

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
GRINTON I. WILL BRANCH  
DECEMBER 17, 2015

**ATTENDANCE**

TRUSTEES:	Nancy Maron Gregory Arcaro Jim Buckley John Margand Stephen Jannetti
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Barbara Quis
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	Rose Bannister, Clerk III Business Office, Riverfront Library

The Board meeting began at 7:00 p.m.

**MINUTES**

On motion of Tr. Buckley, seconded and carried, the Board approved the Minutes of the Board Meeting of November 19, 2015.

## **DIRECTOR AND DEPUTY DIRECTOR MANAGEMENT REPORT**

Director Falcone referred to the Management Report. He told Board members that the final wiring is being done in the Riverfront Library's Tech Room. Director Falcone and Deputy Director Thaler have four interviews lined up for the Technology Instruction Coordinator position.

Director Falcone spoke to Board members about the letter in their packets from Russell Davidson, President of KG&D Architects to Beth Cumming, Restoration Coordinator at the State Historic Preservation Office (SHPO) addressing SHPO's concerns regarding the proposed Will Façade project. Director Falcone referred Board members to the drafted Resolution sent by Mr. Davidson asking for the Board's signature to comply with the State Environmental Quality Review Act (SEQRA). After discussion, the Board decided to revisit the SEQRA Resolution at the next Board meeting.

On December 10<sup>th</sup> Tr. Maron and Tr. Buckley represented the Board at a meeting with Director Falcone, Deputy Director Thaler, and the Strategic Planners who submitted a public survey draft. Director Falcone thanked Board members for their input on the draft and requested that Tr. Jannetti e-mail his suggestions to Mr. Berger.

Today a surprise luncheon was held for Pernida Edwards, Library Assistant at Crestwood Branch, who will be retiring at the end of December. Director Falcone informed Board members that after conducting interviews, a decision has been reached to hire Zahra Baird as a Provisional Librarian III to manage the Crestwood Branch beginning in January.

Deputy Director Thaler reported that the Hudson River Museum oral history project will gain more momentum after January.

Deputy Director Thaler informed the Board members that a User Experience team has been organized to redesign the Library's events calendar with the intent to allow easier navigation for patrons.

Deputy Director Thaler presented to the Board members a picture of an exterior sculpture which originally belonged to the Hudson River Museum. The sculpture has been given to the Library for placement at the Grinton I. Will Branch.

Responding to Tr. Arcaro’s inquiry, Director Falcone told Board members that the deadline to apply for the Branch Administrator exam was December 9, 2015 and the test will be given in January.

**UNION REPRESENTATIVE’S REPORT**

Union Representative Rose Bannister had nothing to report.

**WLS REPORT** - None

**PERSONNEL REPORT**

On motion of Tr. Margand, seconded and unanimously carried, the Board ratified the following appointments:

- Jetaime Vazquez, P/T Page, \$8.75/hr., effective 11/14/15
- Sandra D’Angelo, P/T Custodial Worker, \$10.50/hr., eff. 11/28/15
- Sharon Bean, P/T Page, \$10.50/hr., effective 11/28/15
- John Nieuwsma, P/T Page, \$8.75/hr., effective 11/28/15
- Georgette Thompson, P/T Page, \$10.50/hr., effective 11/28/15
- Nicole Smith, P/T Page, \$10.50/hr., effective 12/12/15

The Board acknowledged the following terminations:

- Daoud Marji, P/T Page, \$8.75/hr., effective 11/28/15
- Jose Moscol, P/T Page, \$8.75/hr., effective 11/28/15
- Juan Mota, P/T Page, \$8.75/hr., effective 11/28/15
- Cristina Oliveira, P/T Page, \$8.75/hr., effective 11/28/15
- Thushar Unnikrishna, P/T Page, \$10.50/hr., effective 11/28/15

**COMMITTEE REPORTS**

**Budget & Planning:** Maron, Buckley, Olbrecht, Touba

**Finance:** Maron, Olbrecht, Buckley

On motion of Tr. Buckley, seconded and unanimously carried, the Board authorized to roll over the following certificates:

- 1/1/16      David S. Kogan Memorial Fund, Trustco Bank, 18 Mo. CD, \$5,124.61 @1.00%

1/1/16 Contributions Account, Trustco Bank, 18 mo. CD, \$10,249.23 @ 1.00%

The Board also approved transferring \$50,000 from the Contributions Checking Account in the expiring CD

**Employee Relations:** Maron, Margand, Buckley, Olbrecht

**Buildings & Grounds:** Maron, Arcaro, Touba

**Fundraising & Development:** Maron, Arcaro, Margand, Jannetti  
Tr. Maron said that Mr. Cliff Schneider was considering resigning his position as President of the YPL Foundation. A discussion ensued among Board members about a fundraising structure.

### **PAYMENT OF BILLS**

On motion of Tr. Margand, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #763.

### **UNFINISHED BUSINESS**

Director Falcone referred Board members to their copy of the revised FY 2016-17 Operating Budget Plan. The Board members discussed Director Falcone's drafted letter of request. Tr. Maron reminded the Board members of last year's advocacy project done before submitting the budget and that perhaps they could repeat the project this year.

### **NEW BUSINESS**

Business Manager Quis told Board members that effective December 31, 2015, the \$8.75 hourly rate for Part-time Pages will be increased to \$9.00 per hour.

On motion of Tr. Margand, seconded and unanimously carried, the Board approved creating the position of Technology Instruction Coordinator and adding a Librarian I position to the Riverfront Reference Department.

The Board members bid a fond farewell to Tr. Margand whose term expired December 31, 2015.

**NEXT BOARD MEETING DATE** – Thursday, January 21, 2016, 7:00 p.m., the Riverfront Library

The Board Meeting was adjourned at 9:04 p.m.

Edward Falcone  
Library Director & Secretary