

YONKERS PUBLIC LIBRARY
ANNUAL BOARD MEETING
RIVERFRONT LIBRARY
January 26, 2017

ATTENDANCE

TRUSTEES:	Nancy Maron Derrick Touba Gregory Arcaro Jim Buckley Anietra Guzman-Santana Hon. Hal B. Greenwald
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
INTERIM BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	Mary Amato
UNION REPRESENTATIVE:	Emily Power, Clerk I, Clerical Dept., Riverfront Library

The Board meeting began at 7:03 p.m. with Library Director Falcone presiding until the Election of Officers for year 2017.

MINUTES

On motion of Tr. Touba, seconded and carried, the Board approved the Minutes of the Board Meeting of December 15, 2016.

ELECTION OF OFFICERS FOR YEAR 2017

On motion of Tr. Buckley from the Nominating Committee, seconded and unanimously carried, the following officers were elected: Nancy Maron, President; Anietra Guzman-Santana, Vice President; and Stephen Jannetti, Treasurer.

President Maron named the following Standing Committees for 2017:

Finance, Budget & Planning: Maron, Jannetti
Employee Relations: Maron,
Building & Grounds: Maron, Buckley, Santana, Touba
Fundraising & Development: Maron, Guzman, Buckley, Touba, Greenwald

DIRECTOR AND DEPUTY DIRECTOR MANAGEMENT REPORT

Director Falcone reviewed the new reference statistics report for Grinton I. Will Branch that was produced with the new Gimlet software program.

On January 10th the re-bidding of the Will façade project was announced which resulted in eight contractors picking up plans. On January 17, six firms attended our pre-bid walk-through. The bid opening is scheduled for February 7, 2017. Ernie Garcia of the Journal News will be writing an article on the Will Façade project.

The COY will assist in funding on the boiler replacement at Will. Director Falcone said he is hoping to have a company selected for the boiler project by month's end. The COY Engineering Dept. helped us select a professional for the handicap accessibility at Crestwood. Director Falcone asked Board members to consider using contributions funding to pay for architectural recommendations regarding the Crestwood project.

Tr. Hal B. Greenwald arrived at the meeting at 7:40 p.m.

Upon motion by Tr. Buckley, seconded and approved with one vote No by Tr. Arcaro, the Board agreed to review utilizing operating budget funds and if use of such funds is not feasible, it is agreed to use contributions funds to pay for an architectural recommendation regarding the Crestwood handicap accessibility project.

Director Falcone told Board members that a copy of the submitted operating budget is in the Board packet.

Director Falcone stated that the Student Library Card project is still being investigated, but that the Board of Education's attorney would have to review the District's FERPA policy first. The Strategic Plan was distributed to the staff this month and meetings will be set up with staff to discuss implementing the Plan. Mayor Spano was given an advanced copy of the Plan. Tr. Maron and Director Falcone will be meeting with Mayor Spano on Wednesday regarding the Plan and the budget.

On motion of Tr. Arcaro, seconded and unanimously approved, the Library will be closed on Friday, April 21, 2017 for Staff Development Day at Grinton I. Will Branch.

Director Falcone advised the Board members that the Grinton I. Will Branch has been scouted for use by Netflix and their project will bring in a \$15,000 donation. Crestwood Branch is also being scouted and Director Falcone will inform the Board when a decision has been made.

UNION REPRESENTATIVE'S REPORT – Union Representative Emily Power had nothing to report.

WLS REPORT – WLS Representative Mary Amato said that a WLS Board meeting is scheduled for January 31.

PERSONNEL REPORT

On motion of Tr. Arcaro, seconded and unanimously carried, the Board ratified the following appointments:

Melissa Torres, P/T Page, \$10.00/hr., effective 1/7/17

Robin Osborne, from Provisional to Permanent P/T Lib. II, eff. 1/21/17

The Board ratified the following part-time employee hourly salary increases from \$9.00 to \$10.00/hr., effective 12/31/16:

Stephanie Bediako

Edgar Correa

Maureen Crowley

Radhamely DeLeon

Chelsea Garabito

Christine Ishak

Christopher Machado

Christian Pichardo

Travis Pierce
Darane Raines
Carlos Rodriguez
Tiana Sigler
Ashley Sojos
Tasfia Tasnim
Yesceli Torres-Valencia
Nicholas Claudio
Jon Figura
Britany Kusi-Gyabaah
Morgan Lee
Alyssa Lopez
Ahmed Murshed

The Board ratified the following pay increases:
Yesceli Torres-Valencia, P/T Page, \$11.00/hr., effective 1/7/17
Chelsea Garabito, P/T Page, \$11.00/hr., effective 1/7/17
Christine Ishak, P/T Page, \$11.00/hr., effective 1/7/17
Ashley Sojos, P/T Page, \$11.00/hr., effective 1/7/17

Tr. Touba exited the meeting at 8:15 p.m.

COMMITTEE REPORTS

Finance, Budget & Planning: Maron, Jannetti

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved rolling over the following certificates:

2/1/2027 David S. Kogan Memorial Fund, 13 Mo. CD Trustco Bank,
\$5,202.24, 1/10%

2/1/2017 Contributions Fund, 13 Mo. CD Trustco Bank, \$60,404.49,
1.10%

Tr. Guzman-Santana reviewed with the Board her Outreach list in an effort to begin the process of rolling out the strategic plan to the community. Trustees were designated several agencies and councilmembers to contact.

Employee Relations: Maron, Greenwald

Buildings & Grounds: Maron, Buckley, Santana, Touba

Fundraising & Development: Maron, Santana, Buckley, Touba, Greenwald

Tr. Arcaro informed Board members that he is resigning his term as Trustee and will be attending his last YPL Board meeting on February 28th.

Tr. Maron suggested to the Board members that Strategic Planners Leslie and Alan Burger, be hired on quarterly basis.

Tr. Maron informed Board members that Cliff Schneider has retired as President of the Yonkers Public Library Foundation. The Board members signed a letter of acknowledgement of his retirement to send to Mr. Schneider. A breakfast meeting has been scheduled with Mr. Schneider to discuss the transition.

PAYMENT OF BILLS

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #775.

In the absence of the Treasurer and the President, the Board voted to designate the Vice President to certify claims for payment.

UNFINISHED BUSINESS

The Board agreed to keep the motion to approve access by Director Falcone to the Contributions Account as stated in the October 13, 2016 Board minutes.

Deputy Director Thaler discussed with Board members topic presentations for Staff Development Day.

NEW BUSINESS

Tr. Maron distributed a draft of the state-mandated Annual Report to the Board members.

The Board unanimously voted to accept the Annual Report for inclusion to the State Report.

NEXT BOARD MEETING DATE – Tuesday, February 28, 2017, 7:00 p.m.,
Grinton I. Will Branch.

The Board meeting was adjourned at 9:30 p.m.

Edward Falcone
Library Director & Secretary