

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
RIVERFRONT LIBRARY  
JUNE 18, 2014

**ATTENDANCE**

TRUSTEES:	Nancy Maron Alexandre Olbrecht Jim Buckley Jennifer Lemiech-Iervolino John Margand Gregory Arcaro
LIBRARY DIRECTOR:	Stephen E. Force
DEPUTY DIRECTOR:	Edward Falcone
BUSINESS MANAGER:	Barbara Quis
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	David Zepeda, Custodial Worker Riverfront Library
STAFF REPRESENTATIVE:	Emily Power, Clerk I Riverfront Library

The Board meeting began at 7:00 p.m.

**MINUTES**

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board approved the Minutes of the Board Meeting of May 22, 2014.

**DIRECTOR'S REPORT**

Director Force told the Board members that the City Council passed the Mayor's budget and the amount for the Library remained unchanged from the Executive Budget.

Director Force informed the Board members that Haifa Bint-Kadi, a Yonkers resident and locally well-known artist, attended the City Council meeting. At this meeting, Ms. Bint-Kadi gave an impassioned plea on behalf of the Library to the council members. Mayor Spano met with Ms. Bint-Kadi at a separate event. He told her that he was advised of her presentation at the City Council meeting, and was supportive regarding her stance.

Director Force advised the Board members that invitations were sent to them for the September 26, 2014 Staff Recognition Day celebration.

**DEPUTY DIRECTOR'S REPORT**

Deputy Director Falcone reported to the Board members that circulation was up in May at the Library. He said that all elevators at the Riverfront Library are currently in operation and that the old generator is being disassembled in preparation to receive the new generator.

Deputy Director Falcone advised the Board members that the attorney and architect are in discussion regarding the bid documents for the Technology Center at the Riverfront Library. He said that he received official notification from last year's submitted state construction grant that money is on its way. Deputy Director Falcone said he remains hopeful to hear news regarding the other applied for state and federal grants. Deputy Director Falcone pointed out to the Board members that the Technology Center project can still be done with monies the Library now has.

Deputy Director Falcone told the Board members that he is interested in getting a design estimate on the Grinton I. Will Branch Flynn room project. He said that when funding does come along he wants to be ready with a proposal.

Deputy Director Falcone referred the Board members to the new Riverfront Library Activities Report converted from Microsoft word to Microsoft excel which complies with the Board's previous request for additional statistical information. Tr. Maron and Deputy Director Falcone praised the new and expanded report which was formulated by Branch Administrator Susan

Thaler’s assistant James Hackett, Clerk III. Tr. Maron expressed her appreciation and hope that this new statistics format would be utilized by the Grinton I. Will and Crestwood branches.

Tr. Arcaro distributed his statistics/graph report to Board members and a discussion ensued among Board members.

### **UNION REPRESENTATIVE’S REPORT**

Union Representative Dave Zepeda had nothing to report.

### **STAFF REPRESENTATIVE’S REPORT**

Staff Representative Emily Power told the Board members that some staff would like to have a meeting with Tr. Maron regarding the 27 week pay period. Mrs. Power stated that the Library staff would like to present documentation regarding this subject via e-mail to the Board. Business Manager Quis explained that when your annual salary is paid bi-weekly, there will be 27 pay periods in a year every dozen years or so, rather than the usual 26. When that occurs, the City divides that year’s annual salary by 27, rather than the usual 26. She said the City adjusts the annual salary divided by the 27 paychecks as opposed to the 26 paychecks. Ms. Quis said that the last time this adjustment occurred a lawsuit was brought about by the unions against the City and the judgment was ruled in favor of the City. Director Force suggested composing a memo regarding this subject to be distributed to Library employees.

Staff Representative Emily Power asked if Riverfront Library employees can report to Grinton I. Will Branch on Staff Recognition Day. Director Force recommended staff report to their assigned location on that day.

### **WLS REPORT** - None

### **PERSONNEL REPORT**

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board ratified the following salary increase:  
Hanade Sarrar, P.T. Page, \$9.05/hr., effective 5/31/14

The Board acknowledged the following retirement resignation:  
Jody Maier, Librarian II, \$62,834, effective 6/12/14

## **COMMITTEE REPORTS**

**Budget & Planning:** Maron, Olbrecht, Buckley

Tr. Maron suggested getting an early start on reviewing next year's budget when it becomes available.

**Finance:** Maron, Olbrecht, Buckley, Margand

Tr. Olbrecht distributed a proposal to the Board members for future discussion regarding Policy on Funds and Investments.

**Employee Relations:** Maron, Buckley, Margand

**Buildings & Grounds:** Maron, Lemiech-Iervolino, Arcaro

Tr. Arcaro distributed Procurement materials to the Board members and a discussion ensued.

**Fundraising & Development:** Maron, Olbrecht, Margand

## **RATIFICATION OF BILLS**

On motion of Tr. Buckley, seconded and unanimously carried, the Board ratified payment of bills as listed on Schedule #745.

## **UNFINISHED BUSINESS**

Tr. Maron advised Board Members that a new Vice President should be nominated and elected at next month's meeting to replace Mr. Curtis Kendrick.

## **NEW BUSINESS**

Tr. Maron recommended that the Board members review the existing Yonkers Public Library By-Laws for any amendment discussions.

Tr. Lemiech-Iervolino advised Board members that when her term expires in December 2014, she will not be seeking another term as a Trustee for the Yonkers Public Library.

Tr. Arcaro told Board members he had attended a meeting at the Yonkers Public Schools Board of Education two weeks ago, where accolades were given to Aurora Cruz, Librarian III, Riverfront Library, by many parents in attendance. Tr. Arcaro said the parents referred to Aurora Cruz as a “jewel”.

Tr. Maron read a letter from Dr. William Sheerin, former President of the Yonkers Public Library Board of Trustees, to the Board members. He thanked them all for the gift and the appreciation he received from the Board members.

On motion of Tr. Olbrecht, seconded and unanimously carried, the Board approved adding the position of Librarian I to the Riverfront Library Adult Services Department.

On motion of Tr. Margand, seconded and unanimously carried, the Board approved closing the Library on Saturday, August 30, 2014 for the Labor Day holiday weekend.

**NEXT BOARD MEETING DATE** – Wednesday, July 23, 2014, 7:00 p.m., Grinton I. Will Branch

The Board Meeting was adjourned at 8:45 p.m.

Stephen E. Force  
Library Director & Secretary

