

**YONKERS PUBLIC LIBRARY
AGENDA FOR BOARD MEETING
GRINTON I. WILL BRANCH
JUNE 20, 2016**

MINUTES

[ACTION ITEM]

Approve Minutes of Board Meeting of May 26, 2016.

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

WLS REPORT

PERSONNEL REPORT

[ACTION ITEMS]

Ratify the following appointments:

Unique Carson, P/T Page, \$10.50/hr., effective 5/21/16

Tara Somersall, Librarian III, Provisional, \$71,097, eff. 6/6/16

Christian Zabriskie, Librarian IV-Br. Admin., \$82,604, eff. 6/7/16

Ana Gantzer, P/T Librarian I, \$19.30/hr., eff. 6/4/16

Karina Borrani, P/T Page, \$10.50/hr., effective 6/11/16

Acknowledge the following terminations:

Jetaime Vazquez, P/T Page, \$9.00/hr., effective 6/11/16

Rose Hatem, P/T Page, \$9.00/hr., effective 6/11/16

COMMITTEE REPORTS

Finance, Budget & Planning Maron, Arcaro, Jannetti

Employee Relations Maron, Buckley

Buildings & Grounds Maron, Touba, Buckley

Fundraising & Development Maron, Arcaro, Jannetti

RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #769

UNFINISHED BUSINESS

NEW BUSINESS

Strategic Planning – next steps
Community Communications
Security/Safety Issues

**NEXT BOARD MEETING DATE: Wednesday, July 20, 2016, 7:00 p.m.,
Riverfront Library**

YONKERS PUBLIC LIBRARY
BOARD MEETING
RIVERFRONT LIBRARY
May 26, 2016

ATTENDANCE

TRUSTEES:	Nancy Maron Derrick Touba Jim Buckley Gregory Arcaro
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Barbara Quis
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	Rose Bannister, Clerk III, Business Office, Riverfront Library

The Board meeting began at 7:47 p.m.

MINUTES

On motion of Tr. Touba, seconded and carried, the Board approved the Minutes of the Board Meeting of April 21, 2016.

DIRECTOR AND DEPUTY DIRECTOR MANAGEMENT REPORT

Director Falcone told Board members that he was very proud and appreciative of the YPL staff in connection with the May 4th Tech Central grand opening and Gala. He recognized Tr. Maron's initiation of the events and expressed appreciation for all her efforts in seeing them through to their successful fruition. Director Falcone said the events were enjoyed by all.

Director Falcone is in the process of scheduling a meeting with Sara Dirsra of KG&D to finalize the construction documents for the Grinton I. Will Branch façade project and also to discuss scheduling a public meeting. The plans should be ready by mid-June.

Director Falcone informed the Board members that Christian Zabriskie will be the new Branch Administrator at Grinton I. Will Branch beginning June 7th and that Sandy Amoyaw will be the Branch Administrator at Riverfront Library beginning June 8th.

A strategic planning meeting was held on May 10th to review survey results, focus groups and town hall meetings. The next scheduled meeting will be held on June 8th at the Grinton I. Will Branch from 3-6 p.m. to begin writing the long-range planning document.

On May 16th Director Falcone, Deputy Director Thaler, Business Manager Quis, Tr. Maron and Tr. Touba attended the budget hearings at Saunders where the Library made its annual presentation. Both the operating and capital budgets must be passed by June 1, 2016.

The modern art sculpture Area 51 was installed on the grounds of the Grinton I. Will Branch on Friday, April 29th. The sculpture is on a long-term loan from the Hudson River Museum. Director Falcone and the Board members agreed that there will be a future discussion regarding a formal Area 51 dedication.

Deputy Director Thaler told Board members that since Tech Central opened 250 people have attended different sessions there. Tr. Buckley suggested placing a Tech Central information tab on the website. Deputy Director Thaler advised Board members that Tech Central staff training sessions are being discussed and more school outreach will be done to stimulate attendance at Tech Central.

Tr. Touba arrived at 7:40 p.m.

UNION REPRESENTATIVE'S REPORT - Union Representative Rose Bannister had nothing to report.

WLS REPORT – None

PERSONNEL REPORT

On motion of Tr. Buckley, seconded and unanimously carried, the Board ratified the following appointment:

Michael Walsh, Librarian I F/T, \$51,873/yr., effective 5/20/16

The Board acknowledged the following terminations:

Carol Apicella, P/T Page, \$10.50/hr., effective 4/16/16
Cheryl Amoyaw, P/T Page, \$10.50/hr., effective 4/16/16
Modia Alexandre, P/T Page, \$10.50/hr., effective 4/16/16
Bryam Avila-Yanez, P/T Page, \$10.50/hr., effective 4/16/16
Imani Edwards, P/T Page, \$10.50/hr., effective 4/16/16
Karina Familia-Cueto, P/T Page, \$10.50/hr., effective 4/16/16
Alexandra Gaete, P/T Page, \$10.50/hr., effective 4/16/16
Kleiver Gomez, P/T Page, \$10.50/hr., effective 4/16/16
Eviers Innocent, P/T Page, \$9.00/hr., effective 4/16/16
John Nieuwsma, P/T Page, \$9.00/hr., effective 4/16/16
Beata Osypka, P/T Page, \$10.50/hr., effective 4/16/16
Samuel Owusu-Ansah, P/T Page, \$9.00/hr., effective 4/16/16
Razia Popal, P/T Page, P/T Page, \$10.50/hr., effective 4/16/16
Taylor Simpson, P/T Page, \$10.50/hr., effective 4/16/16
Diane Tortorello, P/T Page, \$10.50/hr., effective 4/16/16
Jazmine Vilorio, P/T Page, \$10.50/hr., effective 4/16/16
Emily White, P/T Page, \$9.00/hr., effective 4/16/16
Nicole Smith, P/T Page, \$10.50/hr., effective 4/16/16
Nicole Phillips, P/T Page, \$10.50/hr., effective 4/16/16
Stephen Lopez, P/T Page, \$10.50/hr., effective 4/16/16
Marissa Richardson/Librarian I, \$53,478/yr., effective 5/16/16

COMMITTEE REPORTS

Finance, Budget & Planning: Maron, Arcaro, Jannetti

On motion of Tr. Touba, seconded and unanimously carried, the Board approved rolling over the following certificate:

5/20/16 Contributions Fund, 12 mo. CD, Trustco Bank, \$25,503.33,
1.00%

Employee Relations: Maron, Buckley

Buildings & Grounds: Maron, Touba, Buckley

Tr. Touba asked about the much needed updating of the Grinton I. Will Branch auditorium. A discussion among Board members ensued.

Fundraising & Development: Maron, Arcaro, Jannetti

PAYMENT OF BILLS

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #768.

UNFINISHED BUSINESS

NEW BUSINESS

On motion of Tr. Touba, seconded and unanimously carried, the Board approved the WLS Free Direct Access Plan.

Tr. Maron announced to the Board members that the Yonkers Public Schools Board of Education appointed The Hon. Hal B. Greenwald and Ms. Anietra Guzman-Santana to serve as Trustees for the Yonkers Public Library Board.

NEXT BOARD MEETING DATE - Monday, June 20, 2016, 7:00 p.m., Grinton I. Will Branch.

The Board meeting was adjourned at 8:22 p.m.

Edward Falcone
Library Director & Secretary

JOINT MANAGEMENT REPORT
JUNE 2016

There were several management changes at YPL this month. Sandy Amoyaw has transferred to Riverfront as the new Branch Administrator, filling a long-standing vacancy created by the promotion of Susan Thaler. Replacing Sandy at Will is Christian Zabriskie, formerly from the Queens Library System. Tara Somersall has moved from Will to Riverfront to accept a promotion to Department Head in Children's Services. Ethel Petryczka has moved to Will.

Construction documents for the Will façade project are nearly complete, and the architects believe we can go out to bid by late July. A community meeting with the architects is planned for July 6th at 7 pm at Will.

The COY budget was approved by the City Council on June 9th, and the Library's appropriation was unchanged from the amount that appeared in the Mayor's budget.

Staff and trustees met on June 8th to continue work on the Strategic Plan. Consultants Leslie and Alan Burger facilitated the discussion, which focused on development of the strategic planning document, mission statement, and vision statement. The Burgers will produce drafts of these documents based on our discussions, which will be sent to committee members and trustees for review.

Staff at all three branches are hard at work preparing for the summer. There are lots of creative programs for all ages in the works, and shelves are being stocked with books from the summer reading lists.

MEETINGS ATTENDED THIS PERIOD

5/27	Ed & Susan	Branch Administrators meeting, Crestwood
6/2	Ed & Susan	Thursday Lunch Club, Yonkers Brewery
6/2	Susan	Summer Reading workshop, Riverfront
	Susan	Farewell reception for Shawyn Patterson-Howard, Castle Royale
6/5	Ed & Susan	JCY Celebration of Excellence Brunch, Westchester Manor
6/6	Susan	CLUSTER reception, Yonkers Room
6/7	Susan	SLC in Yonkers, Sarah Lawrence
6/8	Ed & Susan	Strategic Planning Committee, Will
6/9	Ed	Thursday Lunch Club, Dolphin
	Susan	CPCY Legislative Breakfast Committee, conference call
	Susan	Yonkers Thrives interview with principal, Hostos School
	Ed & Susan	YPS Student Art Show reception, Atrium

6/10	Ed	PLDA E-Resources Committee, WLS
	Susan	CPCY Mental Health Committee, conference call
6/11	Susan	Yonkers Thrives Day, Ridge Hill
6/14	Ed & Susan	Chamber of Commerce breakfast, Castle Royale
	Susan	Branch tours of Riverfront and Crestwood with C. Zabriskie
	Susan	ARTY meet-up, 66 Main Street
6/15	Susan	LYFE committee, conference call
6/16	Ed	PLDA monthly meeting, Eastchester
6/17	Susan	Branch Administrators meeting, Will

YONKERS PUBLIC LIBRARY

CIRCULATION STATISTICS

May 2016

	<u>2015</u>	<u>2016</u>		
Days of Service	29	30		
			<u>Dev.</u>	<u>%</u>
RIVERFRONT LIBRARY				
Adult	12,899	13,893	994	
Children's	4,183	5,718	1,535	
Total Riverfront Circulation	17,082	19,611	2,529	14.81%
GRINTON I. WILL BRANCH				
Adult	23,382	24,859	1,477	
Children's	11,626	11,180	(446)	
Total Will Circulation	35,008	36,039	1,031	2.95%
CRESTWOOD BRANCH				
Adult	2,813	3,091	278	
Children's	969	1,243	274	
Total Crestwood Circulation	3,782	4,334	552	14.60%
E-Content (All Branches)	6,706	8,119		
TOTAL CIRCULATION				
Total Current Month	62,578	68,103	5,525	8.83%
Total Previous Months	<u>261,022</u>	<u>279,771</u>	<u>18,749</u>	<u>7.18%</u>
Total Year to Date	323,600	347,874	24,274	7.50%

Monthly: May 2016

ELECTRONIC USAGE COUNT

	<u>2015</u>	<u>2016</u>
Riverfront Branch	12,832	13,233
Will Branch	5,143	6,958
Crestwood Branch	<u>574</u>	<u>416</u>
Total	18,549	20,607

TURNSTILE COUNT

	<u>2015</u>	<u>2016</u>
Riverfront Library	34,546	36,259
Will Branch	40,351	35,423
Crestwood Branch	<u>3,940</u>	<u>6,076</u>
Total	78,837	77,758

YONKERS PUBLIC LIBRARY

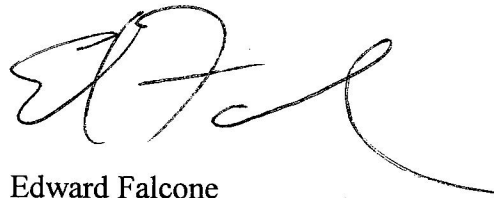
REFERENCE STATISTICS May 2016

	<u>Last Year</u>	<u>This Year</u>	<u>Dev.</u>	<u>%</u>
RIVERFRONT LIBRARY				
Clerical Services	959	940	(19)	
Reference	1,770	1,743	(27)	
Reader's Advisory	3,039	2,856	(183)	
Total Adult	5,768	5,539	(229)	
Children's	443	570	127	
Total	6,211	6,109	(102)	-1.64%
GRINTON I. WILL BRANCH				
Adult/YA	4,925	4,685	(240)	
Reference/J.I.C.	5,700	5,374	(326)	
Fine Arts	602	588	(14)	
Total Adult	11,227	10,647	(580)	
Children's	2,713	2,530	(183)	
Total	13,940	13,177	(763)	-5.47%
CRESTWOOD BRANCH				
Adult	379	1,829	1,450	
Children's	484	594	110	
Total	863	2,423	1,560	180.76%
TOTALS				
Current Month	21,014	21,709	695	3.31%
Previous Months	90,431	93,525	3,094	3.42%
Year to Date	111,445	115,234	3,789	3.40%

YONKERS PUBLIC LIBRARY

PERSONNEL REPORT JUNE 1, 2016

Element Number & Category	Total # of Positions	Positions Filled	Positions Vacant
<u>7410 Administration</u>			
Professional	2	2	0
Clerical	10	7	3
<u>7411 Technical Processing</u>			
	4	3	1
<u>7412/13 Maintenance</u>			
	16	16	0
<u>7412/13/14 Public Service</u>			
Professional	39	31	8
Clerical	<u>35</u>	<u>30</u>	<u>5</u>
TOTAL	106	89	17



Edward Falcone
Library Director

BOOK STOCK

For the Month of **MAY 2016**

RIVERFRONT LIBRARY	2016	2015
Number of volumes at end of previous month	157,240	
Number of volumes added this month	913	
TOTAL	158,153	
Number of volumes lost/withdrawn this month	562	
TOTAL VOLUMES RIVERFRONT LIBRARY	157,591	153,418

GRINTON I. WILL BRANCH		
Number of volumes at end of previous month	154,040	
Number of volumes added this month	1,334	
TOTAL	155,374	
Number of volumes lost/withdrawn this month	867	
TOTAL VOLUMES GRINTON I. WILL BRANCH	154,507	157,265

CRESTWOOD BRANCH		
Number of volumes at end of previous month	21,199	
Number of volumes added this month	272	
TOTAL	21,471	
Number of volumes lost/withdrawn this month	264	
TOTAL CRESTWOOD BRANCH	21,207	26,609

TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY	333,305	337,292
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**Yonkers Public Library
Riverfront Branch
ACTIVITIES REPORT - MAY**

REGULAR LIBRARY PROGRAMS

Date(s)	Program	Type	Attendance
May	Literacy Solutions NY: Tutors	A	140
May	Literacy Solutions NY: Learning Center Use	A	68
8 sessions	Literacy Solutions NY: Basic Classes	A	102
9 sessions	Literacy Solutions NY: Intermediate Classes	A	117
3 sessions	Literacy Solutions NY: Citizenship Classes	A	43
May	Read Away Your Fines	A	92
5/2	Books Before Bedtime: Round House by Louise Erdrich	A	3
5/3, 24, 31	Knitting & Crocheting Workshop	A	42
11 sessions	TASC Connect	A	38
4 sessions	Job Search Coach	A	38
5/4	A Starry Night: YPL Gala Fundraiser	A	110
5/5	Tech Central Public Tours	A	20
5/5	Cinco de Mayo Cooking	A	18
5/7	10th Annual Yonkers Summer Camp Fair	A	220
5/8	Movie: The Revenant	A	29
5/9, 23	Coloring for Adults	A	16
5/12	Scentsational Body Oils for Adults	A	12
5/12	My Sister's Place Visit	A	10
5/13, 20, 27	English Conversation Group	A	7
5/16	Social Media	A	0
5/17	Introduction to Genealogy	A	9
5/18	Genealogy Drop-In Workshop	A	7
5/19	Mental Health Awareness: In Our Own Voice	A	11
5/20	Eat Smart New York	A	7
5/22	Movie: Star Wars: The Force Awakens	A	60
5/24	Elder Law 101	A	16
5/24	Movie: Daddy's Home	A	32
5/31	Books Before Bedtime: Americanah by Chimamanda Ngozi Adichie	A	3
May	Read Away Your Fines	Y/A	16
6 sessions	Math Tutoring	Y/A	24
5 sessions	Teen Talent Show Rehearsals	Y/A	50
5/5	Skincare 1-2-3	Y/A	12
5/10	Little Bits and Squishy Circuits	Y/A	4
5/12	Scentsational Body Oils for Teens	Y/A	14
5/19	Check Yourself: Wellness Workshop	Y/A	12
5/24	Straw Art	Y/A	9
May	America Reads	JUV	92
5 sessions	Picture Book Time	JUV	53
5/4, 11, 18	Toddler Time	JUV	44
5/5	Cinco de Mayo Crafts	JUV	55
4 sessions	Babies and Books	JUV	29
5/12, 19, 26	Bilingual Storytime	JUV	28

CLASS VISITS

Date(s)	Program	Internal/External	Type	Attendance
5/11	Vive School	Internal	A	11
5/23	Enrico Fermi	Internal	JUV	18

HOMEWORK HELPER

Date(s)	Type	Attendance
15 sessions	JUV	185

NUMBER OF LIBRARY PROGRAMS:

114

ATTENDANCE AT LIBRARY PROGRAMS:

1,926

NON-LIBRARY PROGRAMS

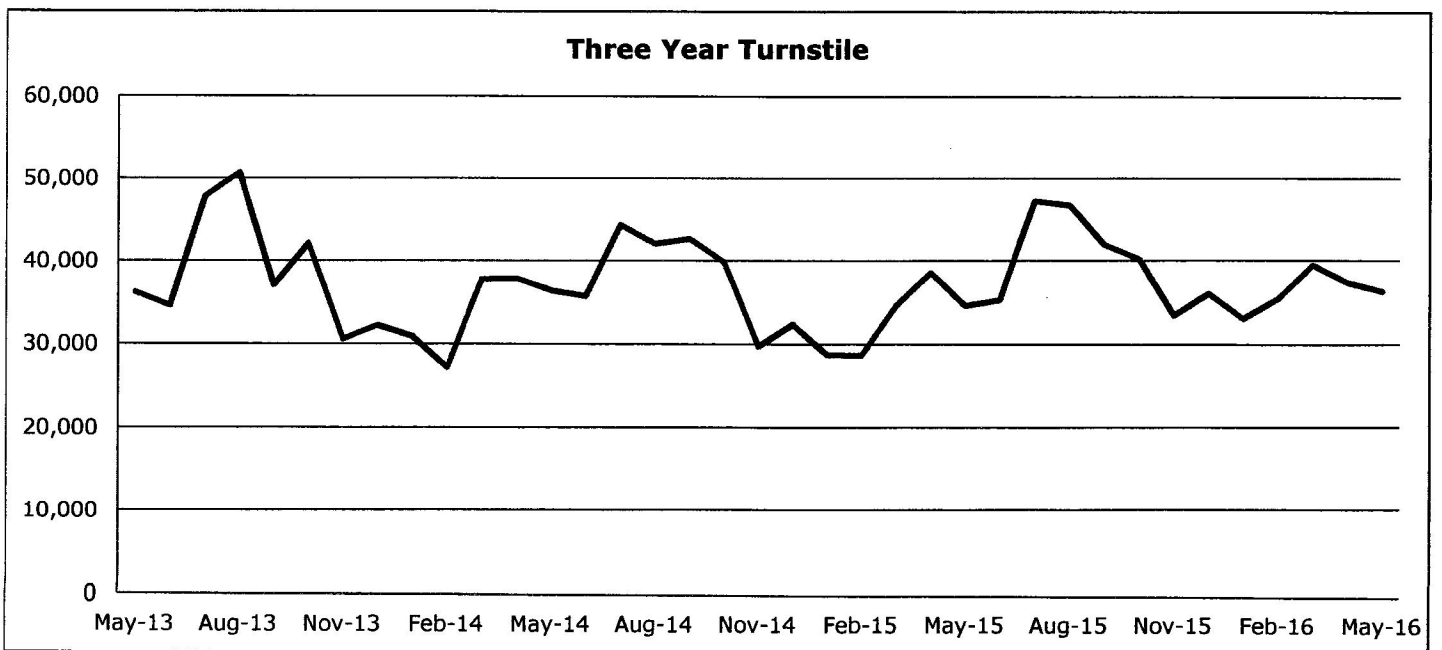
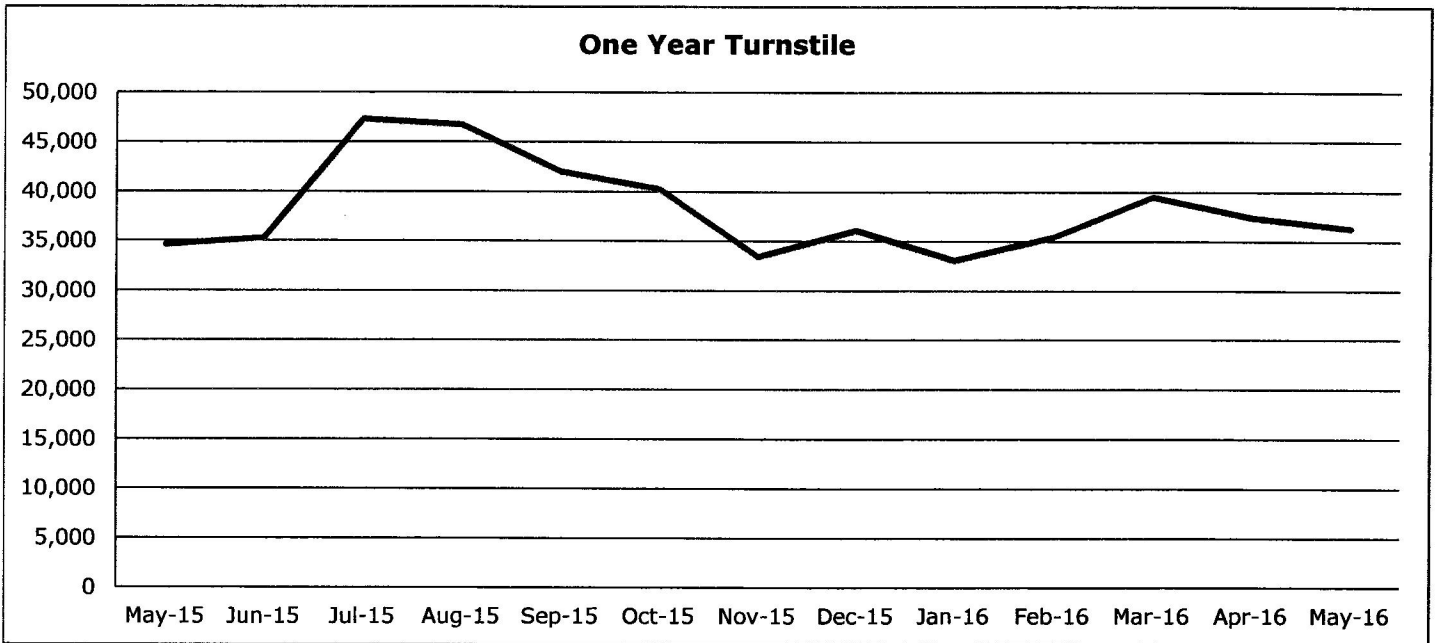
Date(s)	Program	Attendance	Fee
4 sessions	We Read Together	32	
5/2	Youth Giving Back	13	
5/2	Yonkers Paddling & Rowing Club	10	
5/3	YPS Code of Conduct Parent Meeting	38	
5/3, 13, 15	CLUSTER Mediation In-Service Training	35	
5/3, 10	JCY Westchester Community Partners: Teen Workshop	26	
5/4, 5	YPS Scoring Training	178	
5/4	Girl Scouts Heart of the Hudson: Girl & Boy Scout Open House	80	
5/5	Andrus Community Services: Children's Mental Health Awareness Day	52	
5/5	Liga de Yonkers Soccer League Meeting	10	
5/5	Holmes Ministries Bible Study Class	6	
5/5	Greyston Learning Center Children's Art Show Reception	60	
5/6	Family Services Society of Yonkers: Kinship Support Group (Spanish)	11	
5/6	YoFi Film Fest Meeting	5	
5/7	Youth Giving Back: Yonkers Childhood Hunger Summit	69	
5/9	Yonkers Special Education PTA Bake Sale	40	
5/9	LGBTQ Advisory Board Meeting	10	
5/10	Yonkers Community Action Program: Gambling Awareness Training	14	
5/11	YPS Pathways to Success: Tenants Rights & Housing Court Workshop	24	
5/11	Yonkers Coalition for Youth Meeting	35	
5/11, 18	Youth Center for Excellence Teen Tutoring & Test Prep	2	
5/12	YMCA Project Reach for LYFE	23	
5/12	Westchester Continuum of Care Partnership for the Homeless Presentation	37	
5/12	The Academy for Jewish Religion Ordination Ceremony	250	
5/12	American Cancer Society Relay for Life	10	
5/12	Third Ward Candidate Interviews	20	
5/13	Yonkers Employment Center: ACS Home Care Orientation	36	
5/14	Sister to Sister International: Health Fair & STEM Symposium	60	
5/15	Yonkers Arts Weekend: Visual Arts Student Exhibit Reception	120	
5/15	Diamondz in the Rough Social Club	9	
5/16	City of Yonkers Finance: Year End Close Meeting	56	
5/16	Israelite Church of God in Jesus Christ: Revealing the Twelve Tribes of Israel	9	
5/18	YPS Testing: NYSESLAT Exam Verification	48	
5/19, 26	YPS: YFT Negotiations	40	
5/19	Andrus Community Services: Healthy Families	14	
5/20	Guidance Center of Westchester: Eviction Prevention Network	21	
5/21	Yonkers Partners in Education College Day	105	
5/21	Oromo Diaspora Community Meeting	15	
5/22	Ethiopian Social Assistance Committee Meeting	15	
5/23	Mayor's Office: Homeowner Energy Saving Information Session	20	
5/24	YPS United Way Reading Symposium	158	
5/24, 25	STARTALK Professional Development Workshop for Hindi Language Instructors	24	
5/24	YFT Charter School of Educational Excellence Meeting	6	
5/24, 26	Community Planning Council Work Program Meeting	12	
5/24	YPS Parent Workshop: Internet Safety	5	
5/24	Girl Scouts Heart of the Hudson: A Taste of Girl Scouting	10	
5/25	Westchester Arts Council Meeting	9	
5/25	Family Ties Y.O.U. University	50	
5/26	Bravehearts MOVE New York: Fostering Futures: A Celebration of Voice	60	
5/26	SCORE Free Small Business Workshop	25	
5/26	Hudson River Museum: Van der Donck Soundbridge Presentation	20	
5/27	Relative Caregivers Support Group	8	
5/28	North Yonkers Knights Coaches Clinic	8	

ATTENDANCE AT NON-LIBRARY PROGRAMS: 2,053

GRAND TOTAL PROGRAM ATTENDANCE 3,979

Electronic Use Count

	<u>Count</u>
PC Sign Up	13,062
31 English-speaking Computer Classes	131
11 Spanish-speaking Computer Classes	40
TOTAL ELECTRONIC USE COUNT:	13,233
RIVERFRONT LIBRARY TURNSTILE COUNT:	36,259



Room	# Events	Hours	Utilization
Arts & Crafts Room	21	42.00	15.22%
Auditorium	9	29.75	10.78%
Auditorium and Event Space	6	15.25	5.53%
Board Room	23	68.50	24.82%
Community Room A	11	33.00	11.96%
Community Room A & B	19	74.50	26.99%
Community Room B	4	13.00	4.71%
Event Space	4	18.00	6.52%
Learning Lab	39	65.00	23.55%
Maker Lab	6	14.25	5.16%
Media Lab	2	4.00	1.45%
Riverfront Art Gallery	1	8.00	2.90%
Room 1	3	5.25	1.90%
Room 2B	34	98.25	35.60%
Room 3	9	20.50	7.43%
Room 4A	0	0.00	0.00%
Room 4B	22	52.25	18.93%
Small People's Place	28	45.75	16.58%
Table Space 1	30	109.00	39.49%
Tech Central	3	5.75	2.08%
Third Floor Computer Lab	8	17.00	6.16%
Yonkers Room	25	81.25	29.44%
Young Adult Room	10	28.50	10.33%

Events reflects reservations, not actual usage
Hours includes regular library hours and overtime

**Yonkers Public Library
Grinton I. Will Branch
Activities Report - May 2016**

REGULAR LIBRARY PROGRAMS

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>
5/2,3,4,9,10,11	Nursery Rhyme Time	Juv	166
5/3	Mother's Day Craft	Juv	49
5/5 & 12	Mother Goose Time	Juv	5
5/6 & 12	Baby Time	Juv	65
5/7 & 21	Saturday Storytime	Juv	30
5/9	Celebrate Frog Jumping Day	Juv	24
5/16	If You Give a Mouse a Cookie	Juv	22
5/16	Dental Story Time	Juv	24
5/23	Polka Dot Party	Juv	20
5/3,10,17,24 & 31	Knitting & Crochet Club	Adult	16
5/3,5,10,12,17,19,24, 26 & 31	Senior Information Center	Adult	12
5/4 & 18	WEBS Career Counseling	Adult	10
5/4,11 & 18	Creative Writing Workshop	Adult	24
5/5	Book Sale - Friends of YPL	Adult	425
5/5,12,19 & 26	Bridge Club	Adult	76
5/9 & 23	Sing Memorable Songs w/Michael	Adult	60
5/10	Fine Arts Film Series	Adult	25
5/15	Friends of YPL- Afternoon of Beautiful Music	Adult	150
5/18	James Bond Film Series	Adult	38
5/19	Feature Film-Star Wars-The Force Awakens	Adult	32
5/22	Friends of YPL- Afternoon of Latin Music	Adult	175
5/23	TASC Connect	Adult	5
5/24	Book Discussion w/Laurie Antash	Adult	30
5/2,9,16 & 23	Monday Board Game Challenge	YA	29
5/3,10,17,24 & 31	Tuesday Game Challenge	YA	12
5/4,11,18 & 25	Button Making	YA	15
5/4,11,18 & 25	Read Your Fines Away	YA	4
5/6,13,20 & 27	Discover the Library	YA	10
5/14	Teen Cinema	YA	43
5/19	Teen Tech	YA	3
5/21	Young Adult Book Club	YA	11
5/21	Teen Advisory Group	YA	11
21 Sessions	Electronic Games	YA	201
21 Sessions	YA Groups eg. AHRC, Another Step, Day Break	YA	786

CLASS VISITS

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>
5/11 & 20	Montessori 31	Juv	42

OUTREACH

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>
5/3	St. Ann's	Juv	30

HOMEWORK HELPER			
17 Sessions		Juv	133

NUMBER OF LIBRARY PROGRAMS:

137

ATTENDANCE AT LIBRARY PROGRAMS:

2,813

NON-LIBRARY PROGRAMS

<u>Date(s)</u>	<u>Program</u>	<u>Attendance</u>	<u>Fee</u>
5/1 & 2	Little Radical Theatrics	290	
5/2	Gramatan Hills Association	35	
5/2	Writers' Workshop	10	
5/3	Southeast Democratic Committee	30	
5/4	UFO Roundtable	22	
5/4,16,17 & 19	UFT Retired Teachers	144	
5/4	Yonkers Historical Society	9	
5/5	Prime Locations	35	
5/8	Indian American Association	90	
5/9	City of Yonkers Emergency Management	40	
5/9 & 16	Girl Scouts	55	
5/10	ASAP Mortgage Co	10	\$35
5/11,16,18,19,	Board of Elections	329	
20,24,25 & 26	Board of Elections	75	
5/14	NAMI	10	
5/14	Empire Safety Driving Class	30	\$50
5/15	Amateur Radio Club	15	
5/17	AARP Chapter 5427	40	
5/17	Yonkers Historical Society	5	
5/19	Yonkers Philharmonic	10	
5/21	Driver's Safety	30	\$50
5/23	TASC Connect	2	
5/24	City of Yonkers Municipal Housing	30	
21 Sessions	Senior Center-Yonkers Parks Dept	475	
21 Sessions	Pre School Program-Yonkers Parks Dept	525	

ATTENDANCE AT NON-LIBRARY PROGRAMS:

2,346

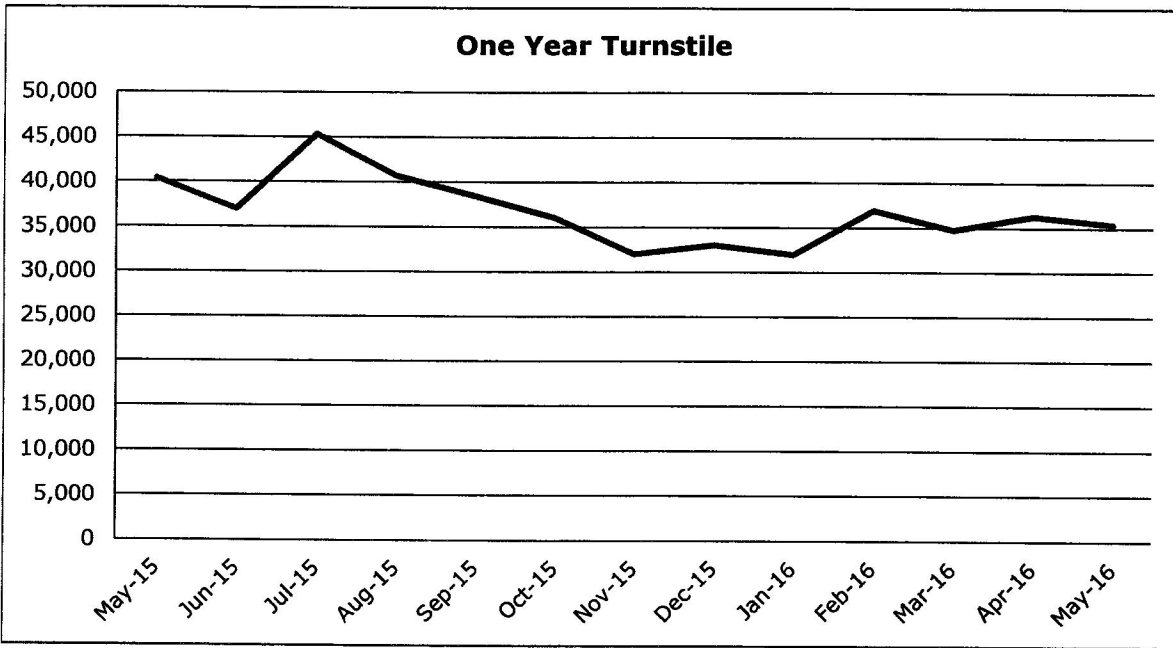
GRAND TOTAL PROGRAM ATTENDANCE

5,159

PC Sign Up 6,823
 18 computer classes 135

TOTAL ELECTRONIC USE COUNT: 6,958

Will Library Turnstile Count 35,423



Room	Hours	Utilization
Auditorium	187.5	61.48%
Children's Room	8	2.62%
Meeting Room	31	10.16%
Projection Room	94.5	30.98%
Sen. Flynn Room	49.25	16.15%
Story Room	41.66	13.66%

Events reflects reservations, not actual usage
 Hours includes regular library hours and overtime

**Yonkers Public Library
Crestwood Branch
ACTIVITIES REPORT - MAY 2016**

REGULAR LIBRARY PROGRAMS

Date(s)	Program	Type	Attendance
9 sessions	Tech Drop-In	A	23
2 sessions	Sing Along with Michael	A	22
4 sessions	News & Brews	A	70
5/6 & 5/20	PC Cruzin'	A	5
May	Choose Privacy Week	A	22
May	Get Caught Reading	A	45
1 session	Tumblebooks Database Demo	A	40
2 sessions	Color @Crestwood	A	20
5/21	Wheel of Info	A	45
5/19	Crestwood Book Club	A	15
5/19	Bronx Center Visit	A	12
5/12	Reiki & Recovery from Injury	A	10
5/4	Mother's Day Story & Craft	JUV	15
5/12	Pawsitive Tails	JUV	26
4 sessions	Get Started With Chess	JUV	50
5/16	What Makes You YOU: Exploring the Mysteries of DNA	JUV	19
5/19	If You Give A Mouse A Cookie	JUV	15
5/20	Feline Friday	JUV	45
8 sessions	Music & Merriment (9:30 & 11am)	JUV	349
4 sessions	Crestwood Cinema	JUV	16
5/31	Teen Readers: Book Group	YA	3
5 sessions	Teen Tuesdays	YA	15
May	Book Buzz	YA	18
May	VOLUNTEENS	YA	5

HOMEWORK HELPER

Date(s)	Type	Attendance
N/A		N/A

NUMBER OF LIBRARY PROGRAMS:

55

ATTENDANCE AT LIBRARY PROGRAMS:

905

NON-LIBRARY PROGRAMS

Date(s)	Program	Attendance	Fee
9 sessions	Parks Dept. Senior Group #16	114	N/A
5/10	Crestwood Friends of the Library Board Meeting	7	N/A
5/17	Brandeis Book Club	5	N/A
3 sessions	WEBS 50 +	13	N/A
5/20	Filming H&O Productions NY	40	\$350

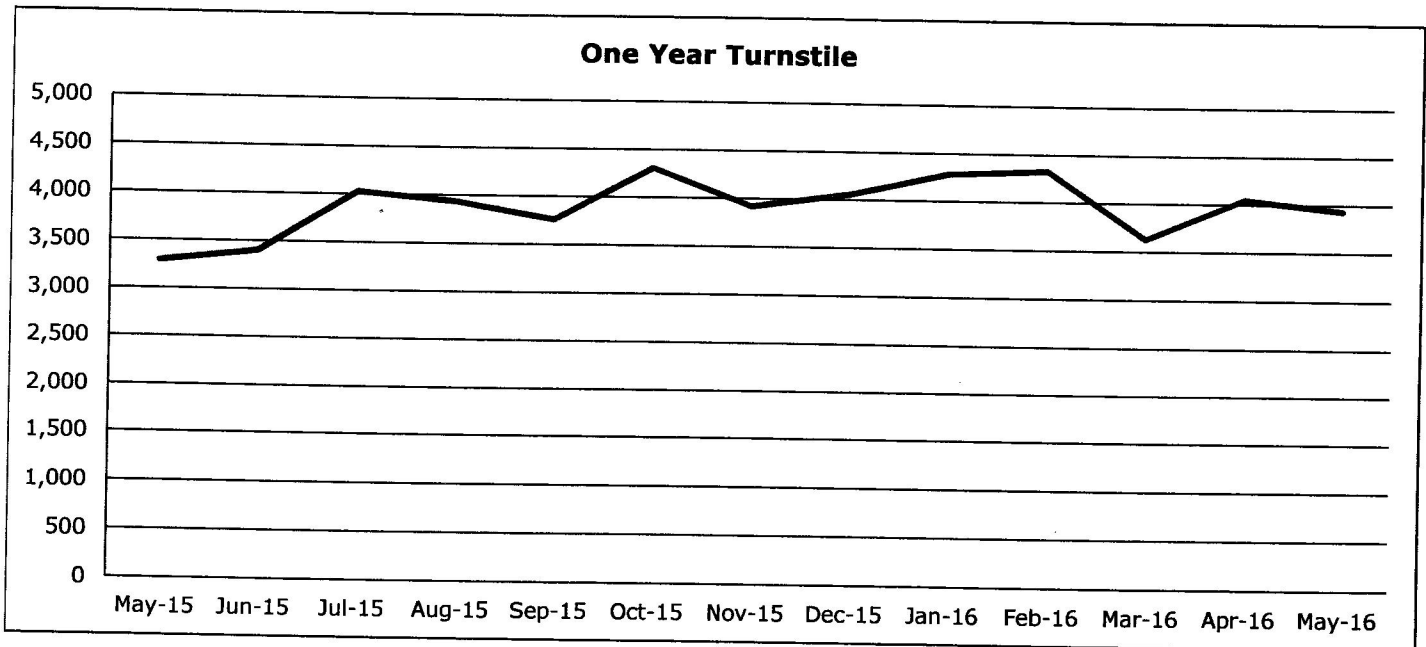
ATTENDANCE AT NON-LIBRARY PROGRAMS: **179**
GRAND TOTAL PROGRAM ATTENDANCE **1,084**

Electronic Use Count

	Count
PC Sign Up	304
14 Computer Events- Classes/workshops/drop-ins/help desk	112

TOTAL ELECTRONIC USE COUNT: 416

CRESTWOOD LIBRARY TURNSTILE COUNT: 6,076



Room	# Events	Hours	Utilization
Adult Computer Area	11	11	4.82%
Children's Room	34	81.5	35.75%
Reading Room	14	37	16.23%
Teen Corner	5	5	2.19%

Yonkers Public Library

Bill List May 2016

<u>Vendor Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
CAPITAL FUNDS			
AMAZON.COM	MATERIALS	5/26/2016	3,529.96
AVCAFE	DVD	5/11/2016	66.99
BAKER & TAYLOR	MATERIALS	5/19/2016	22,315.81
BARNES & NOBLE	MATERIALS	5/19/2016	342.08
BARRON'S	MATERIALS	5/12/2016	29.88
BARRON'S	MATERIALS	5/12/2016	174.83
CAVENDISH SQUARE	MATERIALS	5/26/2016	124.75
CENTER POINT LARGE PRINT	MATERIALS	5/19/2016	114.58
CEREBELLUM	MATERIALS	5/26/2016	176.64
DON JOHNSTON	MATERIALS	5/11/2016	405.25
EBSCO	SUBSCRIPTION-CREDIT	5/19/2016	-49.94
EBSCO	SUBSCRIPTION-CREDIT	5/19/2016	-30.00
EBSCO	MATERIALS	5/19/2016	128.10
GALE/CENGAGE	MATERIALS	5/26/2016	235.12
HF GROUP	MATERIALS	5/19/2016	320.98
ILY ENTERPRISES	MATERIALS	5/19/2016	1,045.00
KAEYER GARMENT & DAVIDSON	EXPENSES	5/12/2016	351.75
LEXIS NEXIS	MATERIALS	5/11/2016	61.38
MIDWEST TAPE	MATERIALS	5/11/2016	15.19
MIDWEST TAPE	MATERIALS	5/12/2016	23.98
MIDWEST TAPE	MATERIALS	5/19/2016	23.98
MIDWEST TAPE	MATERIALS	5/11/2016	59.98
PEARSON EDUCATION	MATERIALS	5/11/2016	92.08
PETERSON'S	MATERIALS	5/11/2016	34.58
PETERSON'S	MATERIALS	5/11/2016	55.96
PHOENIX LEARNING RESOURCES	MATERIALS	5/19/2016	24.35
RECORDED BOOKS	MATERIALS	5/12/2016	41.60
SIRSI DYNIX	MATERIALS	5/11/2016	1,745.00
SLM DISTRIBUTING CO., INC.	MATERIALS	5/19/2016	86.33
SLM DISTRIBUTING CO., INC.	MATERIALS	5/26/2016	293.44
THE BILINGUAL PUBLICATIONS CO.	MATERIALS	5/19/2016	11.96
THE BILINGUAL PUBLICATIONS CO.	MATERIALS	5/26/2016	23.16
THE BILINGUAL PUBLICATIONS CO.	MATERIALS	5/26/2016	48.08

Vendor Name	Description	Date	Amount
CAPITAL FUNDS			
THE BILINGUAL PUBLICATIONS CO.	MATERIALS	5/19/2016	67.28
THE BILINGUAL PUBLICATIONS CO.	MATERIALS	5/12/2016	79.56
THE BILINGUAL PUBLICATIONS CO.	MATERIALS	5/11/2016	85.67
THE BILINGUAL PUBLICATIONS CO.	MATERIALS	5/19/2016	120.16
WORLD BOOK, INC.	MATERIALS	5/19/2016	278.00
TOTAL			32,553.50
CONTRIBUTIONS FUNDS			
BELLA VISTA DELI	BOARD MEETING: 4/21/2016	5/16/2016	200.00
EMIL YEDOWITZ FLORIST, LLC	GALA: FLOWERS	5/10/2016	200.00
SIEGAL, MARTIN	HOMEWORK HELPER	5/10/2016	712.50
SOUND ASSOCIATES, INC.	GALA: MISC EXPENSES	5/10/2016	1,500.00
TILSON, ANDREA	HOMEWORK HELPER	5/16/2016	525.00
XAVIER'S RESTAURANT	GALA: FOOD	5/5/2016	5,400.00
TOTAL			8,537.50

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 Accrual Basis

YONKERS PUBLIC LIBRARY BILL LIST - OPERATING ACCOUNT May 2016

Date	Num	Memo	Amount
Abbey Ice			
05/12/2016	10685	spring water	79.00
05/12/2016	10686	spring water	20.50
05/12/2016	10684	spring water	137.50
05/23/2016	11396	spring water	85.50
05/23/2016	157333	spring water	94.50
05/23/2016	157313	spring water	47.25
05/23/2016	157218	spring water	33.00
05/23/2016	11398	spring water	79.00
Total Abbey Ice			576.25
Addo-Prempeh, Victoria			
05/23/2016	051316	WLA Confrence 2016	70.00
Total Addo-Prempeh, Victoria			70.00
American Paper Supply (APP)			
05/23/2016	J1104797	janitorial supplies	756.54
Total American Paper Supply (APP)			756.54
Amoils, Roseanne			
05/23/2016	35	job coach April 2016	937.50
Total Amoils, Roseanne			937.50
Argento & Sons			
05/23/2016	299199	tractor	6,710.00
Total Argento & Sons			6,710.00
C.C.A.R. Interiors			
05/12/2016	42816	Carpet- Will	1,334.00
Total C.C.A.R. Interiors			1,334.00
Cablevision Lightpath			
05/19/2016	19880068	phones	3,547.79
05/19/2016	19880109	internet	4,736.97
Total Cablevision Lightpath			8,284.76
Cablevision Optimum			
05/12/2016	07803550279apr16	phones	124.85
05/19/2016	07803065546may16	TV boxes	6.09
05/19/2016	0780354469may16	TV boxes	14.65
Total Cablevision Optimum			145.59
Carriage Paper			
05/12/2016	583718	library supplies	1,329.40
Total Carriage Paper			1,329.40
City Of Yonkers			
05/19/2016	050116	rent Riverfront May 2016	66,666.67
Total City Of Yonkers			66,666.67
Community Planning Council of Yonkers			
05/23/2016	051016	annual luncheon	300.00
Total Community Planning Council of Yonkers			300.00
Con Edison			
05/12/2016	59092142173100may16	gas -Will	155.64
Total Con Edison			155.64
Cooper, Ralph			
05/27/2016	051916	notary public course	99.00
Total Cooper, Ralph			99.00
Crown Janitorial			
05/23/2016	361969-1	janitorial supplies	2,960.17
05/27/2016	361969-2	janitorial supplies	155.08
Total Crown Janitorial			3,115.25
Cruz, Aurora			

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**YONKERS PUBLIC LIBRARY
 BILL LIST - OPERATING ACCOUNT
 May 2016**

Date	Num	Memo	Amount
05/23/2016	051016	WLA Confrence	70.00
Total Cruz, Aurora			70.00
Demco			
05/12/2016	5860709	library supplies	116.65
Total Demco			116.65
DeWaters, Alice			
05/23/2016	051016	WLA Confrence 2016	70.00
05/27/2016	051816	summer reading kick off	142.07
Total DeWaters, Alice			212.07
DPW Pasny			
05/19/2016	032016	electric Will	6,091.19
05/19/2016	032016	electric Crestwood	348.37
Total DPW Pasny			6,439.56
Dreamland Security			
05/12/2016	DSS1647	Security- Will	16,696.69
Total Dreamland Security			16,696.69
Figueroa, Carlos			
05/12/2016	042916	computer supplies	64.99
Total Figueroa, Carlos			64.99
Floyd, James			
05/23/2016	051616	WLA Confrence	40.00
Total Floyd, James			40.00
Full Compass			
05/27/2016	INC00179811	library supplies	291.40
05/27/2016	INC00179827	library supplies	820.13
Total Full Compass			1,111.53
GovConnection			
05/12/2016	53721296	cartridges	350.74
05/12/2016	53721295	cartridges	509.93
05/12/2016	53692269	computer supplies	41.49
05/12/2016	53700286	Adobe 12 monthsubscription	2,129.50
05/12/2016	53685041	computer supplies	109.41
05/23/2016	53729491	library supplies	728.72
05/23/2016	53725108	library supplies	433.58
05/23/2016	53733012	library supplies	273.72
05/23/2016	53728907	library supplies	53.64
05/23/2016	53733075	library supplies	183.02
05/27/2016	53749507	library supplies	797.22
05/27/2016	53741373	library supplies	59.72
05/27/2016	53757876	library supplies	766.22
05/27/2016	53761694	library supplies	99.84
05/27/2016	53761902	computer equipment	513.06
Total GovConnection			7,049.81
Greco, Amalia			
05/12/2016	050516	Cinco de Mayo Cooking Class	150.00
Total Greco, Amalia			150.00
Gruppuso			
05/12/2016	16-142	repairs	1,234.00
05/12/2016	16-124	repairs -Will	579.00
Total Gruppuso			1,813.00
Kitt, Sandra			
05/12/2016	041416	program -Creative Life	50.00
Total Kitt, Sandra			50.00
Library Development SolutionsAlan Burger			
05/23/2016	YPL2016-2	2nd payment	7,667.00

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YONKERS PUBLIC LIBRARY BILL LIST - OPERATING ACCOUNT May 2016

Date	Num	Memo	Amount
Total Library Development SolutionsAlan Burger			7,667.00
Mango Languages			
05/27/2016	L11254	subscription	13,330.30
Total Mango Languages			13,330.30
New York Library Association			
05/12/2016	6426	membership- Falcone	132.00
Total New York Library Association			132.00
Norman, Miriam			
05/12/2016	30	knitting instruction 4/5-26/16	75.00
Total Norman, Miriam			75.00
Office Products Central			
05/27/2016	110113	library supplies	600.66
05/27/2016	110126	library supplies	195.93
Total Office Products Central			796.59
Petryczka ,Ethel			
05/12/2016	042916	programs	66.87
Total Petryczka ,Ethel			66.87
Proquest			
05/27/2016	70403897	subscription- Digital Sanborn	1,675.71
Total Proquest			1,675.71
Quill Corp.			
05/12/2016	5406474	library supplies	294.84
05/12/2016	5310859	library supplies	12.99
05/12/2016	5253541	library supplies	54.38
05/12/2016	5287226	library supplies	179.96
05/23/2016	5630698	library supplies	15.99
05/23/2016	5565098	library supplies	68.71
Total Quill Corp.			626.87
Quis, Barbara			
05/23/2016	051616	reimburse petty cash	214.73
Total Quis, Barbara			214.73
Robison, Mary			
05/27/2016	051016	WLA Confrence 2016	70.00
Total Robison, Mary			70.00
Rodriguez, Nikki			
05/23/2016	1	2 program sessions 5/12/16	300.00
Total Rodriguez, Nikki			300.00
Safeguard Lock & Key			
05/12/2016	2577	Tech Center locks	290.00
05/27/2016	2656	lock/keys	400.00
Total Safeguard Lock & Key			690.00
Schall Hardware			
05/12/2016	13894	supplies	176.51
Total Schall Hardware			176.51
Stanley Convergent			
05/23/2016	13446636	alarm monitoring	707.07
05/23/2016	13444859	alarm monitoring June 2016	623.71
Total Stanley Convergent			1,330.78
Sterling Sanitary Supply			
05/12/2016	A86415	janitorial supplies	810.80
Total Sterling Sanitary Supply			810.80
TabPilot Learning Systems			
05/23/2016	1864	license 1-year	600.00

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 Accrual Basis

**YONKERS PUBLIC LIBRARY
 BILL LIST - OPERATING ACCOUNT
 May 2016**

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
Total TabPilot Learning Systems			600.00
Verizon			
05/12/2016	9147931065may16	phones/alarms	44.20
05/19/2016	9144109274may16	phones/alarms	43.71
Total Verizon			87.91
Verizon Wireless			
05/12/2016	9764294022	cell phones	321.42
05/27/2016	9765199900	cell phones	131.28
Total Verizon Wireless			452.70
WB Mason			
05/12/2016	I34208506	library supplies	134.13
05/12/2016	I34210473	office supplies	659.80
05/12/2016	I34119416	library supplies	507.82
05/23/2016	I34295549	library supplies	344.45
05/23/2016	I34360358	library supplies	193.35
05/27/2016	I34504663	library supplies	62.79
05/27/2016	I34568684	library supplies	105.61
Total WB Mason			2,007.95
Westchester Library System			
05/12/2016	042816	2016 -Webs	500.00
Total Westchester Library System			500.00
Xerox			
05/12/2016	084285786	copier TFW 078519	35.96
05/12/2016	084285782	copier MYP-202212	95.00
Total Xerox			130.96
Yonkers Auto Center			
05/12/2016	2136	Window Repair 2006 Jeep AK2263	356.04
Total Yonkers Auto Center			356.04
TOTAL			156,393.62