

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
RIVERFRONT LIBRARY  
JULY 16, 2015

**ATTENDANCE**

TRUSTEES:	Nancy Maron Gregory Arcaro Alexandre Olbrecht John Margand Derrick Touba
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Barbara Quis
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	None
STAFF REPRESENTATIVE:	None

The Board meeting began at 7:10 p.m.

**MINUTES**

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board approved the Minutes of the Board Meeting of June 17, 2015.

**DIRECTOR AND DEPUTY DIRECTOR MANAGEMENT REPORT**

Director Falcone referred Board members to the Management Report. He said that preliminary electrical work is being done on the Technology Training Room in the Riverfront Library and that the technology component of the room will be bid out probably at the end of this month or early August.

Director Falcone informed Board members that the official adopted 2015-2016 Budget has still not been published.

This week's Library paychecks reflected the new salary schedules for the first time and Director Falcone told Board members that it was nice to see the Library employees happy.

Director Falcone and Deputy Director Thaler attended The American Library Association Conference in San Francisco which proved to be very enlightening.

Hurricane Sandy's long term effect on the Riverfront Library will hopefully come to an end within a few days with the removal of the generator which is still occupying spaces in the back of the building reported Director Falcone.

Director Falcone met with WLS System Director Terry Kirchner for assistance regarding strategic planning. Mr. Kirchner was able to provide several recent planning documents from other WLS libraries, as well as some leads on consultants. Director Falcone and Deputy Director Thaler informed the Board that they followed up one lead by meeting with the New York-based firm Plan A advisors; this company has done work for the Scarsdale and Mt. Pleasant libraries and came highly recommended. Director Falcone will reach out to other firms over the summer, but told the Board that because of the high potential cost of a strategic plan, Yonkers Public Library should issue a formal RFP to select a consultant. Trustee Arcaro recommended an RFQ as the preferred process in this case and Director Falcone agreed.

**UNION REPRESENTATIVE'S REPORT** - None

**STAFF REPRESENTATIVE'S REPORT** - None

**WLS REPORT** - None

**PERSONNEL REPORT**

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board ratified the following appointment:  
Stephanie Bediako, P/T Page, \$8.75/hr., effective 6/20/15

**COMMITTEE REPORTS**

**Budget & Planning:** Maron, Buckley, Olbrecht, Touba

**Finance:** Maron, Olbrecht, Buckley

**Employee Relations:** Maron, Margand, Buckley, Olbrecht

**Buildings & Grounds:** Maron, Arcaro, Touba  
Tr. Touba requested, and will be taken on, a tour of the three branches of the Yonkers Public Library prior to the next Board meeting.

**Fundraising & Development:** Maron, Arcaro, Margand

**PAYMENT OF BILLS**

On motion of Tr. Arcaro, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #758.

**UNFINISHED BUSINESS**

Director Falcone addressed the Code of Conduct age restriction policy issue with the Board members. He said the current policy that is already being implemented has shown to be effective. His research regarding policies varies greatly nationwide and there is no state guidance regarding this policy issue. Tr. Olbrecht said he will explore the Yonkers Board of Ed policy.

Deputy Director Thaler referred the Board members to the previously reviewed and proposed Security Cameras Policy.

On motion of Treasurer Olbrecht, seconded and approved by a majority vote, the Board adopted the Security Cameras Policy. Tr. Margand abstained and Tr. Arcaro voted No.

### **NEW BUSINESS**

Director Falcone told the Board members that the Art Curator, Haifa Bint-Kadi, has held her title for one year and he recommended she continue as Art Curator. Tr. Olbrecht suggested a status update meeting with Ms. Bint-Kadi. The Gallery Committee will be meeting on August 10<sup>th</sup> and Tr. Maron told the Board members she would contact the Art Curator.

Tr. Olbrecht gave the Board an overview of the Yonkers Public Library's financial accounts and a discussion ensued.

Tr. Maron informed the Board members that Harris Lirtzman has formally resigned his Trustee position effective July 11, 2015. She said that a letter has been sent to the Yonkers Board of Education Trustees informing them of his resignation and requesting a replacement Board member.

**NEXT BOARD MEETING DATE** – Thursday, September 17, 7:00 p.m., Grinton I. Will Branch.

Tr. Maron called the Board members into an Executive Session at 8:27 p.m. to discuss pending litigation.

The Board Meeting resumed at 8:46 p.m.

The Board Meeting was adjourned at 8:47 p.m.

Edward Falcone  
Library Director & Secretary