

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
GRINTON I. WILL BRANCH  
SEPTEMBER 17, 2015

**ATTENDANCE**

TRUSTEES:	Nancy Maron Gregory Arcaro Alexandre Olbrecht Jim Buckley John Margand Stephen Jannetti
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Barbara Quis
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	Mary Amato
UNION REPRESENTATIVE:	None

The Board meeting began at 7:00 p.m.

Tr. Maron introduced new Trustee, Stephen Jannetti to Board members. Mr. Jannetti will fill Harris M. Lirtzman's unexpired term through December 31, 2018.

## **MINUTES**

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board approved the Minutes of the Board Meeting of July 16, 2015.

## **DIRECTOR AND DEPUTY DIRECTOR MANAGEMENT REPORT**

Director Falcone referred Board members to the Management Report which covers the past two months.

Yonkers Public Library Sunday Service resumed on September 13th. Director Falcone told Board members that the Technology Training Center at Riverfront is projected to be open to the public by late October to early November. The capital budget has been funded and the architect has been notified that the beginning phase of the façade project can begin at Grinton I. Will Branch.

Director Falcone informed Board members that while the cooling system at Grinton I. Will Branch has been maintained over the years, an additional cleaning procedure will likely be required annually.

Director Falcone reported to the Board members that the Summer of 2015 was very busy at the Library and the employees worked hard to accommodate the patrons. He said that The Reading Buddies program at Riverfront Library was a huge success.

The City will now be managing the Riverfront building, replacing the Colliers International Management Company.

Director Falcone distributed to Board members the WLS 2014 Statistics Report. Wireless Use and Public Internet Sessions statistics for Yonkers were very high as compared to other libraries. Circulation statistics are trending downward in most county libraries.

## **UNION REPRESENTATIVE'S REPORT** - None

## **WLS REPORT**

Mary Amato said that the next WLS meeting will be on September 29<sup>th</sup>. Director Falcone said the WLS Annual Meeting will be on November 5<sup>th</sup>. He told members that the National Library Week Breakfast will be next April on

a Wednesday and former Congressman Barney Frank will be the guest speaker.

### **PERSONNEL REPORT**

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board ratified the following appointments:

Edward Falcone, Provisional Director, \$145,059, effective 6/18/15

Susan Thaler, Provisional Assistant Director, \$124,975, effective 6/18/15

Brittany Kusi-Gyabaah, P/T Page, \$8.75/hr., effective 7/25/15

Elen Thomas, P/T Page, \$8.75/hr., effective 7/25/15

Frank Vela, P/T Page, \$8.75/hr., effective 8/18/15

Mirage Sarrar, P/T Page, \$9.35/hr., effective 8/8/15

Manoj Devasahayam Geetha Kumari, P/T Page, \$9.35/hr., effective 8/22/15

The Board ratified the following pay increases:

Modia Alexandre, P/T page, \$9.35/hr., effective 7/11/15

Annamma Ouseph, P/T Page, \$9.35/hr., effective 7/25/15

The Board acknowledged the following terminations:

Sara Fasano, P/T Page, \$9.35/hr., effective 7/16/15

Joseph Ferrara, P/T Page, \$9.35/hr., effective 8/7/15

Shirley Altman, P/T Librarian II, \$25.35/hr., effective 8/29/15

Jonathan Tufo, P/T Page, \$9.05/hr., effective 9/4/15

Jessica Turner, Clerk I Spanish Speaking, \$38,215, effective 9/17/15

### **COMMITTEE REPORTS**

**Budget & Planning:** Maron, Buckley, Olbrecht, Touba

**Finance:** Maron, Olbrecht, Buckley

Business Manager Quis distributed descriptions of Library accounts to the Board members.

**Employee Relations:** Maron, Margand, Buckley, Olbrecht

**Buildings & Grounds:** Maron, Arcaro, Touba

**Fundraising & Development:** Maron, Arcaro, Margand

## **PAYMENT OF BILLS**

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved payment of bills as listed on Schedules #759 and #760.

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

Tr. Maron announced to the Board members that Tr. Alexandre Olbrecht resigned his unexpired term of December 31, 2017. Tr. Olbrecht stated that he is willing to serve on the Board until a successor is appointed.

Director Falcone asked the Board members to approve increasing the hourly rate of part-time employees (computer pages and clerks) as well as part-time custodians.

On motion of Tr. Olbrecht, seconded and carried by a majority vote, the Board approved increasing the hourly rate to \$10.50/hr. for the Part-time positions of Page (Computer Page), Page (Clerk), and Part-time Custodial Worker, not covered by union contract on Schedule C. Tr. Arcaro abstained.

Director Falcone proposed to the Board members that a motion be made to change Friday morning opening hours from 10:00 a.m. to 9:00 a.m. at the Riverfront Library and Grinton I. Will Branch. The starting date will be announced at a future time.

On motion of Tr. Arcaro, seconded and unanimously carried, the Board approved changing Friday morning hours at the Riverfront Library and Grinton I. Will Branch from 10:00 a.m. to 9:00 a.m.

Director Falcone distributed to the Board members copies of an updated version of a Smoking Policy he wishes to implement at the Library.

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved the updated version of the Smoking Policy for the Library.

Director Falcone, Deputy Director Thaler, Tr. Maron, Tr. Arcaro and Tr. Buckley met with three different consulting firms that provide assistance with strategic planning. Proposals from the firms were contained in the

Trustee packets. Board members were asked to decide on which consultant firm would be most appropriate for the Library's needs. A discussion ensued among Board members.

On motion of Tr. Buckley, seconded and unanimously carried, the Board gave Director Falcone authority to sign documentation pertaining to the employment of Library Development Solutions.

Director Falcone asked the Board to review and approve the Variance Request Form in their WLS packets stating that the Library is diligently working on a long range action plan.

On motion of Tr. Margand, seconded and unanimously carried, the Board approved authorizing Tr. Maron to sign the Variance Request Form on behalf of the Yonkers Public Library Board of Trustees regarding the Library's long range plan.

Tr. Margand reminded the Board members that his term will expire at the end of December, 2015 and he regrets that he will be unable to renew his term.

Tr. Maron informed Board members that the Yonkers Historical Society will commemorate the Sherwood House's 275<sup>th</sup> anniversary with a dinner on October 15<sup>th</sup> from 6-9 p.m. at Zuppa's.

**NEXT BOARD MEETING DATE** – Monday, October 19, 7:00 p.m., Crestwood Branch

Tr. Maron called the Board members into Recess at 8:33 p.m.

At 8:50 p.m. the meeting resumed and Tr. Maron called the Board members into an Executive Session.

The Board Meeting resumed and was adjourned at 9:50 p.m.

Edward Falcone  
Library Director & Secretary