

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
ELECTRONIC MEETING  
JUNE 18, 2020

**ATTENDANCE**

TRUSTEES:	Josephine Ilarraza Joseph Puglia John Saraceno Steve Jannetti Hon. Michael Sabatino Darryl J. Mack
LIBRARY DIRECTOR:	Jesse Montero
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Trustee Puglia
UNION REPRESENTATIVE:	Dominick Savarese, President, SEIU 704B
GUESTS:	Brandon Neider, Arnaldo Torres, Emily Power, Liz Caruso, Phil Poggiali, Carmela McManus, Kim Arline, Sumie Hernandez-Moss, Phyllis Cole, Zahra Baird, Christopher Sheerin, Janet Dunckley, Odalyz Aguilar, Mary Ann Penzero

The Board Meeting was held electronically via ZOOM®, Conference ID# 952 8926 7898.

The Board Meeting began at 7:05 pm.

**MINUTES**

On motion of Trustee Jannetti, seconded and unanimously carried, the Board approved the Minutes of the Meeting of May 21, 2020.

**MANAGEMENT REPORT**

Director Montero announced that while the library buildings remain closed to the public due to the pandemic, staff returned on June 8 to prepare for the launch of contact-free pickup services on June 15 and the eventual reopening of its buildings. Director Montero explained that contact-free pickup is a new service that allows patrons to pick up physical materials

that are exclusively in that building's collection and keeps staff and patrons safely distanced to be in compliance with public health guidelines.

Director Montero reported that the Grinton I. Will and Riverfront Libraries served as the only locations in Yonkers for New York State Primary Early Voting. Director Montero also noted that this event was instructional for the planning of future events after YPL reopens.

Director Montero also reported that YPL partnered with City Council President Mike Khader's office to host a food distribution event at the Will Library parking lot that brought food to needy families impacted by the pandemic.

Director Montero revealed several projects that were underway to prepare for reopening, including the extensive weeding of old, unpopular or irrelevant material; the temporary removal and reorganization of furniture and electronic equipment that might encourage close contact and long stays; and the repurposing of meeting rooms and spaces for the storage of furniture, equipment and returned material.

Director Montero noted that the staff who reported to provide these services to the public were scheduled in teams that enabled social distancing and contact tracing should it become necessary. Staff were also screened upon arrival with daily self-assessments and informed of expanded sick leave available via the Families First Coronavirus Relief Act (FFCRA).

Director Montero updated the Board on virtual programming, specifically noting the success of Senior Law Day and an Author Talk and Book Party organized by the Foundation for Yonkers Public Library which featured noted author Julia Alvarez.

Deputy Director Thaler informed the Board of plans for summer reading, including the availability of downloadable ebooks for students, a partnership with Yonkers Public Schools and READSquared, which is a software platform that tracks a student's summer reading progress, and discussions with JCY-Westchester Community Partners to provide a virtual substitute for the popular Summer Reading Buddies program at Riverfront Library.

Director Montero reported that the Mayor's Executive Budget was adopted by the City Council and thanked the Mayor and City Council for the value they place on library service.

## **UNION REPRESENTATIVE'S REPORT**

President Savarese reported that the Union conducted a safety walkthrough of the three library buildings with Management. President Savarese also reported that the Union and Management were continuing to discuss security concerns.

## **WLS REPORT**

Trustee Puglia announced that he would have a report following the next WLS meeting later in the month.

## **PERSONNEL REPORT**

NONE

**COMMITTEE REPORTS**

**Finance, Budget & Planning** - Maron, Jannetti, Puglia.

Business Manager Presedo reported that none of the interest rates available for the expiring accounts she was authorized to renew at last month's Meeting were favorable and suggested they wait for rates to improve. The Committee agreed.

**Employee Relations** - Maron, Puglia.

**Buildings & Grounds** - Maron, Saraceno

**Policy** – Maron, Ilarraza, Sabatino

**Fundraising & Development** – Maron, Jannetti, Mack

**PAYMENT OF BILLS**

On motion of Trustee Jannetti, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #816.

**UNFINISHED BUSINESS**

On motion of Trustee Sabatino, seconded and unanimously carried, the Board approved the COVID-19 Plan for Public Service and Code of Conduct as presented by Director Montero at last month's meeting.

**NEW BUSINESS**

NONE

**NEXT BOARD MEETING DATE** – Thursday, July 16, 2020 at 7:00 pm.

On motion of Trustee Puglia, the Meeting adjourned at 7:28 pm.

Jesse Montero  
Library Director & Secretary