

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
RIVERFRONT LIBRARY  
March 21, 2019

**ATTENDANCE**

TRUSTEES:	Anietra Guzmán-Santana Nancy Maron Joseph Puglia Josephine Ilarraza John Saraceno Derrick Touba
LIBRARY DIRECTOR:	Ed Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Tr. Puglia
UNION REPRESENTATIVE:	Brandon Neider

The Board Meeting began at 7:01 p.m.

**MINUTES**

On motion of Tr. Puglia, seconded and unanimously carried, the Board approved the Minutes of the Board Meeting of February 28, 2019 as amended.

**MANAGEMENT REPORT**

Director Falcone updated the Board on the progress of Will façade project. The project remains behind schedule: critical parts are still en route and not expected to arrive until early April. Substantial progress is expected by mid-

May. In the meantime, work continues on the vestibule, windows, doors and handrails.

Director Falcone informed the Board of the Yonkers Public Schools Instructional Affairs Committee Meeting he attended with several Trustees. Director Falcone was pleased with their reception and is optimistic about future opportunities for collaboration and partnership.

Director Falcone reported that several teachers from School 15 came to the Library to experience the Virtual Reality (VR) program and receive training in how to implement it in the classroom. Library staff would visit the class later in the week to prepare and assist in the introduction.

Director Falcone updated the Board on the Library's migration to the new Evergreen software system and catalog. The transition has been well-managed, all critical services are functioning, and progress is expected to continue over the next several weeks.

Director Falcone informed the Board of the new Gale Courses service the Library had begun to provide. Due to popular demand, Deputy Director Thaler and Head of Riverfront Reference Aurora Cruz have negotiated a new unlimited subscription.

Director Falcone informed the Board that recent maintenance difficulties with the elevator at the Will Branch led to the cancellation of several programs. He was confident that funding for a new elevator would be appropriated soon.

Director Falcone advised the Board that the annual Staff Development Day has been postponed to the fall due to difficulty finding facilitators and the Library's ongoing Evergreen migration.

## **UNION REPRESENTATIVE'S REPORT –**

Union Representative Neider inquired about some staff vacancies that have not been filled yet.

## **WLS REPORT**

Tr. Puglia distributed a WLS newsletter and directed everyone's attention to an upcoming screening and discussion of the film *Resilience*. He remarked

that the film can help the Library assist the community with health issues and would report on it at the next Meeting.

## **PERSONNEL REPORT**

On motion of Tr. Saraceno, seconded and unanimously carried, the Board ratified the following appointments:

William E. Buckhana, P/T Page, \$12.00/hr, eff. 3/9/19  
Maiya Olivia Coleman, IT Assistant, \$42,742.00/yr, eff. 3/8/19  
Alexander Pena, P/T Page, \$12.00/hr, eff. 3/9/19

The Board acknowledged the following termination:  
Kirsten Grünberg, Librarian I, \$58,450.00/yr, eff. 3/15/19

## **COMMITTEE REPORTS**

**Finance, Budget & Planning**- Guzmán-Santana, Maron, Jannetti

On motion of Tr. Maron, seconded and unanimously carried, the Board authorized Business Manager Presedo to transfer the following account to Sunnyside Federal Bank or renew with Sterling National Bank:

3/19/19 Rita G. Murphy Memorial Fund, Sterling National Bank, 12 mo. CD  
\$5,507.13; 1.15%

**Employee Relations** - Guzmán-Santana, Touba, Puglia

**Buildings & Grounds** - Guzmán-Santana, Saraceno

**Policy** - Guzmán-Santana, Ilarraza

**Fundraising & Development** – Guzmán-Santana, Maron, Jannetti

Foundation update: Tr. Maron reported that the installation of the commemorative plaques would be complete before the end of spring. Tr. Maron also reminded the Board of the spring gala at the Riverfront Branch on May 20 featuring author Sandra Cisneros. Ms. Cisneros will also meet with Yonkers Public Schools students earlier in the day during a luncheon that will be live-streamed to other schools.

## **PAYMENT OF BILLS**

On motion of Tr. Saraceno, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #801.

## **UNFINISHED BUSINESS**

The Board resumed a discussion on data and analytics and reviewed the statistical reports included in the monthly packet. Tr. Maron was pleased with the updated format of charts and graphs and led a discussion on ideas to further improve the reports. Management will continue to enhance its statistical reports and present them at a later date.

## **NEW BUSINESS**

Director Falcone distributed a draft copy of the 2018 State Report and asked the Board for feedback prior to the April meeting, when a vote to approve the report will be required.

**NEXT BOARD MEETING DATE** – Thursday, April 25, 2019 at the Riverfront Library

**EXECUTIVE SESSION** – Tr. Puglia motioned to move into Executive Session to discuss the performance of a particular employee at 8:25 p.m.

The Board exited Executive Session at 9:06 p.m. On motion of Tr. Maron, seconded and unanimously carried, the Meeting was adjourned at 9:09 p.m.

Edward Falcone  
Library Director & Secretary