

**YONKERS PUBLIC LIBRARY
AGENDA FOR BOARD MEETING
RIVERFRONT LIBRARY
JULY 20, 2016**

MINUTES

[ACTION ITEM]

Approve Minutes of Board Meeting of June 20, 2016.

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

WLS REPORT

PERSONNEL REPORT

[ACTION ITEMS]

Ratify the following appointments:

Travis Pierce, P/T Page, \$9.00/hr., effective 6/18/16
Namrata Panda, P/T Page, \$9.00/hr., effective 6/18/16
Joshua Lebron, P/T Page, \$10.50/hr., effective 6/18/16
Radilsa DeLeon, P/T Page, \$10.50/hr., effective 6/18/16
Christian Pichardo, P/T Page, \$9.00/hr., effective 6/25/16
Ana Gantzer, Librarian I F/T, \$54,014, effective 7/15/16
James Hackett, Clerk IV/Typist, \$58,057, effective 7/15/16
Kimberly Arline, Clerk I, \$36,182, effective 7/15/16

Ratify the attached Part-time employee hourly salary increases, effective 7/30/16.

Acknowledge the following termination:

Harrison Degree, P/T Page, \$9.00/hr., effective 7/2/16

COMMITTEE REPORTS

Finance, Budget & Planning Maron, Arcaro, Jannetti

The following certificates will expire:

8/24/16 Saunders Book Fund, Trustco Bank, 13 Mo. CD, \$74,226.67;
 1.05%

8/24/16 Contributions Account, Trustco Bank, 13 Mo. CD, \$26,272.66;
1.05%

Employee Relations Maron, Buckley

Buildings & Grounds Maron, Touba, Buckley

Fundraising & Development Maron, Arcaro, Jannetti

RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #770

UNFINISHED BUSINESS

NEW BUSINESS.

**NEXT BOARD MEETING DATE: Monday, September 19, 2016, 7:00 p.m.,
Crestwood Library.**

**YONKERS PUBLIC LIBRARY
PART TIME EMPLOYEES - RAISES EFFECTIVE JULY 30, 2016**

PAGES (Clerk)

from \$10.50 to \$ 11.00

ALVAREZ-MARTINEZ, EVENCIO
AMOYAW, ELEANORA
AMOYAW, ERNEST
ASHELEY, ANITA
BANNISTER, FRANCES
BEAN, SHARON
BOLDEN, DEVON
BORRANI, KARINA
CALARI, NICOLINA
CARSON, UNIQUE
CAVORTI, STEPHANIE
CRUZ, EDUARDO
DARCY, CHEYENNE
DEGRACE, ADOLPH
DELEON, RADHALIN
DELEON, RADILSA
EDWARDS, ZAHRA
ESHUN, YAW
FAIN, JENNIFER
FAIN, JESSICA
GIORDANO, DOMENICA
GIORDANO, ELIZABETH
HICKEY, DOUGLAS
KEY, TANYA
LEBRON, JOSHUA
MCMANUS, CARMELA
MONACO, GABRIELLA
MORTON, SAMANTHA
NEWMAN, LINDA
OUSEPH, ANNAMMA
PARKER, JOHN
PERROTTA, ADELINE
QUARTANO, ANNE
RANIOLO, ANTIONETTE
SARRAR, HANADE
SCHOENLANK, ERIN
SCHOENLANK, JANET
SIEGEL, PAMELA
SYED, MASUMA
THOMPSON, GEORGETTE
TROVATO, LUCIA
TUFO, HEATHER
WILLIAMS, SHANIQUA
ZAPATA, VIVIAN

PAGES (Computer)

from \$10.50 to \$11.00

AGUILAR, ODALYS
DEVASAHAYAM-GEETHA KUMARI,
MANOJ
FARRAGHER, KATIE
LAL, INDRA
MIKLYUKOVA, ALEXANDRA
OCANSEY, JAMES
ORTIZ, ELIZABETH
OWUSU, BRANDON
PRASAD, KAVITA
SARRAR, HADIL
SARRAR, MIRAGE Y.
SCOTT, KEITH N.
VISWANADH, VISHNU

CUSTODIAL WORKER

from \$10.50 to \$11.00

D'ANGELO, SANDRA

LIBRARIAN 1

from \$19.30 to \$21.00

ANDREWS, CARL
AZARCON, EMMA
BUSH-BLOOM, SHERRI
DEMURO, LAURA
GRIFFITH, SCOTT
LINDSAY, OPAL BROWN
OGYIRI, DANIEL
PARRIS-HINES, ANJA
ROBERT, MYLES

YONKERS PUBLIC LIBRARY
BOARD MEETING
GRINTON I. WILL BRANCH
June 20, 2016

ATTENDANCE

TRUSTEES:	Nancy Maron Derrick Touba Stephen Jannetti Jim Buckley Gregory Arcaro Hon. Hal B. Greenwald Anietra Guzman-Santana
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Barbara Quis
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	None

The Board meeting began at 7:04 p.m.

Tr. Maron introduced Tr. Greenwald and Tr. Guzman-Santana to the Board members. A tour of the Library branches will be set up at a later date.

MINUTES

On motion of Tr. Arcaro, seconded and carried, the Board approved the Minutes of the Board Meeting of May 26, 2016.

DIRECTOR AND DEPUTY DIRECTOR MANAGEMENT REPORT

Director Falcone advised Board members that Sandy Amoyaw is now Branch Administrator of the Riverfront Library and that Christian Zabriskie is the new Branch Administrator of Grinton I. Will Branch. Tara Somersall is Provisional Librarian III heading up the Children's Department at the Riverfront Library. Ethel Petryczka has transferred from the Riverfront Library to the Children's Department at Grinton I. Will Branch.

Director Falcone said that a community meeting with Mr. Russell Davidson, the architect for the Grinton I. Will façade project, is planned for July 6, 2016, 7:00 p.m. at the Grinton I. Will Branch. He said that the architects believe this project will go out to bid by late July.

Director Falcone informed Board members that the COY budget was approved by the City Council on June 9, 2016. The Library's appropriation was unchanged from the amount that appeared in the Mayor's budget.

On June 8, 2016 Library staff, YPL trustees and consultants met to continue work on the Strategic Plan. Consultants Leslie and Alan Burger focused on the development of the strategic planning document, mission statement, and vision statement. Drafts of these documents based on the discussions will be sent to committee members and trustees for review.

Director Falcone advised the Trustees that the staff at all three branches are working hard to prepare creative programs for the summer. In cooperation with the Yonkers Public School district, shelves are being stocked with books from the summer reading lists.

Deputy Director Thaler told Board members that the Healthy Yonkers Initiative will be hosting an Active Shooter training presented by the Yonkers Police Department, and that YPL staff have been invited to attend. Another meeting can be arranged upon review of the staff's schedules.

UNION REPRESENTATIVE'S REPORT - None

WLS REPORT

Director Falcone advised the Board members that in order to accommodate their staff's growing needs, WLS is in the process of moving their headquarters to another location.

PERSONNEL REPORT

On motion of Tr. Touba, seconded and unanimously carried, the Board ratified the following appointments:

Unique Carson, P/T Page, \$10.50/hr., effective 5/21/16

Tara Somersall, Librarian III, Provisional, \$71,097, eff. 6/6/16

Christian Zabriskie, Librarian IV-Br. Admin., \$82,604, eff. 6/7/16

Ana Gantzer, P/T Librarian I, \$19.30/hr., eff. 6/4/16

Karina Borrani, P/T Page, \$10.50/hr., effective 6/11/16

The Board acknowledged the following terminations:

Jetaime Vazquez, P/T Page, \$9.00/hr., effective 6/11/16

Rose Hatem, P/T Page, \$9.00/hr., effective 6/11/16

COMMITTEE REPORTS

Finance, Budget & Planning: Maron, Arcaro, Jannetti

Employee Relations: Maron, Buckley

Buildings & Grounds: Maron, Touba, Buckley

Fundraising & Development: Maron, Arcaro, Jannetti

Tr. Maron gave a committees overview to Tr. Greenwald and Tr. Guzman-Santana, inviting them to decide on which committee(s) they would like to participate.

PAYMENT OF BILLS

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #769.

UNFINISHED BUSINESS - None

NEW BUSINESS

Director Falcone told the Board members that strategic planning meetings are being targeted for mid-July through August.

NEXT BOARD MEETING DATE - Wednesday, July 20, 2016, 7:00 p.m.,
Riverfront Library.

The Board meeting was adjourned at 8:30 p.m.

Edward Falcone
Library Director & Secretary

JOINT MANAGEMENT REPORT
JULY 2016

An informational meeting was held at the Will Branch on July 6th to review plans for the façade project. Architect Russell Davidson was on hand to facilitate the discussion. Turnout was low, but those who attended seemed quite pleased with the direction the project was taking. We are still anticipating a July bid date, but we will have updated information on that at the Board meeting.

We received some unexpected news from Finance this week: the remaining funds in the capital budget that we were counting on to pay for Tech Central and other projects (\$109,000) was taken from our account in a sweep of older bond sales. We could have encumbered the funds had we know about this months ago, but YPL was inadvertently left off the invitee list when a meeting on this subject was called.

We are happy to note that circulation of library materials has been up every month so far this year, and overall circulation for 2016 is up 6.5%. The increase is not distributed evenly or consistently, making it likely that several factors are in play.

Our wired and wireless networks are heavily used by our patrons, and lately we have been reaching the limits of some of our services. We recently upgraded the YPL network pipe at the Will Branch from 10 MB service to 50 MB, and IT Manager Carlos Figueroa reports greatly-improved speeds that have been noticed and appreciated by the patrons there. We have begun talks with WLS to discuss options for improving their networks, and there are some promising developments on the horizon.

Our summer programming has begun in earnest. Summer Reading kick-off events for kids and teens took place the last week of June at Riverfront, Will and Crestwood. Riverfront also hosted its 14th Annual Teen Talent Show the same week. All three branches are abuzz with fun and exciting programs for all ages. The JCY/Westchester Community Partners Summer Reading Buddies program started its 6-week run on July 5th and is on track to break past attendance records.

On June 23, Detectives Robert Montalvo and Kelly Pilot presented an "Active Shooter" training session at a meeting of the Healthy Yonkers Initiative. HYI was gracious enough to extend an invitation to our staff to attend the training. 10 staff members attended, and supplemental materials were distributed via email to those who couldn't attend. The detectives said that they would be happy to come present again to the entire staff in the fall.

MEETINGS ATTENDED THIS PERIOD

6/21	Susan	CFR Networking Breakfast, Westchester County Association
	Susan	Christopher St. Lawrence, 87 Nepperhan
	Susan	Yonkers Thrives meeting, WCC
6/23	Susan	Healthy Yonkers Initiative with Active Shooter Training, Riverfront
	Susan	Francine Vernon, Riverfront
6/23-28	Ed	American Library Association Conference, Orlando
6/24	Susan	Yonkers On The Move Recognition, Parks Department
	Susan	Teen Talent Show, Riverfront
6/27	Susan	Reading Buddies Orientation, Riverfront
	Susan	Will and Crestwood branch visits
6/28	Susan	Community Planning Council, Riverfront
7/5	Ed	WLS visit
	Susan	Christian Zabriskie, Will
7/6	Ed & Susan	Façade public meeting, Will
7/7	Susan	Thursday Lunch Club
7/11	Susan	Riverfront security service review
7/14	Ed & Susan	Vendor demo: Collection HQ
7/14	Ed & Susan	Thursday Lunch Club
	Ed & Susan	Corporate Fun Run, SUNY Purchase

YONKERS PUBLIC LIBRARY

CIRCULATION STATISTICS

June 2016

	<u>2015</u>	<u>2016</u>		
Days of Service	29	30		
			<u>Dev.</u>	<u>%</u>
RIVERFRONT LIBRARY				
Adult	13,317	14,715	1,398	
Children's	5,101	5,491	390	
Total Riverfront Circulation	18,418	20,206	1,788	9.71%
 GRINTON I. WILL BRANCH				
Adult	25,687	25,164	(523)	
Children's	12,740	11,692	(1,048)	
Total Will Circulation	38,427	36,856	(1,571)	-4.09%
 CRESTWOOD BRANCH				
Adult	3,010	3,089	79	
Children's	909	1,183	274	
Total Crestwood Circulation	3,919	4,272	353	9.01%
 E-Content (All Branches)	5,557	6,195		
TOTAL CIRCULATION				
Total Current Month	66,539	67,529	990	1.49%
Total Previous Months	<u>323,600</u>	<u>347,874</u>	<u>24,274</u>	<u>7.50%</u>
Total Year to Date	390,139	415,403	25,264	6.48%

YONKERS PUBLIC LIBRARY

PERSONNEL REPORT JULY 1, 2016

<u>Element Number & Category</u>	<u>Total # of Positions</u>	<u>Positions Filled</u>	<u>Positions Vacant</u>
<u>7410 Administration</u>			
Professional	2	2	0
Clerical	10	7	3
<u>7411 Technical Processing</u>			
	4	3	1
<u>7412/13 Maintenance</u>			
	16	16	0
<u>7412/13/14 Public Service</u>			
Professional	39	32	7
Clerical	<u>35</u>	<u>30</u>	<u>5</u>
TOTAL	106	90	16



Edward Falcone
Library Director

**Yonkers Public Library
Riverfront Branch
ACTIVITIES REPORT - JUNE**

REGULAR LIBRARY PROGRAMS

Date(s)	Program	Type	Attendance
June	Literacy Solutions NY: Tutors	A	90
June	Literacy Solutions NY: Learning Center Use	A	74
5 sessions	Literacy Solutions NY: Basic Classes	A	78
3 sessions	Literacy Solutions NY: Intermediate Classes	A	38
1 session	Literacy Solutions NY: Citizenship Classes	A	12
June	Read Away Your Fines	A	92
6/1	Riverfront Book Club	A	10
6/1	Yonkers Re-Entry	A	20
14 sessions	TASC Connect	A	44
6/3	On Your Own...Seniors Staying Independent	A	6
6/5	Classical Indian Dance	A	50
6/7, 21, 28	Knitting & Crocheting Workshop	A	49
5 sessions	Job Search Coach	A	55
6/11	Sew Amazing!	A	9
6/12	Movie: Where to Invade Next	A	25
6/14	Hudson River Museum Docent Outreach	A	36
6/19	Movie: Creed	A	40
6/20	Solutions Not Suspensions	A	26
6/23	Hudson Valley Blood Services Blood Drive	A	52
6/26	Movie: Concussion	A	15
6/27	Books Before Bedtime: Battle Hymn of the Tiger Mother by Amy Chua	A	5
6/29	Eat Smart New York	A	6
June	Read Away Your Fines	Y/A	17
6/7	Tech Tuesdays: 3D Printing	Y/A	2
4 sessions	Teen Talent Show Rehearsals	Y/A	73
6/13	Math Tutoring	Y/A	2
6/16	On Your Mark, Get Set, Goals!	Y/A	14
6/23	Money Matters!	Y/A	22
6/24	14th Annual Yonkers Future Stars Teen Talent Show	Y/A	300
6/28	Teen Summer Kick-Off Party	Y/A	145
6/28	Word Wednesday	Y/A	4
6/30	Gaming Thursdays	Y/A	7
4 sessions	Picture Book Time	JUV	36
4 sessions	Toddler Time	JUV	105
4 sessions	Babies and Books	JUV	68
6/29	Summer Reading Kick-Off Celebration: Big Top Circus	JUV	187

CLASS VISITS

Date(s)	Program	Internal/External	Type	Attendance
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HOMEWORK HELPER

Date(s)	Type	Attendance
7 sessions	JUV	45

NUMBER OF LIBRARY PROGRAMS:

80

ATTENDANCE AT LIBRARY PROGRAMS:

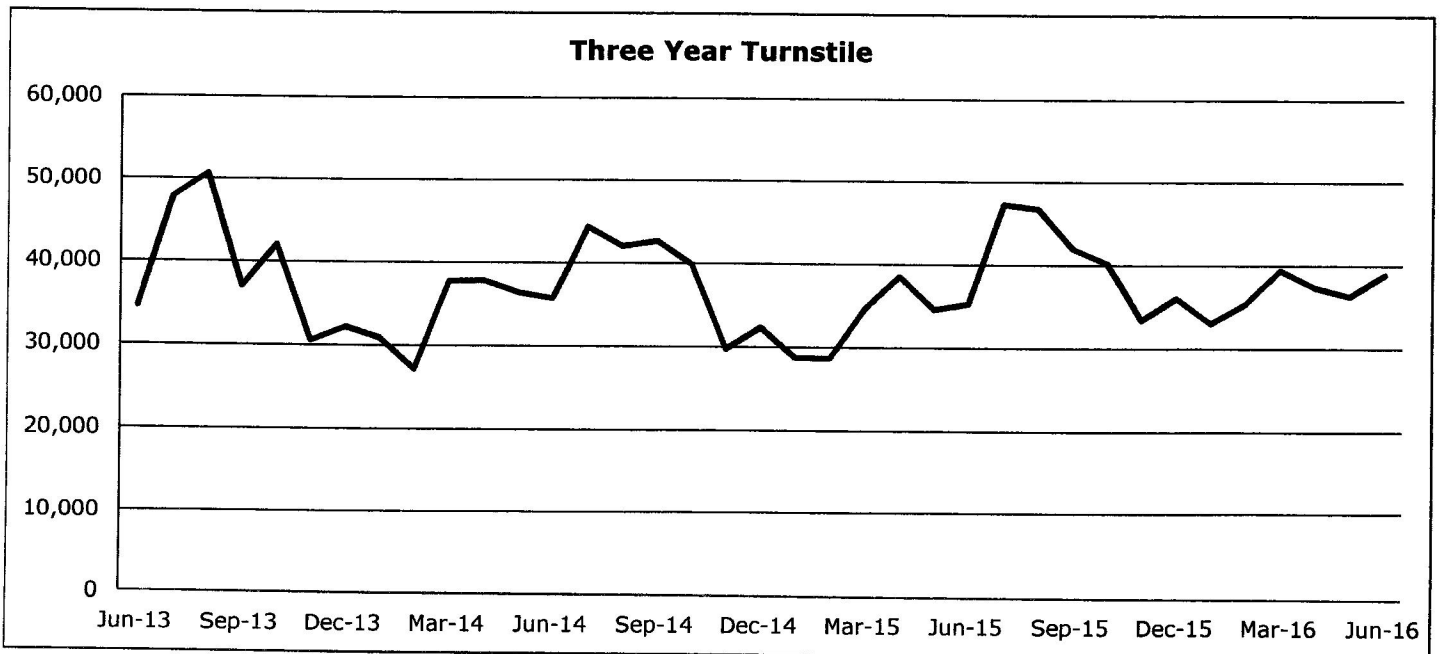
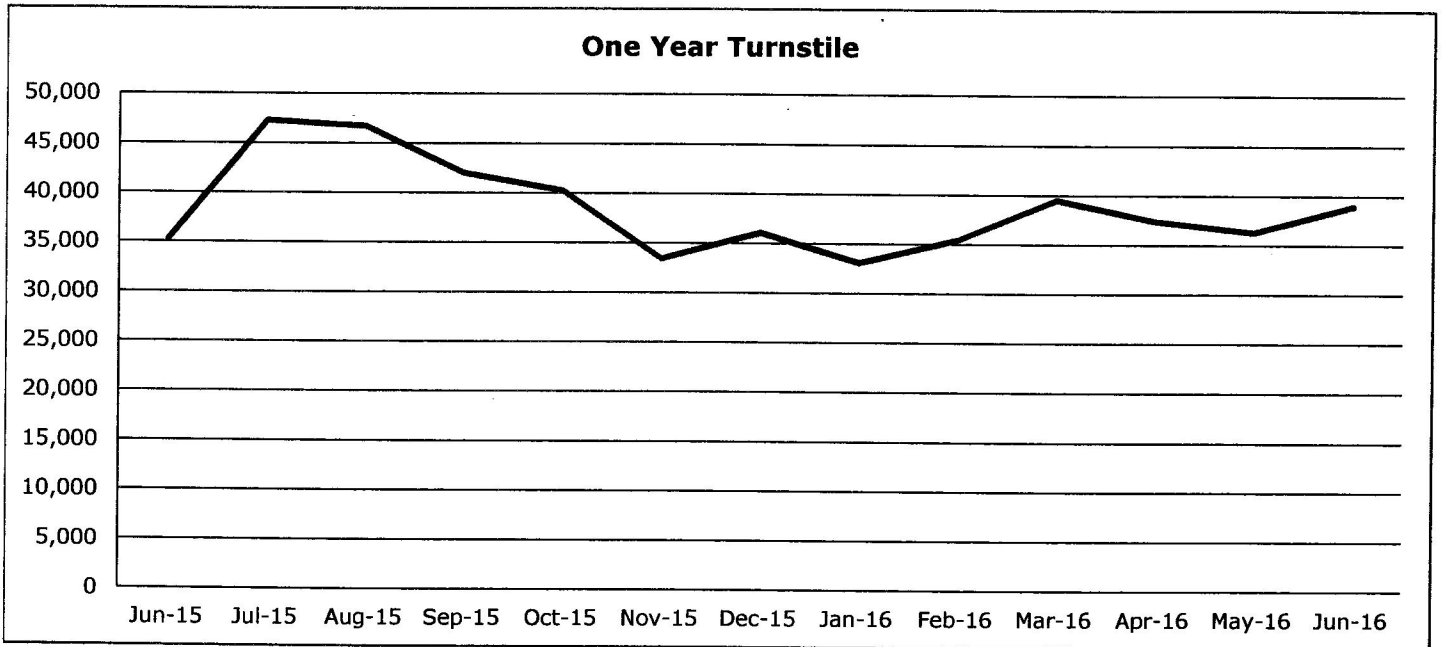
1,859

Room	# Events	Hours	Utilization
Arts & Crafts Room	16	32.00	11.35%
Auditorium	12	45.00	15.96%
Auditorium and Event Space	12	41.00	14.54%
Board Room	22	63.75	22.61%
Community Room A	15	51.50	18.26%
Community Room A & B	11	36.50	12.94%
Community Room B	7	22.00	7.80%
Event Space	3	22.00	7.80%
Learning Lab	33	51.50	18.26%
Maker Lab	1	2.25	0.80%
Media Lab	0	0.00	0.00%
Riverfront Art Gallery	0	0.00	0.00%
Room 1	6	11.50	4.08%
Room 2B	23	71.50	25.35%
Room 3	5	7.50	2.66%
Room 4A	0	0.00	0.00%
Room 4B	24	54.75	19.41%
Small People's Place	15	12.50	4.43%
Table Space 1	30	114.00	40.43%
Tech Central	5	17.50	6.21%
Third Floor Computer Lab	7	18.00	6.38%
Yonkers Room	19	61.00	21.63%
Young Adult Room	11	31.25	11.08%

Events reflects reservations, not actual usage
Hours includes regular library hours and overtime

Electronic Use Count

	<u>Count</u>
PC Sign Up	14,631
26 English-speaking Computer Classes	124
10 Spanish-speaking Computer Classes	36
TOTAL ELECTRONIC USE COUNT:	14,791
RIVERFRONT LIBRARY TURNSTILE COUNT:	38,901



NON-LIBRARY PROGRAMS

Date(s)	Program	Attendance	Fee
6/1	Westchester Disabled On the Move Pedestrian Safety Presentation	42	
6/1	Westchester Rent Guidelines Board Public Hearing	25	
6/1, 2, 3, 4	New York All-Stars Rehearsals & Performance: Lion King Kids	890	\$3,624.32
6/2	Yonkers On the Move	9	
6/2	YPS Early Childhood Education: Summer Reading Workshop	25	
6/2, 9, 16	Girl Scouts Heart of the Hudson: A Taste of Girl Scouting	35	
5 sessions	Holmes Ministry: Bible Study	31	
6/3, 17	Westchester Disabled On the Move VESID Orientation	36	
6/4	Westchester Black Democrats	17	
6/4	Predestined for Purpose Bible Class	6	
6/4	Image for the College Life Magazine Meeting	9	
6/5	Yonkers Millenium Lions Club Officers Installation	35	
6/6, 7, 9	YPS-YFT Negotiations	75	
6/6	CLUSTER Board Meeting & Reception	19	
6/6	Israelite Church of God in Jesus Christ: Revealing the Twelve Tribes of Israel	14	
6/7	New York Rising Community Reconstruction Program	11	
5 sessions	Yonkers Coalition for Youth	104	
6/7, 28	Liga de Yonkers Soccer League Meeting	18	
6/8	American Cancer Society Relay for Life	20	
6/8	Community Voices Heard	36	
6/9	Westchester Jewish Community Services: ACS End of Term Ceremony	65	
6/9	First Ward Meeting	5	
6/9	Annual Yonkers Public Schools Student Art Show Reception	162	
6/10, 14	YPS Scholastic Academy Graduation & Rehearsal	437	
6/12	Mary J. Blige Center for Women: Parent Appreciation Picnic	75	
6/13	Yonkers Partners in Education Higher Education Task Force Meeting	13	
6/13	Yonkers LGBTQ Advisory Board Meeting	7	
6/14	CLUSTER Diversity/Harassment Training	38	
6/15	Yonkers IDA Scholarship Awards Presentation	300	
6/16	Relative Caregivers Support Group	16	
6/18	National Association of Hispanic Nurses Health Fair	75	
6/18	Women's Civic Club of Nepperhan	20	
6/18	Christian Women Fellowship Discussion & Craft Group	13	
6/18	Chi Eta Phi New Member Info Session	6	
6/18	Youth Center for Excellence: Money 101: Blueprint for Financial Success	12	
6/20	Sister to Sister International STEM Camp Orientation	40	
6/21	Martin Luther King Jr. Middle School Graduation	198	
6/21	Local 628 Firefighter Meeting	11	
6/21	CLUSTER Summer Camp Orientation	90	
6/22, 23	Groundwork Hudson Valley Staff Training	28	
6/22	City of Yonkers Civil Service Spanish Proficiency Exam	9	
6/22	NYS Public Service Commission: Con Ed Rate Increase Public Hearing	6	
6/23	Healthy Yonkers Initiative Quarterly Meeting	15	
6/23	Andrus Community Services Healthy Families: Father's Day Celebration	60	
6/23	SCORE Free Small Business Workshop: Using Quickbooks	15	
6/25	Sister to Sister International Board Meeting	9	
6/27	STARTALK Profeessional Development Workshop for Hindi Instructors	9	
6/27	Reading Buddies Volunteer Orientation	66	
6/27, 28, 29	Sister to Sister International STEM Camp	78	
6/27	Yonkers Employment Center Summer Youth Orientation	86	
6/28	Community Planning Council Board Meeting	14	
6/28	Liga de Yonkers Soccer League Meeting	9	
6/29	Phoenix 4 Life: It's OK to use the D word: Death, it's about Life after all	16	
6/29	Family Services Society of Yonkers: End of School Celebration	52	
6/29	Family Ties: Y.O.U. University	22	
6/30	Institute of Reading Development: Fordham University Summer Reading	37	
6/30	Westchester Dept. of Social Services: Family Success Day	260	

ATTENDANCE AT NON-LIBRARY PROGRAMS:

3,831

GRAND TOTAL PROGRAM ATTENDANCE

5,600

**Yonkers Public Library
Grinton I. Will Branch
Activities Report - June 2016**

REGULAR LIBRARY PROGRAMS

Date(s)	Program	Type	Attendance
6/1,8,15 & 22	Chess Club	Juv	2
6/7	Father's Day Craft	Juv	25
6/9	Reading Pals	Juv	10
6/11 & 25	Saturday Storytime	Juv	24
6/13	Flag Day Story & Craft	Juv	30
6/29	Summer Reading Kickoff -Circus Program	Juv	286
6/2,7,9,14,16,21, 23 28 & 30	Senior Information Center	Adult	12
6/3 & 17	Let's Get Together Just for the Fun of It	Adult	14
6/5	Friends of YPL-An Afternoon of Latin Jazz	Adult	100
6/6 & 20	Sing Memorable Songs with Michael	Adult	100
6/7	Art Film Series: <i>Amour Fou</i>	Adult	34
6/7,14,21, & 28	Knit & Crochet Club	Adult	32
6/8 & 22	WEBS Career Counseling	Adult	8
6/9,16,23 & 30	Bridge Club	Adult	64
6/12	Friends of YPL-An Afternoon of Beethoven	Adult	80
6/15	James Bond Series	Adult	28
6/28	Will Book Discussion with Laurie Antash	Adult	25
6/1,8,15,22 & 29	Button Making	YA	9
6/1,3,8,10,15,17, 22 & 29	Read Your Fines Away	YA	14
6/3,10,17 & 24	Discover the Library	YA	5
6/6,13,20 & 27	Monday Board Game Challenge	YA	8
6/7,14,21 & 28	Tuesday Game Challenge	YA	7
6/11	Teen Cinema	YA	25
6/18	Teen Advisory Group	YA	7
6/24	Summer Reading Kickoff Party	YA	47
22 Sessions	Electronic Games	YA	170
22 Sessions	YA Groups eg. AHRC, Another Step, Day Break	YA	588

CLASS VISITS

Date(s)	Program	Type	Attendance

OUTREACH

Date(s)	Program	Type	Attendance
6/10	Siragusa	Juv	60
6/13	PS 32	Juv	60
6/11 & 12	Barnes & Noble Book Fair	Juv	155

HOMEWORK HELPER

6 Sessions		Juv	32
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NUMBER OF LIBRARY PROGRAMS:

120

ATTENDANCE AT LIBRARY PROGRAMS:

2,061

NON-LIBRARY PROGRAMS

Date(s)	Program	Attendance	Fee
6/1 & 14	Board of Elections	325	
6/1	Hispanic Nurse's Association	15	
6/4	NACA	400	
6/4 & 15	Crestwood Association	10	
6/6 & 11	Roosevelt High School	300	
6/6	Writers' Workshop	10	
6/6	Girl Scouts of America	15	
6/7,8,9 & 10	Rising Stars	250	
6/7	Webster Bank	5	
6/7	ASAP Mortgage Co.	10	
6/8	Toastmaster's	6	
6/8	Lindsay Baker Book Discussion	4	
6/9	Sister to Sister	20	
6/13	Youth Theater	50	\$250
6/14	National Letter Carriers	55	
6/14	Yonkers Historical Society	10	
6/16	City of Yonkers Office of the Mayor	15	
6/17	PS 5 Board of Ed	100	
6/17	Montefiore-Diabetes Workshop	3	
6/18	India Center of Siriam	75	
6/20	NYS Troopers	15	\$105
6/20,21 & 22	Empire Real Estate	15	
6/20	Cross Street Condo	16	
6/21	Sunny Brooke Gardens	36	\$50
6/21	Board of Ed-PS 29	325	
6/22	Board of Ed-DiChiara School	350	
6/23	1523 Central Avenue Association	45	
6/23	Assemblymember Shelley Mayer	20	
6/23	Benchmark Realty	30	
6/24	Yonkers Police Department	325	
6/25	Empire Safety Driving Program	40	\$50
6/27	Bronxville Paranormal Society	5	
6/28	City of Yonkers Municipal Housing	30	
6/29	Fordham Reading Program	50	
6/30	Westchester Program & Design	30	
21 Sessions	Senior Center-Yonkers Parks Dept	475	
21 Sessions	Pre School Program-Yonkers Parks Dept	525	

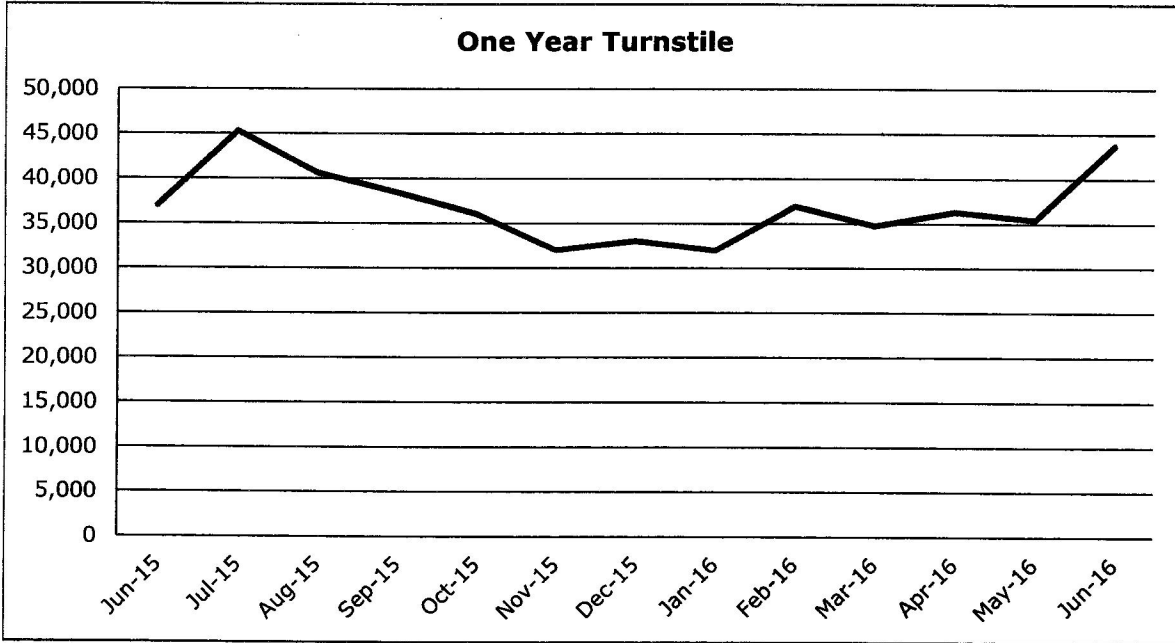
ATTENDANCE AT NON-LIBRARY PROGRAMS: 4,010

GRAND TOTAL PROGRAM ATTENDANCE 6,071

PC Sign Up 6,903
 17 computer classes 130

TOTAL ELECTRONIC USE COUNT: 7,033

Will Library Turnstile Count 43,713



Room	Hours	Utilization
Auditorium	193.75	64.58%
Children's Room	8	2.67%
Meeting Room	53.5	17.83%
Projection Room	101	33.67%
Sen. Flynn Room	45.75	15.25%
Story Room	29.5	9.83%

Events reflects reservations, not actual usage
 Hours includes regular library hours and overtime

**Yonkers Public Library
Crestwood Branch
ACTIVITIES REPORT - JUNE 2016**

REGULAR LIBRARY PROGRAMS

<u>Date(s)</u>	<u>Program</u>	<u>Type</u>	<u>Attendance</u>
9 sessions	Tech Drop-In	A	31
2 sessions	Sing Along with Michael	A	23
4 sessions	News & Brews	A	86
3 sessions	PC Cruzin'	A	11
1 session	Smart Seniors/Smart Investors	A	19
1 session	AudioBooks Drop-In Demo	A	29
2 sessions	Color @Crestwood	A	16
1 session	Wheel of Info	A	49
1 session	Crestwood Book Club	A	14
2 sessions	Bronx Center Visits	A	19
1 session	Relax With Reiki	A	11
1 session	Father's Day Story & Craft	JUV	12
1 session	Pawsitive Tails	JUV	20
4 sessions	Kids Chess Club	JUV	37
1 session	On Your Mark, Get Set, Go! Sports Shorts Science	JUV	36
1 session	On Your Mark, Get Set, READ! With Sadie the Therapy Cat	JUV	26
1 session	Children's Summer Reading Kick-Off	JUV	150
1 session	Pajama Storytime	JUV	10
8 sessions	Music & Merriment (9:30 & 11am)	JUV	426
4 sessions	Crestwood Cinema	JUV	14
1 session	Teen Readers: Book Group	YA	3
1 session	Teen Summer Reading Kick-Off Party	YA	17
3 sessions	Teen Tuesdays	YA	13
1 session	Book Buzz	YA	22
1 session	VOLUNTEENS	YA	6

HOMEWORK HELPER

<u>Date(s)</u>	<u>Type</u>	<u>Attendance</u>
N/A		N/A

NUMBER OF LIBRARY PROGRAMS:

56

ATTENDANCE AT LIBRARY PROGRAMS:

1,100

NON-LIBRARY PROGRAMS

<u>Date(s)</u>	<u>Program</u>	<u>Attendance</u>	<u>Fee</u>
8 sessions	Parks Dept. Senior Group #16	97	N/A
6/30	Crestwood Friends of the Library Board Meeting	5	N/A
6/21	Brandeis Book Club	3	N/A
2 sessions	WEBS 50 +	9	N/A

ATTENDANCE AT NON-LIBRARY PROGRAMS:

114

GRAND TOTAL PROGRAM ATTENDANCE

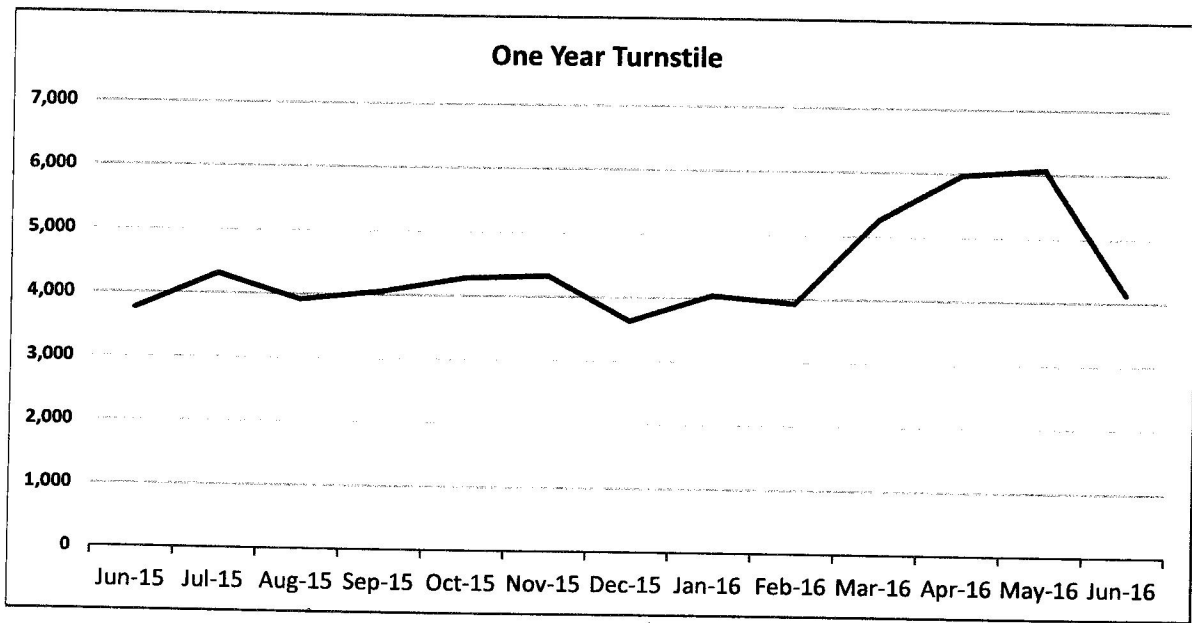
1,214

Electronic Use Count

	<u>Count</u>
PC Sign Up	320
14 Computer Events- Classes/workshops/drop-ins/help	120

TOTAL ELECTRONIC USE COUNT: 440

CRESTWOOD LIBRARY TURNSTILE COUNT: 4,128



Room	# Events	Hours	Utilization
Adult Computer Area	13	20	8.77%
Children's Room	36	63	27.63%
Reading Room	13	27	11.84%
Teen Corner	4	6	2.63%

Events reflects reservations, not actual usage
 Hours includes regular library hours and overtime

BOOK STOCK

For the Month of JUNE 2016

RIVERFRONT LIBRARY	2016	2015
Number of volumes at end of previous month	157,591	
Number of volumes added this month	748	
TOTAL	158,339	
Number of volumes lost/withdrawn this month	212	
TOTAL VOLUMES RIVERFRONT LIBRARY	158,127	153,740

GRINTON I. WILL BRANCH		
Number of volumes at end of previous month	154,507	
Number of volumes added this month	838	
TOTAL	155,345	
Number of volumes lost/withdrawn this month	780	
TOTAL VOLUMES GRINTON I. WILL BRANCH	154,565	156,991

CRESTWOOD BRANCH		
Number of volumes at end of previous month	21,207	
Number of volumes added this month	15	
TOTAL	21,222	
Number of volumes lost/withdrawn this month	291	
TOTAL CRESTWOOD BRANCH	20,931	26,618

TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY	333,623	337,359
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Yonkers Public Library

Bill List June 2016

<u>Vendor Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
CAPITAL FUNDS			
AMAZON.COM	MATERIALS	6/22/2016	3,170.77
BAKER & TAYLOR	MATERIALS	6/22/2016	24,960.21
BAKER & TAYLOR	MATERIALS	6/13/2016	26,218.92
CEREBELLUM	MATERIALS	6/29/2016	56.74
CEREBELLUM	MATERIALS	6/17/2016	546.96
DON JOHNSTON	MATERIALS	6/29/2016	190.74
EBSCO	MATERIALS	6/22/2016	128.10
GALE/CENGAGE	MATERIALS	6/13/2016	23.20
GALE/CENGAGE	MATERIALS	6/22/2016	92.77
GALE/CENGAGE	MATERIALS	6/13/2016	10,202.00
MIDWEST TAPE	MATERIALS	6/29/2016	11.18
MIDWEST TAPE	MATERIALS	6/22/2016	15.99
MIDWEST TAPE	MATERIALS	6/13/2016	19.90
MIDWEST TAPE	MATERIALS	6/3/2016	20.78
MIDWEST TAPE	MATERIALS	6/17/2016	39.19
MIDWEST TAPE	MATERIALS	6/29/2016	45.98
MIDWEST TAPE	MATERIALS	6/3/2016	91.13
MIDWEST TAPE	MATERIALS	6/17/2016	223.92
MIDWEST TAPE	MATERIALS	6/13/2016	261.90
NA PUBLISHING	MATERIALS	6/29/2016	668.75
R & B ENTERPRISES	TECH CENTER	6/3/2016	103,890.65
RECORDED BOOKS	MATERIALS	6/13/2016	41.60
ROOS, JOANNE	MATERIALS	6/3/2016	27.90
ROSEN PUBLISHING	MATERIALS	6/3/2016	369.40
SLM DISTRIBUTION CO.	MATERIALS	6/17/2016	13.45
THE BILINGUAL PUBLICATIONS, CO.	MATERIALS	6/3/2016	17.36
THE BILINGUAL PUBLICATIONS, CO.	MATERIALS	6/3/2016	19.16
THE BILINGUAL PUBLICATIONS, CO.	MATERIALS	6/3/2016	35.32
THE BILINGUAL PUBLICATIONS, CO.	MATERIALS	6/3/2016	92.28
THE BILINGUAL PUBLICATIONS, CO.	MATERIALS	6/3/2016	185.32
WORLD BOOK INC.	MATERIALS	6/17/2016	899.00
TOTAL			172,580.57

Vendor Name	Description	Date	Amount
CONTRIBUTIONS FUNDS			
ALPERSON PARTY RENTALS	GALA-RENTALS (TABLE, ETC.)	6/6/2016	588.41
AMARA VALERIO	TALENT SHOW 2ND PLACE	6/27/2016	500.00
BELLA VISTA DELI	STRATEGIC PLANNING MTG	6/13/2016	140.25
BELLA VISTA DELI	BD MEETING DINNER 6/21	6/27/2016	200.00
CALVERT, CLAYTON	ART INSTALLATION	6/13/2016	150.00
GOVCONNECTION, INC.	TONER	6/13/2016	2,443.62
KRISTIAN KIRKLAND	TALENT SHOW 1ST PLACE	6/27/2016	1,000.00
MARC ANTHONY HAMILTON	TALENT SHOW 4TH PLACE	6/27/2016	100.00
NAHJIA KERSHAW	TALENT SHOW 3RD PLACE	6/27/2016	250.00
PERELMAN, LUIS	PASSPORT TO YONKERS	6/13/2016	500.00
S & S WORLDWIDE, INC.	CRESTWOOD MINI GRANT	6/20/2016	323.68
SIEGAL, MARTIN	HOMEWORK HELPER	6/13/2016	337.50
SIEGAL, MARTIN	HOMEWORK HELPER	6/6/2016	750.00
TILSON, ANDREA	HOMEWORK HELPER	6/20/2016	287.50
TILSON, ANDREA	HOMEWORK HELPER	6/6/2016	462.50
TOTAL			8,033.46
TRUST FUNDS			
BAKER & TAYLOR	MATERIALS	6/13/2016	32.32
TOTAL			32.32

YONKERS PUBLIC LIBRARY
BILL LIST - OPERATING ACCOUNT
 June 2016

Date	Num	Memo	Amount
A & A Industrial			
06/24/2016	2091	flagpole service	410.00
Total A & A Industrial			410.00
Abbey Ice			
06/16/2016	13476	spring water	144.00
06/17/2016	13478	spring water	72.50
06/17/2016	157534	spring water	88.50
06/17/2016	157562	spring water	47.25
06/24/2016	14494	spring water	92.00
06/24/2016	14497	spring water	27.00
06/24/2016	14496	spring water	40.00
06/24/2016	12773	spring water	22.13
Total Abbey Ice			533.38
All Safe Fire Protection			
06/29/2016	36934-PM	Crestwood Service	436.50
Total All Safe Fire Protection			436.50
American Express			
06/15/2016	6-76005May16	library supplies	817.22
06/29/2016	6-76005June16	office suppliwes	466.16
Total American Express			1,283.38
American Paper Supply (APP)			
06/03/2016	J1106444	office supplies	84.06
Total American Paper Supply (APP)			84.06
Bell Office Furniture			
06/24/2016	11234	tech room	527.75
06/27/2016	11233	Tech Room	412.07
Total Bell Office Furniture			939.82
Best Buy			
06/29/2016	2319212	library supplies	59.99
Total Best Buy			59.99
Brodart			
06/03/2016	437228	library supplies	53.38
06/29/2016	439829	library supplies	1,615.77
Total Brodart			1,669.15
Cablevision Lightpath			
06/17/2016	19984110	internet	5,331.08
06/17/2016	19982073	phones	3,546.45
Total Cablevision Lightpath			8,877.53
Cablevision Optimum			
06/03/2016	07803-550279May16	phones	124.85
06/15/2016	07803544469June16	TV Boxes	12.18
06/17/2016	07803065546Jun16	TV Boxes	6.09
06/29/2016	07803550279Jun16	Crestwood	124.85
Total Cablevision Optimum			267.97
Citadel Pest Control			
06/03/2016	2810	pest control	191.10
06/03/2016	2810	pest control	8.90
06/29/2016	2837	pest control	200.00
Total Citadel Pest Control			400.00
City Of Yonkers			
06/02/2016	060116	Riverfront rent June 2016	66,666.67
Total City Of Yonkers			66,666.67
Con Edison			
06/17/2016	59092142173100Jun16	Gas- Will	36.48
Total Con Edison			36.48

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 Accrual Basis

YONKERS PUBLIC LIBRARY
BILL LIST - OPERATING ACCOUNT
 June 2016

Date	Num	Memo	Amount
Constructive Playthings (US Toys)			
06/16/2016	5147664900	library supplies	778.49
Total Constructive Playthings (US Toys)			778.49
Crown Janitorial			
06/03/2016	361969-3	janitorial supplies	31.83
06/03/2016	361969-3	janitorial supplies	11.01
06/03/2016	362833-1	wet-dry vac	279.86
06/03/2016	362833-1	wet-dry vac	122.86
06/16/2016	363560-1	janitorial supplies	1,513.54
Total Crown Janitorial			1,959.10
Demco			
06/16/2016	5884787	library supplies	467.00
06/17/2016	5887864	library supplies	4,319.32
Total Demco			4,786.32
Displays2Go			
06/16/2016	IN-1897009	library supplies	804.70
Total Displays2Go			804.70
DPW Pasny			
06/16/2016	042016	Electric- Will	8,042.99
06/16/2016	042016	Electric- Crestwood	480.57
Total DPW Pasny			8,523.56
ECA Electri Cable Assemblies			
06/24/2016	144369	power outlets for tables	5,128.69
Total ECA Electri Cable Assemblies			5,128.69
Fia, Yaw			
06/24/2016	061716	WLA confrence	70.00
Total Fia, Yaw			70.00
Gale			
06/16/2016	58094852	library materials	2,689.84
06/16/2016	58094852	library materials	5.54
Total Gale			2,695.38
Global Equipment Co.			
06/29/2016	109634905	library supplies	4,875.00
Total Global Equipment Co.			4,875.00
GovConnection			
06/03/2016	53769948	cartridges	1,387.93
06/03/2016	53774025	cputer supplies	1,168.95
06/16/2016	53769971	computer supplies	73.20
06/16/2016	53798761	computer supplies	7,724.20
06/16/2016	53790766	computer equipment	1,933.60
06/16/2016	53798762	computer supplies	4,399.25
06/16/2016	53790764	library supplies	122.92
06/17/2016	53819857	computer supplies	469.64
06/17/2016	53811739	computer supplies	91.15
06/17/2016	53811741	cartridges	868.52
06/17/2016	53803014	hardware support	62.50
06/24/2016	53840140	locks	134.75
Total GovConnection			18,436.61
Grainger			
06/29/2016	9143123611	belts	1,216.73
Total Grainger			1,216.73
Gruppuso			
06/24/2016	16-183	repairs Will	270.00
06/29/2016	1320225	repairs	235.00
Total Gruppuso			505.00
Haworth			

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 Accrual Basis

YONKERS PUBLIC LIBRARY
BILL LIST - OPERATING ACCOUNT
 June 2016

Date	Num	Memo	Amount
06/29/2016	3000706920	library supplies	1,831.31
Total Haworth			1,831.31
Home Depot Credit Service			
06/17/2016	6035322538006278may	A/C units /Lawn Care	1,685.38
Total Home Depot Credit Service			1,685.38
J A Fama			
06/24/2016	966	drainage and masonry work	2,450.00
Total J A Fama			2,450.00
Jasper Group			
06/29/2016	426280	chairs	1,326.36
Total Jasper Group			1,326.36
La Peruta, Patricia			
06/24/2016	062016	petty cash reimbursement	200.75
Total La Peruta, Patricia			200.75
Leslie Digital Imaging			
06/16/2016	1157844	Riso Network Card	1,493.00
06/24/2016	1162681	renewal	596.00
Total Leslie Digital Imaging			2,089.00
Maier, Jody			
06/16/2016	060116	Riverfront Book Club	27.01
Total Maier, Jody			27.01
Mota, Juan			
06/17/2016	052516	program 6-11-16	125.00
Total Mota, Juan			125.00
Mraz, Vincent			
06/29/2016	031316	senior writing class	400.00
Total Mraz, Vincent			400.00
National Business Furniture			
06/03/2016	ZJ921170-ICE	stack chairs	5,700.00
06/16/2016	ZJ921854-ICE	stack chairs	7,260.00
06/17/2016	ZJ921854-KFI	stack Chair Dollies	584.35
Total National Business Furniture			13,544.35
Open Systems			
06/16/2016	29454	service fire alarm	288.00
Total Open Systems			288.00
Oriental Trading			
06/03/2016	677708949-01	program supplies	97.89
06/17/2016	678031033-01	program supplies	89.21
Total Oriental Trading			187.10
Preferred Business			
06/16/2016	94379	library supplies	578.99
06/24/2016	94478	business cards	164.70
Total Preferred Business			743.69
Quill Corp.			
06/17/2016	6263382	library supplies	52.43
06/17/2016	6382402	refreshment Passport to Yonkers	135.98
06/29/2016	6655907	library supplies	50.96
Total Quill Corp.			239.37
Safeguard Lock & Key			
06/16/2016	2646	remote control lock	1,250.00
06/17/2016	3526	keys	20.00
06/24/2016	2678	repair safe- Will	150.00
Total Safeguard Lock & Key			1,420.00

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 Accrual Basis

YONKERS PUBLIC LIBRARY
BILL LIST - OPERATING ACCOUNT
 June 2016

Date	Num	Memo	Amount
Schall Hardware			
06/16/2016	13995	supplies	311.49
Total Schall Hardware			311.49
Sen Source			
06/03/2016	30741	people counter	438.75
Total Sen Source			438.75
Sterling Five Star Equipment Repairs			
06/03/2016	R45440	repair and service Nobles 1700	305.28
06/03/2016	R45439	repair low boy	374.35
Total Sterling Five Star Equipment Repairs			679.63
Syntec			
06/17/2016	82229	Cooling Tower Treatment and Service ...	1,950.00
Total Syntec			1,950.00
TabPilot Learning Systems			
06/17/2016	1893	License -to May 15th, 2017	95.85
Total TabPilot Learning Systems			95.85
Uline			
06/03/2016	77158823	library supplies	2,023.37
Total Uline			2,023.37
United Metro Energy			
06/16/2016	234125	fuel oil Crestwood	119.13
06/16/2016	234124	fuel oil Will	5,543.01
Total United Metro Energy			5,662.14
Upstart			
06/17/2016	5889631	program supplies-Crestwood	207.57
06/17/2016	5890013	program supplies- Crestwood	361.31
Total Upstart			568.88
Verizon			
06/03/2016	9143372191June16	phones/alarms	128.26
06/03/2016	9143373015May16	phones/alarms	43.71
06/15/2016	9147931065June16	phones/alarms	41.09
06/17/2016	9144109274June16	phones/alarms	38.71
06/29/2016	9147931065Jul16	phones/alarms	46.17
06/29/2016	9143372191Jun16	phones/alarms	123.44
06/29/2016	9143373015Jun16	phones/alarms	43.79
Total Verizon			465.17
Verizon Wireless			
06/15/2016	9765941772	cell phones	493.27
06/24/2016	9766843360	cell phones	131.28
Total Verizon Wireless			624.55
WB Mason			
06/03/2016	I34741933	library supplies	154.45
06/16/2016	I34885419	library supplies	59.10
06/17/2016	I35062633	library supplies	65.91
06/17/2016	I34995172	library supplies	54.01
06/17/2016	I35097478	library supplies	69.36
06/29/2016	I35520337	library supplies	33.94
06/29/2016	I35417890	library supplies	6.33
06/29/2016	I35350678	library supplies	19.68
Total WB Mason			462.78
Westch Community Partners			
06/16/2016	053116	Summer Reading Buddies 2016	11,500.00
Total Westch Community Partners			11,500.00
Westchester Library Association			
06/16/2016	060116	Ed Falcone membership	30.00

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Accrual Basis

YONKERS PUBLIC LIBRARY
BILL LIST - OPERATING ACCOUNT
June 2016

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
Total Westchester Library Association			30.00
Westchester Library System			
06/16/2016	053116-3	Crestwood PC	784.09
06/17/2016	061316	Career Counseling Will	4,500.00
06/29/2016	16651868	ILL-Handbook of Child Custody	16.00
Total Westchester Library System			5,300.09
Xerox			
06/16/2016	084677358	MYP-202212 May	95.00
06/29/2016	084985216	copier TFW78519 May 2016	35.96
Total Xerox			130.96
Yonkers Parking Authority			
06/03/2016	16-1482	parking July-Sept 2016	3,750.00
06/17/2016	16-1491	Fee Increase July-Sept 2016	750.00
06/29/2016	16-1529	quarterly parking- Halpern	180.00
Total Yonkers Parking Authority			4,680.00
TOTAL			192,925.49

**YONKERS PUBLIC LIBRARY
QUARTERLY BUDGET REPORT
JULY 1, 2015-JUNE 30, 2016
OPERATING FUNDS**

<u>FUND</u>	<u>ORIGINAL BUDGET AMOUNT</u>	<u>EXPENDITURES JULY-JUNE</u>	<u>BALANCE</u>
PAYROLL	\$6,541,225	\$6,173,862	\$367,363
NON-PAYROLL	<u>\$2,297,679</u>	<u>\$2,133,169</u>	<u>\$164,510</u> *
TOTAL	\$8,838,904	\$8,307,031	\$531,873

* Does not include PASNY Expense for June estimated at \$12,000.

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 JULY 1, 2015-JUNE 30, 2016
 CAPITAL FUNDS**

		ORIGINAL AMOUNT	AMOUNT AVAILABLE 6/30/2016
<u>CCP2099-</u>			
10306	Facilities Rehab	983,000	0
10309	Building Rehab	500,000	0 *
10445	Panel Replacement	300,000	204,781
10448	Closed Circuit TV System	80,000	3,091
10575	Materials	450,000	0
10645	Library Books Materials	400,000	188,486
10646	Will Ext. Construction	1,800,000	1,800,000
10647	Will Auditorium Improv.	55,000	55,000
10648	Library Computer Equip.	100,000	0
<u>CNG2099-</u>			
10620	DASNY-Tech Instr. Room	100,000	0
<u>CCG2099-</u>			
10597	Library Tech Instr Room HUD	110,000	0

*10309-Finance Dept. took the balance (\$109,115) and we will request additional money be added to the 2017 Capital Budget.

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 JULY 1, 2015-JUNE 30, 2016
 REVENUE**

Revenue Category	Budgeted Revenue 2015-2016	Revenue Realized 7/1/2015-6/30/2016
Fees & Fines	\$ 65,300.00	\$ 57,208.74
Rental of Property	11,160.00	12,256.00
Miscellaneous (Includes E-Rate)	41,050.00	50,244.74
Total Library Generated Revenues	\$ 117,510.00	\$ 119,709.48
State Funding	47,560.00	54,494.00
Transfer from City of Yonkers General Fund	9,183,971.00	9,183,971.00
Transfer from Library Fund	580,330.00	580,330.00
Total	\$ 9,929,371.00	\$ 9,938,504.48

BANK ACCOUNT INFORMATION
JUNE 2016

ENDOWMENTS AND TRUSTS

	<u>TYPE</u>	<u>EXP.</u>	<u>6/30/2016</u>
<u>SAUNDERS ENDOWMENT GOAL \$65,000</u>	13 MO. CD	8/24/2016	74,226.67
<u>JUTKOWITZ ENDOWMENT GOAL \$10,000</u>	SAV. ACCT. 13 MO. CD	---- 3/6/2017	1,443.37 10,550.20
<u>KOGAN ENDOWMENT GOAL \$5,000</u>	13 MO. CD	2/1/2017	5,202.24
<u>MURPHY ENDOWMENT GOAL \$5,000</u>	10 MO. CD	3/7/2017	5,463.75
<u>CHECKING ACCOUNT</u>	CHECKING	----	3,868.00

UNRESTRICTED ACCOUNTS

<u>CONTRIBUTIONS FUNDS</u>			
	13 MO. CD	8/24/2016	26,272.66
	13 MO. CD	2/1/2017	60,404.49
	13 MO. CD	6/25/2017	25,760.24
<u>CHECKING ACCOUNT</u>	CHECKING	----	88,619.53

RIVERFRONT LIBRARY

QUARTERLY REPORT, JUNE, 2016

I stepped into my new position on Wednesday June 8, 2016. So far, I have spent the time to get to know the facility, resources, the staff, their strengths and the challenges that we must confront as we look to manage existing programs and initiatives and launch new ones aimed at enabling the library adapt to the realities and expectations of the 21st century. I made it a point of having both formal and informal conversations with the department heads. I wanted to get an understanding of how their skills and experiences contributed to the library's operation. It is my belief that practical advice from seasoned staff at the Riverfront library is invaluable, especially in this changing environment. I am so grateful for such strong wise staff members who were willing to share their knowledge and expertise with me.

I took from these meetings and discussions that the staffs share with me a determination and desire to position the library at the cutting edge of current thoughts and trends in the delivery of library services. Gone are the days when libraries served as warehouses of books, where librarians waited behind the service desks for the public to visit.

The new vision is to increase the value of the library to the community by making it become a greater center of life long learning, recreation and cultural activity in the community. We have to meet the public where they live, work, and play. We have to get our stuff out of the library building and into local community institutions such as schools, markets, parades, community centers and businesses. We must become embedded into the community organizations, which by themselves present enormous resources that can facilitate and complement our efforts.

For starters, we have reached out to Citi Bank and are looking at to providing onsite technology workshops for their staff; we will work with the other banks and or institutions in the area at a later date. I am hoping to strengthen the

connection between the library and the school system to provide educational opportunities for children and teens.

I have taken the first couple of weeks in this position to establish credibility and openness that go with one's management style and strategies. This transitional period, while difficult, also present the opportunity to begin as you mean to continue, to build relationship with the staff and lay out one's vision for the library. A trusting relationship between Branch Administrator and motivated staff is critical for a responsive and high performing library.

As I complete my first month, I look back on it as a wonderful experience. I am fortunate to work in a library system that has a strong community support, dedicated staff and management team. The idea and advice from the staff has afforded me a great leg up. I am deeply grateful for the time and wisdom each one of you shared with me.

My intention is to reach out deeper into what we have here and beyond to build professional networks, connections and share ideas. These we could do through peer mentoring and workshops that would enhance our professional competence and career mobility.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Sandy Ernest Amoyaw". The signature is fluid and cursive, with a long horizontal stroke at the end.

Sandy Ernest Amoyaw

QUARTERLY REPORT
RIVERFRONT CHILDREN'S DEPARTMENT

As the new Children's Department Head at the Riverfront Library, I took an inventory of the collection. I also noticed that the space could be utilized more effectively. Some areas that needed immediate improvement were the picture books located in the Small People's Place and the DVDs located to the extreme rear of the main children's room. On my first day (June 6th), I spoke with Deputy Director Susan Thaler about my vision of bringing the children's room to life. Susan was very enthusiastic about my plans and eager for me to begin making changes. Special thanks to Russell Martinez and his staff for doing such an amazing job of moving furniture and the small table and chairs now in the main room. I greatly appreciate the kind words from James Hackett who said, "Finally, this looks like a real children's room", and Laurie from Circulation who echoed the compliment. When Susan Thaler returned from her meeting, she was pleased with the new placement of the children's furniture, and how nicely the DVDs were now displayed. An extra special thank you to Roselyn Rabadi who helped me with moving the picture books, easy readers and part of the DVD collection.

The National Circus Project was our Summer Reading kick-off celebration. The children and parents really enjoyed the show. We had a nice turn out of approximately 187 patrons. At the end of the show we had our circus photo props set-up right outside of the auditorium. Parents and staff really came to life when taking photos with our **"Big Top, Big Read"** theme. A special thanks to Renee Rabadi, librarian trainee for taking pictures and doing a wonderful job of the circus theme on the windows and on our door which reads **"Get Your Tickets to the Greatest Library on Earth"**. Our Toddler Time and Babies and Books done by Mary Beth Kendrick and Michelle Halpern have seen quite the influx of patrons.

Renee Rabadi, librarian trainee, attended a community outreach event with Branch Administrator Sandy Amoyaw and Desiree Nieves from Circulation. The event was a family day hosted by YMCA and Madison Security at Schlobohm Houses. Renee discussed the upcoming Summer programs, and twenty one kids received library cards. Michelle Halpern, Librarian II, attended the Family Service Society of Yonkers' End of the School Year Family Party. She spoke to children and their parents about our summer programs and handed out flyers.

Our Summer Reading Buddies has officially kicked-off (July 5). This is quite the event if I do say so myself. I stepped off the elevator and there were wall to wall people. I was shocked and delighted all at once. Everyone had warned me (James, Laurie, Steve, etc.) but I really had no idea of the hundreds of kids that attend this program. A special thanks to JCY- Westchester Community Partners for doing a great job and giving back to such a deserving community.

Tara Somersall
Head, Riverfront Children's Department

**REFERENCE-YOUNG ADULT DEPARTMENT
QUARTERLY REPORT
SPRING 2016**

Tech Central's coordinator, Christine Bitetti, worked tirelessly to prepare for the grand opening of the room. The public was enthralled with the space, technology, new classes, 3D printing, equipment and studios. We look forward to offering innovative programming and sharing the room with outside organizations.

Thanks to Arnaldo Torres and Elyse Schreiber, who found future stars at the 14th Teen Talent show: guitarists, singers, dancers and a beatboxer. A gifted teen singer, Ana Rivera, sang "O Mio Babbino Caro" by Puccini. The Teen Summer Reading Kick-Off Party was a ton of fun. Teens signed up for the reading club, won prizes, received free books and were "glammed" up with nail art, face painting and temporary tattoos. Teens always gravitate to their place and space at the Riverfront Library. We were happy to engage them in 3D printing; iMovie and Fun with Green Screen classes; iPad games, Straw Art; workshops in finance and goal setting, and fun films.

Arnaldo Torres participated in the 5th Annual GatewayCon, held at the Yonkers Riverfront Library. Free comic books, buttons and informational materials were distributed to participants. We promoted our important programs to students and the public at the Vive School Community Agency Fair and in the process made a wonderful connection with Enedina Maya from Catholic Charities. She generously donated her time and knowledge of math at our teen math tutoring sessions.

To gear up for Season Six of Game of Thrones, Nina Smith and Mario Pereira created a fun flyer recommending other bestselling fantasy series. Arnaldo Torres joined in the excitement and made a corresponding display of George R. R. Martin's most famous volumes and those listed in the flyer. Phyllis Cole revised the heavily utilized College Funding Bookmark and Nina Smith composed a handy informational flyer on donating materials to the library.

The staff is always striving to improve their technology, research and professional skills, as demonstrated in their attendance to various webinars, meetings and trainings. Recent ones included; Reference Search Essentials and Job seeking using ReferenceUSA; Amping up your STEM Program; Makerspace Magic; Creating a Digital Media Space for Teens; Using the Job Search Toolkit with Rebecca Mazin; Gale's Databases searching demonstration with Stacey Knibloe from Gale; Westchester Library Association's annual conference; and the Westchester Librarians Serving Latinos meeting.

Our very own fourth-generation resident and local history librarian, John Favareau, was invited to speak at the Hudson River Museum docents' training. He discussed important local history resources, important figures in the history of Yonkers and Yonkers Public Library resources. In response to a local history question, he found where the Naval Reserve Training Station had been in Yonkers. (If you're curious, it was at 21 Alexander Street.)

The New York State Tax Department offered two sessions of free tax-preparation assistance. They offered to come back to provide this necessary program. The staff were busy coordinating these popular and well-attended programs: Cinco De Mayo Cooking; Scentsational: Create Your Own Body Oil; Coloring for Adults; Learn How to Make Sushi; Elder Law 101; Eat Smart New York: Get Active!; Digging for your Family Roots: A Genealogy Workshop; and In Our Voice, an informative program with speakers sharing their stories of living with mental health challenges.

Aurora Cruz

Department Head

RIVERFRONT CIRCULATION CLERICAL DEPARTMENT

QUARTERLY REPORT

APRIL-JUNE 2016

Summer is officially here and we are expecting to be very busy at the Riverfront Library. The children and young adults started taking out their required summer reading books before school even ended.

We made it through our second rotation of clerks between the Riverfront and Will library branches. It went smoothly and we had the opportunity to share ideas with Gloria Buckley from the Will branch. Melissa Cordero, from our department, enjoyed getting to know the staff at the Will branch. She also commented on some of the differences in the way the two circulation departments are run.

Starting in early June, on Friday afternoons, we have a table at the Farmers Market directly across from the library. We give out new library cards as well as free books, book marks, and informational pamphlets. We hope to continue this throughout the summer.

In June, we also participated at a community outreach program at the Schlobohm Houses. It was a successful event and we were able to sign up many people for new library cards. The people were glad to get their library cards as well as free giveaways from the library. Desiree Nieves from our department enjoyed the experience and she stated that the food was very good.

The circulation department welcomes Sandy Amoyaw and Tara Somersall from the Will branch. We are happy to have them here and look forward to an enjoyable working experience with them.

Grinton I Will Library
Branch Administrator Update
July 2016
Christian Zabriskie

Started Work - I started work at the Will Library on June 7th. Most of my work so far has been to acclimatize myself to the library and staff. This is a "getting to know you" stage and it is going well.

Heads of Department Meeting - I instituted weekly Heads of Departments meetings every Tuesday afternoon at 2PM. It has been good to have weekly meetings and give departments a chance to share updates with one another and with me. This is quickly becoming the de facto discussion space for issues at the branch and concerns that staff have for admin.

Meeting With Members of Staff - I have set up appointments to meet with every member of staff at the Will library during the month of July & August. These are informal "getting to know you" type meetings where I get to know staff and talk about the work that they do in the branch. This has already been a good source of information for me to look at issues in the library.

Weeding Team - I am working with the Heads of Departments to set up a weeding team. This group will be tasked with: reviewing current best practices for collection deselection, developing weeding guidelines, and acting as an independent body for weeding sections without issues of "ownership" which can develop when weeding is left to subject specialists. I have started pulling materials for them to read to establish a base of understanding of modern weeding policies.

Large Type - Am working with Fine Arts Department to do major refresh on the Large Type Collection. This will entail an intensive weeding (this will be the first job for the new Weeding Team). After the collection is cleared out a little bit we will shift the entire collection over ten ranks and put them on the end aisle so they can be more easily reached by patrons with mobility issues (ie walker or scooter).

Security - Have been working with Security Guards to make them more proactive in the library. Have shared standards and expectations with them. Am currently documenting performance and establishing fact file.

Point of Service Desks - Have received basic orientation at all of the public service desks (Children's Services, Fine Arts/YA, Circulation, Reference). I am scheduled to put in one hour at each of these points of service per week.

Office Hours - Have instituted "office hours" where I sit at a table on the public service floor with a sign identifying myself as the Branch Administrator and inviting patrons to speak to me. I will be doing "office hours" for one hour 2-3 times a week depending on scheduling.

Circus Arts Program - Will be doing a summer program for kids which will meet twice a week and will focus on Circus Arts. Young people will learn how to juggle, balancing, plate spinning, and basic balloon sculpture.

Foyer - Removed architecture model from front foyer. Dealt with patron owners of said model to their satisfaction. Also removed tables in foyer which had become repositories of random fliers.

Ukuleles - Have submitted proposal to have circulating ukuleles added to the arts collection. I was able to get staff buy in and created an inexpensive proposal for three circulating musical instruments.

Other Projects Currently in Planning

- Learning Express Library challenge (competitive test prep for high school students)
- Human Library Project
- Reorganization/Mining of Closed Stacks
- Core Competencies for Public Service Staff
- Coloring Programming
- Collection Weeding and Improvement (long term across Will Collection)

WILL CHILDREN'S DEPARTMENT
QUARTERLY REPORT
April-May-June, 2016

Lourdes Clark, a Children's Department patron, read from her new book I'm Happy, based on a day in the life of her son who has autism. I did a Welcome Spring story and craft and Tara Somersall did an Earth Day story and craft program for Will and Crestwood. Aili Whelan and I celebrated Poetry Month with a Whooo Likes Poetry? program that featured a reading of the Owl and the Pussycat and a craft. Library Week was observed with the popular Storybook Picture Bingo and Books Bingo run by Mary Ann Minozz. Storybook Bingo was repeated at Crestwood. All children received several books as prizes. Aili Whelan organized a 4 week chess instruction program at Crestwood.

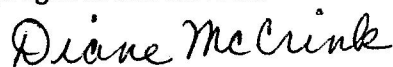
Kathleen DiSilvio and I did a Mother's Day story and craft at Will and Crestwood. Tara Somersall read stories and made frogs to celebrate Frog Jumping Day. She also organized an If You Give a Mouse a Cookie story and craft at Will and Crestwood. Mary Ann Minozzi and Aili Whelan celebrated Polka Day with a Polka dot story, craft and Polka music on the patio. Dental Hygienist Joanne Roos visited the library for a Dental Story Time and gave out goodie bags. Our Winter-Spring Storytime session ended in May. The last week featured stories about planting and the children planted seeds to take home. Aili Whelan's Chess Club continues to meet on Wednesday nights.

In June, I did a Father's Day story and craft at Will and Crestwood. Aili Whelan celebrated Flag Day with a story and patriotic banners made by the children who marched around the patio to lively Sousa music. Martin Siegal, our Homework Helper finished a busy year in June.

I visited St. Ann's School to read stories at their Bookfair. Aili Whelan and I visited School 32 to show 5th grade students resources on the YPL website and discuss their summer reading books. Tara Somersall, Aili Whelan and I met with Riverfront librarians to plan the Summer Reading Program. Tara Somersall, Kathleen DiSilvio, Aili Whelan and I attended the United Way Reading Symposium and Mary Ann Minozzi attended the Foreign Language Fair. Kathleen DiSilvio went to the Tech Service workshop. Aili Whelan participated in the June Stratetegic Planning Committee meeting. Kathleen DiSilvio and I met with a number of teen volunteers who will be our Reading Pals for the summer. Mary Ann Minozzi and I finished weeding the Easy Readers. Aili Whelan, Kathleen DiSilvio and I participated in the Barnes and Noble Bookfair, manning the craft table, promoting the library and earning store credit.

The summer reading books are on display and the lists are available. Aili Whelan is painting our windows with a colorful circus theme. We look forward to the National Circus show on June 29 which will be our summer kick-off event. Will Children's Department has planned many activities for the summer and we're hoping for a busy and fun-filled summer.

Finally, we say good-bye to Tara Somersall, part of our team for almost 10 years. We wish her all the best in her new position as Head of Riverfront Children's Department. We also wish Sandy Amoyaw, our Branch Manager for the last 8 years, good luck in his new position as Riverfront Branch Manager. We welcome Ethel Petryczka to the Children's Department and look forward to working with Christian Zabriskie, our new Branch Administrator, to create new programs and services.



Diane McCrink
Head, Children's Department

**GRINTON I. WILL LIBRARY – REFERENCE DEPT.
QUARTERLY REPORT - APRIL / MAY / JUNE 2016**

During the past 3 months, the Reference staff has been occupied with various assignments and tasks.

James Floyd has participated in the teaching of 2 basic computer courses namely, PC Basics and Introduction to the Internet. Mr. Floyd also attended the annual WLA conference in which he took part in the workshop on the use of social media for professional development. James also attended a job search tool kit workshop led by author Rebecca Mazin. Her book is full of valuable information and can be found @firstfind.org.

Ralph Cooper composed new bookmarks for the public including one on restaurants located in the 10710 and 10707 zip codes.

Amy Schiffrin did book displays on a variety of subjects including Nurses Week, National Parks, Mother's Day, Memorial Day, Asthma & Allergies, Arthritis, Father's Day & Weddings.

The past 3 months ended a process of choosing a new Librarian I to replace John Connell who retired because of illness. Michael Walsh was chosen as the new Librarian I and we are very pleased to have him as an addition to the department. Michael already has some very good ideas concerning additions to the computer class program. Michael has begun to teach Word and also is interested in teaching a course on Computer Apps.

With the changes in the department, we look forward to adding new programs for the public and helping the public with computer skills that they may not yet be conversant with.

It was a bittersweet farewell to Sandy Amoyaw who is now Branch Administrator at Riverfront Library. We welcome Christian Zabriskie as the new Branch Administrator of Will Library and look forward to working with him in a positive way.

Ana Gantzer has been added as a part-time Reference librarian and is already receiving compliments from staff and patrons.

I want to take the opportunity to thank James Floyd for handling Department Head duties in my absence in the month of June.

The summer is beginning and I hope to have many interesting items to report in my next quarterly report.

Ruth Rosner
Reference Department Head

April, May, June 2016
Yonkers Public Library – Grinton I. Will Branch
Adult/Young Adult/Fine Arts Department

Staff Appreciation

Congratulations to Children's Librarian Tara Somersall on her promotion to Head of the Children's Department at the Riverfront Library. We wish Sandy Amoyaw the best at his new position as Branch Administrator at the Riverfront Library. We welcome Christian Zabriskie as Grinton I. Will Branch's new Branch Administrator. We also welcome Reference Librarian Michael Walsh to Yonkers Public library.

I would like to take a minute to thank my department for all their hard work.

Customer Service

Since the librarians and support staff are on the frontlines representing the library, it is very important we assist the patrons with their requests to the best of our ability. Our Adult/Young Adult/Fine Arts Department was responsible for helping our patrons find materials they needed, e.g., music CDs, scores, art books, young adult fiction and non-fiction including college preparation. In the age of the Antique Road Show our patrons want to know the value of items they have inherited so our antiques and collectible price guides are a popular source. Patrons from all over the county have complimented us on the depth of our fine arts collection. Our patron Michael Mullee hosts a popular sing-along program at our branch and has relied upon our score collection to find new songs for his participants.

Since we are living in a digital society, the role of the library has changed. There has been an increase in the number of public computers, laptops and iPad for programming, free fax service and PlayStation 4 for teens. As a member of the Strategic Planning Committee I have had the opportunity to read the summary of the patron surveys, discuss the revision of Yonkers Public Library's mission statement and talk about where our library is headed.

Collection Development

Each member of the A/YA/FA Department along with the Reference staff ordered new fiction and non-fiction titles; updated research topics and weeded outdated materials. As supervisor of the Will Material Ordering Committee, I concentrated on building and updating areas identified as popular high circulating materials. The quantity of new titles we ordered on Baker & Taylor pre-publication databases kept us on par with the other libraries in Westchester County. As part of "One YPL", Aurora Cruz, Zahra Baird and I have been sharing ideas and information about high circulating titles.

The large print collection has always been very popular at our branch. Librarian Turan McNerney has done a wonderful job finding ways to maintain an excellent collection of large type books with a limited budget and donations received in memory of loved ones who enjoyed reading our large print titles. After discussing the high demand of this collection with Branch Administrator Christian Zabriskie, the budget line will be increased and the collection will be relocated to improve its accessibility in the fall.

Librarian Victoria Addo-Prempeh and Library Assistant Heidi Langdon were busy preparing for the “Get in the Game” – the 2016 Summer Reading Game for teens. They scanned the Yonkers Public Schools list and ordered multiple copies in anticipation of the demand.

Programs for Adults

Movie of the Month: Spotlight ; Stars Wars: The Force Awakens ; Alfred Hitchcock’s – Frenzy

Art Films: German - Stations of the Cross; French – Marie’s Story ; German – Amour Fou

James Bond Films: Spectre; Skyfall ; License to kill

Will Book Club: The Ship of Brides by JoJo Moyes; The Nightingale by Kristin Hannah; The Magic Strings of Frankie Presto by Mitch Albom

Librarian Yaw Fia held free computer classes in basic and advanced e-mail

The Bridge Club met every Thursday at 1:00 in the Projection Room

Sing Memorable Songs with Michael met every other Monday at 2:00 pm in the auditorium

Our patrons enjoyed an eight week creative writing & theatre workshop taught by Vinny Mraz, a graduate of Sarah Lawrence College. They told me he was an excellent teacher and would like to attend another workshop with him.

One of our patrons posted a flyer asking for help making 8x8 crochet squares for Christmas afghans for the Dominican Sisters of Rosary Hill Hospice. After we contacted her and told her we wanted to help, she donated the yarn. Circulation Supervisor Suzanne Johnson, Circulation Clerk Gloria Buckley and a couple of patrons from our Crochet Club did a beautiful job. I’m sure Grace will be able to make several warm Christmas quilts with our contribution.

Meet The Author: Bob Backlund – Backlund: From All-American Boy to Professional Wrestling’s World Champion

Biagio Capirchio had a great turnout for Bob Backlund’s book signing. After the presentation Mr. Backlund said he enjoyed meeting our patrons and he even felt a connection with the audience. He would like to come back in the fall.

“Let’s Get Together Just For The Fun of It” was a new program for seniors who want to play board games or relax, recharge and refresh and join the coloring book craze.

Programs for Young Adults

Teen Advisory Group meets once a month. It is a platform where teens have the opportunity to talk about the library activities, collection development and issues pertinent to young adults supervised by Young Adult Librarian Victoria Addo-Prempeh.

Young Adult Book Club: Enchanted Air: Two Cultures, Two Wings by Margarita Engle ; Aristotle and Dante: Discover the Secrets of the Universe by Benjamin Alire Saenz

Teen Cinema: He Named Me Malala; Pitch Perfect 2; Daddy's Home

Summer Reading Kick-off Party was on Friday, June 24 in the Story Room. The teens played board games, and socialized among themselves. We provided snacks, pizza, ice cream and gave away buttons and bookmarks. Teens were excited about the prizes they can win during the course of the summer by participating in the reading game.

Outreach Activities

We participated in another successful Barnes & Noble Book Fair the weekend of June 10-12, 2016. The Book fair gave us the opportunity to share information about our free programs and services to the public. The Kid's Stage area was alive with activities. We helped over 100 children make a father's day craft, over 200 customers make buttons, and showed 35 teens how to make jewelry. Barnes & Noble held their first Teen B-Fest the same weekend. Teen activities included book talks by popular young adult authors and a trivia contest.

Displays

Displays are used to merchandize our collection. The committee created colorful and informative displays e.g. 100 year anniversary of the National Parks, Celebrating the life of Muhammad Ali, & Commemorating the 4th of July. I would like to thank to Amy Schiffrin for maintaining the displays and Suzanne Johnson for creating beautiful graphics to make the displays come to life. Everyone stops and remarks about our summer time display created by Suzanne Johnson, Tina Lucchese and Pat LaPeruta.

Professional Development

Librarian II Yaw Fia, Librarian I Biagio Capirchio and Librarian I Victoria Addo-Prempeh attended the Westchester Library Association Conference in May 2016.

Laurie Antash

Head of A/YA/FA Department

QUARTERLY REPORT
APRIL, MAY AND JUNE 2016

We bid a fond farewell to Sandy Amoyaw who has assumed the role of Branch Administrator of the Riverfront Library and we welcome Christian Zabriskie as our new Branch Administrator of the Grinton I. Will Library. We also look forward to adding a new Full Time Clerk to our Staff. Kimberly Arline will be joining our team.

Cyndi has completed her coding project for the Juvenile feature films. 2,161 films were tagged with the last 4 digits of their barcode and any necessary repairs to cover art and cases were done in the transition.

The second quarter of 2016 we received 10,984 Inter-Library Loan Requests and we were able to fill 8,049. 1,550 of these were not picked up and had to be sent back to the owning libraries.

Philomina continues maintaining the Fine Arts Collection. She is very happy to have been selected to be on the library's "Weeding Team" and she looks forward to doing anything she can to consolidate the library's collection.

Blanche continues working on the lease books and for the month of June she received and processed 191 books from Baker and Taylor.

Joan received 60 Inter-Library Loan requests for books that are not in the system and had to be processed by WLS. Fifteen (15) items are currently circulating, thirty three (33) have been received, circulated and returned and twelve (12) requests have not yet been filled.

Work is being completed to add the second half of the year time allotments for the staff~how quickly the year flies by!

Respectfully submitted,

Suzanne Johnson,
Department Head
Will Circulation Department

CRESTWOOD BRANCH QUARTERLY REPORT - APRIL, MAY, JUNE 2016

We are springing into action here at Crestwood with the continuation of the Crestwood Clean Up. We continue to weed, re-arrange and organize library materials, supplies and equipment for maximum efficiency and space usage with the help of the custodial and tech processing departments.

Carlos Figueroa and Brandon Neider were instrumental in upgrading our technology at Crestwood by installing a new color printer and scanner for the back office and an iPad on the Circulation desk that has come in handy for our patrons to use for online program sign up, accessing the WLS catalog and tech training.

Children's Room improvements include a Doll House, a wooden block play set and a WLS computer on the Children's Reference desk that has resulted in an increase in the number of reference questions answered in the Children's Room.

The investment in an outdoor sign to advertise our events and activities has paid off tenfold. It garners the attention of people who are driving and walking past the library. We have had several new library patrons due to the increased visibility of the library to the community.

To kick off National Library Week in April, we had The Friends of the Library Book, Bake & DVD Sale. Between the Bake and Book Sale, just under \$600 was raised and 10 new members joined The Friends. Our National Library Week Raffle Winner, library patron Ms. Singleton, was thrilled to have the winning ticket and complimented the staff "Thank you for doing such a great job with Crestwood Library. You are appreciated!"

We continue to expand our program offerings for all ages and program attendance is on the rise. New programs include Reiki and Chess for Children. The Brandeis Book Club had a successful spring line up. Our signature programs are beloved: Music and Merriment with Judy Schavrien, Songs with Michael and News and Brews are bringing in neighbors for engaging and enlightening conversation and song. Our Smart Seniors/Smart Investors Don't Get Scammed Program drew new library patrons into the building. Our partnership with the Parks and Recreation Department continues to thrive as we collaborate with Senior Group 16 on art (Drawing and Coloring) and exercise programs that are bringing new library patrons into our building. Teen presence and participation in programs is growing. We have 15 Volunteens in our program helping with various projects and programs.

May brought two engaging programs delivered by the Crestwood Historical Society: May 18 showcased "The Bookshelf", an architecture of the neighborhood presentation, and on May 21 "History in the Hood: The Story of the Lenoir Preserve" drew local history buffs and community citizens.

The Crestwood Memorial Day Parade was cancelled due to bad weather. However, the ceremony was moved into Annunciation Church and the Library and Friends of the Library had a table staffed by staff members Gabby Monaco, Betty Giordano and volunteers Chris Loud and Dolores Kosty.

They spread the word about library services and materials and honored our locals who have served to protect our country.

June brought many great learning opportunities including our first full staff meeting with intensive WLS circulation training. Summer Reading sign up started and the two programs - On Your Mark, Get Set, READ! for Children and Get in the Game READ! for Teens are very enticing themes for our young library patrons. Our Teen Summer Reading Kick-Off, attended by 17 teens, included a free book and comic book giveaway, guessing jar, pizza and games. The Children's Summer Reading Kick-Off Performer was involved in a car accident on the way to the library so Daphne Platt pinch-hit on half an hour's notice to do a "Dance With Daphne" program in the Children's Room and Chris Loud volunteered her science smarts and equipment to entertain the older set outside. Take home kits of "Make Your Own Bird House" were given out to families since the birds couldn't be with us at the library. They can visit patrons at home at the birdfeeders. The whole staff worked together to save the day. We had over 150 patrons come to the June 30th Kick-Off.

Professional meetings and activities during this period included:

April:

April 1: Girl Scout Cabin outreach

April 9 & 10: Crestwood Friends of the Library Book Sale

April 13 Speak UP @ Your Library Tappan Hill Mansion and Yonkers On the Move Meeting

April 15: BOCES Annual Conference – Attendee PLUS Best Books Workshop Presenter

April 22: Management Meeting at Will Library

May:

May 4: Tech Room Opening Ribbon Cutting and Fundraiser at Riverfront Library

May 6: WLA Conference Libraries Rooted in Your Community – Cultivate, Partner, Grow

May 10: Strategic Planning Meeting at Riverfront Library

May 20: Crestwood Children's Room Rental for Filming of Citizen's Bank Commercial

May 23: Barnes and Noble Community Manager Kelly Schultz Outreach Meeting at Crestwood Library

June:

1: Branding Seminar TWIST at Dobbs Ferry Library

3 Staff computer training at Crestwood Library

4: Summer Reading Kick-Off @B&N (AM) plus White Plains Comic Con (PM) panelist and moderator

9: Printz Pizza Party at White Plains Library Moderator and Skyped with a Printz winning author

10: PLS Spring Symposium & B&N B-Fest Teen Book Festival Teen Panel moderator

11: B&N Book Fair

17: Library Management Meeting at Will Library

23: Active Shooter Training at Riverfront Library

29: NWP Teacher Training – YA Book Buzz Presentation to Teachers and Librarians

Respectfully submitted, Z. Baird, Crestwood Library Branch Manager

TECHNICAL PROCESSING DEPARTMENT
QUARTERLY REPORT
APRIL, MAY, JUNE 2016

The Technical Processing Department continues to order, process, and link items for patron use. The emphasis this quarter has been on ordering and processing materials for summer reading lists for the juvenile and YA departments at all the branches. These items are put into circulation as soon as possible after they are received.

All departments are using monthly budget allotments to order their new materials through the acquisitions module in Sirsi and with firm orders through our department. This has been working very well.

The book leasing program has been renewed and continues to provide new shelf ready materials for all three adult departments.

The adult departments continue to use the WLS acquisitions module to order some of their materials from Baker & Taylor. The Will Juvenile department will try some test orders in acquisitions as soon as Baker & Taylor has these accounts ready.

The periodicals and continuations list is now being updated so that the departments can make additions and deletions for 2017.

The Technical Processing staff continues to read the shelves in the Will Juvenile Department. Any worn items that are found in this process are recovered and relabeled as needed.

Marie Youshock helped at the Barnes & Noble book fair on June 10th sharing her enthusiasm for and knowledge of YPL with patrons there.

Mary DiChiara
Technical Processing Dept.

Custodial Department
Quarterly Report
April, May, June, 2016

Crestwood

My staff has been helping the New Branch administrator Zahra Baird, with clean up and removing unwanted furniture and other items including weeded books.

Two new air conditioners were installed, one in the staff lounge and one in the Branch Administrator's office. My staff and I also built a much needed storage shed that will store lawn furniture, equipment and various items. In June All Safe Fire Protection Services did the annual fire extinguisher inspection.

Will

In April our leaky hot water tank was replaced with an insulated tank. This quarter we have had problems with our fire detection equipment. Open Systems the company that monitors and repairs the system had to be called several times to replace some components and test the entire system.

Sometime in May my night staff found a broken pipe in the public men's room flooding the entire lower lobby. John McPartland and I along with the night staff shut down the water supply and spent two hours on clean up. Gruppuso Plumbing was called the following morning to make that repair.

In June All Safe Fire Protection Services did the annual fire extinguisher inspection.

As per Ed Falcone our locksmith installed a door buzzer in the Branch Administrator Assistant's office.

Crown Boiler Repair is currently working to repair several boiler issues that were brought to our attention by an inspector from the City Of Yonkers during a routine inspection, including opening the boilers for internal inspection. Boiler number one failed that inspection and cannot be used until major repairs are done. Boiler number two needed minor repairs and has passed that inspection.

Riverfront

At the request of the new Children's department head Tara Somersall, we have been rearranging, storing and cleaning book stack shelving and tables.

Reginald Hill replaced the old silver electrical boxes with the new black hinged electrical boxes on the entire second floor (22 electrical boxes).

Reggie is currently working on replacing the electrical boxes on the third floor.

Mike Cooney, the city provided maintenance worker, is currently changing all of the buildings fluorescent lights with new long lasting and economical led light bulbs.

60 chairs were removed from the third and forth floors due to poor condition/ safety hazard. They have been temporarily replaced by metal chairs that are normally used for programs. We will be refinishing other chairs as needed.

Russell Martinez
Supervisor of Custodians

Yonkers Public Library - Graphics Department Quarterly Report: April-June 2016

The following is a list of assignments completed by the Graphics Department (listed by department/requestor)

YONKERS PUBLIC LIBRARY

This Month at Your Library Calendars - May 2016
This Month at Your Library Calendars - June 2016
This Month at Your Library Calendars - July 2016
Memorial Day Closing (signs)
Independence Day closings (signs)
Summer Hours (signs)
Sunday Closings (signs)

RIVERFRONT LIBRARY

Director's Office

Meet the Architect (signs, EBB)

Children's Department

Dia 2016 (flyers, poster, EBB)
Summer Reading Log (forms)
Big Top! Big Read! (flyers, poster, EBB)
Summer Reading Program Rules (flyers, poster, EBB)
Print Prices (sign)
Amazing Mondays (flyers, poster, EBB)
Terrific Tuesdays (flyers, poster, EBB)
Babies & Books (flyers, poster, EBB)
Summer Reading, Grades K-8 (signs)
Big Top Crafts (flyers, poster, EBB)
Storytimes (flyers, poster, EBB)
DVDs (signs)

Young Adult Department

Skin Care 123 (flyers, posters, EBB)
Create Your Own Comic Book (flyers, poster, EBB)
Free Comic Book Day (flyers, EBB)
New Era Anime Club, May (flyer, posters, EBB)
Teen Fun, May (flyers, poster, EBB)
Feature Films, May (flyers, poster, EBB)
Tech Tuesdays for Teens (flyers, EBB)
Game of Thrones (display signs)
Asian Characters Teen Books (flyers, sign)
Get Caught Reading (sign)
Teen Math Tutoring (flyers, EBB)
2016 Teen Talent Show (flyers, posters, EBB, tickets)
Summer Reading Program scorecards (forms)
Summer Reading Program registration (forms)
Ready, Set, Goals (flyers, poster, EBB)
Money Matters (flyers, poster, EBB)
Get in the Game: Kickoff Party (flyers, poster, EBB)
Feature Films, June (flyers, poster, EBB)
Summer Reading Program Films, July & August (flyers, poster, EBB)
Summer Reading Programs (flyers, bookmarks, poster, EBB)
Feature Films, July: *Zootopia*; *The Boy*; *Krampus*
Teen Summer Reading Club Sign Up (poster)
Strawberry Madness (flyers, poster, EBB)
Create a Radio Announcement (flyers, poster, EBB)
Record Your Own Song (flyers, poster, EBB)
Summer Reading, Grades 8-12 (signs)
July Calendar (flyers)
Make Your Own Piñata (flyers, EBB)
Feature Films, August (flyers, poster, EBB)

Reference/Adult

Information for Volunteers (brochures)
3D Printing, May (flyers, poster, EBB)
Stress Awareness Month (display sign)
National Library Week: Staff Picks, Library Workers Day (display signs)
Clases de Computacion, May (flyers)
ElderLaw 101 (flyers, poster, EBB)
Surf Safe (flyers, EBB)
Tech Central, May (flyers)
Yonkers 10th Annual Summer camp (flyers, EBB)
Evening Book Club, May: *Americanah* (flyers, posters, EBB)
Staff Only (sign)
Computer monitor numbers (signs)
English as a Second Language (flyers)
Free Homework Help Online (flyers)
Office Supply Requisition #3005 (stock forms)
Word in the Workplace, May (flyers, posters, EBB)
Intro to Publisher, May (flyers, posters, EBB)
Learn About the iPad, May (flyers, posters, EBB)
Green Screen Basics, May (flyers, posters, EBB)
HP T830 printer (sign)
On Your Own (flyers, poster, EBB)
Find a Place to Rent (flyers)
Sew Amazing (Flyers, poster, EBB)
Riverfront Book Club, May: *What We Keep* (flyers, poster, EBB)
College Funding Websites (bookmarks)
Mango Languages (flyers)
Evening Book Club, June: *Battle Hymn of the Tiger Mother* (flyers, posters, EBB)
Clases de Computacion, June (flyers)
Tech Central, June (flyers)
Eat Smart, NY, June (flyers, poster, EBB)
Library Donations (bookmarks)
Blood Drive, Summer (flyers, posters, EBB)
Indian Dance (flyers, poster, EBB)
Religions of the World (display signs)
Riverfront Book Club, July: *The Silver Boat* (flyers, poster, EBB)
3D Printing, June (flyers, EBB)
The Power of Self-Healing (flyers, posters, EBB)
Live a Creative Life (flyers, poster, EBB)
Drones (flyers, EBB)
June is Final Exam Month (display sign)
June is Budget Your Money Month (display sign)
Evening Book Club (flyers, posters, EBB)
Tech Central, July (flyers)
Clases de Computacion, July (flyers)
Coloring for Adults, July (flyers, EBB)
Free Permit Practice Tests (bookmarks)
Summer Reading Signs (signs)
Read the Book Before the Movie (display signs)
Get Fit (display sign)
100 Citizenship Questions (brochures)
Genealogy Club (flyers, poster, EBB)
Coming Soon (display sign)
Excel in the Evening, July & August (flyers, EBB)
Intro to Photoshop, July (flyers, EBB)
July is Parks & Recreation Month (display sign)
Summer Hours (bookmarks)

Yonkers Public Library - Graphics Department Quarterly Report: April-June 2016

GRINTON I. WILL BRANCH

Branch Administrator's Office

Part-Time Time Sheets #2013 (stock forms)

Children's Department

Kids' Chess Club, April-June (flyers, poster, EBB)
Frog Jumping Day (flyers, poster, EBB)
Mother's Day Story & Craft (flyers, poster, EBB)
If You Give a Mouse a Cookie (flyers, poster, EBB)
Dental Story Time (flyers, poster, EBB)
Polka Party (flyers, poster, EBB)
Will Storytimes, Summer (flyers, poster, EBB)
Father's Day Story & Craft (flyers, poster, EBB)
Flag Day (flyers, poster, EBB)
Summer Reading Log (forms)
Big Top! Big Read! (flyers, poster, EBB)
Wacky Wednesdays (flyers, poster, EBB)
Summer Reading Program Rules (flyers, poster, EBB)
Kids Chess Club (flyers, posters, EBB)
Get Started with Chess (flyers, posters, EBB)
Big Top, Big Read, Enjoy the Summer with a Good Book (posters)
Terrific Tuesdays (flyers, poster, EBB)
Thrilling Thursdays (flyers, poster, EBB)
Fun on Fridays (flyers, poster, EBB)
Reading Pals (flyers, poster, EBB)
Teddy Bear Picnic (flyers, poster, EBB)
Big Top Fun (flyers, poster, EBB)
Sing Under the Stars (flyers, poster, EBB)

Young Adult Department

Young Adult Book Club, May: *Aristotle & Dante...* (flyers, posters, EBB)
Teen Cinema, May: *Pitch Perfect* (flyers, posters, EBB)
Summer Reading Program scorecards (forms)
Summer Reading Program registration (forms)
Summer Reading Program : Scentsational (flyers, posters, EBB)
Summer Reading Program: Jewelry Making (flyers, posters, EBB)
Summer Reading Program: Teen Summer Programs (flyers, posters, EBB)
Summer Reading Program: Kick Off Party (flyers, posters, EBB)
Teen Cinema, June: *Daddy's Home* (flyers, posters, EBB)
Summer Reading Program: Healthy Eating (flyers, posters, EBB)
Summer Reading Program: Summer Movies: *Brooklyn, Ride Along 2; Creed* (flyers, posters, EBB)
Summer Reading Program: Coloring for Teens (flyers, posters, EBB)

Adult/Fine Arts Department

Save the Date: Bob Backlund (bookmarks)
Will Book Club, May: *The Nightingale* (flyers, poster, EBB)
Measure for Measure (flyers, poster, EBB)
Mother's Health Day (flyers, poster, EBB)
Movie of the Month, May: *The Force Awakens* (flyers, poster, EBB)
Health & Wellness (bookmarks)
Art Film, May: *Amour Fou* (flyers, poster, EBB)
Barnes & Noble Bookfair (bookmarks, flyers, posters)
Meet the Author: Bob Backlund (flyers, poster, EBB)
Will Book Club, June: *The Magic Strings of Frankie Presto* (flyers, poster, EBB)
Movie of the Month, June: *Frenzy* (flyer, poster, EBB)
America at War (bookmarks)
Let's Get Together (flyers, poster, EBB)
Will Book Club, July: *The Marriage of Opposites* (flyers, poster, EBB)
Art Films, July: *Second Coming* (flyers, poster, EBB)
Sing Memorable Songs (flyers, poster, EBB)
Crafts for a Cause (flyer, poster, EBB)

Adult/Fine Arts Department (continued)

Movie of the Month, July: *13 Hours* (flyers, poster, EBB)

Art Film, August: *Breathe* (flyers, poster, EBB)

Reference Department

Restaurants in 10710 (flyers)
Astronomy & Cosmology (bookmarks)
Quiet Study Area (signs)
Restaurants of 10707 (flyers)

CRESTWOOD BRANCH

DNA (flyers, poster, EBB)
Children's Programs for ages 4-7, May (flyers, poster, EBB)
Crestwood Computing, May (flyers)
Pawsitive Tails, May (flyers, poster, EBB)
Feline Friday, May (flyers, poster, EBB)
Color @ Crestwood, May & June (flyers, poster, EBB)
Teen Reader's Book Club, May: *X: A Novel* (flyers, posters, EBB)
Various stack labels (signs)
Reiki (flyers, poster, EBB)
Privacy Week (EBB)
Get Caught Reading (EBB)
Reiki & recovery from injury (flyers, poster, EBB)
Crestwood Cinema, May (flyers, posters, EBB)
Kids Chess Club (flyers, posters, EBB)
Summer Reading Program scorecards (forms)
Summer Reading Program registration (forms)
Senior Group #16 (EBB)
Summer Reading Log (forms)
Music & Merriment, Summer (flyers, posters, EBB)
Summer Reading Program Rules (flyers, poster, EBB)
Children's Programs, ages 4 & up (flyers, poster, EBB)
Sports Shorts (flyers, posters, EBB)
Teen Reader's Book Club, June: *MARTians* (flyers, poster, EBB)
Wheel of Info, June (flyers, poster, EBB)
Sadie the Therapy Cat (flyers, poster, EBB)
Crestwood Cinema, June (flyers, posters, EBB)
Smart Seniors (flyers, poster, EBB)
Reiki, June (flyers, poster, EBB)
Summer Reading Program: Raptor & Raven (flyers, poster, EBB)
Sing Memorable Songs (flyers, poster, EBB)
Donations (bookmarks)
Summer Reading Program: Fun & Fit Fridays (flyers, poster, EBB)
Summer Reading Program: Crafternoons (flyers, poster, EBB)
Mahjong Monday (flyers, poster, EBB)
Color @ Crestwood, July & August (flyers, poster, EBB)
Crestwood Cinema, July (flyers, posters, EBB)
Crestwood Cinema, August (flyers, posters, EBB)
Crestwood Computing, July (flyers)
Another Way to See! (flyers, poster, EBB)

Yonkers Public Library - Graphics Department Quarterly Report: April-June 2016

FRIENDS OF THE YONKERS PUBLIC LIBRARY

May Events: Gle e Club; Florian Schantz (flyers, posters, EBB)

Books by the Pound (flyers, poster, EBB)

June Events: Afternoon of Latin Jazz; Afternoon of Classical Piano (flyers, poster, EBB)

Giant Summer Used Book Sale (flyers, poster, EBB)

YONKERS ARTS

2016 Showcase (flyers, poster)

COMMUNITY NOTICES (for the EBB)

City of Yonkers: Save Energy

Little Radicals Theater: Oliver

NAHN: Wellness Expo

NYC Dept. of Aging: Elder Abuse

NYC DEP: Safe Water

NYC: Seniors & Heat

NYTDOT.org: Yield

Rivertown String Quartet: Poetry Concert

SCORE: Social Media Workshop

SCORE: Quickbooks

Sister to Sister: Symposium

Tealwalk.org: Ovarian Cancer Awareness

Tealwalk.org: Ovarian Cancer Risk

Tealwalk.org: Ovarian Cancer Symptoms

USCIS: Immigration Scams

Monthly: June 2016

ELECTRONIC USAGE COUNT

	<u>2015</u>	<u>2016</u>
Riverfront Branch	14,159	14,631
Will Branch	6,606	7,033
Crestwood Branch	<u>678</u>	<u>440</u>
Total	21,443	22,104

TURNSTILE COUNT

	<u>2015</u>	<u>2016</u>
Riverfront Library	35,240	38,901
Will Branch	36,953	43,713
Crestwood Branch	<u>3,763</u>	<u>4,128</u>
Total	75,956	86,742