

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
RIVERFRONT LIBRARY  
November 16, 2017

**ATTENDANCE**

TRUSTEES:	Nancy Maron Anietra Guzman-Santana Stephen Jannetti Derrick Touba Hon. Hal B. Greenwald Joseph Puglia
GUEST SPEAKER:	Tara Somersall, Dept. Head, Riverfront Children's Dept.
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	Mary Amato
UNION REPRESENTATIVE:	Rose Bannister, Clerk III, Business Office, Riverfront

The Board Meeting began at 7:03 p.m.

**MINUTES**

On motion of Tr. Guzman-Santana, seconded and carried, the Board approved the Minutes of the Board Meeting of October 19, 2017.

## **STAFF PRESENTATION**

Tara Somersall, Department Head, Riverfront Children's Department, spoke to Board members about her professional background and her current duties. Tara distributed a list of current programs, and discussed ways that her department is aligning with the new strategic plan.

## **DIRECTOR AND DEPUTY DIRECTOR MANAGEMENT REPORT**

Director Falcone referred the Board members to the Management Report. He informed them that the Will façade project is now going according to plan and Phase 1 should be completed by mid-January.

Plans for the Will boiler project are still under review, and the CoY Engineering Department is going to call a meeting soon to review options.

The Board members were informed by Director Falcone that the Montefiore Innovation Fund program will begin the first week in December.

Director Falcone reported that a comprehensive weeding of the circulating print collections has been underway, with the help of the CollectionHQ tool. In addition, the print reference collections are getting a thorough review, and it is likely that they will be significantly downsized.

Tr. Greenwald arrived at 7:45 p.m.

Director Falcone discussed the 1,000 Books Before Kindergarten Program with the Board members.

Director Falcone and Deputy Director Thaler informed the Board members that they recently met with Deputy Mayor James Cavanaugh and these meetings will continue on a monthly basis.

Director Falcone told Board members that this year's NYLA Conference was attended by six staffers who enjoyed and benefitted from the conference. Tr. Maron stated she would like to get feedback from staffers who attend future conferences.

Director Falcone reminded the Board members that the Literacy Solutions dinner is Thursday, November 30<sup>th</sup>, 6:00 p.m. at The Yonkers Brewery.

**UNION REPRESENTATIVE'S REPORT** – Union Representative Rose Bannister had nothing to report.

**WLS REPORT** – WLS Representative advised the Board members that she was resigning her post as WLS Representative, effective 12/31/17.

**PERSONNEL REPORT**

On motion of Tr. Touba, seconded and unanimously carried, the Board ratified the following appointments:

- Ashley Mills, P/T Page, \$11.00/hr., effective 10/21/17
- Enis Kolasinac, P/T Page, \$11.00/hr., effective 11/4/17
- Steven Kiryako, P/T Page, \$11.00/hr., effective 11/4/17

The Board acknowledged the following terminations:

- Stephanie Cavorti, P/T Page, \$11.00/hr., effective 11/3/17
- Jayson Sotomayor, P/T Custodian, \$11.00/hr., effective 11/10/17
- Darane Raines, P/T Page, \$10.00/hr., effective 11/4/17

**COMMITTEE REPORTS**

**Finance, Budget & Planning:** Maron, Jannetti

**Employee Relations:** Maron, Greenwald

**Buildings & Grounds:** Maron, Buckley, Guzman-Santana, Touba

**Fundraising & Development:** Maron, Guzman-Santana, Buckley, Touba, Greenwald

Tr. Guzman-Santana informed Board members that the Yonkers Public Library Foundation has seven confirmed board members. The Foundation's 501(c)3 application has been submitted to the IRS for a determination.

**PAYMENT OF BILLS**

On motion of Tr. Puglia, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #785.

### **UNFINISHED BUSINESS**

Director Falcone updated the Board members on the Strategic Plan action items that have been either completed thus far or are scheduled for 2018.

### **NEW BUSINESS**

On motion of Tr. Guzman-Santana, seconded and unanimously carried, the Board approved closing the Library on Sunday, December 24<sup>th</sup> and Sunday, December 31st.

The Board appointed Tr. Puglia and Tr. Buckley to the nominating committee.

On motion of Tr. Puglia, seconded and unanimously carried, the Board moved to adopt the new Policy on Social Media.

Director Falcone distributed materials and led a discussion with Board members regarding the 2018-2019 Budget.

**NEXT BOARD MEETING DATE** – Thursday, December 14, 2017, 7:00 p.m. at the Grinton I. Will Branch.

The Board meeting adjourned at 9:40 p.m.

Edward Falcone  
Library Director & Secretary