

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
RIVERFRONT LIBRARY  
April 19, 2018

**ATTENDANCE**

TRUSTEES:	Anietra Guzmán-Santana Nancy Maron Derrick Touba Joseph Puglia Stephen Jannetti Josephine Ilarraza John Saraceno
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	Sarah McAllister
WLS BOARD REPRESENTATIVE:	None
UNION REPRESENTATIVE:	None

The Board Meeting began at 7:03 p.m.

**MINUTES**

On motion of Tr. Maron, seconded and carried, the Board approved the Minutes of the Board Meeting of March 28, 2018.

**MANAGEMENT REPORT**

Director Falcone referred the Board members to his and Deputy Director Thaler's report. Last Friday, the Mayor proposed his Executive Budget. The Library budget was reduced by approximately 7% or \$700,000. Director

Falcone, Deputy Director Thaler and Business Manager Presedo are working on proposed service reductions for the Board's review.

Both phases of the Façade project at Will are moving along and completion is expected by mid-September.

Director Falcone informed the Board members that the bid documents for the Will Boiler Project have been finalized. An announcement on the bid is expected very soon.

Tr. Maron thanked the social media team for their good work in making the public aware of the 1000 Books Before Kindergarten program. Director Falcone said that all three branches have reported high enrollments.

Director Falcone told Board members that the Montefiore Grant, which began in January, is proving to be very helpful and successful.

Deputy Director Thaler attended the annual Urban Librarians Unite conference on April 13<sup>th</sup> which is co-chaired by Christian Zabriskie, Branch Administrator, Grinton I. Will Branch. Deputy Director Thaler said that the keynote speaker was stimulating and focused primarily on community engagement.

Staff Development Day is April 27<sup>th</sup> and will also include a half-day on April 26<sup>th</sup> just for supervisors. Deputy Director Thaler invited Trustees to the staff recognition ceremony on April 27<sup>th</sup>. Director Falcone advised Board members that there will be a Trustee Institute at the Mamaroneck Library on May 2<sup>nd</sup>. Also, the YPS student art show reception will be in the atrium at Riverfront Library on June 6<sup>th</sup>.

Tr. Jannetti arrived at 7:30.

**UNION REPRESENTATIVE'S REPORT** – None.

**WLS REPORT** – None.

**PERSONNEL REPORT**

On motion of Tr. Saraceno, seconded and unanimously carried, the Board ratified the following appointments:

Lori L. Clark, P/T Page, \$11.00/hr., effective 3/24/18  
Jenny Santana, P/T Page, \$11.00/hr., effective 3/31/18

## **COMMITTEE REPORTS**

### **PAYMENT OF BILLS**

On motion of Tr. Jannetti, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #790.

### **UNFINISHED BUSINESS**

Director Falcone updated the Board on plans to train voluntary staff members on the use of Narcan (Naloxone) to assist people who have overdosed on opioids. Director Falcone referred Board members to e-mails sent to them regarding policy language for the Trustees to consider.

Deputy Director Thaler distributed sample statistical graphs aka data dashboard designs. A discussion on preferences ensued among the Board members.

Tr. Guzmán-Santana led a discussion with Board members on adopting an Emergency Plan for the Library.

### **NEW BUSINESS**

President Guzmán-Santana named the following standing committees for 2018:

**Finance, Budget & Planning** – Guzmán-Santana, Saraceno, Jannetti

**Employee Relations** – Guzmán-Santana, Toubia, Puglia

**Buildings & Grounds** – Guzmán-Santana, Maron, Saraceno, Ilarraza

**Fundraising & Development** – Guzmán-Santana, Maron, Jannetti

Tr. Maron distributed flyers regarding the May 10<sup>th</sup> ribbon cutting ceremony at Will Branch and explained The Foundation's strategies going forward.

**EXECUTIVE SESSION**

At 8:33 p.m. Board President Guzmán-Santana requested the Board enter into an executive session to discuss the dismissal or removal of a particular person or persons.

The Executive Session ended with no action taken at 9:16 p.m.

The Board meeting adjourned at 9:17 p.m.

**NEXT BOARD MEETING DATE** – Wednesday, May 23, 2018, 7:00 p.m. at the Crestwood Branch.

Edward Falcone  
Library Director & Secretary