

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
CRESTWOOD BRANCH  
May 23, 2018

**ATTENDANCE**

TRUSTEES:	Anietra Guzmán-Santana Nancy Maron Joseph Puglia Josephine Ilarraza John Saraceno
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	Sarah McAllister
WLS BOARD REPRESENTATIVE:	None
UNION REPRESENTATIVE:	Brandon Neider, PC Tech I, Grinton I. Will Branch

The Board Meeting began at 7:03 p.m.

**MINUTES**

On motion of Tr. Maron, seconded and carried, the Board approved the Minutes of the Board Meeting of April 19, 2018.

**MANAGEMENT REPORT**

Director Falcone referred the Board members to his and Deputy Director Thaler's report. He reviewed with the Board members the afternoon's City council budget hearing. Director Falcone said that if the Executive budget does not change, significant reductions in service hours will be required. On behalf of the YPL Board of Trustees, Board President Guzmán-Santana

thanked library employees and patrons for their rousing support at the budget hearings. She stated that the City council members noticed the appreciation shown by the community for the Library.

Director Falcone informed Board members that this Tuesday there will be a construction meeting regarding completion of Phase I and that Phase II construction is underway. He said that the State grant was closed out with \$15,000 being owed to the Library which should be coming soon, as well as the DASNY \$250,000 grant. A construction grant of \$234,000 should be forthcoming in September to help supplement the completion of Phase II.

Director Falcone said that the Will boiler replacement project bid is due back to the City by June 15<sup>th</sup>. There will be a walk-through for bidders on May 30<sup>th</sup>.

Deputy Director Thaler told Board members how successful the April 27<sup>th</sup> Staff Development Day was and complimented its facilitator Cheryl Gould. She said that Staff surveys returned with very positive feed-back.

**UNION REPRESENTATIVE'S REPORT** – Union Representative, Brandon Neider had nothing to report.

**WLS REPORT** – On May 29<sup>th</sup>, Tr. Puglia is scheduled to be sworn in as a WLS representative. His term will expire December, 2019.

### **PERSONNEL REPORT**

On motion of Tr. Saraceno, seconded and unanimously carried, the Board ratified the following appointments:

Mia L. Vazquez, P/T Page, \$11.00/hr., effective 4/21/18

Raphael Guida, P/T Librarian I, \$21.00/hr., effective 4/28/18

The Board acknowledged the following terminations:

Adeline Perrotta, P/T Page, \$11.00/hr., effective 4/30/18

Sharon Bean, P/T Page, \$11.00/hr., effective 5/5/18

Edibaldo Vargas, P/T Custodial Worker, \$11.00/hr., effective 5/10/18

The Board acknowledged the following retirement:

Anthony Nicolosi, MEO 1, \$53,253, effective 5/3/18

## **COMMITTEE REPORTS**

**Finance, Budget & Planning** - Guzmán-Santana, Saraceno, Jannetti  
Upon motion of Tr. Puglia, seconded and carried, the Board approved renewal of the following Certificate of Deposit:

5/24/18 David S. Kogan Memorial Fund, 15 mo. CD, Sunnyside Federal Savings & Loan Bank, \$5,014.25, 1.75%.

Upon motion of Tr. Puglia, seconded and carried, the Board approved to move the following Certificate of Deposit from Sunnyside Federal Savings & Loan Bank:

6/4/18 Contributions Fund, 14 mo. CD, Sterling National Bank, \$61,953.14, 2.25%.

**Employee Relations** – Guzmán-Santana, Touba, Puglia

**Buildings & Grounds** –Guzmán-Santana, Maron, Saraceno, Ilarraza

**Fundraising & Development** – Guzmán-Santana, Maron, Jannetti  
Tr. Maron thanked staff and volunteers for all their efforts in making the May 10<sup>th</sup> ceremony at Will such a success. Tr. Guzmán-Santana said that 4,000 advocacy emails and hundreds of postcards were sent on behalf of the Library to the City.

## **PAYMENT OF BILLS**

On motion of Tr. Maron, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #791.

## **UNFINISHED BUSINESS**

Director Falcone proposed several reductions to branch hours that would need to be made under the proposed FY19 budget. The budget will be adopted on May 31<sup>st</sup>.

Deputy Director Thaler told Board members that a Branch Administrator’s meeting is scheduled tomorrow and that one of the topics of discussion will be emergency and disaster planning.

On motion of Tr. Saraceno, seconded and carried, the Board approved the 2017 Annual State Report.

## **NEW BUSINESS**

Director Falcone reviewed the language in the current Art Gallery policy, and noted that revisions would need to be made if the Curator position was no longer a volunteer position.

**NEXT BOARD MEETING DATE** – Thursday, June 14, 2018, 7:00 p.m. at the Grinton I. Will Branch.

## **EXECUTIVE SESSION**

Upon motion of Tr. Saraceno, seconded by Tr. Puglia, the Board went into Executive Session at 8:45 p.m. for the purpose of discussing the performance of particular employees.

Upon motion of Tr. Puglia, seconded by Tr. Saraceno, the Executive Session ended at 9:59 p.m. The Board acknowledged the annual reviews of Deputy Director Susan Thaler and Business Manager Vivian Presedo.

The Board meeting adjourned at 10:02 p.m.

Edward Falcone  
Library Director & Secretary