

YONKERS PUBLIC LIBRARY
BOARD MEETING
RIVERFRONT LIBRARY
May 25, 2017

ATTENDANCE

TRUSTEES:	Nancy Maron Anietra Guzman-Santana Jim Buckley Derrick Touba Hon. Hal B. Greenwald
GUEST SPEAKER:	Aurora Cruz, Librarian III/ Adult Dept. Head, Riverfront Library
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	Emily Power, Clerk I, Circulation Dept., Riverfront Library

The Board Meeting began at 7:07 p.m.

MINUTES

On motion of Tr. Touba, seconded and carried, the Board approved the Minutes of the Board Meeting of April 20, 2017.

STAFF PRESENTATION

Aurora Cruz, Librarian III/Department Head/Adult Services, gave a concise, but impressive, presentation to the Board members about her background, her current duties and the work performed by the Reference/Adult Services Department at the Riverfront library.

Trustee Touba arrived at 7:27 p.m.

Aurora expressed to the Board how very appreciative she is of her staff's consistent professionalism, dedication, loyalty and expertise.

DIRECTOR AND DEPUTY DIRECTOR MANAGEMENT REPORT

Director Falcone informed Board members that our annual budget review before the City council was held on May 9th at City Hall, with Tr. Jannetti and Buckley in attendance. The budget is expected to remain the same.

Director Falcone said the Will Façade Project is ahead of schedule. Unfortunately the window shades may have asbestos caulking and they will be tested next week for confirmation. Director Falcone told Board members that he will be attending a construction meeting which will be held next week. Tr. Maron expressed appreciation to Director Falcone, Shauna Porteus and Christian Zabriskie for their flash newsletters on the website informing patrons and staff of the Will façade's progress.

Deputy Director Thaler advised the Board members that Staff Development Day was a success, with good staff attendance and participation.

Director Falcone told Board members that Riverfront's Tech Central celebrated its one year anniversary on May 4th with an open house and some special events including a visit from Mayor Spano. Director Falcone gave special thanks to Technology Training Coordinator Christine Bitetti who has managed the room since opening day. Service enhancements are being planned for year two.

Deputy Director Thaler informed Board members that eleven museums will be featured in the new Museum Pass program. She said that a program called Tixkeeper is being used to help keep track of the passes and also will allow patrons to reserve them from home.

Director Falcone said that regarding the boiler project at Grinton I. Will Branch, the capital budget in general will not go out until August and we will not see money until the fall. Because of the bonding delay, we will not be able to replace boilers at Will until some time next year.

Deputy Director Thaler told Board members that on May 16, 2017, Riverfront Adult Services Librarian Eugene Howell was honored with the 1st Annual Gisele Melnick Community Champion Award at the Westchester County Department of Community Mental Health's Myra Alfred's roundtable. Eugene was recognized for his many years of service to the Yonkers Community Network and for "providing creative programs and services to youth, adults and families needs."

Deputy Director Thaler advised Board members that "Patron Statistics" will be replacing the "Reference Statistics" commonly in the Board packet. A new computer program called Gimlet offers statistics from every public service desk in the Library. All three branches will be reporting on the Gimlet service, and reference statistics will be included.

Board members discussed concerns regarding circulation which was going up until this year. Director Falcone attributes the decline in part to an inconsistent book budget.

UNION REPRESENTATIVE'S REPORT – Union Representative Emily Power had nothing to report.

WLS REPORT – None

PERSONNEL REPORT

On motion of Tr. Guzman-Santana, seconded and unanimously carried, the Board ratified the following appointment:
Frank Sullo, Clerk I, \$36,182/yr., effective 5/5/17

The Board acknowledged the following terminations:
Opal Brown Lindsay, P/T Librarian I, \$21.00/hr., effective 4/22/17
Edgar Correa, P/T Page, \$10.00/hr., effective 4/25/17
John Parker, P/T Page, \$11.00/hr., effective 5/13/17
Morgan Lee, P/T Page, \$10.00/hr., effective 5/25/17

The Board acknowledged the following salary increase:
Travis Pierce, P/T Page, \$11.00/hr., effective 5/6/17

COMMITTEE REPORTS

Finance, Budget & Planning: Maron, Jannetti
Scheduled meetings with community members and councilmembers regarding the Strategic Plan were discussed among Board members.

Tr. Greenwald complimented Aurora Cruz's enlightening presentation making the Library's functions more apparent to all, urging the request for needed funding.

YPL Trustees will meet with the YPS Board of Trustees on June 15, 2017.

Employee Relations: Maron, Greenwald

Buildings & Grounds: Maron, Buckley, Santana, Touba

Fundraising & Development: Maron, Santana, Buckley, Touba, Greenwald

PAYMENT OF BILLS

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #779.

UNFINISHED BUSINESS

On motion of Tr. Guzman-Santana, seconded and unanimously carried, the Board adopted the proposed Patron Privacy statement.

NEW BUSINESS

On motion of Tr. Touba, seconded and unanimously carried, the Board adopted the Photography Policy as corrected.

NEXT BOARD MEETING DATE – Tuesday, June 20, 2017, Grinton I. Will Branch

The Board went into executive session at 9:10 p.m. to discuss the job performance of management staff.

The Board meeting resumed and adjourned at 11:10 p.m.

Edward Falcone
Library Director & Secretary