

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
GRINTON I. WILL BRANCH  
MAY 23, 2013

**ATTENDANCE:**

TRUSTEES:	William E. Sheerin Nancy Maron Jim Buckley Jennifer Lemiech-Iervolino Alexandre Olbrecht Gregory D. Arcaro
LIBRARY DIRECTOR:	Stephen E. Force
DEPUTY DIRECTOR:	Edward Falcone
BUSINESS MANAGER:	Barbara Quis
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	Cheryl Johnson, Clerk I Typist Riverfront Library
STAFF REPRESENTATIVE:	Rose Bannister, Clerk III Business Office, Riverfront Library

The Board meeting began at 7:00 p.m.

## **MINUTES**

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board approved the Minutes of the Board Meeting of April 23, 2013.

The Board went into a Committee of the Whole meeting at 7:05 p.m.

The Committee of the Whole meeting ended at 8:20 p.m.

After a 10 minute break, the Board meeting resumed at 8:30 p.m.

## **DIRECTOR'S REPORT**

Director Force informed Board members that the Library made a strong case for restoring Sunday Service during our budget hearing. We also requested funding for four full-time Librarian positions that are currently vacant. The City Council should finalize the City budget by June 1.

Director Force told Board members that on June 18, 2013 at 2:00 p.m. there will be a union meeting at the Riverfront Library Board Room to set up additional meeting dates for contract negotiations. The union labor contract expired in 2009.

Director Force stated that on June 5 at 6:30 p.m. Riverfront Library will hold its yearly art exhibit sponsored by Yonkers Public Schools for Prek-12 students. Winning pieces of art will be displayed in the Atrium and on June 5<sup>th</sup> students will receive recognition for their artistic achievement.

## **DEPUTY DIRECTOR'S REPORT**

Deputy Director Falcone told Board members that circulation is still down but has been leveling off. Grinton I. Will Branch's Tech Services Dept. will be receiving some part-time help and Deputy Director Falcone is still working with the Library's main vendor, Baker & Taylor, to have the books processed there instead of at the Tech Dept. He stated that this procedure is already being done with leased books and he is working on transitioning this process for all shipments which ultimately will expedite books being placed on shelves.

Deputy Director Falcone stated to the Board members that there has been an air conditioning malfunction at Grinton I. Will Branch. A major circuit board blew, but he said it should be remedied by next week.

Deputy Director Falcone informed the Board members that another elevator repair company, Thyssenkrup, has been retained and as of this date, calls from us to the company have not been returned.

Deputy Director Falcone said a pitch for the full amount was made at the budget hearing for the cost of the new façade at Grinton I. Will Branch from the capital budget. So far half the amount has been offered.

Deputy Director Falcone told the Board members that he met today with Riverfront Library training personnel and the architect from Lothrop Associates, LLP regarding the new technology room. After assessing his notes from the meeting, the architect intends to contact Deputy Director Falcone in a couple of weeks with a preliminary design and a timeline.

### **UNION REPRESENTATIVE'S REPORT**

Union Representative Cheryl Johnson stated there are continuing concerns regarding Library Clerk I salaries which still remain considerably lower than salaries of City of Yonkers Clerk I and Board of Education Clerk I employees. Dr. Sheerin assured Ms. Johnson that YPL Trustees have, and will continue to address this issue.

### **STAFF REPRESENTATIVE'S REPORT**

Staff Representative Rose Bannister stated there was nothing to report at this time.

### **WLS REPORT** - None

### **PERSONNEL REPORT**

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board ratified the following appointments:

Amanda Attile, P/T Page, \$9.05/hr., eff. 5/4/13  
Imani Edwards, P/T Page, \$9.05/hr., eff. 5/18/13

## **COMMITTEE REPORTS**

**Budget & Planning:** Sheerin/Buckley/Maron/Olbrecht

**Finance:** Sheerin/Buckley/Margand/Olbrecht

**Employee Relations:** Sheerin/Buckley/Margand/Olbrecht

**Buildings & Grounds:** Sheerin/Lemiech-Iervolino/Arcaro

**Fundraising & Development:** Sheerin/Margand/Maron/Olbrecht

## **COMMUNICATIONS**

### **PAYMENT OF BILLS**

On motion of Tr. Maron, seconded and unanimously carried, the Board approved Payment of Bills as listed on Schedule #732.

### **UNFINISHED BUSINESS**

Director Force informed Dr. Sheerin that he has not yet heard from the Police Commissioner regarding setting up a Library employee safety discussion. Dr. Sheerin asked Director Force about the CCTV security program. Deputy Director Falcone stated to the Board that the hold up was in the City's Purchasing Department who were going to help find a

consultant to review the specifications and bid the job throughout the community. After last week's budget meeting, Deputy Director Falcone said he spoke with the Finance Commissioner and reminded him of the assistance we need with regards to acquiring the CCTV program. Deputy Director Falcone also sent a follow up e mail to the Finance Commissioner regarding the CCTV program. As of tonight's Board meeting, Deputy Director Falcone has not received a reply.

Tr. Maron said she will review YPL Staff Manual policies and be in touch with Dr. Sheerin, Director Force and Deputy Director Falcone with any discussions that need to be presented at the next YPL Board meeting.

**NEW BUSINESS** - None

**NEXT BOARD MEETING DATE** – Monday, June 17, 2013, 7:00 p.m., Riverfront Library.

The Board Meeting was adjourned at 9:03 p.m.

Stephen E. Force  
Library Director & Secretary