

YONKERS PUBLIC LIBRARY
BOARD MEETING
RIVERFRONT LIBRARY
NOVEMBER 19, 2015

ATTENDANCE

TRUSTEES:	Nancy Maron Gregory Arcaro Alexandre Olbrecht Jim Buckley John Margand Derrick Touba Stephen Jannetti
STAFF GUEST:	Carlos Figueroa, PC Technician II/IT Manager
LIBRARY DIRECTOR:	Edward Falcone
DEPUTY DIRECTOR:	Susan Thaler
BUSINESS MANAGER:	Barbara Quis
ADMINISTRATIVE SECRETARY:	Sarah McAllister
YONKERS REPRESENTATIVE ON THE WLS BOARD OF TRUSTEES:	None
UNION REPRESENTATIVE:	Rose Bannister, Clerk III Business Office, Riverfront Library

The Board meeting began at 7:04 p.m.

Carlos Figueroa, YPL PC Technician II/IT Manager, gave a PowerPoint presentation to the Board members which detailed YPL's network infrastructure. The Board members thanked Mr. Figueroa for his informative session.

MINUTES

On motion of Tr. Touba, seconded and carried, the Board approved the Minutes of the Board Meeting of October 19, 2015, with Tr. Olbrecht abstaining.

DIRECTOR AND DEPUTY DIRECTOR MANAGEMENT REPORT

Director Falcone referred Board members to the Management Report. He said that the Librarian IV (Branch Administrator) exam has been listed on the COY Civil Service page. December 9, 2015 is the deadline to apply for the test and applicants have until January 31, 2016 to return their questionnaire.

Director Falcone told the Board members that a meeting is being scheduled among interested Board members, designated YPL staff members, and strategic planning consultant Alan Burger to formally launch the YPL long range plan. Director Falcone said consideration should be given to hire an administrative assistant on a contract basis to help coordinate the strategic planning project.

Director Falcone informed the Board members that the \$50,000 CDBG grant has been approved and will be used in Riverfront Library's Tech Central as well as for replacement computers and printers in other locations.

The "One YPL" staff program started in November, reported Director Falcone. The switching of a few staff from one branch to another for a couple of days a week was successful in gaining new experiences and for best practices. He said that another round of switches will begin in January.

Deputy Director Thaler said that the 3rd Annual YoFi Film Festival at the Riverfront Library from October 22nd - 25th was very successful.

To kick off a grant-funded program in partnership with the Hudson River Museum, Deputy Director Thaler, Carlos Figueroa, PC Technician II/IT Manager, and Jennifer Patton, Assistant Director for Education at the

museum met with their first oral history focus group the other day. This project is funded by the Institute of Museum and Library Services. The objective is to obtain interesting video and audio interviews relating to the history of Yonkers which will be stored for posterity.

Director Falcone said that the Riverfront Library and the Grinton I. Will Branch started their Friday 9:00 a.m. openings in late October. The staff reported to Director Falcone that patrons are appreciative for the extra hour of service.

Director Falcone distributed updated Trustee handbooks to the Board members.

UNION REPRESENTATIVE'S REPORT

Union Representative Rose Bannister stated on behalf of the YPL staff that they are very pleased with the new administration's progress in all areas of the Library.

WLS REPORT - None

PERSONNEL REPORT

On motion of Tr. Margand, seconded and unanimously carried, the Board ratified the following appointments:

Desiree Nieves, Clerk 1 Spanish Speaking, \$35,824/year, eff. 10/23/15

Anja Parris-Hines, Librarian I P/T, \$19.30/hr., effective 10/24/15

Taylor Simpson, P/T Page, \$10.50/hr., effective 10/24/15

Frances Bannister, P/T Page, \$10.50/hr., effective 10/31/15

Erin Schoenlank, P/T Page, \$10.50/hr., effective 11/7/15

Ashley Sojos, P/T Page, \$8.75/hr., effective 11/14/15

COMMITTEE REPORTS

Budget & Planning: Maron, Buckley, Olbrecht, Touba

Finance: Maron, Olbrecht, Buckley

Employee Relations: Maron, Margand, Buckley, Olbrecht

Buildings & Grounds: Maron, Arcaro, Touba

Fundraising & Development: Maron, Arcaro, Margand, Jannetti

PAYMENT OF BILLS

On motion of Tr. Buckley, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #762.

UNFINISHED BUSINESS

A discussion ensued among Board members regarding Tr. Olbrecht's proposed policy regarding executive salaries. Tr. Maron said the Employee Relations Committee would continue the discussion after this Board meeting.

In response to last meeting's inquiry about holiday openings, Director Falcone informed the Board members that according to the SEIU Local 704B contract the Library is permitted to open only on the following holidays: Columbus Day, Lincoln's Birthday, Washington's Birthday (President's Day), and Election Day.

NEW BUSINESS

Director Falcone said that he met with Deputy Director Thaler and Business Manager Quis to begin work on the FY 2017 budget request. A draft of the proposed budget items was distributed to Board members for their consideration. At the Board meeting, several new initiatives were discussed, as well as some unfunded items from last year's request that were worth further consideration. After a discussion, Tr. Maron requested that the Budget and Planning Committee continue to work on the budget request prior to the next meeting.

Tr. Maron said that a meeting needs to be scheduled with Mayor Spano to advocate for specific budget items.

One new program discussed was the circulation of mobile hotspots to families lacking broadband service at home. This idea generated interest

among the Trustees, but it was suggested that we purchase a limited amount of the devices for testing now and perhaps request a larger purchase in a future budget if the initial service was successful.

Tr. Toubia suggested more “Meet the Staff” at Board meetings, noting that Board members can become more familiar with employee positions and their functions at the Library.

On motion of Tr. Buckley, seconded and carried, the Board approved closing the Library at 12:00 on December 24, 2015, with one opposing vote by Tr. Arcaro.

NEXT BOARD MEETING DATE – Thursday, December 17, 2015, 7:00 p.m., Grinton I. Will Branch.

The Board Meeting was adjourned at 9:40 p.m.

Edward Falcone
Library Director & Secretary