0	0	0	500	0.00%
407	Equipment Maint. And Repair	45,700	45,700	4,367	5,329	9,696	36,004	21.22%
408	Rental of Equipment	14,080	14,080	300	80	380	13,700	2.70%
409	Building Maint. And Repair	78,000	78,000	837	531	1,368	76,632	1.75%
410	Milage Allowance	685	685	0	0	0	685	0.00%
413	Professional Fees	213,950	213,950	0	7,304	7,304	206,646	3.41%
415	Outside Labor & Related Charges	45,500	45,500	3,400	0	3,400	42,100	7.47%
419	Misc. Expenses	21,750	21,750	0	0	0	21,750	0.00%
422	Janitorial Service	2,900	2,900	200	0	200	2,700	6.90%
424	Maint. Of Office Equipment	3,200	3,200	0	0	0	3,200	0.00%
425	Subscriptions and Publicationns	121,183	121,183	3,953	11,412	15,365	105,818	12.68%
430	IT Hardware Maint.	50,000	50,000	1,294	8,763	10,057	39,943	20.11%
431	IT Software Licensing and Maint.	494,542	494,542	158,848	5,234	164,082	330,460	33.18%
436	Tuition/Bd/Travel Reimbursement	2,150	2,150	0	45	45	2,105	2.09%
446	Automobile Repair	6,000	6,000	0	971	971	5,029	16.19%
481	Binding of Books	700	700	0	0	0	700	0.00%
496	Special Projects	25,000	25,000	901	2,920	3,821	21,179	15.28%
	Contractual Services Total	1,409,401	1,409,401	178,236	47,671	225,907	1,183,494	16.03%
	Total Operating Budget	9,249,121	9,249,121	601,222	570,747	1,171,969	8,077,152	12.67%



## Management Report Board Meeting September 17, 2020

**Reopening Update:** This is the tenth week since Yonkers Public Library (YPL) reopened to in-branch service on July 13, 2020. To date we have not had any cases of COVID-19 reported by staff or members of the public known to have used the library. Although the library was lightly visited during the initial weeks it has seen a gradual increase in visits and length of stay. Most seats in the Will Library are now in use during much of the day. Although some patrons need reminders to wear a mask upon entering the building or to cover their noses they remain largely cooperative with mask wearing and other COVID-19 related policies. The public seems to greatly appreciate having access to the library again.

**Technology Services:** YPL reactivated some of its public computers at the Riverfront and Will libraries on July 27 (Crestwood Library is too small to safely provide this service). With limited computers it was important to manage their usage, so YPL implemented a new set of computer policies: we restricted usage to one session per day. We also temporarily eliminated the guest pass service but allowed all patrons to qualify for a “computer only” card that removed the residency requirement to qualify for a card. These policies helped make fewer computers available to more people. On September 8, 2020 YPL activated more computers in the children and teen areas of Riverfront and Will so that youth could have greater access to technology during the school year.

**Extreme Weather:** This summer there were extreme weather incidents. During the summer’s heat waves, the Riverfront and Will libraries served as cooling centers (here again, Crestwood Library is too small to invite substantial visitors). Visitors were required to abide by the library’s code of conduct, and the library distributed bottled water since drinking water fountains are prohibited by the NYS Department of Health. After Tropical Storm Isaias, the libraries (particularly the Will Library) served as a charging and Wifi center for visitors who lost access to power and Internet following the storm.

**2020 Census Plans:** Over the summer, YPL found many ways to assist the City of Yonkers with its Yonkers Counts complete count effort. Throughout the summer, Riverfront Library hosted the US Census Bureau for enumerator training, technology distribution, and swearing in. All in all, the bureau onboarded 81 enumerators onsite in Community Room A+B. The City of Yonkers directed \$9,000 in New York State grant funds to YPL to support census outreach. YPL’s Community Outreach Coordinator is spearheading this project which hires part time workers to provide in-branch canvassing and visits to food distribution sites and other community events. As of last Friday, September 11, this project helped 176 households complete the census, with cumulatively 564 household members officially counted as Yonkers residents. Assuming federal aid is allocated proportionally, these numbers alone should fund millions of dollars in additional federal funding over the next decade. On Sunday, September 20, YPL will host an all-day outdoor festival combining census awareness with a celebration of Hispanic Heritage Month.

**Summer Youth Services:** This Summer, YPL attempted to provide additional youth services to youth beyond virtual programs and collections access. Over the summer, 992 library patrons participated in YPL’s summer reading program. YPL also partnered with Yonkers Public School (YPS) to have the Riverfront Library serve as a Grab N’ Go summer meals location.





With help from YPL staff, 3,940 meals were distributed onsite. YPL also continued its partnership with JCY-Westchester Community Partners to offer a virtual version of the Summer Reading Buddies program, which paired 208 students with 144 volunteers to offer 106 program hours of summer reading (with a combined 3,312 sessions).

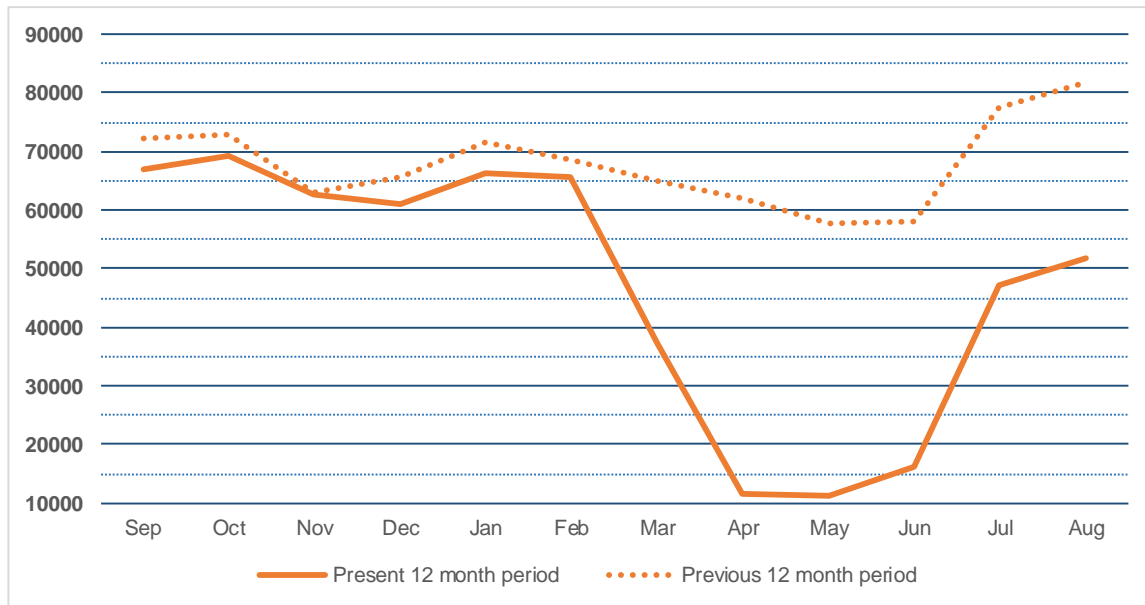
**Public Programming:** Even as our libraries reopened, YPL continued to offer virtual programs. Although the number of programs and combined attendance has fallen off since the pre-opening highs, they remain an important service. Furthermore, YPL has begun to take small steps towards offering in-branch programs. Although YPL is not yet offering staff-led programs, YPL has hosted events with YPS (Parent Technology Academy), the Planning Department's Consolidated Plan public hearings, and the County Executive Office's Public Forum on Police Reform. YPL will continue to monitor guidance from the county and state to determine when and how to offer more programs.

**Fall Look Ahead:**

- On Tuesday, September 15, YPL began its celebration of Hispanic Heritage Month, which runs through October 15. In addition to the aforementioned Census event this Sunday, it will include over 15 virtual programs recognizing this culture and history of this group that is so vital within Yonkers.
- YPL's Will and Riverfront libraries will serve as early voting sites October 23-November 1. They are the only early voting sites and Yonkers, and aside from Eastchester Public Library the only library early voting sites in Westchester County.
- YPL shipped over 950 microfilm reels to newspapers.com's digitization facility in Utah. They have confirmed receipt of all reels and are nearly done with scanning them. They estimate that the digitization and indexing will be complete by mid-October.

# CIRCULATION SUMMARY

## YONKERS PUBLIC LIBRARY



	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<b>Present 12 month period</b>	<b>67036</b>	<b>69319</b>	<b>62605</b>	<b>61094</b>	<b>66449</b>	<b>65701</b>	<b>37406</b>	<b>11424</b>	<b>11106</b>	<b>16103</b>	<b>47023</b>	<b>51677</b>
<b>Previous 12 month period</b>	<b>72235</b>	<b>72974</b>	<b>63047</b>	<b>65508</b>	<b>71637</b>	<b>68723</b>	<b>65041</b>	<b>62092</b>	<b>57630</b>	<b>57955</b>	<b>77481</b>	<b>81689</b>
	-7.2%	-5.0%	-0.7%	-6.7%	-7.2%	-4.4%	-42.5%	-81.6%	-80.7%	-72.2%	-39.3%	-36.7%

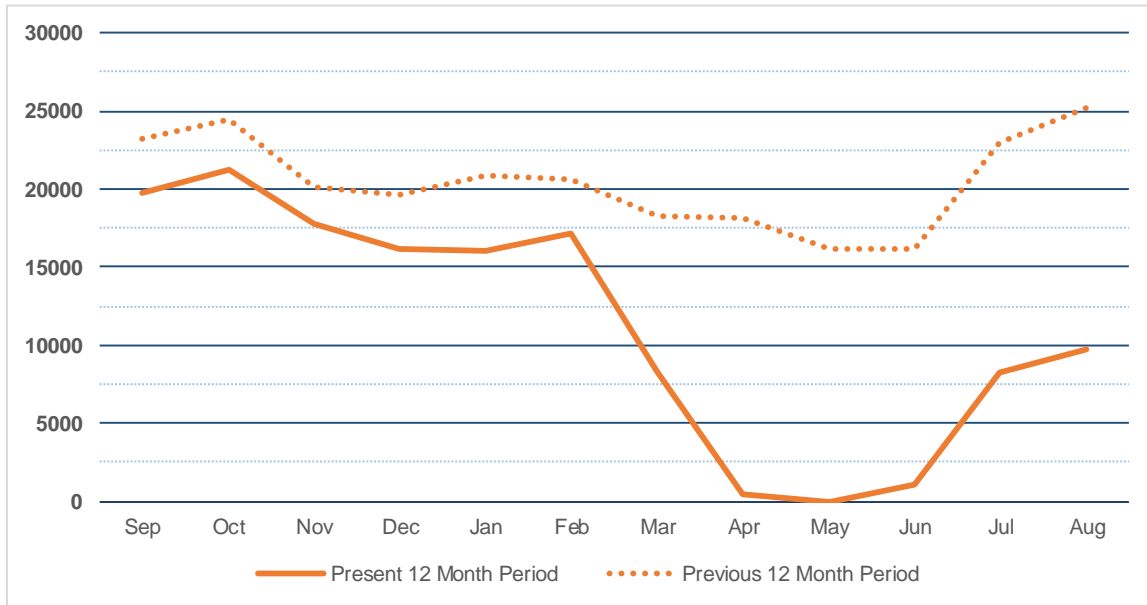
	Aug-19	Aug-20		
_audiobook	1093	547	-546	-50.0%
_biography	509	488	-21	-4.1%
_express	909	356	-553	-60.8%
_fiction	6866	5710	-1156	-16.8%
_foreign_language	395	174	-221	-55.9%
_juv_audiobook	153	64	-89	-58.2%
_juv_fiction	20863	10517	-10346	-49.6%
_juv_foreign	446	217	-229	-51.3%
_juv_movie	5561	2042	-3519	-63.3%
_juv_nonfiction	2801	1667	-1134	-40.5%
_magazine	173	141	-32	-18.5%
_movie	16741	8644	-8097	-48.4%
_music	2492	1523	-969	-38.9%
_new_book	4149	1952	-2197	-53.0%
_nonfiction	5821	4185	-1636	-28.1%
_ya_av	346	92	-254	-73.4%
_ya_fiction	2999	1715	-1284	-42.8%
_ya_nonfiction	505	374	-131	-25.9%
<b>_Electronic Content Use</b>	<b>7362</b>	<b>10525</b>	<b>3163</b>	<b>43.0%</b>

<b>Circulation Profile:</b>	Aug-19	Aug-20	
_audiobook	1.3%	1.1%	-0.3%
_biography	0.6%	0.9%	0.3%
_express	1.1%	0.7%	-0.4%
_fiction	8.4%	11.0%	2.6%
_foreign_language	0.5%	0.3%	-0.1%
_juv_audiobook	0.2%	0.1%	-0.1%
_juv_fiction	25.5%	20.4%	-5.2%
_juv_foreign	0.5%	0.4%	-0.1%
_juv_movie	6.8%	4.0%	-2.9%
_juv_nonfiction	3.4%	3.2%	-0.2%
_magazine	0.2%	0.3%	0.1%
_movie	20.5%	16.7%	-3.8%
_music	3.1%	2.9%	-0.1%
_new_book	5.1%	3.8%	-1.3%
_nonfiction	7.1%	8.1%	1.0%
_ya_av	0.4%	0.2%	-0.2%
_ya_fiction	3.7%	3.3%	-0.4%
_ya_nonfiction	0.6%	0.7%	0.1%
<b>_Electronic Content Use</b>	<b>9.01%</b>	<b>20.37%</b>	<b>11.4%</b>



# CIRCULATION SUMMARY

## RIVERFRONT LIBRARY



	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<b>Present 12 Month Peri</b>	<b>19736</b>	<b>21240</b>	<b>17738</b>	<b>16212</b>	<b>16092</b>	<b>17095</b>	<b>8237</b>	<b>491</b>	<b>8</b>	<b>1082</b>	<b>8280</b>	<b>9686</b>
<b>Previous 12 Month Per</b>	<b>23246</b>	<b>24426</b>	<b>20150</b>	<b>19684</b>	<b>20897</b>	<b>20605</b>	<b>18225</b>	<b>18154</b>	<b>16156</b>	<b>16222</b>	<b>22931</b>	<b>25192</b>
	-15.1%	-13.0%	-12.0%	-17.6%	-23.0%	-17.0%	-54.8%	-97.3%	-100.0%	-93.3%	-63.9%	-61.6%

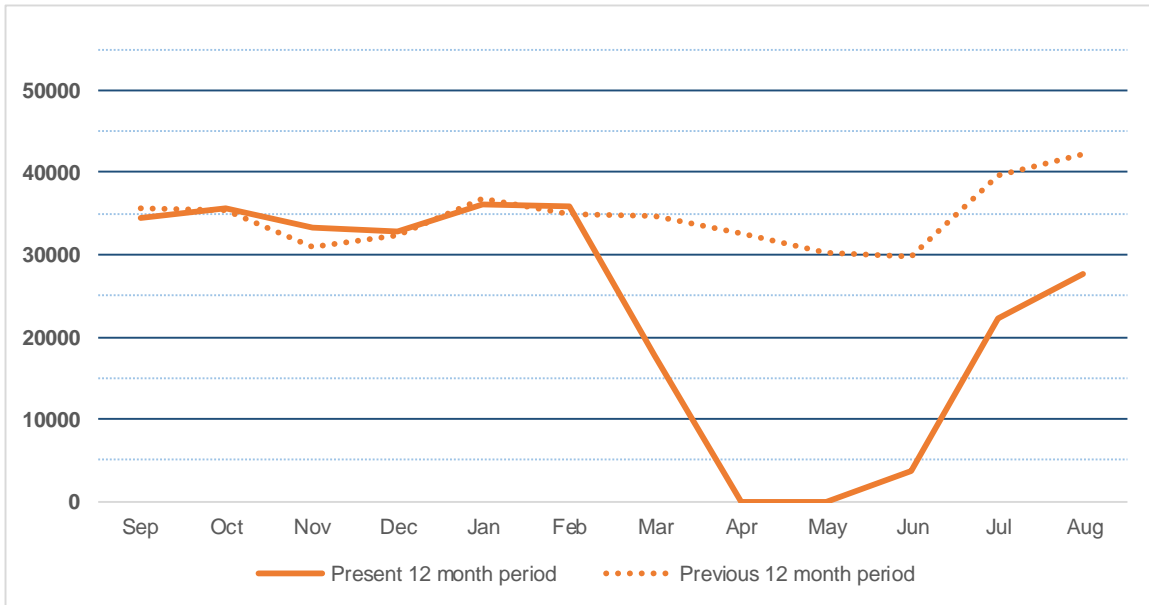
	Aug-19	Aug-20		
_audiobook	184	73	-111	-60.3%
_biography	106	82	-24	-22.6%
_express	536	166	-370	-69.0%
_fiction	1186	697	-489	-41.2%
_foreign_language	302	81	-221	-73.2%
_juvenile_audiobook	20	10	-10	-50.0%
_juvenile_fiction	6088	2604	-3484	-57.2%
_juvenile_foreign	368	143	-225	-61.1%
_juvenile_movie	2365	591	-1774	-75.0%
_juvenile_nonfiction	850	249	-601	-70.7%
_magazine	21	11	-10	-47.6%
_movie	7361	2045	-5316	-72.2%
_music	752	233	-519	-69.0%
_new_book	700	358	-342	-48.9%
_nonfiction	1660	1098	-562	-33.9%
_young_adult_av	202	40	-162	-80.2%
_young_adult_fiction	1373	678	-695	-50.6%
_young_adult_nonfiction	199	101	-98	-49.2%

Circulation Profile:	Aug-19	Aug-20	
_audiobook	0.7%	0.8%	0.0%
_biography	0.4%	0.8%	0.4%
_express	2.1%	1.7%	-0.4%
_fiction	4.7%	7.2%	2.5%
_foreign_language	1.2%	0.8%	-0.4%
_juvenile_audiobook	0.1%	0.1%	0.0%
_juvenile_fiction	24.2%	26.9%	2.7%
_juvenile_foreign	1.5%	1.5%	0.0%
_juvenile_movie	9.4%	6.1%	-3.3%
_juvenile_nonfiction	3.4%	2.6%	-0.8%
_magazine	0.1%	0.1%	0.0%
_movie	29.2%	21.1%	-8.1%
_music	3.0%	2.4%	-0.6%
_new_book	2.8%	3.7%	0.9%
_nonfiction	6.6%	11.3%	4.7%
_young_adult_av	0.8%	0.4%	-0.4%
_young_adult_fiction	5.5%	7.0%	1.5%
_young_adult_nonfiction	0.8%	1.0%	0.3%



# CIRCULATION SUMMARY

## GRINTON I. WILL LIBRARY



	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<b>Present 12 month period</b>	<b>34552</b>	<b>35766</b>	<b>33251</b>	<b>32841</b>	<b>36181</b>	<b>35926</b>	<b>17729</b>	<b>37</b>	<b>21</b>	<b>3636</b>	<b>22215</b>	<b>27628</b>
<b>Previous 12 month period</b>	<b>35648</b>	<b>35475</b>	<b>30981</b>	<b>32368</b>	<b>36902</b>	<b>34947</b>	<b>34765</b>	<b>32680</b>	<b>30315</b>	<b>29811</b>	<b>39635</b>	<b>42145</b>
	-3.1%	0.8%	7.3%	1.5%	-2.0%	2.8%	-49.0%	-99.9%	-99.9%	-87.8%	-44.0%	-34.4%

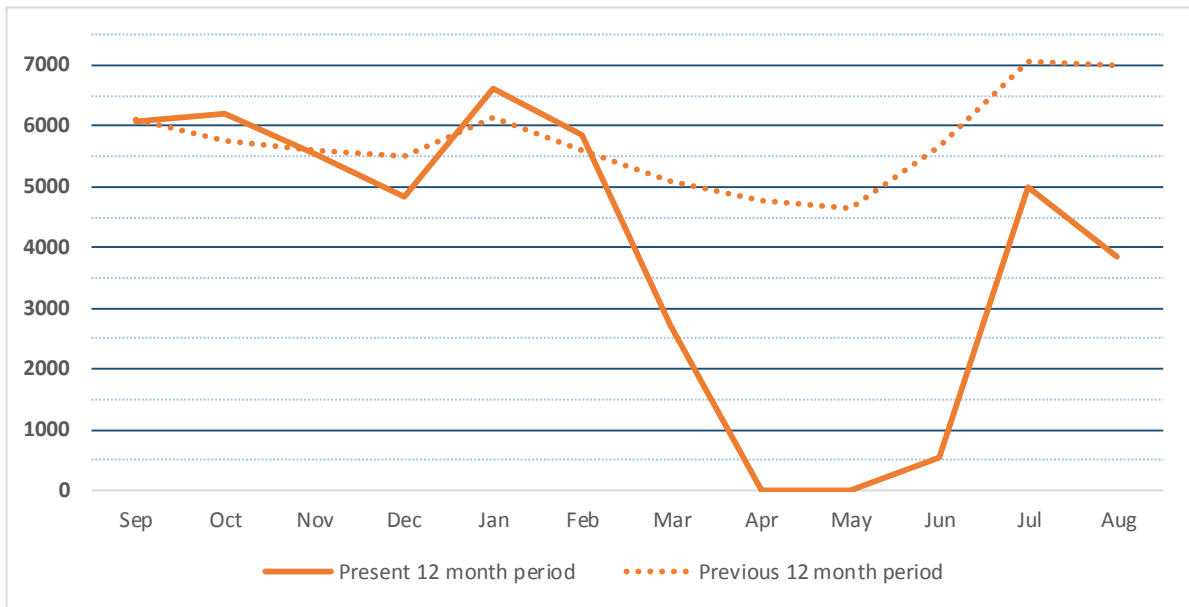
	Aug-19	Aug-20		
_audiobook	790	414	-376	-47.6%
_biography	334	323	-11	-3.3%
_express	287	173	-114	-39.7%
_fiction	4826	4287	-539	-11.2%
_foreign_language	88	86	-2	-2.3%
_juv_audiobook	117	48	-69	-59.0%
_juv_fiction	13159	7373	-5,786	-44.0%
_juv_foreign	75	71	-4	-5.3%
_juv_movie	2733	1375	-1,358	-49.7%
_juv_nonfiction	1519	1266	-253	-16.7%
_magazine	71	69	-2	-2.8%
_movie	7934	5852	-2,082	-26.2%
_music	1481	1120	-361	-24.4%
_new_book	2897	1254	-1,643	-56.7%
_nonfiction	3496	2482	-1,014	-29.0%
_ya_av	117	45	-72	-61.5%
_ya_fiction	1446	885	-561	-38.8%
_ya-nonfiction	285	236	-49	-17.2%

Circulation Profile:	Aug-19	Aug-20	
_audiobook	1.9%	1.5%	-0.4%
_biography	0.8%	1.2%	0.4%
_express	0.7%	0.6%	-0.1%
_fiction	11.5%	15.5%	4.1%
_foreign_language	0.2%	0.3%	0.1%
_juv_audiobook	0.3%	0.2%	-0.1%
_juv_fiction	31.2%	26.7%	-4.5%
_juv_foreign	0.2%	0.3%	0.1%
_juv_movie	6.5%	5.0%	-1.5%
_juv_nonfiction	3.6%	4.6%	1.0%
_magazine	0.2%	0.2%	0.1%
_movie	18.8%	21.2%	2.4%
_music	3.5%	4.1%	0.5%
_new_book	6.9%	4.5%	-2.3%
_nonfiction	8.3%	9.0%	0.7%
_ya_av	0.3%	0.2%	-0.1%
_ya_fiction	3.4%	3.2%	-0.2%
_ya-nonfiction	0.7%	0.9%	0.2%



# CIRCULATION SUMMARY

## CRESTWOOD LIBRARY



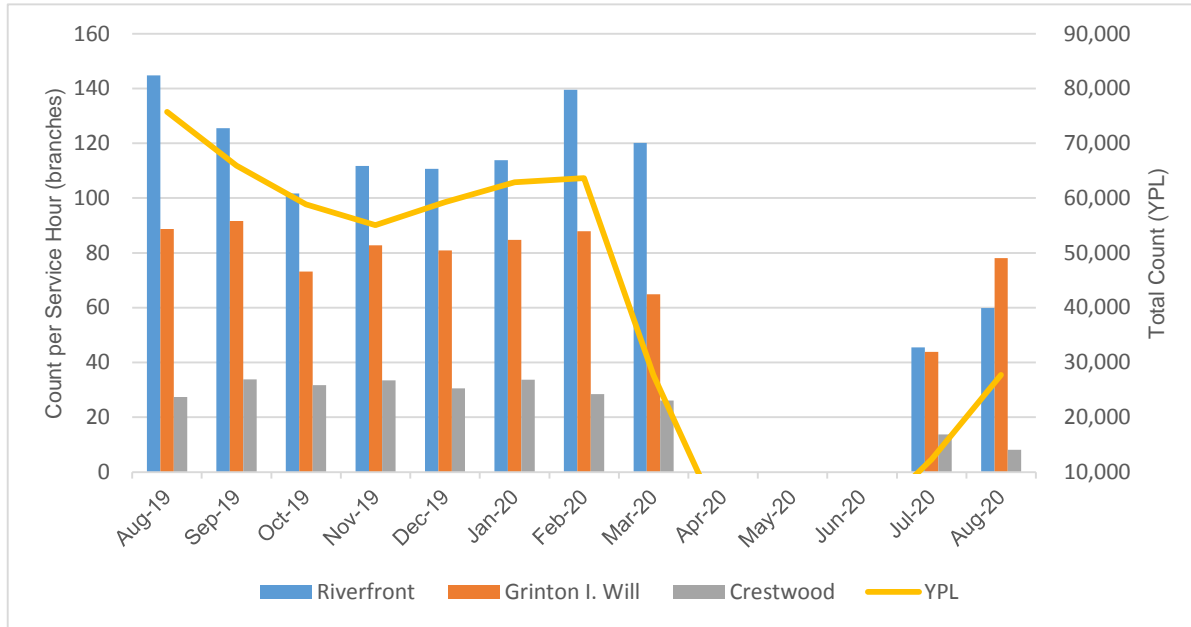
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<b>Present 12 month period</b>	<b>6063</b>	<b>6210</b>	<b>5539</b>	<b>4823</b>	<b>6603</b>	<b>5837</b>	<b>2690</b>	<b>2</b>	<b>11</b>	<b>532</b>	<b>4979</b>	<b>3838</b>
<b>Previous 12 month period</b>	<b>6103</b>	<b>5754</b>	<b>5587</b>	<b>5500</b>	<b>6129</b>	<b>5586</b>	<b>5085</b>	<b>4779</b>	<b>4635</b>	<b>5657</b>	<b>7074</b>	<b>6990</b>
	-0.7%	7.9%	-0.9%	-12.3%	7.7%	4.5%	-47.1%	-100.0%	-99.8%	-90.6%	-29.6%	-45.1%

	Aug-19	Aug-20		
_audiobook	119	60	-59	-49.6%
_biography	69	83	14	20.3%
_express	86	17	-69	-80.2%
_fiction	854	726	-128	-15.0%
_foreign_language	5	7	2	40.0%
_juv_audiobook	16	6	-10	-62.5%
_juv_fiction	1616	540	-1,076	-66.6%
_juv_foreign	3	3	0	0.0%
_juv_movie	463	76	-387	-83.6%
_juv_nonfiction	432	152	-280	-64.8%
_magazine	81	61	-20	-24.7%
_movie	1446	747	-699	-48.3%
_music	259	170	-89	-34.4%
_nonfiction	665	605	-60	-9.0%
_new_book	552	340	-212	-38.4%
_ya_av	27	7	-20	-74.1%
_ya_fiction	180	152	-28	-15.6%
_ya_nonfiction	21	37	16	76.2%

Circulation Profile:	Aug-19	Aug-20	
_audiobook	1.7%	1.6%	-0.1%
_biography	1.0%	2.2%	1.2%
_express	1.2%	0.4%	-0.8%
_fiction	12.2%	18.9%	6.7%
_foreign_language	0.1%	0.2%	0.1%
_juv_audiobook	0.2%	0.2%	-0.1%
_juv_fiction	23.1%	14.1%	-9.0%
_juv_foreign	0.0%	0.1%	0.0%
_juv_movie	6.6%	2.0%	-4.6%
_juv_nonfiction	6.2%	4.0%	-2.2%
_magazine	1.2%	1.6%	0.4%
_movie	20.7%	19.5%	-1.2%
_music	3.7%	4.4%	0.7%
_nonfiction	9.5%	15.8%	6.2%
_new_book	7.9%	8.9%	1.0%
_ya_av	0.4%	0.2%	-0.2%
_ya_fiction	2.6%	4.0%	1.4%
_ya_nonfiction	0.3%	1.0%	0.7%



# TURNSTILE COUNTS



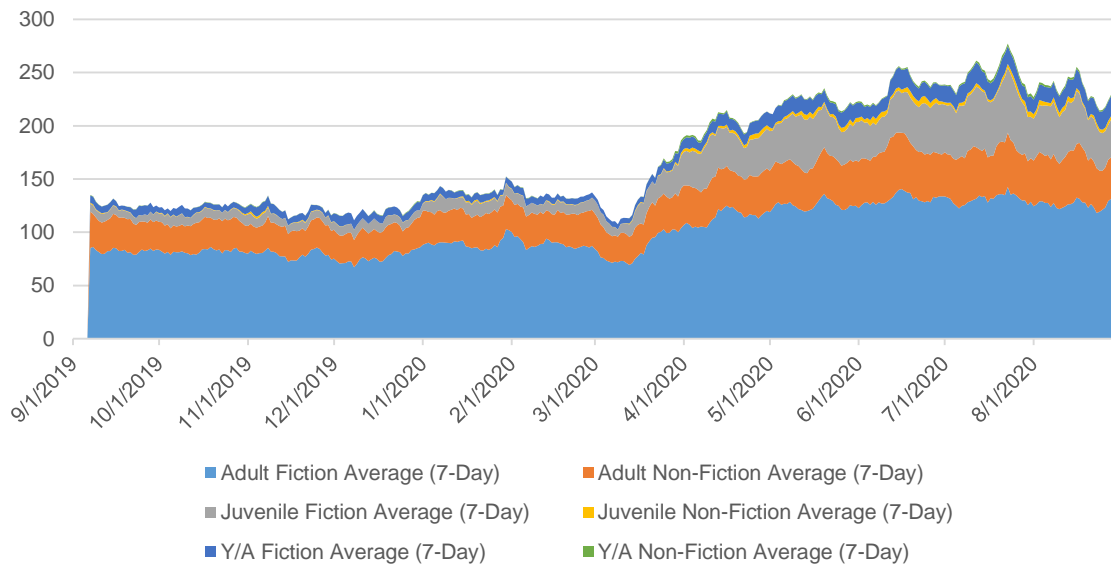
	Riverfront			Grinton I. Will			Crestwood			YPL
	Count	Hours	Per Hour	Count	Hours	Per Hour	Count	Hours	Per Hour	Total Count
<b>Aug-19</b>	41,563	287	145	26,959	304	89	7,198	263	27	<b>75,720</b>
<b>Sep-19</b>	32,645	260	126	25,302	276	92	7,989	236	34	<b>65,936</b>
<b>Oct-19</b>	28,687	282	102	21,963	300	73	8,198	258	32	<b>58,848</b>
<b>Nov-19</b>	26,807	240	112	20,843	252	83	7,436	222	33	<b>55,086</b>
<b>Dec-19</b>	29,318	265	111	22,650	280	81	7,292	239	31	<b>59,260</b>
<b>Jan-20</b>	30,509	268	114	24,070	284	85	8,336	247	34	<b>62,915</b>
<b>Feb-20</b>	34,327	246	140	22,854	260	88	6,476	228	28	<b>63,657</b>
<b>Mar-20</b>	15,623	130	120	8,948	138	65	3,084	118	26	<b>27,655</b>
<b>Apr-20</b>										-
<b>May-20</b>										-
<b>Jun-20</b>										-
<b>Jul-20</b>	6,052	133	46	5,837	133	44	399	29	14	<b>12,288</b>
<b>Aug-20</b>	11,865	198	60	15,460	198	78	390	48	8	<b>27,715</b>

Source: Gate counters at public entrances of all three buildings. Figures include staff entries and exits.



# ELECTRONIC RESOURCES SUMMARY

## Daily OverDrive Checkouts



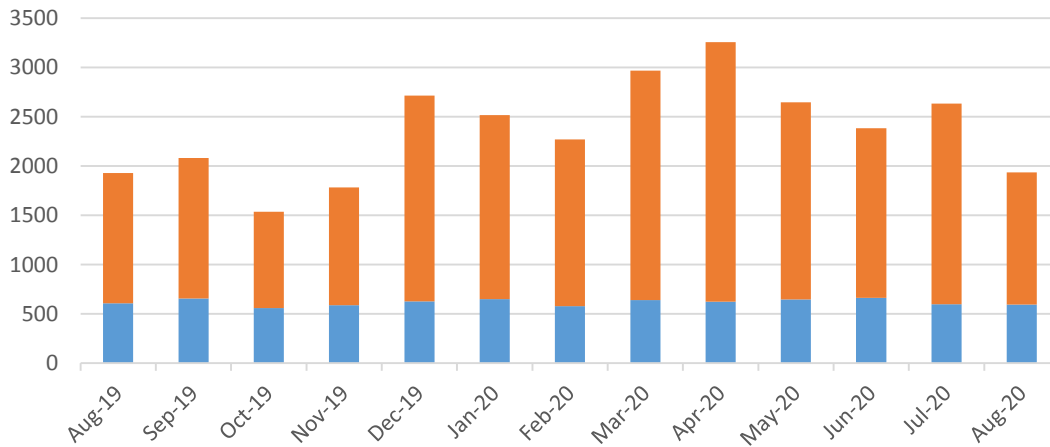
	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	TOTAL
Aug-19	3025	990	323	15	269	7	4629
Sep-19	2506	916	219	15	193	6	3855
Oct-19	2539	848	275	15	181	6	3864
Nov-19	2349	808	237	21	204	7	3626
Dec-19	2422	832	250	3	242	8	3757
Jan-20	2808	961	359	24	201	9	4362
Feb-20	2536	892	280	9	160	4	3881
Mar-20	2713	950	587	30	209	22	4511
Apr-20	3464	1095	1080	77	327	29	6072
May-20	3892	1257	1224	102	422	32	6929
Jun-20	3960	1402	1201	130	432	29	7154
Jul-20	4039	1396	1568	103	499	62	7667
Aug-20	3981	1370	1285	96	514	42	7288

# ELECTRONIC RESOURCES SUMMARY

## Hoopla Circulation

	Audiobook	Comic	eBook	Movie	Music	Television	Total	New Patrons
Aug-19	316	75	169	104	68	55	787	32
Sep-19	295	63	178	97	59	50	742	25
Oct-19	281	54	175	91	39	52	692	20
Nov-19	246	43	186	92	40	59	666	13
Dec-19	245	71	189	94	53	68	720	22
Jan-20	269	40	196	83	34	59	681	20
Feb-20	272	49	176	74	55	49	675	10
Mar-20	386	111	312	204	70	147	1230	78
Apr-20	423	183	463	247	54	154	1524	52
May-20	416	147	451	185	70	191	1460	41
Jun-20	391	123	407	206	50	101	1278	34
Jul-20	379	107	403	147	52	143	1231	49
Aug-20	446	132	377	148	43	133	1279	14

## Freegal

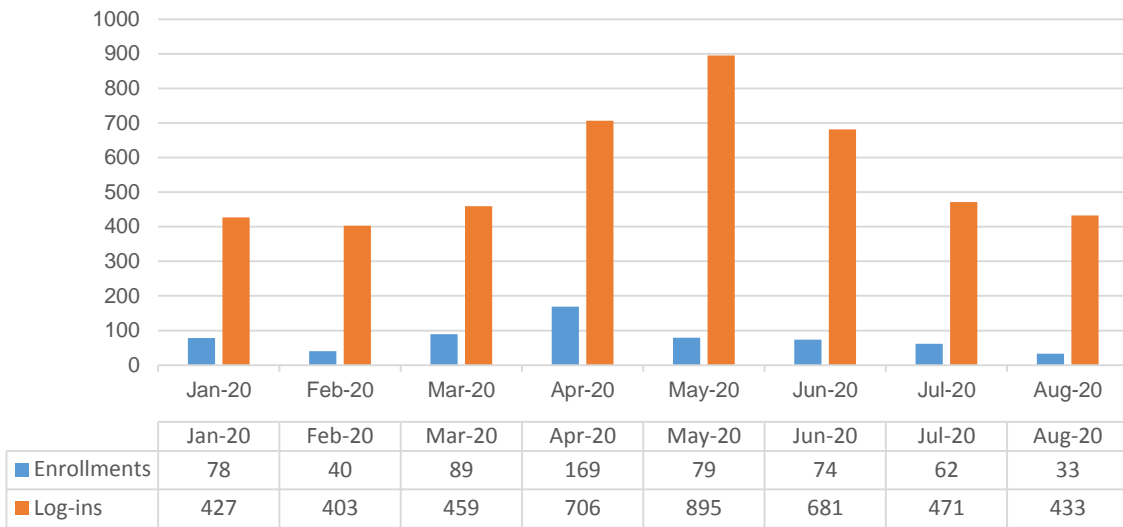


	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20		
Streaming	1322	1423	977	1193	2087	1869	1692	2327	2631	1999	1721	2036	1338
Downloads	607	658	560	589	629	649	579	641	625	646	664	597	596

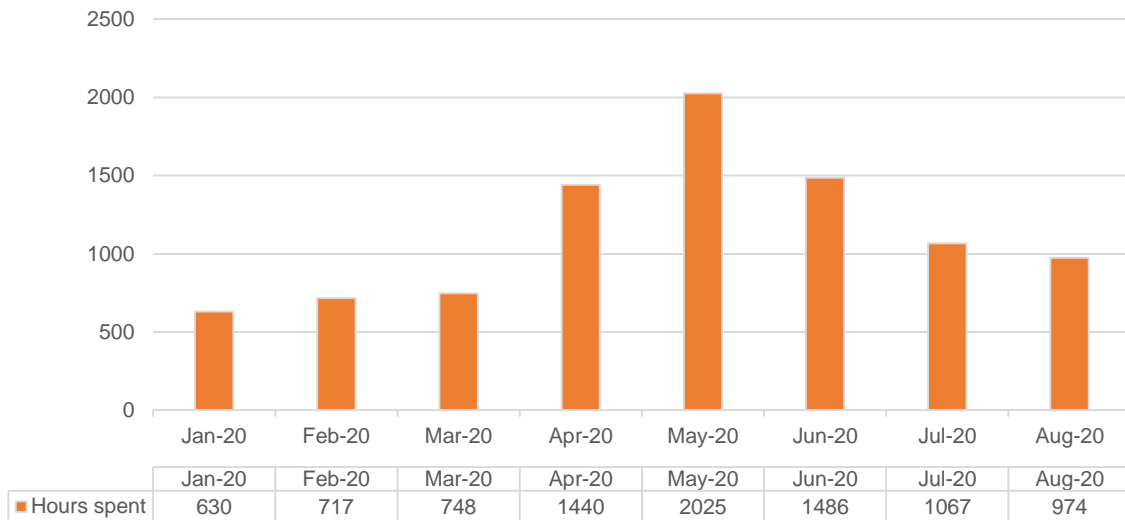


# ELECTRONIC RESOURCES SUMMARY

## Gale Courses

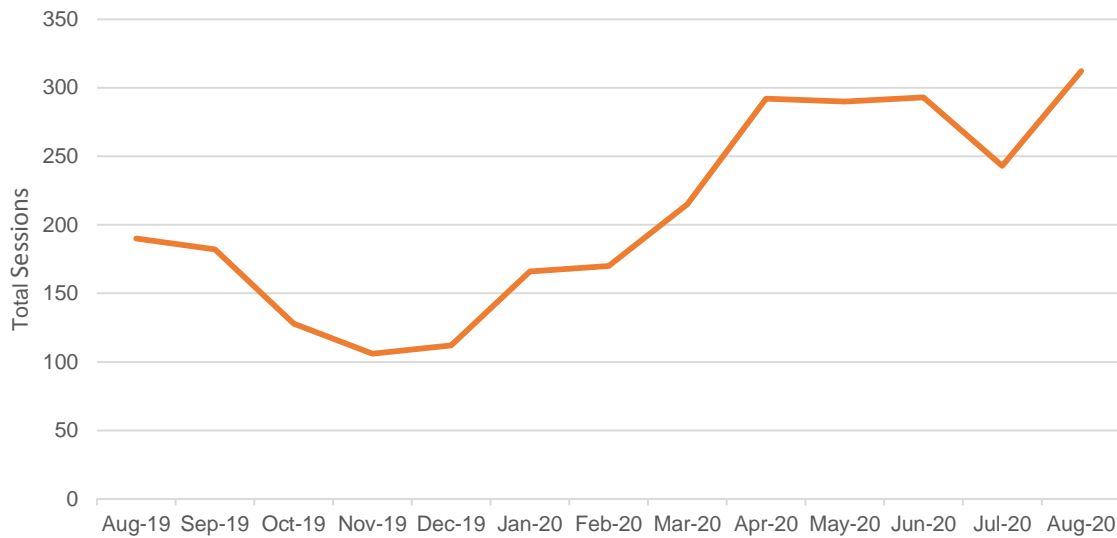


## Gale Courses



# ELECTRONIC RESOURCES SUMMARY

## Mango Languages



	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20
Total Sessions:	190	182	128	106	112	166	170	215	292	290	293	243	312
Total Course Uses:	194	177	103	91	109	177	157	199	286	276	283	203	278
Avg Session Length (min):	12	13	14	12	17	16	15	16	17	16	12	15	17
Total Learning Time (hours):	37.0	39.5	29.4	21.9	32.6	44.6	42.5	59.1	81.2	79.3	60.4	60.1	89.4

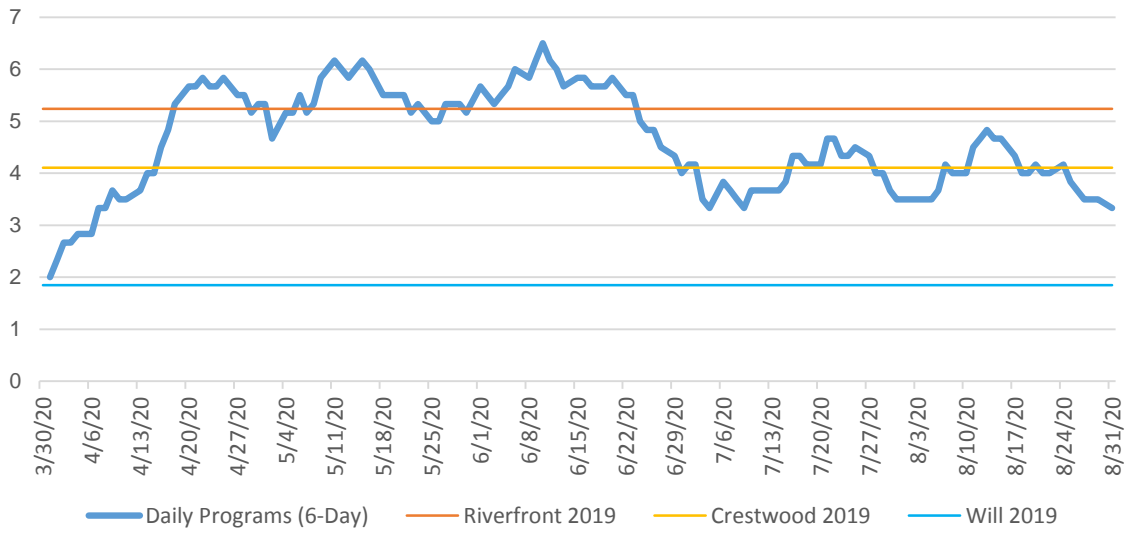
### COURSES

	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20
Spanish, Latin American	66	28	38	22	43	36	46	69	75	87	87	59	99
ESL Spanish (Latin American)	66	72	23	12	2	14	16	28	51	61	53	52	82
French	10	20	9	15	9	21	21	19	22	21	12	9	9
Italian	0	3	2	3	3	8	10	31	41	27	13	4	7
Japanese	7	11	11	17	4	6	4	2	4	6	14	16	18
Arabic, Levantine	9	12	1	2	12	16	14	12	15	10	7	3	2
German	1	5	7	0	0	2	6	12	7	17	26	10	10
Russian	2	1	0	0	0	5	1	2	7	15	24	18	10
Korean	0	4	3	0	3	3	1	2	6	16	16	2	8
Icelandic	0	2	0	0	6	13	4	7	8	0	0	0	0
Haitian Creole	0	1	2	5	2	3	3	0	0	0	0	6	4
Portuguese (Brazil)	0	0	0	0	0	2	7	0	14	2	0	1	0
Arabic, MSA	1	0	2	2	11	3	1	0	0	0	1	1	0
Chinese, Mandarin	3	2	2	0	3	6	0	2	0	2	0	0	1
Turkish	0	0	0	0	0	0	1	0	0	0	0	10	10
Tagalog	6	0	0	3	0	1	0	0	4	0	2	2	1
Spanish, Castilian	1	0	0	0	0	11	2	3	1	0	0	0	0
Hebrew	0	0	0	1	0	0	1	0	0	0	0	0	15
Romance, Spanish	1	0	0	1	0	2	1	4	3	1	2	0	0
ESL Spanish-Lenguaje de Text	10	2	0	0	0	0	0	0	1	1	0	0	0
ESL Arabic (MSA)	0	1	0	1	0	4	0	0	0	4	0	0	0
Spanish for Librarians	0	1	0	1	0	0	0	0	7	0	0	1	0
Business, Spanish	0	0	0	0	0	1	1	0	3	0	2	1	1
Hindi	0	0	0	0	5	0	1	0	0	0	3	0	0
Dutch	0	0	0	0	1	2	3	1	0	1	0	0	0

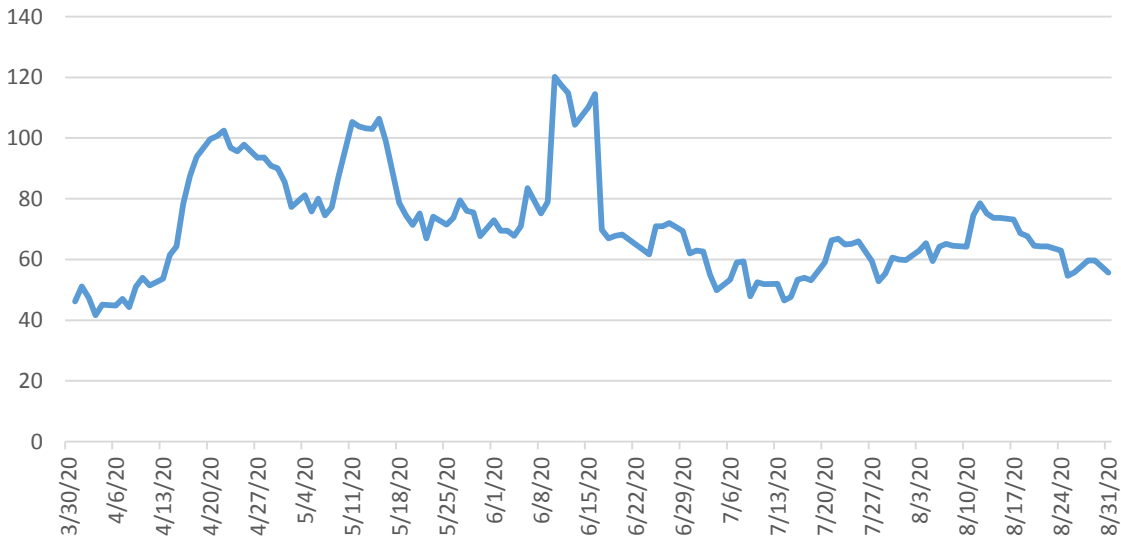


# VIRTUAL PROGRAMMING SUMMARY

### Programs per Day



### Daily Attendance (6-Day)



<b><u>Total Programs</u></b>	<b><u>Total Attendance</u></b>
<b>622</b>	<b>9,595</b>

**NOTE:** Through August 31. Attendance on non-Zoom platforms represent estimates.



# BOOK STOCK

## FOR THE MONTH OF JULY 2020

<b>RIVERFRONT LIBRARY</b>	<b>2020</b>	<b>2019</b>
Number of volumes at end of previous month	<b>152,848</b>	
Number of volumes added this month	<b>897</b>	
<b>TOTAL</b>	<b>153,745</b>	
Number of volumes lost/withdrawn this month	<b>6,276</b>	
<b>TOTAL VOLUMES RIVERFRONT LIBRARY</b>	<b>147,469</b>	<b>150,583</b>
<b>GRINTON I. WILL BRANCH</b>		
Number of volumes at end of previous month	<b>149,133</b>	
Number of volumes added this month	<b>1,192</b>	
<b>TOTAL</b>	<b>150,325</b>	
Number of volumes lost/withdrawn this month	<b>2,756</b>	
<b>TOTAL VOLUMES GRINTON I. WILL BRANCH</b>	<b>147,569</b>	<b>145,067</b>
<b>CRESTWOOD BRANCH</b>		
Number of volumes at end of previous month	<b>27,185</b>	
Number of volumes added this month	<b>429</b>	
<b>TOTAL</b>	<b>27,614</b>	
Number of volumes lost/withdrawn this month	<b>67</b>	
<b>TOTAL CRESTWOOD BRANCH</b>	<b>27,547</b>	<b>25,784</b>
<b>TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY</b>	<b>322,585</b>	<b>321,434</b>

# BOOK STOCK

## FOR THE MONTH OF AUGUST 2020

<b>RIVERFRONT LIBRARY</b>	<b>2020</b>	<b>2019</b>
Number of volumes at end of previous month	<b>147,469</b>	
Number of volumes added this month	<b>890</b>	
<b>TOTAL</b>	<b>148,359</b>	
Number of volumes lost/withdrawn this month	<b>1,627</b>	
<b>TOTAL VOLUMES RIVERFRONT LIBRARY</b>	<b>146,732</b>	<b>150,976</b>
<b>GRINTON I. WILL BRANCH</b>		
Number of volumes at end of previous month	<b>147,569</b>	
Number of volumes added this month	<b>569</b>	
<b>TOTAL</b>	<b>148,138</b>	
Number of volumes lost/withdrawn this month	<b>992</b>	
<b>TOTAL VOLUMES GRINTON I. WILL BRANCH</b>	<b>147,146</b>	<b>145,609</b>
<b>CRESTWOOD BRANCH</b>		
Number of volumes at end of previous month	<b>27,547</b>	
Number of volumes added this month	<b>208</b>	
<b>TOTAL</b>	<b>27,755</b>	
Number of volumes lost/withdrawn this month	<b>0</b>	
<b>TOTAL CRESTWOOD BRANCH</b>	<b>27,755</b>	<b>26,034</b>
<b>TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY</b>	<b>321,633</b>	<b>322,619</b>