

YONKERS PUBLIC LIBRARY
BOARD MEETING
RIVERFRONT LIBRARY
OCTOBER 16, 2013

ATTENDANCE

TRUSTEES: William E. Sheerin
Nancy Maron
Jim Buckley
Jennifer Lemiech-Iervolino
John Margand
Alexandre Olbrecht
Gregory Arcaro

LIBRARY DIRECTOR: Stephen E. Force

DEPUTY DIRECTOR: Edward Falcone

BUSINESS MANAGER: None

ADMINISTRATIVE SECRETARY: Sarah McAllister

YONKERS REPRESENTATIVE ON
THE WLS BOARD OF TRUSTEES: Mary Amato

UNION REPRESENTATIVE: None

STAFF REPRESENTATIVE: None

The Board meeting began at 7:09 p.m.

MINUTES

On motion of Tr. Margand, seconded and unanimously carried, the Board approved the Minutes of the Board Meeting of September 18, 2013.

President Sheerin pointed out a typo which needs to be corrected regarding the Minutes of the Board Meeting of September 18, 2013, page 3, line 6, changing "roll" to "role".

The Board then approved the Minutes of the Board Meeting of September 18, 2013, as amended.

DIRECTOR'S REPORT

Director Force informed the Board Members that the monthly Bill List is not included in this month's report due to a computer malfunction. The List will be included in next month's report.

The Yonkers Film Festival, held in the atrium and auditorium at the Riverfront Library (October 11-13), was well attended. Director Force stated that Sound Associates did an extremely professional job for the Film Festival. He said that elected officials and the public also enjoyed the various food and refreshment booths.

Director Force told the Board Members that Clifford Schneider, President, Yonkers Public Library Foundation, will be conducting a meeting to form the Foundation's Board on October 30 at the Riverfront Library.

Director Force addressed Dr. Sheerin's inquiry regarding security guidelines as it relates to Library personnel. Director Force informed the Board that the Yonkers police will formulate guidelines for review by the YPL Board members before disseminating such guidelines to Library personnel.

DEPUTY DIRECTOR'S REPORT

Deputy Director Falcone referred to his monthly written report, which related mostly to building issues. The RFP for the CCTV at the Riverfront Library was advertised in the October 11, 2013 legal notices section of The Journal News. The next step will be a walk-through for interested vendors on October 23, 2013. The sealed bids will be opened on November 8, 2013.

Deputy Director Falcone said that the Grinton I. Will Branch façade project will hopefully go to bid in December. He stated that some grants are in the works for the remaining financial portion of the Technology Room at the Riverfront Library.

Deputy Director Falcone told Board members that the Riverfront Library building management has finally received monies due from the City to repair the generator, boiler hook-up, two elevators, as well as HVAC controls.

Deputy Director Falcone said he has noticed a lot more one-on-one technology training for patrons by the staff, as well as daily computer training classes. Dr. Sheerin, Director Force, and Deputy Director Falcone acknowledged the hard work, innovation, and dedication the Yonkers Public Library staff exhibit on a continuous basis.

UNION REPRESENTATIVE’S REPORT - None

STAFF REPRESENTATIVE’S REPORT - None

WLS REPORT

Mary Amato, Yonkers representative on the WLS Board, said the WLS Annual Meeting will be held on November 14, 2013. At the WLS Board meeting held on September 24, 2013, Mrs. Amato reported that State aid for library construction was divided up among the 16 libraries that applied for aid. Yonkers received the highest amount.

Mrs. Amato commented about the wonderful new book choices that were purchased and are presently obtainable at the Crestwood Branch.

PERSONNEL REPORT

On motion of Tr. Buckley, seconded and unanimously carried, the Board ratified the following appointments:

Shaniqua Williams, P/T Page, \$9.05/hr., eff. 10/5/13
Kelly Ann Smith, P/T Page, \$7.25/hr., eff. 10/12/13

COMMITTEE REPORTS

Budget & Planning: Sheerin/Buckley/Maron/Olbrecht

Tr. Maron suggested arranging preliminary meetings with City Council members on behalf of the Library. Tr. Arcaro suggested attending Council meetings on behalf of the Library highlighting ongoing programs as well as projected programs. Director Force addressed the fact that the Library is under-staffed, and that the Library needs to obtain more money for more programs.

Tr. Buckley suggested that public service will be served better with more staffing. Tr. Maron informed the Trustees that the Budget & Planning Committee members will meet before the November Board meeting and present a plan to the Board.

Tr. Maron reported to the Board members that on two Sundays she attended programs at the Grinton I. Will Branch which were sponsored by The Friends of the Yonkers Public Library. She said that attendance at both programs were at maximum capacity. Tr. Maron reported that patrons were thrilled that the Library re-opened on Sundays. Afterwards, she had a constructive conversation with Friends President, Eric Schoen.

Finance: Sheerin/Buckley/Margand/Olbrecht

Employee Relations: Sheerin/Buckley/Margand/Olbrecht

Buildings & Grounds: Sheerin/Lemiech-Iervolino/Arcaro

Fundraising & Development: Sheerin/Margand/Maron/Olbrecht

COMMUNICATIONS - None

PAYMENT OF BILLS - None

UNFINISHED BUSINESS - None

NEW BUSINESS

President Sheerin handed out copies of a letter he sent to the Board of Education indicating he is not seeking another term in the Library Board beyond his current one which expires on December 31, 2013. In the letter, he strongly recommended that the Board of Education appoint former YPL Trustee Curtis Kendrick to replace him, and also strongly recommended the reappointment of current YPL Trustee Gregory Arcaro to a full five-year term.

NEXT BOARD MEETING DATE – Wednesday, November 20, 2013, 7:00 p.m., Grinton I. Will Branch.

The Board Meeting was adjourned at 9:00 p.m.

Stephen E. Force
Library Director & Secretary

