

YONKERS PUBLIC LIBRARY
BOARD MEETING
RIVERFRONT LIBRARY
September 14, 2017

ATTENDANCE

TRUSTEES:	Nancy Maron Anietra Guzman-Santana Jim Buckley Hon. Hal B. Greenwald Derrick Touba Joseph Puglia
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	Rose Bannister, Clerk III, Business Office, Riverfront

The Board Meeting began at 6:15 p.m.

Tr. Maron mentioned this evening's televised meeting of the Instructional Affairs Committee of the Board of Education, at which library trustees and administrators gave a presentation on the Yonkers Public Library's new strategic plan.

MINUTES

On motion of Tr. Puglia, seconded and carried, the Board approved the Minutes of the Board Meeting of July 20, 2017.

DIRECTOR AND DEPUTY DIRECTOR MANAGEMENT REPORT

The Grinton I. Will façade project is experiencing delays. Director Falcone assured Board members that every effort is being made by KG&D to remedy the situation. He also informed the Board members that a change order was approved to make repairs to the roof at Grinton I. Will and work should be underway soon.

Director Falcone advised the Board that the Division of Library Development construction grant check for the façade project was received. A new DLD grant application was submitted to WLS for an initial review, and the State requires a formal Board resolution before the application can be finalized.

On motion of Tr. Buckley and seconded, the Board approved a Resolution to authorize the Board President to sign the Public Library Construction Grant assurances letter.

Director Falcone told Board members that the Dormitory Authority grant disbursement agreement for \$250,000 has been fully executed and we expect to make claim on the grant in December when the first phase of the façade project is nearing completion.

The Capital Budget was released in mid-August. Director Falcone informed the Board members that the capital funds will be added to our budget soon and along with new book money, it includes our two large projects (Façade phase 2 and boilers) at Will.

Director Falcone told Board members that with the assistance of Branch Administrator Sandy Amoyaw, an aggressive library registration drive was launched this summer totaling 1,853 new sign-ups so far. Congratulations to Sandy Amoyaw and his dedicated staff.

Director Falcone, Deputy Director Thaler, Tr. Maron and Hudson River Museum Director Masha Turchinsky met with Cristle Collins Judd, the new President of Sarah Lawrence College to discuss potential new opportunities for future collaborations with the Library.

Director Falcone reported to the Board members that at the suggestion of President Maron, an application was sent to Montefiore Hospital for a health care grant. Community Outreach Librarian Shauna Porteus was primarily responsible for successfully obtaining the \$190,000 grant which will enable social workers partnered with CLUSTER to work a couple of days each week at two branches of the Library for a year.

Deputy Director Thaler mentioned that Summer Reading Buddies, sponsored by the Jewish Community Council was a huge success. She also distributed a circulation graph from 2012 to present to the Board members. A discussion ensued among Board members.

Director Falcone informed the Board members that good wishes are sent to Ethel Petryczka, Librarian III of the Will's Children Department on her upcoming retirement.

UNION REPRESENTATIVE'S REPORT – Union Representative Rose Bannister had nothing to report

WLS REPORT – Director Falcone asked Trustees to please respond to him if they plan to attend the upcoming Trustee Institute.

PERSONNEL REPORT

On motion of Tr. Guzman-Santana, seconded and unanimously carried, the Board ratified the following appointments:

Jayson Sotomayor, P/T Custodial Worker, \$11.00/hr., effective 7/22/17

Alexia Rodriguez, P/T Page, \$10.00/hr., effective 7/22/17

Albert B. Allen, P/T Page, \$11.00/hr., effective 8/12/17

Samson Foley, P/T Page, \$11.00/hr., effective 8/19/17

Elizabeth Caruso, P/T Page, \$11.00/hr., effective 8/26/17

Luis E. Cruz, P/T Custodial Worker, \$11.00/hr., effective 8/26/17

Gloria J. Dixon, P/T Page, \$11.00/hr., effective 8/26/17

Elizabeth A. Caruso, P/T Page, \$11.00/hr., effective 8/26/17

The Board acknowledged the following terminations:

Sandra D'Angelo, P/T Custodial Worker, \$11.00/hr., effective 7/22/17

Pamela Alvarez, P/T Page, \$11.00/hr., effective 8/12/17

Heather Tufo, P/T Page, \$11.00/hr., effective 8/19/17

Nicolina Callari, P/T Page, \$11.00/hr., effective 8/19/17

COMMITTEE REPORTS

Finance, Budget & Planning: Maron, Jannetti

Employee Relations: Maron, Greenwald

Buildings & Grounds: Maron, Buckley, Guzman-Santana, Touba

Fundraising & Development: Maron, Santana, Buckley, Touba, Greenwald
Tr. Guzman-Santana told Board members that she attended a significantly informative WLS workshop.

Tr. Maron is looking to recruit interested parties to form a foundation with the goal to raise funds for the Library. A meeting will be held on September 26, 2017, 7:00 p.m., at the Riverfront Library Board Room.

PAYMENT OF BILLS

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved payment of bills as listed on Schedules #782 and #783.

UNFINISHED BUSINESS

Director Falcone said that Strategic Planning consultants Alan and Leslie Burger have provided some assistance with our Strategic Planning Implementation Matrix. Administrators have held meetings with the members of the Library's Adult Services and Children's Department. Deputy Director Thaler is scheduling additional meetings with these departments and also with IT staff.

Tr. Maron recommended that a Strategic Planning Annual Report be submitted.

NEW BUSINESS

Director Falcone asked the Board members to review the revised Policy on Alcohol Use at External Programs.

On motion of Tr. Guzman-Santana, seconded and unanimously carried, the Board adopted the Revised Policy on Alcohol Use at External Programs.

At the suggestion of Director Falcone, the Board reviewed the revised Procedure on Library Card Registration and Board members agreed to the revisions.

Tr. Touba arrived to the Board meeting at 7:50 p.m.

Director Falcone presented to the Board a Job Description for the volunteer position of Gallery Curator.

On motion of Tr. Buckley, seconded and carried, with a vote of No by Tr. Greenwald, the Board adopted the proposed Job Description for Gallery Curator.

Director Falcone asked the Board members to review the Procedure for Art Gallery Operations and Board members approved of the Procedure.

Business Manager Presedo asked the Board members to allow \$5,974.90 to be drawn from the Contributions Fund for reimbursement to Humphrey Galleries for damages incurred at the Riverfront Art Gallery.

On motion of Tr. Guzman-Santana, seconded and carried, Director Falcone has been authorized to withdraw \$5,974.90 from the Contributions Account for Riverfront Art Gallery damage reimbursement.

Director Falcone asked Board members to submit their responses to him by tomorrow if they plan to attend the Yonkers Historical Society annual fundraiser on September 28th as well as the Salvation Army's annual dinner on October 12 at Dunwoodie golf course at 6:30 p.m. Director Falcone will be honored at the Salvation Army dinner.

NEXT BOARD MEETING DATE – Thursday, October 19, 2017, 7:00 p.m. at Grinton I. Will Branch.

The Board meeting adjourned at 8:35 p.m.

Edward Falcone
Library Director & Secretary

