

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
RIVERFRONT LIBRARY  
OCTOBER 17, 2019

**ATTENDANCE**

|                           |  |
|---------------------------|--|
| TRUSTEES:                 | Nancy Maron<br>Stephen Jannetti<br>Anietra Guzmán-Santana<br>Derrick Touba<br>Josephine Ilarraza |
| LIBRARY DIRECTOR:         | Ed Falcone   |
| DEPUTY DIRECTOR:          | Susan Thaler   |
| BUSINESS MANAGER:         | Vivian Presedo   |
| ADMINISTRATIVE SECRETARY: | James Hackett  |
| WLS BOARD REPRESENTATIVE: | None   |
| UNION REPRESENTATIVE:     | Brandon Neider, PC Technician I  |
| GUESTS:                   | Dominick Savarese, President,<br>SEIU 704B   |

The Board Meeting began at 7:01 p.m.

**MINUTES**

On motion of Tr. Touba, seconded and unanimously carried, the Board approved the Minutes of the Board Meeting of September 18, 2019.

**MANAGEMENT REPORT**

Director Falcone updated the Board on the façade project. The project has experienced more delays due to an ongoing dispute between the contractor and their tile supplier. While the tiles have been installed, the dispute has led to a lawsuit between the parties.

Director Falcone announced the hiring of two new staff, Librarian Daniel Sabol at the Will Branch and Community Services Coordinator Rose Avilés at the Riverfront Library.

Director Falcone informed the Board that the Computer Lab on the first floor of the Riverfront Library was renovated and furnished with new tables and chairs and an attendant's station.

Director Falcone attended the CLUSTER gala, where the Library was honored for its partnership with CLUSTER on the successful case manager programs at Riverfront and Will.

Director Falcone informed the Board that Riverfront and Will had been selected as locations for early voting.

### **UNION REPRESENTATIVE'S REPORT**

Representative Neider expressed the Union's concern that staff have been asked to perform work out-of-title, specifically custodians and librarians. Pres. Maron asked Representative Neider to provide a written report so management may study and address the problem.

### **WLS REPORT**

Tr. Puglia was not present.

### **PERSONNEL REPORT**

Following a discussion of the history and role of the Community Services Coordinator position, the Board, upon motion of Tr. Jannetti, seconded and unanimously carried, approved a change of the position's unit representation from unrepresented to SEIU 704B.

On motion of Tr. Touba, seconded and unanimously carried, the Board ratified the following appointments:

Luis Barcelo, P/T Custodial Worker, \$12.00/hr, eff. 9/20/19  
Daniel Sabol, Librarian I, \$58,449.00/yr, eff. 10/4/19  
Rose Avilés, Community Services Coordinator, \$64,141.00/yr, eff. 10/4/19  
Kathleen Ciriello, P/T Page, \$12.00/hr, eff. 10/4/19

Acknowledged the following terminations:

Daniel Ogyiri, P/T Librarian I, \$21.00/hr, eff. 9/26/19  
Laura DeMuro, P/T Librarian I, \$21.00/hr, eff. 9/26/19

### **COMMITTEE REPORTS**

**Finance, Budget & Planning-** Guzmán-Santana, Maron, Jannetti

On motion of Tr. Jannetti, seconded and carried, the Board approved Business Manager Presedo to move the following certificate from Sterling National Bank:

10/8/19 Contributions Fund, Sunnyside Federal Savings and Loan, 12 mo. CD, \$53,097.68; 2.05%

**Employee Relations** - Guzmán-Santana, Touba, Puglia

**Buildings & Grounds** - Guzmán-Santana, Saraceno

**Policy** - Guzmán-Santana, Ilarraza

The Committee discussed several policy updates, specifically safety and evacuation protocols and public bathroom use. The Committee asked management to write up revisions for review.

**Fundraising & Development** – Guzmán-Santana, Maron, Jannetti

Foundation update: Tr. Guzmán-Santana announced that the Foundation had completed developing its annual appeal and expected deliveries some time before Thanksgiving.

**PAYMENT OF BILLS**

On motion of Tr. Guzmán-Santana, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #808.

**UNFINISHED BUSINESS**

On motion of Tr. Jannetti, seconded and unanimously carried, the Board approved closing all three branches for the purpose of Staff Development Day at the Grinton I. Will Branch on Friday, November 22, 2019.

**NEW BUSINESS**

On motion of Tr. Guzmán-Santana, seconded and unanimously carried, the Board approved the 2020 Holiday Schedule.

On motion of Tr. Touba, seconded and unanimously carried, the Board approved closing the Library at 12:00 noon on Tuesday, December 24, 2019.

Director Falcone led a discussion on the Library’s preparation of its FY21 Budget request presentation. Their request is an increase of approximately \$250,000

and includes increased funding for items such as a minimum wage increase, termination pay and programming. Director Falcone was also hopeful several positions that were cut from last year's budget proposal would be restored.

Tr. Touba announced that he will not seek reappointment following the expiration of his term at the end of the year. Pres. Maron asked the Board to seek recommendations to make to the Yonkers Public Schools Board of Trustees to fill the two vacancies following Tr. Touba's expiring term and Tr. Guzmán-Santana's resigned term. Pres. Maron also asked Trustees to consider volunteering to the nomination committee for the election of officers in January.

Deputy Director Thaler forwarded two requests for permission to serve alcohol at upcoming events in the Riverfront Art Gallery to the Board. The first, a coat drive and professional mixer by Collective for a Cause on Nov. 14, would serve sangria and beer to attendees who donate a coat. The second, the Yonkers Public Schools' My Brother's Keeper 3<sup>rd</sup> Anniversary Celebration *For Us By Us* on Nov. 15, would serve wine to attendees who purchase a VIP ticket for a student exhibition. Following an extended discussion of the Library's alcohol policy, upon motion by Tr. Touba, seconded and unanimously carried, the Board approved the service of alcohol at both events contingent on a written indemnification agreement to be approved by management.

**EXECUTIVE SESSION** – Tr. Jannetti motioned to move into Executive Session to discuss the performance of a particular employee at 8:14 p.m. The session ended at 8:58 p.m.

On motion of Tr. Jannetti, seconded and unanimously carried, the following resolution was approved:

The Board of Trustees of the Yonkers Public Library hereby denies the Appeal of Employee No. 732671, consistent with its Decision dated October 17, 2019, which is approved herein, and authorizes the Board President to issue said Decision to the Library Director, the SEIU and the Employee.

On motion of Tr. Guzmán-Santana, seconded and unanimously carried, the Meeting was adjourned at 8:59 pm.

**NEXT BOARD MEETING DATE** – Thursday, November 21, 2019 at Grinton I. Will Branch.

Edward Falcone  
Library Director & Secretary