

YONKERS PUBLIC LIBRARY
BOARD MEETING
GRINTON I. WILL BRANCH
January 8, 2013

ATTENDANCE:

TRUSTEES:	Clifford Schneider Jim Buckley Jennifer Lemiech-Iervolino John Margand Nancy L. Maron
LIBRARY DIRECTOR:	Stephen E. Force
DEPUTY DIRECTOR:	Edward Falcone
BUSINESS MANAGER:	None
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	None
STAFF REPRESENTATIVE:	None

The Board meeting began at 7:10 p.m.

MINUTES

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved the Minutes of the Board Meeting of December 18, 2012.

DIRECTOR'S REPORT –

Director Force informed the Board members that a meeting was scheduled with Mayor Spano and the Yonkers Public Library Board of Trustees for Tuesday, January 15, 2013, 2:00 p.m.

Director Force advised the Board members that the budget submission date to City Hall is January 25, 2013.

Director Force updated the Board members regarding the Verizon situation.

Director Force distributed drafted copies of the Yonkers Public Library Advocacy report to the Board members for their review.

DEPUTY DIRECTOR'S REPORT

Deputy Director Falcone pointed out to the Board members that circulation was down for the month but that the Library was still ahead of the year before. He stated that the book budget is in the process of being divided and he is instructing the staff started on spending. He said that he is hopeful that as materials come in to the Library, the circulation numbers will rise.

In reference to the fire alarm system problem at Grinton I. Will Branch, Deputy Director Falcone told the Board members that there is a meeting scheduled tomorrow with the fire alarm installers and the City. As soon as the installers have it fixed, they will schedule another fire alarm test to finally close out the problem.

Deputy Director Falcone informed Board members that the lighting project at Grinton I. Will Branch is substantially completed. He said that we should see lower electric bills going forward.

Tomorrow, Director Force and Deputy Director Falcone will be meeting at the City's emergency center regarding the aftermath of the hurricane where the City will make a presentation to FEMA. Director Force and Deputy Director Falcone will present all pertinent information regarding the Library's losses.

Deputy Director Falcone advised the Board members that Mr. Pinto, consultant, is attempting to get a meeting scheduled with the city engineer for next week to review the Grinton I. Will Branch facade project before it is presented to the city.

UNION REPRESENTATIVE’S REPORT - None

STAFF REPRESENTATIVE’S REPORT – None

WLS REPORT - None

PERSONNEL REPORT

On motion of Tr. Buckley, seconded and unanimously carried, the Board ratified the following appointments:

Jennifer Fernandez, P/T Page, \$7.25/hr., eff. 12/27/12
Opal Brown Lindsay, Librarian I P/T, \$19.30/hr., eff. 1/5/13
Victoria Addo-Prempeh, Librarian I P/T, \$19.30/hr., eff. 1/5/13

COMMITTEE REPORTS

Budget & Planning: Sheerin/Schneider/Buckley/Maron

Finance

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved transferring \$25,000 from the contributions Citibank Checking Account into a one-year CD.

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved rolling over the following certificate:

1/22/13, Rita G. Murphy Memorial Fund, Sterling National Bank, 12 mo. CD, 1.05%, \$5,195.86.

Employee Relations: Sheerin/Jacono/Buckley/Lemiech-Iervolino/Margand

Buildings & Grounds: Sheerin/Jacono/Lemiech-Iervolino

Fundraising & Development: Sheerin/Schneider/Margand/Maron

COMMUNICATIONS

PAYMENT OF BILLS

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved Payment of Bills as listed on Schedule #728.

UNFINISHED BUSINESS

NEW BUSINESS

Tr. Schneider introduced to the Board members his criteria for newcomers to the Yonkers Public Library Foundation.

Tr. Iervolino expressed concern regarding the subject of security in the Library and with updating Library staff on emergency procedures. Deputy Director Falcone assured the Board members that procedures have been reviewed and that security procedures will be re-enforced with branch administrators and staff.

NEXT BOARD MEETING DATE – Monday, February 11, 2013, 7:00 p.m.,
Grinton I. Will Branch.

The Board Meeting was adjourned at 9:00 p.m.

Stephen E. Force
Library Director & Secretary